

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL REGULAR MEETING
THURSDAY MARCH 15, 2018, 8:30 AM
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO
AGENDA**

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	5			Public Comment on Non-Agenda Items
3.	8:35	60	Reed/Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e
4.	9:35	5	Break		
5.	9:40	5	Johnston	Action	Liquor Licensing Authority: p. 3 a. Consideration of an Application by Telluride Resort Operator, Inc. dba Madeline Hotel & Residences Telluride for a Temporary Modification of Premises on a H&R Resort Complex Liquor License for the Addition of the Ice Rink from May 1, 2018 - November 15, 2018 p. 4 b. Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises Liquor License for an End of Season Celebration April 8, 2018 p. 21
6.	9:45	5	Johnston	Action	Consideration of Approval of Minutes of the February 15, 2018 Regular Council Meeting p. 30
7.	9:50	10	Abbott	Action Legislative	Second Reading, Public Hearing and Council Vote on an Ordinance Opting Out of Signature Verification in Municipal Elections p. 38
8.	10:00	30	Haynes	Action	Consideration of Appointments: p. 45 a. Design Review Board (Four Regular Seats)
9.	10:30	20	Swain	Informational Action	Finance: a. Presentation of the February 28, 2018 Business & Government Activity Report (BAGAR) p. 63 b. Consideration of Approval of a Budget Revision Request to Purchase Opengov Software p. 65
10.	10:50	15	Starr	Action <i>Quasi-Judicial</i>	Consideration of a Resolution to Approve a Minor Subdivision for Lots 628A, 628B and 628C to Replat into Lots 628AR and 628CR per Community Development Code Section 17.4.13.E.2 p. 70
11.	11:05	10	Starr	Action <i>Quasi-Judicial</i>	Second Reading, Public Hearing and Council Vote on an Ordinance to Consider a Rezone and Density Transfer Application to Transfer Density from Lot 628B into the Density Bank per Community Development Code Sections 17.4.9 & 17.4.10 p. 76
12.	11:15	10	Kee	Action Legislative	Second Reading, Public Hearing and Council Vote on an Ordinance Approving a Community Development Code (CDC) Amendment to Section 17.7.7 Building Board of Appeals to Make Minor and Conforming Amendments Pursuant to CDC Section 17.1.7 Amendments to the Community Development Code p. 83
13.	11:25	20	Lannon	Presentation	Telluride Historical Museum Annual Report p. 91
14.	11:45	20	Haynes	Informational	Town Hall Subarea - Village Court Apartments Expansion Progress Update (<i>Item was Continued from the February 15, 2018 Meeting</i>) p. 99
	12:05	30			Lunch
15.	12:35	30	Haynes Benitez Pepple	Informational	Town Hall and Village Center Subarea Committee Update p. 121

16.	1:05	10	Haynes Benitez	Action	Consideration of Approval of a Village Center Subarea Draft MOU (Memorandum of Understanding) between the Town of Mountain Village, Telluride Ski and Golf and the Telluride Mountain Village Homeowners Association p. 122
17.	1:15	20	Loebe	Action	Consideration of Adopting the Parking Committee's Recommendation to Permanently Eliminate Permit Parking on Upper Mountain Village Boulevard <i>(Item was Continued from the February 15, 2018 Meeting)</i> p. 125
18.	1:35	15	Lehane Kunz Montgomery	Work Session	Discussion on a Revision to the IT Policy for Removable Devices p. 129
19.	1:50	15	Bangert	Informational	Update on the 2017 Report on the Health of Colorado's Forests p. 132
20.	2:05	30	Council Members & Staff	Informational	Council Boards and Commissions Updates: a. San Miguel Watershed Coalition-Starr p. 160 b. Colorado Flights Alliance -Jansen c. Transportation & Parking – MacIntire/Benitez d. Budget & Finance Committee –Caton/Gilbride e. Gondola Committee – Caton/Berry f. Colorado Communities for Climate Action – Berry g. San Miguel Authority for Regional Transportation (SMART)- Benitez/Caton/Binder h. Eco Action Partners – Berry/Binder i. Telluride Historical Museum- Berry j. Telluride Conference Center –MacIntire/Gilbride k. Alliance for Inclusion – Berry l. Green Team Committee- Berry/MacIntire m. Telluride Tourism Board-Jansen n. Mayor's Update - Benitez
21.	2:35	20	Katz Montgomery	Informational	Staff Reports: a. Mountain Munchkins p. 173 b. Town Manager p. 177
22.	2:55	5			Other Business:
23.	3:00				Adjourn

Please note that times are approximate and subject to change.

sj

03/06/18

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6429 or email: mvclerk@mtnvillage.org. A minimum advance notice of 48 hours is required so arrangements can be made to locate requested auxiliary aid(s)

To: Town Council Acting as the Local Liquor Licensing Authority

From: Deputy Clerk Susan Johnston

Date: 03/08/2018

Re: Consideration of an Application by Telluride Resort Operator, LLC dba Madeline Hotel and Residences Telluride for a Temporary Modification of Premises on a H&R Resort Complex Liquor License for the Addition of the Ice Rink from May 1- November 15, 2018

Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises Liquor License for an End of Season Celebration April 8, 2018

Consideration of an Application by Telluride Resort Operator, LLC dba Madeline Hotel and Residences Telluride for a Temporary Modification of Premises on a H&R Resort Complex Liquor License for the Addition of the Ice Rink from May 1- November 15, 2018

This is an annual application for the Hotel Madeline for seasonal use of the ice rink area for food and beverage service. A complete application and appropriate fees have been received. The application has been sent to both the legal department and police department for review. The police department had no concerns. The License Agreement with the Town was assigned to Telluride Resort Operator, LLC with the purchase of the Hotel Madeline and expires November 2020.

Staff recommendation: Motion to approve an application by Telluride Resort Operator, LLC dba Madeline Hotel and Residences Telluride for a temporary modification of premises for the addition of the ice rink from May 1-November 15, 2018.

Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises (MOP) on a Hotel & Restaurant with Optional Premises Liquor License for an End of Season Celebration April 8, 2018

Telski is holding an *End of Season Celebration* April 8th to celebrate the closing day of the 2017-2018 winter ski season. A complete application and appropriate fees have been received. The application has been sent to both the legal department and police department for review. The police department had no concerns. The MOP extends the serving area into Heritage Plaza and the beach area as per the map included with the application.

Staff recommendation: Motion to approve an application by Telski Food & Beverage Services dba Tomboy Tavern for a temporary modification of premises for an end of the season celebration April 8, 2018

Permit Application and Report of Changes

Current License Number <u>4709334</u> All Answers Must Be Printed in Black Ink or Typewritten Local License Fee \$ _____		
1. Applicant is a <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company		Present License Number 4709334
2. Name of Licensee <p style="text-align: center;">Telluride Resort Operator, Inc.</p>		3. Trade Name <p style="text-align: center;">Madeline Hotel & Residences Telluride</p>
4. Location Address <p style="text-align: center;">568 Mountain Village Boulevard</p>		
City <p style="text-align: center;">Mountain Village</p>	County <p style="text-align: center;">San Miguel</p>	ZIP <p style="text-align: center;">81435</p>
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.		
Section A – Manager reg/change		Section C
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 12-47-301(8), C.R.S.) NO FEE		<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$200.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 200.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 100.00 <input type="checkbox"/> Change Location Permit (ea) 300.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$300.00 x <u>2</u> Total Fee <u>\$600.00</u>
Section B – Duplicate License		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00		<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$200.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee
Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ _____ .00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.


Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

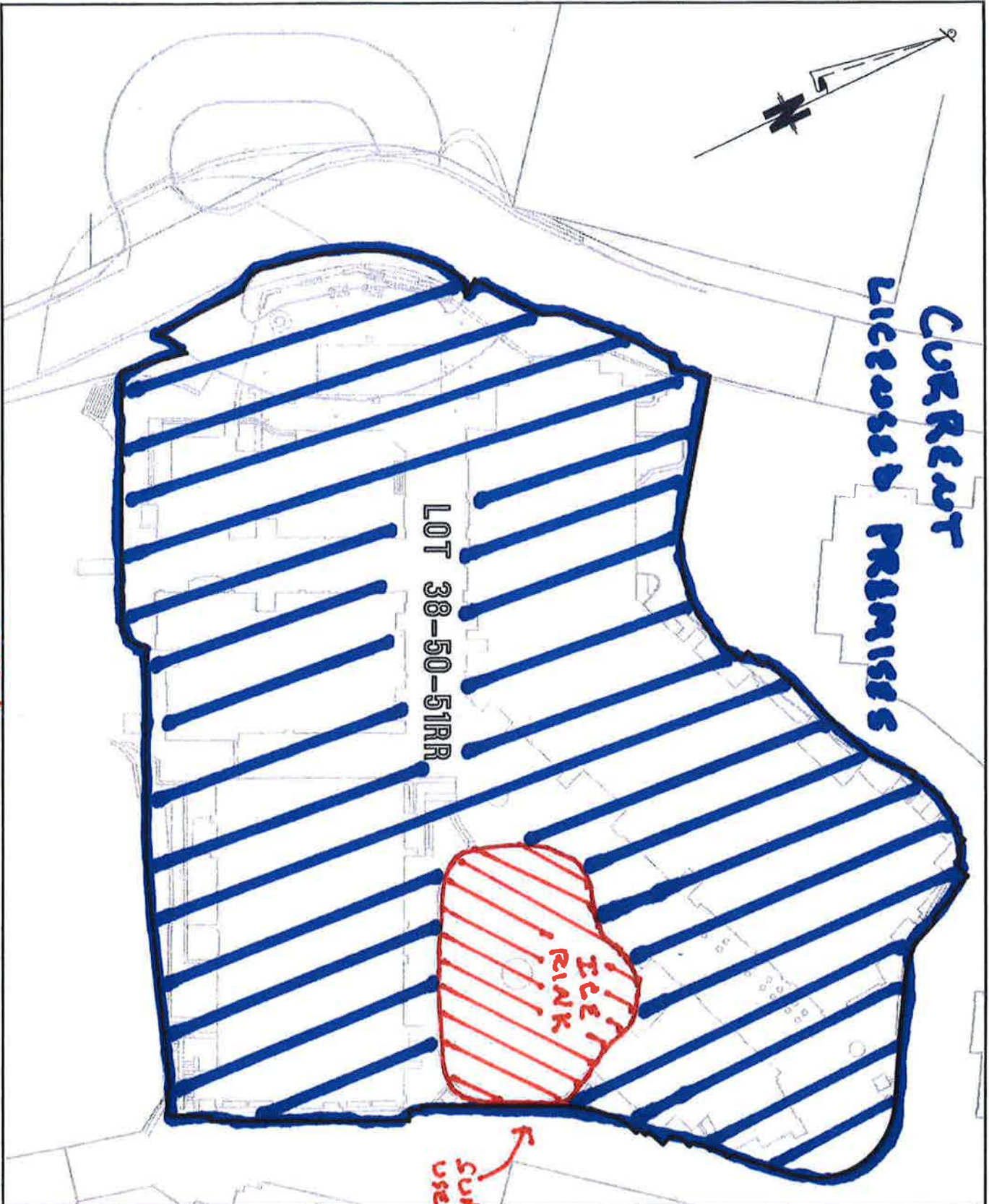
Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 12-47-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>See Attachment 1</u></p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>5/1/2018</u> (mo/day/year) End <u>11/15/2018</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$600.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Noel Daniel, Authorized Signatory	Date 2/23/18
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County) Town of Mountain Village		Date filed with Local Authority 2/23/2018
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date

ATTACHMENT 1

Addition of seasonal premises as shown on Exhibit A attached hereto, for uses associated with guests and food and beverage operations. The premises are an ice rink in winter. Ice is removed and replaced with a turf surface for spring/summer/fall. The premises are owned by the Town of Mountain Village. The agreement authorizing use of the premises, and the assignment of such agreement to Applicant, is attached hereto as Exhibit B.

EXHIBIT A



NO.	DESCRIPTION	DATE	BY
1			

FOLEY ASSOCIATES, INC.
 ENGINEERS - PLANNERS - ARCHITECTS

10000 15th St. S. Suite 400
 Golden, Colorado 80401
 Phone: (303) 440-1100
 Fax: (303) 440-1101
 www.foleyassociates.com

Exhibit	
Client:	Contact:

