

**TOWN OF MOUNTAIN VILLAGE  
TOWN COUNCIL REGULAR MEETING  
THURSDAY, MARCH 26, 2015, 8:30 AM  
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL  
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO  
AGENDA**

	<b>Time</b>	<b>Min</b>	<b>Presenter</b>	<b>Type</b>	
1.	8:30				Call to Order
2.	8:30	60	Reed Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e
3.	9:30	5			Public Comment on Non-Agenda Items
4.	9:35	5	Camper Broady	Presentation	Presentation of Colorado Association of Chief of Police (CACP) Law Enforcement Executive Certificate to Town of Mountain Village Police Chief Chris Broady by Chief John Camper, Grand Junction Police Department
5.	9:40	5	Kennefick	Action	Consideration of Approval of Minutes of the February 19, 2015 Regular Town Council Meeting
6.	9:45	10	Kennefick	Action	Liquor Licensing Authority: a. Consideration of an Application by NVHG Hotel Madeline Operator, LLC DBA Hotel Madeline Telluride for a Temporary Modification of Premises on the H&R Resort Complex Liquor License for the Addition of the Ice Rink from May 1- October 31, 2015 b. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises at Allred's Restaurant to Include The Ridge Club for a Wedding on July 3, 2015
7.	9:55	10	Kee	Action	Consideration of an Amendment to the Board of Appeals Bylaws
8.	10:05	30	Mahoney Hawkins Gleason	Work Session With DRB	Presentation of the Town Hall Subarea Task Force Recommendation and Conceptual Work Session with the Design Review Board for the Lofts Professional Workforce Housing Project Consisting of Approximately 45 units Around the Gondola Parking Garage on Lot 1003R-1
9.	10:35	15	Reed Huntsman Strong	Action <b>Quasi-Judicial</b>	First Reading, Setting of a Public Hearing and Council Vote on a Citizen Initiated Ordinance to Allow an Increase in Density on Lot 640A from its Current Allowed Density but Limiting Density to 60 Units
10.	10:50	10	Diaz	Action	Town of Mountain Village Housing Authority: Consideration of a Request from Steven and Loren Kornreich to Extend Their Exception to Not Owner Occupy Coyote Court #2 and Continue to Rent to the Current Occupants Until June 30, 2015
11.	11:00	30	Hawkins	Legislative Action	First Reading, Setting of a Public Hearing and Council Vote on an Ordinance to Amend the Community Development Code at (A) Section 17.2.12 and 17.6.5(D)(1) to Allow the Conditional Use Permit Process to Establish the Allowed Height for Freestanding Antennas; (B) Section 17.4.9(E)(2)-(3) to Correct an Omission, and Not Require a Concurrent Replat with Rezoning; (C) Section 17.4.14(F)(3) to Revise the Criteria for Allowing Ski Lifts on Private Lots; (D) Chapter 17.8 to Amend the Definition of a Site Specific

					Development Plan; and (E) Section 17.6.9 to Meet or Exceed San Miguel County Open Burning Regulations
12.	11:30	15	Bangert	Action	Consideration of a Resolution Approving a Revocable Encroachment Agreement for the Proposed Installation of Landscaping in the AJ Drive Road Right-of-Way Adjacent to Lot 622
13.	11:45	15	Bangert	Action	Consideration of Approval of a Proposed TSG OSP-2S Forest Thinning Demonstration Project
14.	12:00	30			<b>LUNCH BREAK</b>
15.	12:30	10	Kinias	Presentation	Telluride Historical Museum 2014 Report
16.	12:40	15	Delves Montgomery	Informational	Economic Development Definition Initiative (EDDI) Final Report
17.	12:55	30	Kennefick Drew Hawkins	Action	Consideration of Appointments: a. One Regular and One Alternate Seat on the Ethics Commission b. One Council Member to the Plaza Use Committee c. Three Regular Seats and Two Alternate Seats on the Design Review Board
18.	1:25	10	Swain Vergari	Presentation	Finance: Presentation of the February 28, 2015 Business & Government Activity Report (BAGAR)
19.	1:35	30	Zangara Drew Montgomery	Informational	Staff Reports: a. Community Relations b. Plazas & Environmental Services c. Town Manager
20.	2:05	20	Drew	Informational	2014 Energy Use and Greenhouse Gas Report
21.	2:25	15	Kunz Kennefick	Work Session	Council Compensation Discussion
22.	2:40	10	Council Members	Informational	Council Boards and Commissions Updates: a. Eco Action Partners – Howe/Sherry b. Telluride Historical Museum – Bronson c. San Miguel Watershed Coalition – Jett d. Colorado Flights Alliance – Jansen e. Plaza Use Committee – Jett f. Transportation & Parking - Howe/Schillaci g. Budget & Finance Committee – Jansen/McKinley h. Mayor's Update - Jansen
23.	2:50	10	Kennefick	Informational	Other Business: a. Council Candidate Ad to Begin March 27 b. Special Meetings Reminder April 1 & 2 c. Discussion on April Council Meeting Start Time d. Trifecta Dinner to be Scheduled in July – MV hosting
24.	3:00				Adjourn

Please note that times are approximate and subject to change.  
3/19/2015

jk



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**Agenda Item # 5**

**TOWN OF MOUNTAIN VILLAGE  
MINUTES OF THE FEBRUARY 19, 2015  
REGULAR TOWN COUNCIL MEETING**

The meeting of the Town Council was called to order by Mayor Dan Jansen at 8:30 a.m. on Thursday, February 19, 2015 in the Mountain Village Town Hall, 455 Mountain Village Town Hall Boulevard, Mountain Village, Colorado.

**Attendance:**

**The following Town Council members were present and acting:**

Dan Jansen, Mayor  
Cath Jett, Mayor Pro-Tem  
Dave Schillaci  
John Howe  
Michelle Sherry  
Marty McKinley  
Jonette Bronson

Also in attendance were:

Jackie Kennefick, Director of Administration/Town Clerk	Aurelie Cannella
Susan Johnston, Deputy Town Clerk	Tami Huntsman
Nichole Zangara, Community Relations Manager	Roz Strong
Laila Benitez, Community Relations Assistant	Bob Delves
David Reed, Town Attorney	Lyn Gruss
Jim Mahoney, Assistant Town Attorney	Susanne Connolly
Chris Hawkins, Director of Community Development	Brian Kanaga
Kevin Swain, Finance Director	Scott Pittenger
Julie Vergari, Chief Accountant	Richard Child
Chris Broady, Police Chief	Jolana Vanek
Sue Kunz, Human Resources Director	Dylan Henderson
Corrie McMills, Human Resources Coordinator	Brad Larsen
Steven Lehane, Director of Cable & Broadband Services	Mark O'Dell
Randy Kee, Building Official	Michael Martelon
Dawn Katz, Director of Mountain Munchkins	Jonathan Greenspan
Finn Kjome, Public Works Director	Jeffrey Fasolo
Dave Bangert, Forester	Joan May
JD Wise, Plaza & Environmental Services Manager	Ken King
Corrie McMills, Human Resources Coordinator	Mike Fitzhugh
John Vise	Deb Neiberger
Kerri Vise	Kristin Frost
Dave Doemland	John Kelly
Dan Garner	Heather Young
Rube Felicelli	John Young
Stefano Canclini	Stefanie Solomon
Julie Pinson	Greg Pack
Debbi McIntire	Jason Merritt
Deb Gesmundo	Mike McCreedy
Jill Partanen	Noah Sheedy

Blake Builder  
Kris Holstrom  
Eric Wells  
Alex Brown  
Bill Frownfelter

Stephanie Fanos  
Randy Edwards  
Don Orr  
P. Mitchell  
Jeffrey Davis

**Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (2)**

On a **MOTION** by Jonette Bronson and seconded by Cath Jett, Council agreed to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:31 a.m.

Council returned to regular session at 9:16 a.m.

**Public Comment for Non-Agenda Items (3)**

Public comment was received by Jolana Vanek, Don Orr, Brian Kanaga and Richard Child.

**Consent Agenda (4)**

**All matters in the consent agenda are considered to be routine by the Town Council and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent agenda and considered separately:**

- a. **Consideration of Approval of Minutes of the January 15, 2015 Regular Town Council Meeting**
- b. **Consideration of Approval of Minutes of the January 20, 2015 Town Council-Staff Work Session**
- c. **Consideration of a Resolution Ratifying Council Approval of an Agreement to Convey a Portion of Lot 1003R-1, the Medical Center Site, to the Telluride Hospital District**
- d. **Consideration of a Resolution Ratifying Council Approval of an Agreement to sell a Portion of Lot 1003R-1, the Lofts at Mountain Village Site, to Belem Properties, Co. LLC for Purposes of Developing Work Force Housing**

On a **MOTION** by John Howe and seconded by Jonette Bronson, Council voted unanimously to approve the Consent Agenda.

**Liquor Licensing Authority: (5)**

- a. **Consideration of an Application by Telski Food & Beverage Services, LLC DBA Tomboy Tavern for a Temporary Modification of Premises on the H&R Liquor License March 27-29, 2015 for Mountain Town Get Down, a Special Event in Heritage Plaza**

Director of Administration/Town Clerk Jackie Kennefick presented the above item. Telski Director of Sales and Marketing Brad Larsen discussed the event and stated that metal fencing will be used for the event rather than the rope fencing that was used last year. Council discussion ensued. Mountain Village Police Chief Chris Broady stated that there were no issues with the event in 2014. On a **MOTION** by Dave Schillaci and seconded by John Howe, Council voted unanimously to approve the application for a Temporary Modification of Premises on the Tomboy Tavern liquor license for the Mountain Town Get Down event March 27-29, 2015.

**Marketing Telluride Inc, (MTI) Quarterly Report (6)**

President and CEO of MTI. Michael Martelon presented the quarterly report stating that lodging occupancy



numbers in 2015 have been great, and noting the Quentin Tarantino film *The Hateful Eight* has largely contributed to those numbers with cast and crew accounting for approximately 8% of room nights. MTI is projecting a successful 2015; however, Mr. Martelon cautioned that next year the movie will not be a factor and that MTI is already thinking about how to sustain the higher numbers. Council discussion ensued.

**First Reading, Setting of a Public Hearing and Council Vote on a Citizen Initiated Ordinance to Allow an Increase in Density on Lot 640A from its Current Allowed Density but Limiting Density to 45 Units (7A)**

Mayor Jansen stated that agenda items 7A and 7B will be combined in discussion; however, the motions will be considered separately. The Mayor opened the public hearing. Town Attorney David Reed introduced the citizen initiated ordinance stating that the Town Clerk has certified the petition and that this is the first reading of the Ordinance. David Reed stated that Town Council member John Howe will not be able to participate in discussions or vote on this agenda item since he owns a housing unit adjacent to the project and therefore has a conflict of interest according to the Mountain Village Ethics Code. Director of Community Development Chris Hawkins provided background information on the project stating that the proposal includes 23 three bedroom units, 60 two bedroom units and 8 one bedroom units with an estimated population of two hundred and ten. Mr. Hawkins stated that a condition needed to be added to the Lot 640A Rezoning Ordinance specifying that TSG will receive the open space zoning credit for replacement open space. Applicant Randy Edwards stated that developing ninety-one units would present a break even scenario. He stated that if the project was limited to forty-five units, he may be forced to sell the property. The applicant stated that would be open to discussing a compromise between forty-five and ninety-one units and to placing a limit on the total population of the units. Organizers of the citizen initiated petition Roz Strong, Tami Huntsman and Deb Gesmundo explained that the Ordinance presented allows a density increase on Lot 640A but limits the number of units to a maximum of 45. This number was derived through a survey of public opinion and is an average. Public comment was received by Brad Larsen, Jolana Vanek, Mike Fitzhugh, John Howe, John Rice, Dave Doemland, Dan Garner, Rube Felicelli, Stefano Canclini, Mark O'Dell, Julie Pinson, Debbi McIntire, Kristin Frost, Heather Young, John Kelly, John Young, Greg Pack, Scott Pittenger, Jason Merritt, Ken King, Joan May, Deb Gesmundo, Jeffrey Fasolo, Lyn Gruss, Noah Sheedy, and Blake Builder. The Mayor closed the public hearing. Extensive Council discussion ensued. On a **MOTION** by Michelle Sherry and seconded by Marty McKinley, Council voted 0-6 with John Howe abstaining due to a conflict of interest, to approve on first reading a citizen initiated Ordinance to allow an increase in Density on Lot 640A from its current allowed density by limiting density to 45 units. The **MOTION** failed.

**Telluride Apartments Redevelopment: (7B)**

- a. **First Reading, Setting of a Public Hearing and Council Vote on an Ordinance to (1) rezone Lot 640A from the Multi-family Zone District to the Full Use Active Open Space Zone District; and (2) Transfer Density to Increase the Permitted Density from 30 Workforce (employee) apartment units to 91 workforce apartment units and 2,200 square feet of commercial space on Lot 640A and a portion of OSP-35B**

Architect Dylan Henderson, representing DH Architecture, presented the proposed project stating that the Design Review Board (DRB) voted unanimously to recommend approval of the project. The buildings have been pushed back into the hillside which increased the size of the park. Randy Edwards discussed the process which brought Council to this point stating that the architects have attempted to consider and include input from the public gathered through past work sessions. Mr. Edwards urged Council to approve the project at ninety-one units. On a **MOTION** by Cath Jett and seconded by Dave Schillaci, Council voted unanimously (6-0) to continue item 7Ba and 7Bb, the subject development applications to the April 23, 2015 Regular Town Council meeting with the following direction to staff:

- Provide direction to the applicants to limit the population on some level
- Limit the number of dogs allowed

- Provide a greater level of enforcement to limit the number of people residing each unit
- Explore how the Town and/or Telski can assist in the park development. This would take some of the pressure off of the applicant since they are being asked to limit the number of units built (cutting into profit) and still be required to develop a park.

**b. Consideration of a Resolution Approving (1) Conditional Use Permit to Allow for the Development of 91 Workforce Apartment Housing Units on Full Use Active Open Space and on Lot 640A and a portion of OSP-35B (2) a Subdivision to Create Four (4) Lots (Tracts) on Lot 640A and OSP-35B**

*Continued to the April 23, 2015 Town Council meeting.*

**Council took a lunch break from 12:41 p.m. to 12:52 p.m. (9)**

**Meadows Improvement Plan (8)**

Chris Hawkins presented the above item stating that the three main goals for the work session are to:

- Obtain direction on the final path for the sidewalk from Fairway Four to the Adams Ranch intersection by Big Billie's
- Determine the final list of desired improvements to be made
- Obtain direction for the final 2015 projects

The Town has spent \$61,883.14 in 2014 for surveying, wetland delineations, engineering and landscaping services, which leaves \$438,430 for work on improvements in 2015.

Council discussion ensued over the three areas to be addressed:

- Section 4: 6' sidewalk from Fairway Four to Adams Ranch intersection
- Section 8: Post Office access improvements
- Section 5: Improved ADA 6' sidewalk to Northstar access drive from bridge and along Northstar Drive

Regarding Section 5, Council consensus was to have the sidewalk on the open space side rather than the Spring Creek side. Engineer Bill Frownfelter explained the positioning of the 6' sidewalk with drainage and that there is adequate space to move the sidewalk to the open space side of the road. Council directed staff to:

- Move forward with the engineering of the three specified projects
- Use the remaining funds for utilities relocation or landscaping improvements

**Consideration of Allocating up to \$35,000 in Additional Funds for Purposes of Operating and Marketing the Telluride Conference Center (11)**

Marty McKinley presented the above item stating that the goal is to create a shift in the relationship with the Conference Center to a more positive alliance. TSG has hired a Marketing Director. Mr. McKinley proposed allocating an additional \$35,000 for a total of \$100,000 to TCC in the form of a grant. TCC would still be required to report to Council quarterly, however; they would not have to submit receipts to the Town to draw on the funds. Council discussion ensued. On a **MOTION** by Dave Schillaci and seconded by Michelle Sherry, Council voted unanimously to allocate \$35,000 in additional funding for purposes of operating and marketing the Telluride Conference Center with the condition that the marketing position remain filled and authorizing Councilman McKinley to renegotiate the contract for purposes of clarity and simplification to be reviewed and approved by Council.

**Economic Development Definition Initiative (EDDI) Update (10)**

Bob Delves presented the EDDI update and noted that he supports allocating additional funding to the Telluride Conference Center (TCC). Mr. Delves is working with staff to define the Department of Marketing and Business Development (MBD) position and stated that once the position is established, further department reviews will take place. The plan to upgrade the MV Cable system has been approved and once upgrades are complete the MBD will begin to market the new capabilities and sell them. Telluride Venture Accelerator (TVA) is underway with the 2015 TVA class of entrepreneurs in residence at The Peaks. Mr.

Delves will be meeting with the participating companies in the next week to begin the “soft landing” program.

**Conceptual Work Session to Discuss Conditional Use Permit for New Freestanding Antennas on Coonskin Ridge Located on OSP-49R (13)**

Chris Hawkins presented the above item explaining that the current antenna on Coonskin Ridge is maxed out and cannot support any additional equipment. Mike McCreedy, representing AT&T Mobility and Real Estate Manager Devin Morris presented the proposal. They are requesting a conditional use permit and variance to install a new 100 foot guyed tower on Coonskin Ridge, Lot 49R. A study of the existing tower determined that it was unsafe.

Benefits to Community:

- Technology upgrade 4G LTE
- Improved phone service
- Boost in capacity, more users, more calls, less dropped calls
- Enhanced data speed
- Improved smart phone capabilities
- Consolidation of cell towers at existing telecom site
- Potential for future collocation
- Elimination of unsafe tower conditions

A red beacon is an FAA requirement at a certain tower height; however, it has not been determined if a beacon will be required with the proposed tower. Council discussion ensued about future proofing projects such as this. Mr. McCreedy stated that this is a long term solution and includes plans for future expansion. Council encouraged the applicant to study options for solutions of diminished service and data and to convince Council that this tower will solve the problem. Mr. McCreedy stated that if the tower is visible above the tree line and once a formal application has been submitted, it may be necessary to involve the County and the Town of Telluride as it will require their approval. In-house Counsel for TSG Stefanie Solomon stated that TSG supports improved cell phone service. Ms. Solomon stated that TSG General Manager Greg Pack is prepared to sign off on the next step of the approval process.

**Consideration of Moving a Previously Approved Vending Cart (Backyard BBQ) from Sunset Plaza to Heritage Plaza (Item was Continued from the January Meeting) (14)**

Plaza Services Manager JD Wise presented the above item noting that the applicant was unable to attend the meeting. Mr. Wise explained that the request was to move the Backyard BBQ cart to Heritage Plaza for the remainder of the season. In an effort to direct more traffic into Sunset Plaza, the Town installed a directional/informational sandwich board in Heritage Plaza. Council discussion ensued. On a **MOTION** by Cath Jett and seconded by Michelle Sherry, Council voted 2 -5 (with Michelle Sherry, Cath Jett, Marty McKinley, Jonette Bronson, and Dave Schillaci opposed) to approve moving the Backyard BBQ cart from Sunset Plaza to Heritage Plaza. The **MOTION** failed. Council directed staff to schedule a work session at a future Town Council meeting to discuss vending cart regulations.

**Consideration of a Resolution Approving a Second Amended and Restated Declaration of Condominium Hotel Covenants and Restrictions (Hotel Deed Restriction for Hotel Madeline Telluride) (15)**

Assistant Town Attorney Jim Mahoney presented the above matter. Mr. Mahoney first addressed some previous misconceptions regarding the request by the Hotel Madeline to remove the requirement that Efficiency Lodge Units are mandated to be in the hotel’s rental management program and how some of the public comment received felt that this would decrease the pool of hotbeds. The Town believes that the following measures present a win, win situation for the Town as the units won’t be owner occupied and will have to be made available for short term rental; therefore, the Town will not be giving up “hot beds” for sales of real estate. The Town and owner have clarified and added the following elements to the Hotel Deed Restriction:

1. The use and occupancy of Efficiency Lodge Units by individual owners of such units is limited to no more than 30 consecutive days and 60 total days in a calendar year.
2. The Efficiency Lodge Units must be made available for short term lodging when not used by the owner.
3. The Efficiency Lodge Units can either be rented by the owner, the Hotel or a third party management company; however, third party management companies must be approved by the Hotel Madeline's HOA based on certain criteria.
4. Certain services must be provided by the Hotel Madeline regardless of who is renting the units including:
  - a. Registration
  - b. Key card access
  - c. Room service
  - d. Liquor service
  - e. Housekeeping
5. Hotel Madeline will provide incentives for owners of Efficiency Lodge Units to be in their rental program.
6. Hotel Madeline will provide reporting on an annual basis to the Town.

Property Manager Northview Hotel Group has extensive experience running rental programs within their hotels. Attorney Stephanie Fanos stated that the group is very appreciative to Town staff for cooperating and stated that the Hotel Madeline will provide annual reporting to the Town regarding the rental program and tracking information. Council discussion ensued. On a **MOTION** by Cath Jett and seconded by John Howe, Council voted unanimously to adopt a Resolution approving a second amended and restated Declaration of Condominium Hotel Covenants and Restrictions for the Hotel Madeline Telluride as presented.

On a **MOTION** by John Howe and seconded by Marty McKinley, Council voted unanimously to extend the meeting beyond 6 hours.

**Finance: (16)**

Finance Director Kevin Swain presented:

**a. January 31, 2015 Business & Government Activity Report (BAGAR)**

Council discussion ensued.

**b. Consideration of the December 2014 Financials**

Council discussion ensued. On a **MOTION** by John Howe and seconded by Michelle Sherry, Council voted unanimously to approve the December 2014 Financials as presented.

**Council Boards and Commissions Updates: (18)**

**a. Eco Action Partners (EAP)– Howe/Sherry**

There was no update.

**b. Telluride Historical Museum – Bronson**

Saturday, February 21st is the Prospect Basin wetland snow shoe tour and there is a Spelling Bee event on March 4th. The new Director starts May 11<sup>th</sup> and the Board is looking forward to the new leadership.

**c. San Miguel Watershed Coalition – Jett**

Ms. Jett mentioned that the next meeting will be on Monday, February 23<sup>rd</sup>.

**d. Colorado Flights Alliance (CFA) – Jansen**

There was no update.

**e. Plaza Use Committee – Jett**

Cath Jett suggested reaching out to the business community to see if there are plaza issues that need to be addressed. The Mayor expressed concern over the downsizing of the fire pit.

**f. Transportation & Parking – Howe/Schillaci**

There was no update.

**g. Budget & Finance Committee – Jansen/McKinley**

There was no update.

**h. Mayor's Update**

Telluride Association of Realtors (TAR) is very supportive of the Town's affordable housing efforts.

**Update on Ongoing Investigation and Potential Settlement Regarding Potential Zoning Violations at the Boulders (17)**

Jim Mahoney presented the above update stating that the zoning violation issue has been ongoing for about two years. Violation letters were issued to several owners in the Boulders and three units were identified as having illegal accessory apartments. The Town is working with the homeowners and their attorney on a solution to bring the homes into compliance. This would require the owners of the separate access units to make physical changes to their units to essentially change the layout so that they are in line with the mother in law units. The Mr. Mahoney added that the Town is working through the details of what those changes will be, so it would be inappropriate to comment further, as it is an ongoing settlement discussion. Public comment was received by Jeffrey Fasolo. Mr. Fasolo pointed out that the fire lane off of the private property is problematic with cars being parked in the lane. A fire truck would need the entire lane to complete a turn. Council discussion ensued and Mr. Mahoney stated that the road is a private access road, not a Town platted road; therefore, the Town cannot enforce parking regulations, and it is really an HOA issue. Council directed staff to push forward with a resolution on the zoning violations.

Dave Schillaci left the meeting at 3:00 p.m.

**Other Business: (19)**

**a. Consideration of a Letter of Support for Eco Action Partners (EAP) Compost Facility Grant Application**

Jackie Kennefick explained that Kris Holstrom was hired by EAP to write this grant application and she has requested a letter of support from the Town. On a **MOTION** by Jonette Bronson and seconded by John Howe, Council voted unanimously to authorize the Mayor to sign a letter of support for the Eco Action Partners' Compost Facility Grant Application.

Council directed staff to agendaize a work session regarding offering affordable housing priority for employees of Mountain Village businesses and creating a priority list similar to the list utilized for Mountain Munchkins.

Jonette Bronson left the meeting at 3:30 p.m.

Michelle Sherry left the meeting at 3:32 p.m.

Jackie Kennefick stated that staff will be advertising for two seats (one regular and one alternate) on the Ethics Commission. The appointments will be made at the March 26, 2015 Town Council meeting.

**Staff Reports: (12)**

**a. Human Resources**

**1. Bi-annual Report**

Human Resources Director Sue Kunz presented her report. March 10, 2015 is the Town of Mountain Village's 20<sup>th</sup> anniversary. Council directed staff to put together a celebration of the event.

**2. Consideration of Approval of the 2015 Drug & Alcohol Policy-Safety Sensitive Employees**

Council discussion ensued regarding adding additional language to the policy which includes marijuana. On a **MOTION** by Marty McKinley and seconded by John Howe Council voted unanimously to approve the 2015 Drug & Alcohol Policy-Safety Sensitive Employees with the following language (in red) included:

*While possession and consumption of alcohol **and marijuana** is legal, the Town will not allow employees to possess or consume alcohol **or marijuana** where it is prohibited by law or on Town property, except for approved employee events.*

**3. Consideration of approval of the 2015 Employee Handbook**

On a **MOTION** by Cath Jett and seconded by John Howe, Council voted unanimously to approve the 2015 Employee Handbook.

**4. Council Compensation Discussion**

Council directed staff to agendize a work session in March when there is a full Council in attendance. Any changes decided upon would be approved by Ordinance (which requires two readings); and would be effective for the new terms of Council members beginning in July. .

There being no further business, on a **MOTION** by Cath Jett and seconded by John Howe, Council unanimously agreed to adjourn the meeting at 3:58 p.m.

Respectfully prepared,

Susan Johnston  
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick  
Town Clerk

DRAFT

# Town of Mountain Village

**Date:** 3/19/2015  
**To:** Town Council, Acting as the Liquor Licensing Authority  
**From:** Jackie Kennefick, Town Clerk  
**RE:** March 26, 2015 Considerations of the Liquor Licensing Authority

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**Consideration of an Application by NVHG Hotel Madeline Operator, LLC DBA Hotel Madeline Telluride for a Temporary Modification of Premises and Change of Trade Name on the H&R Resort Complex Liquor License for the Addition of the Ice Rink from May 1 – October 31, 2015.**

All required documentation and fees have been received and found to be in compliance.

**Staff recommendation:** Motion to approve the application by NVHG Hotel Madeline Operator, LLC for a Modification of Premises subject to executing a license agreement giving the applicant sufficient possession of the ice rink area.

**Consideration of an Application by Telski Food & Beverage Services, LLC, DBA Tomboy Tavern for a Temporary Modification of Premises on the H&R Liquor License to Extend Liquor Service at Optional Premise Allred's Restaurant to Include The Ridge Club for a Wedding on July 3, 2015.**

All required documentation and fees have been received and found to be in compliance. Telski is requesting approval for a temporary modification of premises of the H&R liquor license at Allred's Restaurant on July 3, 2015 for a wedding reception in The Ridge Club activity room. The Ridge Club of Telluride, Inc. has authorized use of the facility.

**Staff recommendation:** Motion to approve the application by Telski Food & Beverage Services, LLC, DBA Tomboy Tavern for a Temporary Modification of Premises on the H&R Liquor License on July 3, 2014.

**LAW OFFICES OF STEPHANIE L. FANOS, P. C.**

**STEPHANIE L. FANOS\***

\*ADMITTED IN COLORADO AND CALIFORNIA

P. O. BOX 3600, TELLURIDE, COLORADO 81435 (MAILING ADDRESS)  
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(970) 728-6237 (866) 515-1221 (FAX)  
[stephanie@fanoslaw.com](mailto:stephanie@fanoslaw.com)

March 16, 2015

VIA EMAIL

Jackie Kennefick  
Town Clerk  
Town of Mountain Village  
455 Mountain Village Blvd  
Mountain Village, Colorado 81435

Re: **Application to Add Seasonal Premises and Change of Trade Name for  
Liquor License Number 4703854**

Dear Jackie:

I have delivered to your office a fully executed application to add additional seasonal premises for the Ice Rink located on the Madeline Property under Liquor License Number 4703854. Attached is a copy of the map for the Premises for the existing liquor license and a map showing the addition of the Ice Rink seasonal premises upon approval of the Application. The seasonal premises will operate from May 1 through October 31.

In addition, the Application proposes to change the Trade Name to "*Madeline Hotel and Residences Telluride*." A copy of the Statement of Trade Name issued by the Colorado Secretary of State is included in the Application packet.

If you need any further information, please do not hesitate to contact me.

Very truly yours,



Stephanie L. Fanos





Document must be filed electronically.  
 Paper documents are not accepted.  
 Fees & forms are subject to change.  
 For more information or to print copies  
 of filed documents, visit [www.sos.state.co.us](http://www.sos.state.co.us).

Colorado Secretary of State  
 Date and Time: 02/23/2015 10:32 AM  
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 Document number: 20151123018  
 Amount Paid: \$20.00

ABOVE SPACE FOR OFFICE USE ONLY

**Statement of Trade Name of a Reporting Entity**  
 filed pursuant to §7-71-103 and §7-71-107 of the Colorado Revised Statutes (C.R.S)

1. For the reporting entity delivering this statement, its ID number, true name, form of entity and the jurisdiction under the law of which it is formed are

ID Number	<u>20141481399</u> <i>(Colorado Secretary of State ID number)</i>
True name	<u>NVHG Madeline Hotel Operator, LLC</u>
Form of entity	<u>Foreign Limited Liability Company</u>
Jurisdiction	<u>Delaware</u>

2. The trade name under which such entity transacts business or conducts activities or contemplates transacting business or conducting activities in this state is

Madeline Hotel and Residences Telluride

3. A brief description of the kind of business transacted or activities conducted or contemplated to be transacted or conducted in this state under such trade name is

hotel and rental operations

4. *(If the following statement applies, adopt the statement by marking the box and include an attachment.)*

This document contains additional information as provided by law.

5. *(Caution: Leave blank if the document does not have a delayed effective date. Stating a delayed effective date has significant legal consequences. Read instructions before entering a date.)*

*(If the following statement applies, adopt the statement by entering a date and, if applicable, time using the required format.)*

The delayed effective date and, if applicable, time of this document are \_\_\_\_\_  
*(mm/dd/yyyy hour:minute am/pm)*

**Notice:**

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that such document is such individual's act and deed, or that such individual in good faith believes such document is the act and deed of the person on whose behalf such individual is causing such document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S. and, if applicable, the constituent documents and the organic statutes, and that such individual in good faith believes the facts stated in such document are true and such document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is identified in this document as one who has caused it to be delivered.

6. The true name and mailing address of the individual causing this document to be delivered for filing are

Fanos                                  Stephanie  
*(Last)*                                  *(First)*                                  *(Middle)*                                  *(Suffix)*  
POB 3600  
*(Street number and name or Post Office Box information)*

Telluride                                  CO    81435  
*(City)*                                  *(State)*                                  *(Postal/Zip Code)*  
United States  
*(Province – if applicable)*                                  *(Country – if not US)*

*(If the following statement applies, adopt the statement by marking the box and include an attachment.)*

This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

**Disclaimer:**

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

## PERMIT APPLICATION AND REPORT OF CHANGES

**CURRENT LICENSE NUMBER** 4703854  
**ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN**  
**LOCAL LICENSE FEE** \$ 350.00  
**APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165**

1. Applicant is a		<b>PRESENT LICENSE NUMBER</b>
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company		4703854
2 Name of Licensee NVHG HOTEL MADELINE OPERATOR LLC	3 Trade Name Hotel Madeline Telluride	
4 Location Address 568 Mountain Village Blvd.		
City Mountain Village	County San Miguel	ZIP 81435

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____ 1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)..\$75.00 2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00 2260-100 (999) <input checked="" type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00 2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00 2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u>
Section B – Duplicate License	
• Liquor License No. _____ 2270-100 (999) <input type="checkbox"/> Duplicate License .....\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ 1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	TOTAL AMOUNT DUE \$ <span style="float: right;">350.00</span>

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

**Section A**

*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate license*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

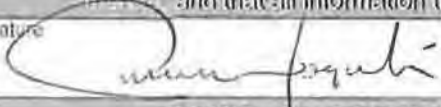
- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

STORAGE PERMIT	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
CHANGE TRADE NAME OR CORPORATE NAME	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input checked="" type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name Hotel Madeline Telluride</td> <td style="width: 50%; padding: 2px;">New Trade Name <i>Madeline Hotel and Residences Telluride</i></td> </tr> <tr> <td style="padding: 2px;">Old Corporate Name</td> <td style="padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name Hotel Madeline Telluride	New Trade Name <i>Madeline Hotel and Residences Telluride</i>	Old Corporate Name	New Corporate Name
Old Trade Name Hotel Madeline Telluride	New Trade Name <i>Madeline Hotel and Residences Telluride</i>				
Old Corporate Name	New Corporate Name				
CHANGE OF LOCATION	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued, Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____, County _____, Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____, County _____, Zip _____</p> <p>(c) New mailing address if applicable,</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____, County _____, State _____, Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				



CHANGE OF MANAGER	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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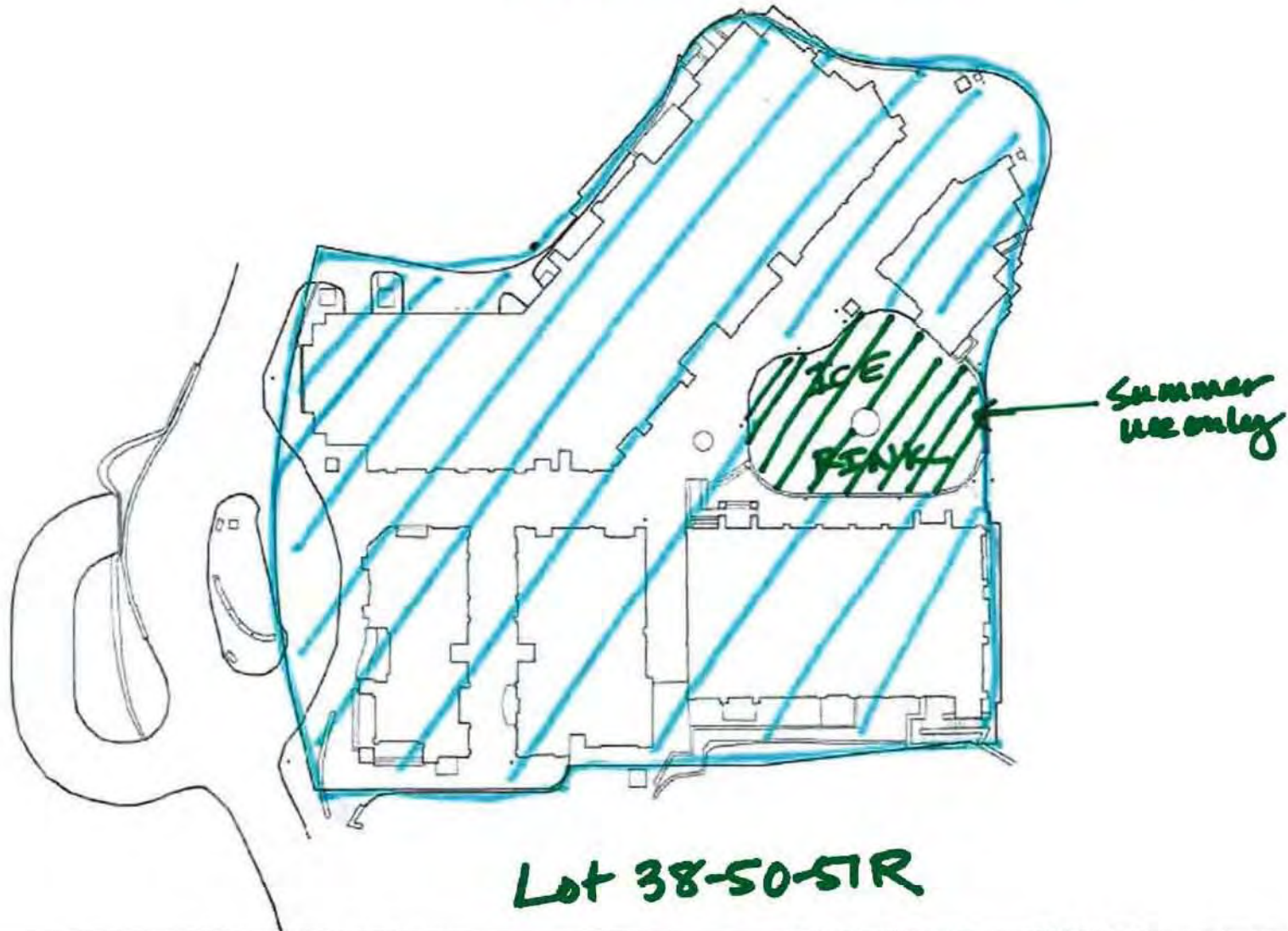
MODIFY, PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p><b>NOTE:</b> Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Addition of temporary premises as shown on Exhibit A for use in the spring/summer/fall for entertaining guests and food and beverage service. The premises are an ice rink in winter. In the spring, the ice is removed and replaced with Astroturf. These premises are owned by the Town of MV. License agreement is attached.</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>May 1, 2015</u> (mo/day/year) End <u>November 15, 2015</u> (mo/day/year)</p> <p><b>NOTE:</b> THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws?..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises? ..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
---	---

<b>OATH OF APPLICANT</b>		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments and that all information therein is true, correct, and complete to the best of my knowledge.		
Signature	Title	Date
	General Manager	3-3-15

<b>REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory and we do report that such permit is granted, will comply with the applicable provisions of Title 12, Article 47, C.R.S., as amended. THEREFORE, THIS APPLICATION IS APPROVED.		
Local Licensing Authority (City or County)	Date filed with Local Authority	
Signature	Title	Date

<b>REPORT OF STATE LICENSING AUTHORITY</b>		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date

# Exhibit A CURRENT Licensed Premises



HOTEL MADELINE SITE EXHIBIT

Project No.		<b>FOLEY</b> ASSOCIATES, INC. 100 W. PACIFIC AVENUE ST. LOUIS, MO 63102 TEL: 314.241.1100 FAX: 314.241.1101	Scale	1" = 10'
Date			Sheet	1 of 1
Client			Drawn by	
Checked by			Reviewed by	



# Property Description

First Floor Plan

Exhibit B  
page 1 of 2

CURRENT

 Excluded from Licensed Premises



Space Designation	
<b>RESIDENTIAL UNITS</b>	
	Residential Condominiums
	Hotel Condominiums
	Employee Condominiums
<b>HOTEL UNIT</b>	
	Non-Shared Facilities
	Hotel Shared Facilities
	General Shared Facilities
	Hotel / Residential Shared Facilities
	Parking Shared Facilities
	Non-Shared Parking Facilities
<b>COMMERCIAL UNITS</b>	
	Civic Condominium
	Retail Condominiums
<b>COMMON ELEMENTS</b>	
	General Common Elements
	Limited Common Elements
	Garage Limited Common Elements
<b>PARKING UNITS</b>	
	Individual Parking Condominiums
	Town Parking Condominium

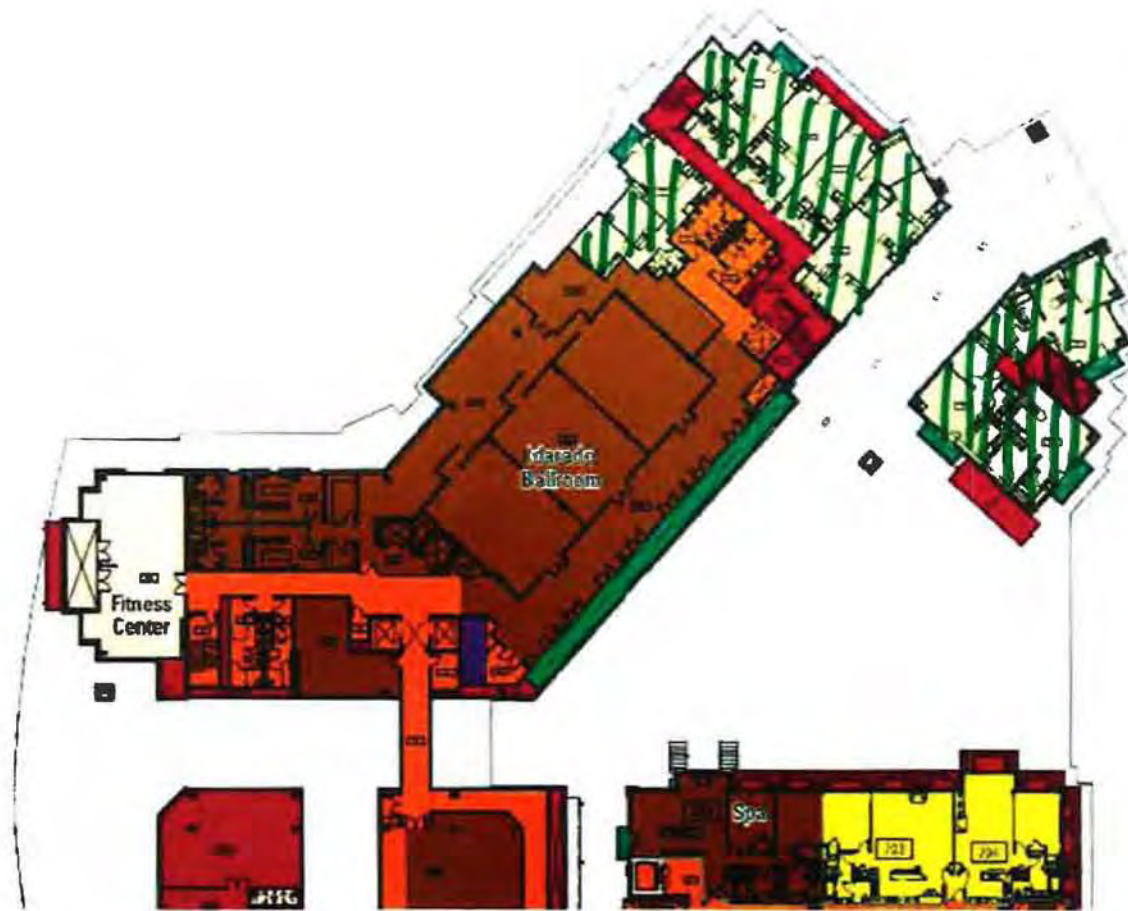
110  
Telluride Truffle  
565 SF (Approx.)  
(Not a retail condo but  
Hotel/Resid/Shared Facility)

Excluded Areas Ground Level



Exhibit B  
Page 2 of 2

CURRENT



  
Excluded  
from  
Licensed  
Premise

Excluded Areas  
Second Floor

# Exhibit C Points of Sale

CURRENT



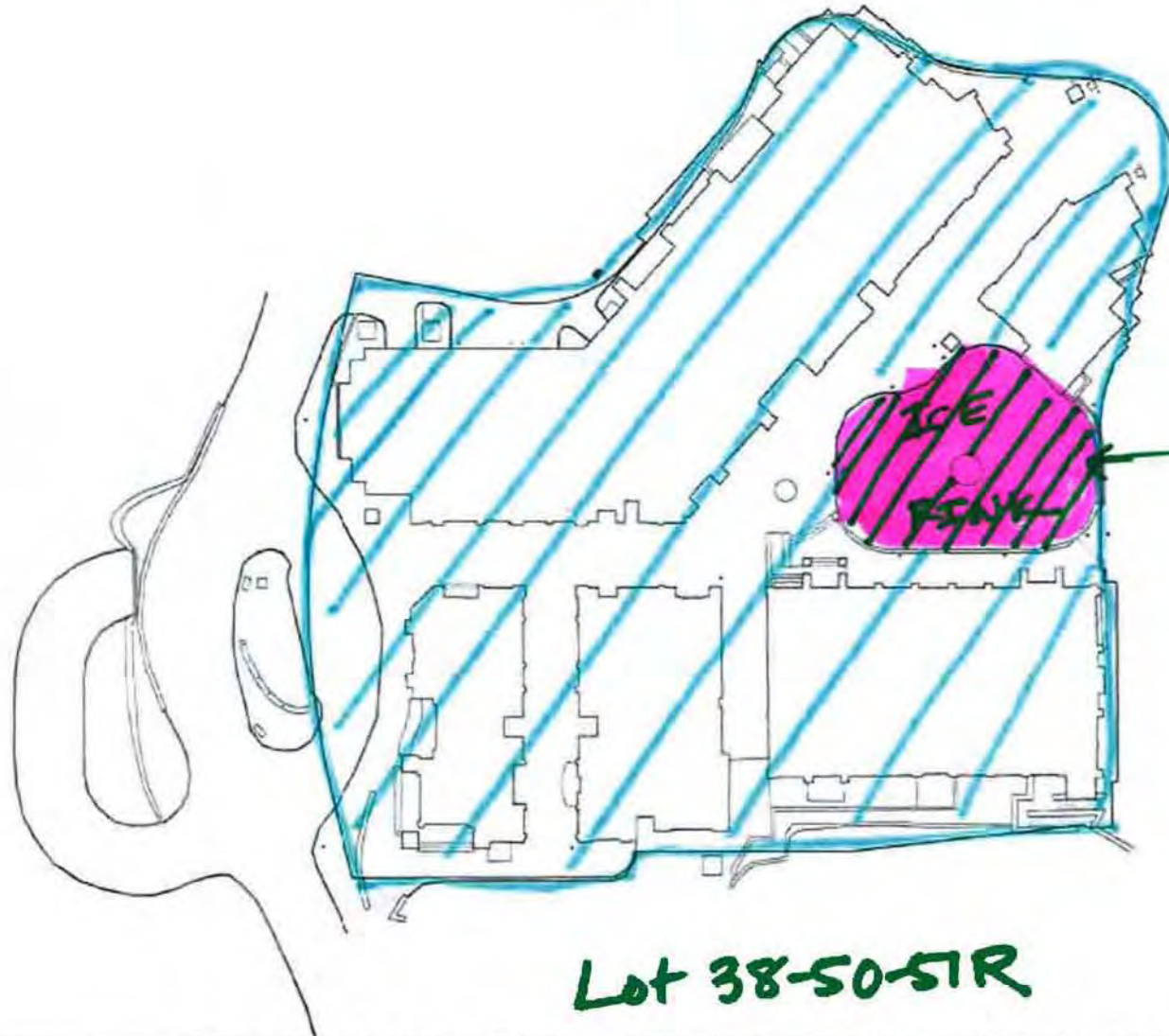
#3 point of sale

Point of Sale  
Ground Level



# Exhibit A Licensed Premises

# PROPOSED 3/16/15



**[Pink Box]** = change  
seasonal/summer  
premises  
May 1 - October 31

**[Pink Box]** SUMMER  
USE ONLY

## Lot 38-50-51R

HOTEL MADELINE SITE EXHIBIT

Project No.		<b>FOLEY</b> ASSOCIATES, P.C. 125 W. PINE ST. SUITE 1100 ECLAIR, CO. 80601-1100 Tel: 303.441.1100	Client	
Revision			Drawn by	
Scale			Checked by	
Date			Project No.	



