



Town of Mountain Village
455 Mountain Village Blvd. Suite A
Mountain Village, Co 81435
970-728-8000
970-728-4342 Fax
mvclerk@mtnvillage.org

TOWN OF MOUNTAIN VILLAGE MINUTES OF THE OCTOBER 29, 2015 TOWN COUNCIL SPECIAL MEETING

The meeting of the Town Council was called to order by Mayor Dan Jansen at 8:32 a.m. on Thursday, October 29, 2015 in the Mountain Village Town Hall, 455 Mountain Village Town Hall Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Dan Jansen, Mayor
Marty McKinley, Mayor Pro-Tem
Bruce MacIntire
Dan Caton
Laila Benitez
Cath Jett
Michelle Sherry

Also in attendance were:

Kim Montgomery, Town Manager	Dennis Lankes
Jackie Kennefick, Director of Administration/Town Clerk	Michael Martelon
Susan Johnston, Deputy Town Clerk	Rosie Cusack
Kevin Swain, Finance Director	Doug Ford
Julie Vergari, Chief Accountant	Wendy Jacobs Hampton
David Reed, Town Attorney via Phone	Anton Benitez
Jim Mahoney, Assistant Town Attorney	Len Metheny
Chris Broady, Chief of Police	Katie Karow
Rachelle Redmond, MVPD Lieutenant	Robert Stenhammer
Glen Van Nimwegen, Director of Planning & Development Services	Abel Lannan
Deanna Drew, Director of Plazas & Environmental Services	
Chris Colter, Director of Transit & Recreation	
JD Wise, Plaza & Environmental Services Manager	
Sue Kunz, Director of Human Resources	
Corrie McMills, Human Resources Coordinator	
Jim Loebe, Gondola Maintenance Manager	
Dawn Katz, Dir. Mountain Munchkins	
Finn Kjome, Public Works Director	
Rob Johnson, Transit Manager	
Steve Lehane, Director of Broadband Services	

Second Reading, Public Hearing, and Council Vote on an Ordinance Amending the Community Development Code to Provide for Temporary Cell Towers on Wheels (COWS)

Director of Planning and Development Services Glen Van Nimwegen presented the above item. The Mayor opened the public hearing. There was no public comment. The Mayor closed the public hearing. Council discussion ensued. On a **MOTION** by Cath Jett and seconded by Dan Caton, Council voted 7-0 to adopt an Ordinance amending the Community Development Code to provide for Temporary Cell Towers on Wheels (COWS).

On a **MOTION** by Cath Jett and seconded by Laila Benitez, Council voted unanimously to convene as the Board of Directors for the Dissolved Mountain Village Metropolitan District.

Town Council Acting as the Board of Directors for the Dissolved Mountain Village Metropolitan District:

a. Debt Service Fund

Finance Director Kevin Swain stated that the mill levy will be reduced by a small amount for bond payments. Property valuations have increased. There is no new debt or refinancing. A Resolution to address the mill levy will be presented at the November Town Council meeting. Council directed staff to provide a synopsis of all debt and maturity dates to Council via email.

On a **MOTION** by Cath Jett and seconded by Laila Benitez, the Board voted unanimously to reconvene as Town Council.

Community Grants and Contribution

a. San Miguel Watershed Coalition (SMWC)

SMWC requested an increase in funding for 2016 from \$4000 to \$10,000 to fund a part time position to administer the joint grant with Trout Unlimited. The grant would provide funding for an environmental and recreational water needs assessment on the San Miguel River. Council discussion ensued and staff was directed to agendize a work session at the November Town Council meeting to discuss a grant process. Council consensus was in support of the increase to \$10,000.

b. Juvenile Diversion

Chief of Police Chris Broady presented the above item and stated that the funding request is the same as last year at \$10,000. Council consensus was to fund at the \$10,000 level requested.

c. Eco Action Partners (EAP)

Kevin Swain stated that EAP presented at the September Town Council meeting. Council discussion ensued regarding greenhouse gas reduction and waste and how these goals need to be measurable. Laila Benitez stated that she would be willing to serve as an alternate board member. Council directed staff to agendize appointing an alternate board member to the EAP Board at the November Town Council meeting. Council consensus was in support of funding EAP at \$40,000 in 2016.