①

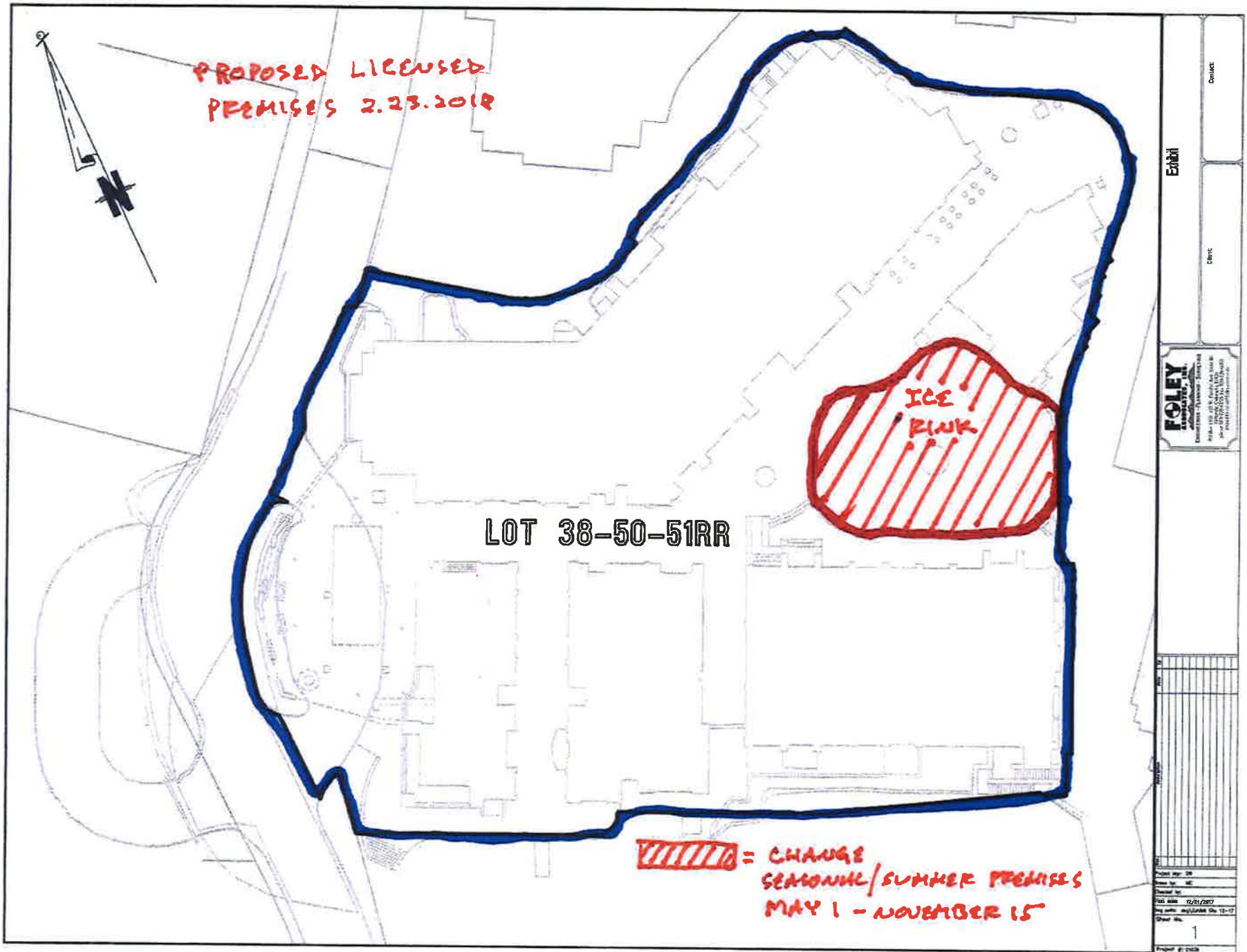
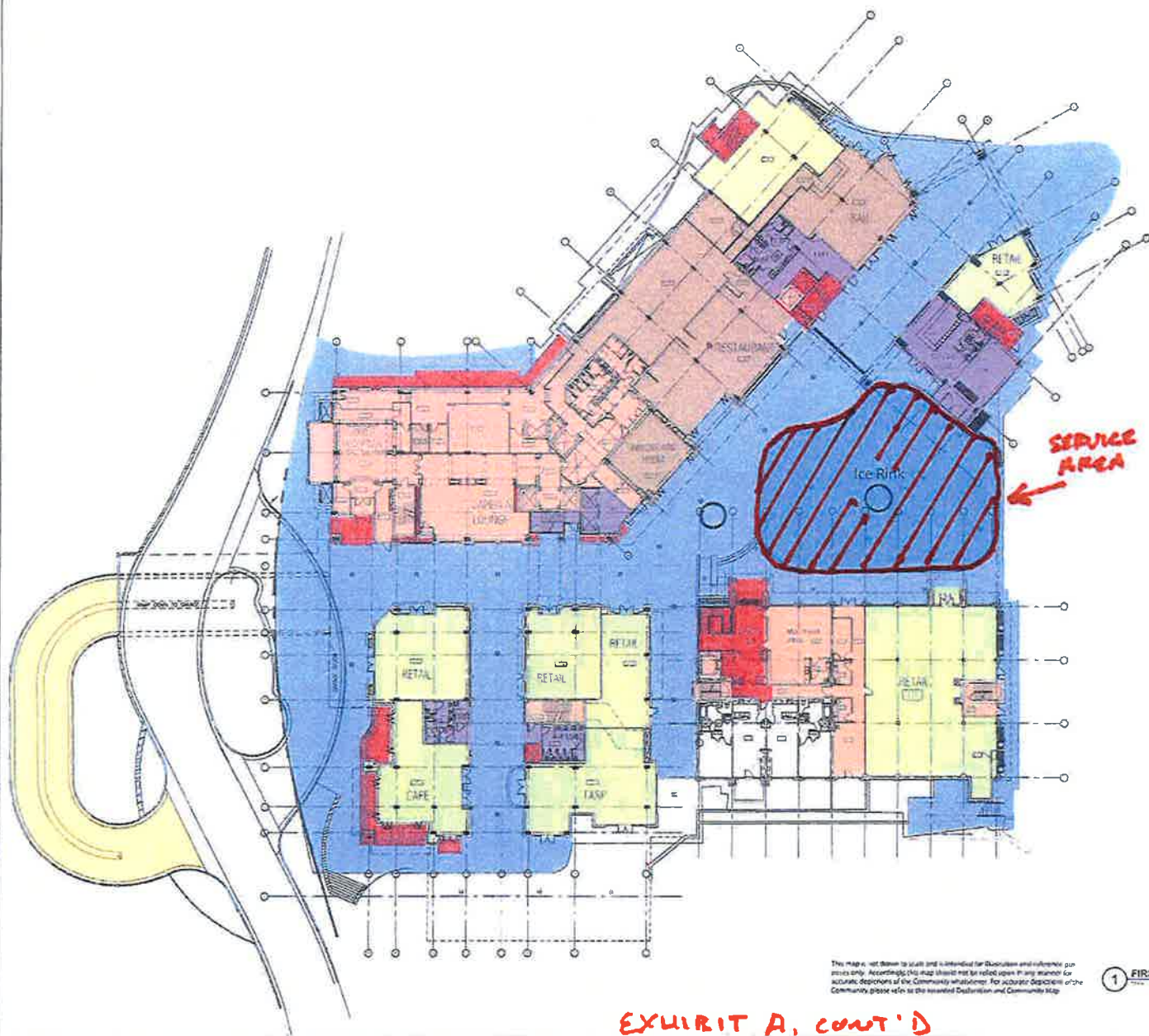


EXHIBIT A, CONT'D

"SERVICE AREA"



Space Designation

RESIDENTIAL UNITS

- Residence Condominium
- Hotel Condominiums
- Employee Condominiums

HOTEL UNIT

- Non-Shared Facilities
- Hotel Shared Facilities
- General Shared Facilities
- Parking Shared Facilities
- Non-Shared Parking Facilities (84 Units)

COMMERCIAL UNITS

- Civic Condominium
- Retail Condominiums

COMMON ELEMENTS

- General Common Elements
- Limited Common Elements
- Garage Limited Common Elements

PARKING UNITS

- Individual Parking Condominiums (19 Units)
- Town Parking Condominium (122 Units)

This map is not drawn to scale and is intended for discussion and reference purposes only. According to this map should not be relied upon in any manner for actual decisions of the Community whatsoever. For accurate depiction of the Community please refer to the attached Distribution and Community Map.

1 FIRST FLOOR - COMMUNITY OVERVIEW REFERENCE MAP 11/17/15

EXHIBIT A, CONT'D

ASSIGNMENT & ASSUMPTION OF MADELINE ICE RINK LICENSE AGREEMENT

THIS ASSIGNMENT OF MADELINE ICE RINK AGREEMENT is made this 15th day of December, 2017 (the "Effective Date"), by and between NVGH Hotel Madeline Operator, LLC, a Delaware limited liability company d/b/a Madeline Hotel and Residences Telluride ("Assignor") and Telluride Resort Operator, Inc., a Colorado corporation ("Assignee").

RECITALS

1. Pursuant to that certain Madeline Ice Rink License Agreement, effective April 22, 2015, between Assignor and the Town of Mountain Village, a home-rule municipality and political subdivision of the State of Colorado (the "Town"), the Town granted Assignor a license under the terms and conditions stated therein;
2. The Town has given its written consent to Assignor to assign to Assignee the Madeline Ice Rink License Agreement;
3. Concurrently, the Town has approved applications by the Assignee for a temporary liquor license permit, effective on the Effective Date, and a transfer of liquor license for additional approval by the Colorado Department of Revenue - Liquor Enforcement Division.
4. Assignor desires to assign and Assignee desires to assume the Madeline Ice Rink License Agreement on the terms and conditions below.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged, the parties agree that as of the Effective Date, Assignor assigns to Assignee all of Assignor's right, title, and interest in and to the Madeline Ice Rink License Agreement set forth in Exhibit A, attached hereto and made a part hereof, and as of the Effective Date, Assignee assumes and agrees to fully and faithfully perform Assignor's obligations arising under the Madeline Ice Rink Agreement.

ASSIGNOR:
NVGH Hotel Madeline Operator, LLC,
A Delaware limited liability company

ASSIGNEE:
Telluride Resort Operator, Inc.,
a Colorado corporation

By: SEE ATTACHED
Name: _____
Title: _____

By: SEE ATTACHED
Scott Rohm, President & Chief Executive

TOWN CONSENT:

Consented to this ___ day of December, 2017 by the Town of Mountain Village, a home rule municipality and political subdivision of the state of Colorado:



By: 
Kim Montgomery, Town Manager

EXHIBIT B

ASSIGNOR:

NVHG Hotel Madeline Operator, LLC
a Delaware limited liability company

By: 
Name: Simon Hallgarten
Title: Authorized Signatory

ASSIGNEE:

Telluride Resort Operator, Inc.,
a Colorado corporation


By: 
Name: Scott Rohm
Title: President & Chief Executive

EXHIBIT A
to
ASSIGNMENT & ASSUMPTION OF
MADELINE ICE RINK AGREEMENT

MADELINE ICE RINK LICENSE AGREEMENT

This Madeline Ice Rink Agreement (the "License Agreement") is made effective as of the 22nd day of April, 2015 (the "Effective Date"), between NVRIG Hotel Madeline Operator, L.L.C., a Delaware limited liability company dba Madeline Hotel and Residences Telluride, ("Licensee") and the Town of Mountain Village, a home-rule municipality and political subdivision of the State of Colorado (the "Town"). Licensee and the Town may be collectively referred to herein as the "Parties" or individually referred to herein as "Party".

RECITALS

1. Licensee is the operator of a resort hotel known as the "Madeline Hotel and Residences Telluride," which is located at 368 Mountain Village Blvd, Mountain Village, CO 81435 ("Licensee's Site").
2. Licensee has been issued liquor license #4703854 by the State of Colorado ("Liquor License").
3. Licensee applies to the Town for the issuance of a license for the purpose of providing alcoholic beverage service under the Liquor License on the Town-Owned Open Space, commonly known as the Mountain Village "Ice Rink" as depicted on Exhibit "A" attached herein (the "Service Area").
4. The Town desires to grant, and Licensee desires to accept, the license described below for the limited purposes of allowing Licensee to conduct liquor operations specifically including, the consumption of alcohol and when approved through a special event permit, the sale and service of alcohol in, on, and over the Service Area, pursuant to the Liquor License held by Licensee as further set forth below.

In consideration of the covenants and agreements set forth herein, and other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged and accepted, Licensee and the Town hereby agree as follows:

1. GRANT OF LICENSE. The Town hereby grants Licensee a license over the Service Area, as follows:
 - a. Licensee shall have possessory rights to the Service Area sufficient to allow Licensee to maintain the Service Area under the Liquor License during the Term of this License. Licensee shall be allowed, at all times excluding those times for which a third Party has a Town approved special event on the Service Area, to permit its patrons and guests who purchase alcohol from an authorized point of sale at Licensee's Site to possess and consume alcohol over the Service Area during the Summer Season (as defined below). Licensee shall also be allowed to apply for a special event permit through the applicable Town laws as may be amended, and upon receipt of approval of a special event permit, be allowed to sell and serve alcohol in the Service Area. Subject to the foregoing, the Town or its designee shall retain reasonable rights to use the Ice Rink for any normal public uses including, without limitation, hosting of third Party events so long as they do not conflict with events approved for the Licensee.
2. TERM. This License Agreement shall be good for the "Summer Seasons" of the years of 2015 through 2017. The period from April 15 through November 15 shall be referred to as the "Summer Season". This License Agreement shall automatically renew for successive Summer Season terms for a period of three (3) additional years running from April 15, 2018 through November 15, 2020 unless terminated earlier pursuant to Paragraph 8 below (the "Term"). Other than during the Summer Season, (April 15 through November 15) the Licensee shall have no rights to the Service Area.
3. LOCATION.
 - a. Licensee shall have the obligation to prevent encroachment of any chairs, tables, and/or other related personal property onto the Service Area, except during approved special events.
 - b. Licensee shall use signage, to designate the boundaries of the Liquor License in areas where the Service Area abuts to adjacent plazas and walkways.

4. USE.

- a. The Licensee shall ensure that no alcohol is sold, served or taken outside of the Licensee's licensed areas.
- b. Licensee shall use and maintain the Service Area in accordance with all applicable health and safety laws, ordinances, and/or regulations for the protection of patrons of the Madeline Hotel and Residences Telluride.
- c. Licensee shall only be permitted to place its equipment, including but not limited to tables, chairs, service areas and other equipment necessary for the service of food and beverage within the Service Area during approved Special Events. At all other times Licensee shall keep such equipment off-site so that the Service Area is available for public use.

5. MAINTENANCE.

- a. Licensee agrees to repair and/or replace any damage to any portion of the Service Area only to the extent any damages shall be caused by or in connection with Licensee's use thereof. All costs for such repair or replacement, and all work performed in connection therewith, shall be the responsibility of the Licensee. The Town, in its sole reasonable discretion, shall determine when the Service Area are in need of repair or replacement due to the activities of Licensee and/or its customers in the Service Area.
- b. Licensee shall clean the Service Area by removing debris, trash, and sweeping and washing down the Service Area, as needed. The cleaning shall be conducted as frequently as each day, if necessary, to prevent debris or trash from being blown or scattered around the Service Area or adjacent plaza areas.

6. INDemnIFICATION. The Licensee agrees to indemnify, defend and hold harmless the Town and its agents and employees from and against all actual claims, actions, causes of action, demands, judgments, reasonable costs and expenses, and all damages of every kind and nature (exclusive of punitive damages) incurred by and on behalf of any person or other legal entity whatsoever, predicated upon injury to or death of any person or loss of or damage to property of whatever ownership, including the Parties to this License Agreement and their agents and employees, arising out of or connected with, in any manner, directly or indirectly, the Licensee's operation and its use of the Service Area, except to the extent caused by the acts or omissions of the Town, its agents, and/or its employees.

7. INSURANCE REQUIREMENTS.

- a. Licensee shall carry general liability insurance covering all food, beverage, and liquor operations permitted pursuant to the License in an amount no less than \$1,000,000.00 for a single occurrence and \$2,000,000.00 in the aggregate, with the Town as a named insured on such policy. Licensee shall be required to provide to the Town a "Certificate of Insurance" evidencing such coverage for the Term of this License Agreement.
- b. The general liability insurance policy and the "Certificate of Insurance" must be effective for the Term of the License Agreement, commencing as of the Effective Date.
- c. The Licensee shall cease all operations on the Service Area immediately upon cancellation of the insurance coverage required pursuant to this Paragraph, in accordance with any notice of cancellation received by Licensee.

8. TERMINATION

- a. Should any Party to this License Agreement fail to perform its obligations hereunder in strict compliance with the terms, covenants and conditions of this License Agreement, or otherwise default in the performance of any obligations contained in this License Agreement, the non-defaulting Party shall provide written notice to the defaulting Party of such default or breach ("Notice of Default"). If the defaulting Party has failed to cure or reasonably commence curing said default or breach within 30 business days after such Notice of Default is provided (an "Uncured Default"), the non-defaulting Party thereafter shall have the right to terminate this License Agreement, effective immediately upon providing the defaulting Party with

written notice of such termination. In addition, in the event of an Unsecured Default on behalf of Licensee, the Town shall have the right to partially terminate this License Agreement (in lieu of full termination) by revoking any specific right granted to Licensee pursuant to Paragraph 1 above including, without limitation, removing any portions of the Service Areas from the License.