# Property Description

First Floor Plan

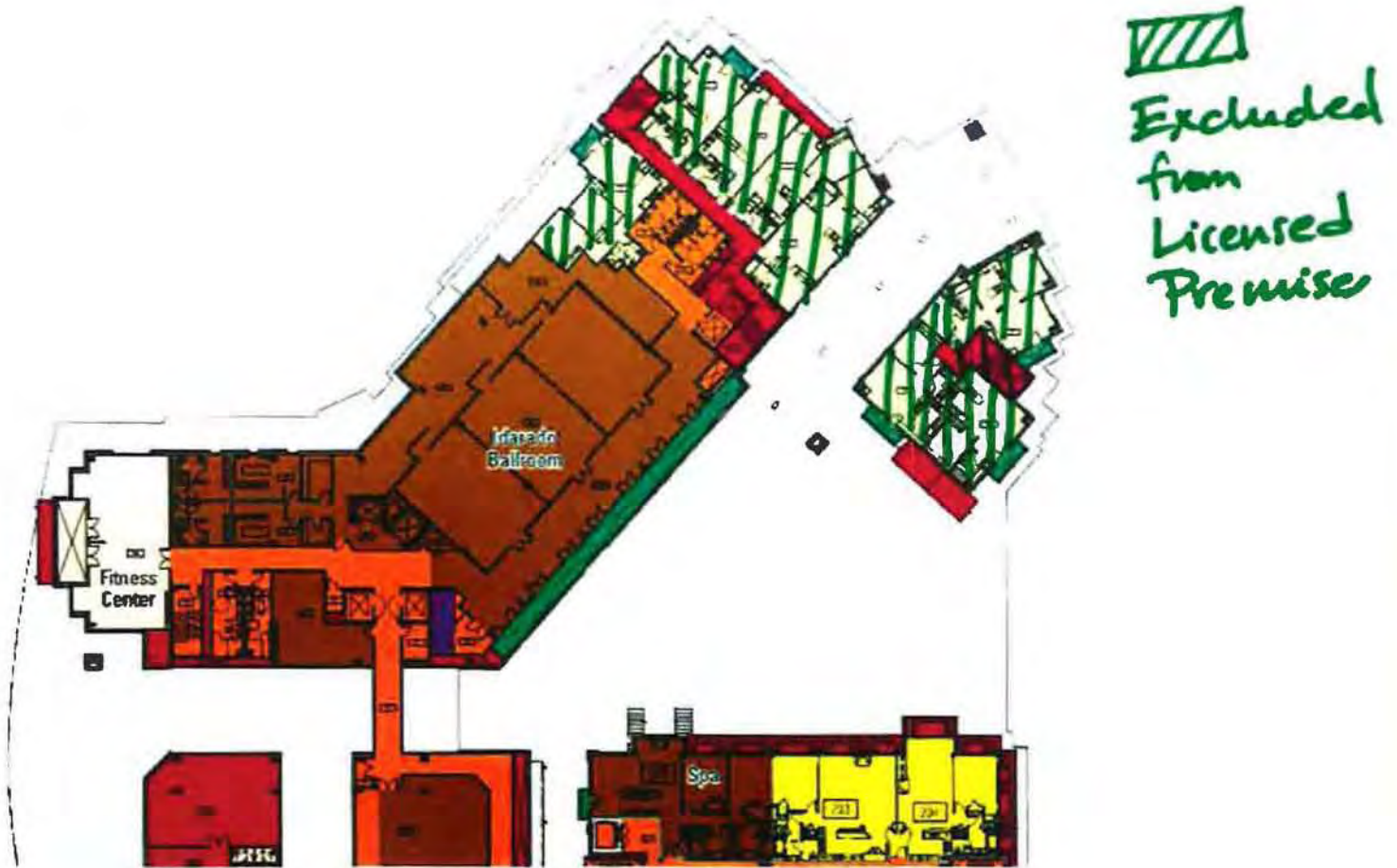
Exhibit B  
page 1 of 2

PROPOSED 3/16/15



Exhibit B  
Page 2 of 2

PROPOSED  
3/16/15



Excluded Areas  
Second Floor



# Exhibit C Points of Sale

PROPOSED  
3/16/15



#3 point of sale

Point of Sale  
Ground Level

## PERMIT APPLICATION AND REPORT OF CHANGES

**CURRENT LICENSE NUMBER** 40 91959 001  
**ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN**  
**LOCAL LICENSE FEE \$** \_\_\_\_\_  
**APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165**

1. Applicant is a		<b>PRESENT LICENSE NUMBER</b>
<input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership ..... <input checked="" type="checkbox"/> Limited Liability Company		40 91959 001
2. Name of Licensee Telski Food and Beverage Services LLC	3. Trade Name dba: Tomboy Tavern	
4. Location Address 565 Mountain Village Blvd		
City Telluride	County San Miguel	ZIP 81435

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
<p>• License Account No. _____</p> <p><b>1983-750 (999)</b> <input type="checkbox"/> Manager's Registration (Hotel &amp; Restr.)...\$75.00</p> <p><b>2012-750 (999)</b> <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00  <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE</p>	<p><b>2210-100 (999)</b> <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00</p> <p><b>2200-100 (999)</b> <input type="checkbox"/> Wholesale Branch House Permit (ea)... 100.00</p> <p><b>2260-100 (999)</b> <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00</p> <p><b>2230-100 (999)</b> <input type="checkbox"/> Change Location Permit (ea)..... 150.00</p> <p><b>2280-100 (999)</b> <input checked="" type="checkbox"/> Change, Alter or Modify Premises                      \$150.00 x <u>2</u> Total Fee <u>300</u></p> <p><b>2220-100 (999)</b> <input type="checkbox"/> Addition of Optional Premises to Existing H/R                      \$100.00 x _____ Total Fee _____</p> <p><b>1988-100 (999)</b> <input type="checkbox"/> Addition of Related Facility to Resort Complex                      \$75.00 x _____ Total Fee _____</p>
Section B – Duplicate License	
<p>• Liquor License No. _____</p> <p><b>2270-100 (999)</b> <input type="checkbox"/> Duplicate License .....\$50.00</p>	

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.
<b>TOTAL AMOUNT DUE</b>		<b>\$ 300.00</b>

## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

**Section A**

*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate license*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.



STORAGE PERMIT	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="width: 50%; padding: 2px;">Old Corporate Name</td> <td style="width: 50%; padding: 2px;">New Corporate Name</td> </tr> </table>		Old Trade Name	New Trade Name	Old Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
CHANGE TRADE NAME OR CORPORATE NAME	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				
	CHANGE OF LOCATION				

CHANGE OF MANAGER

**8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.**

(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)

Former manager's name \_\_\_\_\_

New manager's name \_\_\_\_\_

(b) Date of Employment \_\_\_\_\_

Has manager ever managed a liquor licensed establishment? ..... Yes  No

Does manager have a financial interest in any other liquor licensed establishment? ..... Yes  No

If yes, give name and location of establishment \_\_\_\_\_

**9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility**

**NOTE:** Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed Extend liquor service at Optional Premise Allred's Restaurant (2 Coonskin Lane Mtn Village) to include The Ridge Club activity room on the first floor of the same building where Allred's is located for wedding cocktail reception

(b) If the modification is temporary, when will the proposed change:

Start 07/03/15 (mo/day/year) End 07/03/15 (mo/day/year)

**NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00**

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

(If yes, explain in detail and describe any exemptions that apply) ..... Yes  No

(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes  No

(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?

..... Yes  No

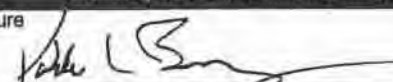
(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY

**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title Controller	Date 3.17.15
--	---------------------	-----------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
--	---------------------------------

Signature	Title	Date
-----------	-------	------

**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
-----------	-------	------



February 5, 2015

Town Council  
Town of Mountain Village  
Ref. Application for Temporary Modification of Premises

Telluride Food & Beverage LLC is requesting approval to modify the liquor license of Allred's restaurant for the date of Friday, July 3rd, 2015 for a wedding rehearsal dinner. We would like to extend the liquor license to cover the Ridge Club space underneath Allred's for one night only. The Ridge Club will be used as a cocktail space prior to the guests entering Allred's for a seated dinner. The event will be held in the Ridge Club from approximately 5pm until 7pm where we will be serving light appetizers and cocktails. We would like to thank the Town of Mountain Village and the State of Colorado for reviewing this application, and respectfully request its approval.

Thank you,  
  
Lacey Downing  
Events Coordinator  
Telluride Ski & Golf Resort  
970-728-7448  
[ldowning@tellurideskiresort.com](mailto:ldowning@tellurideskiresort.com)

To the Town of Mountain Village:

As owner of the Ridge Club, we hereby authorize TSG Ski & Golf, LLC and Telski Food & Beverages, LLC ("TSG") to use and serve alcohol at the Ridge Club on July 3, 2015, for the purposes of a rehearsal dinner. The Ridge Club has entered into a rental agreement with the Meg Whitman; TSG Ski & Golf, LLC as representative on behalf of Ms. Whitman has agreed Ms. Whitman will be required to show proof of required event insurance, including alcohol liability, prior to June 15, 2015.

Sincerely,

The Ridge Club of Telluride, Inc

By: 


John Horn, President

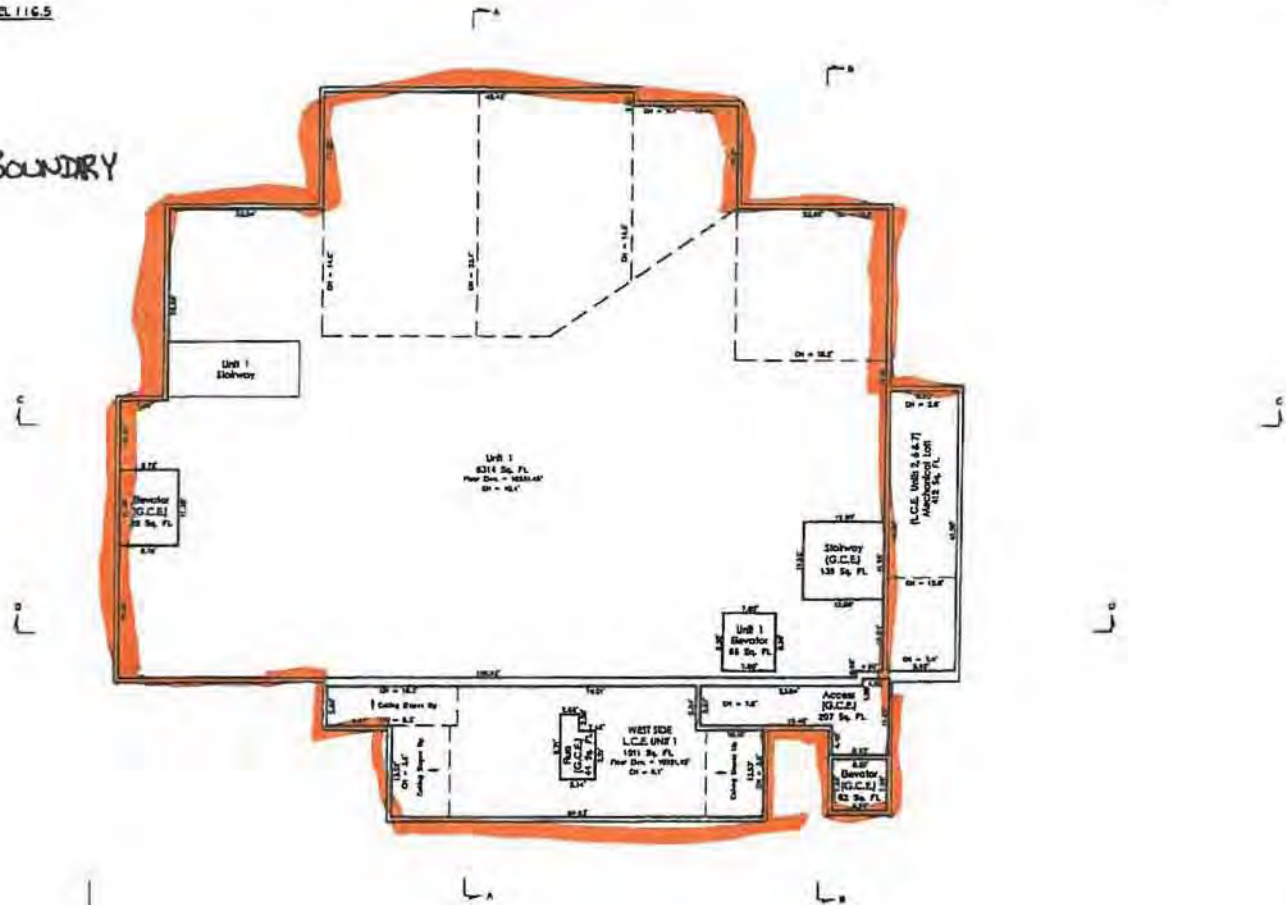
# BEFORE: UPSTAIRS UNIT 1

FIGURE 27-27-2007 21-127 PL. Page 4 of 4

**UNIT SQUARE FOOTAGE ON LEVEL 1 G.5**

UNIT 1	6,300	Sq. Ft.
UNIT 2	None	
UNIT 3	None	
UNIT 4	None	
UNIT 5	None	
UNIT 6	None	
UNIT 7	None	

 - CURRENT BOUNDARY



**LEVEL 1 G.5 PLAN**

3rd FLOOR  
SCALE: 1" = 4'

PAGE 4229

1ST RESTATED, AMENDED AND SUPPLEMENTED  
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,  
SAN MIGUEL COUNTY, COLORADO



**SAN JUAN SURVEYING**  
SURVEYING \* PLANNING  
280 D. BOCKEY DRIVE TELLURIDE, CO. 81415  
(970) 738-1338 (970) 728-8263 fax  
SANJUAN@TELLURIDEENGINEERS.NET


DATE	09/20/07
JOB	27071
DRAWN BY	JPL/JSB
CHECKED BY	GRK
DATE	
SCALE	2:01




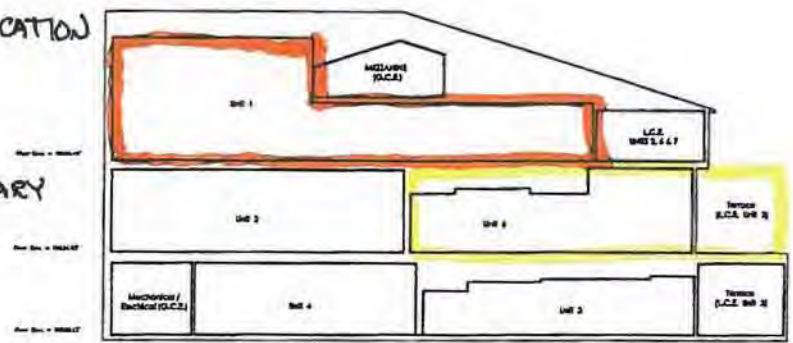


# AFTER: UPSTAIRS AND DOWNSTAIRS

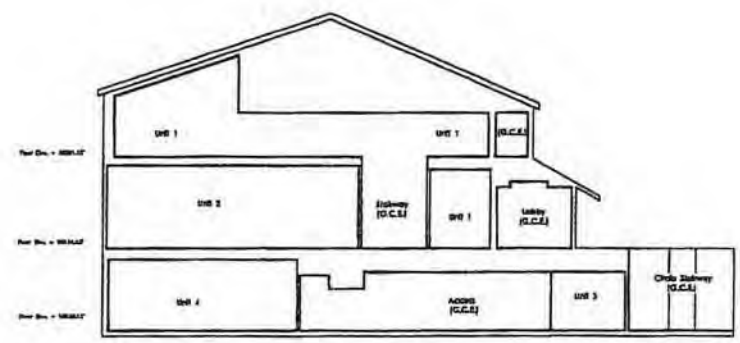
08/22 10:27:20 AM, 11/20/21, 21/21, 4.0.1

 PROPOSED MODIFICATION  
BOUNDARY

 CURRENT BOUNDARY



SECTION A-A  
Scale 1" = 4'



SECTION B-B  
Scale 1" = 4'

PAGE 4231

1ST RESTATED, AMENDED AND SUPPLEMENTED  
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,  
SAN MIGUEL COUNTY, COLORADO



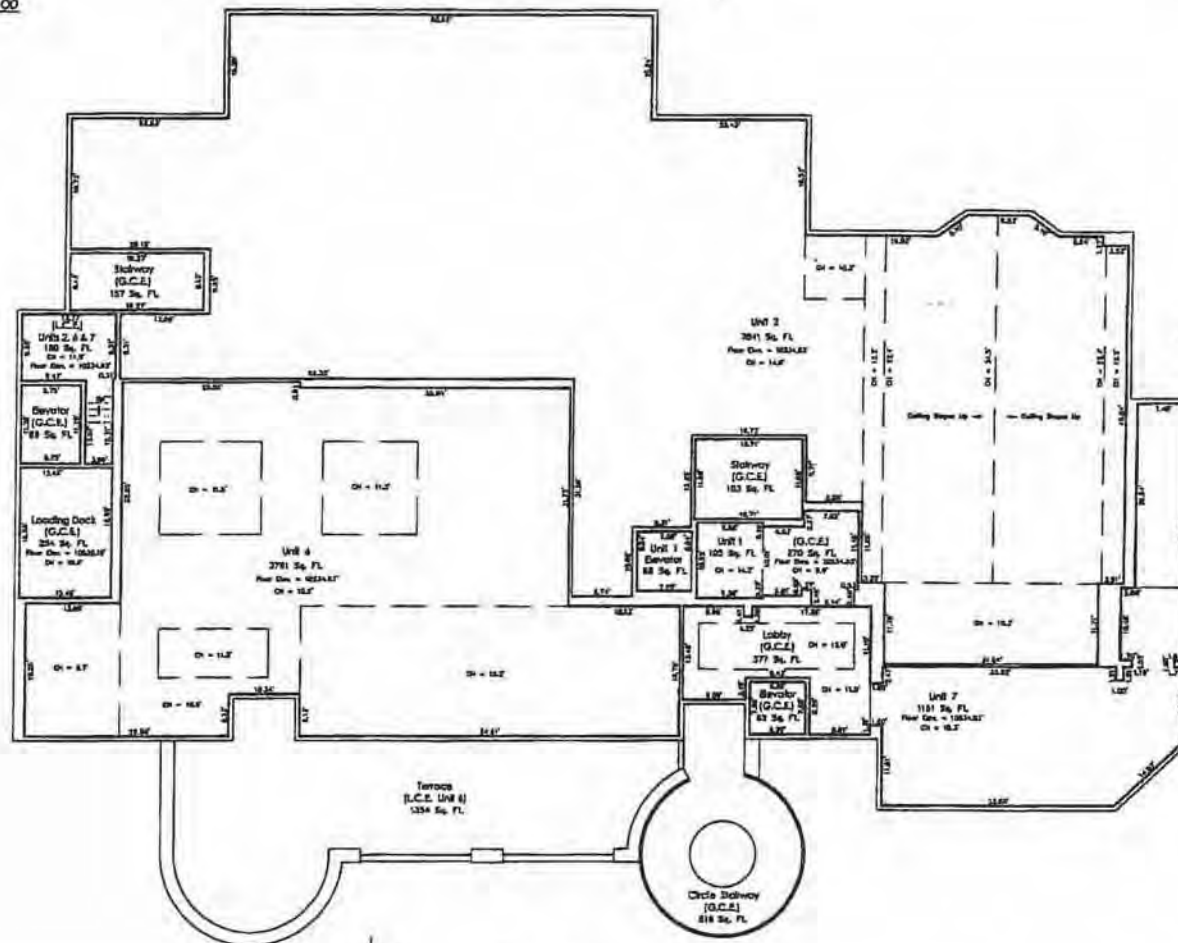
**SAN JUAN SURVEYING**  
SURVEYING \* PLANNING  
150 S. BOOTHY DRIVE, TELLURIDE, CO. 81420  
(970) 738-1138 (970) 738-8331 fax  
SJM@TELLURIDECOLORADO.NET

DATE	08/22/21
JOB	08002
DRAWN BY	JL/DM
CHECKED BY	CS
DATE	
SHEET	2 OF 7

# BEFORE: DOWNSTAIRS

**UNIT SQUARE FOOTAGE ON LEVEL 100**

- UNIT 1 371
- UNIT 2 7,841 SQ. FT.
- UNIT 3 NONE
- UNIT 4 NONE
- UNIT 5 NONE
- UNIT 6 3,702 SQ. FT.
- UNIT 7 1,131 SQ. FT.



**LEVEL 100 PLAN**  
2nd FLOOR  
SCALE: 1" = 8'

PAGE 4228

1ST RESTATED, AMENDED AND SUPPLEMENTED  
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,  
SAN MIGUEL COUNTY, COLORADO



**SAN JUAN SURVEYING**  
SURVEYING \* PLANNING  
2810 D STREET DRIVE TELLURIDE, CO 81424  
(970) 738-1128 (970) 738-4000  
S@TELLURIDESURVEYING.COM

DATE	10/16/18
JOB	10000
DRAWN BY	AL/TKH
CHECKED BY	CSL
DESIGNED BY	
SCALE	1/8" = 1'-0"



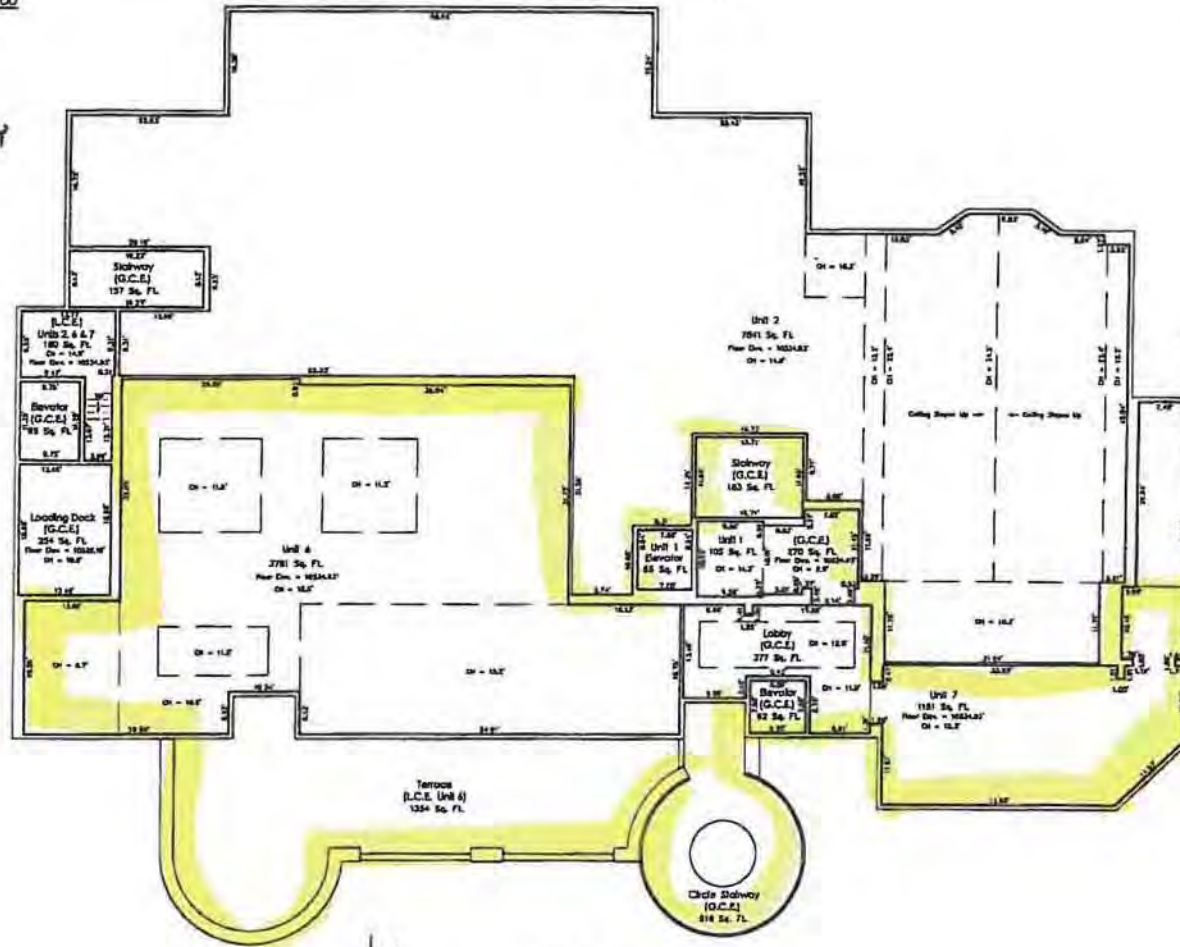
# AFTER: DOWNSTAIRS

10000 02-23-2007 01:10 PM Page 2 of 2

**UNIT SQUARE FOOTAGE ON LEVEL 100**

- UNIT 1 171
- UNIT 2 7,041 SQ. FT.
- UNIT 3 NONE
- UNIT 4 NONE
- UNIT 5 NONE
- UNIT 6 3,781 SQ. FT.
- UNIT 7 1,131 SQ. FT.

PROPOSED BOUNDARY  
MODIFICATION



**LEVEL 100 PLAN**

3rd FLOOR  
SCALE 1" = 8'

1ST RESTATED, AMENDED AND SUPPLEMENTED  
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,  
SAN MIGUEL COUNTY, COLORADO



**SAN JUAN SURVEYING**  
SURVEYING • PLANNING  
380 D SOCIETY DRIVE TELLURIDE, CO. 81425  
(970) 739-1138 (970) 739-8032 fax  
SJD@TELLURIDECOLORADO.NET

DATE	06/04/08
JOB	000000
DRAWN BY	JAL/TSM
CHECKED BY	ONE
ISSUED	
SHEET	2 OF 2

PAGE 4228



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**  
455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Agenda Item No. 7**

---

**TO:** Town Council  
**FROM:** Randy Kee, Chief Building Official  
**FOR:** Meeting of March 26th, 2015  
**DATE:** March 19, 2015  
**RE:** Consideration of an Amendment to the Board of Appeals Bylaws

**BACKGROUND**

The Town Council adopted the Board of Appeals Bylaws on April 24, 2014. Staff is recommending the bylaws be amended to allow for email approval of the board meeting minutes due to the in-frequent nature meetings as presented in the attached, amended bylaws.

**Recommendation**

Staff recommends that the Town Council approve the proposed amendments to the Board of Appeals Bylaws as set forth in Exhibit A with the following motion:

“I move to approve the proposed amendment to the Board of Appeals Bylaws as set forth in Exhibit A”

**BYLAWS OF THE TOWN OF MOUNTAIN VILLAGE  
BUILDING BOARD OF APPEALS**

**ARTICLE I**

1. Name:

The name of this Board shall be the Town of Mountain Village Building Board of Appeals (the “Board of Appeals”).

**ARTICLE II**

1. Authority:

The Authority of the Board of Appeals is strictly limited to hearing and deciding appeals of administrative orders, decisions or determinations made by the Town of Mountain Village (“Town”) Building Official (“Building Official”) relative to the application and interpretation of all duly adopted Building Codes and Regulation (collectively the “Building Regulations”). There shall be and is hereby created the Board . The Building Official shall be an ex officio member of and shall act as secretary to the Board but shall have no vote on any matter before the Board. The Board bylaws for conducting its business are hereby created by Town of Mountain Village Town Council (“Town Council”). The Board shall be appointed by the Town Council and shall hold office at its pleasure. The Board shall render all decisions in writing with findings in accordance with the adopted bylaws and Building Regulations.

2. Appeal Procedures:

All appeals of decisions of the Building Official shall be filed in accordance with the applicable Building Regulation and shall be made in writing within seven (7) calendar days of the decision of the Building Official. Failure to file a written appeal within seven calendar days shall preclude the Board from hearing any appeal and the decision of the Building Official shall stand as the final administrative decision of the Town.

**ARTICLE III**

1. Appointments and Terms of Office

The Board shall consist of five regular members and two alternates. Applications shall be received, reviewed and appointments made to the Board by the Town Council. Appointments shall serve until they either (a) resign; (b) are no longer qualified; (c) are removed by the Town Council or (d) the Town Council elects to make new appointments to the Board. Any member of the Board may be removed with or without cause by a majority vote of the Town Council. Any vacancy occurring on the Board shall be filled by the Town Council.

2. Attendance:

To ensure the orderly conduct of business, member attendance is vital. Except for emergency absences, medical condition absences and absences resulting from military leave of less than two continuous months, no current Board member shall miss more than three meetings in any twelve-month period upon any fourth absence within 12 months, other than for an emergency, medical condition or military leave of less than two months, as determined by the chair, the Board member shall be deemed to have resigned from the Board, and the Town Council shall appoint a replacement.

### 3. Qualifications:

The Board shall consist of a minimum of one design professional such as an Architect or Engineer, one Colorado Licensed Electrical Contractor, one Colorado Licensed Plumbing Contractor, and two ICC Certified General Contractors. Each shall have a minimum of 5 years of documented experience in their respective area of expertise.

### 4. Officers:

The Board shall annually elect a chair from its number who shall preside over all hearings and proceedings of the Board. A vice-chair elected annually by the Board shall assume the chair's duties in the chair's absence.

## **Article IV**

### 1. Quorum and Voting:

Quorum shall consist of three members, and a decision of a majority of the members of the Board shall control. Any absent member may join in a decision of the Board after he or she has considered the evidence presented in any hearings conducted during his or her absence. All decisions are final, subject only to appeal to a court of competent jurisdiction.

## **Article V**

### 1. Duties:

a. Chair. The chair shall preside at all meetings of the Board and shall perform all duties usually incident to the office of Chair and such other duties as may be assigned to him or her from time to time by the Task Force. The Chair shall see to the execution of resolutions, procedures and policies approved by the Task Force.

b. Vice Chair. In the absence or disability of the Chair, the Vice Chair shall have all powers of and shall be subject to all restrictions upon the Chair. The Vice Chair shall perform such duties as shall from time to time be assigned by the Task Force.

c. Secretary. Secretarial duties for the Board will be maintained by the Town staff. Secretary responsibilities are as follows 1) to keep minutes of Board meetings and to keep records of the Board.

## **Article VI**

### 1. Meetings:

The Board shall hold an initial organization meeting as called by the chair. Further meetings shall be held as necessary in order to timely hear appeals as called by the Chair or the Building Official.

2. Rules of Order:

Unless otherwise specified in these bylaws, the Board will follow procedures outline in Robert's Rules of Order, Newly Revised.

3. Meeting Notices:

The appointed staff member shall furnish the Board advance notice of all meetings. Staff shall deliver, by the close of business the Friday before the next meeting, minutes of the previous meetings and copies of material to be studied or acted upon, including an agenda, and other items necessary for discussion.

4. Agenda:

The appointed staff shall prepare the agenda with input from the Chair, and copies distributed in advance of the meeting. Other items of the agenda shall include but not be limited to disposition of minutes of the previous meeting, which may be distributed and approved via email by the board members due to the potential for long periods between meetings. The minutes and agenda shall be delivered to Board members as needed no later than 7 days in advance of the meeting.

5. Open to the Public.

All meetings shall be open to the public, except for executive session as authorized in the Colorado Open Meetings law, C.R.S. 24-6-402.

Adopted and approved by the Town Council of the Town of Mountain Village this \_\_\_\_ day of April, 2014:

---

Dan Jansen Mayor



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**  
455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Agenda Item #8**

---

**TO:** Town Council  
**FROM:** Chris Hawkins, Director of Community Development  
**FOR:** Town Council Public Meeting on March 26, 2015  
**DATE:** March 19, 2015

**RE:** Presentation of the Town Hall Subarea Task Force Recommendation and Conceptual Work Session with the Design Review Board for the Lofts Professional Workforce Housing Project Consisting of Approximately 45 units Around the Gondola Parking Garage on Lot 1003R-1

---

**PROJECT GEOGRAPHY**

**Legal Description:** Lot 1003R-1  
**Address:** No Address Assigned Yet  
**Applicant/Agent:** Morton Architects, Inc.  
**Owner:** Town of Mountain Village  
**Zoning:** Civic and Full Use Active Open Space Zone Districts  
**Existing Use:** Gondola Parking Garage and Gondola on Lot 1003R-1  
**Proposed Use:** Professional Workforce Housing  
**Adjacent Land Uses:**

- **North:** Village Court Apartments
- **South:** Town Hall/Grocery Store
- **East:** Double Cabin Ski Run
- **West:** Gondola Parking Garage

**ATTACHMENTS**

Exhibit A: Conceptual Plans

**RECORD DOCUMENTS**

- Town of Mountain Village Community Development Code (as adopted March 2013)
- Town of Mountain Village Home Rule Charter (as amended on June 28, 2005)
- Design Review Application as maintained by the Community Development Department.

**BACKGROUND**

The Town Hall Subarea Task Force reviewed the proposed plans for The Lofts at Mountain Village project on March 3<sup>rd</sup> and 4<sup>th</sup>. The Task Force concluded its review with the following, non-binding recommendations:

1. The DRB and Council should consider the impacts of staging and construction on the Town, including such issues as quality of life, traffic, parking and impact on businesses and residences.
2. The DRB and Town Council should consider the aesthetics of the building pursuant to the Design Regulations to ensure that the building fits within the design of the area and Mountain Village. Being a visible building on a ski run the DRB should ensure that the building is designed and follow the Design Regulations especially for most visible elements of the project.
3. The DRB and Council should consider improved trail access throughout the area including ski in ski out access. The DRB and Council should also address the maintenance of the main ski-in/ski out access to the parking garage.
4. The Town should explore the provision of the current or a new trail alignment from VCA and Town property to the existing sidewalk along Mountain Village Boulevard.
5. The DRB and Town council should consider addressing shared responsibilities and costs at the parking structure and surrounding areas impacted or used by the development. Especially esthetics and safety issues which impact the development.
6. The provision of a landscaping buffer on the east side in between the development and the Double Cabin Ski Run. The applicant should work with TSG for an easement or other permission for added landscaping on TSG land.
7. The preservation of as much of the existing vegetation in the surrounding area as possible. The applicant should also work with the Town and surrounding land owners to install pocket parks or other usable spaces.
8. The provision for shielded exterior storage areas for bikes and other equipment.
9. The provision of a more detailed short-term and long term bear-proof trash/recycling plan that explores a combined facility with the new medical center.
10. The provision of a park for residents either on Town land or an expanded park at VCA.
11. The provision of adequate storage spaces for the units.
12. The provision for an onsite manager for the future management of the property to enforce maintenance, aesthetics and occupancy.
13. The evaluation of wetlands pursuant to the Wetland Regulations for the north building and the fire access through VCA.
14. The Town should carefully craft a development agreement to look at oversight of occupancy, and other issues affected by the development.