d. San Miguel Resource Center (SMRCA)

Chris Broady stated that SMRCA has asked for an increase of \$1000 from \$15,000 to \$16,000. This requested increase is directly related the increasing number of clients. Council discussed the proportion to which this entity is funded by the Town of Telluride, Norwood and San Miguel County stating that the Town of Telluride has twice the population of Mountain Village. Council consensus was in support of the increased budget number of \$16,000 for 2016. Council directed staff to provide a table during next year's budget process, stating the name of the entity requesting funds, prior year requests, current year requests and the extent of funding from regional partners.

e. San Miguel Regional Housing Authority(SMRHA)

Executive Director Shirley Diaz presented the request explaining that SMRHA is a multi-jurisdiction housing authority where each jurisdiction pays an equal amount. SMRHA has requested an increase in funding for 2016 for salary increases and the addition of a part-time position. Mr. Swain clarified that the funding for SMRHA comes from the affordable housing development fund. The Mayor stated that this is another great example of regional cooperation. Council discussion ensued. Council consensus was in support of increasing the funding from \$82,138 to \$88,500.

f. Telluride TV

Executive Director Katie Karow and Board President Len Metheny presented the request for funding stating that their goal is to have a physical presence in Mountain Village. The request is for an additional \$24,000 to help set up a Mountain Village studio. Telluride Ski & Golf (TSG) has verbally committed to providing space above the Wells Fargo Bank in the Palmyra Penthouse. Council discussion ensued regarding the idea of Telluride TV eventually moving in the Conference Center. Council consensus was in support of continuing the funding of \$12,000 in the Cable budget and the additional \$24,000 being requested. Funding will be subject to Telluride TV obtaining a written lease from TSG. Robert Stenhammer from TSG confirmed the verbal agreement and stated that a written lease will be forthcoming. Council directed staff to place the additional funding request in the Marketing & Business Development budget. Council discussed the topic of requests being received by both Telluride Mountain Village Owners Association (TMVOA) and the Town of Mountain Village and how to avoid "double dipping" with some groups requesting funding from both entities. Council directed staff to include a work session on grant funding at the November Town Council meeting.

g. Gay Ski Week

Laila Benitez stated that the task force had the first meeting two weeks ago. Marketing Telluride Inc. CEO and President Michael Martelon stated that Telluride Gay Ski Week, LLC has been formed. A local group including Rosie Cusack, Wendy Jacobs Hampton and Douglas Ford, have stepped up to take on this event. Public comment was received from Rosie Cusack, Wendy Jacobs Hampton and Douglas Ford. Wendy Jacobs Hampton owns Soiree Telluride, an event production company, and will produce the event. The group's goal is to grow Gay Ski Week into a self-sustaining event that benefits the community. Ms. Cusack, a resident since 1992, stated that local Olympian Gus Kenworthy has agreed to participate in and endorse this event. Telluride Gay Ski Week, LLC is an event based organization that will solicit advertising and sponsorships. The funding request is for \$25,000 and it was noted that this is a one-time request. Ms. Cusack added that the Town of Telluride has committed \$25,000 to the event and that Sean Murphy, the newly elected Town of Telluride Mayor, is also a member of the task force. Council requested a budget for the event. Mr. Martelon stated that MuniRevs could be utilized to report revenue data for events. Council directed staff to agendize a future work session on using MuniRevs as a reporting tool. Council consensus was in support of the \$25,000 request, however; it was noted that in order to avoid the "double dipping" issue of obtaining support from Telluride Mountain Village Owners Association (TMVOA) as well as the Town of Mountain Village, the \$25,000 will be an overall contribution from the entire Mountain Village community.

Council discussion ensued regarding Council's concern about overall spending.

Telluride Conference Center (TCC)

Kevin Swain presented the budget for the Telluride Conference Center. Council did not request any changes.

Tourism Fund & Historical Museum Fund

Michelle Sherry stated that the Museum budget reflected revenue projections that proved to be way off and the Museum is predicting a loss this year and will be dipping into reserves. Donations and memberships are both down from last year. Mountain Village contributes a dedicated amount of .333 mils to the Museum fund. Kevin Swain noted that the Tourism fund is booming. These are both pass through funds.