- b. In addition to, and separate from, the termination provisions set forth in Paragraph 8a. above, this License Agreement may be terminated, as follows:
 - i. In the event that the Liquor License is terminated for cause, the Town thereafter shall have the right, but not the obligation, to terminate this License Agreement, effective immediately upon providing Licensee with written notice of such termination.
 - ii. In the event that the Liquor License is not renewed by the Town due to an administrative error or other similar lapse on behalf of Licensee and/or the Town, the Town shall provide written notice of such error or lapse to Licensee. Licensee shall have 45 days after receipt of such notice to cure the deficiencies that led to such non-renewal and reinstate and/or renew the Liquor License. If Licensee is unable to reinstate and/or renew the Liquor License by the end of such 45-day period, the Town thereafter shall have the right, but not the obligation, to terminate this License Agreement, effective immediately upon providing Licensee with written notice of such termination.
- c. Upon any termination of this License Agreement, Licensee shall restore the Service Area to its original condition existing prior to the Effective Date, less normal wear and tear. Any personal property of Licensee placed temporarily on the Service Area pursuant to the License shall be removed at the end of the Term at Licensee's sole cost and expense.
- d. Either Party may terminate this License Agreement for convenience by giving the other Party written notice of termination at least 90 days prior to commencement of a Summer Season. This License Agreement may not be terminated for convenience during a Summer Season.

9. OURS OF OPERATION.

- a. Last call for service of food and drink shall be no later than 10:00 p.m. on any portion of the Service Area. All patrons must vacate the Service Area no later than 11 p.m.
- b. No live or amplified music shall be allowed to emanate from the Outside Seating Area after 10:00 p.m., without the Town's prior written approval.

10. LICENSE FEES.

- a. To be paid by the Licensee:
 - i. During the term of this License Agreement, the Licensee shall post a \$500.00 cash performance bond to assure full compliance with the terms hereof (the "Performance Bond"). The Performance Bond may be applied to any unpaid fines or charges outstanding for more than 45 days at any time during the Term. The Performance Bond shall be refunded 30 days after the expiration and/or termination of this License Agreement, provided however, that the Town shall be entitled to retain the Performance Bond for an additional 45 days to secure the obligations of any unresolved pending action remaining at the end of this 30-day period.
 - ii. The Licensee shall bear all costs and expenses related to the construction and/or maintenance of any utility and other amenities needed by Licensee in connection with the exercise of its rights pursuant to the License.
 - iii. The Licensee shall bear all costs for any and all improvements to, within and surrounding the Service Area, which are reasonably required by the Town, pursuant to applicable health and safety laws, ordinances, and/or regulations, to limit hazards or dangers and provide for the safe operation of the Service Area.

b. By the Town:

- i. The Town shall not be required to make any improvements to the Service Area, or expend any money for the benefit of the Licensee.

11. ADDITIONAL TERMS AND CONDITIONS.

- a. The Licensee shall comply with all applicable local, state and federal rules, regulations and laws.
 - b. In the event the Licensee sells, leases or relinquishes control of Licensee's Site, Licensee shall immediately notify the office of the Town Manager.
 - c. In the event of any legal action between the Parties with respect to this License Agreement and the license herein granted, the prevailing Party in any such action shall be entitled to recover their costs incurred therein, including reasonable attorneys' fees.
 - d. Licensee may not assign, subcontract, or transfer this License Agreement, or any portion thereof without the Town's prior written approval.
 - e. This License Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
12. **NOTICE:** All notices, demands or writings required or permitted to be given hereunder, shall be deemed to have been fully given or made or sent when made in writing and delivered either by (i) hand delivery, (ii) facsimile transmission; (iii) electronic mail; or (iv) commercial overnight courier that guarantees next day delivery and provides a receipt, so long as these are addressed and/or delivered to the Party as follows (with the understanding that the mailing addresses, email addresses or fax numbers below may be changed by sending written notice to each Party notifying the Party of the change).

If to Licensee:

NVHQ Hotel Madeline Operator, LLC,
Attn: Simon A. Hallgarten
36 Narrow Rocks Road
Westport, CT 06880

If to the Town:

Kira Montgomery, Town Manager
Town of Mountain Village
455 Mountain Village Blvd., Suite A
Mountain Village, CO 81435
Email: kmontgomery@mtvillage.org
Phone: (970) 728-8000

(With Copy to):


James Mahoney, Esq.
J. David Reed P.C.
1047 South 1st Street
Montrose, CO 81401
Email: jmahoney@drotsllaw.com
Phone: (970) 249-3806

(Signature Pages Follow)

IN WITNESS WHEREOF, the Parties hereto have executed this License Agreement, effective as of the Effective Date.

LICENSEE:

NVHG Hotel Madeline Operator, LLC,
a Delaware limited liability company

By: 
Simon A. Hallgarten, Authorized Signatory

TOWN:

TOWN OF MOUNTAIN VILLAGE,
a Colorado home-rule municipality
and political subdivision of the state of Colorado

By: 
Kim Montgomery, Town Manager
2015.04.22 13:19:52 -06'00'

By: 
James Mahoney, Assistant Town Attorney
Digitally signed by James Mahoney
DN: cn=James Mahoney, o=Mountain Village, LLC,
ou=Mountain Village, email=jmahoney@mountainvillage.co.us,
serial=20150422131952-0600



565 MOUNTAIN VILLAGE BOULEVARD, TELLURIDE, CO 81435
970.728.7314

February 13, 2018

Town Council

Town of Mountain Village

Ref. Application for Temporary Modification of Premises

Telluride Food and Beverage LLC is requesting approval to modify the liquor license number 4091959001 for the date of April 8, 2018 to celebrate closing day of the 2017-2018 winter Ski Season, a concert and festivities to be held in the Heritage Plaza of the Mountain Village Core. The modification of liquor license will be used on Sunday, April 8, 2018.

The event will be highlighted by free live music in Mountain Village's Heritage Plaza from approximately 12pm to 5 pm on Sunday, April 8. The band will perform music free of charge to the public.

Telluride Ski Resort would like expand the patio area of Tomboy Tavern towards the Beach area of Heritage plaza to a line from the adjacent "British" phone booth, aligned with the eastern edge of the Plaza Bldg, and out to the Guest Services structure. The extended patio area will be fenced with the metal rail fencing used for prior events (photo attached), and each entry will be staffed by TSG employees. Three secure access points to the expanded licensed area would be located: 1. under the Gondola opposite the Ticket windows across the plaza, and 2. facing the pathway leading up the hill, slopeside, in the direction of the Inn at Lost Creek, 3. Top of the stairs descending to basement of Plaza Building, indicated on the attached map. The performance stage will be located in the Heritage Plaza area adjacent to the eastern corner of the Plaza building. Alcoholic beverages will be served at the outside bar located at Tomboy, and a satellite bar to be situated in the existing Guest Service structure. Both bars would be accessible for adults 21 years of age and older, offering alcoholic beverages for purchase. Only TIPs or Servsafe certified bartenders will be tending the bars.

We would like to thank the town of Mountain Village and the State of Colorado for reviewing this application, and respectfully request its approval.

Thank you for your consideration.

Sincerely,

Patrick Berry

Controller

Telluride Ski & Golf LLC

Permit Application and Report of Changes

Current License Number <u>4091959001</u> All Answers Must Be Printed in Black Ink or Typewritten Local License Fee \$ _____		
1. Applicant is a <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company		Present License Number 4091959001
2. Name of Licensee <p style="text-align: center;">Telski Food & Beverage Services</p>	3. Trade Name <p style="text-align: center;">dba Tomboy Tavern</p>	
4. Location Address <p style="text-align: center;">565 Mountain Village Blvd</p>		
City <p style="text-align: center;">Mountain Village</p>	County <p style="text-align: center;">San Miguel</p>	ZIP <p style="text-align: center;">81435</p>
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.		
Section A – Manager reg/change	Section C	
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.).....\$75.00 <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 12-47-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea)..... \$200.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 200.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 100.00 <input type="checkbox"/> Change Location Permit (ea)..... 300.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$300.00 x <u>2</u> Total Fee <u>600.00</u>	
Section B – Duplicate License		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00	<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$200.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee	
Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ _____ .00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

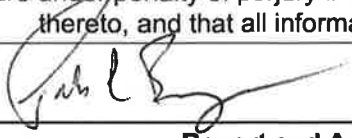
Section C

Check the appropriate box in section C and proceed below.

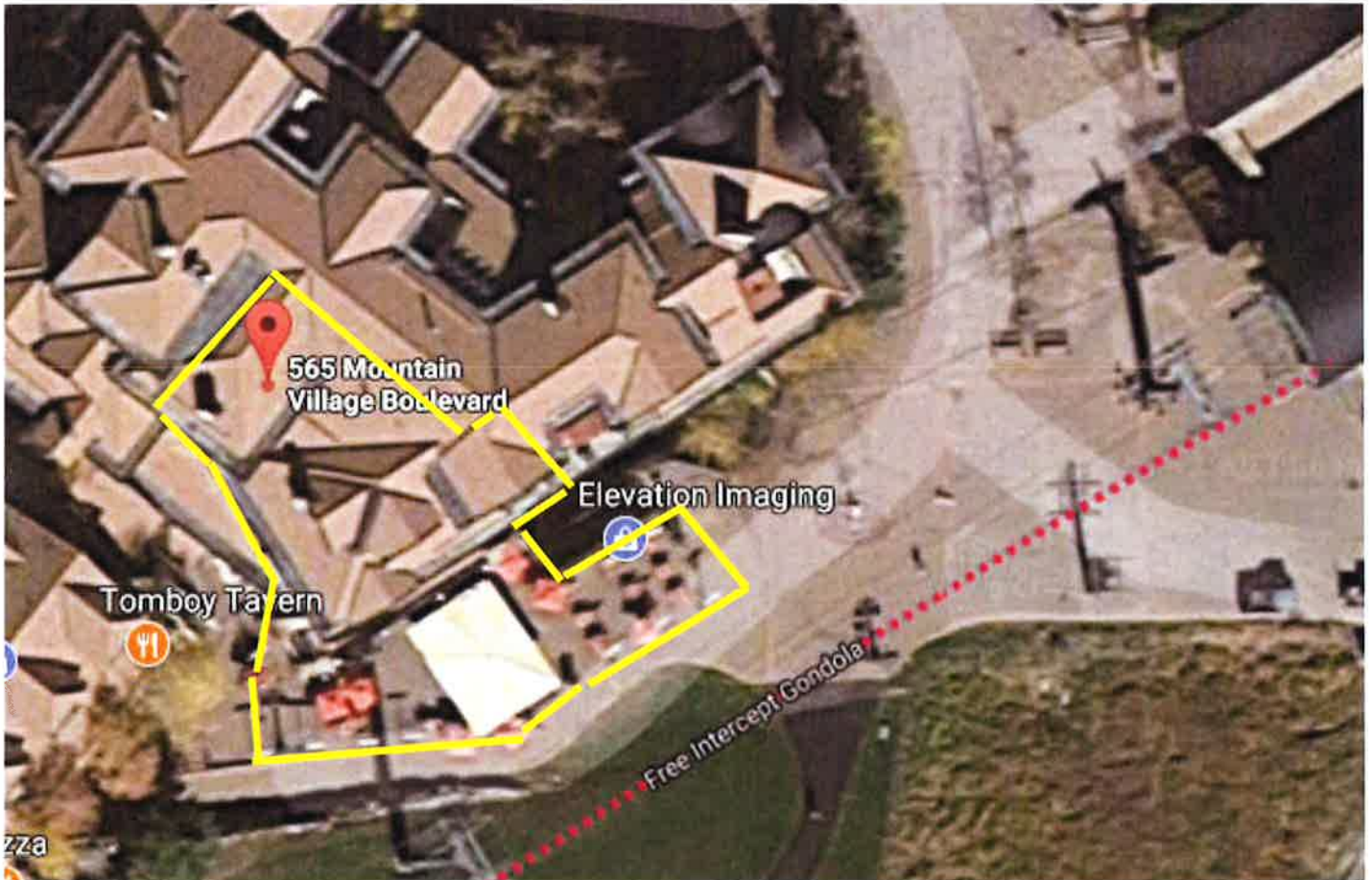
- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 12-47-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend liquor service of existing premise to accommodate concert guests.</u> <u>The extension would run from existing premise along Plaza Bldg into Heritage Plaza approx to red phone booth then out to slopeside Guest Svcs structure along slopeline to slope edge of existing premise</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>4/8/2018</u> (mo/day/year) End <u>4/8/2018</u> (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$600.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title <p style="text-align: center;">Controller</p>	Date <p style="text-align: center;">2/13/18</p>
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County) <i>Town of Mountain Village</i>		Date filed with Local Authority <i>3-5-18</i>
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date

Google Maps 565 Mountain Village Blvd



Yellow Line indicates Existing Tomboy Licensed premise, interior and patio

Imagery ©2017 Google, Map data ©2017 Google United States 20 ft

565 Mountain Village Blvd
Mountain Village, CO 81435



1:414



NAD_1983_UTM_Zone_13N
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION
www.sanmiguelcountyco.gov/maps



**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE FEBRUARY 15, 2018
REGULAR TOWN COUNCIL MEETING **DRAFT**
AGENDA ITEM #6**

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:35 a.m. on Thursday, February 15, 2018 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Dan Jansen
Jack Gilbride (via phone)
Bruce MacIntire
Patrick Berry
Natalie Binder

Also in attendance were:

Kim Montgomery, Town Manager
Jackie Kennefick, Director of Administration/Town Clerk
Susan Johnston, Deputy Town Clerk
Christina Lambert, Administrative Services Coordinator
David Reed, Town Attorney
Jim Mahoney, Assistant Town Attorney
Rachelle Redmond, Lieutenant
Kevin Swain, Finance Director
Julie Vergari, Chief Accountant
Michelle Haynes, Director of Planning & Development Services
Randy Kee, Building Official
Sam Starr, Planner
Sue Kunz, Director of Human Resources
Finn Kjome, Director of Public Works
Dave Bangert, Planner 2/Forrester
Jim Loebe, Director of Transit and Recreation
Darrell Huschke
John Horn
Susan Alaia
Sally Field
Winston Kelly
Mickey Salloway
Tor Anderson
Lexi Tuddenham

Tom Beck
Susan Caruso
Doug Tueller
Robert Stenhammer
Michael Martelon
Bill Hoins
Tom Kennedy
Chris Hawkins
Tim Johnson
Stefanie Solomon
Banks Brown
Jolana Vanek
Ken Carnahan
Chuck Peterson
Pete Mitchell
Marty Huschke
Karen McCarthy
John Burchmore
Louis Alaia
Marcy Pickering
Keith Hampton
Heidi Lauterbach
Craig Spring
Carol Hintermeister

Public Comment on Non-Agenda Items (2)

There was no public comment.

Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (3)

On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:36 a.m.

Council returned to regular session at 10:00 a.m.

Council took a break from 10:00 a.m. to 10:05 a.m. (4)

Overview of AV Upgrade to Council Chambers (5)

Town Clerk/Director of Administration Jackie Kennefick introduced AV Experts technicians Chuck Peterson who together provided an overview of the AV improvements made in Council chambers.