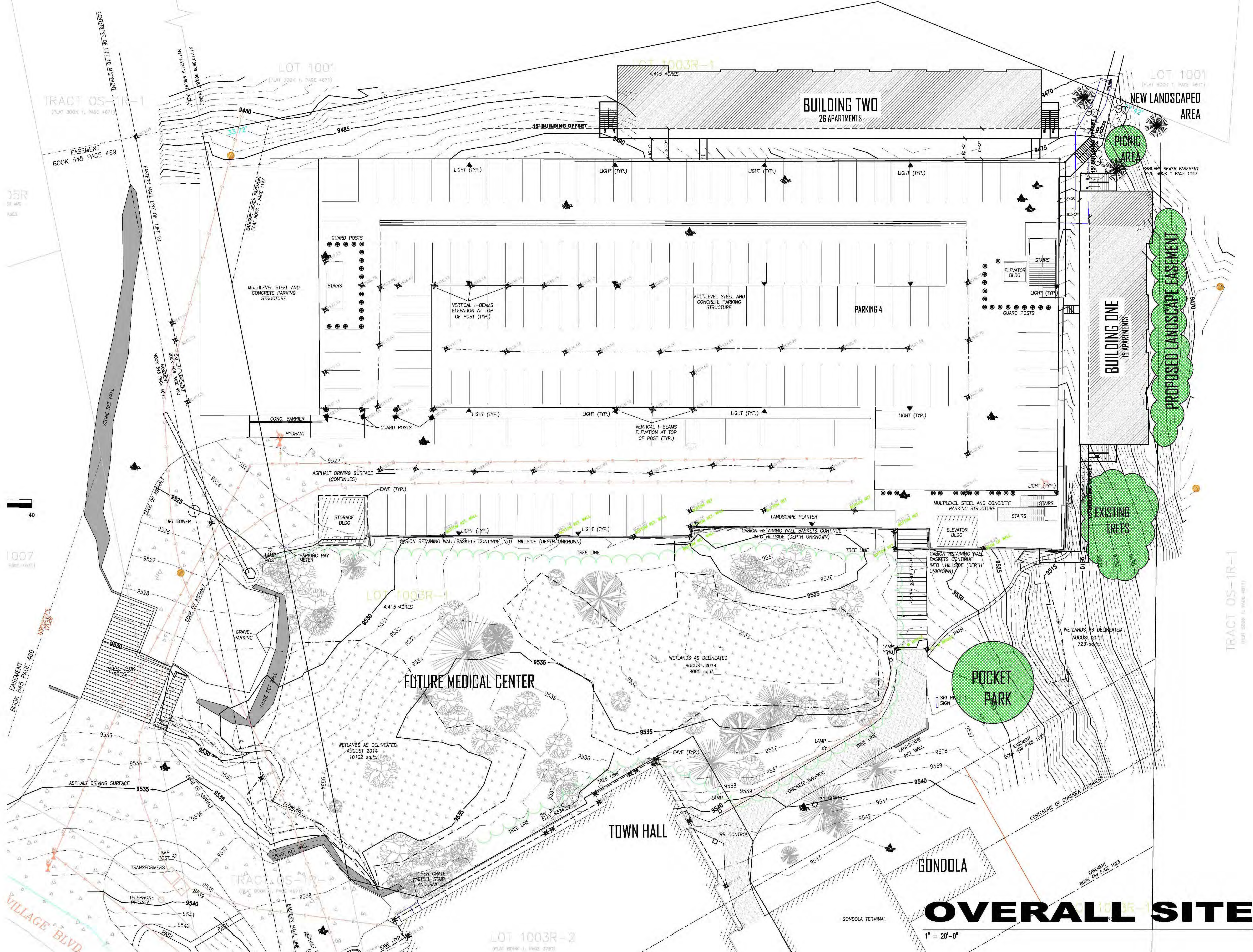
Staff would note that these recommendations address most of the big picture issues for the project. The only addition that staff would have is the need to obtain an as built survey of existing conditions at Village Court Apartments so the planned emergency access and construction route can be designed and evaluated.

### **RECOMMENDATION**

Penelope Gleason, who is the chair of the Task Force, will present the recommendations to the DRB and Council. As the DRB and Town Council do not have a pending application and have not had the opportunity for a full review and presentation of the proposal other than the brief presentation that will be given by staff, staff recommends that the DRB and Town Council take the input from Mrs. Gleason, ask questions about the outcome and process of Mrs. Gleason and then provide general comments on the proposal. As outlined in CDC Section 17.4.6.E, any comments or general direction by the DRB shall not be considered binding or represent any promises, warranties, guarantees and/or approvals in any manner or form. A conceptual

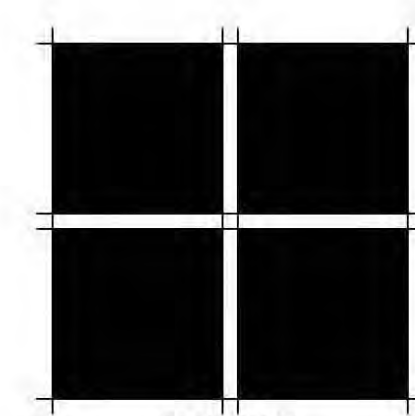
worksession shall not be construed as a comprehensive review of the proposal under discussion, and as such, additional issues and/or concerns will most likely arise as part of the formal development review process.





# OVERALL SITE

1" = 20'-0"

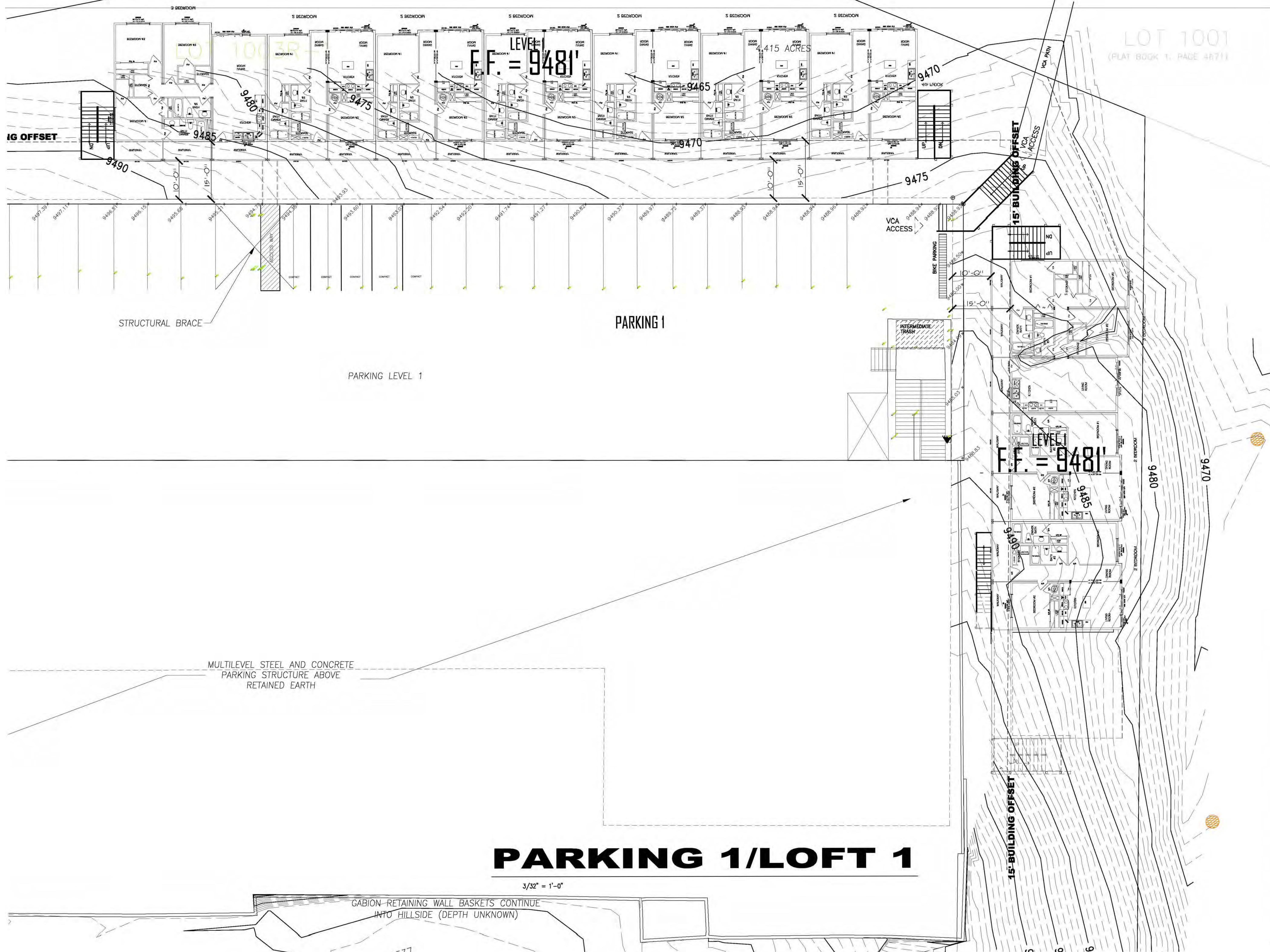


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ISSUE LOG	
SCHEMATIC DESIGN	2-23-15
DESIGN CHAIRLETTE	3-3-15
SETBACK REVISIONS	3-8-15

FILE NAME: © Bottom Left Side  
 DATE: FEBRUARY 20, 2015  
 DRAWN BY: SM  
 SCALE: 1" = 20'-0"  
 SHEET: A-0





# PARKING 1/LOFT 1

3/32" = 1'-0"

MULTILEVEL STEEL AND CONCRETE  
PARKING STRUCTURE ABOVE  
RETAINED EARTH

GABION RETAINING WALL BASKETS CONTINUE  
INTO HILLSIDE (DEPTH UNKNOWN)

LOT 1001  
(PLAT BOOK 1, PAGE 4671)

LEVEL  
F.F. = 9481'

F.F. = 9481'

4.415 ACRES

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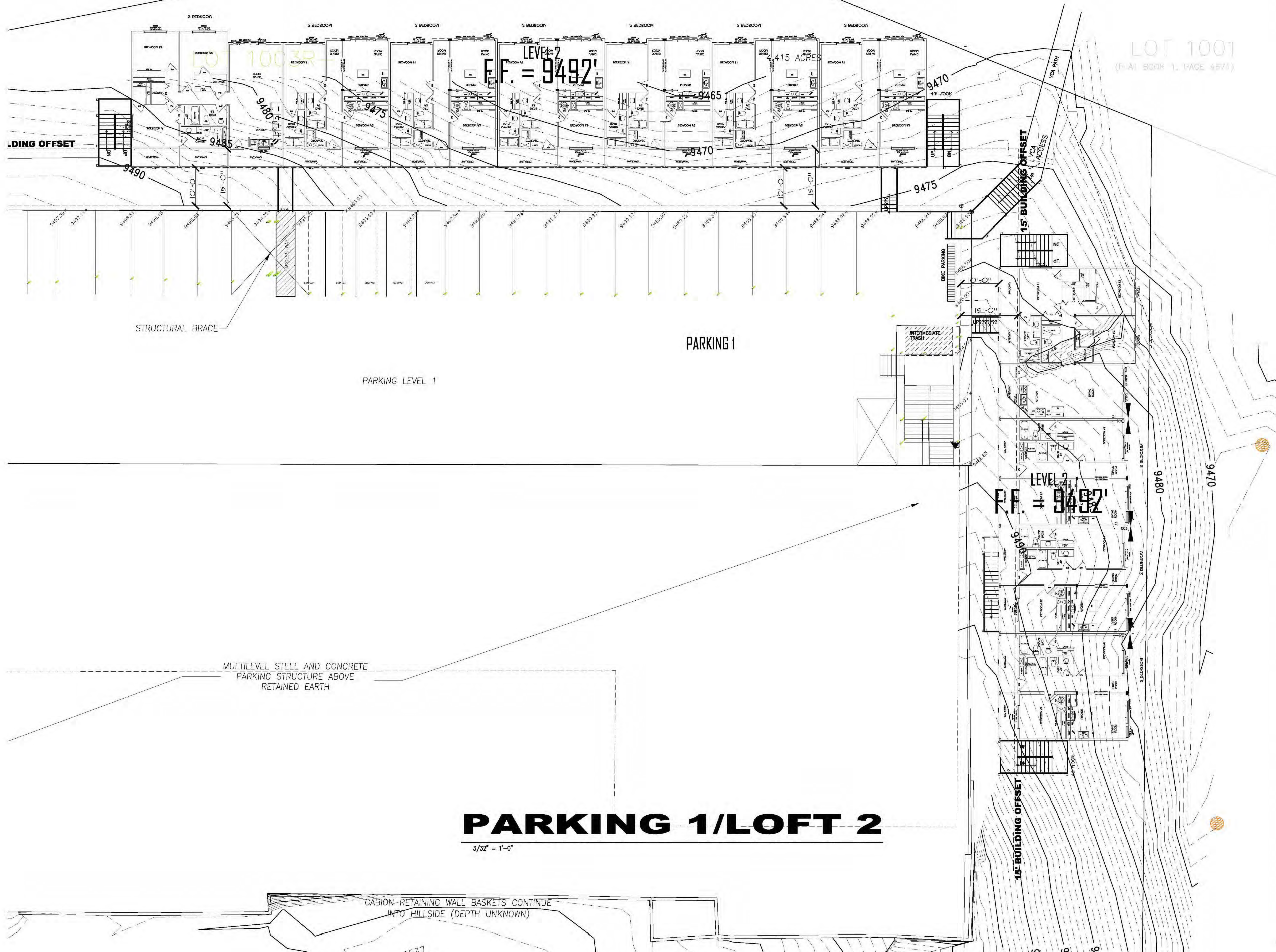
**ISSUE LOG**

SCHEMATIC DESIGN	2-25-15
DESIGN CHARRETTE	3-3-15
SETBACK REVISIONS	3-9-15

FILE NAME  
*@ Bottom Left Side*  
DATE  
**FEBRUARY 20, 2016**  
DRAWN BY  
**SM**  
SCALE  
**3/32" = 1'-0"**

**A-1.0**  
OF SHEETS





LOT 1001  
(PLAT BOOK 1, PAGE 4571)

LEVEL 2  
F.F. = 9492'

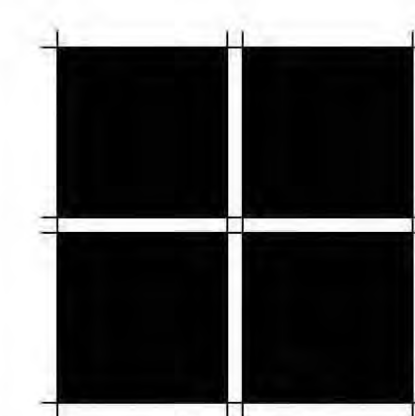
LEVEL 1  
F.F. = 9492'

# PARKING 1/LOFT 2

3/32" = 1'-0"

MULTILEVEL STEEL AND CONCRETE  
PARKING STRUCTURE ABOVE  
RETAINED EARTH

GABION RETAINING WALL BASKETS CONTINUE  
INTO HILLSIDE (DEPTH UNKNOWN)



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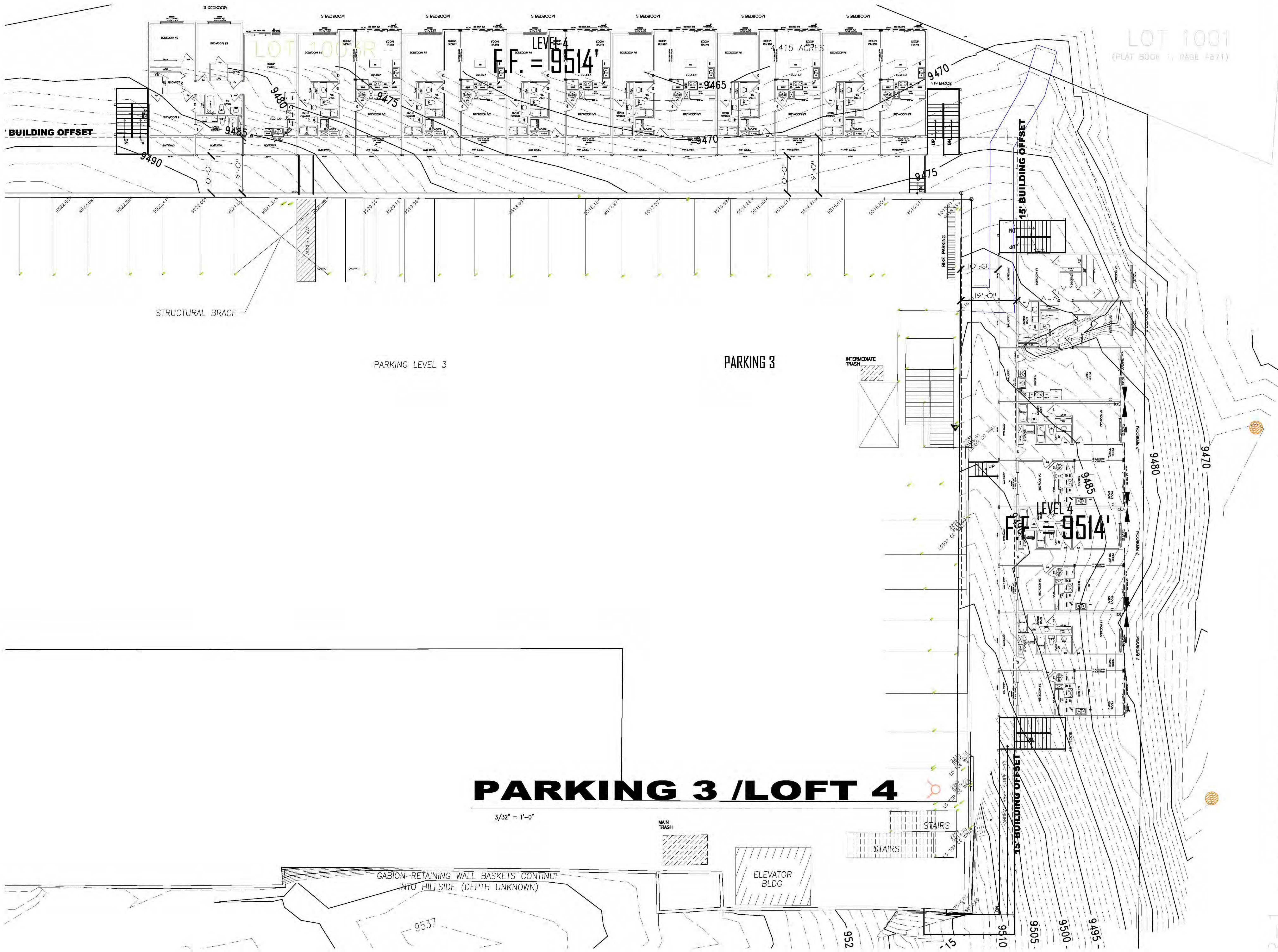
ISSUE LOG	
SCHEMATIC DESIGN	2-25-15
DESIGN CHARRETTE	3-3-15
SETBACK REVISIONS	3-9-15

FILE NAME	@ Bottom Left Side
DATE	FEBRUARY 20, 2015
DRAWN BY	SM
SCALE	3/32" = 1'-0"
SHEET	A-1.1









LOT 1001  
(PLAT BOOK 1, PAGE 4871)

# PARKING 3 / LOFT 4

3/32" = 1'-0"

**MORTON**  
architects, inc.

70 PILOT Knob Ln., PO BOX 3581 TELLURIDE, CO. 81435  
(970) 728-5900 FAX (970) 728-6011

**Lofts**  
@ MOUNTAIN VILLAGE  
TOWN OF MOUNTAIN VILLAGE PARKING STRUCTURE  
**PARKING 3 / LOFT 4**

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**ISSUE LOG**

SCHEMATIC DESIGN	2-25-15
DESIGN CHARRETTE	3-3-15
SETBACK REVISIONS	3-9-15

FILE NAME  
@ Bottom Left Side

DATE  
FEBRUARY 20, 2015

DRAWN BY  
SM

SCALE  
3/32" = 1'-0"

SHEET

**A-1.3**  
OF SHEETS





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**ISSUE LOG**

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DESIGN CHARTER	3-3-15

FILE NAME  
 @ Pictom Left Side  
 DATE  
 FEBRUARY 20, 2015  
 DRAWN BY  
 SM  
 SCALE  
 3/32" = 1'-0"  
 SHEET

**A-2.2**  
 OF SHEETS



**BUILDING ONE  
 EAST ELEVATION**  
 3/32" = 1'-0"



**BUILDING TWO  
 NORTH ELEVATION**  
 3/32" = 1'-0"



## Susan Johnston

---

**Subject:** FW: The Lofts

**From:** Chris [<mailto:laukenmann@gmail.com>]  
**Sent:** Thursday, March 19, 2015 3:44 PM  
**To:** Chris Hawkins; Nichole Zangara  
**Cc:** Dan Jansen; [rhdelves@aol.com](mailto:rhdelves@aol.com)  
**Subject:** Re: The Lofts

From an initial review perspective, perhaps my two greatest concerns are (1) the amount of lighting that will interfere with the view planes of the surrounding neighborhoods, as well as any exterior lighting in particular--mandating a "down lighting" and shielding plan/implementation; and (2) use of the parking structure for tenant vehicles. There has always been so much heated debate about the use of the parking structure, and now it will be inundated with all these vehicles. The deck was and is, as I understand, intended to be a free parking lot for public visitors. What is happening now? It seems that public benefit is being lost/terminated.

Please lodge these comments officially for the record. Thank you Chris/Nichole.

On Thu, Mar 19, 2015 at 12:00 PM, Chris Hawkins <[CHawkins@mtnvillage.org](mailto:CHawkins@mtnvillage.org)> wrote:

Hi Chris, Here is the Council memo with the plans attached. Please let me know if you have any questions.

Sincerely,

Chris Hawkins, AICP

Director of Community Development

Town of Mountain Village, CO

O: [970.369.8250](tel:970.369.8250)

M: [970.417.6976](tel:970.417.6976)

F: [970.728.4342](tel:970.728.4342)

| [Email Signup](#) | [Website](#) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [Videos On Demand](#)

My office hours are Monday-Thursday from 7:00 am to 5:00 pm.

I am available by cell phone as needed.

## MEMORANDUM

TO: Mountain Village Mayor and Town Council  
CC: Mountain Village Town Clerk  
FROM: Tamara Huntsman, Rosamond Strong, and Deborah Gesmundo  
DATE: March 19, 2014  
RE: Lot 640A Citizen-Initiated Petitions

---

This memorandum is intended to update you on the Meadows' Neighborhood citizen-initiated petitions. As you know, we have submitted two petitions, one limiting the density on lot 640A to 45 units and a second one, asking for a limit of 60 units.

The first petition, requesting a limit of 45 units, was voted down by the TMV Town Council at your February meeting. We have proceeded with the 2<sup>nd</sup> step of a citizen's initiated petition and have so far gathered 73 (unverified) signatures towards requesting that the ordinance be taken to the electorate for a vote. Town staff has directed us that we have until April 1<sup>st</sup> to turn it in to the town clerk to have the signatures verified and move forward with the 45 unit ordinance becoming a question on the June 2015 ballot.

Tami, Deb and Roz met with the town clerk, the town manager and the town lawyer the other day. We all agreed the biggest concern of this development is the number of people that will be living in this project. And this is also the biggest concern of some of the present Mountain Village residents. We would like to meet with you to talk about the 60 unit petition to continue the discussion of what the voters that we are engaged with, are asking for which is to not greatly increase the size of the new development on Lot 640A. The number of 50 units was talked about at our meeting with a limit of 150 people.

The first petition, for 45 units, had a total of 43 signatures. This petition, for 60 units, only has 30 signatures. The main point being that a greater number of Mountain Village residents are for a smaller density limit on this parcel. If 45 is not the number to limit the density to, then something closer to 45 is more appropriate than something closer to 60.

We would prefer to work together with our Council and Town staff to come up with a Town driven ordinance that addresses the real issue surrounding this matter, which is the number of people that will inhabit that space and what size the development will be. It is a complicated question. We would also like to find a way to ensure that a park remains at its current location in perpetuity.

Sincerely,

Tami, Roz, and Deb

**WARNING  
IT IS AGAINST THE LAW**

For anyone to sign any initiative or referendum petition with any name other than his or her own or knowingly sign his or her name more than once for the same measure or to knowingly sign such a petition when not a registered elector who is eligible to vote on the measure.

**DO NOT SIGN THIS PETITION UNLESS YOU ARE A REGISTERED ELECTOR AND ELIGIBLE TO VOTE ON THIS MEASURE. TO BE A REGISTERED ELECTOR, YOU MUST BE A RESIDENT OR PROPERTY OWNER OF MOUNTAIN VILLAGE, COLORADO AND REGISTERED TO VOTE.**

Do not sign this petition unless you have read, or have had read to you, the proposed initiative or inferred measure in its entirety and understand its meaning.

**SUMMARY:** A CITIZEN-INITIATED ORDINANCE LIMITING THE DENSITY ON MEADOWS LOT 640A TO A MAXIMUM OF 60 UNITS.

**TEXT OF PROPOSED INITIATED ORDINANCE**

**WHEREAS**, the Town of Mountain Village (the "Town") is a municipal corporation duly organized and existing under the laws of the State of Colorado, in particular under the provisions of Article XX (Home Rule Cities & Towns) of the Constitution of the State and the Preamble of the Home Rule Charter of the Town, and governed under the Municipal Code of the Town of Mountain Village (the "Code").

**WHEREAS**, Pursuant to Chapter 17.3 of the Code, the Town has established Zoning and Land Use Regulations, including zone districts and zone district requirements which are incorporated into the Official Zoning Map of the Town.

**WHEREAS**, under the Code, specifically 17.3.2(A)(1)(d) and (B)(4), and incorporated into the Official Zoning Map, along with the Official Land Use and Density Allocation For All Land Within The town of Mountain Village, Colorado, as reported through October, 2013 ("Density Allocation"), Lot 640A is currently zoned for Multifamily use, Employee Apartment, with a Unit or Apartment Density allowance of 30 units.

**WHEREAS**, Town citizens support the proper disposal of the existing structure on Lot 640A, known as the Telluride Apartments, and replacement of the existing structure with a new structure that is compatible and in harmony with the Meadow Subarea. The Meadows community also encourages preservation of open space, protection of the environment and wetlands, and continued maintenance of the public park.

**WHEREAS**, Town citizens recognize the need for increased affordable housing; however, increasing the density on Lot 640A to greater than 60 units will overpopulate the area and have a negative effect on the adequate provision of public services in the Meadows, including but not limited to parking, roads, sidewalks, lighting, snow removal, school bus safety, internet and other public utilities as well as waste management. Such

increased density also threatens the public health, safety, and welfare of the residents in the Meadows area due to an increase in traffic, dogs, noise, and environmental impacts.

**WHEREAS**, allowing a density of no more than 60 units on Lot 640A will protect the surrounding property owners' real estate values and the health, safety and welfare of the Meadows residents and is compatible with the existing Meadows community.

**WHEREAS**, there are currently 13 established residential projects in the Meadows, and the Mountain Village Comprehensive Plan ("Comprehensive Plan") targets a number of lots in the Meadows for a significant number of additional deed-restricted units.

**WHEREAS**, based upon the availability of other lots in the Meadows for significant deed-restricted development under the Comprehensive Plan, there is no reasonable basis for increasing allowable development on Lot 640A to more than 60 units.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO:**

**SECTION 1.** The density on Lot 640A may be increased from its current allowed density, but shall be limited to 60 units.





TOWN OF MOUNTAIN VILLAGE  
455 Mountain Village Blvd. Suite A  
Mountain Village, Co 81435  
970-369-6406  
mvclerk@mntnvillage.org

March 7, 2015

Rosamond Strong  
PO Box 3454 Telluride, CO 81435 and

Tami Huntsman  
PO Box 2455 Telluride, CO 81435

Dear Ms. Strong and Ms. Huntsman:

I have reviewed the Petition submitted by you on February 26, 2015 and have found that 23 signatures out of the 30 submitted are eligible to be counted. Therefore, I hereby certify that the petition meets the requirements of the Town of Mountain Village's Home Rule Charter. The petition will be presented at the next scheduled Town Council meeting on Thursday, March 26, 2015 beginning at 8:30 a.m.

Sincerely,

Jackie Kennefick  
Director of Administration/Town Clerk

## Susan Johnston

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**Subject:** FW: Lot 640a Petition

-----Original Message-----

From: Brian Eaton [<mailto:bingo.eaton@cox.net>]

Sent: Wednesday, March 11, 2015 11:10 AM

To: Kim Montgomery

Subject: Lot 640a Petition

Kim, I am in Arizona, but I strongly support the petition to limit the apartment project. In fact, nothing should be done concerning housing without a complete review of current housing requirements in the entire County.

Please forward this to the Council.

Thank you,

Brian Eaton

104 Gold Hill Ct., Mt Village, Co.

Sent from my iPad

# SAN MIGUEL REGIONAL HOUSING AUTHORITY

820 Black Bear Road, G-17, P.O. Box 840, Telluride, CO 81435  
Ph:970-728-3034, Email:smrha@telluridecolorado.net

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TO: TMV Housing Authority

FROM: Shirley L. Diaz, Executive Director SMRHA

DATE: March 9, 2015

Agenda Item No. 10

RE: An exception for permission to rent

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**Overview:** The owners of Coyote Court Unit #2 (Kornreich) are requesting permission to extend the rental of their unit until July 1, 2015. They are currently out of state and would like time to allow the renters to find other housing and since one adult is a school teacher they wanted to afford them some time once school was out of session. The Kornreich's communication has been both verbal and in writing with SMRHA and on February 6, 2015, they requested SMRHA request this extension to their exception.

The renters have been the same household for two years and are currently on a month to month basis with the past lease just recently expiring and reverting to month to month. Due to the difficulty in finding housing for locals the rent extension does favor the renters as well as the owners. Since the lease is already month to month, should the renters find another unit in off season they will be able to give notice and vacate prior to July 1, 2015 if needed.

**SMRHA Recommended conditions and motions:**

The Town of Mountain Village Housing Authority permits the continued rental of the Coyote Court unit 2 with the following conditions for the Kornreichs:

- The Kornreich's shall be allowed to rent to the current tenants through June 30, 2015;
- There will be no additional renters if the current occupants find housing prior to June 30, 2015;
- Once the Kornreich's return in the summer of 2015 they will contact SMRHA to notify us they are now residing in the unit and will provide employment information within 10 days of starting new employment.

Suggested motion:

The Town of Mountain Village Housing Authority approves the request with the conditions as presented above.

Or

The Town of Mountain Village Housing Authority DOES NOT approve the request and the renters must find other housing and the owner's must return in the summer of 2015.



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**  
455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Agenda Item #11**

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**TO:** Town Council  
**FROM:** Chris Hawkins, Director of Community Development  
**FOR:** Town Council Public Meeting on March 26, 2015  
**DATE:** March 19, 2015

**RE:** First Reading, Setting of a Public Hearing and Council Vote on an Ordinance to Amend the Community Development Code (CDC) at (A) Section 17.2.12 to Allow the Conditional Use Permit Process to Establish the Allowed Height for Freestanding Antennas; (B) Section 17.4.9(E)(2)-(3) to Correct an Omission, and Not Require a Concurrent Replat with Rezoning; (C) Section 17.4.14(F)(3) to Revise the Criteria for Allowing Ski Lifts on Private Lots; (D) Section 17.6.9 to Meet or Exceed San Miguel County Open Burning Regulations; and (E) Miscellaneous Amendments to the CDC to Accomplish the Foregoing.

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The pending amendments to the Community Development Code (CDC) are shown in Exhibit A. The following list outlines the proposed amendments:

- 1. Section 17.2.12 to allow the conditional use permit process to establish the allowed height for freestanding antennas.** The main reason for this change is due to the fact that freestanding antenna heights need to be taller than the building height limits to ensure antennas clear the forest canopy and buildings to provide adequate coverage. The proposed amendments allow for the review authority to establish the needed and compatible height as a part of the conditional use permit process, with the maximum height allowed based on the conditional use permit criteria.
- 2. Section 17.4.9(E)(2)-(3) to correct an omission, and not require a concurrent replat with rezoning.** The Office of the Town Attorney indicated that it is not necessary to file a replat to change zoning and land use plat notes on older plats since this can occur by an ordinance. Staff is therefore proposing the amendments, which will significantly reduce the costs for future rezonings.
- 3. Section 17.4.14(F)(3) to revise the criteria for allowing ski lifts on private lots.** The Town Council asked for stronger criteria to review proposed ski lifts during a worksession in 2014. The goal is to ensure that ski lifts fit a site and are compatible with surrounding area development. Staff would note that the wording “readily visible” in the proposed criteria for decision needs some discussion.

The Design Review Board recommended the Council approve the proposed amendments at its March meeting, with changes to the ski lift requirements. The biggest changes include:

1. Adding a section to state that ski lifts are discouraged;

2. Ensuring that TSG consent is obtained and adjacent property owners are contacted prior to submitting for a conditional use permit; and
3. Adding a hardship criterion.

**RECOMMENDATION**

Staff recommends the Town Council approve the first reading of an ordinance amending the CDC with the following motion:

*“I move to approve the first reading of an ordinance amending the Community Development Code, with direction to the Town Clerk to set the public hearing on April 23, 2015.”*



**ORDINANCE NO. 2015-\_\_**

**ORDINANCE TO FIRST READING, SETTING OF A PUBLIC HEARING AND COUNCIL VOTE ON AN ORDINANCE TO AMEND THE COMMUNITY DEVELOPMENT CODE (CDC) AT (A) SECTION 17.2.12 TO ALLOW THE CONDITIONAL USE PERMIT PROCESS TO ESTABLISH THE ALLOWED HEIGHT FOR FREESTANDING ANTENNAS; (B) SECTION 17.4.9(E)(2)-(3) TO CORRECT AN OMISSION, AND NOT REQUIRE A CONCURRENT REPLAT WITH REZONING; (C) SECTION 17.4.14(F)(3) TO REVISE THE CRITERIA FOR ALLOWING SKI LIFTS ON PRIVATE LOTS; (D) SECTION 17.6.9 TO MEET OR EXCEED SAN MIGUEL COUNTY OPEN BURNING REGULATIONS; AND (E) MISCELLANEOUS AMENDMENTS TO THE CDC TO ACCOMPLISH THE FOREGOING.**

**RECITALS**

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC from time-to-time to address CDC interpretations, planning matters, clarify and refine the Town’s land use regulations; or to address issues or policy matters.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:**

**Section 1. Amendment of Community Development Code**

- A. The Town of Mountain Village Community Development Code is hereby amended as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.

**Section 2. Ordinance Effect**

- D. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- E. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

**Section 3. Severability**

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

**Section 4. Effective Date**

This Ordinance shall become effective on \_\_\_\_\_, 2015.

**Section 5. Public Hearing**

A public hearing on this Ordinance was held on the \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2015 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

**INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 26<sup>h</sup> day of March, 2015.**

**TOWN OF MOUNTAIN VILLAGE**

**TOWN OF MOUNTAIN VILLAGE,  
COLORADO, A HOME-RULE  
MUNICIPALITY**

By: \_\_\_\_\_  
Dan Jansen, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Kennefick, Town Clerk

**HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2015.**

**TOWN OF MOUNTAIN VILLAGE**

**TOWN OF MOUNTAIN VILLAGE,  
COLORADO, A HOME-RULE  
MUNICIPALITY**

By: \_\_\_\_\_  
Dan Jansen, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Kennefick, Town Clerk

Approved As To Form:

\_\_\_\_\_  
Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. \_\_\_\_\_ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on \_\_\_\_\_, 2015, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Dan Jansen, Mayor				
Cath Jett, Mayor Pro-Tem				
Jonette Bronson				
John Howe				
Michelle Sherry				
Martin McKinley				
Dave Schillaci				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on \_\_\_\_\_, 2015 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on \_\_\_\_\_, 2015. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Dan Jansen, Mayor				
Cath Jett, Mayor Pro-Tem				
Jonette Bronson				
John Howe				
Michelle Sherry				
Martin McKinley				
Dave Schillaci				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Jackie Kennefick, Town Clerk

(SEAL)

**Exhibit A: CDC Amendments**

### 17.3.12

### BUILDING HEIGHT LIMITS

- A. Table 3-3 establishes the maximum building height and average building height limits for each zone district and some specific lots.
- B. Antennas mounted to a structure or building shall not be more than ten percent (10%) higher than the actual, as-built building or structure height to which such antenna is mounted. For example, a building that is of 40 feet high can have an antenna that extends no more than four (4) feet above the roof. Freestanding antenna maximum structure height shall be established by the review authority.

(Please refer to related amendment below)

### SECTION 17.4.9

### REZONING PROCESS

#### C. General Standards

- 2. **Ordinance Required for Change in Density or Zoning Designation.** Any change to the density or zoning designation assigned to a lot shall be by duly adopted ordinance that shall be recorded in the records of the San Miguel County Clerk and Recorder.
  - a. To the extent multiple recorded resolutions and/or ordinances exist with respect to the zoning designation of a lot, the most recently recorded resolution or ordinance shall prevail and shall have the effect of voiding all prior recorded resolutions and ordinances.
  - b. ~~Concurrent Replat Required~~ **Zoning on Plats.** If the current, recorded plat for the lot(s) affected by the rezoning lists either the zone district, zoning designation and/or associated density, ~~a concurrent subdivision development application shall be processed along with the rezoning~~ the rezoning ordinance shall include a section statement that the zoning set forth in the rezoning ordinance shall prevail over the any inconsistent plat notations on all validly recorded plats for the lots affected by such rezoning.

### SECTION 17.4.14

### CONDITIONAL USE PERMIT

#### 3. Ski Lifts (Tramways) Conditional Use Permits

- a. The installation of a ski lift on a private lot is strongly discouraged, and will only be permitted in situations where full compliance with the review criteria thereby justifying the installation.
- a.b. The installation of a ski lift on a private lot outside of the ski resort requires the issuance of a ski lift conditional use permit. In addition to other applicable requirements of the CDC, ski lift conditional use permits shall comply with the following general standards and review authority criteria for decision:

#### General Standards That Must Be Met Prior to Submitting for a Conditional Use Permit

- i. One side of the lot must immediately adjoin open space that is used for ski trail purposes;
- ii. The applicant has contacted adjacent property owners to get input on the



location, design and visual impacts prior to submitting the development application for the ski lift and shall affirm to the review authority that the applicant has satisfied these criteria. Nothing contained in this criteria shall require the consent or written response of adjacent property owners;

~~†.iii.~~ The owner of the lot must obtain permission in writing from the ski resort operator to build a ski lift that provides access to a ski trail.

#### Criteria for Decision

i. The property owner has demonstrated that special circumstances applicable to the lot such as size, shape, topography or other extraordinary or exceptional physical conditions cause a hardship that necessitates the installation of a lift;

i. Visual impacts caused by the ski lift are minimized and mitigated, with the location and design carefully located and planned so that a ski lift is not readily visible to surrounding properties. In the event that a ski lift cannot be located and planned on a specific site so as to satisfy this criteria such ski lift shall not be permitted by the review authority;

ii. Noise impacts are minimized and mitigated;

~~†.iii.~~ Wildlife impacts are minimized and mitigated so as to not unreasonably impact wildlife habitat and movement;

~~b.c.~~ Upon issuance of a ski lift conditional use permit, the lot owner will be required to abide by the following rules and regulations:

- i. The use of the ski lift before the first day of the ski season or after the last day of the ski season is prohibited, and the ski lift may only be used between the hours of 9:00 a.m. to 4:30 p.m.
- ii. If the ski lift generates decibels in excess of the limitation placed on the ski lift conditional use permit, the use of the ski lift shall cease until the noise level is reduced.
- iii. The owner of the ski lift will be responsible for maintaining the appropriate liability coverage for the ski lift and shall provide evidence of same to the Town.
- iv. Appropriate safety and instructional signage must be maintained.
- v. The ski lift must be operated in compliance with the operation plan submitted to and approved by the Town as a part of the conditional use permit that describes the operating, repair, maintenance and safety procedures for the ski lift.
- vi. The ski lift shall be used solely by the owner(s) and guests of the lot(s) where the lift is located, and shall not be used for commercial purposes.
- vii. The tramway shall be reviewed and approved by the Colorado Passenger Tramway Safety Board or its successor pursuant to applicable state regulations.

## 17.1.9

### OPEN BURNING REGULATIONS

A. Open burning of wood or slash in piles without the use of a curtain burner or similar enclosed burning device is limited to land zoned as open space unless approved as provided for herein. Such open burning shall only be allowed by the Town for fire mitigation and/or forestry management projects, or ski resort improvements pursuant to the class 15 development application process subject to meeting the Open Burning Regulations.

1. Open burning is prohibited on all lots that are not zoned as open space unless the ~~Town Council~~ review authority grants a specific approval for a lot that is larger than five (5) acres and the requirements contained herein are met.

