

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL REGULAR MEETING
THURSDAY OCTOBER 19, 2017, 8:30 AM
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO
AGENDA**

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	5			Public Comment on Non-Agenda Items
3.	8:35	60	Reed/Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e
4.	9:35	5	Break		
5.	9:40	5	Johnston	Action <i>Quasi-Judicial</i>	Liquor Licensing Authority: a. Consideration of a Special Event Permit Application by Telluride Mountain Club in Conjunction with Wagner Custom Skis for an Event on November 3, 2017
6.	9:45	5	Johnston	Action	Consideration of Approval of Minutes: a. September 21, 2017 Regular Council Meeting b. October 5, 2017 Joint Council and Design Review Board Meeting
7.	9:50	5	McIntyre	Action	Consideration of a Proclamation Declaring October 2017 Domestic Violence Awareness Month
8.	9:55	10	Swain	Informational	Finance: a. Presentation of the September 30, 2017 Business & Government Activity Report (BAGAR)
9.	10:05	20	Swain Mahoney	Action Legislative	First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending Section 3.04.020 of the Municipal Code Amending the Sales Tax Definitions to Adopt Statewide Standardized Sales Taxes Definitions
10.	10:25	25	Haynes	Action	Town Hall Subarea: a. Consideration of a Town Hall Subarea Draft MOU (Memorandum of Understanding) b. Consideration of Draft Bylaws for Town Hall Subarea Committee 2018 Phase II c. Consideration of Appointment of One Council Member to the Town Hall Subarea Committee
11.	10:50	30	Haynes	Work Session	Village Center Work Plan
12.	11:20	20	Kalyk	Informational	Telluride Conference Center Update (<i>Item was Continued from the September 21, 2017 Town Council Meeting</i>)
13.	11:40	20	Haynes Montgomery	Informational	Staff Reports: a. Planning & Development Services b. Town Manager
	12:00	30			Lunch
14.	12:30	5	Broady		Consideration of Appointment of Municipal Judge
15.	12:35	25	Council Members & Staff	Informational	Council Boards and Commissions Updates: a. San Miguel Watershed Coalition-Starr b. Colorado Flights Alliance -Jansen c. Transportation & Parking – MacIntire/Benitez d. Budget & Finance Committee –Caton/Gilbride e. Gondola Committee – Caton/Berry f. Colorado Communities for Climate Action - Berry g. San Miguel Authority for Regional Transportation (SMART)- Benitez/Caton/Binder h. Eco Action Partners – Berry/Binder

					<ul style="list-style-type: none"> i. Telluride Historical Museum- Berry j. Telluride Conference Center –MacIntire/Gilbride k. Alliance for Inclusion – Berry l. Community Grant Committee- Benitez/Binder m. Green Team Committee- Berry/MacIntire n. Mayor's Update - Benitez
16.	1:00	5			Other Business a. 2018 Proposed Town Council Meeting Dates
17.	1:05				Adjourn

Please note that times are approximate and subject to change.

jk
10/10/17

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6429 or email: mvclerk@mtnvillage.org.
A minimum of 48 hours advance notice is required so arrangements can be made to locate requested auxiliary aid(s)

Town of Mountain Village

Date: 10/13/2017
To: Town Council, Acting as the Liquor Licensing Authority (LLA)
From: Susan Johnston, Deputy Town Clerk
RE: Local Liquor Licensing Authority

Consideration of a Special Event Liquor Permit Application by Telluride Mountain Club in Conjunction with Wagner Custom Skis for an Event on November 3, 2017

All documentation and appropriate fees have been received and applicant meets all special event qualifications. Required posting has occurred with no protests filed.

Staff recommendation: Motion to approve the Special Event Liquor Permit application by Telluride Mountain Club in conjunction with Wagner Custom Skis for an event on November 3, 2017.



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION

This application must be filed with Office of the Town Clerk, Town of Mountain Village, 455 Mountain Village Blvd., Mountain Village, Colorado 81435. Applicant must be a non-profit organization on file with the Colorado Secretary of State.

In order to qualify for a Special Events Permit, you must be a nonprofit and one of the following:

<input type="checkbox"/> Social	<input type="checkbox"/> Municipality Owning Arts Facilities
<input type="checkbox"/> Fraternal	<input type="checkbox"/> Religious Institution
<input type="checkbox"/> Patriotic	<input type="checkbox"/> Philanthropic Institution
<input type="checkbox"/> Political	<input type="checkbox"/> Political Candidate
<input type="checkbox"/> Athletic	<input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization/Society

Type of Special Event applicant is applying for:

Fermented Malt Beverage (3.2%) | \$10/day Beer, Wine & Liquor | \$25/day

1. Name of Applicant Organization or Political Candidate	State Sales Tax Number (required)

2. Mailing Address of Organization or Political Candidate	3. Address of Place Special Event to be held

4. President/Secretary of Organization or Political Candidate			
Name	Date of Birth	Home Address	Phone Number

5. Event Manager Name	Date of Birth	Home Address	Phone Number

6. Has applicant organization or political candidate been issued a special event permit this calendar year?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	How many days?	
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7. Are premises now licensed under state liquor or beer code?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	To whom?	
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8. Does the applicant have possession or written permission for the use of the premises to be licensed?


<input type="checkbox"/> Yes	<input type="checkbox"/> No	
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List Below the Exact Date(s) for Which Application Is Being Made For Permit

Date(s)		to		Date(s)		to	
Hours		to		Hours		to	
Date(s)		to		Date(s)		to	
Hours		to		Hours		to	

REPORT AND APPROVAL OF TOWN OF MOUNTAIN VILLAGE LOCAL LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

 SIGNATURE		
	TITLE	DATE



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee - CHECK PAYABLE TO THE TOWN OF MOUNTAIN VILLAGE
- Diagram of the area to be licensed (not larger than 8 ½" x 11" reflecting bars, walls, partitions, ingress, egress and dimensions
Note: if the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years;
or
- If not incorporated, a NONPROFIT charter; **or**
- If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must be submitted to the Town of Mountain Village at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being nonprofit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the secretary of state pursuant to Article 45 of Title 1, C.R.S. a Special Event Permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Describe the event and the target market.

How many people are you expecting per day? _____

Will you be serving alcoholic beverages? _____

Are alcoholic beverages included in the event price? _____

Will alcohol be sold by the drink? _____

What type of alcoholic beverages are you planning on selling/serving? _

Will you be selling/serving food items? _____

What type of food items will be sold or served?

Will you be cooking food and if cooking food, will you use propane?



**TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM** *Please answer all of the following questions.*

Will you have amplified sound or live music inside or outside? _____

Will there be tents/awnings? _____

Describe your security plans for this event.

Describe the type of training security personnel will have prior to the event.

How will you insure compliance with beer/liquor laws, such as: no service to minors or visibly intoxicated persons, no service outside of designated premises, no service before or after hours designated for the event, etc.

Do you have an emergency plan for the event? If yes, please describe in detail.



TOWN OF MOUNTAIN VILLAGE
 SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
 OATH OF APPLICANT *Please initial each of the following statements.*

_____ I understand that as the promoter of the event, that both the non-profit and the server can be charged criminally for alcohol violations under permit. I also understand that the non-profit can be held responsible for any tax liabilities generated by the alcohol permitted event.

_____ I understand that I must allow open access to all town personnel (i.e., Police, Fire, Community Development, etc.) at this event, even if it is deemed a private function. Further, due to health and safety concerns, I understand that other town departments, as a result of circulation of this city application, may have additional requirements resulting in other costs for my special event.

_____ I understand that if this permit is denied, the Town of Mountain Village assumes no liability for expenses incurred by the applicant.

_____ I understand that if during the course of the event, the town determines there is a public safety hazard or if there is a violation of any permit condition, the event will be terminated immediately. The Town of Mountain Village is not responsible for any expenses incurred by the permit holder. Failure to meet the requirements of this permit may provide basis for denial of future permits for a given event, event manager or sponsor.

_____ I understand that only non-profit entities that are properly formulated with the State of Colorado may apply for special event liquor permits, and they may only apply if the permit application and all attachments are filed at least 30 days before the event per state law. In addition, non-profits are required to have: i) state sales tax number from Colorado Department of Revenue, ii) Certificate of Good Standing for their non-profit from Colorado Secretary of State's office, and iii) Town of Mountain Village business license and sales tax number from Mountain Village Finance Department.

_____ I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Code and Regulations and all Town of Mountain Village rules, regulations, ordinances and codes that affect my license.

Authorized Signature

Date

Print Name

Title

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUN 02 2011**

TELLURIDE MOUNTAIN CLUB
C/O RUSSELL & PIETERSE LLC
NICOLE Y PIETERSE
PO BOX 2673
TELLURIDE, CO 81435

Employer Identification Number:
84-1465370
DLN:
17053003316021
Contact Person:
JEFFREY GAUNCE ID# 31614
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
April 16, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

STAMPED
Pieterse, LLC

Letter 947 (DO/CG)

TELLURIDE MOUNTAIN CLUB

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Lois G. Lerner". The signature is written in a cursive, flowing style with a large initial "L".

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Telluride Mountain Club

is a

Nonprofit Corporation

formed or registered on 04/16/2010 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20101216369 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/11/2017 that have been posted, and by documents delivered to this office electronically through 09/18/2017 @ 21:47:17 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 09/18/2017 @ 21:47:17 in accordance with applicable law. This certificate is assigned Confirmation Number 10452097 .



A handwritten signature in blue ink that reads "Wayne W. Williams".

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



To Whom It May Concern:

Telluride Mountain Club will be joining Wagner Custom Skis in our ski sale on November 3, 2017. They have permission to apply for a special event liquor permit application and have permission to use the Wagner Custom Skis premise (620 Mountain Village Boulevard, Unit 1B) on this date.

Please let me know if you need any additional information.

Thanks,

Pete Wagner

Pete Wagner
pete@wagnerskis.com
970.728.0107



SPECIAL EVENT APPLICATION MINOR

Plaza Services Department
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8236

APPLICATION INFORMATION

Thank you for your interest in hosting your minor special event in the Town of Mountain Village. Please read and consider the following information as you complete this application:

- This application should be completed and received no less than 30 days prior to your event.
- Please fill out as much information as you can about your event. If there are details that are still being worked out, please let us know so that we can help finalize your event plan.
- There is a \$50.00 minor special event fee which is due at the time of application. This fee is waived for non-profit organizations. Please submit a copy of your non-profit status when requesting fee waiver.
- If your event has any elements that will be happening at Oak Street Plaza and/or lawn, please be aware that you may need to secure approval from the Town of Telluride in addition to the Town of Mountain Village.
- If you have questions about this application, please do not hesitate to contact Deanna Drew at 970-369-8236, or ddrew@mtnvillage.org.

EVENT INFORMATION

Event Name:

Event Date(s)/Time(s):

[indicate set up and break down periods]

Event Promoter:

Promoter Address:

Promoter E-mail and Phone:

On-Site Event Manager:

Event Manager E-mail and Phone:

Are you a non-profit group/organization?

Yes/No

If YES, please include a copy of your non-profit status when submitting this application.



SPECIAL EVENT APPLICATION MINOR

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EVENT NARRATIVE

Event Description – Provide a detailed narrative of the purpose of the event and scope of activities:

Description of Community Benefit – Describe how your event will benefit the Mountain Village community and/or region. Please include cultural, economic, social or entertainment values and benefits:

Marketing – Please explain the overall marketing plan for the event. Will the event be advertised in local newspapers or magazines, radio or television spots?

EVENT ATTENDANCE AND STAFF

Anticipated Daily Attendance:

[participants and spectators]

Estimated Number of Event Staff Present:

[staff, vendors and entertainers]

Do you intend to make this an annual event?

[please select one] Yes/No

ESTIMATED REVENUE AND FEES

Purpose of this event:

[please select one] For Profit Non-profit Non-profit Fundraiser Private Function

Participation is by:

[please select one] Free Admission Ticket Sales Donation for Admission

Event Partners or Sponsors:



SPECIAL EVENT APPLICATION MINOR

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Mountain Village, CO 81435
(970) 369-8236

PROPOSED EVENT LOCATION

Town Plazas are public property and anything placed on public property must be approved by the Town.

Please select which plaza(s) you are proposing to use:

[please select all that apply]

- | | | |
|---|--|--|
| <input type="checkbox"/> Heritage Plaza | <input type="checkbox"/> Conference Center Plaza | <input type="checkbox"/> Gondola Plaza |
| <input type="checkbox"/> The Beach | <input type="checkbox"/> Sunrise/See Forever Plaza | <input type="checkbox"/> Town Hall Plaza |
| <input type="checkbox"/> Sunset Plaza | <input type="checkbox"/> Reflection Plaza | <input type="checkbox"/> Oak Street Plaza or Lawn*
(*May require permission from the Town of Telluride) |

Are you asking permission to place any of the following structures on Town Property: Yes/No

[please select all that apply]

- | | | |
|---|---|--|
| <input type="checkbox"/> Tent(s) < 200 sf | <input type="checkbox"/> Temporary Lighting | <input type="checkbox"/> Display Vehicles |
| <input type="checkbox"/> Tent(s) > 200 sf | <input type="checkbox"/> Amplified Music | <input type="checkbox"/> Propane/Gas Heater(s) # _____ |
| <input type="checkbox"/> Stage(s) # _____ | <input type="checkbox"/> Other Electrical Needs | <input type="checkbox"/> Open flame/fire |
| <input type="checkbox"/> Generator(s) # _____ | | <input type="checkbox"/> Other: _____ |

Describe Electrical Needs On-Site:

Location Map – Please include a map showing the physical locations of all associated event activities, tents, stages, etc on Town Plazas. Plaza Use Maps are available from the Town Special Events Liaison at (970) 369-8236.

Plaza Use Map(s) completed and attached to this application:

[please select one] Yes/No

Does the Events or Associated Activities take place in any of the following additional locations: Yes/No

[please select all that apply]

- | | |
|--|--|
| <input type="checkbox"/> Conference Center | <input type="checkbox"/> Telluride Ski & Golf Resort |
| <input type="checkbox"/> Town of Telluride | <input type="checkbox"/> Private Property |

Has the Applicant contacted the above entities for permits and approvals?

[please select one] Yes/No

Vehicle Access Policy – The Town of Mountain Village strictly regulates the use of vehicles on our Town Plazas and asks that hand carts and dollies are used to transport good to the event site. An event that can prove an absolute need for vehicles to access the plaza must obtain a Plaza Access Permit for each vehicle. Vehicle license plate number(s) and description(s), and specific access time(s) and date(s) will be necessary to obtain a Plaza Access Permit. Plaza Access Permits are available from the Plaza Services Department at (970) 729-3458.

SPECIAL EVENT LIQUOR LICENSING

NOTE: 60-90 DAY PROCESSING PERIOD REQUIRED

A Special Event liquor license may be required if alcohol is to be served or sold at a special event. The Town of Mountain Village and the State of Colorado Require at least 60 days for premise review and license processing. The liquor license requires and public hearing and Town Council approval at a regularly scheduled Town Council Meeting. The Town of Mountain Village is not responsible for an Applicant’s inability to obtain a liquor license for any reason.



SPECIAL EVENT APPLICATION MINOR

Plaza Services Department
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8236

For additional information and assistance with a liquor license permit application, please contact the Town of Mountain Village Town Clerk at (970) 369-6406. Also, you may obtain more information from www.townofmountainvillage.com.

Will there be beer, wine and/or liquor sold or served at the event:

[please select one] Yes/No

Please provide the name of the organization that will apply for the special event liquor license:

Has a temporary liquor license been applied for:

[please select one] Yes/No

SALES AND VENDING

Will there be the sale of merchandise or concessions at the event:

[please select one] Yes/No

*If Yes, all vendors must obtain a special event business license from the TMV Finance Department. Please contact the Mountain Village Billing Department at 970-369-6408 for an application.

Please list all event vendors and describe items for sale:

Will you provide complimentary food:

[please select one] Yes/No

If yes, describe the number of food vendors and types of food served or cooked on-site:

If cooking on site, please describe the cooking apparatus:

If food is being served or sold, has the San Miguel County Health Department been contacted:

[please select one] Yes/No

WASTE AND RECYCLING

Please consider the waste and recycling needs for your event. Recycling is mandatory at all events taking place in the Town of Mountain Village.

Please describe the trash and recycling plan for the event:



SPECIAL EVENT APPLICATION MINOR

Plaza Services Department
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8236

INSURANCE AND INDEMNIFICATION

The Town of Mountain Village requires the event to hold liability insurance in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) or more in aggregate. A certificate of insurance naming the Town of Mountain Village as an additional insured on the policy must be submitted 10 days prior to the event.

Has the certificate of insurance been provided to the Town:

[please select one] Yes/No

INDEMNIFICATION AGREEMENT

The undersigned agrees to indemnify and hold harmless the Town of Mountain Village, its officers, agents and employees, from and against all liability, claims and demands on account of injury, loss, or damage, or any other loss of any kind whatsoever, which may arise out of or resulting from their actions or omissions in connection with their use of Mountain Village property.