Consideration of Approval of Minutes of the January 18, 2018 Regular Council Meeting (6)

Deputy Town Clerk Susan Johnston presented. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to approve the January 18, 2018 meeting minutes with the following changes:

8 **TRAA (Telluride Regional Airport Authority) Bi-Annual Report**

The Category C approach is completed and CFA (Colorado Flights Alliance) (not TRAA) is marketing it to the airlines

12 **Consideration of a Resolution to Approve a Minor Scale Subdivision for Lots 303R1, 304 and 305 to Replat into Lots 303R2 and 305R per Community Development Code Section 17.4.13.E.2**

Changed Lot 303#2 to 303R2

13 **Consideration of Building Board of Appeals Appointment**

Added: Council directed staff to make sure that Town posting requirements are followed for future Building Board of Appeals appointments

17 **Telluride Ski & Golf (TSG) Quarterly Update**

Changed Mr. Jansen to Mr. Jensen

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Opting Out of Signature Verification in Municipal Elections (7)

Town Attorney David Reed presented the above item stating that this Ordinance is being proposed in response to 2016 State legislation amending the Colorado Municipal Election Code to require signature verification on mail ballots. The Town Charter requires that the Town follow the Municipal Election Code unless it adopts an Ordinance to the contrary. The proposed Ordinance would amend the Town Municipal Code to opt out of the signature verification requirement. The signature verification requirement would be unreasonably challenging for staff due to the non-resident voters whose signatures are not in the State system (SCORE) that the signatures would be pulled from for verification purposes. On a **MOTION** by Dan Jansen and seconded by Dan Caton, Council voted 7-0 to approve on first reading an Ordinance opting out of signature verification in Municipal Elections Code and to set the second reading, public hearing and Council vote for March 15, 2018.

Consideration of a Policy for Employee Unit Sales Provisions and Lottery Priority (8)

Director of Human Resources Sue Kunz, Assistant Town Attorney Jim Mahoney and Town Manager Kim Montgomery presented the above proposed policy. Ms. Montgomery stated that ownership of the unit will be tied to employment. If employment is terminated, the owner would have six months to sell the unit. The Town would then have first right of refusal to purchase the unit. Staff will send a "Notice of Sale" to all employees and interested parties must submit an application. A list of eligible candidates will be established and then notified. The holder of the first position shall then have 15 days to provide a preapproval letter from a qualified lender or proof of available funds. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to approve a policy for the Town of Mountain Village Employee Housing Purchase Program.

Finance: (9)

a. Presentation of the January 31, 2017 Business & Government Activity Report (BAGAR)

Director of Finance Kevin Swain presented the BAGAR. Kim Montgomery provided an update on the Telluride Water Treatment Plant stating that Mountain Village reported water numbers that were inaccurate due to a problem with a meter. The meter has been replaced which should result in more accurate reporting. Council discussion ensued. Council directed staff to report quarterly on cable channels to see if there has been an impact on subscribership since the rate increase.

b. December 31, 2017 Financials

Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Bruce MacIntire, Council voted unanimously to approve the December 31, 2017 Financials as presented.

c. Consideration and Ratification of the 2019 Budget Process

Kevin Swain presented the 2019 budget process and schedule. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to approve the 2019 budget process as presented

d. Short Term Rentals Licensing and Taxation Compliance

Kevin Swain presented stating that LODGINGRevs is a spin-off of MuniRevs. LODGINGRevs provides mapping technology and reviews twenty-two websites each month looking for compliance issues. Chief Executive Officer of both MuniRevs and LODGINGRevs Erin Neer stated that Mountain Village is 99.7% paperless and has been using LODGINGRevs since the fall of 2017. She stated that the technology can identify property location using the mapping reference coordinates. The goal is to educate the property owners on how to become compliant. Council thanked Ms. Neer for a very informative presentation.

Council moved to agenda item 20a Staff Reports

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance to Consider a Rezone and Density Transfer Application to Transfer Density from Lot 628B into the Density Bank per Community Development Code Sections 17.4.9 & 17.4.10 (10)

Planning and Development Services Director Michelle Haynes stated that Lots 628A and 628C have existing single-family homes on them. Lot 628B is vacant. The owners of lot 628A, 628B and 628C have agreed to replat the three lots into two lots. Lot 628B will be replat equally into Lots 628AR and 628CR. In order to propose a minor subdivision application, the applicants have submitted two applications concurrently: 1) transfer of the density associated with lot 628B (to be vacated) to the density bank by way of a density transfer and rezone application; and 2) a minor subdivision application to replat the properties. Both applications have been received and are being reviewed. On a **MOTION** by Dan Jansen and seconded by Bruce MacIntire, Council voted 7-0 to approve on first reading an Ordinance considering a rezone and density transfer application to transfer density from Lot 628B into the Density Bank per Community Development Code sections 17.4.9 & 17.4.10 Code and to set the second reading, public hearing and Council vote for March 15, 2018.

Moved to agenda item 19a

Council took a break for lunch from 12:30 p.m. to 12:47 p.m.

Consideration of a Standstill Agreement Regarding Lots 126R and 152R (11)

Jim Mahoney presented stating that the owner of Lots 126R and 152R, which is commonly known as “Rosewood”, was approved for a mixed unit development pursuant to the PUD approval process in 2007 (the “2007 PUD Approval”). Those approvals also contained approvals for “vested rights” which through several extensions specifically of the vested rights are set to expire on March 18, 2018. The owner of the property applied to the Town to extend that vesting by an additional two years on the basis of wanting to preserve existing platting, easements and entitlements as a base for applying for a revised PUD approval. However, the owner pulled that application via email to the Town on February 7, 2018 and is instead asking the Town to enter into a standstill agreement in order to pursue other development scenarios.

Michelle Haynes stated that the 2007 approval also included an approval for vested rights which offer protection under the LUO (Land Use Ordinance). The vested rights provide protection for the developer

from interference from the local jurisdiction. The following are differences between the 1980's platting and the existing Rosewood approval:

Lot 152(R)1987

- An increase in five (5) condominium units
- An approval of 4,655 square feet of commercial space

Lot 126(R)1984

- Decrease in hotel density by 64 units
- A change of density to add 44 condominium units
- A change of density to add 19 hotel efficiency units (can be condominiumized)
- An increase of three employee apartments
- An increase in one employee dormitory
- An approval of 34,001 square feet of commercial space

An increase in open space of .5 acres

Public comment was received from Tom Kennedy representing the owner Northlight Development, Chris Hawkins, Carol Hintermiester, Doug Tueller and John Horn. Council discussion ensued. Mr. Mahoney noted that the Town cannot approve a buyer but Council may impose a condition to approve the management. On a **MOTION** by Natalie Binder and seconded by Dan Caton, Council voted unanimously to approve a Standstill Agreement regarding Lots 126R and 152R with the following amendments:

- Reflect the name of the agreement to be Standstill Agreement rather than an MOU (Memorandum of Understanding)
- Add two community meetings to be held on this project prior to application submittal
- No specific approval of the plan is implied
- Authorize Mayor to approve language on the Agreement

Second Reading, Public Hearing and Council Vote on an Ordinance Approving: (1) Rezone Lot 304 and (2) Transfer Density of Four (4) Person Equivalents of Single Family Density From Lot 304 into the Density Bank pursuant to Community Development Code Sections 17.4.9 & 17.4.10 (12)

Michelle Hayes presented the above item stating that there were no changes from the first reading. The Mayor opened the public hearing. Public comment was received by Dan Zemke. The Mayor closed the public hearing. Council discussion ensued. On a **MOTION** by Dan Jansen and seconded by Bruce MacIntire, Council voted 7-0 to approve on second reading an Ordinance approving (1) Rezone Lot 304 and (2) Transfer Density of Four (4) Person Equivalents of Single Family Density from Lot 304 into the Density Bank pursuant to Community Development Code Sections 17.4.9 & 17.4.10 as presented.

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Approving a Community Development Code (CDC) Amendment to Section 17.7.7 Building Board of Appeals to Make Minor and Conforming Amendments Pursuant to CDC Section 17.1.7 Amendments to the Community Development Code (13)

Building Official Randy Kee presented the above item stating that the Building Board of Appeals was created in 1995 by Resolution No. 1995-1128-16 as a Board to hear and decide appeals of orders, decisions and determinations made by the building official relative to the application and interpretation of the building codes. The bylaws, which are incorporated as part of the Community Development Code (CDC) at Section 17.7.7, can be amended from time to time pursuant to a Class 4 town review process found at CDC Section 17.1.7. Staff initiated this CDC amendment primarily to clean up redundancies, conform the language, clarify vacancy advertisement and noticing requirements and to provide more flexibility regarding qualifications. Council discussion ensued. On a **MOTION** by Dan Jansen and seconded by Dan Caton, Council voted 7-0 to approve on first reading an Ordinance approving a Community Development Code (CDC) Amendment to section 17.7.7 Building Board of Appeals to make minor and conforming amendments pursuant to CDC Section 17.1.7 amendments to the Community Development Code and to set the second reading, public hearing and Council vote for March 15, 2018.

Consideration of Approval of a Resolution Regarding a Comprehensive Plan Amendment Regarding Parcel M, Lot 30, Which Consists of Lot 30 and a Portion of the Adjacent Open Space Parcel OS1AR-3 Within the Village Center Subarea and Other Associated Amendments to Accomplish the Foregoing Pursuant to Community Development Code Section 17.1.5 Town Comprehensive Plan (14)

Patrick Berry recused himself due to his employment with TSG (Telluride Ski and Golf). Michelle Haynes presented the above item stating that Town Council initiated a Comprehensive Plan amendment to Parcel M, Lot 30 Village Center Subarea pursuant to Community Development Code (CDC) Section 17.1.5.E. specifically to amend Chapter Titled Land Use Plan Policies, Section Titled Mountain Village Subarea Plan Principles, Policies and Actions Subsection 13. Parcel M Lot 30. Council has spent a significant amount of time in discussions with the property owners of Lot 30 and OS1AR-3 as well as garnering public input. The result is a proposed Comprehensive Plan amendment contained herein with the stated goal of allowing both Lot 30 and OS1AR-3 the ability to pursue alternative development scenarios to the full Parcel M buildout in a manner which would have existed prior to the adoption of the Comprehensive Plan, while also preserving a full Parcel M option. Jim Mahoney provided some background on open space in Mountain Village prior to the Comprehensive Plan and the adoption of the CDC. He stated that active and passive open space were the only two categories. Passive open space was to be left as is and active open space could be built on with a vertical development consistent with Town approved uses and pursuant to the use table and Town process. The Comp Plan created new categories within "active open space". The Comprehensive Plan is a legislative document and can only be amended by Town Council initiation. Public comment was received from John Horn on behalf of Marty and Daryl Hushke, Stefanie Solomon on behalf of TSG, Daryl Hushke, Marty Hushke, Banks Brown, Sally Field, Marcy Pickering, Jolana Vanek, and Susan Alia. Extensive Council discussion ensued. On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council voted to adopt a Resolution approving a Comprehensive Plan Amendment regarding Parcel M, Lot 30 with the amendment to strike the language "*the remainder of Parcel M (the OSP1AR-3 portion)*" from paragraph d. and to allow the Town Attorney's office, TSG, John Horn and the Hushke's to resolve any non-substantive ambiguities are not substantive. If any changes are substantive, then the issue will come back to Council. Attorney for TSG Stefanie Solomon stated that she was fine with the changes noted in the motion.

On a MOTION by Bruce MacIntire and seconded by Dan Caton, Council voted unanimously to extend the meeting beyond six hours.

Town Hall Subarea - Village Court Apartments Expansion Progress Update (15)

On a **MOTION** by Dan Jansen and seconded by Dan Caton, Council voted unanimously to continue this item to the March 15, 2018 meeting.

Consideration of Adopting the Parking Committee's Recommendation to Permanently Eliminate Permit Parking on Upper Mountain Village Boulevard (16)

Director of Transit and Recreation Jim Loebe presented stating that in response to a letter received from Chris Hawkins of Alpine Planning, LLC, the Parking Committee met on January 22nd to discuss the future of permit parking for employees on upper Mountain Village Blvd (UMVB). As the representative for the owners of Lot 89-2B, the letter requested that the Town eliminate permit parking on UMVB which the owners feel have adverse impacts on their property. The parking committee recommended discontinuing permit parking on UMVB. Public comment was received by Mickey Salloway, representing Pete Wagner, Keith Hampton and Craig Spring (via email). Council discussion ensued regarding potential parking solutions for affected businesses that have different types of parking needs as well as long term parking solutions. Council directed the Parking Committee to meet work on these ideas and bring them back to Council at the March 15, 2018 Town Council meeting.

Natalie Binder left the meeting at 4:00 p.m.

Consideration of Approval of a Request for Funding from the Telluride Mountain Club to Implement Proposed Trails Sustainability Plan with Funds to Come From Existing Recreation/Trails Budget (17)

Telluride Mountain Club representatives Tor Anderson and Heidi Lauterbach presented the request stating that the funding will help to implement and maintain a Trails Sustainability Plan. They are also seeking

funding from San Miguel County, SMART (San Miguel Authority for Regional Transportation), Town of Telluride and the Telluride Tourism Board. Public comment was received by Jolana Vanek. Jim Loebe is supportive of the plan. On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council voted unanimously to approve a funding request for \$10,000 to implement a Trails Sustainability Plan for the Telluride Region. The funding will come from the Recreation Budget.

Consideration of Approval of a Resolution Supporting Legislation to Protect the Environment and Reduce Public Liabilities Relative to Mining Activities (18)

Executive Director of Sheep Mountain Alliance Lexi Tuddenham presented the above item stating that the Colorado Mined Land Reclamation Act is a Bill that will help to protect the health of communities and preserve resources. The above Resolution would indicate the Town's support for this Bill. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to approve a Resolution supporting legislation to protect the environment and reduce public liabilities relative to mining activities as presented.

Council Boards and Commissions Updates: (19)

a. San Miguel Watershed Coalition (SMWC) –Starr

Planner Sam Starr stated that the next SMWC meeting is scheduled for February 26th. He added that on March 1st a Climate Change Documentary called *Saving Snow* will be shown at the Telluride Library from 6:30 p.m.- 8:00 p.m.

Moved to agenda item 20b

b. Colorado Flights Alliance (CFA) –Jansen

Mr. Jansen stated that additional Great Lakes routes have been added out of TEX (Telluride Airport). TEX to LAX (Los Angeles International Airport) will continue through the end of ski season. Montrose Airport is one of the fastest growing airports in the country and is the second busiest area airport in the State of Colorado.

c. Transportation & Parking – MacIntire/Benitez

Other than the agendized parking item, there was no further update.

d. Budget & Finance Committee -Gilbride/Caton

Mr. Caton stated that a calendar for the 2019 budget process was adopted earlier today. Investment strategies and practices were discussed at the committee meeting and are very conservative. The committee encouraged Kevin Swain to look at some other devices that might yield larger returns while still being considered conservative. The committee previewed a presentation by a software company on an enterprise wide data gathering on finances. It is subscription based software and could save finance and managers a great deal of time while allowing them to easily access data. The software is much more efficient and would allow managers to go in and review data and make changes. The information could be available to the community as well as Council. It will also produce a budget book which is currently being done by hand. Council directed staff to schedule an investment portfolio presentation at a future Town Council meeting and directed staff to move forward with purchasing the software.

e. Gondola Committee – Caton/Berry

There was no update.

f. Colorado Communities for Climate Action – Berry

Mr. Berry stated that CC4CA is in the process of reorganizing.

g. San Miguel Authority for Regional Transportation- Benitez/Caton/Binder

Mayor Benitez stated that the Board recently discussed last year's strategic plan. A work session is scheduled for March 9th to determine the 3-5-year goals. The Rico shuttle is active with strong ridership and more than \$1,000,000 is in reserves.

h. Eco Action Partners (EAP)– Berry/Binder

A meeting is scheduled for next week. Mayor Benitez will meet with EAP Board President Audrey Morton on Friday, February 16th to discuss the role of the Green Team.

i. Telluride Historical Museum- Berry

There was no update.

j. Telluride Conference Center (TCC) –MacIntire/Gilbride

Jack Gilbride stated that he had met with General Manager Tony Kalyk who will be providing a list of short and long-term enhancements that would be beneficial to the facility.

k. Alliance for Inclusion – Berry

There was no update.

l. Green Team Committee (GTC)- Berry/MacIntire

Mr. Berry stated that the last GTC meeting included discussions on solar bathrooms in the Meadows and composting at VCA (Village Court Apartments). Kim Montgomery stated that it would be challenging to have staff spearhead and implement composting plans and stated that GTC has discussed incentivizing the Town HOA's (Home Owners Associations) to implement composting programs and locations. Their next meeting is scheduled for February 28th.

m. Telluride Tourism Board (TTB)- Jansen

Mr. Jansen stated that proposed House Bill 1084 would have expanded the potential uses of tourism funding. Telluride Tourism Board manages our brand very closely and had this bill passed, it could have impacted the Tourism Board's ability to market the destination. Mr. Jansen stated, that the bill has been withdrawn and TTB is supportive of the withdrawal.

n. Mayor's Update – Benitez

Mayor Benitez updated that there is a Special Design Review Board meeting and walking tour to discuss alternative roofing materials in the Core on February 22nd at 10:00 a.m.