~~B. Burning of slash /brush with the use of an air curtain burner or similar enclosed burning device may be approved for all lots in the town as part of a Town approved fire mitigation and/or forestry management project pursuant to the class 1 development application process subject to meeting the Open Burning Regulations.~~

~~C.B.~~ An applicant for open burning shall submit the following:

- ~~1. San Miguel County Burn Permit, issued by San Miguel County, Colorado.~~
- ~~2.1. Proof of Written notice of intent to conduct an open burn specifying the location and nature of the proposed open burn shall be sent approval of the to the Telluride Fire Protection District. Such notice shall be submitted at least ten (10) days prior to applying for an open burn to the Town. to conduct an open burn. In the even the Telluride Fire Protection District objects to the open burn within ten (10) days after being provided notice, such open burn shall not be approved by the Town.~~
- ~~2. A written fire management plan must accompany an open burning permit request specifying the dates on which open burning is proposed to occur, time of the day and duration of burning, location of the proposed open burning and materials to be burned. The plan must also include an estimate of quantities and measures to be implemented to provide for protection of the public from any risk associated with the open burning. Such plan must also be accompanied by documentation evidencing the need for open burning, a description of why the open burning would be in the public interest.~~
- ~~3. A site plan showing the area and size of wood and slash pile(s) to be burned.~~
- ~~4. A control plan showing how the burn will be monitored and the duration of the burn.~~
- ~~5.3. Technical specification for a curtain burner or similar enclosed device when such a device is proposed for the open burn.~~
- ~~6.4. Fire protection measures the applicant will use to control the burn.~~
- ~~7.5. A Town approved indemnification, holding the Town harmless from any loss or damage caused by the open burn.~~
- ~~8.6. A certificate of general commercial liability insurance in a form satisfactory to the Town, in the amount of not less than Five-two Mmillion Ddollars (\$52,000,000) in aggregate per occurrence, naming the Town as an additional insured. The amount and type of insurance required by this section may be increased by a resolution of the Town Council.~~

~~D.C.~~ The review authority shall issue a burn permit if, in its sole and absolute discretion, it finds that:

1. All of the submittal requirements have been fulfilled;
2. Fire protection and air quality measures provide sufficient safeguards to the community;
- ~~3. Weather and forest fuel conditions are predicted to allow the open burn without adverse impacts to air quality, or the spread of wildfire;~~

- ~~3.4.~~ The review authority determines that the impact to regional air quality will be insignificant.
- ~~4.5.~~ The TFPD or other referral agencies have and San Miguel County have not objected to approved the proposed burn permit;
- ~~5.6.~~ Any other referral agency comments on the open burn have been addressed;
- ~~7.~~ Indemnification and insurance have been provided to the Town prior to the issuance of the open burn permit.
- ~~6.8.~~ The approval includes a condition that the applicant is required to notify and obtain approval from Mountain Village Police Department for each individual day on which open burning will occur.
- ~~9.~~ The applicant has notified the public of the time and place for which the burn will take place using the Town approved manner for such notification.

**Section 17.6.5(D)(1)(b) (Telecommunications Regulations)**

- b. Antenna height shall be minimized to the extent practical with the acceptable height permitted determined by the review authority as a part of the required conditional use permit process. ~~In no event shall an antenna exceed the maximum height permitted in the underlying zone district unless approved by a variance or PUD development review process;~~

**Ski Lift:** Is a Passenger tramway that is device used to transport passengers uphill on skis, or in cars on tracks, or suspended in the air by the use of steel cables, chains, or belts, or by ropes, and usually supported by trestles or towers with one or more spans. "Passenger tramway" includes, but is not limited to, fixed-grip lifts, detachable-grip lifts, funiculars, chair lifts or surface lifts as defined in CRS 25-5-702.



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**  
455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Agenda Item #12**

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**TO:** Town Council  
**FROM:** Dave Bangert, Town Forester  
**FOR:** Town Council meeting on March 26, 2015  
**DATE:** March 3, 2015

**RE:** Consideration of a Resolution to Approve a Revocable Encroachment Agreement for the proposed installation of landscaping in the AJ Drive Road Right-of-Way Adjacent to Lot 622

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**PROJECT GEOGRAPHY**

**Legal Description:** Lot 622, Telluride Mountain Village  
**Address:** 135 AJ Drive, Mountain Village, Colorado  
**Applicant/Agent:** John and Amy Miller  
**Owner:** John and Amy Miller  
**Zoning:** Single Family  
**Existing Use:** Single Family  
**Proposed Use:** Single Family  
**Lot Area:** 0.480 acres

**Adjacent Land Uses:**

- **North:** Active Open Space
- **South:** Single Family
- **East:** Single Family
- **West:** Single Family

**ATTACHMENTS**

- Exhibit A: Narrative
- Exhibit B: Plans and site photos

**BACKGROUND**

The applicant has submitted a Design Review Process development application in accordance with the Community Development Code (CDC). The applicant is proposing the approval of landscaping with a non-mortared dry stack stone boarder in the AJ Drive Right-of-Way in front of the single family home on Lot 622. There is an existing General Easement (GE) encroachment agreement that allows for landscaping and the address monument in the southern GE that borders the this section of the Road Right-of-Way

The Town owns the AJ Drive Road Right-of-Way, with the Council allowed to grant revocable encroachments at it sole discretion. Staff would note that the Public Works Department believes that the landscaping will not be adversely affected by snow plowing activities over the

winter, with the encroachment agreement protecting the Town from any damages to all landscaping and hardscape installed in the Road Right-of-Way.

**RECOMMENDATION**

Staff recommends the Town Council approve the requested encroachment into AJ Drive Road Right-of-Way, with the following proposed motion:

*“I move to approve an a resolution for a revocable encroachment agreement into the AJ Drive Road Right-of-Way for a stone boarder and new plantings for the adjacent single family residence located on Lot 622”*



**RESOLUTION OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO TOWN COUNCIL  
APPROVING A REVOCABLE ENCROACHMENT AGREEMENT INTO THE AJ DRIVE  
RIGHT-OF-WAY FOR A STONE BOARDER AND NEW PLANTINGS FOR THE ADJACENT  
SINGLE FAMILY RESIDENCE LOCATED ON LOT 622**

**RESOLUTION NO. 2015-0326-\_\_**

**RECITALS:**

- A. The Town of Mountain Village (“Town”) is the owner of record of real property described as the AJ Drive Right-of-Way; and,
- B. John and Amy Miller (“Owners”) is the owner of record of real property described as Lot 622;
- C. Right-of-way encroachments are a discretionary allowance of the Town Council; and
- D. The proposed revocable encroachment is needed to allow for the new stone boarder and new plantings; and,
- E. The Town Council conducted a public meeting on March 26, 2015.

**Now, Therefore, Be It Resolved** that the Town Council hereby approves a revocable encroachment in the AJ Drive Right-of-Way as set forth in Exhibit A with a condition that the Planning Division staff prepares a revocable encroachment agreement for execution by the Town Manager and the Owner.

**Section 1. Resolution Effect**

- A. This Resolution shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the resolutions repealed or amended as herein provided and the same shall be construed and concluded under such prior resolutions.
- B. All resolutions, of the Town, or parts thereof, inconsistent or in conflict with this Resolution, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

**Section 2. Severability**

The provisions of this Resolution are severable and the invalidity of any section, phrase, clause or portion of this Resolution as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Resolution.

**Section 3. Effective Date**

This Resolution shall become effective on March 26, 2015 (the “Effective Date”) as herein referenced throughout this Resolution.

**Section 4. Public Meeting**

A public meeting on this Resolution was held on the 26<sup>th</sup> day of March, 2015 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

**Approved** by the Mountain Village Town Council at a public meeting on March 26, 2015.

**Town of Mountain Village, Town Council**

By: \_\_\_\_\_  
Dan Jansen, Chair

**Attest:**

By: \_\_\_\_\_  
Jackie Kennefick, Town Clerk

**Approved as to form:**

By: \_\_\_\_\_  
James Mahoney, Assistant Town Attorney

Miller Residence  
135 AJ Drive

## AJ Drive Right-of-Way Encroachment Permit Application

### Project Narrative:

135 AJ Drive was purchased by the Miller family in 2012. The previous owner, Ken Alexander, used the residence as his architectural business office, and, further, utilized the shoulder of AJ Drive as the primary parking area for his clientele. Accordingly, the shoulder became inordinately wide, and the landscaping nearest the road right-of-way suffered damage from vehicular tire traffic and migration of significant quantities of gravel and poor quality soil. The present width of the shoulder is so inviting that subcontractors working on neighboring properties have grown accustomed to parking trucks, trailers and equipment in front of the Miller residence, thus exacerbating the issue. The owners wish to improve the aesthetic appearance of that portion of their property that fronts AJ Drive and preserve the longevity of the improvements vis-à-vis this permit request.

The intention of the Encroachment Permit Application is to acquire permission to:

1. Excavate and remove migrated road base, gravel, and poor quality soil to a suitable depth for purposes of replanting and improving the landscaped area that borders AJ Drive;
2. Import and disseminate top soil suitable for use in revegetation of the property frontage;
3. Replace dead or diseased trees and other damaged landscape materials located near the road right-of-way, and augment existing plant material pursuant to the landscape plan attached hereto;
4. A short landscape border constructed of Telluride Gold rock currently surrounds the address monument planter bed and effectively serves to protect the area from gravel migration and vehicular traffic. The Millers wish to continue the rock landscape border across the front of the property to delineate the prospectively approved encroachment border and protect the planned landscape improvements. The rock border will neither be mortared nor affixed to the ground, but rather placed in a shallow trench to hold its position. The rock border will not exceed a height of 7" from grade, and will be constructed of recycled stone saved during demolition of the stone patio located at the rear of the residence (see Demolition Permit acquired and effected in September, 2014, wherein approval was granted to demo, palletize, and store the stone in the residence driveway until reconstruction begins in the Spring of 2015).;

Thank you in advance for your consideration of this Encroachment Permit Application.



THE  
**MILLER**  
RESIDENCE

210 AJ DRIVE  
MOUNTAIN VILLAGE  
COLORADO  
81435

LANDSCAPE  
ENHANCEMENT

SCALE: 1" = 10'

EXISTING  
SITE CONDITIONS  
PLAN

Completed: FEBRUARY 15, 2015

Revisions



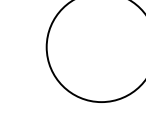



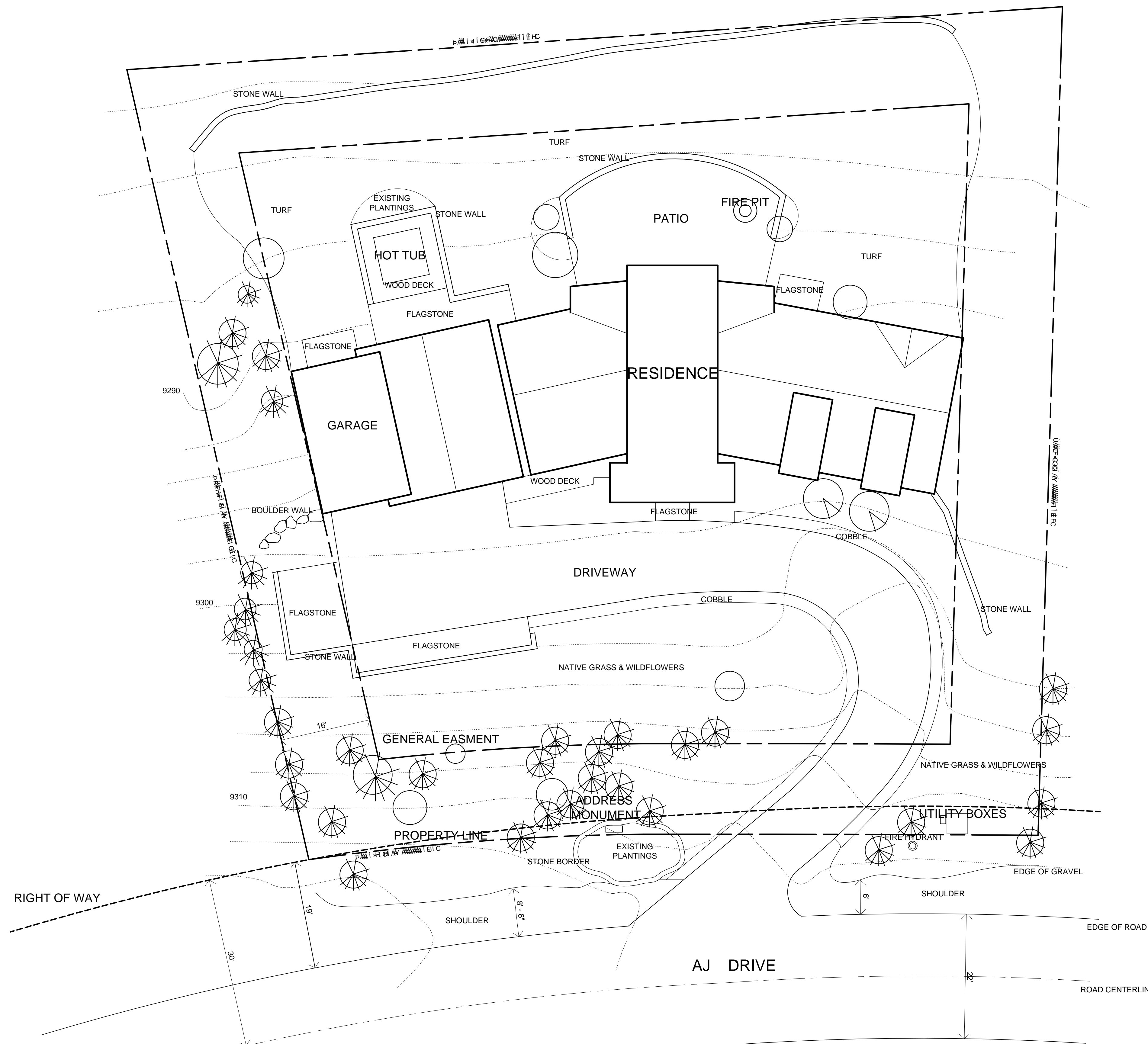
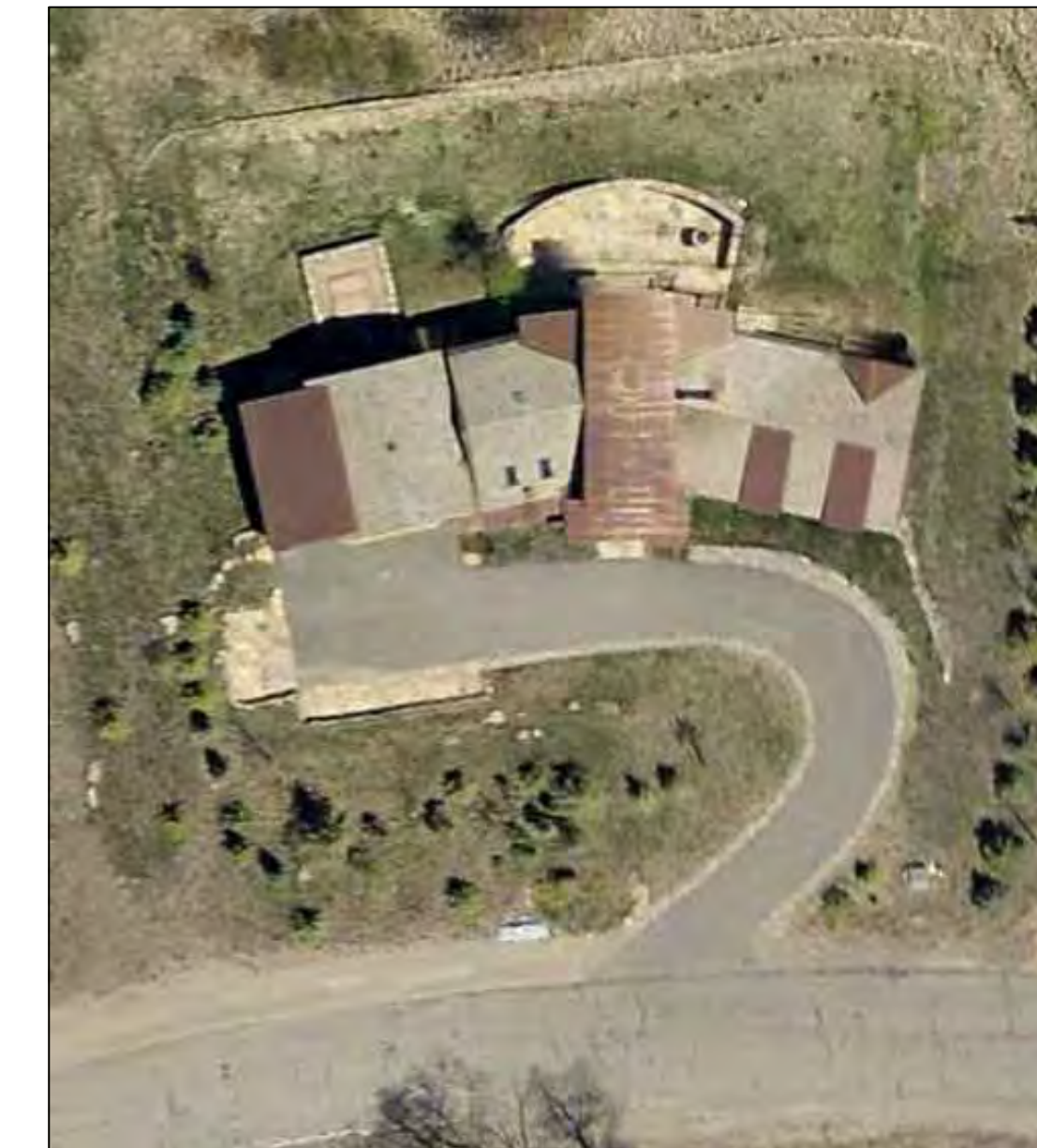

**MOUNTAIN GROWN**  
DESIGN WORKS  
Joe Harnsberger  
Bachelor of Science Degree in Landscape Architecture  
901 -0514

PAGE:

1 OF 5

LEGEND

-  CONTOUR LINE
-  EXISTING SPRUCE TREE
-  EXISTING ASPEN TREE
-  EXISTING ORNAMENTAL TREE









THE  
**MILLER**  
RESIDENCE

210 AJ DRIVE  
MOUNTAIN VILLAGE  
COLORADO  
81435

**LANDSCAPE  
ENHANCEMENT**

SCALE: 1" = 10'

**ROAD  
RIGHT OF WAY  
ENCROACHMENT**

Completed: FEBRUARY 15, 2015

Revisions



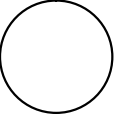




**MOUNTAIN GROWN  
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PAGE:

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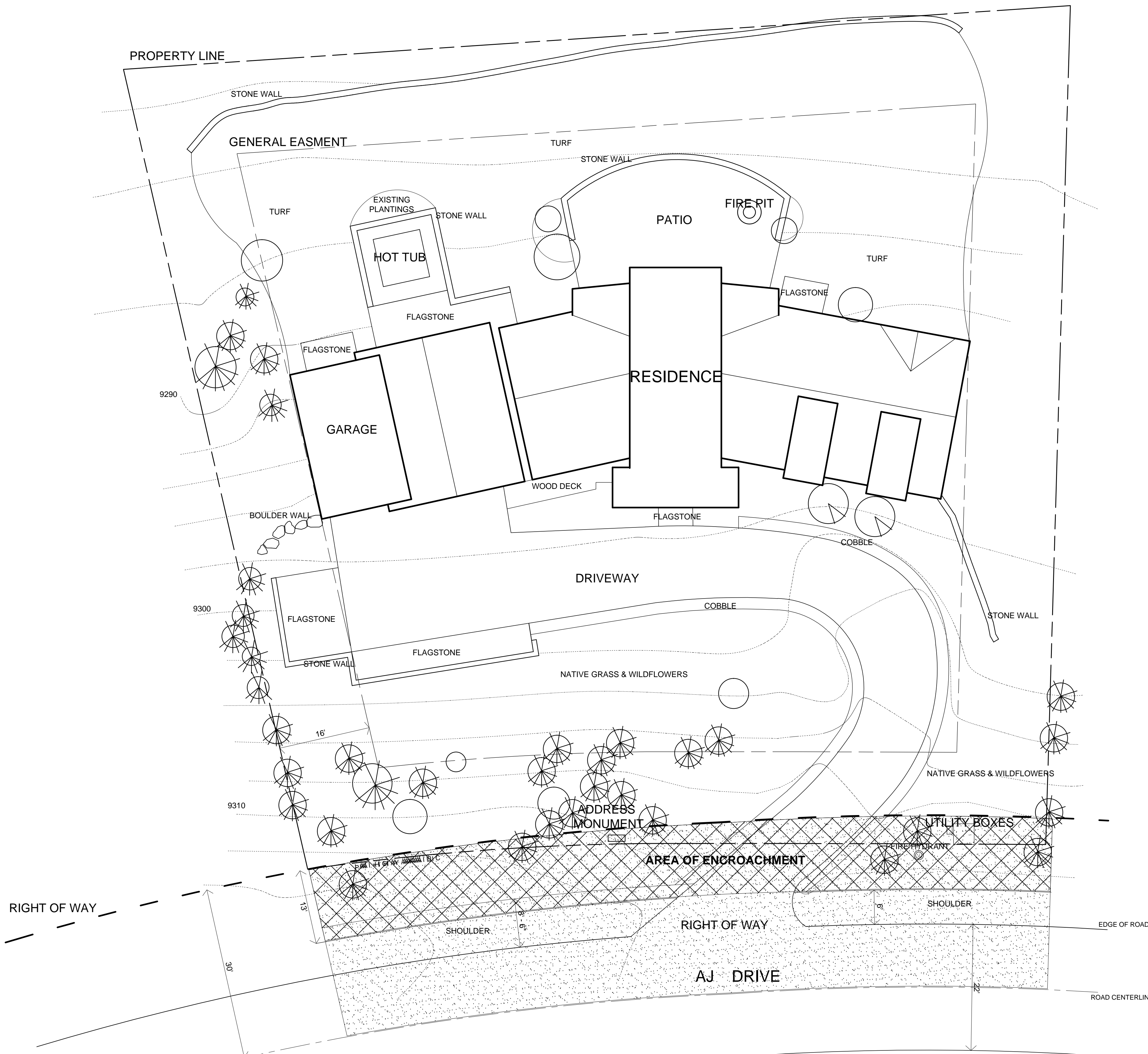
**LEGEND**

-  CONTOUR LINE
-  EXISTING SPRUCE TREE
-  EXISTING ASPEN TREE
-  EXISTING ORNAMENTAL TREE

**NOTES:**

1. ENCROACHMENT AREA TO EXTEND 13' - 0" INTO ROAD RIGHT OF WAY
2. SHOULDER WIDTH TO BE REDUCED TO 6' - 0"
3. RECLAIMED STONE BORDER TO EXTEND FROM BOTH SIDES OF DRIVEWAY ENTRANCE TO PROPERTY LINE
4. THE INTENT OF THE ENCROACHMENT IS TO CREATE A HOMOGENOUS FRONTAGE ALONG AJ DRIVE AND RECLAIM GRAVEL AREA
5. AREA TO THE NORTH OF RECLAIMED STONE BORDER TO BE SEEDED WITH NATIVE MIX

THE OWNER(S) UNDERSTANDS THAT ROAD MAINTENANCE ACTIVITY COULD POTENTIALLY ALTER OR DAMAGE RECLAIMED STONE BORDER AND LANDSCAPE IN ENCROACHMENT ZONE, AND ACCEPTS RESPONSIBILITY MAINTENANCE AND REPAIR OF ANY DAMAGE THAT MAY OCCUR



THE  
**MILLER**  
RESIDENCE

210 AJ DRIVE  
MOUNTAIN VILLAGE  
COLORADO  
81435

LANDSCAPE  
ENHANCEMENT

SCALE: 1" = 10'

LANDSCAPE  
PLAN

Completed: FEBRUARY 15, 2015

Revisions  
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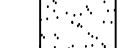









**MOUNTAIN GROWN  
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901 -0514

PAGE:

3 OF 5

LEGEND

	CONTOUR LINE		NATIVE WILDFLOWER SEED		PROPOSED SHRUB
	EXISTING SPRUCE TREE		PROPOSED SPRUCE TREE		
	EXISTING ASPEN TREE		PROPOSED ASPEN TREE		
	EXISTING ORNAMENTAL TREE		PERENNIAL		

PLANT LIST

TREES

SYMBOL	QUANTITY	BOTANICAL NAME	COMMON NAME	SIZE
<b>BS</b>	6	PICEA PUNGENS 'GLAUCA'	BLUE COLORADO SPRUCE	8-12' B&B
<b>QA</b>	8	POPULUS TREMULOIDES	QUAKING ASPEN	3' CAL

SHRUBS

SYMBOL	QUANTITY	BOTANICAL NAME	COMMON NAME	SIZE
<b>CS</b>	3	CORNUS SERCIAEA	RED TWIG DOGWOOD	#5 CONT

PERENNIALS

SYMBOL	QUANTITY	BOTANICAL NAME	COMMON NAME	SIZE
<b>AR</b>	3	ALCEA ROSEA	HOLLYHOCK	4" CONT
<b>AC</b>	12	AQUILEGIA CAERULEA	COLUMBINE	4" CONT
<b>AA</b>	5	ASTER ALPINUS	ALPINE ASTER	4" CONT
<b>CP</b>	25	CASTILLEJA SP.	INDIAN PAINTBRUSH	4" CONT
<b>EP</b>	7	ECHINACEA PURPUREA	PURPLE CONEFLOWER	4" CONT
<b>GA</b>	18	GAILLARDIA ARISTATA	BLANKET FLOWER	4" CONT
<b>LS</b>	3	LEUCANTHEMUM SUPERBUM	SHASTA DAISY	4" CONT
<b>LR</b>	13	LUPINUS SP.	LUPINE	4" CONT
<b>MF</b>	7	MONARDA FISTULOSA	BEE BALM	4" CONT
<b>PO</b>	9	PAPAVER ORIENTALIS	ORIENTAL POPPY	4" CONT
<b>RF</b>	9	RUBEBECKIA FULGIDA	BLACK EYED SUSAN	4" CONT

LANDSCAPE NOTES:

- NEWLY PLANTED QUAKING ASPEN TREES SHALL BE STAKED WITH MIN. (3) THREE POSTS AND PROPERLY SECURED WITH APPROVED STRAPPING AND TIE WIRE. PLANTING PIT OVERBURDEN SHALL BE MIXED WITH TOPSOIL AND/OR COMPOST MIX BEFORE BACKFILLING. ROCKS AND OTHER DEBRIS SHALL BE REMOVED FROM SOIL MIX PRIOR TO BACKFILLING.
- SHRUBS GROWN IN CONTAINERS SHALL HAVE ROOT BALLS SCARIFIED PRIOR TO INSTALLATION. SHRUB PLANTING PIT OVERBURDEN SHALL BE MIXED WITH TOPSOIL AND/OR COMPOST MIX BEFORE BACKFILLING OCCURS. ROCKS AND OTHER DEBRIS SHALL BE REMOVED FROM SOIL MIX PRIOR TO BACKFILLING. SHRUBS SHALL BE INSTALLED WITH ROOT BALLS MIN. 1" ABOVE PLANTING PIT.
- PLANTING BEDS SHALL BE PREPARED PRIOR TO PLANT INSTALLATION. TOP SOIL SHALL BE IMPORTED INTO PLANTING BEDS AT A DEPTH OF 6". SOIL AMENDMENT SHALL BE MIXED WITH TOP SOIL AND TILLED INTO EXISTING PLANTING BED SOILS TO A MIN. DEPTH OF 4". SOIL SHALL BE RAKED AND ANY ROCKS AND DEBRIS REMOVED PRIOR TO PLANT INSTALLATION.
- PERENNIAL PLANT ROOT BALLS SHALL BE SCARIFIED PRIOR TO INSTALLATION. PLANTS SHALL BE INSTALLED WITH TOP OF PLANT ROOT BALL LEVEL OR SLIGHTLY HIGHER THAN SOIL SURFACE.
- ALL TREES, SHRUBS, AND PERENNIALS SHALL BE WATERED BY HAND PROCEEDING INSTALLATION. TREES SHRUBS SHALL RECEIVE LENGTHY WATERING TO ENSURE THAT NO AIR POCKETS EXIST IN BACKFILL MATERIAL.
- ALL TREES, SHRUBS, AND PERENNIALS SHALL BE MULCHED WITH COMPOST MIX.

NATIVE SEED NOTES:

- AREAS WHERE SEED IS TO BE APPLIED SHALL BE PREPARED PRIOR TO SEED APPLICATION.
- TOPSOIL SHALL BE IMPORTED INTO SEED BED AREAS AT A MIN. DEPTH OF 4".
- SEED BED AREAS SHALL BE TILLED AT A MIN. DEPTH OF 6" INCORPORATING TOPSOIL INTO EXISTING SOIL LAYER.
- ROCKS AND LARGE DEBRIS SHALL BE REMOVED FROM SEED BED; HOWEVER, SOIL SURFACE SHALL NOT BE RAKED. SOIL SURFACE SHALL BE WORKED ONLY TO ATTAIN ROUGH GRADE.
- SEED SHALL BE APPLIED ON SOIL SURFACE EITHER MANUALLY OR THRU THE USE OF HYDRO SEEDER.
- IF HYDRO SEEDER IS NOT USED, THEN SEED BED SHALL BE MULCHED WITH CERTIFIED WEED FREE STRAW.
- STRAW MULCH SHALL BE HELD IN PLACE WITH A BIODEGRADABLE TACKIFIER APPLIED OVER MULCH SURFACE.

RECLAIMED STONE BORDER NOTES:

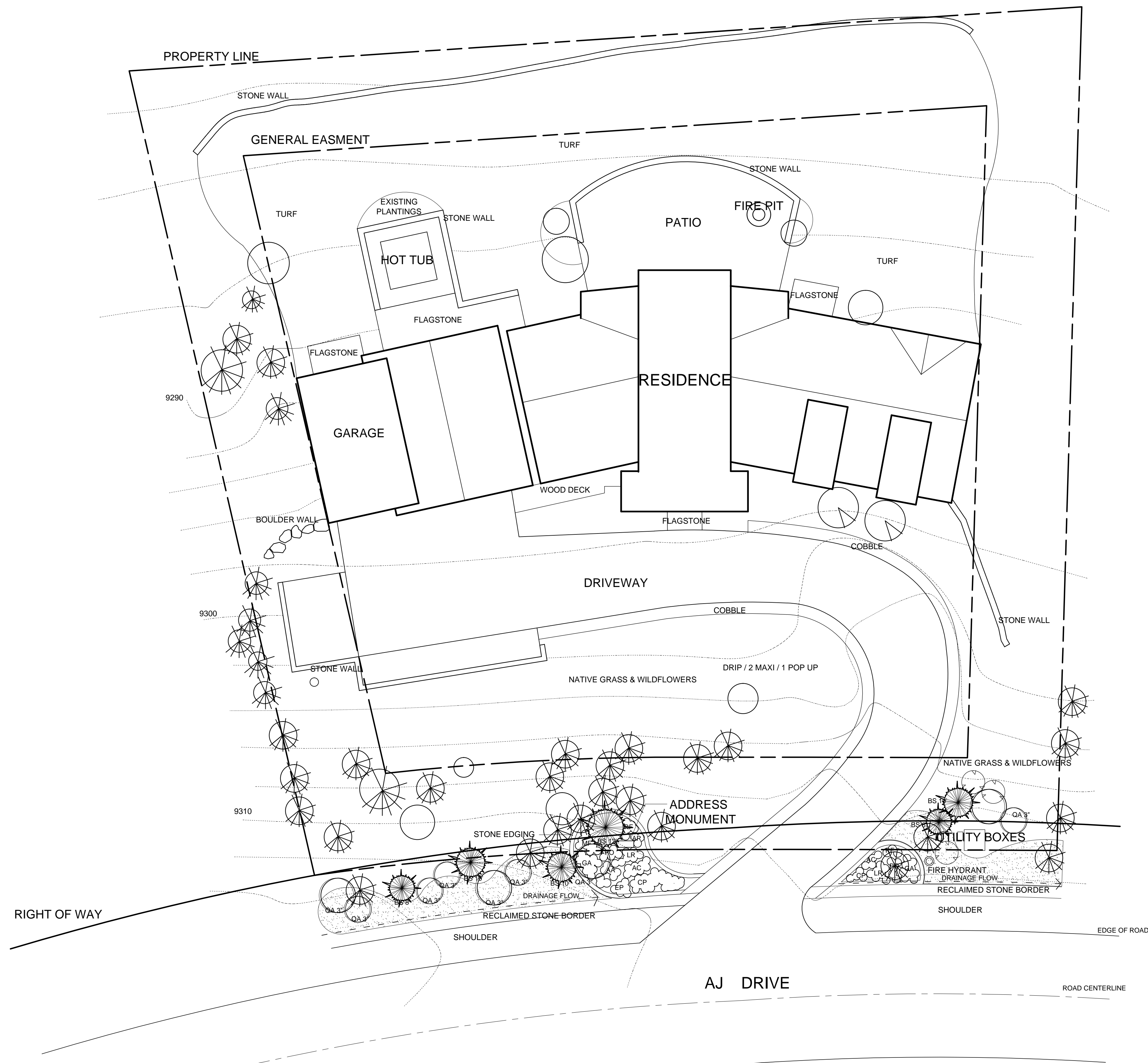
- STONE BORDER SHALL BE CONSTRUCTED UTILIZING FLAGSTONE PIECES THAT WHEN INSTALLED MEASURE A WIDTH OF 24"
- FLAGSTONE PIECES SHALL BE INSTALLED ON COMPACTED BASE OF 3/4" MATERIAL
- JOINTS BETWEEN FLAGSTONE SHALL MEASURE A MAXIMUM OF 3/8" AND BE GROUTED WITH 3/4" BASE MATERIAL. MATERIAL SHALL BE SWEEPED INTO STONE JOINTS.

STONE EDGING NOTES:

- STONE SHALL BE DRY STACKED TO A HEIGHT OF THREE COARSE WITH ONE COARSE RESIDING BELOW GRADE.
- STONE EDGING SHALL BE INSTALLED SUCH THAT STONES ARE RELATIVELY LEVEL AND CONSISTENT.

NATIVE SEED MIX:

SPECIES	MIX PERCENTAGE
LEWIS FLAX	25
ROCKY MOUNTAIN PENSTEMON	15
PURPLE ASTER	10
BACHELOR BUTTON	10
SCARLET FLAX	15
CALIFORNIA POPPY	25



THE  
**MILLER**  
RESIDENCE

210 AJ DRIVE  
MOUNTAIN VILLAGE  
COLORADO  
81435

LANDSCAPE  
ENHANCEMENT

SCALE: 1" = 10'

IRRIGATION  
PLAN

Completed: FEBRUARY 15, 2015

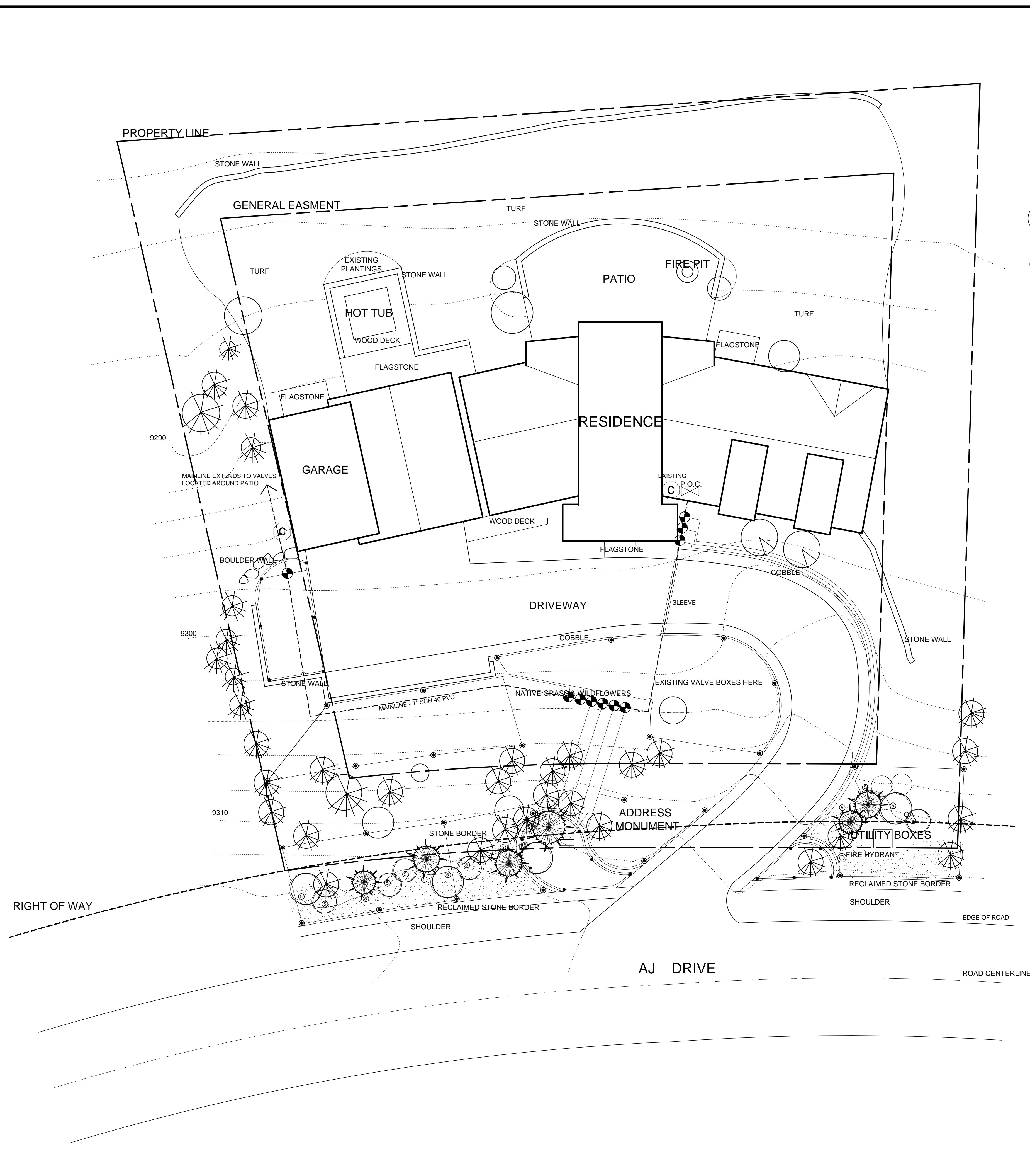
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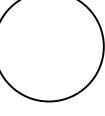


**MOUNTAIN GROWN  
DESIGN WORKS**  
Joe Harnsberger  
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PAGE:







4 OF 5



LEGEND

-  CONTOUR LINE
-  EXISTING SPRUCE TREE
-  EXISTING ASPEN TREE
-  EXISTING ORNAMENTAL TREE

IRRIGATION LEGEND

-  POINT OF CONNECTION
-  CONTROLLER
-  RAINBIRD 1" DVF VALVE
-  RAINBIRD MAXI PAW ROTOR HEAD
-  RAINBIRD 1808 SPRAY HEAD
-  RAINBIRD 5 GPH DRIP EMITTER

IRRIGATION NOTES

1. EXISTING CONTROLLER TO BE REPLACED WITH MODEL THAT CAN ACCOMMODATE ADDITIONAL STATIONS. NEW CONTROLLER TO BE RELOCATED TO THE WEST EXTERIOR WALL OF THE GARAGE. 22 GAUGE MULTI STRAND WIRE SHALL BE INSTALLED FROM CONTROLLER TO VALVES THAT SERVICE NEW PLANTINGS.
2. 1" POLY FLEX PIPE WITH 80 PSI RATING TO BE USED FOR LATERAL PIPING. SCHEDULE 80 PVC INSERT FITTINGS SECURED WITH OETIKER CLAMPS SHALL BE USED TO SECURE PIPE TO FITTINGS.
3. 1/2" DRIP TUBING SHALL SPUR OFF OF EXISTING DRIP ZONE(S) AND EXTEND TO NEWLY PLANTED TREES & SHRUBS. 1/2" COMPRESSION CAP SHALL BE USED TO TERMINATE DRIP TUBING. DRIP TUBE SHALL SUPPLY 1/2" DISTRIBUTION TUBING TO A DRIP EMITTER. EACH NEWLY PLANTED TREE SHALL RECEIVE (2) TWO 5 GPH DRIP EMITTERS. EACH NEWLY PLANTED SHRUB SHALL RECEIVE (1) ONE 5 GPH DRIP EMITTER.
4. EXISTING SPRAY ZONE AROUND ADDRESS MONUMENT ALSO CURRENTLY SERVICES PLANTINGS ADJACENT TO HOUSE ENTRY. THESE AREAS TO BE SEPARATED AND NEW PLANTINGS AROUND ADDRESS MONUMENT SHALL BE SERVICED WITH A NEW SPRAY ZONE. SPRAY ZONE TO BE INSTALLED ON EAST SIDE OF DRIVEWAY THAT WILL SERVICE NEW PERENNIAL PLANTINGS.
5. EXISTING NATIVE GRASSES AND WILDFLOWERS IN AREA BETWEEN HOUSE AND ROAD ARE CURRENTLY SERVICED BY ROTOR ZONES. THESE ZONES SHALL BE RECONFIGURED TO SERVICE ENCROACHMENT AREA.



COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION  
455 Mountain Village Blvd.  
Mountain Village, CO 80135  
(970) 728-1392

Agenda Item #13

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**TO:** Town Council  
**FROM:** Dave Bangert, Town Forester  
**FOR:** Town Council Public Hearing on March 26, 2015  
**DATE:** March 3, 2015  
**RE:** Consideration of Approval of a Proposed TSG OSP-2S Forest Thinning Demonstration Project

---

**OSP-2S Demonstration Project**

This proposed project site is located on OSP-2S that contains 7.38 acres and is owned by Telluride Ski and Golf. This site is along the south side of Mountain Village Blvd. between Touchdown Dr. and Victoria Dr. Telluride Ski and Golf has signed a letter of consent and authorization to allow this project to move forward and be presented to Town Council for their review. If Council approves of this project then a signed license agreement between TSG and the Town must be fully executed prior to marking of the trees and issuance of the Request For Quotes.

The priority of the forest thinning demonstration project shall be to safeguard the road right of way along Mountain Village Blvd. and the Boulevard Trail from potential hazard trees to protect the public, removal all standing dead and declining aspen trees (leaving 1 to 2 wildlife snags per acre) and thin sub alpine fir throughout the site. All healthy Engelmann spruce and Douglas fir will left on site and released from competition. The project is consistent with the Town Council adopted Mountain Village Forest Management Plan.

**Staff Recommendation**

Staff recommends the Council pass a motion to proceed with the OSP-2S Forest Thinning Demonstration Project with the following motion:

*"I move to direct staff to proceed with the OSP-2S Forest Thinning Demonstration Project."*



# **Request for Quotes, Scope of Work, Price, Cost and Payment Provisions**

**JUNE, 2015**

## **Project Name:**

Town of Mountain Village Forest Thinning Demonstration Project on TSG OSP-2S

## **Project Showcase Date/Location:**

TBD, 2015 at 1:00 PM Touchdown Dr., Town of Mountain Village

## **Project Administrator:**

Dave Bangert

Town Forester

Town of Mountain Village (“TOMV”)

Community Development Dept.

970-369-8203

970-417-1789

[dbangert@mtnvillage.org](mailto:dbangert@mtnvillage.org)

## **Acreage of Project:**

OSP-2S, 7.38 acres

## **Background:**

The following treatments are prescribed by the TOMV Forester to address hazardous trees, forest health and wildfire mitigation on OSP-2S. This parcel runs along the south side of Mountain Village Blvd. from Touchdown Dr. to Victoria Dr.

## **Purpose:**

The priority of the Forest Thinning Demonstration Project shall be to safeguard the road right of way along Mountain Village Boulevard and the Boulevard Trail from potential hazard trees to protect the public, remove all standing dead and declining aspen trees (leaving 1 to 2 wildlife snags per acre) and thin sub alpine fir throughout the site, keeping almost all Engelmann spruce and Douglass fir intact.



### **Operational Period:**

Work can commence once a contract has been signed between the TOMV and the selected contractor. The Boulevard Trail will have to be closed from Touchdown Dr. to the 68 bridge that crosses the Galloping Goose ski trail during this project.

### **Contracting:**

The chosen contractor will enter into a contract with the TOMV. This contract will be administered by the project administrator.

### **Subcontracting:**

All subcontractors must be submitted in writing with bid response and approved by the TOMV and project administrators.

**Invoicing and Payment for Contracting:** Invoices are to be submitted to the TOMV. **Payment will be made in full by the TOMV (to the contractor) upon final inspection by the Project Administrator.**

### **General Description of Work:**

A mandatory Project Administrator-guided project orientation meeting is required with all selected operators/sawyers on the project before any work begins. Treatments by the selected contractor are expected to be completed to the standards stated below as well as on all project maps provided (attached).

#### **OSP-2S, 7.38 acres, TBD, trees marked**

The harvest method for all marked trees will be hand felling with chainsaws. Any trees with the potential to fall into Mountain Village Blvd. will require a road closer permit and/or directional felling with a tag line. All material greater than 6 inches will be removed as saw logs or firewood. All material less than 6 inches will be either burned in an air curtain burner, chipped and spread on site to a depth no greater than 3 inches or lopped and scattered. All down material that is not imbedded in the soil will be removed as well. Access to the site will be by atv using the Boulevard Trail. Temporary parking and staging will be allowed along Touchdown Dr.

#### **Additional Performance Standards:**

- Soil disturbance will be as minimal as possible. Ruts and/or depressions in the soil caused by Contractor equipment will be less than 3 inches deep. In areas where machines have used a path repeatedly, water-bars will be installed by the Contractor if the Contract Administrator deems necessary.
- The Contract Administrator may suspend or limit operations if excess damage is occurring due to mud, snow, extreme fire danger, or due to the following situation(s): failure to meet contract specifications or at the recommendation of the project administrator.
  - Fuel, hydraulic fluid or other chemical spills will be reported to the Project Administrator immediately. Soil contaminated by loss of fuel, oil, grease, hydraulic fluid, coolant, or other fluids shall either be removed and placed in covered drums or other acceptable containers for proper disposal by the Contractor or left in place and mixed with an encapsulating product such as RamSorb I, depending on the amount of contamination.
  - All vehicles and motorized equipment must utilize effective manufacturer-certified spark arresters and muffler systems.

- Any fire started or observed on the project site will be immediately reported to 911.
- In order to quickly request assistance in the event of a fire or medical emergency, each crew working on the site will be required to have immediate access to a cellular phone.
- Refueling areas will have a minimum dimension of five by five feet, and will be cleared of all combustible material to mineral soil – preferably utilizing the gravel driveways and roads in and around the project site. No chainsaw or other motorized equipment will be started within 15 feet of any refueling area.
- Contractor shall notify the Contract Administrator prior to moving any equipment into the project area and also prior to the start of work. No work will begin without the presence of the Project Administrator.
- Damage by the Contractor will be repaired to a like or better condition, or replaced by the Contractor, at the discretion and with coordination by the Project Administrator.
- Smoking will only be allowed in vehicles. Each vehicle must have a properly serviced Class A, 10 pound fire extinguisher and a minimum of one fire tool per cutting crew member. All vehicles and motorized equipment must utilize effective manufacturer-certified spark arresters and muffler systems.
  - ⑩ All access roads will be kept passable at all times. Any significant accumulations of mulch on the access roads and trails will be removed by the Contractor at the end of the project.
  - ⑩ Neither trash nor litter will be left by the Contractor anywhere on the property, access route, or vicinity. Daily hauling of any trash generated by the Contractor is the Contractor's responsibility.
- When working within 100 feet of any road, the contractor shall post signs at least 100 feet in advance of the work area on each direction of travel. Such signs shall have a minimum dimension of two feet by two feet. If necessary, flagmen will be placed along the road to control or stop traffic if there is any danger to motorists, recreationists or neighbors.

**PLEASE SUBMIT THE FOLLOWING TO DAVE BANGERT BY TBD, 2015**

**A. QUALIFICATIONS AND EXPERIENCE:**

- 1 List past projects similar in nature.
- 2 Provide pictures and/or samples, if applicable.
- 3 Provide resumes and qualifications of key personnel.
- 4 Provide proof of required insurance (One Million per occurrence, Two Million in aggregate).
- 5 Provide references from the past complete projects with completion dates, company contact person and telephone number.

**B. COST PROPOSAL**

- 1 Per Acre Bid Price for OSP-2S.
- 2 Detailed Narrative Describing Harvest Method and Machinery to be Utilized
- 3 Include any guaranteed maximum fee, if applicable.
- 4 Only lump sum for bid will be accepted. An itemized list must be broken out for all factions of the work.

**C. WARRANTY**

Provide proposed terms of warranty for completed work if any.

**PROPOSAL DEADLINES**

- 1 Mandatory Site Walk date TBD, 2015 on the site at 1:00 p.m.
- 2 Proposal deadline is TBD , 2015
- 3 Proposal will be awarded TBD, 2015
- 4 Term of project: 90 days after project funding and notice to commence
- 5 Mail or email proposals to:

**Town of Mountain Village, 455 Mountain Village BLVD, Suite A**

**Mountain Village, CO 81435**

**Attn: Dave Bangert**

**dbangert@mtnvillage.org**

**EVALUATION AND SELECTION:**

The Town will judge the merits of proposals received in accordance with the criteria discussed below. The bidder is responsible for providing all information requested in this RFP and failure to do so may result in disqualification of the proposal. During the evaluation process, the Town may contact the interested parties to discuss any items that may need further clarification. After the notice of bid selection, the Town shall contact the contractor and negotiate the contract.

**Criteria:**

1. The contractor is deemed to be reputable in the industry for the work to be performed
2. The adequacy and completeness of the proposal
3. The experience of the contractor
4. The proposed cost of the project
5. Best interest of the Town

**Right to Reject:**

The Town reserves the right to reject any or all proposals and accepts no responsibility for the cost of proposal preparation. The Town also reserves the right to waive any minor bid irregularities and to make the award in the best interest of the Town.

\*Call if you have questions. Remember, this project is surrounded by homes and vacant lots. How would you want your lot to look post treatment?







This information is for reference only. All information shall be surveyed and field verified.

Potential Demonstration Site  
Lot OSP-2-S



Town of Mountain Village  
Geographical Information System  
& CAD Design Office

411 Mountain Village Blvd.  
Mountain Village, CO 81435  
ph (970) 596-8201  
Rcheroske@mtnvillage.org

1" = 200'  
4-10-14



**OWNER/AGENT CONSENT AND AUTHORIZATION**

I have reviewed an exhibit of TSG parcel OSP-2S, prepared by Dave Bang Bangert, Associate Planner/Forester at the Town of Mountain Village ("Town") and hereby authorize the Town to act as my designated representative and represent, conduct, manage and process all aspects of a demonstration project for forest thinning/wildlife mitigation in 2015 on OSP-2S ("Forest Mitigation Demonstration"). The Forest Mitigation Demonstration will be funded by the Town with possible grant funding. The priority of the Forest Mitigation Project shall be to safeguard the road right of way along Mountain Village Boulevard and the Boulevard Trail from potential hazard trees to protect the public, remove all standing dead and declining aspen trees (leaving 1 to 2 wildlife snags per acre) and thin sub alpine fir throughout the site, keeping almost all Engelmann spruce and Douglass fir intact.

This Consent is only to allow the Town to move forward and present the concept of the Forest Mitigation Demonstration to Town Council, with the understanding that a signed license agreement between TSG and the Town must be fully executed prior to the Forest Mitigation Demonstration. TSG shall not bear any costs and expenses related to the Forest Mitigation Demonstration. TSG must review and approve the final plan for the Forest Mitigation Demonstration.

TSG SKI & GOLF, LLC

By: \_\_\_\_\_

Greg Pack, President and General Manager

Date: \_\_\_\_\_

1-20-15

**2014 ANNUAL REPORT  
TELLURIDE HISTORICAL MUSEUM, INC.**

**MISSION STATEMENT**

The mission of the Telluride Historical Museum is to preserve the rich, colorful, and diverse history of the region and to bring history to life through exhibits, programs, and education.

**VISION**

We envision a museum that is an indispensable cultural asset which reaches beyond its walls to engage people by bringing history to life.

**2014 EXECUTIVE SUMMARY**

The Museum served a record number of people in 2014. Museum visitations (7,239) increased 35% over 2013. Program participation increased for the third consecutive year, and the number of children (ages 3 -17) served increased by 10% compared to 2013.

The Museum's annual exhibit, *Voices of Wartime: Telluride During World War II* served as a centerpiece for a variety of programs, including a well-attended "Evening with Ken Burns" screening the D-Day segment of his film series "The War". For the first time, The Museum created an exhibit catalog, free to visitors and Museum members, and then published the third edition of *Telluride Tales: A Journal of the Telluride Historical Museum* on the topic of Telluride in World War II. In addition there were lectures on World War II topics at the Museum as well as through the Fireside Chats series in Mountain Village and Norwood and in the After School at the Museum program.

In partnerships with the Town of Telluride, the Historic Sheridan Opera House, The Pinhead Institute, and the Smithsonian Institution, the Museum helped to produce two films: "1878-1913: Historic Preservation in Telluride," shown in Telluride, and "Hydro Power," which aired nationally on PBS.

The Smithsonian Institution affiliation served the Museum in several ways in 2014, including encouraging more high-level memberships, securing loaned artifacts from other affiliated museums, and providing professional development to staff. Funds were expended to make improvements to the museum structure, including interior insulating windows and an updated security system. These changes will improve security, reduce energy use and provide for greater humidity control.

Financially, the Museum worked to make up for a decline in mill levy income by increasing grant income and earned income through admissions, programs and events such as the Ken Burns film screening and the Spelling Bee.

## EXHIBITS & COLLECTIONS

The Museum's annual exhibit, *Voices of Wartime: Telluride During World War II*, explored the history of the Second World War through the unique lens of Telluride residents. A revealing look into how daily life changed – and did not change – during the War, the exhibit utilized the power of oral histories to capture the experiences of local residents and share them with a new generation. Surrounding the stories of Telluride locals during the War were images, artifacts, and newsreels explaining the War as a global conflict in greater depth.

For the first time, the Museum created a catalog for this exhibit. It was distributed free to Museum visitors and was sent to all Members.

In addition to artifacts in the Museum's collection and those from local families, the Museum capitalized on its designation as a Smithsonian affiliate by coordinating loans from other affiliated museums, including the National World War II Museum and the Chinese American Museum. Other community partners came together for the exhibit, including the Telluride Daily Planet, Telluride Masons #56, Telluride Elks Lodge #692, Telluride Rotary, and the American Legion Post 12.

In 2014, the Museum updated a permanent exhibit space, the Domestics Room, which shares the story of Telluride families, such as the "Tomboy Bride" and the unique challenges of living in Telluride at the turn of the twentieth century. As part of this renovation, new interpretive panels, including oral histories and newly researched photographs from the Museum's collection, were developed and installed.

The Museum also maintains seven off-site exhibits installed throughout San Miguel County, including The Peaks Resort and Spa, the Mountain Village Market, Wilkinson Public Library, and the Telluride Medical Center. In late 2014, the Museum partnered with Telluride High School's mentorship program to work closely with a THS student to develop and install a new exhibit at the Peaks Resort and Spa. The Museum has also partnered with the San Miguel County Sheriff's Office to design and install an off-site exhibit exploring Telluride's law and order.

In 2014, the Museum continued to review its permanent collection, including checks for accuracy and condition reporting.

Maintenance projects included the installation of new LED lighting in the Health and Hardships room, painting of the Weatherford Gallery, and the installation of a new security monitoring system. Additionally, through a grant from Eco Action Partners' Green Projects Grant Program, the Museum was able to install new interior insulating windows in all of the Museum's exterior windows, thereby significantly reducing energy costs for both heating and cooling. The new insulation also allows improvement in temperature and humidity control inside the museum, helping to protect the



condition of artifacts on display and in storage. As a result of the new insulating window installation, and the Museum's overall commitment to reducing energy use, in 2014 the Museum became a Certified Green Business through EcoAction Partners' Green Business Certification Program.

## VISITORS

In 2014, 7,329 members, residents, and tourists visited the Museum, an increase of 35% from 2013. The Museum continued its efforts to increase visitor numbers by distributing discount admission coupons through the Telluride Tourism Board and local businesses.

The number of students and children (ages 3-17) increased by approximately 10% from 2013. Additionally, the number of Telluride-area residents who visited the Museum on "locals day" every Thursday increased 52% from 2013.

## PROGRAMMING

In 2014, 3,404 visitors and residents participated in Museum programs and events; and 629 students participated in school programming. The Museum continued partnerships with sixteen different organizations in six communities, including Telluride, Mountain Village, Placerville, Norwood, Ouray, and Ridgway.

The Museum hosted a number of lectures. The Smithsonian Institution's Secretary for Arts and Culture, Dr. Richard Kurin, spoke on the release of *The Smithsonian's History of America in 101 Objects*. Other speakers focused on the World War II theme: Dr. Amundson, from Northern Arizona University, who explored the history of uranium mining on the Western Slope; Navajo Code Talker Samuel Holiday; and law professor and historian Dr. Tom Romero, from the University of Denver, who discussed race and discrimination in Colorado during the 1940s.

In August, the Museum held the first of what will now become an annual event for the Telluride community, 'An Evening with Ken Burns.' The inaugural evening included a film screening of a segment of *The War*, followed by an audience Q&A with world-renowned documentary filmmaker Ken Burns. Burns and Florentine Films have committed to continuing this partnership by making the screening an annual, thematic fundraising event for the Museum in August.

In January, the Museum, the Sheridan Arts Foundation, and the Town of Telluride partnered on the film '1878-1913: Historic Preservation in Telluride.' The locally-produced documentary film celebrated the history and significance of the 50th anniversary of the Town's National Historic Landmark District status. The free public screening, held at the Historic Sheridan Opera House, attracted 109 attendees.

In late 2014, the Museum completed a partnership film project with Rocky Mountain PBS and the Smithsonian Institution with the release of “Hydro Power,” a documentary film exploring the history of the Ames Hydroelectric Generating Plant and its significance in world history. The film aired across Colorado in December 2014 and nationally in January 2015.

The Museum’s popular Fireside Chats series, held in Norwood and Mountain Village, also focused on the history of World War II, including historian Gail Beaton portraying ‘Rosie the Riveter’; military historian, author Flint Whitlock discussing the history of the 10th Mountain Division, and Dr. Bonnie Clark from the University of Colorado exploring the Japanese internment camp at Amanche. Together, the Fireside Chat programs attracted a total of 224 residents and visitors—more than a 54% increase in attendance from 2013.

In 2014, the Museum published the third volume of *Telluride Tales: A Journal of the Telluride Historical Museum*. The third volume focused on the experiences of Telluride residents during the War, including oral histories from Robert Wilson, Francis Goldsworthy, and Jack Pera. The journal will continue to be published annually and explore topics on the history, prehistory, and natural history of Telluride and the surrounding region.

The Museum utilized all of its new curriculum-gearred programs in 2014, with 629 students participating in 29 programs throughout 2014. For the second consecutive year, the Museum partnered with the Schmid Family Ranch to host THS’ Service Learning Days. The Museum also continued and expanded its After School at the Museum programming with programs centered around World War II, including ‘Code Breaking,’ ‘Uranium Mining,’ and ‘Wireless Electricity.’ Below is a summary of the range of the Museum’s 2014 programs, community partners, and attendance:

Program/Series	Location	Partners/Collaborators	Attendees
Ski into History (13 programs)	Mountain Village	The Peaks Resort & Spa	105
Historic Snowshoe Tours (2 programs)	Mountain Village	Eco Action Adventures	27
Lone Tree Cemetery Tours (10 programs)	Telluride	Lone Tree Cemetery	140
Historic Walking Tours (14 programs)	Telluride	Town of Telluride, Historic Sheridan Opera House	189
Other Tours (6 programs)	THM	Colorado State University, Crow Canyon Arch. Center, Colorado School of Mines	71



After School at the Museum (5 programs)	THM	WPL, The Pinhead Institute	96
School programs/field trips/school outreach events (38 programs)	THM	Telluride Elementary/High, Ridgway Elementary, Mountain School, Schmid Ranch	629
Lectures/Receptions (5 programs)	THM	Daily Planet, Telluride Elks, Telluride Rotary, Telluride Arts, Historic Sheridan Opera House	221
Annual exhibit-themed lectures	THM	Smithsonian Institution, Historic Sheridan Opera House, Telluride Elks, WPL, Crow Canyon Arch. Center, Nugget Theatre, Sm	348
Film Screening, 'Hydro Power' (2 programs)	THM	Rocky Mountain PBS, Telluride Foundation, Historic Sheridan Opera House	370
Haunted History at the Museum	THM	KOTO	217
Fireside Chats (6 programs)	Norwood, Mountain Village	ACE of Norwood, Hotel Madeline	224
Other programs (4 programs)	THM	Telluride Rotary, Silverton Historical Society, MountainFilm, Telluride Arts	123
'An Evening with Ken Burns'	THM	Michael D. Palm Theatre, Florentine Films	451
Special Events (2nd Annual Adult Spelling Bee, Olde Fashioned Christmas, Feasting on History, Daffodil Days, and Fourth of July)	Mountain Village, THM	Historic Sheridan Opera House, Telluride Blues & Brews, Schmid Ranch, Telluride Food Tours, ACE Hardware, One to One Mentoring, True North	822
		<b>TOTAL</b>	<b>4,033</b>

The Museum also distributed its 2013 annual report mailing to Telluride, Mountain Village, and Placerville/Sawpit residents to help keep residents connected and informed of the activities of their museum.

### MEMBERSHIP

Memberships dropped by 8% in 2014, with just under 65% of members renewing in 2014. However, the Museum utilized its new Smithsonian affiliation by offering members at the \$150 Zinc-level a free membership to the Smithsonian Institution. As a result, while the total number of members dropped slightly from 2013, more people became members at higher giving levels, including a 20% increase in the number of Zinc members.

## LEADERSHIP

Executive Director Erica Kinias led the Museum in 2014. A thirteen-member board of directors, which includes both resident, County, and government representatives, provided guidance and oversight.

The Museum's Director of Programs and Exhibits, Cameo Hoyle, was awarded a visiting fellowship from the Smithsonian Institute's National Museum of American History in the Spring of 2014. While Cameo left the Museum later in the summer, the opportunity for Museum staff to benefit from the Smithsonian affiliation continues to provide excellent recruitment and training opportunities. After Cameo's departure, Programs and Exhibits Coordinator, Anne Gerhard, was promoted to Cameo's vacated position and Lucas Fredericks was hired as a new coordinator. A new Visitor Services Coordinator, Aimee Munroe, was also hired for the fall and winter season, rounding out the staff responsible for maintaining a positive visitor experience.

## BOARD

### Executive Committee:

Danny Craft, *President*  
Todd Brown, *Treasurer*

Paula Malone, *Vice-President*  
Shari Mitchell Seay, *Secretary*

### Directors:

Rudy Davison  
Vicki Eidsmo  
Carol Hintermeister  
Chris Jaquet

John Shields  
Jim Tharp  
Greg Anesi

### Government Representatives:

Jonette Bronson, *Mountain Village*  
Elaine Fischer, *San Miguel County*  
Bob Saunders, *Town of Telluride*

### Emeriti:

Deborah Freedman  
Richard Betts  
Carol Kammer  
Jack Harrison

Dan Garner  
John S. Pillsbury III  
Sheila Wald



**Telluride Historical Museum  
Profit and Loss 2014**

	Jan - Dec 14
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Admissions	\$25576.56
Dona/Contr/Grants	\$64231.00
Memberships	\$52436.00
Community Program Inc	\$13648.54
Special Event Inc	\$31562.86
Property Tax Mil Levy .333	\$157520.88
Investment Income	\$397.81
Store & Web Income	\$24575.28
<b>Total Income</b>	<b>\$369948.93</b>
<b>Cost of Goods Sold</b>	
Discounts earned	-\$36.85
Cost of Store Sales (P&S)	\$8002.97
<b>Total COGS</b>	<b>\$7966.12</b>
<b>Gross Profit</b>	<b>\$361982.81</b>
<b>Expense</b>	
Cash O/S	\$52.07
Admin Serv	
General	\$47409.61
Building	\$35956.74
<b>Total Payroll Expenses</b>	<b>\$219519.44</b>
Utilities	\$10980.76
<b>Total Admin Serv</b>	<b>\$313866.55</b>
Community Program Exp	\$19189.05
Special Events Exp	\$13164.21
Promo & Sales Expenses	\$25249.22
Collectns/Exhibits - Expense	\$20794.07
Fees and Fines	\$40.50
<b>Total Expense</b>	<b>\$392355.67</b>
<b>Net Ordinary Income</b>	<b>-\$30372.86</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
Other Income	\$280.00
<b>Total Other Income</b>	<b>\$280.00</b>
<b>Other Expense</b>	
Suspense	\$0.00
<b>Total Other Expense</b>	<b>\$0.00</b>
<b>Net Other Income</b>	<b>\$280.00</b>
<b>Net Income</b>	<b>-\$30092.86</b>

**Telluride Historical Museum  
Balance Sheet 2014**

	<b>Dec 31, 14</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash in Drawer	100.00
Operating Ckg - Alpine 104364	1,463.23
Petty Cash	99.37
<b>Total Combined MM - Alpine 700584</b>	<b>243,977.24</b>
BillCom Clearing	927.39
<b>Total Checking/Savings</b>	<b>246,567.23</b>
<b>Total Accounts Receivable</b>	<b>11,863.47</b>
<b>Other Current Assets</b>	
Gift Shop Inventory	32,238.57
<b>Total Other Current Assets</b>	<b>32,238.57</b>
<b>Total Current Assets</b>	<b>290,669.27</b>
<b>Fixed Assets</b>	
Amortize Computer Software	7,609.00
xLess Acc Amortization	(3,305.00)
Leasehold Improvements	16,827.80
Building - Town of Telluride	1.00
<b>Total Exhibits &amp; Presentations</b>	<b>1,127,621.72</b>
<b>Total Museum Collection at FMV</b>	<b>1,268,960.00</b>
<b>Total Other Fixed Assets</b>	<b>98,086.05</b>
xLess Acc. Depreciation	(942,546.00)
<b>Total Fixed Assets</b>	<b>1,573,254.57</b>
<b>TOTAL ASSETS</b>	<b>1,863,923.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Total Accounts Payable	7,016.90
Total Credit Cards	3,087.35
<b>Other Current Liabilities</b>	
Sales Tax Payable	65.75
<b>Total Other Current Liabilities</b>	<b>65.75</b>
<b>Total Current Liabilities</b>	<b>10,170.00</b>
<b>Total Liabilities</b>	<b>10,170.00</b>
<b>Equity</b>	
<b>Net Assets</b>	
Net Assets-Temp Restricted	16,200.00
Net Assets-Perm Restricted	762,866.00
<b>Total Net Assets</b>	<b>779,066.00</b>
Retained Earnings	1,104,780.66
Net Income	(30,092.82)
<b>Total Equity</b>	<b>1,853,753.84</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,863,923.84</b>





## **AGENDA ITEM 16**

To: Town Council

From: Kim Montgomery, Town Manager

Re: Economic Development Definition Initiative (“EDDI”) Final Report/Implementation

Date: March 19, 2015

Attached hereto, please find President of Mountain Town Solutions Bob Delves’ recommendations pursuant to the EDDI process, the job description for the Director of Marketing and Business Development (“MBD”) and a letter of interest from current Manager of Community Relations Nichole Zangara-Riley.

As Town Manager I firmly endorse Bob’s recommendations and effective April 1<sup>st</sup> we will establish the MBD Department and promote Nichole to Director of MBD. Some of Bob’s recommendations have already been implemented, however, also effective April 1<sup>st</sup> we will begin moving forward with the remaining recommendations. Funds for this transition and implementation were approved as part of the 2015 adopted budget.

I would like to thank Bob and Nichole for their tremendous efforts in completing EDDI and I am very excited to move forward with the next steps in redefining our role with the community.

## Mountain Town Solutions

Kim Montgomery  
Town Manager  
Town of Mountain Village  
455 Mountain Village Blvd  
Mountain Village, CO. 81435

March 18, 2015

Re: EDDI Recommendations

Dear Kim:

As discussed in the February EDDI update, I believe that the Economic Development Definition Initiative (EDDI) has reached a logical conclusion as a project. While we have deviated from our original plan of pursuing EDDI discussions with every department, I believe we have gathered sufficient information from the departments we did address, as well as our business outreach and regional connectivity efforts to formulate a set of actionable recommendations, as follows.

1. **Create a new Department of Marketing and Business Development (MBD).** Our business outreach efforts tell us that our local business community needs, and would value, a more specific, consistent, and comfortable point of contact with the TMV government. Regional connectivity conversations also tell us that other communities and/or governments are moving in a direction of establishing similar departments and are realizing positive results. A job description for the Director position is attached.

The experiences of others suggest that filling this position from within (assuming the right candidate exists) is the best path. Familiarity with local businesses and the peculiarities and constraints of the local economy as well as familiarity with the Town government structure and people are key, and recruiting from outside has typically not worked well.

I believe that Nichole Zangara Riley offers an excellent fit for this new role. In her current role, she has already developed relationships with local businesses, and has also demonstrated the ability to work across departments within the Town government. While she will need to develop new skills, she has done so before and I am confident she



will do so again. Furthermore, through ongoing consulting relationships with Mountain Town Solutions and Abrams, she can extend her skill set considerably.

2. **Enhance the Offerings of Mountain Village Cable and Aggressively Market Them.** Town Council has already been briefed by Steven Lehane on plans for significant increases in broadband capacity and related speeds and has approved a project for achieving them as soon as possible. These improvements will offer an extremely powerful differentiator for TMV as a business location and MBD Department should be developing plans for marketing and sales and should be prepared to launch both concurrent with the proven delivery of them.
3. **Status Quo on Parking.** EDDI challenged all aspects of the Town's current parking system, identifying a variety of options to consider. In the end, we concluded that the status quo, while imperfect, offers the best path forward. It is predictable and offers a balance between supporting local businesses, avoiding abuse, ensuring reasonable availability, and covering costs. It is not broken, so let's not try to fix it. Future developments in the Village Center and/or at Town Hall may introduce new variables, but those are best left to be managed as necessary in the future.
4. **Unbundle/Rebundle the Community Development Department** A key finding of our business outreach efforts is that it is difficult for our constituents to deal with Town departments that attempt to fill both the business development role and a regulatory role. The Community Development Department, as currently structured, attempts to fill both roles, and we recommend an organizational restructuring that places it more clearly in the regulatory role, limited to development applications, design review, permits, and inspections (suggest changing the name to the Department of Planning and Development Services). The primary goal of this department should be to enable predictable outcomes for the development community while enforcing all appropriate regulations, without surprises. A key emphasis should be on creating absolute clarity of processes, standards, regulations and fees from the very beginning and elimination of confusion resulting from intra and inter departmental organizational structures (silos).

Business development and economic development responsibilities should be moved elsewhere in the Town government as follows:

- a. All interactions with Village Center businesses regarding infrastructure, events and the general flow of people and machines on the plazas should move to The Department of Plaza and Environmental Services.
- b. Preliminary introductions of new businesses and/or new development projects should be organized through MBD to include the Town Manager.

- c. Issue resolution protocols should be developed utilizing MBD as primary point of contact.
  - d. The promotion of and interpretation of the Comprehensive Plan should move to the Town Manager’s office, supported by the new MBD Department.
  - e. The MBD Department should “own” the development and maintenance of relationships with the business community, offering a safe, comfortable, and reliable point of contact.
  - f. VCA should remain with Community Development, but MBD should play a role in ensuring policies and processes are as efficient and positive for occupants as possible
5. **Review and update the Comprehensive Plan and Community Development Code.** The Comp Plan was intended to be a strategic plan, but for reasons that were important at the time, it is written with a level of precision and granularity that can too easily be misinterpreted as a tactical development plan or even a pre-negotiated development agreement. I suggest it be reviewed and that a new “overlay” document be prepared that reinforces the high level strategic nature of the document. I also then suggest a review and update of the Community Development Code to modify sections that may convey absolute adherence to the Comp Plan as well as sections that are overly burdensome, cumbersome, or inflexible. Finally, the approach to adopting building codes should be reviewed, with consideration given to less frequent adoptions and staying longer on older versions to create a more predictable development environment.
6. **Redraft the Telluride Conference Center contract with TSG.** For reasons valid and necessary at the time, the contract for outsourcing the operation of the TCC places a heavy reporting burden on the outsourcer (now TSG) and Town Staff (Nichole), that all parties now acknowledge offers no real value. In your February Town Council meeting, Councilman McKinley suggested that the 2015 TMV financial contribution to marketing and operations of the TCC be increased and that the contract be restructured to be far more simple, and I believe such conversations are ongoing with TSG.
7. **Celebrate a Culture of Continuous Improvement** – Led by the Town Manager, a program should be created and delivered that leads to better and more positive connections with all constituents. Learn from mistakes by treating them as learning opportunities. Listen to criticism and complaints with an empathetic attitude and find responses that “get to yes.” Invite outside input and updates from the local business community.



Respectfully,

Bob Delves  
President  
Mountain Town Solutions



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**JOB DESCRIPTION:** Marketing & Business Development Director  
**DEPARTMENT:** Marketing & Business Development Department  
**REPORTS TO:** Director of Administration  
**SUPERVISES:** Marketing Agency, Economic Development Contracts  
**EFFECTIVE:** April 1

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### **DUTIES & RESPONSIBILITIES**

The following list is intended to be illustrative, and not all encompassing. The town may change these duties at any time.

#### **Business Engagement, Retention & Recruitment**

- Serve as the town's comfortable and consistent point-of-contact for new and existing businesses
- Act as liaison and ombudsmen for businesses who need help navigating town government's policies, processes, regulations, etc.
- Advocate for the business community to help them achieve desired outcomes
- Develop goals, strategies and programs to target and recruit desirable business prospects
- Increase awareness of Mountain Village as a business location
- Develop, maintain and advance relationships with the business community
- Coordinate relationships/collaborations between businesses and assist in the development of strategies to achieve common goals
- Arrange prospect visits, briefings and community familiarization tours
- Develop and create awareness of and access to inventory/network of resources available to the business community
- Develop a strong working knowledge of area businesses and industry drivers
- Help foster economic diversification in conjunction with Telluride Venture Accelerator and other key organizations
- Serve on business-related committees such as Region 10, Merchants Association, Small Business Development Center

#### **Community Engagement & Public Relations**

- Ensure the town's programs and services are consistently presented in a strong and positive manner
- Serve as a resource on marketing and business development-related matters for other organizations, governments and the public
- Establish, develop and maintain strong working relationships with other organizations, governments and the public



- Provide event and sponsorship facilitation to assist event organizers through the town approval process and connect them with other potential event partners
- Serve as the Town of Mountain Village spokesperson
- Write and distribute press releases; coordinate interviews with the media

#### **Marketing & Project Management**

- Manage all of the town's digital and print collateral including the design and distribution of such collateral
- Create marketing plans for enterprise funds; implement marketing plans
- Create style guidelines specific to the communications medium and project; manage the town brand
- Maintain the town's video, image and collateral library
- Leverage and align various communication touch-points to reach department goals and objectives
- Manage or assist with town signage and wayfinding
- Use data to guide marketing plans, strategies and tactics
- Develop and maintain the town's website and any associated sites; site navigation and responsive design being of utmost importance
- Partner with town departments to implement the strategic goals and objectives of the Mountain Village Comprehensive Plan and its associated documents as it relates to economic and business development

#### **Contract Management**

- Manage contracts with other organizations associated with the department's overall goals: Telluride Conference Center, Marketing Telluride, Inc., Colorado Flights Alliance, Mountain Town Solutions , and Abrams Strategic Group

#### **Financial Management**

- Ensure the operation and implementation of the department's programs meet budget guidelines
- Prepare and manage the department's annual budget and develop comprehensive goals and measures for purposes of reporting biannually to Town Council
- Explore the feasibility of business development grant and incentive programs

#### **DESIRED EXPERIENCE AND PERSONAL CHARACTERISTICS**

A qualified candidate demonstrates leadership qualities, business development and marketing experience. Previous experience in managing and supervising personnel and the ability to engage community leaders to advance the goals of the town are essential. Must be a passionate advocate for Mountain Village and possess excellent communication skills with the ability to work with a wide range of constituents and community representatives. Must possess excellent relationship building skills with the ability to work closely with prospects and develop effective and meaningful relationships. In addition, a qualified candidate possesses a high level of energy and drive – a “make things happen” personality – and an achievement-oriented style that entails minimal supervision and the ability to manage multiple projects and assignments. A qualified candidate possess a personal value system that encompasses high integrity, commitment to quality, a solid work ethic, good judgment, tact and diplomacy, and similar qualities of the highest caliber.

**PREFERRED EDUCATION**

Graduate from an accredited four-year college or university, business administration, economics, marketing, public relations or related field, and five years of experience in marketing, project management, business development, financial analysis or closely related field; or any equivalent combination of education and experience.

**KNOWLEDGE, SKILLS & ABILITIES PREFERRED**

Knowledge of: business community, marketing and business development

Skilled in: excellent oral and written communications, public presentations

Ability to: analyze and interpret complex information and present it in various ways that make sense to a diverse and large audience.

**ENVIRONMENTAL FACTORS**

Work is performed in a standard office environment; requires some travel to attend meetings and conferences.

Position involves competing demands, performing multiple tasks at one, and working to deadlines.

**PHYSICAL FACTORS**

While performing the duties of this job, the employee is required to lift items weighing up to 50 pounds and entertain people by participating in various types of physical activity such as hiking and skiing and/or other outdoor activities.





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To: Town Council

From: Nichole Zangara Riley, community relations manager

For: March 26, 2015 Town Council Meeting

Date: March 19, 2015

Re: Letter of Interest

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I am pleased to announce my keen interest in the Marketing and Business Development Director position with the Town of Mountain Village. Over the past year, staff and Mountain Town Solutions have worked together to create a department focused on business development, enterprise funds and marketing. Per the job description, I will act as an advocate, point-of-contact and ombudsmen for new and existing businesses and develop strategic and tactical marketing plans for the town's enterprise funds. In addition, I will continue to carry out my current responsibilities as community relations manager. I am primed and ready to begin this new endeavor (as is the town), and I believe that the timing of these efforts couldn't be better.

Publicly I want to thank Bob Delves for his mentorship through this process. He has been a guiding light. And a special thank-you to Kim Montgomery and Jackie Kennefick as their support through this process has never wavered.

**Susan Johnston**

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**Subject:** FW: Ethics Committee  
**Attachments:** RICHARD CHILD RESUME-2014.pdf

Susan Johnston  
Deputy Town Clerk  
**Town of Mountain Village**  
O::970.369.6429  
Email Signup | Website | Facebook | Twitter | Pinterest | Videos On Demand

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**From:** Richard Child [<mailto:richard@childmail.net>]  
**Sent:** Thursday, February 26, 2015 2:49 PM  
**To:** mvclerk  
**Subject:** Ethics Committee

With reference to the request for candidates circulated by the town of Mountain Village I would like to submit my candidacy for the regular seat. Attached please find a copy of my cv. If you require any further information, please let me know.

Cordially,  
Richard

Richard Child  
tel 970.728.8278  
fax 970.512.7614  
mobile 970.519.1303  
e-mail [richard@childmail.net](mailto:richard@childmail.net)



# RICHARD CHILD

106 Polecat Lane, Telluride, Colorado 81435, P.970.728.8278, [richard@childmail.net](mailto:richard@childmail.net)  
<http://www.visualecv.com/richardchildresume>

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## BUSINESS STRATEGY - FINANCIAL PRODUCTS – INTERNATIONAL BUSINESS

International Business Savvy – Multi-Cultural Business Development – Executive Team Leadership & Development - Board-level Advisor - Executive Committee - Global Product Marketing - Branding – Operations – Technology – Sales – Distribution  
Resource Management - Risk Management – Finance – Franchise Management – Strategic Planning

**Driven, dynamic and accomplished International Business Executive with a BA/MS, International Business** and over 30 years of distinguished contributions to market expansion, revenue growth and profitability in multi-cultural and international markets. Vast experience setting up operations, managing businesses and establishing distribution networks in Latin America, the Caribbean, and Asia Pacific. Astute analyst, strategic thinker and problem solver with extensive knowledge of the Financial Products and Services industry. Charismatic, articulate and persuasive; clear communicator and trusted executive advisor working closely with Chairman's, Presidents and "C"-level Executives. Superb leader, manager and change agent with a history of developing key personnel and high-performing teams. Fluent in English, Spanish and Portuguese.

## SUCSESSES-ACHIEVEMENTS-RESPONSIBILITES

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- **International Executive with a 30 year history of accomplishment in the payments services and solutions industry**, including 16 years at MasterCard International, serving as Executive Vice President, President of the Latin America and the Caribbean Region and Senior Vice President of Global Marketing and Advertising.
- **Founder and Principal of the Matrix Group, a consultancy practice created to assist and support companies in the areas of business strategy and development.** Involved in or directed numerous projects ranging from restructuring banks' payment divisions, identifying business efficiencies, developing new products, designing specific marketing plans (including those for the Hispanic segment in the USA), conducting market assessment and studies, crafting international business development strategies, undertaking operational reviews and risk management analysis.
- **Assisted companies in Business & Product Development initiatives** including Debit strategy, Rewards programs, E-banking and Internet sites, Co-branding programs, and Customer service.
- **Develop concrete business strategies to capture market share and achieve certain business volumes.** Involved in projects reviewing the payments industry in Latin American markets that entailed undertaking a macroeconomic overview, analyzing historical trends, market share, consumer preferences, the banking and department store sectors, brand investment by and acceptance levels for global payment brands and processing alternatives.
- **Developed a business strategy for the USA Hispanic segment** requiring a marketing strategy tailored to a unique business model. Project entailed undertaking a market environment study, including industry overview, trends, players, customers, competitors, compliance, challenges and business drivers, marketing opportunities, and operations. This resulted in a preliminary market assessment, initial outline of product portfolio, P&L, key actions roadmap, timeline, initial integrated marketing initiatives to motivate target market behavior, recommendations and measures for success.
- **Review acquiring business markets analyzing business opportunities from an acquiring perspective** Assisted and supported companies with market analysis and review to determine financial and operational viability of the acquiring business, identify appropriate partners, distribution and sales channels.
- **Developed a new market strategy that encompassed supporting a multinational company** in analyzing a new market, identifying and introducing potential local partners, and evaluating market needs and challenges.