The undersigned fully accepts all responsibility for clean up and for repair of any damage to the plazas and surrounding areas, which may occur during their use.

Applicant Printed Name

Peter Wagner

Applicant Signature

Title

Date



WESTERMAIRE

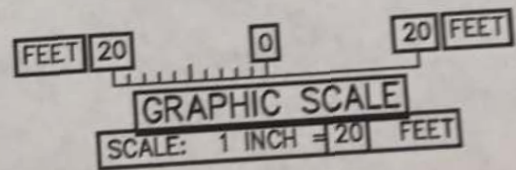
Skis for sale inside Wagner

11ski" burn barrel (only wood)

Possible skis for sale outside

P PALMYRA A

MOUNTAIN VILLAGE POND POND



**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE SEPTEMBER 21, 2017
REGULAR TOWN COUNCIL MEETING**

AGENDA ITEM #6a

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:30 a.m. on Thursday, September 21, 2017 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Dan Jansen
Jack Gilbride
Bruce MacIntire
Patrick Berry
Natalie Binder

Also in attendance were:

Kim Montgomery, Town Manager
Jackie Kennefick, Director of Administration/Town Clerk
Susan Johnston, Deputy Town Clerk
Christina Lambert, Administrative Assistant
David Reed, Town Attorney
Jim Mahoney, Assistant Town Attorney
Sarah Abbott, Associate Town Attorney
Chris Broady, Police Chief
Kevin Swain, Finance Director
Julie Vergari, Chief Accountant
Michelle Haynes, Dir. Of Planning & Development Services
Sam Starr, Planner
Bill Kight, Marketing & Business Development Director
Danielle DeRoberts, Marketing Coordinator
Sue Kunz, Director of Human Resources
Dawn Katz, Director Mountain Munchkins
Jim Loebe, Director of Transit & Recreation
Rube Fellicelli
Mickey Salloway
Jean Vatter
Ryan Dohnal
Kim Hewson
Steve Hilbert
J.J. Ossola
Nels Cary
John Gardner
Mike Gass
Jim Royer
Dan Henschel
Pam Guillory
Carol Custer

Paul Reich
Tor Anderson
Heidi Lauterbach
Cheryl Miller
Tim Johnson
Suse Connolly
Jonathan Greenspan
Richard Child
Anton Benitez
Dave Schillaci
Christina Casas
Doug Tooley
Robert Stenhammer
Jolana Vanek
Brian Kanaga
Roger Adams
Bill Jensen
Tim Kunda
Heather Knox
Kristin Frost
Joe Coleman
Hilary Taylor
Duncan Hogarth
Marcin Ostromecki
Alex Martin
Natalie Binder
Brian Eaton
Ben Jackson
Molly Myers

Public Comment on Non-Agenda Items (2)

There was no public comment.

Consideration of Appointment and Swearing in of a New Town Council Member (3)

Mayor Laila Benitez asked the candidates who were present to introduce themselves. Natalie Binder, Richard Child, Dave Schillaci; and Jonathan Greenspan addressed Council. Public comment was received by Christina Casas and Tim Kunda. Council discussion ensued. Council took a vote to determine if a paper ballot would be used and the vote was 4-2 (with Patrick Berry and Mayor Benitez opposed) to vote by paper ballot. Council voted by paper ballot resulting in 4 votes for Natalie Binder and 2 votes for Jonathan Greenspan. Therefore, Natalie Binder was determined to be the appointee. Town Clerk and Director of Administration Jackie Kennefick administered the Oath of Office to Ms. Binder.

Consideration of Appointments: (4)

a. Town Hall Subarea Committee (One Council Member)

Council discussion ensued and it was determined that the Committee bylaws need to be revised. Director of Planning and Development Services Michelle Haynes will present the Town Hall Subarea draft MOU and draft Bylaws at the October 19, 2017 Council meeting. Council discussion ensued regarding the idea of not appointing a new member until the bylaws have been revised. Public comment was received by Anton Benitez who stated that the Committee is working on an MOU (Memorandum of Understanding) for the Town Hall Subarea and Core. Madeline Hotel and Residences General Manager Duncan Hogarth has been appointed to replace Pete Mitchell on the Committee. Mr. Benitez stated that the next Committee meeting will be held the first week of October. Council consensus was to defer the appointment to the October 19, 2017 Council meeting.

b. San Miguel Authority for Regional Transit (SMART)(Alternate)

Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to appoint Natalie Binder to the alternate on the SMART Board.

c. Mountain Village Community Grant Committee (Regular)

Council discussion ensued. The committee will meet one to two times annually after the grant applications are submitted and prior to the October Town Council budget meeting. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to appoint Natalie Binder to the regular seat on the Mountain Village Community Grant Committee.

d. Telluride Mountain Village Gondola Committee (Regular)

Council discussion ensued. On a **MOTION** by Jack Gilbride and seconded by Dan Caton, Council voted unanimously to appoint Patrick Berry to the regular seat on the Telluride Mountain Village Gondola Committee.

e. San Miguel Watershed Coalition (Regular)

Council discussion ensued. On a **MOTION** by Jack Gilbride and seconded by Dan Caton, Council voted unanimously to appoint staff member Planner Sam Starr to the regular seat on the San Miguel Watershed Coalition.

f. EcoAction Partners (Alternate)

Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to appoint Natalie Binder to the EcoAction Partners alternate seat.

g. Green Team (Two Council Members, 2 Members of the Public, 1 At-Large, 1 TSG and 1 TMVOA)

Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to appoint Jeff Proteau as the TSG (Telluride Ski & Golf) representative and Garrett Brafford as the TMVOA (Telluride Mountain Village Owners Association) representative. Public comment was received by Jonathan Greenspan. On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted unanimously to appoint Patrick Berry and Bruce MacIntire as the Green Team Town Council representatives. Council voted by paper ballot to choose two residents and one at large member. On a **MOTION** by Jack Gilbride and seconded by Dan Caton, Council voted unanimously to appoint Jonathan Greenspan and Martinique Davis as resident committee members, and Savanna Wagner as the at-large member.

Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (5)

On a **MOTION** by Dan Jansen and seconded by Bruce MacIntire, Council agreed to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 9:20 a.m.

Council returned to regular session at 10:50 a.m.

Council took a break from 10:50 a.m. to 10:57 a.m. (6)

Finance: (7)

a. Presentation of the August 31, 2017 Business & Government Activity Report (BAGAR)

Director of Finance Kevin Swain presented the BAGAR. Council discussion ensued.

b. Consideration of the July 31, 2017 Financials

Mr. Swain presented the financials stating that the General Fund reflects a surplus of \$2.5 million and that construction permits are tracking ahead of the projected budget. Sales tax revenues show an increase of 5% over 2016 and 7% over budget. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to accept the July 31, 2017 Financials.

c. Public Sector Personnel Consultants Report

Human Resources Director Sue Kunz presented the above report which showed the Town of Mountain Village job classifications are behind market average by more than -5% for 93% of the survey sample, and at market or above market for 7% of the sample. It would take approximately three quarters of a million dollars to bring all employees up to 100% of the competitive rates with a 3% across the board merit based increase. The finance committee agreed to apply a three percent merit based increase first and then to adjust from there to bring salaries up to mid-range for employees have been in their position for at least five years. Council discussion ensued. Public comment was received from Jolana Vanek and Brian Kanaga. The Mayor agreed to meet with Mr. Kanaga to discuss his questions.

d. 2018 Budget Work Session

Mr. Swain stated that the purpose of the work session was to introduce the budget and that an all-day focus session with each department is scheduled for Wednesday, October 11th. A draft of the budget will be developed for the first reading in November and the second reading will follow in December. The sewage treatment plant upgrades and improvements is the biggest variable in this budget. The upgrades will cost approximately thirty million dollars cost divided three ways (Mountain Village, Telluride, and San Miguel County). The Town of Mountain Village will be responsible for approximately ten million dollars over the next few years.

Consideration of the August 17, 2017 Regular Council Meeting Minutes (8)

Deputy Town Clerk Susan Johnston presented the above item. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to approve the August 17, 2017 Regular Town Council meeting minutes as presented.

Liquor Licensing Authority: (9)

a. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises Extending the Patio Area of Tomboy Tavern Towards Heritage Plaza on December 13, 2017 from 3:00 p.m. to 6:00 p.m. for a Private Party

Susan Johnston presented the application stating that it had been reviewed by both the legal and the police departments with no adverse findings and that all fees had been paid. Council discussion ensued. On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council voted unanimously approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on a Hotel and Restaurant liquor license to extend the patio area of Tomboy Tavern for a private event on December 13, 2017.

b. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises Extending the Patio Area of Tomboy Tavern Towards Heritage Plaza on November 22, 2017 (Alternate Dates: November 29, 2017 or December 6, 2017) from 4:00 p.m. to 6:00 p.m. for Donation Day 2017)

Ms. Johnston presented the application. The application had been reviewed by both the legal and police departments with no adverse findings. State Liquor Enforcement confirmed that the applicant could include a date range to allow for alternate dates on the application in the event the ski mountain does not open on the projected date. Council discussion ensued. Kristin Frost represented the applicant stating that the event is meant to show community appreciation as is free to the public. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises Extending the Patio Area of Tomboy Tavern Towards Heritage Plaza on November 22, 2017 (Alternate Dates: November 29, 2017 or December 6, 2017) from 4:00 p.m. to 6:00 p.m. for Donation Day 2017)

Consideration of Approval of an Intergovernmental Agreement between the Town of Mountain Village and the San Miguel Authority for Regional Transportation (10)

Associate Town Attorney Sarah Abbott presented the above IGA stating that the agreement was drafted based on Council feedback from the previous work session as well as collaboration with the SMART Board and its legal counsel. The draft includes an equipment list and service schedules. Council discussion ensued. On a **MOTION** by Bruce MacIntire and seconded by Patrick Berry, Council voted unanimously to approve an Intergovernmental Agreement between the Town of Mountain Village and the San Miguel Authority for Regional Transportation with the following clarifications:

- Any change in service (decrease or increase) would have to be by agreement.
- Confirm maximum contribution amount

Council took a break for lunch from 12:11 p.m. to 12: 29 p.m.

Council moved to staff reports

Presentation on the Strong Start Strong Community Early Childcare Initiative (11)

Cheryl Miller of Strong Start Strong Community (SSSC) presented talking points regarding Ballot Issue 1A which will be on the November 7, 2017 ballot. The issue addresses San Miguel County's lack of accessible early childhood care for families. SSSC has proposed property mill levy of 0.75% which would generate approximately \$612, 000 annually to provide funding to improve early childhood care and education.

Examples of funding distribution include:

- Supporting the expansion of existing facilities and new facilities to increase capacity
- Early childhood care and education workforce retention and development
- Program quality improvement support
- Financial assistance to help make childcare more affordable for those who live and work in San Miguel County

If the initiative is approved, the collected funds will be held by San Miguel County in a dedicated fund and distributed by a panel. Council consensus was supportive of creating childcare options, however; expressed concerns about Mountain Village property owners already contributing to childcare and would now have an additional burden to provide for the entire County. Public comment was received by Jolana Vanek and Kim Hewson. A Resolution in support of SSSC and the Ballot Initiative may be agendized at the October Town Council meeting. Council asked Ms. Miller to provide a list of the members of SSSC as well as the ballot language.

Consideration of a Cedar Shake Roof Replacement Rebate Fire Mitigation Program (12)

Michelle Haynes presented the above item noting that the Planning Department had received a complaint regarding the building permit fee for a re-roofing project from cedar shake to standing seam metal. The complaint initiated a greater internal dialogue regarding existing cedar shake roofs and fire hazard mitigation. Staff had been directed to provide Council with information to consider a rebate program that would

reimburse the building permit fee associated with re-roof applications from cedar shake to a Community Development Code (CDC) approved fire resistant roof material. The cedar shake rebate program would be modeled similarly to the Defensible Space Incentive Program implemented in 2016. The Telluride Mountain Village Owner's Association (TMVOA) has committed \$25,000 to the Cedar Shake Program, with the understanding that the Town would contribute the same level of funding. TMVOA has also allocated funds to the Defensible Space Incentive Program since 2016. Mountain Village has over 334 buildings that have cedar shake roofs which is approximately 50-60% of our buildings. Cedar shake roofs typically have a 20-30-year lifespan which means that there will be many roof replacements taking place in the near future. Some homeowners are having issues insuring their homes due to the new regulations. Staff had the following recommendations:

- 1) It is a separately funded program from the Defensible Space Incentive Program
- 2) The homeowner is reimbursed 100% of the building permit fee associated with only the re-roof valuation portion of the permit. *Town Council can consider any percentage of reimbursement.*
- 3) The rebate is capped at a maximum rebate of \$5,000 dollars.
- 4) The rebates have an effective date of January 1, 2017. *If Town Council considers an effective date of January 1, 2017, then the town would reimburse approximately \$20-25,000 to homeowners who already have been issued, have completed, or are pending a building permit to change their roof from cedar shake to a CDC approved roofing material.*
- 5) The TMVOA and the TMV will each commit \$25,000 in 2017.
- 6) The owner pays for the building permit in full, then the TMV reimburses out of the rebate fund.
- 7) The rebate program is associated with an educational outreach campaign.
- 8) Require a homeowner to first meet with the town forester and create defensible space on the property prior to eligibility for the cedar shake rebate.
- 9) Town Council considers budgeting money now for the 2018 budget cycle or otherwise adjust the budget at a later date. Staff could provide a progress report in December of 2017 so that Town Council can better evaluate the program.

Public comment was received by Anton Benitez. On a **MOTION** by Dan Caton and seconded by Dan Jansen, Council voted unanimously to approve the Cedar Shake Roof Replacement Rebate Fire Mitigation program including the nine (9) points listed above and adding that staff explore ways of minimizing tax impacts on recipients.

Discussion and Consideration of Approval of Annual Renewal of Madeline Sales Gallery Conditional Use Permit Resolution No. 2014-1120-30 (13)

Natalie Binder recused herself due to being a Madeline Hotel and Residences owner. Planner Sam Starr presented the above item stating that on November 20, 2014, Madeline Hotel and Residences was granted a conditional use permit (CUP) to operate a real estate sales office and showroom in the northeast portion of their property. The CUP was approved for a three (3) year period, with annual reviews by Town Council thereafter for additional input and direction. Per the second condition of Resolution #2014-1120-30, the real estate office and showroom must be used exclusively for the sales of Madeline Hotel and Residences properties. It was not to be in any way affiliated with major real estate offices or organizations. The request, presented by Director of Residence Sales JJ Ossola, is to extend the CUP for a six-month period to sell the remaining (4) units. Extensive discussion ensued regarding whether the real estate program had followed the terms of the original CUP with regards to the use of the showroom and office. Through public comment it was brought up that if the extension is allowed, that it would be unfair to other potential businesses that could utilize the space. Public comment was received by Joseph Coleman, Steve Hilbert, Nels Cary, Duncan Hogarth, Jean Vatter, and Dan Henschel. Council discussion ensued.

Dan Jansen left the meeting at 2:00 p.m.

On a **MOTION** by Jack Gilbride and seconded by Dan Caton Council voted 5-0 (with Dan Jansen absent and Natalie Binder recused) to terminate the Conditional Use Permit effective November 20, 2017.

Regional Behavioral Health Commission (RBHC) Update (14)

Program Director with Tri County Health Network Paul Reich presented the update stating that the mission statement of RBHC is to enhance the well-being of our community through education, prevention, advocacy and services that support resilience and recovery. The Town of Mountain Village supported the commission with funding of \$30,000 in 2016.

Mr. Reich stated that the first step was to create, implement and manage behavioral health initiatives utilizing our existing resources and increasing community education and awareness around behavioral health and wellness. RBHC's goal was to develop county-wide prevention activities, eliminating gaps and assuring a comprehensive approach. They are focused on availability and affordability to all community members regardless of socioeconomic status and want to improve access to training and services by finding new models of care using grass-roots support, and integrating mental health into non-traditional settings, recognizing the unique needs in our rural communities. Council discussion ensued. Public comment was received by Douglas Tooley.

Telluride Conference Center Update (15)

This item was continued to the October 19, 2017 Town Council meeting.

Trails Proposal for the Telluride Region (16)

Tor Anderson presented the Telluride Mountain Club's (TMC) vision of the local trails system stating that the club is committed to preserving access to the mountain. They began by conducting a survey to see what areas were most important to people and found that trail connectivity ranked number one. The next step is to discuss their ideas on a regional trail system with Mountain Village, Telluride, the U.S. Forest Service and San Miguel County. TMC would like to see all four entities work together to create a uniform trail system. The ability to connect Telluride and Mountain Village with trails will benefit both towns. Council discussion ensued and Council suggested that TMC propose a budget and present it at the intergovernmental work session in November. TMC proposed that each government contribute \$5000 to the TMC who would act as the regional liaison and hire a regional trails coordinator. Public comment was received by Douglas Tooley.

Dan Jansen returned to the meeting at 2:57 p.m.

On a **MOTION** by Patrick Berry and seconded by Dan Caton, Council voted unanimously to extend the meeting beyond 6 hours.