Council moved back to Agenda Item 11

Staff Reports: (20)

a. Human Resources

Director of Human Resources Sue Kunz presented her report stating that health insurance costs went down in 2018. She stated that 59% of Town employees work and live in Mountain Village. Human Resources Coordinator Corrie McMills has implemented a very successful Employee Housing Program where Mountain Village provides seven furnished housing units in Village Court Apartments for seasonal employees. Ms. Kunz stated that the employee survey results were very positive. 2018 Leadership and Teambuilding Training will be March 20 – 21 and will focus on how to develop staff to their greatest potential. Ms. Kunz stated that due to the extended hours and longer gondola season, seasonal employees (gondola operators) that work more than 1560 hours a year will qualify for health insurance in 2019 due to the Affordable Care Act (ACA). The Gondola budget will be impacted by approximately \$200, 000. Council directed staff to compile options to providing healthcare to employees (including alternate health plans) who achieve the required number of hours and to report back to Council at the April 26, 2018 meeting.

1. Consideration of Approval of the 2018 Employee Handbook

Sue Kunz presented stating that the following topics have had changes made in the Employee Handbook:

- Letter from the Town Manager
- Medical Insurance
- Housing Down Payment Assistance Program
- Ski Passes
- Wellness Reimbursement Program
- Communications Systems and Password Policy (refer to the IT Security Policy)
- Parties and Activities
- Smoking

On a **MOTION** by Dan Caton and seconded by Natalie Binder, Council voted unanimously to approve the 2018 Employee Handbook with the addition of a policy for the use of personal phones and removable devices.

Moved back to agenda item 10

b. Town Manager

Kim Montgomery stated that the nominees for the *Great Services Award* were Kathy Smith, Nathan Wilson and Rob Johnson. The award went to Rob Johnson and the entire Gondola Operations Department for their

stellar performance over the holiday season. Discussion ensued regarding Telluride Ski Resort becoming part of the Epic pass program.

Moved back to agenda item 19b

Other Business (21)

1. Notification of Design Review Board (DRB) Seats Expiring with Appointment to be Made in March as per Policy

Jackie Kennefick stated that four seats are coming up for renewal and appointments will be made at the March 15, 2018 Town Council meeting. Michelle Haynes added that all four incumbents have submitted their names for re-appointment consideration as well as two additional applications. The deadline for applications is Monday, February 19, 2018. Kim Montgomery noted that a request to change the requirements for appointments was received as part of public comment. She clarified that the Town Charter stipulates the requirements for DRB positions and any change would require an election.

Michelle Haynes stated that a Special DRB meeting is scheduled for Thursday, February 22, 2018 where Oz Architecture will be presenting ideas for new roofing materials in the Core. The Mayor stated that the meeting would be a joint meeting with DRB and Council.

Dan Jansen stated that Denver, Colorado is considering placing bid for the 2026 Winter Olympics. CAST (Colorado Association of Ski Towns) sent a survey asking for support and feedback. Council consensus was in support of the survey and authorized Kim Montgomery to express the Town's support for the bid.

There being no further business, on a **MOTION** by Jack Gilbride and seconded by Patrick Berry, Council voted unanimously to adjourn the meeting at 4:45 p.m.

Respectfully prepared,

Susan Johnston
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick
Town Clerk

Memo

Agenda Item #7

To: Mayor and Town Council

From: Sarah H. Abbott

Date: March 8, 2018

Re: Ordinance Opting Out of Signature Verification in Municipal Elections

At the February 15, 2018 Town Council meeting you considered an ordinance opting out of the new signature verification requirement in the Colorado Municipal Election Code.

No changes to the Ordinance were directed.

Proposed Motion:

Approval: I move to approve on second reading the ordinance of the Town Council of the Town of Mountain Village opting out of the signature verification requirement in the Colorado Municipal Election Code.

Denial: I move to deny the ordinance of the Town Council of the Town of Mountain Village opting out of the signature verification requirement in the Colorado Municipal Election Code.

ORDINANCE NO. 2018 - _____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE AMENDING SECTION 1.12.050 OF THE MOUNTAIN VILLAGE MUNICIPAL CODE TO OPT OUT OF THE SIGNATURE VERIFICATION REQUIREMENT IN THE COLORADO MUNICIPAL ELECTION CODE FOR ALL MOUNTAIN VILLAGE MUNICIPAL ELECTIONS

RECITALS:

- A. The Town of Mountain Village (the “**Town**”), in the County of San Miguel and State of Colorado, is a home rule municipality duly organized and existing under the laws of the State of Colorado and its Town Charter.
- B. The Town, from time to time, holds municipal elections by mail ballot under the Town Charter, the State of Colorado Mail Ballot Act, the Election Rules of the Colorado Secretary of State, and the Colorado Municipal Election Code of 1965, as amended.
- C. The Council has determined that it is in the best interests of the Town to opt out of the signature verification requirement of the State of Colorado Municipal Election Code, as defined in C.R.S. 31-10-910.3, for all Mountain Village municipal elections.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Legislative Findings.

The recitals to this Ordinance are adopted as findings of the Town Council in support of the enactment of this Ordinance.

Section 2. Section 1.12.050 of the Town Municipal Code is hereby amended and shall read in its entirety as set forth on Exhibit A attached hereto.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance

or ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Safety Clause.

The Town Council finds and declares that this Ordinance is promulgated and adopted for the public health, safety and welfare of the citizens of the Town.

Section 6. Effective Date.

This Ordinance shall take effect on April 15, 2018.

Section 7. PUBLIC HEARING.

A public hearing on this Ordinance was held on the 15th day of March, 2018, in the Town Council Chambers, 455 Mountain Village Boulevard, Mountain Village, Colorado.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 15th day of February, 2018.

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado, this 15th day of March, 2018.

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

James Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town"), do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council of the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on February 15, 2018 by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton				
Bruce McIntire				
Dan Jansen				
Patrick Berry				
Jack Gilbride				
Natalie Binder				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance, was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2018, in accordance with Section 5.2b of the Town of Mountain Village Home Rule Charter.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on March 15, 2018. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton				
Bruce McIntire				
Dan Jansen				
Patrick Berry				
Jack Gilbride				
Natalie Binder				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me, as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2018.

Jackie Kennefick, Town Clerk

(SEAL)

EXHIBIT A
CHAPTER 1.12.050
ELECTION CODE

Sections:

1.12.050 Identification and Verification Requirements

1.12.050 Identification and Verification Requirements

The Town of Mountain Village opts out of the identification requirement provisions of the State of Colorado Mail Ballot Act, as defined in C.R.S. 1-7.5-107 (3.5), (4) and (5), and Colorado Secretary of State Regulations 12.5.6 through 12.5.9, and the signature verification requirement of the State of Colorado Municipal Election Code, as defined in C.R.S. 31-10-910.3, for all Mountain Village Municipal Elections. Beyond the voter registration requirement to provide the voter's date of birth, further identification will not be required as a condition of registering to vote or voting in Town of Mountain Village Municipal Elections. Comparison of a voter's signature on the return envelope to any signature image, including those signature images in the statewide voter registration system, is not required. (Ord. 04-03 and 18-___)



PLANNING & DEVELOPMENT SERVICES

455 Mountain Village Blvd
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 8

TO: Town Council
FROM: Jane Marinoff, Administrative Assistant
Michelle Haynes, Director of Planning & Development Services
FOR: DRB Public Hearing on March 1, 2018
DATE: February 23, 2018
RE: Consideration of Appointments: Design Review Board (Four Regular Seats)

ATTACHMENTS

- Exhibit A: Sample Questions for New Applicants
- Exhibit B: Letters of Interest from all DRB Applicants

BACKGROUND

The Design Review Board (DRB) is assembled of seven (7) full-time members and two (2) alternate members appointed by Town Council. The term for a DRB member is two (2) years.

Four (4) regular DRB members' terms are expiring in April 2018 and staff has advertised for the open positions as required. The DRB members' terms that are expiring include:

1. Keith Brown
2. Banks Brown
3. David Craige
4. Luke Trujillo

All four (4) of the incumbents have submitted applications for your consideration to continue serving on the DRB.

The Town has also received applications from the following individuals:

- Neil Elinoff
- Edward Sachs
- Susanne Connolly
- Jenny Hardy
- Glenn Robins

Please refer to the attached correspondence for all applicants.

Criteria for Evaluation

Town Council may elect to interview any or all applicants including incumbents prior to making an appointment to the DRB.

The Town Council shall,

“strive to select individuals with varying professional and civic backgrounds that represent a cross section of the community, such as architects, laypersons-residents, merchants, hoteliers-property managers, landscape architects, civil engineers and contractors. The Town Council shall also consider DRB members based on willingness to be active participants, a desire to fulfill DRB duties and the ability to positively interact with fellow DRB members, staff, the Town Council, other applicants and the public in a thoughtful and respectful manner.” (CDC Section 17.2.3.D.4.)

Community Development Code Section 17.2.3.E states that the Council shall strive to appoint at least three (3) or more members of the DRB who are lot owners or residents of Mountain Village; however, residency is not a requirement for appointment, but is preferred. We currently have three (3) regular and one (1) alternate DRB members who reside in the Mountain Village.

DRB Recommendation

At the March 1, 2018 DRB meeting, the DRB interviewed four of the five applicants listed above. Jenny Hardy was not in attendance at the DRB meeting.

With a **motion** made by **Evans**, the DRB recommended to the Town Council reappointment of the four incumbents, Keith Brown, Banks Brown, David Craige and Luke Trujillo. If the Town Council does not choose to reappoint any of the above four listed incumbents, the DRB recommend that existing alternates be moved into regular seats, and the Town Council consider either Edward Sachs or Glenn Robins as the preferred top candidates for consideration. The motion was **seconded** by **Caton** and the **motion passed 3-0, with Brown, Brown and Craige abstaining**.

PROPOSED MOTION

“I move to appoint _____, _____, _____, and _____ to serve as regular DRB members for two year terms.

Sample DRB Interview Questions

1. What interests you about serving on the DRB?
2. Are you familiar with the TMV DRB and the review process?
3. Do you have any experience serving on a similar board?
4. What qualities do you feel are important for a DRB member to possess?
5. What important qualities do you believe you will bring to the DRB?
6. Do you see yourself having potential conflicts of interest?
7. Are you able to commit the necessary time to the DRB?

Keith Brown

Apt 41A, 117 Lost Creek Lane, Mountain Village, CO 81435
ph 970.417.9513 keithtelluride@gmail.com

January 15, 2018

Letter of Intent for Design Review Board Seat

I hope for the opportunity to continue to serve on the Design Review Board (DRB). I believe my contribution to the DRB and the application process has been strong. I look forward to further participation as a DRB member.

My background is:

- Owner of Keith Brown Realty and TellurideMountainVillageRentals.com. I sell, renovate and manage Mountain Village properties, including vacation and long term rental condos, homes and commercial properties.
- I'm a licensed (A) and insured General Contractor in Mountain Village and a licenced HOA (CIC) Manager.
- Resident, owner and board member at Blue Mesa Lodge in Mountain Village. I co-managed HOA-Town repairs and improvements at Sunset Plaza. This HOA-Town relationship helps in the review of many DRB applications as I understand from experience aspects of public-private cooperation.
- I provide property liabilities studies to insurance underwriters on the Western Slope. The liability studies are a review of the use, condition and risks of a building. The liability studies help in my understanding of properties.
- Past Regional Manager for the Kellwood Corporation in Asia, where I managed offices and manufacturing facilities in Sri Lanka, India, Pakistan, UAE and the Maldives.
- MBA, Florence Institute of Technology, Italy
- Rhode Island School of Design, Industrial Design

Thank you for considering my interest in continuing to serve on the Design Review Board.

Most Sincerely, Keith Brown 

January 19, 2018

Design Review Board – Town of Mountain Village
Town Council – Town of Mountain Village
Mountain Village, CO

Members of DRB and Town Council,

Please accept this letter as my request to continue to serve on the Mountain Village Design Review Board.

I have enjoyed my prior terms as a member of DRB, most recently as Chair, and take seriously the duties that are specific to this Board. I believe my experience and record of dealing with the design approval process, variation approvals consistent with the CDC, and the reviewing applications for rezoning, PUDs, density transfers, subdivisions, conditional use permits, variances and annexations will benefit the Village as we continue to evolve, grow and thrive. Participating in formulating the Comprehensive Plan helps give me a context and overview for furthering stated community ideals. I was active in the process of re-formulating the Mountain Village CDC and can bring the context of that history to the review process. I am a constructive board member who is respectful and open to the views of fellow members, the public, and applicants. I work comfortably and collaboratively with staff. I've demonstrated this on other boards I've served on including as President of the Telluride R-1 School District and President of the Aldasoro Home Owner's Company.

My wife and I are Mountain Village property owners. Our children have attended the Telluride High School. We're avid users of the town's amenities; skiing, golf, hiking, and biking.

Thanks for your consideration for appointment to a seat on the Design Review Board.

BANKS D. BROWN
Telluride Sotheby's International Realty
137 W. Colorado Ave.
Telluride, CO 81435
banks@rmi.net
P 970 729 1100
F 888 739 7868

January 4, 2018

Jane Marinoff
Mountain Village Building Dept.

RE: Letter of Intent

Dear Jane,

I am interested in being considered for one of the four regular DRB seats being vacated. I have been a certified lighting consultant with the American Lighting Association since 2004. I sold Peak to Creek Electrical in 2008 and have been involved with many residential and commercial design build projects in the Telluride region over the past 18 years. I am currently employed as a lighting designer with projects in Aspen, Big Sky, Park City & Telluride.

