

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO, ADOPTING A PUBLIC COMMENT POLICY

RESOLUTION NO. 2018 – 0614-12

RECITALS:


- A. The Town Council of the Town of Mountain Village, Colorado hereby recognizes the need for accepting and hearing public comment in order to fully understand issues and hear from its constituents.
- B. The Town Council also recognizes the important governmental interest in running good, efficient meetings and enabling its constituents to each be fairly heard regardless of the content of their public comment so long as it is made in a civil manner. Therefore, the Town Council recognizes the need to adopt and implement a public comment policy as set forth below.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Mountain Village hereby adopts the attached Public Comment Policy and repeals and replaces the any previous resolutions or documents addressing public comment adopted by the Town.

ADOPTED AND APPROVED by the Town Council of the Town of Mountain Village, Colorado, at a regular meeting held on the 14th day of June, 2018.

TOWN OF MOUNTAIN VILLAGE,
COLORADO, a home rule municipality

By: _____


Laila Benitez, Mayor

ATTEST:

By: _____


Jackie Kennefick, Town Clerk

APPROVED AS TO FORM:

By: _____


James Mahoney, Town Attorney

PUBLIC COMMENT POLICY

The following shall be the policy of the Town of Mountain Village regarding the giving and receipt of public comment at all Town Council, Design Review Board and other Public Meetings of the Town of Mountain Village:

- I. **Written Comment:** For all Public Meetings, the Town encourages the submission of written public comments, including letters, memos, presentations, emails, photographs, power point presentations and all other similar written materials for each agenda item (“Written Comment”).
 - a. In order to have Written Comment included in the record of any public meeting, such Written Comment must be submitted at least 48 hours prior to the start of the agenda Public Meeting. Written Comment may be received after the 48-hour deadline but shall not be deemed as part of the record of such Public Meeting or public hearing.
 - b. Unless a speaker is an agenda speaker with Written Comment that the agenda speaker desires to display, Written Comment shall not be displayed through the Town’s network or displays for cyber and IT security concerns.
- II. **Public Comment:** For all Public Meetings and each agenda items, other than executive sessions, breaks and staff reports, it is the Policy of the Town of Mountain Village to accept public comment subject to the following:
 - a. All those who wish to provide public comment must sign in on the sign in sheet at the entrance to the Public Meeting and shall indicate which item(s) they intend to give public comment on prior to the opening of public comment for such agenda item.
 - b. Speakers shall wait to be recognized by the Mayor to speak and shall give public comment at the public comment microphone when recognized by the Mayor.
 - c. Speakers shall state their full name for the record and affiliation with the Mountain Village if any.
 - d. Speakers shall be limited to five minutes with no aggregating of time through the representation of additional people. Failure to adhere to the five minute time limit will result in the Mayor requesting the speaker to stop speaking. If a speaker refuses to stop speaking the Mayor shall call for a recess and the Council or Board Members shall leave the room and return to the meeting in fifteen minutes. If a speaker refuses to stop after that point in time, the Town may proceed pursuant to C.R.S. 18-9-108 and remove such person from the Public Meeting.
 - e. Speakers shall refrain from personal attacks and shall keep comments to that of a civil tone.
 - f. The Mayor or presiding officer shall read a short statement on the public comment policies before each meeting which shall also be written into each agenda and posted in several areas at the meeting location.