Consideration of Setting a Date for a Town Council Retreat (17)

Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Bruce MacIntire, Council voted unanimously to set the Town Council Retreat for November 7th, 2017. The location is to be determined and the retreat will be publicly noticed.

Council Boards and Commissions Updates: (18)

a. San Miguel Watershed Coalition –Starr

There was no report.

b. Colorado Flights Alliance –Jansen

Mr. Jansen stated that the daily flights are loading very well for the winter season. They've added a Delta flight into Charlotte which is the second largest hub in the country. With the addition, the airport now has 12 nonstop routes.

c. Transportation & Parking – MacIntire/Benitez

The committee approved the 2018 rates with no changes from last year.

d. Budget & Finance Committee -Gilbride/Caton

There was no update.

e. Gondola Committee – Caton/Berry

Mr. Caton stated that the economic impact study will help determine how the gondola is utilized in both the winter and summer season and will include data on where people are going and what they are doing. The committee discussed the sound dampening panels for the Chondola Station and Market Station adding that the panels can also be used to advertise the upcoming season. The Gondola backup generator is on schedule to be completed by the winter season. The report on the extra hour ridership and the usage was conclusive enough to continue the extended hours. Mr. Caton also stated that nine mainline cabins will be added to the line prior to ski season.

f. Colorado Communities for Climate Action (CC4CA)– Berry

Mr. Berry stated that he will be serving on the finance committee for CC4CA and that they are in the process of assigning people to subcommittees.

g. San Miguel Authority for Regional Transportation- Benitez/Caton/Binder

Mayor Benitez stated that the Board has interviewed four people for the Executive Director position. A logo for SMART will be unveiled soon.

h. Eco Action Partners – Berry/Binder

Mr. Berry stated that at the last meeting the EAP Board reviewed the budget and recognized that they need achievable and quantifiable goals. They are working with SMPA (San Miguel Power Association) to help VCA (Village Court Apartments) become more energy efficient.

i. Telluride Historical Museum- Berry

There was no update.

j. Telluride Conference Center –MacIntire

There was no update.

k. Alliance for Inclusion – Berry

Mr. Berry stated that ICE (Immigration and Customs Enforcement) in Telluride has been active with identifying illegal aliens through DUI stops. They are looking into utilizing translation headset technology.

l. Community Grant Committee – Benitez/Binder

The committee received 15 grant applications and will be setting a meeting date prior to the October 11 Budget Meeting.

m. Mayor's Update – Benitez

Mayor Benitez stated that DRB (Design Review Board) meetings will be streamed live starting with the October 5th meeting. The Mayor met with Richard Betz and John Gardner to discuss how they could combine their efforts and resources to move forward with the hospital. Another potential site has been identified.

Staff Reports: (19)

a. Town Manager

The August Great Services Award went to Sue Kunz for leading an outstanding effort to put on the annual Employee Picnic. Ms. Kunz led a team of helpers to organize a great event and took it up a notch with the “carnival” theme. She handled a very last-minute change of venue seamlessly and followed up with a survey to see what people liked or didn’t like. Bruce MacIntire thanked Kim Montgomery for her leadership. There was a meeting with the Army Corps of Engineers and the Environmental Protection Agency on September 19th which included the Town of Mountain Village and Telluride Ski & Golf to discuss wetlands and tour the mitigated wetlands that were part of the Consent Decree.

Council returned to Agenda Item 11.

Other Business (20)

Dan Jansen stated that Ray Cody is doing a great service to the community with the *Cars & Colors Festival*. The YPO (Young President’s Organization) “No Boundaries” Central Region Conference is in town.

There being no further business, on a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council unanimously agreed to adjourn the meeting at 3:50 p.m.

Respectfully prepared,

Susan Johnston
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick
Town Clerk

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE OCTOBER 5, 2017
JOINT DESIGN REVIEW BOARD/ TOWN COUNCIL MEETING**

The meeting of the Town Council was called to order by Mayor Laila Benitez at 9:00 a.m. on Thursday, October 5, 2017 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Dan Jansen
Jack Gilbride
Bruce MacIntire

The following Town Council members were absent:

Natalie Binder

Also in attendance were:

Kim Montgomery, Town Manager
Susan Johnston, Deputy Town Clerk
Christina Lambert, Administrative Coordinator
Michelle Haynes, Director of Planning and Development Services
Jim Mahoney, Assistant Town Attorney
Dave Bangert, Forrester/Planner II
David Craig
Greer Garner
Liz Caton
Phil Evans
David Eckman
Jean Vatter
Jeff Proteau
Stefanie Solomon
Neil Wiser
Robert Stenhammer
Bill Jensen
John Cheroske
Bill Masters
Mike Rozycki
Gregg Anderson
Matt Porter
David Ballode
Michael Barker
Steve Morton
Armando Coronado
Patrick Berry

OCTOBER 5, 2017

Town Council Consideration of a Resolution Approving a Second Amendment to a Previously Approved Conditional Use Permit for a 100 foot Communication Tower to be Located in Tract OSP 49-R (Resolution No. 2015-0423-08 & Amended by Resolution No. 2017-0216-04) to Amend Condition #1 to Allow for a Red Light Beacon as Required by the Federal Aviation Administration (2.2)

Director of Planning and Development Services Michelle Haynes presented the above item and introduced Neil Wiser of Fidelity Towers. Discussion ensued regarding light mitigation options which included a dimming lighting system that the FAA has yet to approve. If approved, the FAA (Federal Aviation Administration) would consider allowing the light to be dimmed to 50% of the 32 Candela light system that is being proposed in the meantime. Public comment was received by Jeff Proteau, Police Chief Chris Broady, San Miguel County Planning Director Mike Rozycki, and San Miguel County Sheriff Bill Masters.

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously (Patrick Berry recused himself because he is a Telski employee) to adopt a Resolution approving a second amendment to a previously approved conditional use Permit for a 100-foot communication tower to be located in Tract OSP 49-R (Resolution No. 2015-0423-08 & Amended by Resolution No. 2017-0216-04) to amend condition #1 to allow for a red-light beacon as required by the FAA.

There being no further business, on a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to conclude the joint meeting at 9:43 a.m.

Respectfully submitted,

Susan Johnston
Deputy Town Clerk

**Town of Mountain Village
Proclamation**

A Proclamation Declaring October 2017 as **Domestic Violence Awareness Month**

- WHEREAS: Domestic violence is a public health issue of epidemic proportions that impacts our community, consumes vast resources, and serves as a form of oppression; and
- WHEREAS: Nearly 1 in 4 women and 1 in 7 men have suffered from domestic violence by an intimate partner; and
- WHEREAS: Almost half of all murders in Colorado are committed by an intimate partner; and
- WHEREAS: Domestic violence is not simply a “woman’s issue,” but a “human” issue affecting men, women, children, families, and communities of all ages, races, religions, and income levels; and
- WHEREAS: All people deserve to feel safe with loved ones.

NOW THEREFORE, I, Laila Benitez, the Mayor of the Town of Mountain Village, do hereby proclaim the month of October 2017 as

Domestic Violence Awareness Month

During National Domestic Violence Awareness Month, we shine a light on this violation of the basic human right to be free from violence and abuse, pledge to ensure every survivor of domestic violence knows they are not alone, and foster supportive communities that help survivors seek justice and enjoy full and healthy lives. We urge all citizens to observe this month by becoming aware of the prevalence of domestic violence, showing support for victim/survivors, their families and friends, and honoring the dedicated individuals and organizations providing the Town of Mountain Village residents with life-altering victim services.

By: _____ Attest: _____
Laila Benitez, Mayor Jackie Kennefick, Town Clerk



**Business and Government Activity Report
For the month ending: September 30th**

Activity	2017		2016		Variance	
	MONTH	YTD	MONTH	YTD	Variance	Variance %
Cable/Internet						
# Residential & Bulk Basic Cable	907		931		(24)	-2.6%
# Premium Channel Residential & Bulk Subscribers	475		538		(63)	-11.7%
# Digital Subscribers	222		263		(41)	-15.6%
# Internet Subscribers	1,867		1,795		72	4.0%
Average # Phone Subscribers	103		110		(7)	-6.4%
Village Court Apartments						
Occupancy Rate %	98.19%	96.83%	97.74%	97.64%	-0.81%	-0.8%
# Vacated Units	0	32	5	27	5	18.5%
# Work Orders Completed	67	489	40	327	162	49.5%
# on Waiting List	90		115		(25)	-21.7%
Public Works						
Service Calls	319	2,764	346	3,870	(1,106)	-28.6%
Snow Fall Inches	0	116	0	142	(26)	-18.3%
Snow Removal - Streets & Prkg Lots Hours	0	1,221	5	2,005	(784)	-39.1%
Roadway Maintenance Hours	440	2,596	646	2,830	(234)	-8.3%
Water Billed Consumption Gal.	19,223,000	132,099,000	13,056,000	124,993,000	7,106,000	5.7%
Sewage Treatment Gal.	5,364,000	66,528,000	6,520,000	77,691,000	(11,163,000)	-14.4%
Child Development Fund						
# Infants & Toddlers Actual Occupancy	19.62	188.16	20.33	193.59	(5.43)	-2.8%
# Preschoolers Actual Occupancy	11.50	124.56	14.61	136.64	(12.08)	-8.8%
Transportation and Parking						
GPG (noon snapshot)	4,920	45,811	4,248	42,889	2,922	6.8%
GPG Parking Utilization (% of total # of spaces occupied)	35.7%	36.9%	30.8%	31.1%	5.8%	18.6%
HPG (noon snapshot)	725	9,534	899	12,077	(2,543)	-21.1%
HPG Parking Utilization (% of total # of spaces occupied)	22.8%	33.3%	28.3%	38.0%	-4.7%	-12.4%
Total Parking (noon snapshot)	8,924	89,148	7,695	85,805	3,343	3.9%
Parking Utilization (% of total # of spaces occupied)	36.8%	40.8%	31.7%	35.4%	5.4%	15.3%
Paid Parking Revenues	\$24,765	\$267,279	\$12,974	\$219,573	\$47,706	21.7%
Bus Routes # of Passengers	7,413	41,022	6,304	35,867	5,155	14.4%
Employee Shuttle # of Passengers	1,124	11,413	1,285	11,974	(561)	-4.7%
Employee Shuttle Utilization Rate %	49.5%	50.3%	60.8%	52.7%	-2.40%	-4.6%
Inbound (Vehicle) Traffic (Entrance) # of Cars	70,277	626,341	67,485	578,591	47,750	8.3%
PART TIME: 7 council, 12 child care, 1 building admin, 1 VCA maint SEASONAL: rec, plazas NEW HIRES: 2 gondola operator, 2 recreation attendants, 1 child care, 1 marketing coordinator, 1 town council TERMS: 2 recreation attendants, 1 police officer, 1 groundskeeper						
Human Resources						
FT Year Round Head Count	80		80		0	0.0%
Seasonal Head Count (FT & PT)	10		3		7	233.3%
PT Year Round Head Count	21		19		2	10.5%
Gondola FT YR, Seasonal, PT YR Head Count	57		61		(4)	-6.6%
Total Employees	168		163		5	3.1%
Gondola Overtime Paid Hours	357	1894	175	2098	(204)	-9.7%
Other Employee Overtime Paid	200	1002	135	891	111	12.4%
# New Hires Total New Hires	7	90	5	80	10	12.5%
# Terminations	5	73	11	62	11	17.7%
# Workmen Comp Claims	0	7	0	11	(4)	-36.4%
Workmen Comp Claims Costs	\$0	\$6,720	\$0	\$15,257	(\$8,537)	-56.0%
Marketing & Business Development						
Town Hosted Meetings	4	40	4	43	(3)	-7.0%
Email Correspondence Sent	12	75	9	71	4	5.6%
E-mail List #	4,588		na		#VALUE!	#VALUE!
Wifi Subscribers	1,066		na		#VALUE!	#VALUE!
Press Releases Sent	7	33	2	22	11	50.0%
Gondola and RETA <i>Current RETA revenues are unaudited</i>						
Gondola # of Passengers	258,171	2,386,343	252,478	2,322,100	64,243	2.8%
Chondola # of Passengers	0	92,368	0	85,398	6,970	8.2%
RETA fees collected by TMOVA	1,159,412	6,285,720	567,270	\$3,735,628	\$2,550,092	68.3%

Activity	2017		2016		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Police							
Calls for Service	#	292	3,416	430	3,548	(132)	-3.7%
Investigations	#	20	245	10	181	64	35.4%
Alarms	#	22	185	21	206	(21)	-10.2%
Arrests	#	1	9	0	16	(7)	-43.8%
Traffic Contacts	#	11	268	17	172	96	55.8%
Traffic Tickets Written	#	7	91	1	22	69	313.6%
Parking Tickets Written	#	246	2,593	266	2,811	(218)	-7.8%
Administrative Dismissals	#	10	46	2	110	(64)	-58.2%
Building/Planning							
Community Development Revenues		\$842,284	\$1,775,793	\$37,936	\$831,620	\$944,173	113.5%
# Permits Issued		16	85	11	84	1	1.2%
Valuation of Building Permits Issued		\$30,179,281	\$57,391,688	\$439,330	\$21,580,270	\$35,811,418	165.9%
# Inspections Completed		107	1,919	385	2,288	(369)	-16.1%
# Design Review/Zoning Agenda Items		7	62	7	49	13	26.5%
# Staff Review Approvals		58	345	29	230	115	50.0%
Recreation							
Summer - May 1 - October 31							
Mile of Trails Maintained		12.5	51.2	12.5	51.2	0.00	0.0%
Adventure Rock Registrations		400	2119	248	1635	484	29.6%
Bike Park Waivers		531	2879	546	3128	(249)	-8.0%
Bike Park Trips		3059	13479	1581	11974	1,505	12.6%
Disc Golf Registrations		350	3037	387	1873	1,164	62.1%
Platform Tennis Registrations		73	422	70	353	69	19.5%
Plaza Services							
Due to the timing of the packet, trash diversion rates are for the previous month.							
Snow Removal Plaza	Hours	0	1651	0	1283	369	28.8%
Plaza Maintenance	Hours	414	3199	244	2450	749	30.6%
Lawn Care	Hours	260	1892	187	1219	672	55.1%
Plant Care	Hours	433	2793	568	2594	199	7.7%
Irrigation	Hours	124	694	80	532	162	30.5%
TMV Trash Collection	Hours	111	869	119	996	(127)	-12.8%
Christmas Decorations	Hours	16	616	9	529	87	16.4%
Residential Trash	Pound	23,550	161,850	21,300	138,600	23,250	16.8%
Residential Recycle	Pound	29,499	215,811	20,439	108,614	107,197	98.7%
Diversion Rate	%	55.61%	57.14%	48.97%	43.94%	13.21%	30.1%
Vehicle Maintenance							
# Preventive Maintenance Performed		13	156	18	159	(3)	-1.9%
# Repairs Completed		13	192	27	221	(29)	-13.1%
Special Projects		3	33	1	29	4	13.8%
# Roadside Assists		0	4	1	2	2	100.0%
Finance							
# Employee Based Business Licenses Issued		21	797	13	742	55	7.4%
# Privately Licensed Rentals		0	73	3	82	(9)	-11.0%
# Property Management Licensed Rentals		1	414	6	357	57	16.0%
# VRBO Listings for MV		427		396		31	7.8%
# Paperless Billing Accts (YTD is total paperless customers)		16	766	5	586	180	30.7%
# of TMV AR Bills Processed		2,190	19,313	2,066	18,742	571	3.0%
Accounts Receivable - Total Bad Debt Reserve/Allowance: \$12,819							
Current	TMV Operating Receivables (includes Gondola funding)		Utilities - Cable and Water/Sewer		VCA - Village Court Apartments		General Fund Investment Activity
	\$ 341,916	95.0%	\$ 270,965	80.2%	\$ (31,699)	109.6%	
30+ Days	235	0.1%	22,994	6.8%	1	0.0%	Change in Value (\$8,489)
60+ Days	217	0.1%	43,087	12.8%	-	0.0%	Ending Balance \$3,988,791
90+ Days	2,076	0.6%	732	0.2%	2,773	-9.6%	Investment Income \$7,094
over 120 days	15,622	4.3%	37	0.0%	-	0.0%	Portfolio Yield 1.10%
Total	\$ 360,066	100.0%	\$ 337,815	100.0%	\$ (28,925)	100.0%	
Current	Other Billings - CDF, Construction Parking		Total All AR		Change Since Last Month - Increase (Decrease) in AR		Other Statistics
	\$ 35,350	70.9%	\$ 616,532	85.8%	\$ (297)	1.5%	
30+ Days	8,105	16.2%	31,335	4.4%	(42,848)	220.8%	Population (estimated) 1,393
60+ Days	1,333	2.7%	44,637	6.2%	31,804	-163.9%	(Active) Registered Voters 821
90+ Days	736	1.5%	6,318	0.9%	(2,365)	12.2%	Property Valuation 294,011,170
over 120 days	4,357	8.7%	20,015	2.8%	(5,699)	29.4%	
Total	\$ 49,881	100.0%	\$ 718,837	100.0%	\$ (19,406)	100.0%	

Item 9

Memo

To: Mayor and Council Members
From: James Mahoney,
CC: Kevin Swain
Date: October 12, 2017
Re: Standardized Sales Tax Definitions

In your packets you will find an ordinance adopting definitions to be used for sales tax imposition and collection within the Town of Mountain Village. Currently the Town's Code uses the state of Colorado's definitions for sales tax imposition and collection. While the Town has not had any major issues surrounding the use of the state's definitions, the reasoning behind this comes from a state wide level as explained below.