My experience has involved dark sky requirements, energy efficient LED technology, DRB and HARC approval. I feel that my knowledge would lend itself to the Mountain Village DRB and appreciate your consideration. I welcome the board to review my website www.davidcraigelightingdesign.com and Linked In profile.

Sincerely,

David Craige CLC, IALD

From: Luke Trujillo
To: [Jane Marinoff](#)
Cc: [Michelle Haynes](#)
Subject: Luke - DRB + 2 more years
Date: Tuesday, February 13, 2018 3:00:37 PM

Jane & Michelle,

I decided that I will serve for one more term. Please let the record show that I may miss some meetings with my busy workload right now. The workload may plane out for me by fall/winter 2018.

Michelle let me know if you talked with Banks regarding our discussion last week.

Best regards,

Luke Trujillo - AIA

Principal

113 Lost Creek Lane - Suite B - Mtn. Village

M:970-708-1445

www.truline.com

"It remains a wonderful time to be alive in this greatest of all nations. Where opportunities are abundant. And the path to individual fulfillment and financial prosperity can be traversed by anyone willing to consistently wake up, navigate the day's obstacles, provide value to others, and lead with character and integrity."

SELECTED PROJECTS:

- **Telluride Gravity Works Phase 1 & 2 [2010]** – 7,500 SF facility incorporating a 2-story climbing wall, retail store, mezzanine, affordable housing apartment, and restaurant with roof top deck. Telluride, CO. HARC approval for Phase 2 completed.
- **302 N. Aspen St. [2007-2008]** – 3,500 SF custom home with the moving and reclassification of a historic shed on North Aspen Street, Telluride, CO. *[Published in “SHELTER” Winter 2011-2012]*
- **Moody Cabin [2009-2010]** – 3,800 SF custom home located at 200 Wilson Peak Drive. Renovation and addition to the 1st log cabin built in the Mountain Village, CO. *[Published in “LUXE” Colorado Summer 2011] [Published in Dorado Magazine 2015]*
- **230 Country Club Drive [2008]** – 4,800 SF custom home renovations located on Country Club Drive - Mountain Village, CO.
- **45001 Last Dollar Road [2008-2009]** – 6,500 SF custom home renovation – 35’ glass window wall incorporated to the front façade. Telluride, CO. Adjacent to Telluride Airport.
- **127 Double Eagle Dr. [2011-2012]** – 6,200 SF custom home renovation – large new glazing package and floating steel bridge. Mountain Village, CO. 5th Fairway.
- **138 Russel Dr. [2011-2012]** – 4,300 SF custom home renovation – complete rebuild with all new interiors and major roof line design changes. Mountain Village, CO. 15th Fairway. Currently for sale.
- **Trout Lake Cabin [2011-2013]** – 3,200 SF custom residence. San Miguel County, CO
- **430 W. Colorado Ave. [2013-2014]** – 3,400 SF custom home – historic renovation + new house. Town of Telluride, CO. [HARC approvals + building permit] – completed. Telluride, CO
- **Lake Muskoka Cottage** – Ontario, Canada – Lake House – currently in design.
- **P45 Newport Lake House** – Newport, VT – Lake House – currently in design. Construction to start in spring 2016.
- **Moody Tunnel [2014-2015-2016]** Phase 2 –adding 3,400 SF of livable space with spa center. Currently under construction. Mtn. Village, CO
- **Lot 27 Elk run [2014-2015-2016]** – 9,800 SF residences under construction. San Miguel County, CO
- **114 Arizona Drive [2014-2015-2016]** – 3,400 SF residences under construction. Mtn. Village, CO
- **Lot GH11- Gold Hill Cabins [2014-2015-2016]** – 3,500 SF currently in design. Mtn. Village, CO

AIA Member since 2012
Licensed Architect in Colorado
NCARB Certificate

*For complete project list with client names and references see our website.
TruLinea.com

Jane Marinoff

From: neal elinoff <nealelinoff@gmail.com>
Sent: Monday, February 12, 2018 12:37 PM
To: Jane Marinoff
Subject: Design and REview board position.

Hi Jane,

I'd like to serve on this board for a couple of years.

Here's my short form CV.

Born Denver, CO 1955. 62 years old
BS in Business in Statistics and Genetics (1977 CU)
Two years Medical School (St. George's Univ School of Medicine), then took off to start a business career.

I started a chain of cookie stores (122) in Europe, Asia, South America and of course, Texas (also Colorado, California, NY) I owned a chain of ice cream stores (7) chocolate manufacturing, bakery products manufacturing, invented a coffee roaster (c 1992). Before that, I started a push cart business and had the laws changed in Denver to allow street vending (1977). I had carts in the Denver Zoo, Mile-Hi stadium, Larimar Square, Coliseum, etc. and in Houston, Texas, at the Asto Dome and others.

I've only had start up businesses. Never purchased a business but have sold a few.

Currently 62 years old. Enjoying being older although I am shackled to work quite a bit. Mostly because of the limited labor pool as well as limited economic opportunities here.

My current situation is:

Own a gallery/jewelry store, restaurant, vending business, frame shop and some short term rentals in MV (2) & Telluride (3). Served on the board of some local HOA's. I have a Colo Real Estate Broker's license and a CAM license.

I've lived here for 22 years.

I have kids who are grown up and went through the Academy here. Doctor, Scientist, lawyer, law student, fashion designer, salesmen. Plus adopted 4 more siblings from Honduras, Karla (Junior) and Emilin (8th grade) plus 2 more that are in Denver because it took so long (7 years) to get their visas that Telluride wasn't a good fit for them.

Married to Karla Elinoff for about 16 years. She and I work together.

There you go.

Neal Elinoff *president*

Elinoff & Co. Gallerists and Jewelers

204 West Colorado Ave.

PO Box 2846

Telluride, CO 81435

work: 970-728-5566; fax: 970-728-5950; cell: 970-708-0679

Letter of Intent

Design Review Board (DRB)

Mountain Village, CO

To whom it may concern:

The intent of this letter is to express my intent to apply for a position on the Design Review Board for the Town of Mountain Village, CO.

I have lived in Telluride for 3 years and have been lucky enough to be in the practice of Architecture within the community. Having been to numerous DRB meetings throughout the years, I believe that I would be a great addition to the board and the Mountain Village community.

Qualifications and skill I bring to the table include:

- 9 years progressive experience in the field of Architecture and Planning, consistently studying new building techniques and advancing the field through design and construction.
- Proven leadership and teambuilding skills, successfully guiding teams of 5+ professionals to construct a structure fluently and cohesively.
- Analytical and strategic planning skills to maximize productivity and reduce amount of time spent on projects.

I look forward to talking with you about the potential opportunity to be a member on the Design Review Board. I have attached my resume and have a comprehensive career profile at <https://www.linkedin.com/in/edward-sachs-91667947/>. If you have any questions, please don't hesitate to reach me at eddie@tommyhein.com.

Thank you for your time and consideration

Best,

Eddie Sachs

Edward J. Sachs IV

108 South Fir St, Telluride, CO 970.519.1462 eddie@tommyhein.com

EDUCATION

University of Michigan-Taubman College of Architecture + Urban Planning- Ann Arbor, MI **May 2013 – May 2015**
Bachelor of Science in Architecture; Concentration in Environmental Design

- Overall GPA: 3.3/4.0
- Member of the Dean's List; Sophomore II, Junior II, Senior I

Oakland Community College – Auburn Hills, MI **September 2011 - January 2013**
Associate of Science in Architecture

- Overall GPA: 3.85/4.0
- Member of the Dean's List; Freshman II through Junior II

University of Colorado at Boulder – Boulder, CO

- Studied Environmental Design
- Overall GPA: 3.02/4.0

EXPERIENCE

Project Architect - Tommy Hein Architects **September 2015 - Present**
Telluride, CO

- Manage multiple projects during the different stages of design and construction.
- Prepare design packages for town/city approvals
- Creating and updating construction documents in order to provide information critical to the design and progress of a project.
- Coordinate with team members, contractors, consultants, and clients to ensure for a successful and smooth running project.
- Comprehensive Planning, Theory, Design Research, and Landscape Design.

Architectural Research **June 2013 – June 2015**
Afterhouse Design Project, Detroit, MI

- Assist in planning, fundraising, and design phases as well as physical construction of the building.
- Collaborate with artists, engineers, and contractors throughout process
- Engage with a team to design a website and fundraise

LEADERSHIP

- **Member of Board of Directors- We R-1 Charity** **October 2015 - Present**
 - Fundraising Capital for Investment in Education
 - Overseeing the organization and distribution of tasks/duties to committee members.
 - Distributing funds as grants for teachers for classroom activities.
- **American Institute of Architecture Students (AIAS) – Professional Liaison** **June 2013 - May 2015**
 - Facilitate student and practitioner events to discuss the practice
 - Plan social events to promote student interaction
- **Sigma Nu Fraternity - President** **January – August 2010**
 - Coordinated charity and community events

HONORS

- Un-Built Architecture Award- Boston Society of Architects (AfterHouse) **September 2013**
- Research and Design Award- Architect Magazine (AfterHouse) **May 2014**
- Scholarships
 - Simpson Strong-Tie Architecture Scholarship (Junior II, Senior I, Senior II)
 - University of Michigan Competitive Scholarship (Junior I)
 - UC Golden Buffalo Scholarship (Fresh. II, Fresh. I)

SKILLS

- Proficient in use of multiple Windows applications, AutoCAD, Revit, SketchUp, and Adobe Suite
- Strong organizational, analytical, and team-building skills
- Semi-Fluent in German (i.e., speaking, reading, writing)

Jane Marinoff

From: Susanne Connolly <suseconnolly@yahoo.com>
Sent: Monday, February 19, 2018 1:57 AM
To: Jane Marinoff
Subject: Open DRB seats
Attachments: Susanne Connolly Resume Final.doc

Dear Jane,

Below please find my letter of intent for one of the 4 open DRB seats. I have also attached my resume.

Thank you for your assistance.

Suse

Suse Connolly, Esq.
23 Trails Edge Lane
Mountain Village, CO 81435

Dear Town Council Members and DRB Members:

Please consider this my letter of intent for one of the 4 open DRB seats.

I am a practicing commercial real estate lawyer with over 20 years of experience working on large scale, sophisticated real estate transactions. I have extensive experience reviewing zoning codes, surveys and plans and specifications. I have attached my resume. I am confident that my expertise in real estate law would be an asset to the DRB and the community. I have been a full time resident since 2012. I believe strongly in public service and I would enjoy being able to serve the Mountain Village community.

Thank you for your time and consideration.

Best,

Suse

Suse Connolly, Esq.
23 Trails Edge Lane
Mountain Village, CO 81435

SUMMARY PROFILE

Highly accomplished professional with more than 15 years of extensive legal experience in providing advice and actively participating in multi-faceted commercial real estate transactions. Possesses a strong background in acquisitions, development, financing, leasing, and dispositions.

PROFESSIONAL EXPERIENCE

SALVO LANDAU GRUEN & ROGERS LLC • BELL BLUE, PA

Partner, Real Estate Department

Oct 2000–Aug 2012

Functioned as lead counsel and advisor; handled complex commercial real estate transactions that included acquisitions, development, financing, leasing and dispositions. Represented owners, purchasers and developers throughout the real property investment and development process encompassing initial property acquisition, financings, leasing of retail and office space and property dispositions.

Representative transactions include:

- Represented a seller of a mixed-use, 1.2-million-square-foot office building in Jersey City, New Jersey for a purchase price of \$330 million.
- Represented a seller of a 200-unit residential apartment building in Washington, DC for a purchase price of \$80 million.
- Represented a developer in the acquisition and financing of a \$95 million, 170-unit residential apartment building in Williamsburg, New York.
- Represented a seller of multiple residential apartment buildings in Montgomery County, Maryland for a purchase price of \$75 million.
- Represented a seller of multiple office buildings in Monmouth, New Jersey for a purchase price of \$122 million.
- Represented a borrower of a \$82 million construction loan for the construction and development of a mixed-use property in Bethesda, Maryland.
- Represented a developer in a 20 year, 32 acre master development agreement and long term ground lease in a public/private transaction in North Bethesda, MD. Represented developer in obtaining \$110 million construction loan for initial phase of development, which included a 312 unit apartment building and 63,000 square foot grocery store.
- Represented an owner in a 99 year ground lease to a major home improvement store in Mount Pleasant, New York.

MORRISON COHEN LLP • NEW YORK, NY

Senior Associate, Real Estate Department

Apr 1998–Sep 2000

Managed various real estate matters, including acquisitions and dispositions, land and survey review, construction and development projects, financings and landlord and tenant leasing. Effectively served as primary drafter, reviewer, negotiator and advisor to clients on issues relating to purchase and sale agreements, leases, subleases, license agreements, brokerage agreements, loan documents and general real estate matters.

ROBINSON SILVERMAN PEARCE ARONSOHN & BERMAN (MERGED INTO BRYAN CAVE) • NEW YORK, NY

Junior and Mid-Level Associate, Real Estate Department

Summer 1993/Sep 1994–Mar 1998

Administered general commercial real estate, commercial leasing, loans, sales and financings. Handled leasing of retail stores and restaurants in Grand Central Station, along with office and retail leasing for a well-known retail and investment bank.

EDUCATION

Juris Doctor • New York University School of Law, New York, NY (1994)

Bachelor of Arts in Economics • Colgate University, Hamilton, NY (1989)

Graduated magna cum laude | Phi Beta Kappa

From: Jenny Hardy
To: [Jane Marinoff](#)
Subject: Re: Design Review Board Four Open Seats | Deadline February 19
Date: Monday, February 19, 2018 9:49:06 AM
Attachments: [image001.png](#)

Hi Jane,

Hoping this finds you well.

Please take this as my letter of intent, see my [LinkedIn](#) details, and attached resume, as well as feel welcome to ask me any questions. Also, my husband and I met there, live there, as well as grew up coming to our family homes there. Furthermore, I grew-up with grandparents whom developed commercial and residential real estate in Orange County, as well as parents whom did the same, plus have had experience from Malibu, London, and Singapore doing it on my own always in a very environmentally+culturally respectful style.

Meanwhile, thank you for all of your time and energy, regarding this follow-up.

Best wishes,
Jen

On Tue, Feb 6, 2018 at 9:44 AM, Jane Marinoff <JMarinoff@mtnvillage.org> wrote:

--

Jennifer Michelle Josephine Hardy, JD
Foundation for Inclusion
Executive Director of Development
Jen@FoundationForInclusion.org
<https://FoundationForInclusion.org>

The information contained herein is confidential and privileged information or work product intended only for the individual or entity to whom it is addressed. Any unauthorized use, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately.

Dear Ms. Hardy please send me a letter of intent and resume by 5pm February 19. I will need this information to put before the DRB board and Town Council.