Administration:

a. Town Manager

Town Manager Kim Montgomery stated that the 2016 budget is relatively flat with no large increases. There is a slight increase in travel and education. Council discussion ensued and staff was directed to explore using frequent and specific short public surveys.

b. Town Council

The Town Council budget salary line item increased due to the passing of Ordinance 2015-04 increasing Council wages and benefits. Council discussion ensued regarding holding an offsite team building retreat

which would mean a budget increase. The Mayor will propose a date, agenda and budget amount for the retreat. Further Council discussion included hiring a consultant to perform an economic benchmarking study comparing services offered in communities similar to Mountain Village. Dan Caton volunteered to contact a consultant and will provide a proposal for the budget at the next meeting.

Town Attorney David Reed joined the meeting via conference call at 10:50 a.m.

c. Administrative Services

Director of Administration/Town Clerk Jackie Kennefick presented the budget. Council requested a breakdown of the technology line item and information on the increase in the communications line item. Ms. Kennefick will provide this information to Council via email. Council directed staff to explore utilizing "Go to Meetings" for when a Council member is calling in. No changes were requested.

d. Legal

David Reed stated that legal expenses continue to come in under budget each year. The proposed budget is flat from 2015-2016. Mr. Reed stated that Legal Counsel provided coverage while the Community Development Director position was open and that coupled with the Telluride Medical Center issues, contributed to the extraordinary items expenditures. Council did not request any changes.

e. Human Resources

Human Resources Director Sue Kunz stated that the Town employs just over one hundred full time year round employees and seventy percent are content in their jobs according to the results of the employee survey. Reasons for turnover include high cost of living, lack of affordable housing, and finding a better paying or different job. Extensive Council discussion ensued regarding the wage study, potential wage increase, employee retention and the 401k program. Over the last six years, wages have increased by 7%, which averages to 1.17% annually. Public comment was received by Anton Benitez and Brian Kanaga. Council agreed to budget for an average of a three percent wage increase. Council discussed adding a wage and benefit study to the scope of the consultant discussed earlier. Council was in agreement that more data was needed before making the decision to change the 401k program.

f. Marketing & Business Development

Council directed staff to include a work session at the November 19, 2015 Town Council meeting to consider this item.

Council took at lunch break from 12:36 p.m. to 1:00 p.m.

f. Finance

Kevin Swain stated that the Finance Department budget saw an increase in the cost of banking services, consulting fees, auditing fees and County Treasurer collection fees. Council did not request any changes.

Child Development Fund

Mountain Munchkins Director Dawn Katz presented her budget stating that the preschool is almost at full capacity and is expected to be full by year end. Council directed staff to adjust the budget to reflect the increased attendance and to provide a comparison including capacity and fees with other local facilities.

Plaza & Environmental Services

Director of Plazas & Environmental Services Deanna Drew stated that the budget has no major changes from 2015. Council discussion ensued regarding potential plaza improvements. Public comment was received by Anton Benitez. Council did not request any changes.

a. Public Refuse Removal

The proposed 2016 budget is flat. No changes were requested.

Broadband Services

Director of Broadband Services Steven Lehane stated that the broadband budget has decreased for 2016. No changes were requested.

Public Works

a. Building & Facility Maintenance

Public Works Director Finn Kjome presented the budget stating that the most significant increases are in lighting and the addition of one employee. No changes requested.

b. Road & Bridge

Mr. Kjome presented the above budget stating that there is a \$100,000 increase budgeted for street repair and paving which is standard maintenance. Public comment was received by Anton Benitez. No changes were requested.

c. Vehicle Maintenance Shop

Mr. Kjome stated that the budget is flat. No changes were requested.

d. Water & Sewer

Mr. Kjome stated that there are minor increases to the budget and that reserves will continue to be built up to pay for the sewer plant expansion in 2022. The Town will pay 35% of the cost of the expansion with the remainder paid by the Town of Telluride. Discussion ensued around the feasibility study for micro hydro-generator sites. Council was not in favor of installing micro hydro-generators at this time.

e. Vehicles & Equipment Acquisitions

Finn Kjome stated that several departments have requested new vehicles. Town vehicles are considered for replacement after ten years; highway vehicles are replaced every five years or two hundred thousand miles; Police vehicles are replaced every five years or eighty thousand miles and equipment is considered for replacement after ten years. Council directed staff to determine what acquisitions are necessary in 2016.