In the state of Colorado municipalities have the option to self-collect sales tax or have the state collect sales tax and remit to the Town. The Town used to have the State collect; however, many years ago the Town went to self-collection and has had much better success at self-collection than it did under the state (fewer delays in receiving funds, better collection, better information on business activities, capturing more business licenses etc...). However, many communities have very different definitions used for collection from community to community; thus, businesses that remit taxes in varying jurisdictions often faced confusion and frustration as some sales were taxable in one jurisdiction, but not in others. This resulted in businesses complaining to the state and the threat of a constitutional amendment revoking all municipalities' ability to self-collect.

Therefore, the Colorado Municipal League embarked on a "Standardized Sales Tax Definition Project" with the goal being to have all self-collecting jurisdictions adopt the same definitions state wide. This project has been in the works for the past several years with multiple conference calls between jurisdictions, drafting, editing and vetting of the standardized definitions by municipalities across the state. Kevin Swain and I participated in this process. Since the standardized definitions were settled on many jurisdictions have adopted them and in an effort to retain self-collection ability state wide, we believe it is prudent to do the same thing in the Mountain Village in order to support the state wide effort.

The definitions in exhibit A are the standardized definitions that came out of this process. We don't feel this will have much of an impact on staff or businesses and we also believe that the change in definitions will not result in any increase of taxable items (which would not be permitted without a vote), nor a decrease in sales tax revenue (i.e. this should be revenue neutral). Therefore we recommend that the definitions are adopted as presented in Exhibit A.

Proposed Motion:

I move to pass the first reading and set a public hearing for the November 16, 2017 Town Council meeting to adopt on second reading an ordinance amending and replacing section 3.04.020 Sales Tax Definition of the Town of Mountain Village Municipal Code.

ORDINANCE NO. 2017-__

AN ORDINANCE AMENDING SECTION 3.04.020 OF THE MUNICIPAL CODE AMENDING THE SALES TAX DEFINITIONS TO ADOPT STATE WIDE STANDARDIZED SALES TAX DEFINITIONS AND MISCELLANEOUS AMENDMENTS TO THE CDC TO ACCOMPLISH THE FOREGOING

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. In SJR14-038 the General Assembly asked the Colorado Municipal League to revive the tax simplification project from the 1990’s to address current systemic problems associated with local tax collection; and
- C. Town Council has determined that the standard tax definitions project is a major collaborative sales tax simplification initiative by Colorado’s home rule municipalities that locally collect their sales tax and the retail business community; and
- D. Town Council has determined that the Town will cooperate in furtherance of a statewide goal to have all locally collecting municipalities agree to use standard definitions in their sales tax codes; and
- E. Town Council has determined that maintaining the local collection of sales and use taxes for the City is of paramount importance to the continued financial strength of the Town; and
- F. Town Council has determined that the retail business community desires better uniformity and simplicity when operating in the Town; and
- G.
- H. Town Council has determined that sales tax revenue is directly tied to how well the City’s retail business community is faring, Council and staff have generally supported the idea that the Town should simplify the tax code, without sacrificing revenue; and
- I.
- J. Town Council has determined that revenue neutral tax simplification is generally construed as good for business and good for the community as a whole; and
- K.
- L. Town Council has determined that modification of the Town’s sales and use tax exemptions is required in an effort to comply with the Taxpayer Bill of Rights by staying revenue neutral.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Town of Mountain Village Municipal Code Section 3.04.020 Definitions:

- A. The Town of Mountain Village Municipal Code, section 3.040.20 is hereby amended and replaced in its entirety as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Finance and Administrative Services Departments are directed to codify the amendments in Exhibit A into the Municipal Code.
- C. The Finance and Administrative Services Departments may correct typographical and formatting errors in the amendments.

Section 2. Ordinance Effect

- D. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- E. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on December ____, 2017.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the ____ day of November, 2017 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 19th day of October, 2017.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village,

Colorado this ___ day of November, 2017.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2017, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Dan Jansen,				
Natalie Binder				
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Temp				
Jack Gilbride				
Patrick Berry				
Bruce MacIntire				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2017 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on November ____, 2017. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Dan Jansen				
Natalie Binder				
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Temp				
Jack Gilbride				
Patrick Berry				
Bruce MacIntire				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this ____ day of _____, 2017.

Jackie Kennefick, Town Clerk

(SEAL)

Exhibit A

3.04.020 Definitions

For the purpose of this Chapter, the following words and phrases as used in this chapter shall have the following meaning:

- A. **“Auction”** means any sale where tangible personal property is sold by an auctioneer who is either the agent for the owner of such property or is in fact the owner thereof.
- B. **“Automotive Vehicle”** means any vehicle or device in, upon, or by which any person or property is or may be transported or drawn upon a public highway, or any device used or designed for aviation or flight in the air. Automotive Vehicle includes, but is not limited to, motor vehicles, trailers, semi-trailers, or mobile homes. Automotive Vehicle shall not include devices moved by human power or used exclusively upon stationary rails or tracks.
- C. **“Business”** means all activities engaged in or caused to be engaged in with the object of gain, benefit, or advantage, direct or indirect.
- D. **“Candy”** means a preparation of sugar, honey, or other natural or artificial sweeteners in combination with chocolate, fruit, nuts, or other ingredients or flavorings in the form of bars, drops, or pieces. Candy does not include any preparation containing flour, products that require refrigeration or marijuana infused products.
- E. **“Carrier Access Services”** means the services furnished by a local exchange company to its customers who provide telecommunications services which allow them to provide such telecommunications services.
- F. **“Charitable Organization”** means any entity which: (1) has been certified as a nonprofit organization under Section 501(c)(3) of the Internal Revenue Code, and (2) is an organization which exclusively, and in a manner consistent with existing laws and for the benefit of an indefinite number of persons or animals, freely and voluntarily ministers to the physical, mental, or spiritual needs of persons or animals, and thereby lessens the burden of government.
- G. **“Town”** or **“Town”** means the Town of Mountain Village, Colorado.
- H. **“Coins”** means monetized bullion or other forms of money manufactured from gold, silver, platinum, palladium or other such metals now, in the future or heretofore designated as a medium of exchange under the laws of this State, the United States or any foreign nation.
- I. **“Coin Operated Device”** means any device operated by coins or currency or any substitute therefor.

- J. “Collection Costs”** shall include, but is not limited to, all costs of audit, assessment, bank fees, hearings, execution, lien filing, distraint, litigation, locksmith fees, auction fees and costs, prosecution and attorney fees.
- K. “Commercial Packaging Materials”** means containers, labels, and/or cases, that become part of the finished product to the purchaser, used by or sold to a person engaged in manufacturing, compounding, wholesaling, jobbing, retailing, packaging, distributing or bottling for sale, profit or use, and is not returnable to said person for reuse. Commercial Packaging Materials does not include Commercial Shipping Materials.
- L. “Commercial Shipping Materials”** means materials that do not become part of the finished product to the purchaser which are used exclusively in the shipping process. Commercial Shipping Materials include but are not limited to containers, labels, pallets, banding material and fasteners, shipping cases, shrink wrap, bubble wrap or other forms of binding, padding or protection.
- M. “Community Organization”** means a nonprofit entity organized and operated exclusively for the promotion of social welfare, primarily engaged in promoting the common good and general welfare of the community, so long as: (1) No part of the net earnings of which inures to the benefit of any private shareholder or individual; (2) No substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation; and (3) Which does not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of any candidate for public office.
- N. “Construction Equipment”** means any equipment, including mobile machinery and mobile equipment, which is used to erect, install, alter, demolish, repair, remodel, or otherwise make improvements to any real property, building, structure or infrastructure.
- O. “Construction Materials”** means tangible personal property which, when combined with other tangible personal property, loses its identity to become an integral and inseparable part of a structure or project including public and private improvements. Construction Materials include, but are not limited to, such things as: asphalt, bricks, builders' hardware, caulking material, cement, concrete, conduit, electric wiring and connections, fireplace inserts, electrical heating and cooling equipment, flooring, glass, gravel, insulation, lath, lead, lime, lumber, macadam, millwork, mortar, oil, paint, piping, pipe valves and pipe fittings, plaster, plumbing fixtures, putty, reinforcing mesh, road base, roofing, sand, sanitary sewer pipe, sheet metal, site lighting, steel, stone, stucco, tile, trees, shrubs and other landscaping materials, wall board, wall coping, wallpaper, weather stripping, wire netting and screen, water mains and meters, and wood preserver. The above materials, when used for forms, or other items which do not remain as an integral and inseparable part of completed structure or project are not construction materials.
- P. “Consumer”** means any person in the Town who purchases, uses, stores, distributes or otherwise consumes tangible personal property or taxable services, purchased from sources inside or outside the Town.

- Q. “Contract Auditor”** means a duly authorized agent designated by the taxing authority and qualified to conduct tax audits on behalf of and pursuant to an agreement with the municipality.
- R. “Contractor”** means any person who shall build, construct, reconstruct, alter, expand, modify, or improve any building, dwelling, structure, infrastructure, or other improvement to real property for another party pursuant to an agreement. For purposes of this definition, Contractor also includes subcontractor.
- S. “Cover Charge”** means a charge paid to a club or similar entertainment establishment which may, or may not, entitle the patron paying such charge to receive tangible personal property, such as food and/or beverages.
- T. “Data Processing Equipment”** means any equipment or system of equipment used in the storage, manipulation, management, display, reception or transmission of information.
- U. “Digital Product”** means an electronic product including, but not limited to: (1) “digital images” which means works that include, but are not limited to, the following that are generally recognized in the ordinary and usual sense as “photographs,” “logos,” “cartoons,” or “drawings.” (2) “digital audio-visual works” which means a series of related images which, when shown in succession, impart an impression of motion, together with accompanying sounds, if any, (3) “digital audio works” which means works that result from the fixation of a series of musical, spoken, or other sounds, including ringtones. For purposes of the definition of “digital audio works”, “ringtones” means digitized sound files that are downloaded onto a device and that may be used to alert the customer with respect to a communication, and (4) “digital books” which means works that are generally recognized in the ordinary and usual sense as “books”.
- V. “Distribution”** means the act of distributing any article of tangible personal property for use or consumption, which may include, but not be limited to, the distribution of advertising gifts, shoppers guides, catalogs, directories, or other property given as prizes, premiums, or for goodwill or in conjunction with the sales of other commodities or services.
- W. “Dual Residency”** means those situations including, but not limited to, where a person maintains a residence, place of business or business presence, both within and outside the Town. A person shall be deemed to have established a legitimate residence, place of business or business presence outside of the Town for purposes of dual residency if the person has a physical structure owned, leased or rented by such person which is designated by street number or road location outside of the Town, has within it a telephone or telephones in the name of such person and conducts business operations on a regular basis at such location in a manner that includes the type of business activities for which the business (person), as defined in this Code, is organized.

- X. “Dwelling Unit”** means a building or any portion of a building designed for occupancy as complete, independent living quarters for one (1) or more persons, having direct access from the outside of the building or through a common hall and having living, sleeping, kitchen and sanitary facilities for the exclusive use of the occupants.
- Y. “Engaged in Business in the Town”** means performing or providing services or selling, leasing, renting, delivering or installing tangible personal property for storage, use or consumption, within the Town. Engaged in Business in the Town includes, but is not limited to, any one of the following activities by a person: (1) Directly, indirectly, or by a subsidiary maintains a building, store, office, salesroom, warehouse, or other place of business within the taxing jurisdiction; (2) Sends one or more employees, agents or commissioned sales persons into the taxing jurisdiction to solicit business or to install, assemble, repair, service, or assist in the use of its products, or for demonstration or other reasons; (3) Maintains one or more employees, agents or commissioned sales persons on duty at a location within the taxing jurisdiction; (4) Owns, leases, rents or otherwise exercises control over real or personal property within the taxing jurisdiction; or (5) Makes more than one delivery into the taxing jurisdiction within a twelve month period by any means other than a common carrier.
- Z. “Factory Built Housing”** means a manufactured home or modular home.
- AA. “Finance Director”** means the Finance Director of the Town of Mountain Village or such other person designated by the municipality; Finance Director shall also include such person's designee.
- BB. “Food For Home Consumption”** means food for domestic home consumption as defined in 7 U.S.C. sec. 2012 (k) (2014), as amended, for purposes of the supplemental nutrition assistance program, or any successor program, as defined in 7 U.S.C. sec. 2012 (t), as amended; except that "food" does not include carbonated water marketed in containers; chewing gum; seeds and plants to grow foods; prepared salads and salad bars; packaged and unpackaged cold sandwiches; deli trays; and hot or cold beverages served in unsealed containers or cups that are vended by or through machines or non-coin-operated coin-collecting food and snack devices on behalf of a vendor.
- CC. “Garage Sales”** means sales of tangible personal property, except automotive vehicles, occurring at the residence of the seller, where the property to be sold was originally purchased for use by members of the household where such sale is being conducted. The term includes, but is not limited to, yard sales, estate sales, and block sales.
- DD. “Gross Sales”** means the total amount received in money, credit, property or other consideration valued in money for all sales, leases, or rentals of tangible personal property or services.
- EE. “Internet Access Services”** means services that provide or enable computer access by multiple users to the Internet, but shall not include that portion of packaged or bundled

services providing phone or television cable services when the package or bundle includes the sale of Internet Access Services.

- FF. “Internet Subscription Service”** means software programs, systems, data and applications available online through rental, lease or subscription, that provide information and services including, but not limited to, data linking, data research, data analysis, data filtering or record compiling.
- GG. “License”** means a Town of Mountain Village business license.
- HH. “Linen Services”** means services involving the provision and cleaning of linens, including but not limited to rags, uniforms, coveralls and diapers.
- II. “Machinery”** means any apparatus consisting of interrelated parts used to produce an article of tangible personal property. The term includes both the basic unit and any adjunct or attachment necessary for the basic unit to accomplish its intended function.
- JJ. “Manufactured Home”** means any preconstructed building unit or combination of preconstructed building units, without motive power, where such unit or units are manufactured in a factory or at a location other than the residential site of the completed home, which is designed and commonly used for occupancy by persons for residential purposes, in either temporary or permanent locations, and which unit or units are not licensed as a vehicle.
- KK. “Manufacturing”** means the operation or performance of an integrated series of operations which places a product, article, substance, commodity, or other tangible personal property in a form, composition or character different from that in which it was acquired whether for sale or for use by a manufacturer. The change in form, composition or character must result in a different product having a distinctive name, character or use from the raw or prepared materials.
- LL. “Medical Marijuana”** means marijuana acquired, possessed, cultivated, manufactured, delivered, transported, supplied, sold, or dispensed to a person who qualifies as a patient with a debilitating medical condition(s) under Article XVIII, Section 14, of the Colorado Constitution, and which person holds a valid “registry identification card” issued by the State of Colorado pursuant to Colorado Constitution, Article XVIII, Section 14.
- MM. “Mobile Machinery and Self-Propelled Construction Equipment”** means those vehicles, self-propelled or otherwise, which are not designed primarily for the transportation of persons or cargo over the public highways, and those motor vehicles which may have originally been designed for the transportation of persons or cargo over the public highways, and those motor vehicles which may have originally been designed for the transportation of persons or cargo but which have been redesigned or modified by the mounting thereon of special equipment or machinery, and which may be only incidentally operated or moved over the public highways. This definition includes but is

not limited to wheeled vehicles commonly used in the construction, maintenance, and repair of roadways, the drilling of wells, and the digging of ditches.

- NN. “Modular Home”** means any structure that consists of multiple sections fabricated, formed or assembled in manufacturing facilities for installation and assembly at the building site, and is constructed to the building codes adopted by the State Division of Housing, created in Section 24-32-706, C.R.S., and is designed to be installed on a permanent foundation.
- OO. “Motor Fuel”** means gasoline, casing head or natural gasoline, benzol, benzene and naphtha, gasohol and any other liquid prepared, advertised, offered for sale, sold for use or used or commercially usable in internal combustion engines for the generation of power for the propulsion of motor vehicles upon the public highways. The term does not include fuel used for the propulsion or drawing of aircraft or railroad cars or railroad locomotives.
- PP. “Newspaper”** means a publication, printed on newsprint, intended for general circulation, and published regularly at short intervals, containing information and editorials on current events and news of general interest. The term Newspaper does not include: magazines, trade publications or journals, credit bulletins, advertising inserts, circulars, directories, maps, racing programs, reprints, newspaper clipping and mailing services or listings, publications that include an updating or revision service, or books or pocket editions of books.
- QQ. “Online Garage Sales”** means sales of tangible personal property, except automotive vehicles, occurring online, where the property to be sold was originally purchased for use by the seller or members of the seller’s household.
- RR. “Parent”** means a parent of a student.
- SS. “Person”** means any individual, firm, partnership, joint venture, corporation, limited liability company, estate or trust, receiver, trustee, assignee, lessee or any person acting in a fiduciary or representative capacity, whether appointed by court or otherwise, or any group or combination acting as a unit.
- TT. “Photovoltaic System”** means a power system designed to supply usable solar power by means of photovoltaics, a method of converting solar energy into direct current electricity using semiconducting materials that create voltage or electric current in a material upon exposure to light. It consists of an arrangement of several components, including solar panels to absorb and convert sunlight into electricity, a solar inverter to change the electric current from DC to AC, as well as mounting, cabling, metering systems and other electrical accessories to set up a working system.
- UU. “Precious Metal Bullion”** means any precious metal, including but not limited to, gold, silver, platinum, palladium, that has been put through a process of refining and is in such a state or condition that its value depends upon its precious metal content and not its form.