Many thanks

From: Jenny Hardy [mailto:jh@jennyhardy.com]
Sent: Tuesday, February 06, 2018 10:37 AM
To: Jane Marinoff <JMarinoff@mtnvillage.org>
Subject: Fwd: Design Review Board Four Open Seats | Deadline February 19

Experience

Co-Chair/Supporter, UN Women's Entrepreneurship Day **9/2015-Present**

- Telecommute pro-bono business development focused on fundraising, attendance and awareness

Co-Founder/Director of Development, TOAST.world/Noble Holdings/Moral Resume **1/2015-9/2015**

- Worked alongside CEO to craft best plan for scaling from \$25m to \$100m, annually
- Reviewed, analyzed, and generated updated report of company operations, as well as development
- Created new materials from website to merchandise, HR to PR, and finance to marketing
- Transitioned entire company onto more productive inventory, management, and sales systems
- Recommended next generation plans for 1, 5 and 10 year(s), as well as kickstarted process
- Assessed, evaluated, and organized new, as well as old company roles, including hiring and firing
- Invented, designed, and finalized patenting of new products for use in multiple upcoming years
- Took five existing legacy brands and rebranded legally under one new unified entity
- Recruited, trained, and oversaw first outgoing sales team, including new perks packages
- Sourced, opened and operated three new revenue streams, including subscriptions
- Managed 100+ employees, especially whilst the CEO was on vacation

Director of Development, GameChangers500 **6/2013-12/2014**

- Worked alongside Founder, CFO, and CEO to craft best plan for scaling from \$10m to \$50m, annually
- Reviewed, analyzed, and generated updated report of company operations, as well as development
- Helped create new materials from website to merchandise, HR to PR, and finance to marketing
- Assisted transitioning entire company onto more productive inventory, management, and sales systems
- Collaborated on assessing, evaluating, and organizing new as well as old company roles

Development Consultant, G&M/NHEH/De Tierra/Klickly/Moxie Lab/Summit/MediaPass/Recipco **1/1995-Present**

- Apprenticed under Principal on research, drafting, and court appearances at Gorman & Miller (G&M)
- Managed and supported the entire staff at Noland, Hamerly, Etienne & Hoss (NHEH)
- Worked alongside current owner to create content, contracts for business growth at De Tierra
- Helped edit pitches, generate PR, as well as close investors at Klickly and associate applications
- Supported personal and professional planning to the Newman, Nesmith, and Turner families at Moxie Lab
- Aided running operations for build out of a town, 1000 person launch event, and key investors at Summit
- Contributed to UPR submission and lead the International Action Team at Law Society of England & Wales
- Developed, supported and generally assisted all projects for the CEO of Recipco, as first job

Education

University of Oxford, New College **June 2012**

International Human Rights Law and Development

University of California, Los Angeles (UCLA) **June 2009**

Neuropsychology

Royal Academy of Dance/Joffrey Program **June 2005**

Ballet

Jane Marinoff

To: prs@glenntobins.com
Subject: RE: Design Review Board seat submission
Attachments: Title 17 Community Development Code 6.20.17 Final with bookmarks jm.pdf

From: prs@glenntobins.com [mailto:prs@glenntobins.com]
Sent: Monday, February 19, 2018 4:34 PM
To: Jane Marinoff <JMarinoff@mtnvillage.org>
Subject: Design Review Board seat submission

Hello Ms. Marinoff and board members,

The following statement share serve as my letter of intent, an expression of interest if you will, to join the Design Review Board.

My name is Glenn Robins. I am a real estate developer from New York City with a 30+year background in all facets of the profession now residing full-time here in beautiful Telluride.

As a real estate developer focusing on large footprint transformative projects, I possess a broad yet refined set of skills that I believe will offer a unique perspective to the collective board as they, as a whole, work to examine proposals and vet through the issues, concerns, and problem solving tasks that arise.

To assist the seated members in assessing my ability to contribute effectively to the board's mission and docket, I would like to direct attention to tasks I performed during the project feasibility phase of recent opportunity that I looked at closely in Denver, a one million sq. ft. re-positioning and re-development project involving landmarked structures that needed to be restored and integrated into newly constructed elements of scale.

In my capacity as lead developer, I directed and performed the following mission-critical tasks during the feasibility phase of vetting for this project:

- Assembled and facilitated an integrated project planning and design team made up of 3 architectural firms each focusing on a specific area of the overall design scheme.
- Thoroughly reviewed and analyzed "Next Stage Vision Plans" and "Urban Design Frameworks" and other planning documents.
- Assessed the impact of landmark, zoning, and site configuration constraints/allowances on my overall vision for the highest and best use of the real estate, while remaining within the context of community planning, zoning, and landmarks guidelines.
- Facilitated charrettes and pre-development Integrated Design team discussions, and consulted with community and neighborhood organizations about their needs.

In addition to the capabilities I have highlighted above, I've collaborated with many architects during my career, and have a very keen sense for design aesthetics.

All these elements, along with many traits and capabilities not mentioned here, I believe earmark me as fine (qualified) candidate to join the board.

Thank you,
Glenn Robins
[646-342-3501](tel:646-342-3501)

..resume attachment

*Expect occasional typos.
Sent from my Smartphone.*

GLENN ROBINS

Providing expertise in all phases of a real estate project's life cycle from acquisition, planning and development to leasing, marketing and branding.



linkedin@glennrobins.com

646-342-3501

4901 Henry Hudson Parkway West, Riverdale, NY 10471

Work Experience

11/1996 - Present

New York, NY

Founder and Principal

Progressive Realty Solutions

Vertically-integrated Development and Advisory Firm focused on transformational real estate projects

Select Accomplishments

- Spearheaded re-positioning, branding and re-development proposals for more than 3 million square feet of iconic urban gateway assets, including Governor's Island and St. John's Center in Manhattan, and Emily Griffith Opportunity School in Denver.
- Assembled a joint venture between the City of New York and a diversified global media company to anchor and activate a thriving hub of creative and entrepreneurial activity.
- Hired to originate a \$525 million financing package to acquire MotorCity Casino in Detroit, Michigan from Mandalay Resort Group.

02/1994 - 04/1995

San Rafael, CA

Business Analyst - Office of the Comptroller

LucasArts Entertainment Company

Video Game Publisher and Licensor

Select Accomplishments

- Drafted and helped implement a strategic business plan for the Company Store handling the distribution of all film franchise licensed merchandise.
- Produced a product SKU cost-revenue analysis and budgeting forecast to track and optimize margins, production costs, and unit profitability.

06/1986 - 08/1993

New York, NY

Senior Vice President - Investment Sales

John Aitken Company, Inc.

Licensed Real Estate Broker

Select Accomplishments

- Originated virtually every real estate asset type for acquisition or disposition, including office and apartment buildings, hotels, development sites, garden apartments, and retail properties of all shapes and sizes.

11/1983 - 04/1986

Denver, CO

Co-Founder, Product Architect, Head of Sales

Petroleum Strategic Planning

First-mover Analytical Metadata Start-up disrupting the Energy Exploration Industry

Select Accomplishments

- Headed the marketing and sale of proprietary, customized trend analyses of domestic crude oil and natural gas basins to the explorationist teams of the "Seven Sister" and large independent exploration companies.
- Transposed deep statistical analyses of historical drilling well production data into detailed hand-drafted color-coded maps illustrating and providing easy interpretation of over 120 distinct geologic parameters measuring success and productivity.

Skills & Competences

Critical, Analytical and Innovative Thinking	<div style="width: 100%;"></div>
Creative Problem Solving	<div style="width: 100%;"></div>
Verbal and Written Communication	<div style="width: 100%;"></div>
Transaction Origination, Due-diligence & Analysis	<div style="width: 100%;"></div>
Sales and Marketing	<div style="width: 100%;"></div>
Listening, Understanding and Executing	<div style="width: 100%;"></div>
Managing High Performance and Specialized Teams	<div style="width: 100%;"></div>
Goal-oriented with Strong Leadership Capabilities	<div style="width: 100%;"></div>
Project design, Planning and Implementation	<div style="width: 100%;"></div>
Presentation, Facilitation and Persuasiveness	<div style="width: 100%;"></div>
Resiliency	<div style="width: 100%;"></div>
Collaboration and Innovation	<div style="width: 100%;"></div>
Assembling Strategic Partnerships	<div style="width: 100%;"></div>
Lease and Contract Negotiation and Drafting	<div style="width: 100%;"></div>
Time and Priorities Management	<div style="width: 100%;"></div>
Future Focused	<div style="width: 100%;"></div>

Alma Mater

UNIVERSITY OF DENVER

- Bachelor of Arts
- Hornbeck Scholar for Academic Excellence

Professional Licenses


Real Estate Broker - New York State (1987)

Interests

Cycling | Off-piste Skiing | Horseback Riding | Travel and Camping | Volunteering

Sample DRB Interview Questions

1. What interests you about serving on the DRB?
2. Are you familiar with the TMV DRB and the review process?
3. Do you have any experience serving on a similar board?
4. What qualities do you feel are important for a DRB member to possess?
5. What important qualities do you believe you will bring to the DRB?
6. Do you see yourself having potential conflicts of interest?
7. Are you able to commit the necessary time to the DRB?

 Business and Government Activity Report For the month ending: February 28th							
Activity	2018		2017		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Cable/Internet							
<i>Some prior year numbers have been adjusted to accommodate the change in reporting by EBU</i>							
# Residential & Bulk Basic Cable	882		890		(8)	-0.9%	
# Premium Channel Residential & Bulk Subscribers	491		545		(54)	-9.9%	
# Digital Subscribers	230		267		(37)	-13.9%	
# Internet Subscribers	1,757		1,770		(13)	-0.7%	
Average # Phone Subscribers	98		111		(13)	-11.7%	
Village Court Apartments							
Occupancy Rate	%	97.74%	98.42%	96.38%	97.51%	0.91%	0.9%
# Vacated Units		0	0	3	6	(6)	-100.0%
# Work Orders Completed		29	67	36	70	(3)	-4.3%
# on Waiting List		100		77		23	29.9%
Public Works							
Service Calls		208	518	300	615	(97)	-15.8%
Snow Fall	Inches	64	108	39	131	(23)	-17.6%
Snow Removal - Streets & Prkg Lots	Hours	555	998	792	1,889	(891)	-47.2%
Roadway Maintenance	Hours	46	279	82	88	191	217.0%
Water Billed Consumption	Gal.	26,779,000	90,849,000	9,215,000	42,943,000	47,906,000	111.6%
Sewage Treatment	Gal.	7,466,000	13,678,000	7,819,000	15,621,000	(1,943,000)	-12.4%
Child Development Fund							
# Infants & Toddlers Actual Occupancy		21.34	42.64	21.72	44.68	(2.04)	-4.6%
# Preschoolers Actual Occupancy		15.06	30.02	14.45	28.63	1.39	4.9%
Transportation and Parking							
GPG (noon snapshot)		8,296	16,492	6,427	13,907	2,585	18.6%
GPG Parking Utilization (% of total # of spaces occupied)		60.1%	59.8%	46.6%	50.4%	9.4%	18.7%
HPG (noon snapshot)		1,921	3,615	1,817	3,804	(189)	-5.0%
HPG Parking Utilization (% of total # of spaces occupied)		60.4%	56.8%	57.1%	59.8%	-3.0%	-5.0%
Total Parking (noon snapshot)		14,865	29,846	12,682	27,016	2,830	10.5%
Parking Utilization (% of total # of spaces occupied)		61.2%	61.5%	52.3%	55.7%	5.8%	10.4%
Paid Parking Revenues		\$31,739	\$60,226	\$31,457	\$64,832	(\$4,606)	-7.1%
Bus Routes	# of Passengers	0	0	0	0	0	#DIV/0!
Employee Shuttle	# of Passengers	1,223	2,749	1,258	2,749	0	0.0%
Employee Shuttle Utilization Rate	%	50.0%	50.9%	50.8%	51.7%	-0.80%	-1.5%
Inbound (Vehicle) Traffic (Entrance)	# of Cars	63,939	130,754	63,311	129,461	1,293	1.0%
TEMPORARY: clerk, police, vca PART TIME: 7 council, 1 judge, 11 child care, 1 bldg admin SEASONAL: rec, shop NEW HIRES: 1 child care, 1 gondola operator, 1 gondola mechanic TERMS: 3 gops, 1 police officer, 1 child care							
Human Resources							
FT Year Round Head Count		80		80		0	0.0%
Seasonal Head Count (FT & PT)		2		3		(1)	-33.3%
PT Year Round Head Count		20		19		1	5.3%
Gondola FT YR, Seasonal, PT YR Head Count		61		61		0	0.0%
Total Employees		163		163		0	0.0%
Gondola Overtime Paid	Hours	150	574	157	321	253	78.7%
Other Employee Overtime Paid		69	116	42	115	1	0.4%
# New Hires Total New Hires		3	9	5	123	(114)	-92.7%
# Terminations		0	7	11	98	(91)	-92.9%
# Workmen Comp Claims		0	2	0	15	(13)	-86.7%
Workmen Comp Claims Costs		\$504	\$504	\$3,671	\$15	\$489	3260.0%
Marketing & Business Development							
<i>Prior year numbers will be skewed due to several reasons, many transitions took place in 2017 leaving comparison information inaccurate.</i>							
Town Hosted Meetings		5	9	4	8	1	12.5%
Email Correspondence Sent		7	11	7	10	1	10.0%
E-mail List	#	4,675		na		#VALUE!	#VALUE!
Wifi Subscribers		138		na		#VALUE!	#VALUE!
Press Releases Sent		1	1	0	0	1	#DIV/0!
Gondola and RETA							
<i>Current RETA revenues are unaudited</i>							
Gondola	# of Passengers	306,118	626,086	314,887	642,675	(16,589)	-2.6%
Chondola	# of Passengers	29,547	61,950	28,297	59,669	2,281	3.8%
RETA fees collected by TMVOA		\$393,945	\$811,800	\$751,650	\$1,418,248	(\$606,448)	-42.8%