## PROFESSIONAL EXPERIENCES

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**MATRIX GROUP**.....2009-Current  
\*\*\*Founder of consulting firm assisting companies in strategic planning, business development and resource management.

### Founder and Principal

**MPOWER LABS**.....2008-2009  
\*\*\*Double bottom line research, development incubator and business accelerator founded with the mission to provide financial services to the under banked. Portfolio companies include pre-paid, mutual fund and mobile transaction businesses.

### Executive Chair of International Strategy and Corporate Development

- Reporting to the CEO; responsible for leading MPOWER Labs' international business development and strategy: Crafted and lead business development strategy for Latin America. Directed business analysis and investment in an Australian leading pre-paid company. Perform business and regulatory market review, recommended appropriate set-up, and negotiated sales and distribution agreements.

# RICHARD CHILD

106 Polecat Lane, Telluride, Colorado 81435, P.970.369.7787, [richard@childmail.net](mailto:richard@childmail.net)  
<http://www.visualecv.com/richardchildresume>

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## **MATRIX GROUP**.....2000-2007

### **Founder and Principal**

Key initiatives and results for clients include:

- Defined strategy that lead bank to grow credit card portfolio four fold in three years. Developed and implemented debit strategy for bank that included sales channels, enhanced ATM usage and functionality as well as debit card rewards program. Analyzed and recommended reorganization of payment systems for banks. Developed various co-branded programs including one of the first programs targeting the youth segment.
- Developed e-banking strategy and Internet site for bank and launched e-banking suite of services. Conducted numerous operational reviews for banks. Negotiated a number of licensing and marketing agreements with American Express, MasterCard and Visa. Clients included American Express, Total Systems, Capital One, Scotiabank, Maduro & Curriel's Bank, The Exxel Group, Oasis Technologies, Global Payments, First Caribbean Bank, BBG Communications, Global Live, NetSpend and Banco del Progreso.

## **ZONAFINANCIERA.COM**, Fairfax, VA.....1999-2000

\*\*\*A provider of Internet based on-line financial services and information for Global Hispanic consumers and businesses. Through a combination of interactive tools, e-commerce capabilities and community building, ZonaFinanciera.com streamlines access to everything consumers and businesses need to make well-informed decisions when selecting financial service products.

### **Executive Vice President**, Ft. Lauderdale, FL

- Reporting to the President and CEO, lead all business development, marketing, sales, advertising and planning activities. Budget of \$16,000,000 with a staff of 29, including a network of seven country offices. Restructured sales and marketing functions generating more than \$400,000 in annualized savings. Repositioned ZonaFinanciera.com product offering and revised/ re-launched corporate identity and positioning. Key participant in initiative to secure private placement funding.

## **MASTERCARD INTERNATIONAL**, Purchase, NY.....1983-1999

\*\*\* MasterCard is a global payment solutions company that provides a variety of services in support of the credit, debit and related payment programs of over 24,000 financial institutions.

### **Executive Vice President & President for Latin America**, Miami, FL 1996-1999

- Reporting to the CEO of the corporation, directed and managed regional operations including business development, product management, member relations, advertising, marketing, research, operations, finance, budgeting, public relations, franchise management and strategic planning. Budget of \$95 million with 120 professionals and support staff.
- Member of the Internal Executive Committee of MasterCard International Inc. which was responsible for company-wide management, strategy, policies and resource allocation. Generated divisional pre-tax profit of \$9.6 million in 1997 and \$10.8 million in 1998, in spite of adverse economic conditions, representing 10% of company profit on 5 % of company sales. Managed a board of directors with 22 members.
- Led negotiations for equity investment in Redecard, one of two payment systems acquiring processors in Brazil. Led strategy to further establish MasterCard as a provider of in-country switching services. Concluded 1998 with 17 service contracts. Reduced time required for implementation and roll out of new franchises by 50%.

### **Senior Vice President & General Manager for Latin America**, Miami, FL 1990 -1995

\*\*\*Reporting to the CEO, directed the development and implementation of a viable business strategy for MasterCard in the region. Budget of \$47 million with a staff of 50.

- Increased pre-tax profits from a loss of \$2.6 million in 1991 to a profit of \$3.8 million in 1994 and to \$10.6 million in 1995, the year in which the region suffered extremely negative conditions due to the Mexican peso devaluation. Negotiated and established new pricing policy with banks leading to the elimination of subsidies from headquarters. Opened country offices in Argentina, Brazil, Mexico, Colombia, Chile and Venezuela.
- Led negotiations for equity investment in Argencard S.A., the largest issuing and acquiring card processor in Argentina. Negotiated largest debit card contract in the region and introduced on-line debit card product to this market. Established and managed Maestro Latin America Board, acting as CEO. Designed and implemented strategy for establishing MasterCard as a provider of authorization, clearing and settlement processing services for banks.



# RICHARD CHILD

106 Polecat Lane, Telluride, Colorado 81435, P.970.369.7787, [richard@childmail.net](mailto:richard@childmail.net)  
<http://www.visualecv.com/richardchildresume>

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## **MASTERCARD INTERNATIONAL, cont.**

**Senior Vice President Global Advertising and Marketing**, Purchase, N.Y, 1990-1992

\*\*\*Reporting to the EVP International, led the development of worldwide advertising and marketing strategies and activities.

- Launched company's first global advertising campaign in mass media. Developed first brand advertising guidelines for consistent utilization of the MasterCard brand around the world. Negotiated first World Soccer Cup sponsorship contract.

**Vice President for Latin America**, Miami, FL, 1983-1990

\*\*\*Reporting to the SVP International, managed Latin America prior to the existence of a regional infrastructure.

- Established MasterCard as a local brand, formed and managed first Regional Board of Directors. Developed first in-country settlement and clearing services agreement for MasterCard, outside of the U.S. and Canada. Opened Latin America and Caribbean regional headquarters in Miami.

**ARGENCARD S.A.** - Buenos Aires, Argentina.....1978-1983

\*\*\*Held various positions of increasing responsibility including Director of International Development in the MasterCard Division of this card processing company.

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## EDUCATION – ASSOCIATIONS – BOARD MEMBERSHIPS

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**BA/MS, International Business - U.A.D.E.** - Buenos Aires Argentina-1981

Board member, Telluride Tourism Board, Marketing Telluride Inc. - Board member and advisor serving as Vice Chairman of the Board - RêvLatin America (Austin, Texas), Board of Directors - MPower Mobile (Austin, Texas), Chairman of the Board - RêvAsia Pacific (New Zealand), Board of Directors and Chairman of Audit Committee - NetSpend, Inc (Austin, TX, Board of Directors and Chairman of Audit Comm. - CheckSmart Financial Holdings (Dublin, OH), Board of Directors & Member of Audit Committee - Certegy (NYSE:CEY), Board of Directors & Member of Strategic Committee - CardNet (Dominican Republic), Board of Directors - Argencard (Argentina), Board of Directors - Redecard (Brazil).

Richard was elected to the council of the Town of Mountain Village, Colorado. He currently is an advisor to AllClearID (USA), ClubModaVIP (USA), Paguemob (Brazil,) and a mentor at Telluride Venture Accelerator. Richard is fluent in English, Spanish and Portuguese.

Outstanding professional references available upon request

**Susan Johnston**

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**Subject:** FW: Ethics Committee

**From:** "Dan and Dr. Greer Garner" <[garnerdr@mvcable.net](mailto:garnerdr@mvcable.net)>  
**Date:** March 9, 2015 at 1:09:14 PM MST  
**To:** <[jkennefick@mtnvillage.org](mailto:jkennefick@mtnvillage.org)>  
**Subject:** Ethics Committee  
**Reply-To:** "Dan and Dr. Greer Garner" <[garnerdr@mvcable.net](mailto:garnerdr@mvcable.net)>

jackie,

Please put my name on the list of those being considered for the Ethics Committee.

Dan Garner





**101 E. Colorado Ave. Ste. 201A (UPS and FedEx)**  
**P.O. Box 2603 (U.S. Mail)**  
**Telluride, CO 81435**  
**T (970) 708-0993**  
**F: (866) 485-8266**  
[daniel@dzemkelaw.com](mailto:daniel@dzemkelaw.com)  
[www.dzemkelaw.com](http://www.dzemkelaw.com)

***Strong relationships. Reliable representation.***

March 10, 2015

**Via Email to:**

Ms. Susan Johnston  
Deputy Town Clerk  
Town of Mountain Village  
568 Mountain Village Blvd.  
Mountain Village, CO 81435  
[sjohnston@mtnvillage.org](mailto:sjohnston@mtnvillage.org)

Re: Position on Ethics Commission for Town of Mountain Village

Dear Ms. Johnston:

I write to express my interest in the open position on the Ethics Commission Board for Mountain Village. I have lived in Mountain Village for seven years where I served on Design Review Board for two years and on the TMVOA Board for three years prior to that. I consider myself a strong believer in this community and I would be honored to serve on the Ethics Commission Board in this capacity.

I am a practicing attorney in Telluride and started my private practice in February 2013. I have also worked as General Counsel for Telluride Ski and Golf, so I know the intricacies of politics in this region and the specific situations that may present conflicts of interest.. Add to that my personal experiences working in the field of law and my ethical obligations to serve clients, and I believe I can offer a unique perspective on the Ethics Board that should serve me well for this position.

Should you need anything further for my candidacy, please do not hesitate to contact me. Otherwise, I look forward to hearing from Town Council on this opportunity.

Best regards,

LAW OFFICE OF DANIEL T. ZEMKE, P.C.

Daniel Zemke, Esq.

**TO: MAYOR JANSEN AND TOWN COUNCIL**  
**FROM: DEANNA DREW, DIRECTOR PLAZA SERVICES**  
**SUBJECT: PLAZA USE COMMITTEE APPOINTMENT**  
**DATE: MARCH 19, 2015**

## **BACKGROUND**

The Plaza Use Committee (PUC) was created in January 2010 as an advisory committee to Town Council, to develop and recommend strategies and standards for implementation of plaza use policy. The committee members consist of two town council members, Plaza Services and other affected town staff and a representative from TMVOA, currently Sara Larsen. Council committee members are to take a lead role in presenting PUC recommendations to town council.

The PUC mission statement is: **The Town's Plaza Use mission is to ensure the continued safety and enjoyment of our public plazas, through the development of standard procedures for implementation and enforcement of the Town of Mountain Village Plaza Use Policy and associated town ordinances.**

**Issues that the PUC has addressed since 2010 include:**

- Development of Plaza Use license agreements and fees for all long term third party uses of public property such as food and beverage patios, bungee jump, ski valets, etc.;
- Development of Plaza Use design standards for tables, chairs, skier services such as ski racks, merchandise displays, sandwich boards, etc. placed on public property. These have been incorporated into the Community Development Code;
- Development of Special Event policies and fees for use of public property;
- Development of regulations for vending carts in the plazas;
- Development of Plaza Vehicle Access Policy and restrictions of vehicles on pedestrian plazas;



- Development of permitting policies and regulations for use of Motorized Carts on public plazas;
- Development of policies for vehicle deliveries to plaza businesses and establishment of delivery loading zones on plaza periphery;
- Development of management policies of the public loading dock at Madeline;
- Review of policies for trash and recycling collection from Plaza businesses;
- Development of roof top snow and ice removal polices for Plaza buildings.

**Issues that remain for the PUC to address include:**

- Vending cart policy review;
- Consistencies and merchant compliance with Plaza License Agreements;
- Special Event policy review;
- Village Center improvement planning;
- Plaza signage and directories;
- Newspaper and media racks.

**ACTION**

The Town Council must appoint a second council member to the Plaza Use Committee.

The current member is Cath Jett, who has confirmed her interest in remaining on this committee.

**THANK YOU**



**COMMUNITY DEVELOPMENT DEPARTMENT**  
**455 Mountain Village Blvd., Ste. A**  
**Mountain Village, CO 80135**  
**(970) 369-8250**

**Agenda Item No. 17.C**

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**TO:** Town Council  
**FROM:** Chris Hawkins, Director of Community Development  
**FOR:** Town Council Public Meeting on March 26, 2015  
**DATE:** March 12, 2015  
**RE:** Consideration of Design Review Board Appointments

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The Design Review Board is assembled of seven (7) full-time members and two (2) alternate members appointed by Town Council. The term for a DRB member is two (2) years.

Three (3) regular DRB members and two (2) DRB alternate member terms are expiring at the end of April 2015. Staff sent out an email blast for the open position in addition to advertising in the local newspaper.

The DRB members' terms that are expiring include: David Eckman, Kristine Perpar and Greer Garner. The two (2) alternate members' terms that are expiring are: Phil Evans and Daniel Zemke. Kris Perpar and Daniel Zemke will not be reapplying for their DRB seats.

The following DRB members have indicated that they would like to be reappointed: Dave Eckman, Greer Garner and Phil Evans. Mr. Evans would like to be considered for the regular member seat that is being vacated by Kris Perpar. The Town has also received applications from Jean Vatter, Suzanne Greischel, Douglas Tooley, Frank Hensen, Ronald Alvarez, David Craige, Jonathan Augello, and Michael Balser expressing their interest in serving on the DRB.

The DRB reviewed the applications on March 5, 2015 and made a recommendation to appoint Dave Eckman, Greer Garner and Phil Evans as regular members, and Jean Vatter and David Craige as alternate members.

Community Development Code Section 17.2.3.E states that the Council shall strive to appoint at least three (3) or more members of the DRB who are lot owners or residents of Mountain Village; however, residency is not a requirement for appointment but is preferred. In this case, the DRB unanimously supported the appointment of non-resident members to the alternate seats because the DRB believes them to be the best fit into the composition of the board.

Members of the DRB will be present at the Council meeting if there are any questions on its recommendation. DRB member applicants may also be in attendance at the meeting.



The following motion appoints members to the DRB as recommended by the Design Review Board:

*“I move to appoint Dave Eckman, Greer Garner and Phil Evans as regular members, and Jean Vatter and David Craige as alternate members.”*

## Jane Marinoff

---

**From:** Kristine Perpar, AIA <kristine@shift-architects.com>  
**Sent:** Thursday, January 15, 2015 4:49 PM  
**To:** Jane Marinoff  
**Cc:** Chris Hawkins  
**Subject:** RE: Design Review Board Term Expiration

Thanks Jane,  
I will not be renewing in April.

Kristine

---

**From:** Jane Marinoff [<mailto:JMarinoff@mtnvillage.org>]  
**Sent:** Thursday, January 15, 2015 1:53 PM  
**To:** Forward dzemke; Forward deckman; Greer Garner ([garnerdr64@gmail.com](mailto:garnerdr64@gmail.com)); Forward kperpar; Phil Evans  
**Cc:** Chris Hawkins; Nichole Zangara  
**Subject:** Design Review Board Term Expiration

Dear DRB members,

Your term on the Design Review Board will expire April 2015.

If you are interested in re-applying for your position please send a letter of intent and resume to me.

Thank you

Jane Marinoff  
Administrative Assistant Community Development  
Town of Mountain Village  
455 Mountain Village Blvd, Suite A  
Mountain Village, CO 81435  
O :: 970.369.8242  
F :: 970.728.4342

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## Jane Marinoff

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**From:** Daniel Zemke <danielzemke@gmail.com>  
**Sent:** Tuesday, January 20, 2015 4:06 PM  
**To:** Jane Marinoff; Chris Hawkins  
**Subject:** Re: Design Review Board Term Expiration

Jane and Chris:

I am not planning on reapplying for this position. While it has been an honor to serve, my obligations with clients take too much of my time to continue on this board. I need to cut back on my professional obligations.

Thanks,

Daniel Zemke

On Thu, Jan 15, 2015 at 1:52 PM, Jane Marinoff <[JMarinoff@mtnvillage.org](mailto:JMarinoff@mtnvillage.org)> wrote:

Dear DRB members,

Your term on the Design Review Board will expire April 2015.

If you are interested in re-applying for your position please send a letter of intent and resume to me.

Thank you

Jane Marinoff

Administrative Assistant Community Development

Town of Mountain Village

455 Mountain Village Blvd, Suite A

Mountain Village, CO 81435

O :: [970.369.8242](tel:970.369.8242)

F :: [970.728.4342](tel:970.728.4342)

*From The Desk of: David Dale Eckman*

---

120 Alexander Overlook  
Telluride, CO 81435  
Cell: 970-708-9336

Via: Email

Mountain Village Town Council  
455 Mountain Village Blvd. Suite A  
Mountain Village, CO 81435

**RE: DRB position intent to renew**

Thursday, January 15, 2015

Dear Council Members:

I would like to express my interest to renew my position on the Design Review Board with the Town of Mountain Village.

I would like to believe that I bring a plethora of knowledge to the board and have assisted in ensuring that the community is developed in keeping with the vision and the standards established. I find much pride and enjoyment in my commitment to this community and hope my actions have appeased your group.

With this said, please consider my future membership with this board.

Thank you for your time and attention to this matter.

Respectfully Yours,



David D Eckman

cc: File



# DAVID DALE ECKMAN

[david@eckmancm.com](mailto:david@eckmancm.com)

970.708.9336

120 Alexander Overlook  
Telluride, CO 81435

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## SUMMARY

Project development and management professional with experience in the development and / or construction of resort, hotel, restaurant, multi-family office, industrial, medical, airport, and sport facility property. This experience spans working in the capacity of an owner, consultant, and contractor representative. A foundation of US Army experience provided essential leadership skills coupled with a graduate education.

## WORK EXPERIENCE

### **ECKMAN CONSULTING & MANAGEMENT**, Telluride, Colorado April 2009 – Current ***Owner Representation and Project Manager Services***

Started Eckman Consulting & Development to provide owner representation and project management services regionally for high alpine resort development.

- Mixed use hotel Owner Rep / Project Management of facility improvements, retro commissioning, and build out of unfinished commercial spaces.
- Participate with Executive Committee in sales process of hotel asset
- Due diligence, design development, and construction of flagship Starbucks in 5 star hotel property
- Developed program, designed, and RFP for Town of Mountain Village owned multifamily property.
- Retained as Owner Representative for luxury estate home in Telluride at inception to attain approvals and see through to closeout.
- Luxury estate home with stopped work due to quality and cost control. Negotiated new contract and oversaw completion of work by GC to satisfaction of owner.
- Managed design and construction for luxury estate home build out of spacious unfinished space with existing condition constraints.
- Retained by Town of Mountain Village to consult on energy initiatives on proposed projects.

### **BUCKENDORF MANAGEMENT INC**, Mountain Village, Colorado June 2008 – March 2009 ***Project & Preconstruction Manager***

BMI is a builder founded by the COO of RA Nelson & Associates with a focus on luxury homes and multifamily projects in the Telluride region. BMI emphasizes green building techniques deployed with critical path scheduling of the work.

- Developed standard forms and protocol for operations.
- Business development within regionPreconstruction for multifamily, single-family, and athletic facilities. Some highlighted projects are:
  - Elkstone 21 – 38 million, Greyhead Tennis Barn – 7 million, Graysill Condos – 1 million
- Consulting Town of Mountain Village – develop scope and manage RFP for Village Court Apartments.

### **RA NELSON & ASSOCIATES**, Telluride, Colorado June 2006 – June 2008 ***Project Manager***

RA Nelson is a builder in the Vail, Aspen, Mammoth and Telluride regions. Focus is high-end construction in commercial, multi-family, and single family. 150 Million / Yr. Organization

- Fast track project with 25% scope change in less than 6 months from foundation.
- Commercial and multifamily project preconstruction assistance / management.
- Fire and smoke restoration project.
- Close out multiple projectsConduct business development and work on special committees for organization standardization.

**TOWN OF MOUNTAIN VILLAGE**, Telluride, Colorado

Oct 2007 – Current

**Board Member**

Design Review Board – board member for Planning, Zoning, and Design Review for the Town of Mountain Village. Special appointment by Mayor, Director of Development, and Chairman of Board.

**DELWEST HOLDINGS LLC**, Denver, Colorado

Mar 2004 – Nov 2005

**Development Manager, Project Manager**

Delwest is a multifamily developer / builder in the Denver region. Product is an entry-level town home and condo in communities with typically 2 – 3 year build out projections.

- Performed contract and budget audits on projects during transitional term, reviewed departmental organizational structure and mediated subcontractor disputes
- Commenced or completed over 218 multifamily units and 3 land development projects.
- Daily responsibilities included management of design teams for pre-development, securing necessary entitlements or regulatory approvals, and assembly of construction documents. Developed / managed land development, indirect, and vertical construction budgets, wrote subcontractor contracts, created schedules, managed staff, and reported on project progress for communities.

**ECKMAN PROJECT MANAGEMENT SERVICES**, Frisco, Colorado

Oct 2002 – Mar 2004

**President**

Provide services in construction management to assist clientele achieve development to completion of projects without the liability of retaining the necessary expertise in house.

- Centex Destination Properties – deployed to Palm Springs, CA to assist site managers in fast tracking land development through scheduling with SIPS principals to achieve fiscal goals.
- Intrawest US Holdings – manage team in the completion of projects after corporate lay off. Continued representation on Eagles Nest Design Review Committee.
- MWA Builders, LLC – joint venture and business development. Provided management services.

**INTRAWEST US HOLDINGS**, Three Peaks Resort Development Group, Dillon, Colorado

2001-2002

**Construction Manager**

Responsible for the construction of vertical products on the Three Peaks resort in Silverthorne, Colorado and performed a tenant improvement at Copper Mountain.

- Eagles Nest Design Review Committee Chairperson – recognized for achievement in restructuring the committee, executed the duties of review, approval, and monitoring residential projects.
- Assembled design teams for development of project, secured necessary entitlements or regulatory approvals while maintaining schedule, and assembled construction documents to proceed to the construction phase, all within budget.
- Selected qualified general contractors to perform work, ensured compliance of construction budget, delivered quality, meeting or exceeding expectations while maintaining schedule to the close-out.
- Reported timely and concisely to corporate, the partnership, as well as senior management on project progress.

**OZ ARCHITECTURE**, Summit County Studio, Dillon, Colorado

2000-2001

**Construction Administrator**

Functioned as construction representative of the architect in the mountain region for Boulder and Denver studios.

- Realized confidence of owner and acted as primary contact between Owner/Contractor
- Successfully administered Owner-Architect-Contractor meetings and other project manager duties
- Under own initiative identified need to implement quality control program and reported field progress on Intrawest projects at Copper Mountain with satisfaction of owner.
- Compiled concise as-built information for new construction concerns of mechanical, electrical, plumbing and architectural coordination.
- Generated thorough deficiency reports and punch lists for Copper Mountain projects.



**NORTH STAR CONSTRUCTION MANAGEMENT, INC.**, Allentown, Pennsylvania***Project Development, Operations, & IT Management***

1997-2000

- Solicited proposals and completed conceptual estimates for projects.
- Assisted with conceptual schedules and design for Design-Build proposals.
- Involvement with sports complex, hotel, fitness facility, medical, manufacturing, and office facilities
- IT Support - administered computer network system, consulted management on available technology.
- Acquired, integrated, and instructed usage of new technology for operations.
- Researched OSHA standard and developed a company safety program.
- Conducted plan review and design meeting coordination.

**DANIEL, MANN, JOHNSON, & MENDENHALL, INC.**, Denver, Colorado

1998

***Project Inspector at Denver International Airport (Summer Position)***

- Responsible for scheduling, cost tracking, and quality assurance of subcontractors.
- Without disruption to operations, successfully coordinated runway closures and planned the construction operations directly with airport operations officer, control tower, and airline operations officer.
- Oversaw subcontractors performing specialty concrete processes with assurance to compliance of the specifications.

**EDUCATION / TRAINING / CERTIFICATIONS****MS, Architectural Engineering, Pennsylvania State University,**

University Park, Pennsylvania, 1999

Advanced studies in Design Build Construction Management,  
Organizational Design, Contract Law, Productivity Analysis**BS, Architectural Engineering, Pennsylvania State University**

University Park, Pennsylvania, 1999

ABET accredited degree program,  
Construction Management emphasis, Deans List**CETC 150, Stormwater Management and Erosion Control**

CDOT certification course

**Intrawest Development School**

Whistler, Canada, 2002

Seminar with Senior Corporate Management  
Intrawest Delivery Methodology, Organizational Design and Behavior**OSHA Construction Safety Certification****Denver Building Contractor Class B Supervisor Certificate**

Certified Class B under 2003 IBC &amp; IRC by International Code Council

**Building Contractor Class B Supervisor Certificate**

Certified Class B under 2009 IBC &amp; IRC by International Code Council

**Scheduling Seminar** – Scheduling Consultants private seminar**LEED Accredited Professional**

**COMPUTER SKILLS**

**Software:** Scheduling – Primavera P3, Suretrack, and Microsoft Project  
Project Management – Expedition 10 & 8.5  
Estimating – Timberline, Precision Estimating, and Win Est Pro  
Takeoff – On Screen Takeoff  
Design – AutoCAD  
MS Office – all modules

**Special skills:** Proficient in the upgrade, assembly, and diagnosing of PC problems  
Experienced in the administration and troubleshooting of networks.

**MILITARY EXPERIENCE**

SERVED IN US ARMY AS A SCOUT, Germany & Fort Knox, Kentucky

1990-1993

- Leadership position, managed 6 personnel.
- Served as the Squadron's Operations Officer's Assistant.
- Recipient of Army Achievement, National Defense, and Good Conduct medals.
- Three years service with Honorable Discharge.



# Dr. Greer T. Garner

---

253 Adams Ranch Road  
Telluride, Colorado 81435  
(970) 728-1447  
(970) 797-1448 fax  
(970) 708-0154 cell  
Garnerdr64@gmail.com

January 15, 2015

Design Review Board  
Mountain Village Town Council  
Mountain Village, Colorado

Dear Design Review Board and Mountain Village Town Council,

I am sending this letter to express my interest in remaining on the Design Review Board.

As a homeowner in Mountain Village I have enjoyed being part of the process which addresses not only building appearance and development but also oversees related aspects impacting economic vitality and sustainability. Having participated on the DRB both as chair and board member for many years as well as being a participant in formulating the Comprehensive Plan, I believe my experience can be of help as Mountain Village continues to grow and thrive.

Thank you for your consideration.

Sincerely,



Greer Garner

## Jane Marinoff

---

**From:** Phil Evans <cathphil@aol.com>  
**Sent:** Thursday, January 22, 2015 3:42 PM  
**To:** Jane Marinoff  
**Subject:** Re: Design Review Board Term Expiration  
**Attachments:** Phil Evans - Resume.doc

Mayor Jansen and Town Council Members,

I would like to request your consideration for a position on the Design Review Board. I am currently serving as an alternate member, and would like to be considered for an open full member seat, or if none is available, for re-appointment as an alternate.

I am a resident of Mountain Village, and previously served on the DRB for six years, three years as chair.

My resume is attached.

Thank you.

Philip B. Evans  
107 Gold hill Ct.  
Mountain Village, CO  
728-9560

-----Original Message-----

From: Jane Marinoff <JMarinoff@mtnvillage.org>  
To: Forward dzemke <dzemke@mtnvillage.org>; Forward deckman <deckman@mtnvillage.org>; Greer Garner (garnerdr64@gmail.com) <garnerdr64@gmail.com>; Forward kperpar <kperpar@mtnvillage.org>; Phil Evans <cathphil@aol.com>  
Cc: Chris Hawkins <CHawkins@mtnvillage.org>; Nichole Zangara <NZangara@mtnvillage.org>  
Sent: Thu, Jan 15, 2015 1:52 pm  
Subject: Design Review Board Term Expiration

Dear DRB members,

Your term on the Design Review Board will expire April 2015.

If you are interested in re-applying for your position please send a letter of intent and resume to me.

Thank you

Jane Marinoff  
Administrative Assistant Community Development  
**Town of Mountain Village**  
455 Mountain Village Blvd, Suite A  
Mountain Village, CO 81435  
O :: 970.369.8242  
F :: 970.728.4342

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## Resume for Philip B. Evans

Phil Evans has been a full-time resident of Mountain Village since the summer of 1998. He and his wife, Cathie, moved here from Connecticut following his retirement from Avon Products, Inc., a Fortune 500 company, where he was a senior executive.

In 1999 Phil was appointed to the Mountain Village Design Review Board. He served on the DRB for six years (three as chairman) until his resignation in March 2005

He was appointed to the Mountain Village Metro District Board in June of 2001, and elected to a full term in June of 2003. He served on the Board until its merger into the Town.

In 2005, Phil was elected to Town Council. He served one term, and did not run for re-election in 2009.

In 2014, Phil applied for an open seat on the Design Review Board, and was appointed as an alternate. He currently serves in this position.

In addition, Phil very actively worked to try to encourage the Telluride Science and Research Center to select Mountain Village as the site for their future permanent home. While this effort was ultimately unsuccessful, it confirmed resident and second home owner support for a diversification of our economic and cultural base.

Phil and his wife Cathie are avid skiers, golfers and hikers. They have two grown children and four grandchildren, all of whom visit Mountain Village as often as possible.

Jean M Vatter  
PO BOX 1184  
Telluride, CO 81435

1-26-2015

Dear DRB and Town Council,

I am writing to you to notify you of my interest in participating on the Design Review Board for the Town of Mountain Village.

I have been the President and recording Secretary for my HOA where I reside. I am familiar with running meetings, motions etc and complying with bylaws and rules and regs etc. I also am familiar with working with other board members of both like mindedness and also of differing opinions. I have served on that board for 5 years.

My education includes a Mathematics degree and MBA with a marketing focus, a Realtor's license, a negotiations expert and to top it off have much education in the areas of massage. I am a business owner in the Town of Mountain Village that primarily focuses on the sale and marketing of the Fairmont Heritage Place interests. I am in contact with a plethora of Mountain Village businesses, visitors and property owners.

I have infinity for Mountain Village and have worked in MV for the last 12 years and have seen many changes both in the Town itself and ski area. I am a property owner in the Hillside area, Ophir and also have a share at the Franz Klammer lodge.

I have an almost-13 year old who participates in several sports in the area and as a result spend quite a bit of time volunteering for both the sports program, specifically baseball and I have worked quite a bit in within the school district to help students with reading and math.

As for my passions, they revolve around skiing, yoga, running, the love of nature and working with our guests from around the world who make Telluride their destination and have a love for architecture and design. I would describe myself as a 'can do, get it done, problem solver with a mathematical mind who can get along with a variety of personalities'.

I look forward to a response as to the possibility of my participation on the board.

Sincerely,

Jean M Vatter

## Jane Marinoff

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**From:** Suzanne Greischel <greischel@yahoo.com>  
**Sent:** Tuesday, January 27, 2015 2:43 PM  
**To:** Jane Marinoff  
**Subject:** Fw: Design Review Board Seat  
**Attachments:** Greischel, Resume 2015.doc; Kentfield Residence..JPG; Kentfield Master.jpg; MidFirst Bank.JPG; Montgomery 4 stair.jpg

To the members of the Town Council,

I am interested in one of the seats for the Design Review Board at Mountain Village. I am not sure if I qualify as a member of the Community as I have only been in the Telluride Area for the last 6 months. My architecture practice has been in San Francisco and I am looking into opening a satellite office in Telluride.

I unfortunately do not have a web-site as I have been lucky enough to always have work. I have attached my Resume and some photos of some of my work. The Kentfield Residence was approximately \$20m and I have worked on it for 8 years. It was just finished. I was the Interior Architect until the Architect passed away and I took over the entire job. Having taught design I truly enjoy the entire process. I have also been a critic for various design classes in San Francisco.

I am looking forward to getting involved in the Design and Art Community in Telluride.

Yours truly,

Suzanne Greischel

G R E I S C H E L  
Architecture + Interiors  
[greischel@yahoo.com](mailto:greischel@yahoo.com) 415 613-3673



Suzanne Greischel

G R E I S C H E L  
Architecture + Interiors  
greischel@yahoo.com

#### Private Practice

1986-2004 2008-2015  
California Architect -License 27372  
Residential and Commercial Work

#### Professional Work

Lecturer - Design Studio - UC Berkeley, CA  
1981-1983 1997  
Lecturer, CCAC, San Francisco, CA - Design Studio  
Professor, UC Extension, Design Studio, San Francisco, CA

#### Education

BA in Architecture, UC Berkeley, 1979  
Masters in Architecture, UC Berkeley, 1983  
Eisner Prize, UC Berkeley, 1983

#### Previous Work Experience

Principal with BraytonHughes Design Studios  
San Francisco, CA  
12.2004 - 6.2008

#### Own firm

Residential and Commercial Projects  
Greischel, Architecture and Interiors  
1986 - 2004 2008 - 2015

SOM - Skidmore Owings and Merrill  
1985 - 1986

Jennings and Stout Architects  
1983 - 1985

#### Publications/Awards

IIDA award, March 2010  
Stanford Outpatient Facility, Public spaces for Anshen+Allen  
While at BraytonHughes Design Studios

Interior Design Magazine, Montgomery & Co.,

Corporate Interiors, No.9, Montgomery & Co.,  
San Francisco, CA, 2009

Progressive Architecture, Young Architects

SF Magazine, New Talent

MOMA newsletter, interview

Cottage Book

Western Interiors

#### Board Member

YBCA Center for the Arts  
San Francisco, Ca

#### Exhibitions

OWA Women Architects Building the City  
At ARCH, San Francisco, Ca  
September 2009

#### Recent Projects

**Babcock Residence**, Kentfield, Ca  
**Roman Residence**, San Francisco, Ca  
**Lalicker Residence**, In Progress, San Francisco, Ca  
**Four Seasons, San Francisco**, 20 Floors Residential Corridors  
**YBCA Museum**, Lobby Redesign  
**Stanford Hospital, LPCH OB Units**  
**Lipman Residence**, San Francisco, Ca.  
**Fredericks Residence**, Vallejo Street, San Francisco  
**North Beach Pool and Clubhouse**  
Schematic/Design Development for Paulett Taggart  
Published in numerous magazines

#### With BHDS

**MGM Mirage**, Executive Offices, Las Vegas - Interiors  
**Montgomery & Co.**, Corporate Offices, Embarcadero 2, San Francisco - Interiors  
**Stanford Outpatient Facilities**, Redwood City - Interior Architect  
**MidFirst Banks**, Arizona - Architect  
**Capital Source**, One Maritime, San Francisco - Interiors

#### Conceptual Projects at BHDS

**Sanyo, Seoul, Korea - Executive Offices**  
One of 3 firms (BHDS) selected in US for final presentation  
Created a sketch book for the presentation  
**Electronic Arts - Executive Offices**  
Created the final concept presentation at BHDS  
We were awarded the job  
**Stanford Outpatient Facility**  
Created the presentation and concept  
Principal in charge at BHDS; architect: Anshen and Allen  
BHDS was then awarded the Master Plan for all of Stanford Medical Campus  
**Disney Museum**  
Part of presentation team  
Our part of the project did not proceed

## Jane Marinoff

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**From:** Douglas Tooley <douglas@motleytools.com>  
**Sent:** Friday, January 30, 2015 4:14 PM  
**To:** Jane Marinoff  
**Cc:** Douglas Tooley  
**Subject:** Design Review Board

I am writing today to apply for an alternate slot on the Design Review Board, with both extensive community planning (GIS) and community member experience.

I'll just be completing my first six months as a VCA Resident in March, currently on disability but hopefully getting healthier faster than I'm getting older. As such, I have both free time and at least a bit of remaining professional judgment.

As a sample of work and additional info I refer you to my comments and introduction submitted with last fall's capital planning process. Locally I have also been following closely the affordable housing issue and am working on a proposal for trail access to Needle Rock.

Thanks for your consideration.

Douglas Tooley  
415 Mountain Village Boulevard, #1124  
Mountain Village, CO 81435

[douglas@motleytools.com](mailto:douglas@motleytools.com) 970 779 1132

Sent from my ASUS Pad



# HENSEN CONSTRUCTION

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& Development Corporation

February 12, 2015

Town of Mountain Village  
Design Review Board

RE: Design Review Board Member

To Whom it May Concern,

I am submitting this letter in response to your advertisement for new DRB Members. I have owned land in the Mountain Village since 1998 and have been living and working in the Mountain Village community since 2001. I have long considered participating on the DRB Board but timing was not quite right for me to dedicate the time in the past. I hope you will consider me for a position on your board for the coming term.

#### Background:

I am the President of Hensen Construction and in that capacity I have built and remodeled numerous projects in the Mountain Village and the surrounding Telluride region. My experience includes both commercial construction and residential construction. I have been involved in commercial remodels of the Hotel Madeline, The Inn at Lost Creek and the Centrum Building. I have built homes in the Mountain Village including my personal residence in the meadows. Most of my experience with the DRB has been from the builder's side of the table but I think that is a valuable perspective to have on the board.

#### Education:

I have a BS degree in Construction Management from Colorado State University. I have been in construction for over 35 years and have served as the Owners representative for the Town of Telluride on its affordable housing projects. I have maintained my education related to building codes, home energy ratings, and other relevant issues and I hold a Class A general contractors license with the Town of Mountain Village.

#### Past Experience:

A large part of my past experience was involved with commercial and industrial construction. I specialize in hospital and medical facility construction and built the Uncompahgre Medical Center in Norwood and performed a major remodel/expansion of the Telluride Medical Center. I mention these projects as I know this is an upcoming issue to be addressed by the Town of Mountain Village. I have built houses in the Telluride and Mountain Village and have learned much from both HARC and the DRB processes. I have been a design-build contractor on several Town of Telluride projects and have participated in their affordable housing projects as both a builder and an Owners Representative.

I look forward to the opportunity to serve the community as a DRB Member and hope that you will consider me for the position. I am a fast learner and believe I could be a valuable asset to the DRB team.

If you have any question please do not hesitate to contact me at 970-729-0056.

Sincerely,  
Hensen Construction & Development Inc.

Frank Hensen  
President

14 Spring Creek Drive      Mountain Village, CO 81435      (970) 728-8073      FAX (970) 728-8658

## **RDA DESIGNS**

Ronald D. Alvarez

P.O. Box 687 Montrose, Colorado 81402

(970) 901-0205 or (760) 685-4197

Date: February 19, 2015

Dear Mr. Marinoff,

Please allow me to introduce myself;

My name is Ronald Alvarez. I recently moved myself and my business from North San Diego County to Montrose Colorado in September of 2013.

I had established a custom home design business in 1985 and for many years I had served the community of North and South San Diego Counties.

The name of my business is RDA Designs. I have a website ([rdadesigns.com](http://rdadesigns.com)), where you will find some of my clienteles' projects.

Over the past thirty years I have processed plans with many Private Community Design Review Boards, in such areas as, Ranch Santa Fe, La Jolla,

Fairbanks Ranch, Ranch Santa Fe Farms, Rolling Hills Estates, just to mention a few.

I am very familiar with many CC&R requirements that are necessary in order to design a quality project for various communities.

At present, I have just finished the design and plans for a custom home in Montrose County. My client and I will be breaking ground starting in March.

I have received many complements on the construction documents from varies contractors in the community.

All being said, I would like to be given an opportunity to give of my time, energy and the design knowledge that I have obtained over the

past thirty years. I believe that I can be an asset for the Mountain Village community and a resource for present and future quality projects.

Please consider me when you are choosing your volunteer board members.

Thank You!

Sincerely,

Ronald Alvarez

RDA Designs

Letter of Interest

Resume



P.O. Box 687 Montrose, Colorado 81402

(970) 901-0205 or (760) 685-4197

## **Ronald D. Alvarez** \_\_\_\_\_

**Objectives:** I have been a Designer / Draftsman in San Diego North County for the last 30 years.

I have achieved many goals as follows;

- Two years of Architectural / Engineering Training
- Quality Custom Home Designs, Additions and Remodels
- Good Contract / Client Job Coordination Skills
- Good Plan Processing & Time Frames for Permits
- Work Experience with many companies as follows;

### **Professional Experience:**

#### **RDA Designs** Carlsbad, California

Owner / Designer, January 1985 –Present

- Design of Custom Homes, Additions & Remodels
- I have managed a sole proprietorship for Thirty Years

#### **Roy Blackford, Architect** Carlsbad, California

Draftsman, January 1986 – June 1986

- Construction Document Fabrication, Details

#### **Preferred Medical Group** Oceanside, California

Draftsman, July 1986 – October 1986

- Construction Document Fabrication, Details

#### **Peter Schwiezer's Design Services** Escondido, California

Draftsman, January 1984 – January 1985

- Construction Document Fabrication, Details

## **Professional Experience: (Cont.)**

**Austin – Hansen Group, Inc.** Solana Beach, California

Currier, January 1983 – January 1984

- Printing Room, Office Tasks, Graphics & Production Drawings

**Rick Sommers Designs** Rancho Santa Fe, California

Drafting & Design, January 1987 – 1989

- Construction Document Fabrication, Details
- Custom Home Design
- Plan Processing with City & County Jurisdictions

**John Jensen, Architect** Solana Beach, California

Drafting & Design, January 1990 – September 2013

- Construction Document Fabrication, Details
- Custom Home Design
- Plan Processing with City & County Jurisdictions

**Ray Sharpe, Architect** Oceanside, California

Draftsman, January 2010 – December 2013

- Construction Document Fabrication

## **Education:**

**Vista High School**, Vista, California

High School Diploma, June 1981

- I graduated with a 3.5 GPA while I was studying Architecture, Civil Engineering & Music

**Mira Costa College**, Oceanside, California

Completed coursework towards Drafting & Design, Music, January 1984

- I received a 4.0 GPA while I was studying Architecture, Civil Engineering & Music

## **Additional Skills:**

Thirty Years of Custom Home, Addition & Remodeling Designs, Construction Management, CAD Drafting, Construction Document Fabrication, Coordination with Civil & Structural Engineering Companies.