VV. “Prepress Preparation Material” means all materials used by those in the printing industry including, but not limited to, airbrush color photos, color keys, dies, engravings, light-sensitive film, light-sensitive paper, masking materials, Mylar, plates, proofing materials, tape, transparencies, and veloxes, which are used by printers in the preparation of customer specific layouts or in plates used to fill customers' printing orders, which are eventually sold to a customer, either in their original purchase form or in an altered form, and for which a sales or use tax is demonstrably collected from the printer's customer, if applicable, either separately from the printed materials or as part of the inclusive price therefor. Materials sold to a printer which are used by the printer for the printer's own purposes, and are not sold, either directly or in an altered form, to a customer, are not included within this definition.

WW. “Preprinted Newspaper Supplements” shall mean inserts, attachments or supplements circulated in newspapers that: (1) are primarily devoted to advertising; and (2) the distribution, insertion, or attachment of which is commonly paid for by the advertiser.

XX. “Prescription Drugs for Animals” means a drug which, prior to being dispensed or delivered, is required by the federal Food, Drug, and Cosmetic Act, 21 U.S.C. Sect. 301, et. seq., as amended, to state at a minimum the symbol “Rx Only”, and is dispensed in accordance with any order in writing, dated and signed by a licensed veterinarian specifying the animal for which the medicine or drug is offered and directions, if any, to be placed on the label.

YY. “Prescription Drugs for Humans” means a drug which, prior to being dispensed or delivered, is required by the federal Food, Drug, and Cosmetic Act, 21 U.S.C. Sect. 301, et. seq., as amended, to state at a minimum the symbol “Rx Only”, and is dispensed in accordance with any written or electronic order dated and signed by a licensed practitioner of the healing arts, or given orally by a practitioner and immediately reduced to writing by the pharmacist, assistant pharmacist, or pharmacy intern, specifying the name and any required information of the patient for whom the medicine, drug or poison is offered and directions, if any, to be placed on the label.

ZZ. “Price” or “Purchase Price” means the aggregate value measured in currency paid or delivered or promised to be paid or delivered in consummation of a sale, without any discount from the price on account of the cost of materials used, labor or service cost, and exclusive of any direct tax imposed by the federal government or by this article, and, in the case of all retail sales involving the exchange of property, also exclusive of the fair market value of the property exchanged at the same time and place of the exchange, if: (1) Such exchanged property is to be sold thereafter in the usual course of the retailer's business, or (2) Such exchanged property is a vehicle and is exchanged for another vehicle and both vehicles are subject to licensing, registration, or certification under the laws of this state, including, but not limited to, vehicles operating upon public highways, off-highway recreation vehicles, watercraft, and aircraft. Any money or other consideration paid over and above the value of the exchanged property is subject to tax.

Price or Purchase Price includes:

- (1) The amount of money received or due in cash and credits.
- (2) Property at fair market value taken in exchange but not for resale in the usual course of the retailer's business.
- (3) Any consideration valued in money, whereby the manufacturer or someone else reimburses the retailer for part of the purchase price and other media of exchange.
- (4) The total price charged on credit sales including finance charges which are not separately stated at the time of sale. An amount charged as interest on the unpaid balance of the purchase price is not part of the purchase price unless the amount added to the purchase price is included in the principal amount of a promissory note; except the interest or carrying charge set out separately from the unpaid balance of the purchase price on the face of the note is not part of the purchase price. An amount charged for insurance on the property sold and separately stated at the time of sale is not part of the purchase price.
- (5) Installation, applying, remodeling or repairing the property, delivery and wheeling-in charges included in the purchase price and not separately stated.
- (6) Transportation and other charges to effect delivery of tangible personal property to the purchaser.
- (7) Indirect federal manufacturers' excise taxes, such as taxes on automobiles, tires and floor stock.
- (8) The gross purchase price of articles sold after manufacturing or after having been made to order, including the gross value of all the materials used, labor and service performed and the profit thereon.

Price or Purchase Price shall not include:

- (1) Any sales or use tax imposed by the State of Colorado or by any political subdivision thereof.
- (2) The fair market value of property exchanged if such property is to be sold thereafter in the retailers' usual course of business. This is not limited to exchanges in Colorado. Out of state trade-ins are an allowable adjustment to the purchase price.
- (3) Discounts from the original price if such discount and the corresponding decrease in sales tax due is actually passed on to the purchaser, and the seller is not reimbursed for the discount by the manufacturer or someone else. An anticipated discount to be allowed for payment on or before a given date is not an allowable adjustment to the price in reporting gross sales.

AAA. "Private Communications Services" means telecommunications services furnished to a subscriber, which entitles the subscriber to exclusive or priority use of any communication channel or groups of channels, or to the exclusive or priority use of any interstate inter-communications system for the subscriber's stations.

BBB. "Prosthetic Devices for Animals" means any artificial limb, part, device or appliance for animal use which replaces a body part or aids or replaces a bodily function; is designed, manufactured, altered or adjusted to fit a particular patient; and is prescribed by a licensed veterinarian. Prosthetic devices include, but are not limited to, prescribed auditory, ophthalmic or ocular, cardiac, dental, or orthopedic devices or appliances, and oxygen concentrators with related accessories.

CCC. “Prosthetic Devices for Humans” means any artificial limb, part, device or appliance for human use which replaces a body part or aids or replaces a bodily function; is designed, manufactured, altered or adjusted to fit a particular patient; and is prescribed by a licensed practitioner of the healing arts. Prosthetic devices include, but are not limited to, prescribed auditory, ophthalmic or ocular, cardiac, dental, or orthopedic devices or appliances, and oxygen concentrators with related accessories.

DDD. “Purchase” or “Sale” means the acquisition for any consideration by any person of tangible personal property, other taxable products or taxable services that are purchased, leased, rented, or sold. These terms include capital leases, installment and credit sales, and property and services acquired by:

- (1) Transfer, either conditionally or absolutely, of title or possession or both to tangible personal property, other taxable products, or taxable services;
- (2) A lease, lease-purchase agreement, rental or grant of a license, including royalty agreements, to use tangible personal property, other taxable products, or taxable services. The utilization of coin operated devices, except coin-operated telephones, which do not vend articles of tangible personal property shall be considered short term rentals of tangible personal property.;
- (3) Performance of taxable services; or
- (4) Barter or exchange for other tangible personal property, other taxable products, or services.

The terms Purchase and Sale do not include:

- (1) A division of partnership assets among the partners according to their interests in the partnership;
- (2) The transfer of assets of shareholders in the formation or dissolution of professional corporations, if no consideration including, but not limited to, the assumption of a liability is paid for the transfer of assets;
- (3) The dissolution and the pro rata distribution of the corporation's assets to its stockholders, if no consideration including, but not limited to, the assumption of a liability is paid for the transfer of assets;
- (4) A transfer of a partnership or limited liability company interest;
- (5) The transfer of assets to a commencing or existing partnership or limited liability company, if no consideration including, but not limited to, the assumption of a liability is paid for the transfer of assets;
- (6) The repossession of personal property by a chattel mortgage holder or foreclosure by a lienholder;
- (7) The transfer of assets from a parent company to a subsidiary company or companies which are owned at least eighty percent by the parent company, which transfer is solely in exchange for stock or securities of the subsidiary company;
- (8) The transfer of assets from a subsidiary company or companies which are owned at least eighty percent by the parent company to a parent company or to another subsidiary which is owned at least eighty percent by the parent company, which

transfer is solely in exchange for stock or securities of the parent corporation or the subsidiary which received the assets;

- (9) The transfer of assets between parent and closely held subsidiary companies, or between subsidiary companies closely held by the same parent company, or between companies which are owned by the same shareholders in identical percentage of stock ownership amounts, computed on a share-by-share basis, when a tax imposed by this article was paid by the transferor company at the time it acquired such assets, except to the extent that there is an increase in the fair market value of such assets resulting from the manufacturing, fabricating, or physical changing of the assets by the transferor company. To such an extent any transfer referred to in this paragraph (11) shall constitute a sale. For the purposes of this paragraph (11), a closely held subsidiary corporation is one in which the parent company owns stock possessing or membership interest at least eighty percent of the total combined voting power of all classes of stock entitled to vote and owns at least eighty percent of the total number of shares of all other classes of stock.

EEE. “Recreation Services” means all services relating to athletic or entertainment participation events and/or activities including but not limited to pool, golf, billiards, skating, tennis, bowling, health/athletic club memberships, coin operated amusement devices, video games and video club memberships.

FFF. “Renewable Energy” means any energy resource that is naturally regenerated over a short time scale and derived directly from the sun (such as thermal, photochemical, and photoelectric), indirectly from the sun (such as wind, hydropower, and photosynthetic energy stored in biomass), or from other natural movements and mechanisms of the environment (such as geothermal and tidal energy). Renewable Energy does not include energy resources derived from fossil fuels, waste products from fossil sources, or waste products from inorganic sources.

GGG. “Resident” means a person who resides or maintains one or more places of business within the Town, regardless of whether that person also resides or maintains a place of business outside of the Town.

HHH. “Retail Sales” means all sales except wholesale sales.

III. “Retailer” means any person selling, leasing, renting, or granting a license to use tangible personal property or services at retail. Retailer shall include, but is not limited to, any: (1) Auctioneer; (2) Salesperson, representative, peddler or canvasser, who makes sales as a direct or indirect agent of or obtains such property or services sold from a dealer, distributor, supervisor or employer; (3) Charitable organization or governmental entity which makes sales of tangible personal property to the public, notwithstanding the fact that the merchandise sold may have been acquired by gift or donation or that the proceeds are to be used for charitable or governmental purposes; (4) Retailer-Contractor, when acting in the capacity of a seller of building supplies, construction materials, and other tangible personal property.

JJJ. “Retailer-Contractor” means a contractor who is also a retailer of building supplies, construction materials, or other tangible personal property, and purchases, manufactures, or fabricates such property for sale (which may include installation), repair work, time and materials jobs, and/or lump sum contracts.

KKK. “Return” means any form prescribed by the Town/town administration for computing and reporting a total tax liability.

LLL. “Sale that Benefits a Colorado School” means a sale of a commodity or service from which all proceeds of the sale, less only the actual cost of the commodity or service to a person or entity as described in this Code, are donated to a school or a school-approved student organization.

MMM. “Sales Tax” means the tax that is collected or required to be collected and remitted by a retailer on sales taxed under the Town of Mountain Village Municipal Code.

NNN. “School” means a public or nonpublic school for students in kindergarten through 12th grade or any portion thereof.

OOO. “Security System Services” means electronic alarm and/or monitoring services. Such term does not include non-electronic security services such as consulting or human or guard dog patrol services.

PPP. “Soft Drink” means a nonalcoholic beverage that contains natural or artificial sweeteners. “Soft drink” does not include beverages that contain milk or milk products, soy, rice, or similar milk substitutes, or greater than fifty percent of vegetable or fruit juice by volume.

QQQ. “Software Program” means a sequence of instructions that can be measured, interpreted and executed by an electronic device (e.g. a computer, tablets, smart phones) regardless of the means by which it is accessed or the medium of conveyance. Software program includes: (1) Custom software program, which is a software program prepared to the special order or specifications of a single customer; (2) Pre-written software program, which is a software program prepared for sale or license to multiple users, and not to the special order or specifications of a single customer. Pre-written software is commonly referred to as “canned,” “off-the-shelf (“COTS”),” “mass produced” or “standardized;” (3) Modified software, which means pre-written software that is altered or enhanced by someone other than the purchaser to create a program for a particular user; and (4) The generic term “software,” “software application,” as well as “updates,” “upgrades,” “patches,” “user exits,” and any items which add or extend functionality to existing software programs.

RRR. “Software as a Service” means software that is rented, leased or subscribed to from a provider and used at the consumer’s location, including but not limited to applications, systems or programs.

SSS. “Software License Fee” means a fee charged for the right to use, access, or maintain software programs.

TTT. “Software Maintenance Agreement” means an agreement, typically with a software provider, that may include (1) provisions to maintain the right to use the software; (2) provisions for software upgrades including code updates, version updates, code fix modifications, enhancements, and added or new functional capabilities loaded into existing software, or (3) technical support

UUU. “Solar Thermal Systems” means a system whose primary purpose is to use energy from the sun to produce heat or cold for: (1) Heating or cooling a residential or commercial building; (2) Heating or cooling water; or (3) Any industrial, commercial, or manufacturing process.

VVV. “Sound System Services” means the provision of broadcast or pre-recorded audio programming to a building or portion thereof. Such term does not include installation of sound systems where the entire system becomes the property of the building owner or the sound system service is for presentation of live performances.

WWW. “Special Fuel” means kerosene oil, kerosene distillate, diesel fuel, all liquefied petroleum gases, and all combustible gases and liquids for use in the generation of power for propulsion of motor vehicles upon the public highways. The term does not include fuel used for the propulsion or drawing of aircraft, railroad cars or railroad locomotives.

XXX. “Storage” means any keeping or retention of, or exercise dominion or control over, or possession of, for any length of time, tangible personal property not while in transit but on a stand still basis for future use when leased, rented or purchased at retail from sources either within or without the Town from any person or vendor.

YYY. “Student” means any person enrolled in a school.

ZZZ. “Tangible Personal Property” means personal property that can be one or more of the following: seen, weighed, measured, felt, touched, stored, transported, exchanged, or that is in any other manner perceptible to the senses.

AAAA. “Tax” means the use tax due from a consumer or the sales tax due from a retailer or the sum of both due from a retailer who also consumes.

BBBB. “Tax Deficiency” or “Deficiency” means any amount of tax, penalty, interest, or other fee that is not reported and/or not paid on or before the date that any return or payment of the tax is required under the terms of this Code.

CCCC. “Taxable Sales” means gross sales less any exemptions and deductions specified in this Town of Mountain Village Municipal Code.

- DDDD.** “**Taxable Services**” means services subject to tax pursuant to this Town of Mountain Village Municipal Code.
- EEEE.** “**Taxpayer**” means any person obligated to collect and/or pay tax under the terms of this Town of Mountain Village Municipal Code.
- FFFF.** “**Telecommunications Service**” means the service of which the object is the transmission of any two-way interactive electronic or electromagnetic communications including but not limited to voice, image, data and any other information, by the use of any means but not limited to wire, cable, fiber optical cable, microwave, radio wave, Voice over Internet Protocol (VoIP), or any combinations of such media, including any form of mobile two-way communication.
- GGGG.** “**Television & Entertainment Services**” means audio or visual content, that can be transmitted electronically by any means, for which a charge is imposed.
- HHHH.** “**Therapeutic Device**” means devices, appliances, or related accessories that correct or treat a human physical disability or surgically created abnormality.
- IIII.** “**Toll Free Telecommunications Service**” means a Telecommunications Service that allows a caller to dial a number without incurring an additional charge for the call.
- JJJJ.** “**Total Tax Liability**” means the total of all tax, penalties and/or interest owed by a taxpayer and shall include sales tax collected in excess of such tax computed on total sales.
- KKKK.** “**Transient / Temporary Sale**” means a sale by any person who engages in a temporary business of selling and delivering goods within the Town for a period of no more than seven consecutive days.
- LLLL.** “**Transient / Temporary Vendor**” means any person who engages in the business of Transient / Temporary Sales.
- MMMM.** “**Wholesale Sales**” means a sale by wholesalers to retailers, jobbers, dealers, or other wholesalers for resale and does not include a sale by Wholesalers to users or consumers not for resale; latter types of sales shall be deemed to be Retail Sales and shall be subject to the provisions of this chapter.
- NNNN.** “**Wholesaler**” means any person doing an organized wholesale or jobbing business and selling to Retailers, jobbers, dealers, or other Wholesalers, for the purpose of resale, and not for storage, use, consumption, or distribution.



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 10

TO: Town Council
FROM: Michelle Haynes, Planning and Development Services Director
FOR: Meeting of October 19, 2017
DATE: October 10, 2017
RE: Town Hall Subarea Updates

UPDATE

The Town Hall Subarea Committee (committee) reconvened on October 2, 2018 to discuss the area development plans within the Town Hall Subarea as defined in the amended Comprehensive Plan as of June of 2017. The Phase 2 planning and associated projects are anticipated to begin in 2018 and will span a number of years. The committee's discussion focused on: (1) defining a process for moving forward, and (2) initial thoughts on priority areas. Below is a brief summary of discussion points that the committee will further deliberate.