On a **MOTION** by Marty McKinley and seconded by Dan Caton, Council voted unanimously to extend the meeting beyond six hours.

Public Safety

a. Police

Police Chief Chris Broady presented the budget. No changes were requested.

b. Community Services

No changes were requested

c. Municipal Court

No changes were requested.

Transportation & Parking Services

a. Parking Services

Director of Transit & Recreation Chris Colter presented the budget noting that Gondola Parking Garage will be free between 7:00 a.m. - 9:00 p.m. TSG provided notice very late in the budget process that they wanted to exercise their right to allow free parking for their guests. Subsequently, \$100, 000 in parking revenues was removed from the budget. Mr. Colter stated that the necessary signage and meter programming will be completed by Thanksgiving.

b. Municipal Bus Service

Mr. Colter presented the budget. Cath Jett asked to re-evaluate the fall bus route off-line.

c. Employee Shuttle

Mr. Colter presented the budget stating that ridership numbers are up over last year.

d. Gondola & Chondola

Mr. Colter presented the budget. Gondola Maintenance Manager Jim Loebe stated that TSG has decided to table a considerable upgrade for the Chondola in 2016 and instead make a smaller repair.

Parks & Recreation

Chris Colter presented the budget. Council discussion ensued regarding challenges with the Disc Golf Course. Council consensus was to designate some control factors by adding one full time employee (FTE) (two half-time for six months, seasonally). Ms. Benitez expressed that she would be willing to work with

TSG on the relocation of the course. Council discussion ensued regarding re-opening the Village Pond for activities such as broom ball. Council directed staff to engage Boot Doctor's to determine if they would facilitate broom ball on the pond. Council directed staff to move forward with Village Pond activities for the 2015-16 season and subsequently gage its success. Council agreed to add .25 FTE for winter pond activities.

Capital Projects

Capital projects include:

- Boilers throughout the Village
- Snowmelt/Plaza Improvements
- Public restrooms
- Street lights
- Heritage Plaza Repairs
- Environmental Projects
- Skating Rink Zamboni
- Sunset Plaza Improvement
- Meadows Improvement Plan

Planning & Development Services

a. Building

Director of Planning & Development Services Glen Van Nimwegen presented his budget. A building inspector who works in both Telluride and Mountain Village was added in 2015. Inspections and revenues are both up. Former town employee Kathy Row was hired part-time to scan plans into electronic files. A contract with Meritage for permitting software has been signed. The budget for the software was originally \$75,000 but came in at \$15,000. The cloud hosted system will cost \$7500 annually in support fees. No changes were requested.

b. Planning

Glen Van Nimwegen presented the budget for planning. No changes were requested.

Mountain Village Housing Authority

a. Affordable Housing Development Fund

Glen Van Nimwegen presented the above budget stating that the energy analysis has been completed on the centralized boiler system (the consultant will determine the return on investment). This has not been added to the 2016 budget and the findings will be presented at the November Town Council meeting.

b. Mortgage Assistance Fund

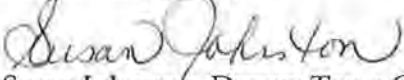
No changes were requested.

c. Village Court Apartments (VCA)

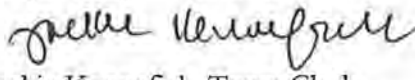
Mr. Van Nimwegen presented the budget for VCA stating that there were some significant increases to the 2016 budget under repair and maintenance. The re-paving project budgeted for \$175,000 has been reduced to a fog-seal and re-stripe for \$30,000. Additionally the clubhouse project will be reduced to a \$25,000 expenditure for bike barns. The budget for VCA also includes \$20,000 for the creation of a website which will provide many benefits including wait list management, transparency, online applications, payments and maintenance updates. No changes were requested.

There being no further business, on a **MOTION** by Dan Caton and seconded by Marty McKinley, Council unanimously agreed to adjourn the meeting at 5:03 p.m.

Respectfully prepared,


Susan Johnston, Deputy Town Clerk

Respectfully submitted,


Jackie Kennefick, Town Clerk