## **Personal Interests:**

Sports Activities: Baseball, Body Surfing, Snow Skiing, Mountain Biking, Camping

Arts / Misc.: Singing, Playing the Guitar, Drawing & Painting

## **References:**

References are available on request



February 25, 2015

Jane Marinoff  
Mountain Village Building Dept  
Mountain Village, CO 81435

RE: Letter of Intent

Dear Jane,

I am interested in being considered for the vacant DRB seats. I have been a certified lighting consultant with the American Lighting Association since 2004. I sold Peak to Creek Electrical in 2008 and have been involved with many residential and commercial design build projects in the Telluride region over the past 18 years. I am currently employed as a lighting designer with projects in Aspen, Big Sky, Park City & Telluride.

My experience has involved dark sky requirements, energy efficient LED technology, DRB and HARC approval. I feel that my knowledge would lend itself to the Mountain Village DRB and appreciate your consideration. I welcome the board to review my website [www.davidcraigelightingdesign.com](http://www.davidcraigelightingdesign.com) and Linked In profile.

Sincerely,

David Craige CLC, IALD

# DAVID N. CRAIGE

## EDUCATION

UNIVERSITY OF COLORADO, BOULDER CAMPUS  
BACHELOR OF SCIENCE IN ENTREPRENEURSHIP AND SMALL BUSINESS ADMINISTRATION, 1987

DAMIAN INSTITUTE, AARSCHOT, BELGIUM, AFS STUDENT PROGRAM, 1982-1983  
COURSES INCLUDED: INTERNATIONAL ECONOMICS, ADMINISTRATIVE ORGANIZATION & ART HISTORY

AMERICAN LIGHTING ASSOCIATION, DALLAS  
CERTIFIED LIGHTING CONSULTANT AND ALA COURSE INSTRUCTOR, 2005

## PROFESSIONAL EXPERIENCE

PEAK TO GREEK ELECTRICAL, INC, TELLURIDE

DESIGNER - SPECIALIZING IN DESIGN BUILD INSTALLATIONS OF ARCHITECTURAL LIGHTING AND INTEGRATED CONTROL SYSTEMS. PROVIDED LIGHTING SPECIFICATIONS, DESIGN AND PROGRAMMING SERVICES TO CUSTOM HOMES AND COMMERCIAL PROJECTS BEING BUILT IN A RESORT COMMUNITY. CERTIFIED WITH CRESTRON, LUTRON AND LITE TOUGH SYSTEMS INTEGRATING HVAC, SHADES AND AUDIO VIDEO EQUIPMENT.

ITT SHERATON HOTELS, LOS ANGELES

OPERATIONS AUDITOR - RESPONSIBLE FOR MONTHLY RECONCILIATION OF ALL BALANCE SHEET ACCOUNTS AND MANAGEMENT OF ENTIRE CASHIERING FUNCTION. ASSISTED CONTROLLER WITH PREPARATION OF MONTHLY FINANCIAL STATEMENTS WITH ANNUAL SALES OF \$30M.

FOOD & BEVERAGE CONTROLLER - PROCURED ALL FOOD AND BEVERAGE SUPPLIES FOR THREE RESTAURANTS AND CATERING DEPARTMENT WITH ANNUAL SALES OF \$13M. DEVELOPED MONTHLY FINANCIAL REPORTS REFLECTING HOTEL OUTLET COSTS, SALES POTENTIALS AND RECONCILED INVENTORIES. ESTABLISHED REVENUE PRODUCING BEVERAGE OPERATION WITH ANNUAL SALES OF \$500K. DEVELOPED STAFFING GUIDES, PRODUCT MIX AND AUTHORED CORPORATE MANUAL OUTLINING STANDARD OPERATING PROCEDURES FOR NORTH AMERICAN PROPERTIES.

VRANESIC & VISCIANO, ATTORNEYS AT LAW, DENVER

OFFICE CLERK - SERVED SUBPOENAS, RESEARCHED VARIOUS COURT HOUSE FILES AND FILED LEGAL DOCUMENTS WITH LOCAL COURTS.

## ENTREPRENEURIAL VENTURES

BELLA LUCE, LTD, TELLURIDE

FOUNDER - DEVELOPING A NEW LUMINAIRE TO MANUFACTURE AND DISTRIBUTE. ESTABLISHING INITIAL DESIGN DOCUMENTATION FOR PATENT AND MANUFACTURING PROCESS. AUTHOR OF BUSINESS PLAN TO RAISE NECESSARY CAPITAL TO DEBUT PRODUCT IN 2014.

CLUB & RESTAURANT WINES, LOS ANGELES

DIRECTOR OF SALES - SALES TERRITORY INCLUDED ACCOUNTS IN CALIFORNIA, TEXAS AND FLORIDA. RESPONSIBLE FOR MANAGING SALES STAFF, OBTAINING NEW DISTRIBUTORS, DESIGNING ADVERTISING LAYOUTS AND SALES BROCHURES, REPRESENTATION OF TRADE SHOWS, WINE TASTING AND WAIT STAFF SEMINARS.

ENVIRONMENTAL AQUATIC SERVICES, INC, FLORIDA

PROJECT COORDINATOR - SUPERVISED CREW IN THE MECHANICAL REMOVAL OF AQUATIC VEGETATION. SOLICITED PRIVATE AND PUBLIC CONTRACTS, OBTAINED NECESSARY PERMITS AS WELL AS OPERATING HEAVY EQUIPMENT.

## COMMUNITY SERVICE

CREATED A PROGRAM UTILIZING SURPLUS FOOD PRODUCTS FROM HOTEL OUTLETS TO AID FEEDING THE HOMELESS IN DOWNTOWN LOS ANGELES.

209 HILLSIDE LANE, TELLURIDE, CO 81435 DNCRAIGE@ME.COM  
970-729-1403

Dear Jane,

This letter is to inform you of my interest in joining the Mountain Village Design Review Board as an alternate member.

I have been a resident of Telluride since the summer of 2004. I am an architectural designer and have experience with local projects across our area. Relative experience to this application, include my service on BOZAR (Board of Zoning and Architectural Review) in Crested Butte, prior to living in Telluride. More recently I helped write the Historic Shed Rehabilitation Guidelines with Mike Davenport from the Town of Telluride Planning Dept. This book was distributed statewide and it the standard for building requirements for secondary structures. A few years ago I also volunteered for the Mt. Village Comprehensive Plan workshops and helped organize groups and information.

I have a strong understanding of architecture and environmental responsibility as well as a belief in the importance of context as it pertains to governing local construction and design projects. My passion is making the build environment as cohesive, environmentally responsible, and successful as possible.

I am happy to provide further information at your request and look forward to speaking with the Board and Town Council as you process your applicants.

Cordially,

Jonathan Augello



## EXPERIENCE

### ARCHITECTURAL DESIGN

**Studio A**, Telluride, Colorado, 2008 - present

- Specializing in sustainable design for custom residential projects.

**Fornature Design**, Telluride and New York City, 2012 - present

- Hand built modern furniture sourced from reclaimed materials.

**Sante Architects**, Telluride, Colorado, January 2005 - November 2007

- Project designer/manager for LEED certified (Gold) residential project in the Town of Telluride, Colorado (National Historic District).
- Project of the year nominee 2008, Telluride, Colorado: Jayne/Shaff residence and Starnes Residence - both LEED projects.

**Tommy Hein Architects**, Telluride, Colorado, July 2004 - January 2005

- Intern, general design, drafting, and model building responsibilities.

**Andrew Hadley Architects**, Crested Butte, Colorado, June 1996 - June 1998

- General design, job coordination, model builder, and drafting internship.

**BOZAR**, Board of Zoning and Architectural Review, Crested Butte, Colorado

- Board member responsible for protecting design guidelines in a national historic district from March 1997 - September 2000.
- Developed guideline revisions and developed sustainability tactics.

## EDUCATION

**University of Oregon ♦ Eugene, OR ♦ September 2001-June 2004**

- **MArch: College of Allied Arts and Architecture**, specializing in energy efficient architectural design and neighborhood development.
- Extra circular design studios in Copenhagen, Denmark and Martha's Vineyard.

**Penn State University ♦ State College, PA ♦ September 1990 -June 1994**

- **BA: Integrative Arts, College of Arts and Architecture**, concentration in Architectural History, Art History, Fine Art, Philosophy, and Furniture Design.
- Independent drawing study with Peter Magyar, Dean of the Architecture Department, on spatial relationships and design.

## PUBLICATION

**Shed Rehabilitation Guide ♦ Telluride, CO ♦ June 2007**

- Co-author, illustrator, photographer and editing credits.
- **Shelter Magazine**, feature on interior design project, Winter 2009

## REFERENCES

**Andrew Hadley**, Architect, former employer, 970-349-0806, [ahdesign@hotmail.com](mailto:ahdesign@hotmail.com)  
**Bryan Wickenhauser**, Client, 970.209.5803 [bwick@financing-equipment.com](mailto:bwick@financing-equipment.com)

**M I C H A E L   B A L S E R**

Phone 970 708 1354

[mikeb@montrose.net](mailto:mikeb@montrose.net)

PO Box 2529

Telluride Colorado, 81435

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February, 2015

Chris Hawkins  
Director of Community Development  
Town of Mountain Village  
455 Mountain Village Blvd, Suite A  
Mountain Village, CO 81435

Dear Mr. Hawkins,

Please accept my application for a seat on the Mountain Village Design Review Board. Based on my considerable related experience and capabilities, along with my years working in the region as a designer and for several architectural firms, I feel I would be an asset. I would appreciate your consideration.

I have enjoyed being a part of the regional construction industry process on the many projects I have represented and have a high respect for the responsibilities and challenges this process presents. I have lived in Telluride since 1990 and my Two Rivers neighborhood since 1996. I have wanted to give back to the community for the unique ways the planning processes preserve the special nature of the collective communities of Telluride, The Mountain Village and County. I was part of Telluride's Green Building code advisory committee and have worked on numerous construction projects regionally including several in the Mountain Village. With this work I have a well-developed understanding of the DRB guidelines and Land Use Code. I am passionate about design, construction and the process and see this as an exciting opportunity to be involved from a different perspective.

Today with a family, I am more than ever dedicated to the community and would view being a part of the Mountain Village Design Review Board as a chance to give of my time while being even more involved with the greater community where I have made my home.

Respectfully yours,

Mike Balsler

## MICHAEL BALSER

Phone 970 708 1354

[mikeb@montrose.net](mailto:mikeb@montrose.net)

PO Box 2529

Telluride Colorado, 81435

February 2015

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### Background

A native of Brooklyn, New York, Mike studied Architecture at University of the Arts in Philadelphia and came to Telluride for several construction projects. He soon went to work for George Greenbank Architects doing Historic Preservation, Residential and Commercial projects. He has been involved with Telluride Historic, Commercial and Residential Architecture in Telluride, Telluride Mountain Village and San Miguel County. He has been working with Town and County regulations and Land Use Codes as well as various Review Boards Guidelines since 1990. Mike was instrumental in the Town Park Grandstands, Gold Run Housing Project, the Winter-crown Building as well as numerous residential projects. His considerable experience with construction assembly, detailing, and project management at the 9000 foot elevation alpine environment is an area of special knowledge in which he has excelled.

### Experience

Michael Balsler Design, LLC	Principal	2012 – present
Charles Cunniffe Architects Telluride office manager and representative	Designer / Project Manager	2007 – 2012
Gibson Architects LLC Telluride office manager and representative	Designer / Project Manager	2005 – 2007
George Greenbank Architect & Associates Associate & Job Captain	Designer / Project Manager	1992 – 2005

### Relative Projects

- Entrada Affordable Housing Project, Telluride
- Gold Run Affordable Housing Project, Telluride
- Telluride Town Park Grandstands
- Pugh Residence, 168 North Hemlock St., Telluride
- Skeelee Residence, Telluride Mountain Village
- Garcia Residence, Telluride Mountain Village
- The Winter-crown Building, Telluride
- First National Bank Building, Telluride
- Telluride Fire Station
- Historic Wick/Senate Building, Telluride
- 223 East Colorado Avenue Building (Jagged Edge), Telluride


### Relevant Skills

- AutoCad, Revit, SketchUp
- Mike has been a passionate advocate for energy efficiency and green building for over twenty years and has experience with LEED requirements on multiple large projects. He has an excellent working relationship with developers, builders and craftsmen based on a genuine interest in the field. As a member of the original San Miguel County Green Building Code committee and a long-time supporter of environmental and historic legislation he is very conversant with the standards.

### Education

B.S. Architecture, University of the Arts – Philadelphia, 1992



 <b>Business and Government Activity Report</b> <b>For the month ending: February 28th</b>							
Activity	2015		2014		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
<b>Cable/Internet</b>							
# Residential & Bulk Basic Cable	939		955		(16)	-1.7%	
# Premium Channel Residential & Bulk Subscribers	490		481		9	1.9%	
# Digital Subscribers	318		320		(2)	-0.6%	
# Internet Subscribers	1,631		1,581		50	3.2%	
Average # Phone Subscribers	93		92		1	1.1%	
<b>Village Court Apartments</b>							
Occupancy Rate	%	100.00%	100.00%	98.65%	98.65%	1.35%	1.4%
# Vacated Units		1	2	5	9	(7)	-77.8%
# Work Orders Completed		37	62	32	62	0	0.0%
# on Waiting List		117		33		84	254.5%
<b>Public Works</b>							
Service Calls		343	751	307	648	103	15.9%
Snow Fall	Inches	49	62	62	99	(37)	-37.4%
Snow Removal - Streets & Prkg Lots	Hours	478	1,255	920	1,621	(366)	-22.6%
Roadway Maintenance	Hours	82	165	56	137	28	20.4%
Water Billed Consumption	Gal.	8,531,000	38,458,000	9,170,000	30,321,000	8,137,000	26.8%
Sewage Treatment	Gal.	7,566,000	15,688,000	7,138,000	15,338,000	350,000	2.3%
<b>Child Development Fund</b>							
# Infants & Toddlers Actual Occupancy		19.24	36.49	18.88	37.90	(1.41)	-3.7%
# Preschoolers Actual Occupancy		15.58	30.10	14.68	27.78	2.32	8.4%
<b>Transportation and Parking</b>							
GPG (noon snapshot)		2,483	5,246	2,789	5,422	(176)	-3.2%
HPG (noon snapshot)		2,032	4,235	2,406	4,554	(319)	-7.0%
Total Parking (noon snapshot)		9,380	19,750	10,655	20,960	(1,210)	-5.8%
Parking Utilization (% of total # of spaces occupied)		38.6%	40.7%	43.9%	43.2%	-2.5%	-5.8%
Paid Parking Revenues		\$37,366	\$73,577	\$40,403	\$85,896	(\$12,319)	-14.3%
Bus Routes	# of Passengers	20	57	0	49	8	16.3%
Employee Shuttle	# of Passengers	1,697	3,502	1,648	3,081	421	13.7%
Employee Shuttle Utilization Rate	%	52.9%	53.5%	64.1%	65.6%	-12.10%	-18.4%
Inbound (Vehicle) Traffic (Entrance)	# of Cars	59,587	124,592	58,441	119,145	5,447	4.6%
<b>Human Resources</b>							
FT Year Round Head Count		76		73		3	4.1%
Seasonal Head Count (FT & PT)		4		6		(2)	-33.3%
PT Year Round Head Count		21		15		6	40.0%
Gondola FT YR, Seasonal, PT YR Head Count		56		59		(3)	-5.1%
Total Employees		157		153		4	2.6%
Gondola Overtime Paid	Hours	26	295	71	211	84	39.7%
Other Employee Overtime Paid		107	190	47	81	109	134.6%
# New Hires	Total New Hires	5	12	4	5	7	140.0%
# Terminations		3	5	1	3	2	66.7%
# Workmen Comp Claims		0	0	2	2	(2)	-100.0%
Workmen Comp Claims Costs		\$0	\$0	\$2	\$1,759	-\$1,759	-100.0%
<b>Community Relations</b>							
Total Users/Total Sessions		1,651/2,234	2,773/3,681	233/368	320/568	2453/3113	767%/548%
Town Hosted Meetings		4	9	4	9	0	0.0%
Email Correspondence Sent		9	12	4	9	3	33.3%
E-mail List	#	5319		995		4,324	434.6%
Press Releases Sent		3	3	0	1	2	#DIV/0!
<b>Gondola and RETA</b>							
<i>RETA revenues are unaudited</i>							
Gondola	# of Passengers	275,659	571,514	258,487	529,365	42,149	8.0%
Chondola	# of Passengers	24,800	54,231	23,547	51,946	2,285	4.4%
RETA fees collected by TMVOA		\$271,350	\$586,647	\$209,259	\$386,574	\$200,073	51.8%

Activity	2015		2014		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
<b>Police</b>							
Calls for Service	#	503	950	323	693	257	37.1%
Investigations	#	19	29	31	62	(33)	-53.2%
Alarms	#	19	36	13	24	12	50.0%
Arrests	#	2	3	1	4	(1)	-25.0%
Traffic Contacts	#	15	18	9	16	2	12.5%
Traffic Tickets Written	#	0	0	6	9	(9)	-100.0%
Parking Tickets Written	#	338	651	138	284	367	129.2%
Administrative Dismissals	#	22	28	29	56	(28)	-50.0%
<b>Building/Planning</b>							
Community Development Revenues		\$32,828	\$46,392	\$26,711	\$56,222	(\$9,830)	-17.5%
# Permits Issued		3	5	2	4	1	25.0%
Valuation of Building Permits Issued		\$500,000	\$549,971	\$544,076	\$708,339	(\$158,368)	-22.4%
# Inspections Completed		166	304	83	171	133	77.8%
# Design Review/Zoning Agenda Items		5	9	3	8	1	12.5%
# Staff Review Approvals		3	5	11	13	(8)	-61.5%
<b>Recreation</b>							
Mile of Trails Maintained		14.7	29.4	14.7	29.4	0	0.0%
Platform Tennis Registrations		57	117	50	90	27	30.0%
Ice Rink Skaters		1084	2574	1137	2635	(61)	-2.3%
Snow Cat Hours		93	237	128	153	84	55.3%
<b>Plaza Services</b>							
Snow Removal Plaza	Hours	244	600	514	811	(212)	-26.1%
Plaza Maintenance	Hours	457	745	183.5	423	322	76.1%
Lawn Care	Hours	0	0	0	0	0	#DIV/0!
Plant Care	Hours	38	50	23	29	21	70.7%
Irrigation	Hours	0	0	0	0	0	#DIV/0!
TMV Trash Collection	Hours	112	241	92.75	185	56	30.0%
Christmas Decorations	Hours	24	366	0	348	18	5.1%
<b>Vehicle Maintenance</b>							
# Preventive Maintenance Performed		12	36	19	41	(5)	-12.2%
# Repairs Completed		34	54	37	78	(24)	-30.8%
Special Projects		2	7	2	6	1	16.7%
# Roadside Assists		0	0	2	2	(2)	-100.0%
<b>Finance</b>							
# Employee Based Business Licenses Issued		31	529	30	514	15	2.9%
# Privately Licensed Rentals		-3	51	4	53	(2)	-3.8%
# Property Management Licensed Rentals		43	291	3	306	(15)	-4.9%
# VRBO Listings for MV		363		212		151	71.2%
# Paperless Billing Accts (YTD is total paperless customers)		80	501	0	286	215	75.2%
# of TMV AR Bills Processed		2,027	4,050	1,982	3,876	174	4.5%
<b>Accounts Receivable - Total Bad Debt Reserve/Allowance: \$9,439</b>							
Current 30+ Days 60+ Days 90+ Days over 120 days Total	<b>TMV Operating Receivables (includes Gondola funding)</b>		<b>Utilities - Cable and Water/Sewer</b>		<b>VCA - Village Court Apartments</b>		<b>General Fund Investment Activity</b> Change in Value (\$96,375) Ending Balance \$5,661,500 Investment Income \$8,133 Portfolio Yield 0.992
	\$ 799,596	94.9%	\$ 131,941	86.9%	\$ (6,869)	220.4%	
	37,478	4.4%	17,081	11.3%	(1,513)	48.6%	
	610	0.1%	1,334	0.9%	(368)	11.8%	
	119	0.0%	1,375	0.9%	5,634	-180.8%	
	4,494	0.5%	85	0.1%	-	0.0%	
\$ 842,296	100.0%	\$ 151,815	100.0%	\$ (3,117)	100.0%		
Current 30+ Days 60+ Days 90+ Days over 120 days Total	<b>Other Billings - CDF, Construction Parking, Commercial Trash</b>		<b>Total All AR</b>		<b>Change Since Last Month - Increase (Decrease) in AR</b>		<b>Other Statistics</b> Population (estimated) 1,340 Registered Voters 1,016 Property Valuation 266,407,970
	16,111	63.4%	\$ 940,779	92.6%	\$ (104,737)	144.8%	
	5,839	23.0%	58,884	5.8%	\$ 35,005	-48.4%	
	2,298	9.0%	3,874	0.4%	\$ (2,016)	2.8%	
	939	3.7%	8,066	0.8%	\$ (998)	1.4%	
	236	0.9%	4,815	0.5%	\$ 401	-0.6%	
\$ 25,423	100.0%	\$ 1,016,418	100.0%	\$ (72,345)	100.0%		



ADVERTISEMENT, PRINT & DIGITAL

1. Green Gondola Project, January-December, Telluride Maps, TIO, Planet
2. Vacant Town Council Seat, January & February, Planet
3. Watch TAB Gala Fashion Show Live, February, Planet & Watch Special Insert
4. Vacant Design Review Board Seats, March, Planet
5. Market on the Plaza Vendors, May-July, Colorado Radio
6. Community Solar Panel Discount, May, Planet
7. FirstGrass Concert, June, Planet & TIO
8. Market on the Plaza, June-August, Planet & TIO
9. Mountain Village Roots, June-September, Planet & TIO
10. Touch-A-Truck, June, Planet
11. Relight Mountain Village, June-July, Planet & TIO
12. San Juan Green Living Forum, June-July, Planet
13. The Ride Festival Concert, July, Planet
14. Sunset Blues Concert, August-September, Planet
15. Holiday Prelude, November-December, Planet & Watch
16. #HolidayMagic, December, Planet & Watch

EMAIL

1. January calendar, January
2. Town Council Meeting, TRAA biannual report, marijuana ordinance, EcoAction Partners update, January
3. Resident parking permit changes, January
4. Vacant Town Council seat, January
5. February calendar, February
6. Meadows Improvement Plan, February
7. How to maximize savings in your home or business, February
8. Town Council Meeting, rezoning Mountain Village Boulevard right-of-way, 2014 energy projects, Meadows Improvement Plan, Heritage Parking Garage management system, town council appointment, February
9. Watch TAB Gala Fashion Show live, February & March
10. March calendar, February
11. Solar reception, March
12. Vacant Design Review Board seats, March
13. Town Council Meeting, formation of joint Medical Center committee, rezoning Mountain Village Boulevard right-of-way, Town Council appointment, Forest Management Plan, 2013 Zero Waste Report, March
14. The Village Skinny Spring 2014, Transit Study Survey, Mountain Village Center Wi-Fi, spring irrigation tips, community solar panel discount, wildfire mitigation, bear season, March
15. April calendar, March
16. Town Council Meeting, RTA intergovernmental agreement, resident parking permits, Forest Management Plan, Design Review Board appointments, energy mitigation
17. May calendar, April
18. Town Council Meeting, sexual assault awareness month, RTA intergovernmental agreement, San Miguel Housing Authority annual report, behavioral changes in environmental issues, May
19. Market vendors wanted, May
20. June calendar, May
21. FirstGrass concert, June
22. Market on the Plaza, June-August
23. Town Council Meeting, RTA intergovernmental agreement, water restrictions, AT&T freestanding antenna, economic development position, extend resident parking permits, June
24. Relight Mountain Village Round 1, June & July



## COMMUNITY RELATIONS BIENNIAL REPORT — Agenda Item 19a

January 2014 to December 2014

Prepared by Nichole Zangara Riley, community relations manager

25. The Village Skinny Summer 2014, Entertainment District, fire mitigation, noxious weeds, Relight Mountain Village, Mountain Village Roots, electric vehicle charging station, June
26. San Juan Green Living Forum, June & July
27. July calendar, July
28. Open Ethics Commission seat, July
29. The Ride Festival Concert, July
30. Water conservation, July
31. Town Council Meeting, energy efficiency incentives, Meadows Improvement Plan, TSRC agreement, participation in November General Election for RTA, VCA rental rates and fees, July
32. August calendar, August
33. Relight Mountain Village Round Two, August
34. Relight Mountain Village Event Round 1, August
35. Regional Medical Center Site Selection Public Forum, August
36. Town Council Meeting, energy efficiency incentives, school campus expansion and bond issue, residential refuse and recycling ordinance, August
37. Open Telluride Regional Airport Authority Board seat, August
38. September calendar, August
39. Sunset Blues Concert, September
40. Town Council Meeting, Telluride Regional Airport Authority funding request, EcoAction Partners funding request, residential refuse and recycling ordinance, September
41. Solar Energy Rebate Program, September & October
42. The Village Skinny Fall 2014, SMPA and SourceGas energy savings rebates, bear season, irrigation guidelines, Solar Energy Rebate Program, 2015 budget meeting, regional medical center site selection, September
43. Economic Development Definition Initiative announcement, September
44. Economic Development Definition Initiative meeting survey, September
45. October construction project updates, September
46. Relight Mountain Village Event Round 2, September & October
47. Weeds education, October
48. October calendar, October
49. Town Council Meeting, Telluride R-1 School District ballot resolution, EDDI update, regional medical center update, affordable housing worksession, October
50. Meadows Improvement Plan meeting, October
51. November calendar, November
52. Town Council Meeting, EDDI update, Meadows Improvement Plan worksession, regional medical center update, forest health wildfire mitigation and demonstration site update, VCA rental rates and fees resolution, 2015 budget and 2014 revised budget ordinance, November
53. December calendar, December
54. Holiday Prelude, December
55. Town Council Meeting, EDDI update, 2015 budget and 2014 revised budget ordinance, Lot 1003R-1 conveyance, Hotel Madeline Major PUD ordinance, Community Development Code snowmelt ordinance, December
56. #HolidayMagic, December
57. The Village Skinny Winter 2014, 2015 budget, The Lofts At Mountain Village, Meadows Improvement Plan, regional medical center site selection, Christmas recycling, business license renewal, December

### LIVE VIDEO STREAMING & VOD PROGRAMMING

1. CML State of Our Cities & Towns, January
2. Town Council Meeting Live & VOD, January
3. Town Council Meeting Live & VOD, February
4. Uptown Episode 14 VOD, Telluride AIDS Benefit, February
5. Town Council Meeting Live & VOD, March
6. Town Council Meeting Live & VOD, April
7. Town Council Meeting Live & VOD, May
8. Market on the Plaza VOD, June

9. Weeds PSA VOD, June
10. Town Council Meeting Live & VOD, June
11. San Juan Green Living Forum Live & VOD, July
12. Town Council Meeting Live & VOD, July
13. Uptown Episode 15 VOD, Dan Jansen, July
14. Uptown Episode 16 VOD, Telluride Venture Accelerator, August
15. Town Council Meeting Live & VOD, August
16. Town Council Meeting Live & VOD, September
17. Town Council Meeting Live & VOD, October
18. Town Council Meeting Live & VOD, November
19. Town Council Meeting Live & VOD, December

#### PRESS RELEASE

1. Commits \$350,000 to energy reduction projects in 2014, January
2. Three energy saving incentive programs, March
3. Annual events and recreational activities, April
4. Get Movin' Challenge, May and June
5. Mountain Munchkins new director, May
6. Disputes claims regarding alleged trail closures, May
7. FirstGrass Concert and transportation information, June
8. Electric vehicle charging station, June
9. Mountain Village Roots, June
10. Market on the Plaza, June
11. Touch-A-Truck, June
12. Relight Mountain Village, June
13. San Juan Green Living Forum, June
14. The Ride Festival Concert and transportation information, July
15. Voluntary bag reduction program results, July
16. TSRC, July
17. National Night Out, August
18. Northview Hotel Group acquires Hotel Madeline Telluride, August (quote from Dan; distributed by Northview)
19. Relight Mountain Village First Round success Second Round announcement, August
20. Sunset Blues Concert and transportation information, September
21. Solar Energy Rebate Program, September
22. Relight Mountain Village program success, October
23. #HolidayMagic, December

#### OTHER MARKETING

##### **Banners**

1. Market on the Plaza, June
2. San Juan Green Living Forum, June
3. Relight Mountain Village, August
4. Sunset Blues Concert, September
5. Holiday Prelude, December
6. #HolidayMagic, December

##### **Digital Art**

1. Website Slideshow & Spotlight Images, January-September

##### **Direct Mailers**

1. Relight Mountain Village Bill Insert, June

2. Solar Energy Rebate Program Bill Insert, September

#### E-Newsletters

1. The Village Skinny, Spring 2014, March
2. The Village Skinny, Summer 2014, June
3. The Village Skinny, Fall 2014, September
4. The Village Skinny, Winter 2014, December

#### Flyers

1. San Juan Green Living Forum, June
2. San Juan Green Living Forum Schedule, July

#### Maps

1. Mountain Village Center & Town Hall Plaza Visitor Guide, May
2. Mountain Village Trails Pocket-Size, June
3. Mountain Village Bike Park Pocket-Size, June

#### Other Marketing Collateral

1. DVD Case Cover Telluride AIDS Benefit Gala Fashion Show 2014, March
2. Sticker Green Gondola Project Gondola Cabins – Enjoy The Ride, May
3. Parking Permit Bluegrass Festival, June
4. Invitation National Night Out, August
5. Postcard Relight Mountain Village Social, August
6. Winter Window Wrap Just A Gondola Ride Away, December
7. Invitation #HolidayMagic, December
8. Stick #HolidayMagic, December

#### Posters

1. Watch Live Telluride AIDS Benefit Gala Fashion Show, February
2. FirstGrass Concert, June
3. Market on the Plaza All Summer, June
4. San Juan Green Living Forum, June
5. The Ride Festival Concert, June
6. Community Solar Panel Discount, July
7. August Calendar, August
8. National Night Out, August
9. September Calendar, September
10. Sunset Blues Concert, September
11. Meadows Improvement Plan, November,
12. Holiday Prelude, December
13. #HolidayMagic, December

#### Signage

1. Commercial Trash and Recycling Guidelines, March
2. Residential Trash and Recycling Guidelines, March
3. Mountain Village Center Directory Summer, May
4. Mountain Village Center & Town Hall Plaza Directory Summer, May



## COMMUNITY RELATIONS BIENNIAL REPORT – Agenda Item 19a

January 2014 to December 2014

Prepared by Nichole Zangara Riley, community relations manager

5. Mountain Village Center & Gondola Directory Summer, May
6. Gondola Station Green Gondola Project – Change The Game, May
7. Electric Vehicle Charging Station, May

### Surveys

1. EDDI Meeting Survey, September
2. Jingle Jam Merchant Survey, November

### PRINT MEDIA COVERAGE

- Total: 183 articles
  - ✓ Telluride Daily Planet: 94 articles
  - ✓ The Watch: 42 articles
  - ✓ Telluride Inside ... And Out & Others: 47 articles

COMMUNITY RELATIONS BIENNIAL REPORT – Agenda Item 19a

January 2014 to December 2014

Prepared by Nichole Zangara Riley, community relations manager

GOAL	MEASUREMENT	COMMENT
<p>1. Develop, create, distribute 80 new hours of on-demand, informative, diverse and entertaining online programming</p>	<p>Increase the number of new visitors, which sits at 18% for 2013, and decrease the bounce rate from 74% to 65%</p>	<p>Increased the number of new visitors to 72% - huge gains Decreased the bounce rate to 68%</p>
<p>2. Develop, create and execute a marketing campaign focused on digital and print communications to promote town-related events.</p> <ul style="list-style-type: none"> <li>• Town Council Meetings</li> <li>• TAB Live</li> <li>• Market on the Plaza</li> <li>• FirstGrass Concert</li> <li>• Touch-A-Truck</li> <li>• San Juan Green Living Forum</li> <li>• The Ride Festival Concert</li> <li>• National Night Out</li> <li>• Sunset Blues Concert</li> <li>• Relight Mountain Village Delivery</li> <li>• Holiday Prelude</li> <li>• #HolidayMagic</li> </ul>	<p>A list of tools used to promote each event is outlined in this biannual report</p>	<p>Distribution means listed on pages 1 – 5</p>
<p>3. Create, distribute quarterly e-newsletters</p>	<p>Distributed via email and website by March 31, June 30, September 30 and December 31</p>	<p>E-newsletter was distributed March 23, June 25, September 19 and December 31</p>
<p>4. Develop, create and execute a marketing campaign focused on digital and print communications to promote town</p> <ul style="list-style-type: none"> <li>• Policy</li> <li>• Programs</li> <li>• Amenities</li> </ul>	<p>A list of tools used to promote each policy, program and amenity is outlined in this biannual report</p>	<p>Distribution means listed on pages 1 – 5</p>
<p>5. Promote the town's recreational amenities</p>	<p>Create, distribute and promote digital and print recreation maps</p> <ul style="list-style-type: none"> <li>• 7,000 hiking and biking summer trails maps</li> <li>• 1,500 bike park trails maps</li> </ul>	<p>Complete; it became obvious that there is a high demand for these trail maps; may look at a sponsorship program or a pre-order period for businesses in 2015</p>

COMMUNITY RELATIONS BIENNIAL REPORT — Agenda Item 19a

January 2014 to December 2014

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<p>6. Maintain the town's website so it remains relevant, informative, interesting and worthwhile to the viewer; create a great user experience; encourage the sharing, distribution of content to drive organic publicity and links back to the site</p>	<p>Ensure top traffic sources are referring to the town's website pages appropriately; track "Ask Mountain Village" forms for content needs and add pertinent information to the website</p>	<p>I worked with third-parties to correct sites with misinformation and broken links</p> <p>At the request of the directors, a content web audit was not scheduled for 2014, though an external web audit was completed</p> <p>Based on this report, I am working on a new responsive website design</p>
<p>7. Talk about specific information that is on the town's website via the town's social media sites so that social media viewers become not only website viewers, but deep website viewers</p>	<p>Maintain the number of sessions to the town's website from Facebook, and increase the average session duration and pages per session over last year's figures</p>	<p>2014 Sessions: 588 2013 Sessions: 480</p> <p>2014 Average Session: 3:15 2013 Average Session: 1:23</p> <p>2014 Pages/Session: 2:33 2013 Pages/Session: 1.74</p>
<p>8. Oversee Telluride Conference Center agreement</p>	<p>When deliverables are not received per the management agreement, remind TSG via email, phone or in person; Telluride Conference Center operator stays within the 2014 budgeted amount of \$85,000</p>	<p>Most deliverables were received on time; the TCC total budget spend was \$77,066, almost an \$8,000 savings</p>
<p>9. Prepare and stay within the Community Relations Department's approved budget amount</p>	<p>Community relations manager stays within the 2014 budgeted amount of \$228,012</p>	<p>Realized a savings of \$15,376</p>





ADVERTISEMENT, PRINT & DIGITAL

1. Design Review Board open seats, January & February, Planet & Watch
2. Watch live TAB Gala Fashion Show, February, Planet & Telluride Gay Ski Week Insert
3. Mountain Village website, February, TIO
4. The Lofts At Mountain Village charrette session, February, Planet

EMAIL

1. January calendar, January
2. Town Council Meeting, January
3. Design Review Board open seats, January
4. February calendar, February
5. Relight Mountain Village, February
6. Town Council Meeting, February
7. Watch live TAB Gala Fashion Show, February
8. Meadows resident parking due to snow storm, February
9. Ethics Commission open seats, February
10. The Lofts At Mountain Village charrette session, February

LIVE VIDEO STREAMING & VOD PROGRAMMING

1. Town Council Meeting Live & VOD, January
2. Uptown Episode 17 VOD, EDDI, February
3. Town Council Meeting Live & VOD, February
4. Uptown Episode 18 VOD, New Medical Center, February

PRESS RELEASE

1. Watch live TAB Gala Fashion Show, February
2. Relight Mountain Village, February
3. The Lofts At Mountain Village charrette session, February

PRINT MEDIA COVERAGE

- Total: 12 articles
  - ✓ Telluride Daily Planet: 9 articles
  - ✓ The Watch: 0 articles
  - ✓ Telluride Inside ... And Out & Others: 3 articles

**TO: MAYOR JANSEN AND TOWN COUNCIL**  
**FROM: DEANNA DREW, DIRECTOR PLAZAS AND ENVIRONMENTAL SERVICES**  
**SUBJECT: 2015 BI-ANNUAL REPORT**  
**DATE: MARCH 19, 2015**

**Plaza Services** is responsible for:

- the maintenance and upkeep of the Town's plazas (268,000 sf), lawns (8 acres) and flower beds (140);
- snow and ice removal in public plazas;
- permitting plaza vehicle access and providing plaza assistance;
- performing public trash/recycling removal in the common areas;
- enforcing plaza rules and regulations;
- assisting with environmental programs and projects when possible;
- permitting and management of all special events (*new responsibility*);
- production and management of Market on the Plaza (*new responsibility*);
- management of Plaza License Agreements for all Plaza Uses (*new responsibility*);
- all while providing high quality Guest Services at all times.

**Environmental Services** is responsible for:

- planning and implementing energy, waste, and watershed health projects and programs
- tracking government energy use including electricity, natural gas, fuel
- tracking of community trash and recycling efforts and diversion rates
- enforcement of TMV Weed Management Plan
- enforcement of TMV Commercial & Residential Refuse & Recycling Ordinances
- assisting town departments to operate in an environmentally-sensitive manner
- supporting regional environmental organizations and projects

#### **DEPARTMENTAL GOALS and 2015 bi-annual progress report**

**1. Maintain and manage the town's public areas to a high standard of care, safety and guest service and in a manner least destructive to the environment.**

- Recently gained responsibility for managing **17 Plaza License Agreements** for third party use of public property in the plazas including vending carts, food and beverage patios, ski valets. Working to bring all agreements into compliance and up to date.
- Now chairing the **Plaza Use Committee** to review and streamline plaza policies such as vending carts, special events, plaza license agreements.
- Recently gained responsibility for permitting and managing all of town's **Special Events**. Special events have grown in number from **15 events in 2011 to over 30 in 2014** and still growing with additional activity at Reflection Plaza.
- Recently gained responsibility to produce **Market on the Plaza**, will work to increase number of market vendors. Ten markets will be held in 2015 on Wednesday afternoons in Heritage Plaza.
- Logged approximately 1500 labor hours installing and removing **Town holiday decorations**. Staff will experiment with leaving white lights on trees in Village Center through summer.
- Provided approx. **125 complimentary labor hours** of special event assistance in 2014.

- Issued **221 plaza vehicle access permits** in 2014.
  - Provided about 10 hours of for-fee **Plaza Assistance** in the Village Center.
- 2. Educate and assist the community regarding the responsible and sustainable management of the town's natural resources and open spaces.**
- Re-launching **Relight Mountain Village LED discount program** March 1-April 5 with \$30,000 in pool for residents (\$20,000) and custom commercial (\$10,000) customers.
  - Continuing incentive program for purchase of solar panels at **SMPA Community Solar Array** with \$14,098 in funds remaining. Increase rebate to \$.40/watt to exhaust funds.
  - Continuing incentive program for **rooftop solar installations** with \$16,413 remaining. Available to all contractors, increase rebate to \$.40/watt to exhaust funds.
  - Implementing new **noxious weed enforcement program** at council's request; engaging qualified/certified contractor to treat weeds with property owner consent; provide **incentive program for noxious weed control** on residential properties (25% of cost up to \$250 per property using \$10,000 in funds from state grant monies.)
  - Planning a **noxious weed seminar** in May for property owners and professionals to review weed ID and treatments, state licensing requirements, non-chemical control options, etc.
  - Continued **trash and recycling red-tag enforcement** program in community. Since last March, we have issued 194 red (formal) or green (friendly) tag notices. Kept community informed of changes to recycling program due to SUNRISE closure and other contract issues.
- 3. Educate and assist town employees with conservation initiatives for town facilities to advance adopted governmental conservation goals.**
- Competed most **energy efficiencies in town facilities** in 2014; leftover funds rolled over to 2015 for completion of VCA, HPG, snowmelt efficiency projects. Will monitor savings throughout 2015. Next will pencil out a solar installation on the town maintenance shop for consideration.
  - Engaged an energy consultant to review and analyze potential **snowmelt system energy efficiencies** with facility maintenance staff. Training staff on advanced control of systems.
  - Construction of **hydropower turbine** in new water line to generate electricity for well house.
  - Engineers will consider using **crushed glass product** for bedding in new water line.
- 4. Work and communicate professionally and effectively with internal and external partners to achieve common goals.**
- New chairperson of town **Plaza Use Committee** to review plaza policies.
  - Working closely with **TMVOA and TSG** on plaza projects and issues.
  - Ongoing participation on EcoAction Partners' **Sneffels Energy Board** to collaborate on regional energy programs and initiatives. Serve as community TMV Energy Action Coordinator to implement energy conservation programs throughout community.
  - Elected President of Board for **San Miguel Watershed Coalition** to implement revised water quality monitoring program and watershed restoration projects.
  - Ongoing strategic communication and collaboration with **San Miguel County and Town of Telluride** environmental staffers.
  - Working closely with **San Miguel County Weed Manager** to implement noxious weed enforcement program throughout community.