Process

- Town of Mountain Village to appoint committee replacement for Cath Jett.
- Reach consensus on list of key factors when considering and developing priority schedule for development areas, including but not limited to:
 - Community benefit
 - Anticipated time of construction
 - Estimated cost
 - Financing
 - Sequencing / phasing

Development Areas and Projects

Items discussed in the preliminary meeting (not in any particular order).

VCA Expansion

- Survey of existing conditions on the property, utility locates, wetlands. – in process
- Pro forma to understand anticipated unit mixes, revenues and construction costs.
- Hire an owner's representative, architect or design build team to begin planning development approvals tracking with anticipated construction costs.
- Negotiate cost sharing and determine financial package to construct with interested parties that may include:
 - TSG
 - TMVOA
 - State or Federal Funding
 - Private partnerships
 - Bond
 - Loan

Childcare Facility:

Survey of the property including utility locates, topography and wetlands for a basis of future development in 2018 could occur. Conceptual plans that are more detailed could also be perfected in 2018.

Bus Shelter and tunnel beneath the road

Possibility of constructing the tunnel and bus shelter in 2018. Engineering, development, easement agreements and an estimated cost to construct could occur in 2018.

Parking Structure and Bridge

The committee agreed expansion of the parking structure is important, but determined to wait and see the resulting parking needs at VCA (if any) and/or the childcare facility prior to moving forward with this portion of the subarea plan.

Park

Some improvements could occur in 2018.

Road Realignment and Engineering

Understand engineering and construction cost estimates in 2018.

PROPOSED MOTION

Staff recommends appointing a Town Council member to the committee to complete the group.

The Town Hall Subarea Committee will further discuss processes and develop a Memorandum of Understanding (and bylaws if required) to be finalized and brought to Town Council at the next meeting on November 16, 2018.

/mbh



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 11

TO: Town Council
FROM: Michelle Haynes, Planning and Development Services Director
FOR: Meeting of October 19, 2017
DATE: October 10, 2017
RE: Village Center Improvements (Work) Plan 2018

UPDATE

The Town Hall Subarea Committee (committee) reconvened on October 2, 2018 to discuss the area development plans within the Town Hall Subarea as defined in the amended Comprehensive Plan as of June of 2017. The committee also generally discussed the Village Center Improvements Plan which has not commenced nor has the scope of work been perfected for 2018. The subcommittee discussed a broad range of concepts and ideas regarding the Village Center Improvements Plan. In order to move forward, the scope must be reduced and the intent clarified.

The Telluride Mountain Village Owners Association (TMVOA), Telluride Ski & Golf (TSG) and Town Council have not yet reached a single vision on the matter. The Village Center primary discussion points were the following:

- Vibrancy & Activation
- Infrastructure
- Undeveloped Parcels

Vibrancy & Activation

As the Planning Director, I understood the Village Center planning in 2018 is to be focused on activation and vibrancy. Plaza areas would be reprogrammed, landscaping and site improvements conceptualized to achieve greater use, pedestrianization, maintenance and enjoyment. The Town budget is consistent with this vision.

Infrastructure Analysis

As an outgrowth of the Comprehensive Plan discussion, the group generally talked about the existing infrastructure and planning for a more vibrant center (Core) and built-out of the Village Center. Do we have adequate roadways, parking, pick up and deliveries, pedestrian pathways and trail integration. Consideration of a professional infrastructure analysis was discussed.

Undeveloped Parcels

The committee had general discussions about undeveloped parcels and anticipated build out in the Village Center as it relates to the Comprehensive Plan.

Conclusion

Staff is unsure what direction Town Council wants to support in scope and financially and is soliciting feedback. This may require a work-session with the stakeholders.

/mbh



Telluride Conference Center Annual Review

**Town Council Meeting
10/19/17**

Telluride Ski & Golf

www.tellurideconference.com

TCC Quarterly Reports Revenue Summary 1Q2016 - 3Q2017															
	# of Events	Attendees			Food	Bev	Liquor	Equip	Labor	Room	Other	Subtotal	Service Charge	Total Revenue	Tax
10/01/2016 - 12/31/2016															
Totals	11	2,673			\$ 2,056	\$ -	\$ 17,753	\$ 8,200	\$ 2,775	\$ 3,400	\$ -	\$ 34,184	\$ 66	\$ 34,250	\$ 2,066
1/01/2017 - 3/31/2017															
Totals	29	7,255			\$ 17,075	\$ 270	\$ 87,567	\$ 1,366	\$ 1,365	\$ 28,900	\$ 1,755	\$ 138,298	\$ 5,341	\$ 143,639	\$ 9,958
4/01/2017 - 6/01/2017															
Totals	26	11,655			\$ 5,300	\$ 240	\$ 13,054	\$ 100	\$ -	\$ 23,500	\$ -	\$ 42,194	\$ 1,241	\$ 43,435	\$ 2,120
7/01/2017 - 9/30/2017															
Totals	28	3,989			\$ 55,448	\$ 5,439	\$ 11,018	\$ 6,180	\$ 5,000	\$ 38,500	\$ 1,850	\$ 123,435	\$ 15,100	\$ 138,535	\$ 10,477
PRECEDING 12 MONTH TOTALS															
	94	25,572			\$79,879	\$5,949	\$129,392	\$15,846	\$9,140	\$94,300	\$3,605	\$338,110	\$21,748	\$359,859	\$24,622

TCC Survey Reports Summary 1Q2016 - 3Q2017					
Name of Event	Extremely Satisfied	Very Satisfied	Satisfied	Dissatisfied	Strongly Dissatisfied
Telluride AIDS Benefit	40	1	1		
by Sutton	35	3	5		
Chamber Music Festival	53	2			

TCC Maintenance Summary 1Q2016 - 3Q2017
Ongoing Roof Leaks have been an issue but Franz Klammer Engineering has done a great job of tracking down sources and repairing minor damage.
HVAC Online Control System (LONG Technologies) is being refined for optimal use and connectivity.

* (N/A) indications not included in Summary

TCC Overview 1Q2016 - 3Q2017

Social Business: The preceding 12-month period consisted of winter ski groups ClubRED concerts (~8 / season) and legacy events (i.e., TAB, MountainFilm, Telluride Film Festival)

Association / Group Business: The preceding 12-month period consisted of Self Storage Association (SSA), CASTA, YPO, and APA

TSG has created a business development group with our organization in lieu of a dedicated conference sales director whose charge is to bring large groups to Mountain Village

TSG is expending in excess of \$600,000 annually on this business development function plus an additional \$250,000 annually on staff to service these groups when they are in Mountain Village. The majority of these high end groups are lodging in non-TSG properties (Madeline, Lumiere, etc.).

TMVOA is providing approximately \$100,000 of support this year for this business development activity and in the first year of activity this business development group has generated approximately \$2mm of bookings (for 2017/2018/2019).

TSG is absorbing the \$350,000 operating loss for the conference center to ensure activity and revenues for the Mountain Village hospitality and business community

TSG would appreciate the Towns continued \$100,000 support to maximize the large group activity we can bring to Mountain Village and the Telluride Conference Center.

TCC Quarterly Report (Revenue Estimates / Actuals)

10/01/2016 - 12/31/2016

ClubRED (Stalk-It)	1	Concert	400	\$ 10	12/22/2016			\$ 3,748				\$ 3,748		\$ 3,748	\$ 390			
Subtotal			400					\$ 3,748	\$ -	\$ -	\$ -	\$ -	\$ 3,748	\$ -	\$ 3,748	\$ 390		
TMV Decorating	1	Room Rent	8	\$ 338	11/08/16 - 11/12/16					\$ 2,700		\$ 2,700		\$ 2,700				
Deposition	1	Room Rent	5	\$ 80	12/16/2016					\$ 400		\$ 400		\$ 400				
Shugars HOA Meeting	1	Room Rent	10	\$ 37	12/16/2016					\$ 300		\$ 300	\$ 66	\$ 366				
Subtotal			23					\$ -	\$ -	\$ -	\$ -	\$ 3,400	\$ -	\$ 3,400	\$ 66	\$ 3,466	\$ -	
Mountain Munchkins	1	Social	120	\$ 4	11/18/2016			\$ 396				\$ 396		\$ 396	\$ 42			
Movie (Fourth Phase)	1	Social	100	\$ 5	12/2/2016			\$ 494				\$ 494		\$ 494	\$ 51			
Booth School	1	Social	500	\$ 39	12/12/2016			\$ 7,772	\$ 8,200	\$ 2,775		\$ 18,747		\$ 18,747	\$ 808			
Holiday Prelude	1	Social	800	\$ 1	12/17/2016	\$ 244		\$ 201				\$ 445		\$ 445	\$ 46			
Gondola Party	1	Social	600	\$ 11	12/20/2016	\$ 1,812		\$ 4,024				\$ 5,836		\$ 5,836	\$ 607			
TSG Members Party (Colvin)	1	Social	130	\$ 9	12/28/2016			\$ 1,118				\$ 1,118		\$ 1,118	\$ 116			
Subtotal			2,250					\$ 2,056	\$ -	\$ 14,005	\$ 8,200	\$ 2,775	\$ -	\$ -	\$ 27,036	\$ -	\$ 27,036	\$ 1,670
Totals	11		2,673					\$ 2,056	\$ -	\$ 17,753	\$ 8,200	\$ 2,775	\$ 3,400	\$ -	\$ 34,184	\$ 66	\$ 34,250	\$ 2,066

NOTES:	

TCC Quarterly Report (Revenue Estimates / Actuals)

1/01/2017 - 3/31/2017

ACTUAL																
Name of Event	# of Events	Segment	Attendees	Revenue / Attendee	Date / Range	Food	Bev	Liquor	Equip	Labor	Room	Other	Subtotal	Service Charge	Total Revenue	Tax
TMVOA Meeting	1	Association	100	\$ 31	1/3/2017	\$ 900		\$ 200	\$ 246	\$ 245	\$ 1,500		\$ 3,091		\$ 3,091	
Self Storage Association	5	Association	225	\$ 110	1/21 - 1/30/17	\$ 16,175	\$ 270	\$ 2,002					\$ 18,447	\$ 4,051	\$ 22,498	\$ 2,340
Subtotal			325			\$ 17,075	\$ 270	\$ 2,202	\$ 246	\$ 245	\$ 1,500	\$ -	\$ 21,538	\$ 4,051	\$ 25,589	\$ 2,340
ClubRED (Motet)	1	Concert	400	\$ 10	1/12/2017			\$ 3,650					\$ 3,650		\$ 3,650	\$ 389
ClubRED (Greene/Osborne)	1	Concert	450	\$ 9	1/13/2017			\$ 3,730					\$ 3,730		\$ 3,730	\$ 397
ClubRED (D. Bernhart)	1	Concert	450	\$ 9	2/4/2017			\$ 3,481					\$ 3,481	\$ -	\$ 3,481	\$ 371
ClubRED (D. Yoakam)	1	Concert	550	\$ 22	2/18/2017			\$ 10,836					\$ 10,836	\$ -	\$ 10,836	\$ 1,154
ClubRED (SCI Night #1)	1	Concert	950	\$ 17	3/11/2017			\$ 15,440					\$ 15,440	\$ -	\$ 15,440	\$ 999
ClubRED (SCI Night #2)	1	Concert	950	\$ 17	3/12/2017			\$ 13,498				\$ 1,392	\$ 14,890	\$ -	\$ 14,890	\$ 865
ClubRED (Karl Densen)	1	Concert	500	\$ 15	3/24/2017			\$ 6,480				\$ 363	\$ 6,843	\$ -	\$ 6,843	\$ 689
Subtotal			4,250			\$ -	\$ -	\$ 57,115	\$ -	\$ -	\$ -	\$ 1,755	\$ 58,870	\$ -	\$ 58,870	\$ 4,864
New Leaf	2	Equip Rental		#DIV/0!	1/25, 2/25/17				\$ 100				\$ 100	\$ 22	\$ 122	
Subtotal			-			\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100	\$ 22	\$ 122	\$ -
Hodges Partners (VC #1)	1	Room Rent	1	\$ 50	2/13/2017				\$ 50				\$ 50		\$ 50	
Hodges Partners (VC #2)	1	Room Rent	1	\$ 50	2/13/2017				\$ 50				\$ 50		\$ 50	
Hodges Partners	1	Room Rent	1	\$ 50	3/28/2017				\$ 50				\$ 50		\$ 50	
Hodges Partners	1	Room Rent	1	\$ 50	3/29/2017				\$ 50				\$ 50		\$ 50	
Hodges Partners	1	Room Rent	1	\$ 50	3/30/2017				\$ 50				\$ 50		\$ 50	
Subtotal			5			\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ -
Alpine Daze	1	Social	500	\$ 8	1/6/2017			\$ 3,483					\$ 3,483		\$ 3,483	\$ 371
Chocolate Lover's Fling	1	Social	400	\$ 30	2/11/2017			\$ 8,877	\$ 220		\$ 1,600		\$ 10,697	\$ 503	\$ 11,199	\$ 987
Telluride AIDS Benefit	3	Social	1,300	\$ 28	03/01, 03/02 & 03/04/17			\$ 10,323	\$ 100	\$ 1,120	\$ 23,800		\$ 35,343	\$ 289	\$ 35,632	\$ 1,129
TASP Auction	1	Social	300	\$ 25	3/10/2017			\$ 4,399	\$ 450		\$ 2,000		\$ 6,849	\$ 477	\$ 7,326	\$ 143
KOTO Movie	1	Social	100	\$ 8	3/18/2017			\$ 703					\$ 703		\$ 703	\$ 75
Mountainfilm Movie	1	Social	75	\$ 7	3/23/2017			\$ 465					\$ 465		\$ 465	\$ 49
Subtotal			2,675			\$ -	\$ -	\$ 28,250	\$ 770	\$ 1,120	\$ 27,400	\$ -	\$ 57,540	\$ 1,269	\$ 58,809	\$ 2,754
Totals	29		7,255			\$ 17,075	\$ 270	\$ 87,567	\$ 1,366	\$ 1,365	\$ 28,900	\$ 1,755	\$ 138,298	\$ 5,341	\$ 143,639	\$ 9,958

NOTES:	

TCC Quarterly Report (Revenue Estimates / Actuals)

4/01/2017 - 6/01/2017

ACTUAL																
Name of Event	# of Events	Segment	Attendees	Revenue / Attendee	Date / Range	Food	Bev	Liquor	Equip	Labor	Room	Other	Subtotal	Service Charge	Total Revenue	Tax
FKL Meeting	1	Association	50	\$ 37	6/7/2017	\$ 1,050	\$ 240		\$ 100				\$ 1,390	\$ 306	\$ 1,696	\$ 178
Subtotal			50			\$ 1,050	\$ 240	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 1,390	\$ 306	\$ 1,696	\$ 178
ClubRED (Langhorne Slim)	1	Concert	400	\$ 6	6/9/2017			\$ 2,242					\$ 2,242		\$ 2,242	\$ 239
Yonder Mountain	1	Concert	950	\$ 9	6/14/2017			\$ 6,939			\$ 1,000		\$ 7,939		\$ 7,939	\$ 738
ClubRED (Rebirth Brass Band)	1	Concert	450	\$ 4	6/30/2017			\$ 1,812					\$ 1,812	\$ -	\$ 1,812	\$ 193
Subtotal			4,750			\$ -	\$ -	\$ 10,993	\$ -	\$ -	\$ 1,000	\$ -	\$ 11,993	\$ -	\$ 11,993	\$ 1,170
Quinceanera Party	1	Social	200	\$ 10	5/13/2017			\$ 1,783					\$ 1,783		\$ 1,783	\$ 190
MountainFilm	15	Social	6,000	\$ 4	5/29/2017						\$ 22,000		\$ 22,000		\$ 22,000	
Graduation Party	1	Social	450	\$ 13	6/8/2017	\$ 4,250							\$ 4,250	\$ 935	\$ 5,185	\$ 552
TSRC Town Talk #1	1	Social	100	\$ 4	6/20/2017			\$ 94			\$ 250		\$ 344		\$ 344	\$ 10
TSRC Town Talk #2	1	Social	100	\$ 5	6/27/2017			\$ 184			\$ 250		\$ 434		\$ 434	\$ 20
Subtotal			6,850			\$ 4,250	\$ -	\$ 2,061	\$ -	\$ -	\$ 22,500	\$ -	\$ 28,811	\$ 935	\$ 29,746	\$ 772
Totals	26		11,655			\$ 5,300	\$ 240	\$ 13,054	\$ 100	\$ -	\$ 23,500	\$ -	\$ 42,194	\$ 1,241	\$ 43,435	\$ 2,120

NOTES:	

TCC Quarterly Report (Revenue Estimates / Actuals)

7/01/2017 - 9/30/2017

ACTUAL																
Name of Event	# of Events	Segment	Attendees	Revenue / Attendee	Date / Range	Food	Bev	Liquor	Equip	Labor	Room	Other	Subtotal	Service Charge	Total Revenue	Tax
CASTA Conference	5	Association	180	\$ 301	09/18 - 09/22/17	\$ 33,368	\$ 2,200	\$ 248	\$ 2,600			\$ 1,850	\$ 40,266	\$ 8,804	\$ 49,070	\$ 5,119
YPO Conference	3	Association	300	\$ 143	09/24 - 09/26/17	\$ 21,720	\$ 2,950		\$ 3,080	\$ 5,000			\$ 32,750	\$ 5,990	\$ 38,740	\$ 4,070
YPO Deal Talk	1	Association	5	\$ 124	9/27/2017	\$ 360	\$ 100						\$ 460	\$ 101	\$ 561	\$ 60
Mountain Tech Symposium	1	Association	85	\$ 16	9/30/2017		\$ 189	\$ 245	\$ 500		\$ 150		\$ 1,084	\$ 205	\$ 1,289	\$ 109
Subtotal			570			\$ 55,448	\$ 5,439	\$ 493	\$ 6,180	\$ 5,000	\$ 150	\$ 1,850	\$ 74,560	\$ 15,100	\$ 89,660	\$ 9,358
ClubRED (Everly Bros Exp)	1	Concert	125	\$ 9	7/5/2017			\$ 1,057					\$ 1,057		\$ 1,057	\$ 112
ClubRED (March 4th)	1	Concert	240	\$ 16	7/29/2017			\$ 3,564					\$ 3,564		\$ 3,564	\$ 379
ClubRED (J. Osborne)	1	Concert	200	\$ 10	8/3/2017			\$ 1,801					\$ 1,801	\$ -	\$ 1,801	\$ 192
ClubRED (Jamestown Revival)	1	Concert	250	\$ 14	8/18/2017			\$ 3,106					\$ 3,106	\$ -	\$ 3,106	\$ 330
Subtotal			815			\$ -	\$ -	\$ 9,528	\$ -	\$ -	\$ -	\$ -	\$ 9,528	\$ -	\$ 9,528	\$ 1,013
Hodges Partners (VC #1)	1	Room Rent	1	\$ 50	7/5/2017						\$ 50		\$ 50		\$ 50	
Hodges Partners (VC #2)	1	Room Rent	1	\$ 50	7/5/2017						\$ 50		\$ 50		\$ 50	
D. Oyster Meeting	1	Room Rent	5	\$ -	7/28/2017						\$ -		\$ -		\$ -	\$ -
TMV Mediation	1	Room Rent	12	\$ 42	9/13/2017						\$ 500		\$ 500		\$ 500	
Subtotal			19			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ -	\$ 600	\$ -	\$ 600	\$ -
TSRC Town Talk #3	1	Social	100	\$ 4	7/11/2017			\$ 161			\$ 250		\$ 411		\$ 411	\$ 17
TSRC Town Talk #4	1	Social	100	\$ 5	7/18/2017			\$ 245			\$ 250		\$ 495		\$ 495	\$ 26
TSRC Town Talk #5	1	Social	100	\$ 4	7/25/2017			\$ 180			\$ 250		\$ 430		\$ 430	\$ 19
TSRC Town Talk #6	1	Social	100	\$ 5	8/1/2017			\$ 191			\$ 250		\$ 441		\$ 441	\$ 20
TSRC Town Talk #7	1	Social	100	\$ 5	8/8/2017			\$ 221			\$ 250		\$ 471		\$ 471	\$ 23
Chamber Music Festival	1	Social	85	\$ 18	8/12/2017						\$ 1,500		\$ 1,500		\$ 1,500	
Telluride Film Festival	4	Social	2,000	\$ 18	8/21 - 9/9/17						\$ 35,000		\$ 35,000		\$ 35,000	
Subtotal			2,585			\$ -	\$ -	\$ 997	\$ -	\$ -	\$ 37,750	\$ -	\$ 38,747	\$ -	\$ 38,747	\$ 106
Totals	28		3,989			\$ 55,448	\$ 5,439	\$ 11,018	\$ 6,180	\$ 5,000	\$ 38,500	\$ 1,850	\$ 123,435	\$ 15,100	\$ 138,535	\$ 10,477

NOTES:	
	Telluride Film Festival rented facility for 20 days but only indicate "# of Events" as the 4 days of festival activity; averaging 7 movie events per day with 500 people each.

Tony Kalyk

From: tony@cadencehg.com
Sent: Thursday, May 18, 2017 4:15 PM
To: tony@cadencehg.com
Subject: New submission from Telluride Conference Center - Evaluation

Organization Name

Telluride AIDS Benefit

Contact Name

Michelle Maughan

Contact Title

Executive Director

Contact Email Address

michelle@aidsbenefit.org

Contact Phone Number

(970) 519-1555

Name of Telluride Conference Center Sales Person

Tony Kalyk

Name of Telluride Conference Center Facilities Manager

Tony Kalyk

Please categorize your type of event: Check one.

- Other

What was the date(s) of your event?

03/02/2017

How did you learn about the Telluride Conference Center?

I live in Telluride.

When did you contact the Telluride Conference Center for your initial inquiry?

05/01/2000

When did you sign a contract with the Telluride Conference Center to host your event or meeting?

05/01/2016

Professional first impression of sales person

Extremely Satisfied

Sales person courteous and prompt in email and phone communication

Extremely Satisfied

Flexibility in contract negotiations

Extremely Satisfied
Sales person contracted the appropriate function space
Extremely Satisfied
Sales person's timeliness of initial contract
Extremely Satisfied
Factual, accurate and complete information provided by sales person
Extremely Satisfied
Knowledgeable, efficient and effective throughout your event/meeting
Extremely Satisfied
Ability to manage, assist and advise with any conflicts
Extremely Satisfied
Professional first impression of conference manager
Extremely Satisfied
Sales person courteous and prompt in email and phone communication
Extremely Satisfied
Conference manager helpful in assisting with event per the contract
Extremely Satisfied
Conference manager understanding of your event/meeting needs
Extremely Satisfied
Flexibility in menu planning
Extremely Satisfied
Conference manager attention to detail
Extremely Satisfied
Provided timely answers to questions/requests
Extremely Satisfied
Developed a successful working relationship with you
Extremely Satisfied
Conference manager knowledge of audiovisual options
Extremely Satisfied
Event/Meeting set to specifications per agreed upon floor plan
Extremely Satisfied
Event/Meeting set/ready on time
Extremely Satisfied
Food and beverage quality
Extremely Satisfied
Food and beverage presentation

Extremely Satisfied
Food and beverage price and value
Extremely Satisfied
Breaks set on time
Extremely Satisfied
Adequate signage for event/meeting
Extremely Satisfied
Breaks replenished on time
Extremely Satisfied
Quality of event/meeting space
Extremely Satisfied
Size of event/meeting space
Extremely Satisfied
Temperature control of event/meeting space
Satisfied
Cleanliness of event/meeting space
Extremely Satisfied
Responsiveness to requests/changes
Extremely Satisfied
Conference manager on-site decision making
Extremely Satisfied
Event/meeting staffed appropriately
Extremely Satisfied
Service provided by audiovisual staff
Extremely Satisfied
Functionality of audiovisual equipment
Extremely Satisfied
Flexibility of audiovisual staff to make changes
Extremely Satisfied
Service by accounting staff
Extremely Satisfied
Accuracy of charges
Extremely Satisfied
Handling of adjustments
Extremely Satisfied
Post meeting conversations

Extremely Satisfied

Likelihood of holding another meeting at this property

Extremely Satisfied

Likelihood to recommend the Telluride Conference Center

Extremely Satisfied

Overall value for price paid

Very Satisfied

May we use your comments and name in future promotional material?

Yes

Please share any additional comments, suggestions or if you experienced any difficulties and if/how they were resolved to your satisfaction.

Tony + Jeremy are great to work with. Thank you both!

Tony Kalyk

From: tony@cadencehg.com
Sent: Friday, April 28, 2017 5:04 PM
To: tony@cadencehg.com
Subject: New submission from Telluride Conference Center - Evaluation

Organization Name
by Sutton
Contact Name
Sutton Errico
Contact Title
Owner
Contact Email Address
Sutton@bysutton.com
Contact Phone Number
(970) 209-3593
Name of Telluride Conference Center Sales Person
Tony Kalyk
Name of Telluride Conference Center Facilities Manager
Tony Kalyk
Please categorize your type of event: Check one.
<ul style="list-style-type: none">• Government
What was the date(s) of your event?
12/20/2016
How did you learn about the Telluride Conference Center?
n/a
Professional first impression of sales person
Very Satisfied
Sales person courteous and prompt in email and phone communication
Very Satisfied
Flexibility in contract negotiations
Extremely Satisfied
Sales person contracted the appropriate function space
Extremely Satisfied
Sales person's timeliness of initial contract

Extremely Satisfied
Factual, accurate and complete information provided by sales person
Extremely Satisfied
Knowledgeable, efficient and effective throughout your event/meeting
Extremely Satisfied
Ability to manage, assist and advise with any conflicts
Extremely Satisfied
Professional first impression of conference manager
Satisfied
Sales person courteous and prompt in email and phone communication
Satisfied
Conference manager helpful in assisting with event per the contract
Satisfied
Conference manager understanding of your event/meeting needs
Satisfied
Flexibility in menu planning
Extremely Satisfied
Conference manager attention to detail
Extremely Satisfied
Provided timely answers to questions/requests
Very Satisfied
Developed a successful working relationship with you
Extremely Satisfied
Conference manager knowledge of food and beverage options
Extremely Satisfied
Conference manager knowledge of audiovisual options
Satisfied
Event/Meeting set to specifications per agreed upon floor plan
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Functionality of audiovisual equipment
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Flexibility of audiovisual staff to make changes
Extremely Satisfied
Service by accounting staff
Extremely Satisfied
Accuracy of charges
Extremely Satisfied
Handling of adjustments
Extremely Satisfied
Post meeting conversations
Extremely Satisfied
Likelihood of holding another meeting at this property

Extremely Satisfied

Likelihood to recommend the Telluride Conference Center

Extremely Satisfied

Overall value for price paid

Extremely Satisfied

May we use your comments and name in future promotional material?

No



Organization Name: TELLURIDE CHAMBER MUSIC FESTIVAL

Contact Name: WARNER PAIGE

Contact Title: PRESIDENT

Contact Email Address: WPAIGE@MAC.COM

Contact Phone Number: 970.417.0016

Name of Telluride Conference Center Sales Person: Tony

Name of Telluride Conference Center Facilities Manager: TONY

The following is evaluation form specifically for the services provided by the Telluride Conference Center to fit your event or meeting needs. If you have comments regarding other facilities used during your event or meeting, please contact their conference services or concierge staff directly.

Please categorize your type of event: Check one.

- Association
- Corporate
- Government
- Social
- Wedding
- Other - MUSIC EVENT

Was your event open to the public? Check one.

- Yes
- No

What was the date(s) of your event? Date: 8/12/17

How did you learn about the Telluride Conference Center? LOCAL

When did you contact the Telluride Conference Center for your initial inquiry? Date: APRIL 2017

When did you sign a contract with the Telluride Conference Center to host your event or meeting?

Date: ?

Please rate your satisfaction level with the following areas as they relate to the Telluride Conference Center. Level of satisfaction is based on a number one through five with one being strongly dissatisfied and five being extremely satisfied.

Sales Phase

Professional first impression of sales person	1	2	3	4	5	N/A
Sales person courteous and prompt in email and phone communication	1	2	3	4	5	N/A
Flexibility in contract negotiations	1	2	3	4	5	N/A
Sales person contracted the appropriate function space	1	2	3	4	5	N/A
Sales person's timeliness of initial contract	1	2	3	4	5	N/A
Sales person's timeliness of facility information	1	2	3	4	5	N/A
Factual, accurate and complete information provided by sales person	1	2	3	4	5	N/A
Knowledgeable, efficient and effective throughout your event/meeting	1	2	3	4	5	N/A
Ability to manage, assist and advise with any conflicts	1	2	3	4	5	N/A

Planning Phase

Professional first impression of conference manager	1	2	3	4	5	N/A
Sales person courteous and prompt in email and phone communication	1	2	3	4	5	N/A
Conference manager helpful in assisting with event per the contract		1	2	3	4	5
N/A Conference manager understanding of your event/meeting needs		1	2	3	4	5
N/A						
Flexibility in menu planning	1	2	3	4	5	N/A
Conference manager attention to detail	1	2	3	4	5	N/A
Provided timely answers to questions/requests	1	2	3	4	5	N/A
Developed a successful working relationship with you	1	2	3	4	5	N/A
Conference manager knowledge of food and beverage options	1	2	3	4	5	N/A

Conference manager knowledge of audiovisual options	1	2	3	4	5	N/A
Event Phase						
Event/Meeting set to specifications per agreed upon floor plan	1	2	3	4	5	N/A
Event/Meeting set/ready on time	1	2	3	4	5	N/A
Food and beverage quality	1	2	3	4	5	N/A
Food and beverage presentation	1	2	3	4	5	N/
Food and beverage price and value	1	2	3	4	5	N/A
Breaks set on time	1	2	3	4	5	N/A
Adequate signage for event/meeting	1	2	3	4	5	N/A
Breaks replenished on time	1	2	3	4	5	N/A
Quality of event/meeting space	1	2	3	4	5	N/A
Size of event/meeting space	1	2	3	4	5	N/A
Temperature control of event/meeting space	1	2	3	4	5	N/A
Cleanliness of event/meeting space	1	2	3	4	5	N/A
	1	2	3	4	5	N/A
Responsiveness to requests/changes	1	2	3	4	5	N/A
Conference manager on-site decision making	1	2	3	4	5	N/A
Event/meeting staffed appropriately	1	2	3	4	5	N/A
	1	2	3	4	5	N/A
Service provided by audiovisual staff	1	2	3	4	5	N/A
Functionality of audiovisual equipment	1	2	3	4	5	N/A
Flexibility of audiovisual staff to make changes	1	2	3	4	5	N/A
Post Event Phase						
Service by accounting staff	1	2	3	4	5	N/A
Accuracy of charges	1	2	3	4	5	N/A
Handling of adjustments	1	2	3	4	5	N/A
Post meeting conversations	1	2	3	4	5	N/A
Overall Experience						
Likelihood of holding another meeting at this property	1	2	3	4	5	N/A
Likelihood to recommend the Telluride Conference Center	1	2	3	4	5	N/A
Overall value for price paid	1	2	3	4	5	N/A

May we use your comments and name in future promotional material? Yes. No.

Please share any additional comments, suggestions or if you experienced any difficulties and if/how they were resolved to your satisfaction.

We thank you for your time in completing this survey.

You may return this survey by the following methods:

Email: tony@cadencehg.com

Fax: 970.239.0287

Mail: Telluride Conference Center
P.O. Box 2910
Telluride, CO 81435



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 13a

TO: Town Council
FROM: Michelle Haynes, Planning and Development Services Director
FOR: Meeting of October 19, 2017
DATE: October 9, 2017
RE: Planning and Development Services Update

Projects

Our last update to Council was April 20, 2017. The summer season has been busy in the planning, building and housing departments. We have implemented a number of maintenance and upkeep improvements at the VCA which will be detailed below. Additional projects have progressed since last April include the following.

1. APA Colorado Conference. The locally hosted conference between the Town of Telluride and the Town of Mountain Village was a great success with record attendance with over 500 participants. We had many great local discounts offered with much thanks to Penelope Gleason with the Boot Doctors and La Piazza Restaurant. Thank you also to Telluride Ski and Golf along with Telluride Mountain Village Owner's Association. Mountain Village we offered four mobile tours located in Mountain Village on a wide variety of topics. Much thanks to Dave Bangert, Bill Kight, Scott Pittinger with TSG, John Tracy, Peter Wagner of Wagner Skis, Lance Segerstrom of Stalk It, Jim Loebe and Rob Johnson. Finally, much thanks to town staff including and not limited to: Kim Montgomery, Sam Starr, Bill Kight, Dave Bangert and Michelle Haynes who have been preparing and assisting with the conference since 2015. Finally also thank you to all the accommodations, conferencing and dining facilities in the Mountain Village.



2. New Director. Michelle Haynes began employment with the Town in July as the Planning, Housing and Development Services Director. Since July, she has helped facilitate the following additional meetings, open houses or events:

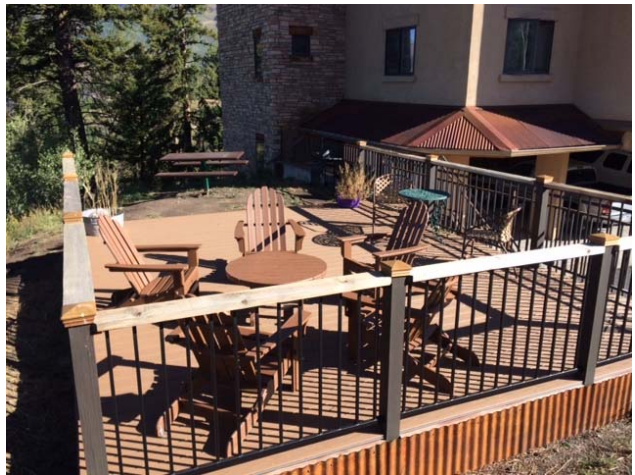
- Special DRB worksession regarding General Easements on August 31, 2017
- Meadows Improvement Plan Phase II Open House, September 28th
- Reconvened the Town Hall Subcommittee on October 2nd
- Hosted the APA conference which was held on October 4-6th
- Implemented the Cedar Shake Incentive Fire Mitigation Program – PSA's to come
- Comprehensive Plan amendment open house Lot 30, Parcel M, October 12th

Our department intends to reconvene discussions with the DRB regarding Village Center roofing materials in December, with an anticipated CDC roof amendment no later than April of 2018.