**5. Seek financial support for community and departmental programs and projects.**

- In 2014 we obtained **\$35,894 in electricity rebates** from San Miguel Power Association for our electricity efficiency upgrades in town facilities.
- Awarded **\$12,000 from San Miguel County** Green Projects Grant for upgrading to LEDs in all gondola terminals. Project approved by TMVOA, to be completed in May 2015.
- Awarded **\$10,000 grant from State Department of Agriculture** for noxious weed incentive program for residential property owners. Implement in 2015.
- Received **\$3,000 in rebates from Source Gas** for natural gas efficiency measures; and **\$6,000 in cost share incentives** for snowmelt efficiency study.
- So far have received **\$21,478 in energy efficiency rebates** in 2015. These funds are earmarked for energy efficiency upgrades on town facilities.
- So far have **\$13,118 in energy mitigation fees for 2015**. These funds are earmarked for renewable energy projects on town facilities.

**6. Operate department within adopted budget.**

- We ended the 2014 year approximately **10 percent** under budget.

**THANK YOU FOR YOUR ONGOING SUPPORT**



**TOWN OF MOUNTAIN VILLAGE  
TOWN MANAGER  
CURRENT ISSUES AND STATUS REPORT  
MARCH 2015**

**1. Great Services Award Program**

▪ **Nominees for February:**

- Jason Marchand, Going above and beyond to remodel and re-furbish the exercise room in the Municipal Building
- Steven Lehane, Removing dangerous icicles hanging on 2<sup>nd</sup> floor of Town Hall
- **James Lynch**, Performing emergency repairs on the snowcat so that the Valley Floor Nordic trails could be groomed following the significant snow event – **WINNER FOR FEBRUARY**

**Nominees for January:**

- JD Wise, Great work at Fire Festival organizing and assisting with Plaza Services
- Brett Button, Above and beyond normal efforts on safety setup for the Fire Festival
- Corrie McMills, Jackie Kennefick and Nichole Riley, Relieving staff at Mountain Munchkins to get home (over Lizard Head Pass) during a snow storm
- Craig Stein, Exceptional Nordic grooming
- Hector Delgado, Time, patience and perseverance in helping solve technical issues
- **Caley Davis**, 1. Extraordinary event assistance for Fire Festival and 2. Safely operating the fork lift to set up for Fire Festival – **WINNER FOR JANUARY**

**2. Medical Center Site**

- Attended a Facility Advisory Committee meeting on March 20<sup>th</sup> including a review of conceptual work conducted by Mahlum Architects, communications/community engagement, project process, project financing and fundraising

**3. The Lofts at Mountain Village**

- The Town Hall Sub-Area Task Force's recommendation will be presented to Council and DRB at the March meeting and will include a joint Conceptual Work-session

**4. Water Rights Case**

- Met with TSG, Balcomb and Green (Town and TSG's water attorneys), Bikis (Town and TSG's water engineer) and Town of Telluride and their representatives to discuss a settlement of their objection to our pending water rights case (concerning Telluride's desire to have TSG monitor actual snowmelt rather than using the existing formula). If we can reach settlement with Telluride, only one objector out of Gateway will remain in the current case which has been in process since 2010

**5. New Year's Eve Incident Update**

- On New Year's Eve a female guest riding the gondola was highly intoxicated which resulted in her requiring medical evaluation by the EMS ambulance at Station 4. A Police Officer was already on site in the control booth responding to a disturbance call and both the Officer and a gondola operator stepped in to assist.

- The Officer contacted both EMS and the intoxicated female's father. EMS in consultation with staff doctors at Telluride Medical Center agreed to release the female to her father's care.
- A verbal complaint, followed by a written email complaint, was registered on January 1, 2015 by a witness regarding the Officer's performance in a medical emergency and treatment of the witness who identified herself as a physician and offered to render assistance. Specifically she was worried about the unsafe moving of the female without knowing what was wrong with her and then rudely dismissing the physician by waving her off
- Lieutenant Rachelle Redmond met with the complainant on January 2, 2015 to gather additional information. An internal administrative investigation was launched, the Officer was notified of the complaint on January 7<sup>th</sup> and the investigation was completed on January 20<sup>th</sup>. This included review of the recorded incident by the Lieutenant and Chief followed by a review with the Officer (Town Manager and Town Attorney have also viewed the recorded incident).
- The Officer received a reprimand and was required to attend 40 hours of Patrol In-service training at the Colorado State Patrol Academy in Golden, CO the week of February 9<sup>th</sup> – 13<sup>th</sup> and was informed that his response to calls of this nature will be monitored by his supervisors
- New standard practices have been implemented for all MVPD officers including:
  - A Portable Breath Tester (PBT) be carried with the duty car and used to evaluate individual's alcohol levels
  - Additional considerations to be included are if a subject is unable to care for themselves (i.e. walking, talking, etc.)
  - EMS will be activated for medical evaluation
  - Inebriated subjects will be treated as patients
  - If a subject is determined to be "emergency commitment" often referred to as "detox" the Officer will follow the standard protocol outlined by the Colorado Division of Behavior Health
- We are grateful for the complainant bringing their concerns to our attention. This is an area where we were deficient and the complainants reporting brought it to our attention and we quickly identified and implemented improved procedures
- Lieutenant Redmond re-contacted the complainant after having addressed this matter and the complainant stated that the investigation and action taken by the Police Department was satisfactory and thanked the Lieutenant for her follow up
- We acknowledge and regret that mistakes were made. Subsequently we took actions to improve our responses and make this a teachable moment

## 6. Miscellaneous

- Participated in eight phone interviews to screen applicants for Planner II position. Participated in three in person interviews for same and extended an offer to Savannah Jameson who accepted and will start work with the Town on March 30<sup>th</sup>
- Met with petitioners regarding the Lot 640A project with David Reed and Jackie Kennefick. An update will be provided during executive session at the March meeting
- Met with Telluride Fire Protection District (TFPD) Chief John Bennett to discuss TFPD's pending purchase of the Municipal Building third floor offices effective September 2015. This provision was built into the joint development agreement and notice was given in 2013 that TFPD was exercising their option. The Town will lease the space back from



TFPD, and staff will work with them on a cost and timeframe including a longer term plan for when TFPD may want to inhabit the space

- Preparing for Town of Mountain Village’s workforce housing presentation at the April 1<sup>st</sup> Special Intergovernmental meeting
- Met with Jim Selby of Aspen Wireless and TSG representatives to discuss options for improving cellular service to our area, similar to what Vail completed for the World Cup event. Aspen Wireless is conducting due diligence and will get back to us as to the feasibility of such a project
- Participated in a conference call with Janet Rinaldi and Mike McCreedy of AT&T to discuss improving cell service. AT & T has received consent from TSG to proceed with a Conceptual Use Permit (“CUP”) for replacement of their tower at the Ridge which should provide improved services for AT & T customers. The CUP will go before DRB on April 2<sup>nd</sup> and before Council on April 23<sup>rd</sup>
- The Broadband upgrade approved by Council and further affirmed by the Budget and Finance Committee will proceed this spring and completion will occur prior to July 4<sup>th</sup>. All equipment and services have been ordered and once we receive confirmation of delivery from Century Link, the completion date will be refined. In the meantime, staff will work with Nichole Zangara to develop a sales and marketing plan for the upgrade

**TO: MAYOR JANSEN AND TOWN COUNCIL**  
**FROM: DEANNA DREW, ENVIRONMENTAL SERVICES**  
**SUBJECT: 2014 ENERGY USE AND GREENHOUSE GAS REPORT**  
**DATE: MARCH 26, 2015**

## **BACKGROUND**

In 2009 the Town of Mountain Village along with Telluride and San Miguel County adopted a resolution to mirror the state's Climate Action Goal of a 20% reduction in greenhouse gas emissions by the year 2020.

The town is currently using 2010 as the baseline year for achieving this goal. All three governments are calculating GHG emissions by converting total electricity, natural gas, and fuel consumed by government operations to Carbon Dioxide, a primary greenhouse gas. Note: this is a very simplified greenhouse gas calculation and analysis.

Because 2014 was the first year that significant capital investments were made for energy efficiency projects, and some of these projects were not complete until the end of the year, staff intends to continue to monitor energy consumption throughout 2015 to get a more thorough understanding of the effects of our efforts. When efficiency projects are complete we will next consider implementing more renewable energy projects to further reduce our emissions.

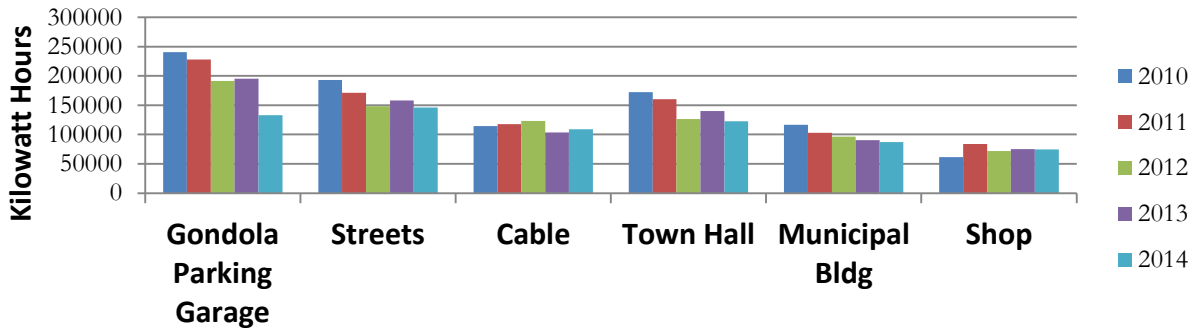
## **2014 HIGHLIGHTS**

- Overall, we are experiencing a downward trend in electricity, natural gas and fuel consumption through most Mountain Village departments. We can attribute this to employee awareness and capital investment and focus on energy efficiency projects during 2014.
- 2014 CO2 emissions are down 8% from 2013 levels; 13% from 6-year average; and down 22% from 2010 baseline emission levels.
- The gondola parking garage LED project is showing the greatest energy savings of all facilities, with a 45% reduction from 2013 totals and 33% reduction over a five year average.
- All lights in all gondola terminals will be replaced with LEDs this spring thanks in part to a San Miguel County grant that will reimburse nearly 50% of the cost of the project.

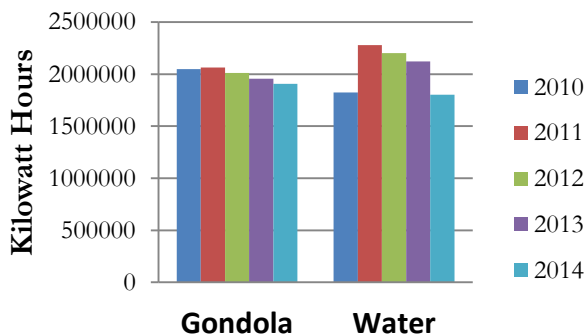
- Solar panels purchased with Green Gondola program donations and installed on the gondola terminals are offsetting approximately 2% of the gondola's total electricity use. More solar panels will be installed on the gondola terminals this year.
- \$300,000 was budgeted in 2014 for energy efficiency projects on town facilities based on energy audits and recommendations provided by energy consultants. \$200,000 of this amount was rolled over into 2015, primarily to complete the efficiency projects at Village Court Apartments (see next bullet), Telluride Conference Center (now complete), and Heritage Parking Garage (waiting for Madeline to approve project).
- VCA staff has engaged an energy consultant to provide analysis to prove if conversion of the apartment complex to natural gas is economically feasible. If not, further analysis will include recommendations for efficiency measures that may be taken to reduce electricity consumption in the units, such as programmable thermostats with thresholds for electricity use.
- Facility maintenance staff is working with an energy consultant to analyze potential efficiencies in plaza snowmelt systems and make recommendations for improvements in 2015.
- The next renewable energy project to be considered is installing solar panels on the town maintenance shop, which is estimated to offset 100% of our energy use in that facility. Staff will bring that proposal to council later this year.
- Three energy incentive programs were available to the community in 2014: LED lighting, community solar, and rooftop solar. The LED program funds (\$20,000) were exhausted, while remaining funds for SMPA community solar array (\$14,098) and rooftop solar (\$16,413) incentives were rolled over into 2015. These three programs are available to the community again in 2015.
- Total Mountain Village community electricity use was down 5% in 2014 from 2010 totals and down 4% from five-year average. Community natural gas use data was not available at this time.
- The Mountain Village community is currently generating approximately 77,647 kWh of rooftop solar energy (about 216 panels); has purchased 193,058 kWh (505 panels) of renewable energy at the community solar array; and purchased 22,316 Green Blocks (100 kwh per block) of renewable energy from SMPA in 2014.



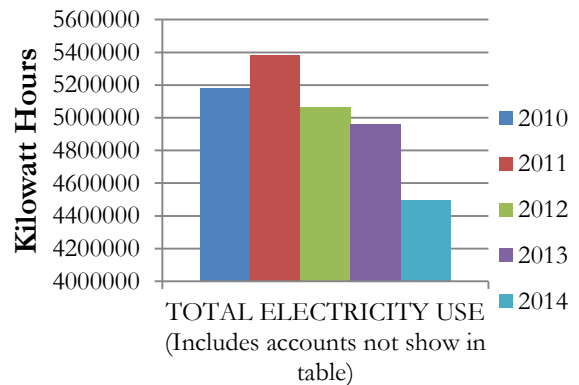
## TMV Government Facility Electricity Use 2010-2014



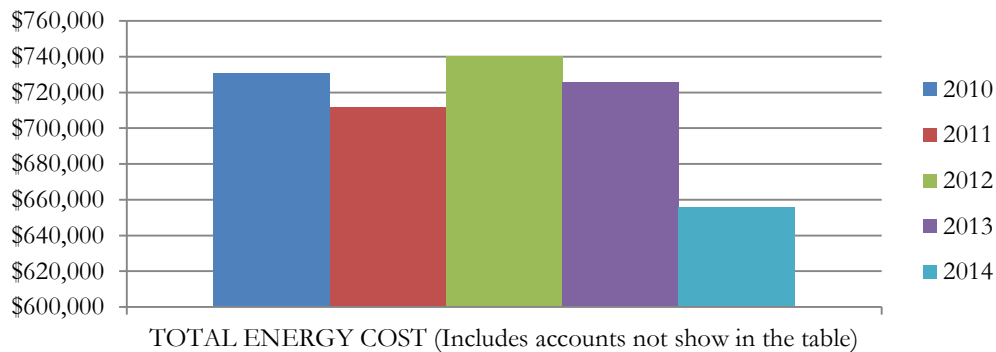
### TMV Government Facility Electricity Use 2010-2014



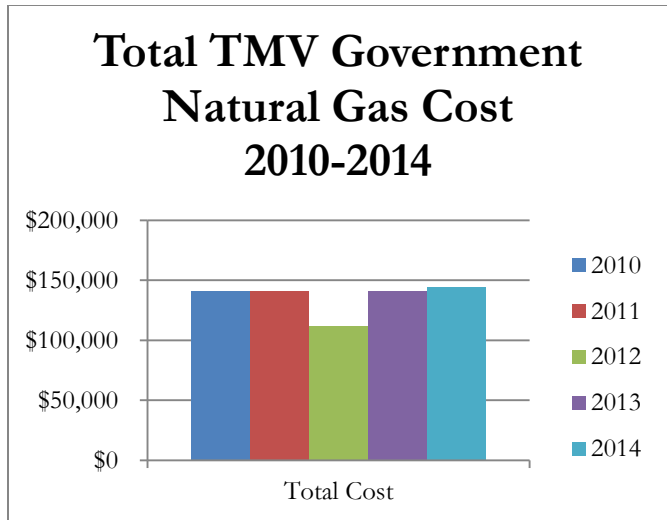
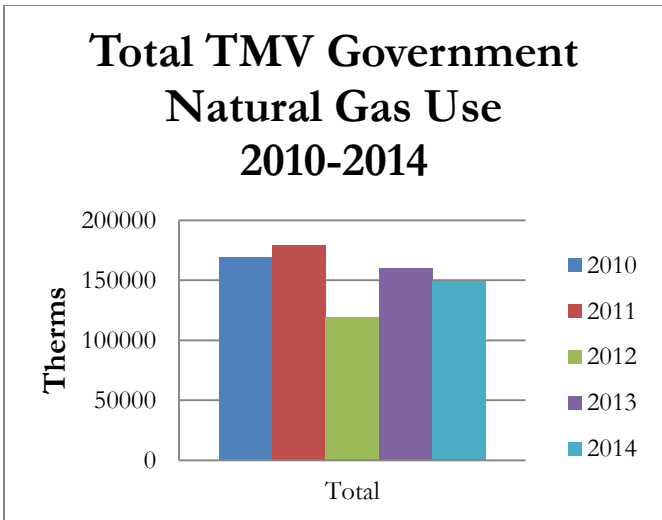
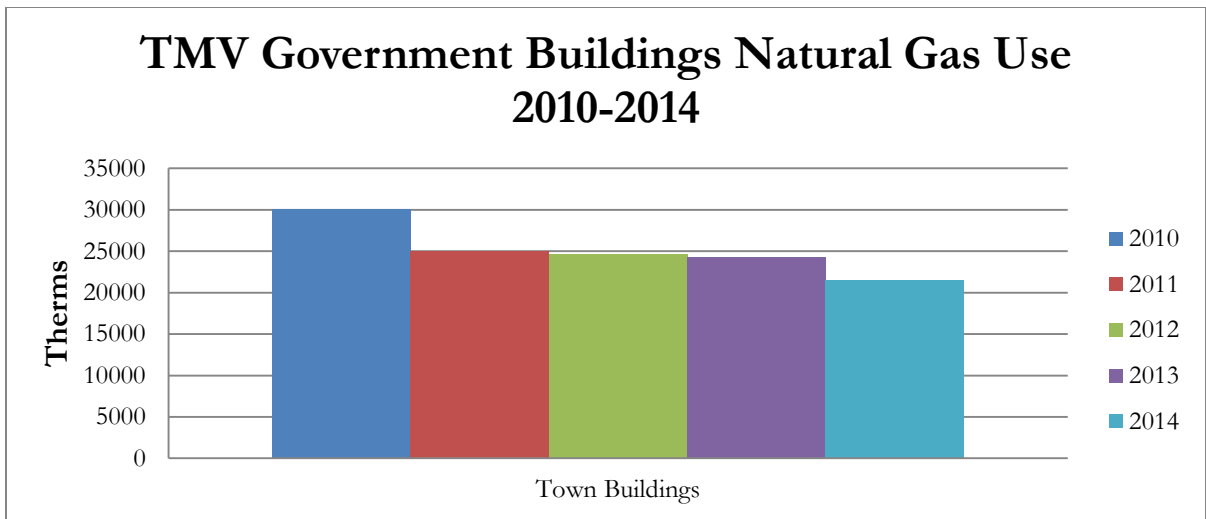
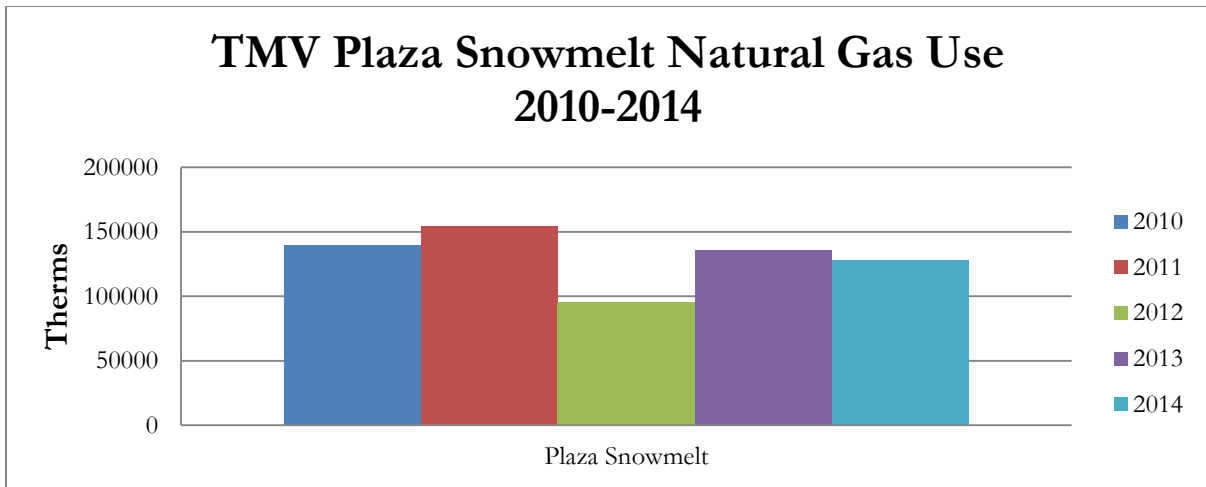
### TOTAL TMV GOV. ELECTRICITY USE 2010-2014



### TOTAL TMV GOV. ELECTRICITY COST 2010-2014

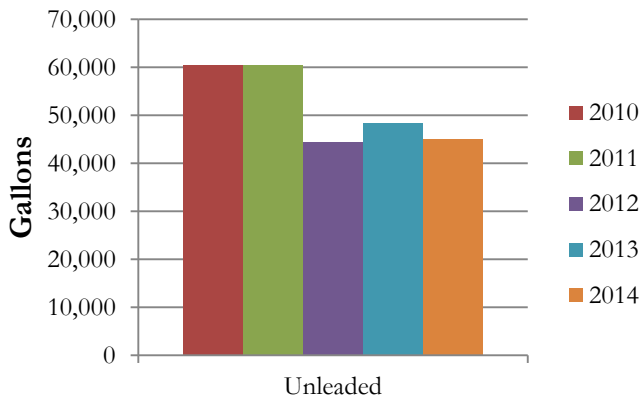


- 2014 electricity use is down 10% from 2013; 10% from 5-year average, and 14% from 2010 baseline.
- 2014 electricity costs are down \$69,585 from 2013; \$56,894 from 5-year average; and \$74,489 from 2010, despite the rising costs of energy and associated fees.

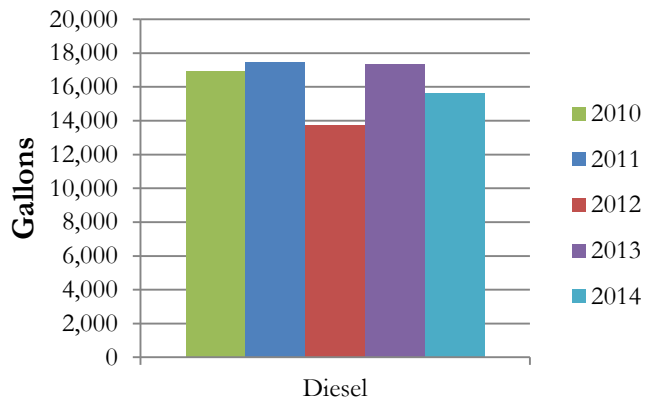


- 2014 natural gas use is down 7% from 2013; down 5% from 5-year average; and down 13% from 2010 baseline. Natural gas use appears to follow trends in the weather.
- 2014 natural gas cost is up \$3,017 from 2013; up \$7,964 from 5-year average; and up \$3,030 from 2010.
- Note: Some snowmelt systems were shut down for certain periods during 2012 for repair and maintenance.
- Note: Facility maintenance staff is exploring options for increasing the efficiency of our snowmelt systems through the advanced use of controllers.

### TMV Gov. Gasoline Use 2010-2014

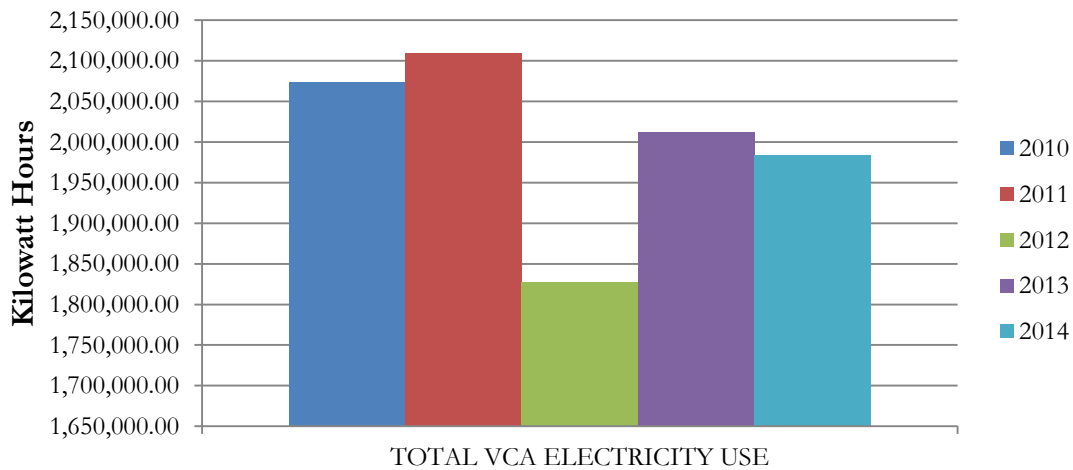


### TMV Gov. Diesel Use 2010-2014



- 2014 gasoline use is down 7% from 2013; down 15% from 5-year average; and down 25% from 2010 baseline.
- Emissions saved from using alternative fuel vehicles for staff and carpool shuttles versus single passenger vehicles for employees has not been included in this analysis.
- 2014 diesel use is down 10% from 2013; down 2% from 5-year average; and down 8% from 2010 baseline. Diesel use appears to fluctuate with the weather for snow removal equipment.

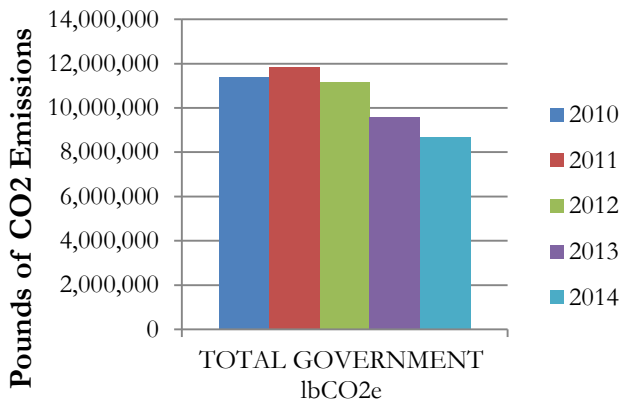
### VCA Electricity Use 2010-2014



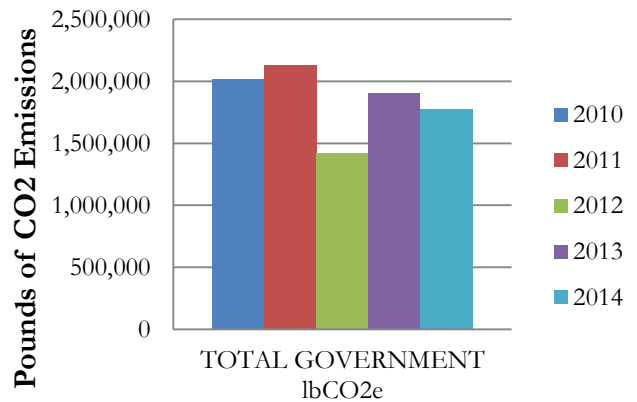
- VCA electricity use is down 2% from 2013; 1% from 5-year average; and 5% from 2010 baseline.
- VCA tenant electricity use is not included in governmental GHG calculations.
- VCA staff is preparing a report that will show if converting the apartment complex to natural gas is economically feasible, and will research projects that could decrease the use of electricity throughout the facility.



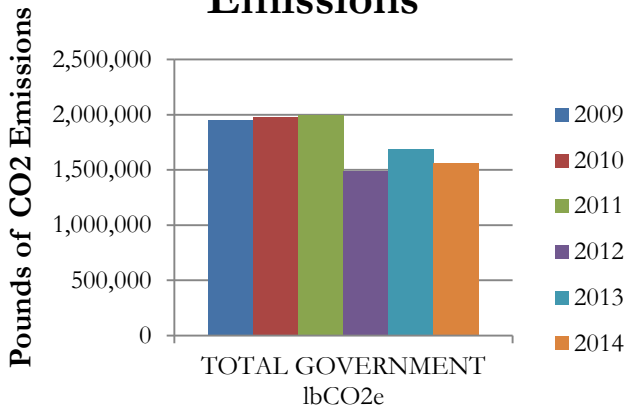
### Government Electricity CO2 Emissions



### Government Natural Gas CO2 Emissions

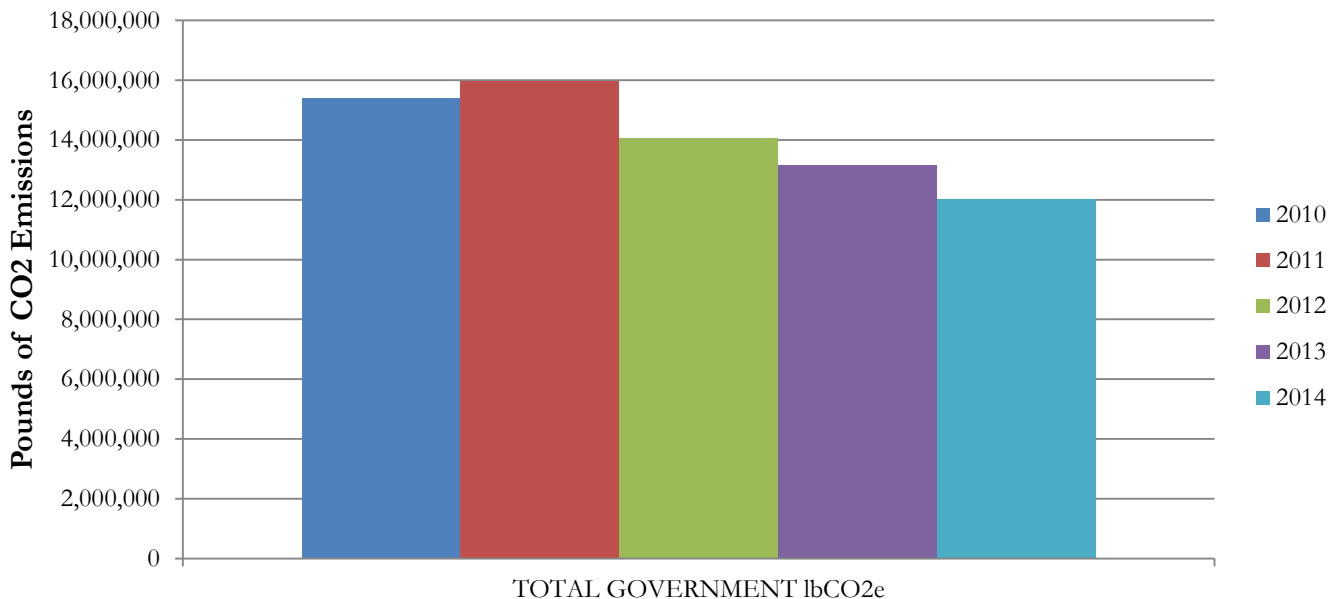


### Government Fuel CO2 Emissions



- Note the higher rate of emissions for electricity compared to natural gas and fuel.
- 2014 CO2 is down 8% from 2013; 13% from 6-year average; and down 22% from 2010 baseline.

### TOTAL TMV Government CO2 Emissions 2010-2014



# Memo

21

**To:** Mayor Jansen and Town Council

**Date:** February 12, 2015

**Re:** Town Council Compensation

At the November, 2014 meeting, council asked for some possible benefit options for town council members for purposes of recruiting and rewarding members.

**According to the Town Charter, Section 3.4:**

*Town Council compensation may, by ordinance, amend or otherwise modify the compensation to the Mayor and Town Councilors as described in this Charter. In the event the compensation set forth in this Charter is from time to time subsequently amended or modified by ordinance, such amendment or modification shall not affect the compensation of any Mayor or Town Councilors then in office during their current term of office.*

If any changes are recommended, the first reading of an ordinance would have to take place at the April meeting and second reading in May for this to be effective for the new council.

**Compensation**

Currently \$100 per month (Mayor) and \$50 per month (Councilors).

**Compensation Comparison of other Similar Municipalities**

	SALARY		HEALTH INSURANCE BENEFITS
	COUNCIL	MAYOR	
<b>Telluride</b>	\$800/month	\$1500/month	Reimbursed for health insurance expenses up to the employee's budgeted amount for health (currently \$443/month).
<b>Aspen</b>			council member only OR eligible for a stipend equal to the cost he/she is paying for single coverage
<b>Avon</b>	\$500/mo (2 mtgs per month)	\$750/month ( pro tem) \$1000/ month (mayor)	health benefits and family rec pass
<b>Breckenridge</b>	\$800/month	\$1200/month	can choose to participate in either medical or dental plan or take cash equivalent
<b>SMC</b>	\$58,000/yr	-	Receives a full benefits package. Salary is determined by the state and county classifications. SMC is a class III county.
<b>Crested Butte Town</b>	\$400/month	\$800/month	no coverage
<b>Mt. Crested Butte</b>	\$75/mtg 2 mtgs per month	\$150/mtg 2 mtgs per month	
<b>Telluride</b>	\$800/month	\$1500 /month	

Some possible benefits the town could offer include:

- Free basic cable
- Free water
- Free sewer
- 401(K)- can contribute up to 100% of your compensation pre-tax
  - Town match option
  - Can rollover money from other qualified plans into 401K
- 457 Roth IRA -pending option
  - Taxes are withheld before contributions are invested in your account
  - Withdrawal of contributions/ earnings are tax free
- Health, dental, vision, life insurance (see costs below)
- Employee Assistance Program (EAP)
  - Free financial, legal and personal counseling
  - Identity theft protection services

Town council members are PERA members if they accept any compensation.

PERA benefits include:

- 13.7% employer match on salary
- 3% interest on member contributions
- Voluntary life insurance option
- Option to rollover PERA monies to a 401(k) upon termination of employment

**Benefit costs for comparison (all are annual costs)**

	Employer cost	Employee cost	Total Compensation
Pay	\$600.00	\$0.00	\$600.00
PERA	\$82.20	\$48.00	\$130.20
PERA voluntary life insurance	\$0.00	\$93.00	\$93.00
Season ski pass	\$795.00	\$0.00	\$795.00
Health, dental, vision (Employee only)	\$7,419.00	\$0.00	\$7,419.00
401(k) and/or 457	\$600.00	\$93.00	\$93.00
Employee Assistance Program	\$29.76	\$0.00	\$29.76
Water	\$516.00	\$0.00	\$516.00
Sewer	\$516.00	\$0.00	\$516.00
Cable	\$599.40	\$0.00	\$599.40
	\$10,557.96	\$234.00	\$10,191.96



TOWN OF MOUNTAIN VILLAGE  
 Town Council Regular Meeting  
 March 26, 2015  
 8:30 a.m.

During Mountain Village government meetings and forums, there will be an opportunity for the public to speak. If you would like to address the board(s), we ask that you approach the podium, state your name and affiliation, and speak into the microphone. Meetings are filmed and archived and the audio is recorded, so it is necessary to speak loud and clear for the listening audience. If you provide your email address below, we will add you to our distribution list ensuring you will receive timely and important news and information about the Town of Mountain Village. Thank you for your cooperation.

**NAME: (PLEASE PRINT!!)**

_____ Dan Jansen	EMAIL: _____ Jonathan Greenz
_____ John Howe	EMAIL: _____
_____ Jackie Keaneick	EMAIL: _____
_____ Susan Johnston	EMAIL: _____
_____ Kaela Bentz	EMAIL: _____
_____ David Reed	EMAIL: _____
_____ JOHN CAMPER	EMAIL: _____
_____ JEFFREY FITSOLD	EMAIL: _____
_____ RICHARD CHILD	EMAIL: _____
_____ Eric Willis	EMAIL: _____
_____ Rachelle Redwood	EMAIL: _____
_____ Mark Martin	EMAIL: _____
_____ Krystin Guttman	EMAIL: _____
_____ PHIL EVANS	EMAIL: _____
_____ Glee Garner	EMAIL: _____
_____ Cecile McMillis	EMAIL: _____
_____ Ken Holt	EMAIL: _____
_____ TIM CROWD	EMAIL: _____
_____ DAVID ECKMAN	EMAIL: _____
_____ MAT MITCHELL	EMAIL: _____
_____ HEATHER YOUNG	EMAIL: _____
_____ Deborah Germonds	EMAIL: _____
_____ Tami Huntzman	EMAIL: _____
_____ Roz Strong	EMAIL: _____
_____ JOE SOLONON	EMAIL: _____ you have it
_____ Shirley L. Diaz	EMAIL: _____
_____ Tolana Vaul	EMAIL: _____ on file



## THE LOFTS-AN AFFORDABLE HOUSING PROJECT IN NAME ONLY

Dear Neighbors:

We, Mountain Villagers for Affordable Housing, are a group of Mountain Village residents who are truly appalled by a project called "The Lofts" between the Town and Belem Properties Co, LLC, a private real estate developer. The Town is selling public land to this Developer at substantially below market price (\$100,000) to construct 43-45 two and three bedroom units around the Gondola Parking Garage. While the Town Council is promoting the development as affordable/workforce housing, it is a lie and not supported by the facts of the documents between the Town and the Developer. The Developer can charge any rents he wants, WITHOUT ANY GOVERNMENTAL INTERFERENCE WHATSOEVER. The sky is the limit. The Developer anticipates charging \$1,500-2,200 a month rent, which is 50% above the VCA rents and is market rate rent.

We ask that you keep in mind that this is not an affordable housing project despite what the Town or its employees might say. Just because the Town says it is affordable housing doesn't make it a true statement.

2. Starting in 2029, Developer can sell the condominium units for any price he wants. So the Town is (i) selling the property to the Developer at a below market price so that MV residents can obtain minimal, if any, benefits for 13 years and (ii) allowing the Developer to make unlimited profits on the sale of the condominium units.

The residents of Mountain Village need long term affordable housing. Mountain Village does not need a private developer to build market rate apartments, which can be sold in 14 years. All other private developers of affordable housing in Mountain Village have their profits limited. The Developer will likely make millions on the sale of the units when the Developer is allowed to sell them in 2029. Where are the benefits to MV citizens?

3. The Town did not seek bids from others developers and simply sold public property to the Developer for a below market price (\$100,000). Clearly, the Town was not looking out for the best interests of its citizens when it chose not to obtain bids.

As there was no bidding process for The Lofts project, the residents of Mountain Village received little, if any, benefits from the new project.

4. The Lofts project is a great deal for the developer. It is a horrible deal for the residents of MV.

5. This deal should be terminated and an actual affordable housing project built. Multiple developers should be encouraged to bid on the land and present options for affordable housing. In the alternative, the Town could build the project so the rents could actually be affordable.

If you are also appalled by this sweetheart deal given to Eric Wells, the developer, by Dan Jansen (who negotiated the deal on behalf of the Town) and wish to protest this deal, please contact the Town Council and DRB members immediately and let them know you oppose The Lofts. The Town Council and DRB are meeting Thursday, March 26th to fast track approval of this project.



In the alternative, you could email [shannelick@townvillage.org](mailto:shannelick@townvillage.org) in order to have your protest included in the packet to the Town Council.

The email addresses for the Town Council Members are:

[bill@townvillage.org](mailto:bill@townvillage.org)  
[jhove@townvillage.org](mailto:jhove@townvillage.org)  
[carol@townvillage.org](mailto:carol@townvillage.org)  
[msherry@townvillage.org](mailto:msherry@townvillage.org)  
[ted@townvillage.org](mailto:ted@townvillage.org)  
[mnc@townvillage.org](mailto:mnc@townvillage.org)  
[scott@townvillage.org](mailto:scott@townvillage.org)

The email addresses for the DRB Members are:

[tom@townvillage.org](mailto:tom@townvillage.org)  
[kbrown@townvillage.org](mailto:kbrown@townvillage.org)  
[becky@townvillage.org](mailto:becky@townvillage.org)  
[rs@townvillage.org](mailto:rs@townvillage.org)  
[sg@townvillage.org](mailto:sg@townvillage.org)  
[ph@townvillage.org](mailto:ph@townvillage.org)  
[sp@townvillage.org](mailto:sp@townvillage.org)  
[k@townvillage.org](mailto:k@townvillage.org)  
[d@townvillage.org](mailto:d@townvillage.org)

If you would like an electronic version of this memo in order to have the email addresses of the Town Council and DRB members without having to type all of them, please email [Affordablevillagers@gmail.com](mailto:Affordablevillagers@gmail.com) or go to [townofmountainvillage.com](http://townofmountainvillage.com) website.

**MOUNTAIN VILLAGERS FOR AFFORDABLE HOUSING**