The director transition has been a smooth one with much credit given to the building, planning and housing staff who is rock solid, job competent and intrinsically motivated. I appreciate how gracious the community has been with the transition and feel very welcomed.

3. Village Court Apartments. Under the management of Cecilia Curry the VCA is receiving critical attention to its policy and procedures along with building maintenance and staff management. Some noticeable projects in the second and third quarters included:

- Replacing the deck furniture
- Paint and carpet interior hallways in buildings 10,11, 12 & 14 (no carpet in 10 because it is a dog building)
- Improved maintenance schedule regarding lawn and grounds. Plaza services assistance in this assessment and plan.



- Replacing hot water heaters in buildings 1-9 by utilizing bulk savings and a SMPA rebate program with assistance from EcoAction Partners. Some hot water heaters were in excess of twenty years old.
- Inspected and improved fire suppression system.
- Inspected and repaired all exterior fire extinguisher cases in each building.

Cecilia continues to find ways maximize her maintenance staff's skills and abilities, respond to tenant issues as they arise, and verify compliance, policies and procedures for our critical rental inventory at VCA.

Other notable events include hosting the Annual National Night Out. To date all maintenance staff has been to Fair Housing Training. Finally all VCA staff including the Director attended conflict resolution workshop in July.

4. The Town Hall Subarea Plan was adopted as a Comprehensive Plan amendment in June of 2017. The amended Comprehensive Plan can be found at the following link:

<https://townofmountainvillage.com/media/Mountain-Village-Comprehensive-Plan-Revised-June-2017.pdf>

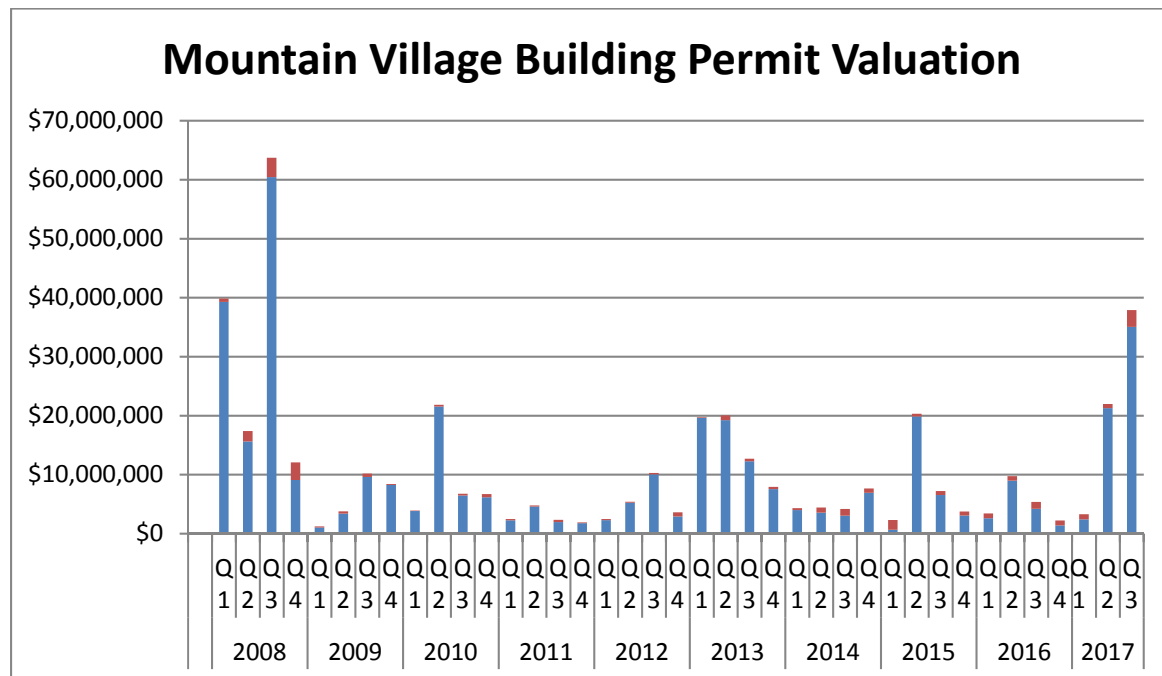
We are moving forward with Phase II of the Town Hall Subarea Plan including implementation of the VCA expansion to construct 50 additional rental units in 2018 and other priorities.

5. **Forest Management and Fire Mitigation** A thinning project was conducted on 4.5 acres of OSP-38 and OSP-39 at a cost of approximately \$14,000. Staff purchased 500 packets of MCH and deployed along MV trails. The wildfire incentive program has reimbursed 6 completed projects so far in 2017 for a total of \$17,600 with 3 projects waiting for completion. A total of 120 tree removal permits have been issued to date in 2017.

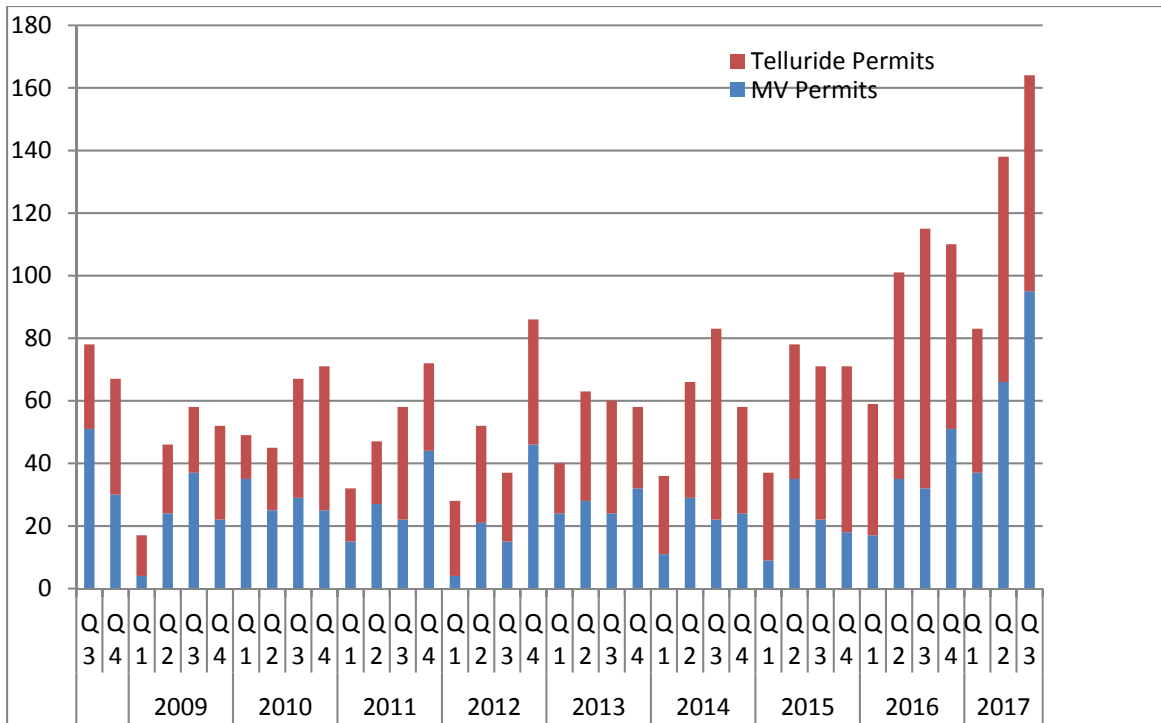
6. **Design Review.** The DRB held a worksession at a special meeting on to discuss General Easements and whether they wanted to consider any recommendations to Town Council. The Planning Director, planning staff and legal counsel provided a historic framework regarding the discussion, reiterated the criteria of review, discussed general easement recent development trends. The DRB had a thoughtful discussion and determined that applicants can better address the CDC criteria as part of their application and presentations, and that otherwise the existing framework is adequate to approve, continue or deny general encroachment requests.

Development Services Activity

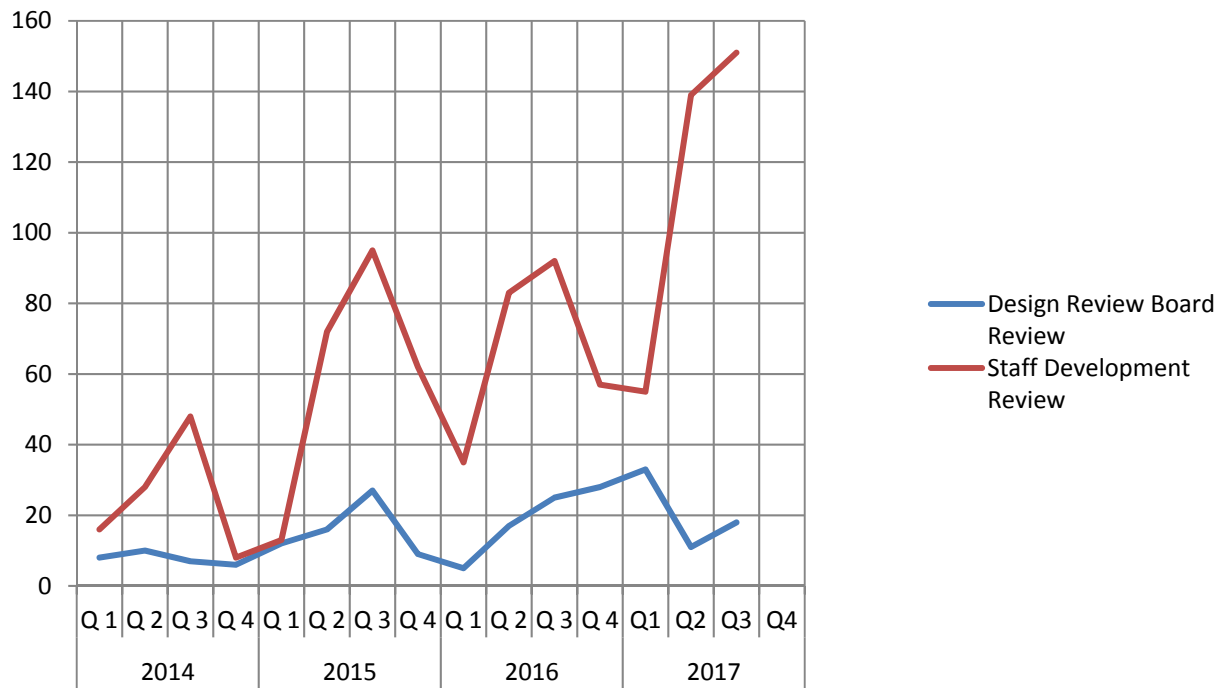
The two graphs below map the value of new construction in Mountain Village over the last nine years, and the number of Telluride and Mountain Village permits. Valuations are approaching those seen pre-Great Recession.



The building department staff also spends a significant amount of their time working on plumbing and electrical permits in Telluride. The graph below indicates the amount of Telluride permits versus Mountain Village permits.



Design Review Board agenda items have decreased over this time last year however, staff review has increased significantly.



Thank you for your support of the Planning and Development Services Department.



**TOWN OF MOUNTAIN VILLAGE
TOWN MANAGER
CURRENT ISSUES AND STATUS REPORT
OCTOBER 2017**

1. Great Services Award Program

- **Great Services Award - September**
 - **Jane Marinoff** – Planning and Development Services – For tirelessly managing our department and extensive records requests – **WINNER SEPTEMBER**
 - Michelle Haynes – Planning and Development Services – For her hard work and efforts with putting on the Meadows Improvement Plan Open House and Ice Cream Social

2. San Miguel Authority for Regional Transportation (SMART)

- A recruited candidate, David Averill, was in Mountain Village for the CASTA conference and the SMART Personnel Committee set up lunches and casual meetings with him to determine interest for both him and SMART
- A formal interview was held on September 28th with the SMART Board and Administrative Committee
- The Board authorized Kim Montgomery, Lynn Black and Diane Kipfer to conduct negotiations with Mr. Averill
- At the October 12th Board Meeting it was formally agreed that the job should be offered to Mr. Averill and authorized Chairman Benitez the execute an employment contract with him. Mr. Averill has indicated a start date of November 27th

3. Miscellaneous

- Attended the CML District 10 Business Meeting on September 27th in Ouray including a social dinner at the Bon Ton with approximately 35 other attendees. Jackie Kennefick and Bill Kight were also in attendance
- Attended the Meadows Improvement Plan Open House and Ice Cream Social. Approximately 25 people plus a number of children from the community were in attendance and it appeared to be very well received. Most of the Directors were in attendance in order to answer any other questions that may have come up during the Open House
- Continue to have regular updates on the 161CR Lawsuit with legal counsel as needed with new negotiating tactics arising from the other parties
- Attended the San Miguel County Commissioners meeting where they considered the amendment to the Conditional Use Permit for the Communications Tower at Coonskin Ridge. The Commissioners indicated they would not enforce the Ridgeline Covenants relative to the required FAA light, subject to a number of conditions

- Attended the Joint DRB/Council meeting on October 5th to consider a recommendation from DRB and the approval of a Resolution Amending the CUP for the Communications Tower at Coonskin Ridge
- The Gondola Committee met on October 3rd to preliminarily review the 2017 amended and 2018 proposed budget prior to the full TMVOA Board review in order to clarify and answer questions
- The Grant Committee met on October 9th to hold their first meeting, elect officers (Kim Montgomery, Chair; Liz Caton, Vice Chair; Jackie Kennefick, Secretary) and consider grant applications for recommendations to Council. The Committee prepared a recommendation for the Special Council Budget Meeting held on October 11th
- Mayor Benitez and I had a conference call with Margaret Bowes from CAST to discuss planning, agenda, logistics, locations and tours for the January CAST meeting to be held and hosted by Town of Mountain Village
- Met with Mayor Benitez and Mayor Pro-tem Dan Caton to begin to develop the agenda for the upcoming retreat to be held on November 7th
- Participated in the Town Council Special Budget meeting held on October 11th for input and suggested changes prior to the November first reading of the budget ordinance

Town Council Meeting October 19, 2017; Agenda Item 14

Mayor and Council members,

Per the Mountain Village Town Charter, Section 7.2 (b), the Municipal Judge shall be appointed every two (2) years.

Dennis Friedrich has been our Municipal Judge from 1996 to 2002 and from 2007 to present. He has also served as Municipal Judge in Olathe and Montrose from approximately 1995 to 2002. Dennis has also been a 7th Judicial District Court Magistrate from 1987 to 2002 and District Court Judge from 2002-2007.

Dennis is unable to attend the Town Council meeting, he is interested in continuing to serve as the Town of Mountain Village Municipal Judge.

Respectfully Submitted,



Chris G Broady

Memorandum

To: Town Council
From: Deputy Town Clerk Susan Johnston
Date: 10/12/2017
Re: 2018 Town Council Meeting Proposed Schedule

2018 Town Council Meeting Schedule

January 18th

February 15th

March 15th

April 19th (or April 26th Spring Break April 9-20)

May 17th

June 14th (2nd Thursday due to Telluride Bluegrass Festival June 21-24
& CML Conference June 19-22)

July 19th

August 16th

September 20st

October 10th (Wednesday Budget Meeting)

October 18th

November 15th

December 13th (2nd Thursday due to budget adoption requirement)



TOWN OF MOUNTAIN VILLAGE
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
970-369-6406
970-728-4342 Fax
mvclerk@mtnvillage.org

October 19, 2017

Great Outdoors Colorado
1900 Grant Street Suite 725
Denver, CO 80203

RE: San Miguel County Fairgrounds Outdoor Arena Renovation & Upgrade Project

Dear Sir/Madam:

The Town of Mountain Village would like to express support of the San Miguel County Fairgrounds & Regional Park and their efforts to obtain grant funding for the Outdoor Arena Renovation & Upgrade Project to improve the drainage, footing and perimeter fencing of this facility. The San Miguel County Fairgrounds is the only public venue for equestrian events for our entire County and the west end of Montrose County. The proposed improvements not only enhance the Fairgrounds, but have a positive impact on the entire County. The Town of Mountain Village and San Miguel County partner on many regional issues and have an excellent working relationship. Both entities strive to make improvements and changes with the input and considerations of the overall impact for the users of the facilities.

The Town of Mountain Village strongly supports the awarding of a grant to fund the proposed improvements to the San Miguel County Fairgrounds & Regional Park.

Please feel free to contact me with any questions.

Sincerely,

Laila Benitez, Mayor