Activity	2018		2017		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Police							
Calls for Service	#	409	739	335	737	2	0.3%
Investigations	#	25	49	21	40	9	22.5%
Alarms	#	21	37	15	42	(5)	-11.9%
Arrests	#	3	3	0	2	1	50.0%
Traffic Contacts	#	30	41	10	17	24	141.2%
Traffic Tickets Written	#	10	11	4	7	4	57.1%
Parking Tickets Written	#	341	718	377	747	(29)	-3.9%
Administrative Dismissals	#	4	12	5	7	5	71.4%
Building/Planning							
Community Development Revenues		\$27,775	\$49,695	\$33,618	\$55,713	(\$6,018)	-10.8%
# Permits Issued		21	46	26	58	(12)	-20.7%
Valuation of Mtn Village Remodel/New/Additions Permits		\$571,773	\$650,084	\$33,473	\$1,236,225	(\$586,141)	-47.4%
Valuation Mtn Village Electric/Plumbing/Other Permits		\$2,500	\$90,438	\$100,552	\$190,348	(\$99,910)	-52.5%
Valuation Telluride Electric/Plumbing Permits		\$476,717	\$641,167	\$310,215	\$505,440	\$135,727	26.9%
# Inspections Completed		241	432	203	502	(70)	-13.9%
# Design Review/Zoning Agenda Items		12	17	12	23	(6)	-26.1%
# Staff Review Approvals		33	47	14	33	14	42.4%
Recreation Winter - November 1 - April 30							
Mile of Trails Maintained		14.7	29.4	14.7	29.4	0.00	0.0%
Platform Tennis Registrations		30	70	75	168	(98)	-58.3%
Ice Rink Skaters		1152	2237	686	1472	765	52.0%
Snow Cat Hours		20	32	131	307	(274)	-89.5%
Plaza Services Due to the timing of the packet, trash diversion rates are for the previous month.							
Snow Removal Plaza	Hours	381	668	407	1297	(629)	-48.5%
Plaza Maintenance	Hours	374	931	356	537	394	73.2%
Lawn Care	Hours	0	0	2	2	(2)	-100.0%
Plant Care	Hours	30	38	35	35	3	8.6%
Irrigation	Hours	0	0	0	0	0	#DIV/0!
TMV Trash Collection	Hours	116	245	101	187	59	31.3%
Christmas Decorations	Hours	220	481	290	436	45	10.3%
Residential Trash	Pound	24,000	43,950	30,750	49,500	(5,550)	-11.2%
Residential Recycle	Pound	41,000	68,246	29,017	57,348	10,898	19.0%
Diversion Rate	%	63.08%	60.83%	48.55%	53.67%	7.15%	13.3%
Vehicle Maintenance							
# Preventive Maintenance Performed		14	31	26	44	(13)	-29.5%
# Repairs Completed		25	71	32	56	15	26.8%
Special Projects		0	1	0	4	(3)	-75.0%
# Roadside Assists		0	0	1	3	(3)	-100.0%
Finance							
# Employee Based Business Licenses Issued		37	687	29	665	22	3.3%
# Privately Licensed Rentals		2	70	2	66	4	6.1%
# Property Management Licensed Rentals		3	398	2	378	20	5.3%
# VRBO Listings for MV		399		443		(44)	-9.9%
# Paperless Billing Accts (YTD is total paperless customers)		12	836	13	698	138	19.8%
# of TMV AR Bills Processed		2,164	4,331	2,175	4,284	47	1.1%
Accounts Receivable - Total Bad Debt Reserve/Allowance: \$							
Current	TMV Operating Receivables (includes Gondola funding)		Utilities - Cable and Water/Sewer		VCA - Village Court Apartments		General Fund Investment Activity
	\$533,921	92.3%	\$406,829	91.9%	(\$27,949)	111.7%	
30+ Days	5,253	0.9%	26,234	5.9%	-	0.0%	Ending Balance \$6,187,908
60+ Days	5,436	0.9%	5,385	1.2%	330	-1.3%	Investment Income (Month) \$4,725
90+ Days	547	0.1%	3,773	0.9%	2,592	-10.4%	Portfolio Yield 1.54%
over 120 days	33,182	5.7%	515	0.1%	-	0.0%	Yield Change (Month) + 10 bps
Total	\$ 578,338	100.0%	\$ 442,735	100.0%	\$ (25,027)	100.0%	
Current	Other Billings - CDF, Construction Parking		Total All AR		Change Since Last Month - Increase (Decrease) in AR		Other Statistics
	\$ 9,395	50.0%	\$ 922,195	90.9%	\$ 59,530	113.0%	
30+ Days	4,114	21.9%	35,601	3.5%	(14,474)	-27.5%	(Active) Registered Voters 882
60+ Days	2,771	14.7%	13,921	1.4%	5,442	10.3%	Property Valuation 289,947,030
90+ Days	1,177	6.3%	8,089	0.8%	1,209	2.3%	
over 120 days	1,343	7.1%	35,039	3.5%	969	1.8%	
Total	\$ 18,800	100.0%	\$ 1,014,846	100.0%	\$ 52,676	100.0%	



Memorandum

To: Town Council
From: Kevin Swain, Finance Director and Julie Vergari, Chief Accountant
Date: March 8, 2018
Re: Finance budget 2018 revision request for OpenGov software

In February 2018, the Finance and Budget Committee reviewed a cloud based budget preparation and financial data software package, specialized for local governments. The Committee members were supportive and discussed this with Town Council at the February meeting. Town Council reaction was favorable and it was requested that staff tighten up the bid proposal. Attached find a bid proposal based on updated features and discounts available.

We have reviewed results with other municipalities that use the product, and have received favorable recommendations. We are bringing this to Town Council now because an implementation in 2018 requires our immediate response. If however, Town Council is not comfortable proceeding and approving a budget revision for 2018, we can bring it back to Council as a 2019 budget request during the budget development and approval process.

The 2018 budget addition would require an additional \$29,000 for purchase and implementation. Thereafter, the ongoing costs for a five-year commitment would be \$17,000 per year.

If Council is in favor of a 2018 implementation, please direct staff to proceed and revise the budget accordingly.

 **OPENGOV**
Smart Government Cloud™



Town of Mountain Village, CO

Adam T. Schnoll aschnoll@opengov.com

CONFIDENTIAL



Customers Leveraging OpenGov

Transparency Portals:

City of Northglenn, CO

<https://northglennco.opengov.com/>

City of Loveland, CO

<https://lovelandco.opengov.com/>

City and County of Broomfield, CO

<https://broomfieldco.opengov.com/>

Useful Videos and Case-Studies:

City of Atherton, CA (Enabling Better Educated Citizen Questions): [Video](#)

Pueblo County, CO(Enhancing Internal Reporting): [Video](#)

City of Lawrence, KS (Collaborative Budgeting): [Video](#)

City of Ridgefield, WA (Streamlining Internal Processes + Strategic Decision Making): [Case Study](#)

Notes From Discussions:

-The 2008 and 2010 Community Survey provide an excellent benchmarking tool of the satisfaction level of our residents with Town services, and what is important to maintain the high quality of life within our community.

-By focusing on programs and results rather than line item departmental expenditures, the Town Council can make decisions for resource allocation by evaluating each program and service.

-Julie works with spreadsheets and has a huge workbook that's detailed and multi layered. They have a lot of internal transferred and it's been a HUGE process building it to what it is.

OpenGov Proposal Pricing (Old Pricing)

Product	3 Year	5 Year
Reporting & Analysis + Budget Builder <i>*Discount</i>	\$19,023.75 -23.4%	\$17,966.88 -23.4%
Integrations <i>*Discount</i>	\$2,850.00 -23.4%	\$2,850.00 -23.4%
Quick Start Deployment (One-time Fee) <i>*Discount</i>	\$6,000.00	\$6,000.00
Total Cost for Year 1	\$27,873.75	\$26,816.88
Total Cost per Subsequent Year	\$21,873.75	\$20,816.88

OpenGov Proposal Pricing (New Pricing)

Product	3 Year	5 Year
Budget and Planning <i>*Discount</i>	\$17,058.00 -20%	\$14,500.00 -20%
Integrations <i>*Discount</i>	\$2,827.00 -20%	\$2,403.00 -20%
Deployment <i>*Discount</i>	\$12,180.00	\$12,180.00
Total Cost for Year 1	\$32,065.00	\$29,083.00
Total Cost per Subsequent Year	\$19,885.00	\$16,903.00



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8250

Agenda Item No.10 & 11

TO: Town Council
FROM: Sam Starr, Planner
FOR: Meeting of March 15, 2018
DATE: March 6, 2018
RE: Consideration of a Resolution to Approve a Minor Subdivision for Lots 628A, 628B and 628C to replat into lots 628AR and 628CR per Community Development Code Section 17.4.13.E.2; and, Second Reading, Public Hearing and Council Vote on an ordinance to consider a Rezone and Density Transfer Application to transfer density from Lot 628B into the Density Bank per Community Development Code Sections 17.4.9 and 17.4.10.

PROJECT GEOGRAPHY

Legal Description: Lot 628A, 628B and 628C, Town of Mountain Village according to Plat Book 1, Page 1159 according to records of San Miguel County, Colorado.
Address: 103, 105, 107 Double Eagle Way
Applicant/Agent: Tom Beck, and Susan Caruso DBA Total Planning, LLC., and Don Perrotta
Owner: Total Planning, LLC., and Don Perrotta
Zoning: Single Family
Existing Use: Single Family Homes (lots 628A and 628C) Vacant Land (lot 628B)
Proposed Use: replat Lots 628A, 628B, and 628C into lots 628AR and 628CR
Lot Size: .362 acres
Adjacent Land Uses:

- **North:** Open Space
- **South:** Single Family
- **East:** Single Family
- **West:** Single Family

ATTACHMENTS

- Exhibit A: Applicant's Narrative
- Exhibit B: Proposed replat document
- Exhibit C: Density Transfer and Replat Ordinance
- Exhibit D: Minor Subdivision Resolution

BACKGROUND

Lots 628A and 628C have existing single-family homes on them, while Lot 628B is currently vacant. The owners of lot 628A, 628B and 628C have agreed to replat the three lots into two lots, and Lot 628B will be replat equally into Lot 628AR and 628CR. Town Council held the first meeting regarding this matter on February 15th, and voted unanimously to approve the first reading of an

ordinance for a density transfer and rezone application for Lot 628B. This was passed with the understanding that the minor subdivision ordinance would accompany the rezone and density transfer at the public hearing on March 15th. Both the ordinance for the Density Transfer and Replat and the resolution for the Minor Subdivision are attached to this memo as Exhibit D and E, respectively.

DENSITY TRANSFER APPLICATION, CRITERIA AND STAFF ANALYSIS

To transfer density to the Density Bank the rezoning process must be followed, which includes a recommendation by the Design Review Board and final action by the Town Council. The following criteria must be met for the review authority to approve a rezoning application:

- a. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan;
- b. The proposed rezoning is consistent with the Zoning and Land Use Regulations;
- c. The proposed rezoning meets the Comprehensive Plan project standards;
- d. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources;
- e. The proposed rezoning is justified because there is an error in the current zoning, there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning;
- f. Adequate public facilities and services are available to serve the intended land uses;
- g. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion; and
- h. The proposed rezoning meets all applicable Town regulations and standards.

The proposal to transfer units to the Density Bank is consistent with the Comprehensive Plan which notes in Land Use Value Number 8, land uses are envisioned to fit into the surrounding neighborhood. (p. 35 of the Comprehensive Plan). Single Family zoning is intended to be low density which is consistent with the Comprehensive Plan Land Use Policy A.1 (p.38) This application is reducing the density between the three lots by one single family density. Staff finds the application meets the above criteria. Criteria e & f are not applicable to this application.

The following criteria must be met for the Town Council to approve the transfer of density to the density bank:

- a. The criteria for decision for a rezoning are met, since such density transfer must be processed concurrently with a rezoning development application;
- b. The density transfer meets the density transfer and density bank policies; and
- c. The proposed density transfer meets all applicable Town regulations and standards.

The proposed density transfer meets the above criteria.

MINOR SUBDIVISION APPLICATION

In conjunction with the density transfer and rezone application, the owners of 628 A, B and C, have also submitted the class 5 Minor Subdivision application, which is required for all lot line vacations (CDC 17.4.13.D).

MINOR SUBDIVISION CRITERIA AND STAFF ANALYSIS

In accordance with 17.4.13.E2, The following five criteria shall be met for the review authority to approve a lot line vacation, lot line adjustment, easement vacation or similar subdivision:

- a) The lots resulting from the adjustment or vacation are in compliance with Town Zoning and Land Use Regulations and Subdivision Regulations;
- b) The proposed subdivision is in general conformance with the goals, policies and provisions of the Comprehensive Plan;
- c) Subdivision access is in compliance with Town standards and codes unless specific variances have been granted in accordance with the variance provisions of this CDC;
- d) Easements are not affected, or have been relocated to the satisfaction of the utility companies and/or the benefited party under the easement or, in the case of vacated easements, the easement is no longer necessary due to changed conditions, and the easement vacation has been consented to by the benefited party under the easement; and
- e) The proposed subdivision meets all applicable Town regulations and standards.

The minor subdivision application meets the above criteria, as the proposed plat (see: attachment B) does not change the general easements, and meets all town standards. This application, like the density transfer and rezone, also meets the goals and values of the comprehensive plan. The Comprehensive plan notes that "Single Family zoning is intended to be low density which is consistent with the Comprehensive Plan Land Use Policy A.1 (p.38)", and this application advances that goal.

DRB RECOMMENDATION

The DRB by a unanimous vote of 7-0 recommended approval to the Town Council regarding the density transfer and rezone application for Lot 628B with conditions found in the proposed motion.

STAFF RECOMMENDATION

Staff recommends approval of the second reading of an ordinance.

PROPOSED MOTION DENSITY TRANSFER AND REZONE

I move to approve by second reading of an ordinance a rezone and density transfer application pursuant to CDC Sections 17.4.9 & 17.4.10 to transfer one single family density unit (four-person equivalent density) to the Density Bank for Lot 628B and direct the Town Clerk to set a public hearing on March 15, 2018 with the following findings and conditions:

Findings:

1. The owner of record of density in the density bank shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.

Conditions:

1. The density transfer approval is conditioned upon the minor subdivision plat approval by the Town Council.
2. The owners will verify prior to recordation of the replat that there are no general easement encroachments absent general easement encroachment agreements with the town. If general easement encroachments are found, the owners will execute the appropriate agreements with the town.

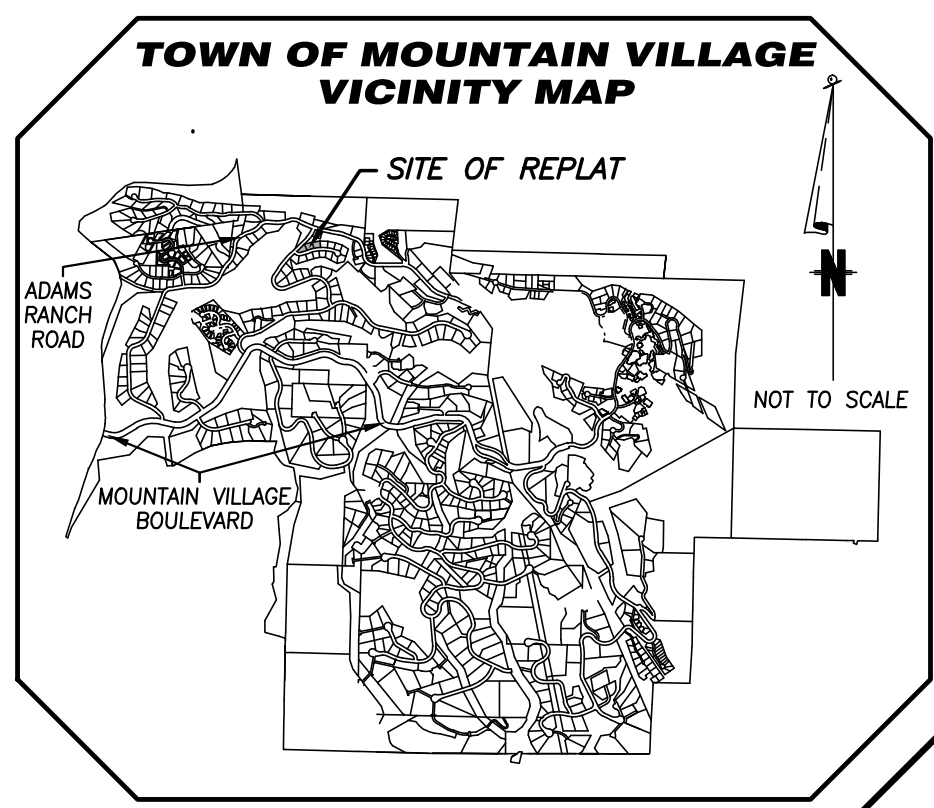
This motion is based on the evidence and testimony provided at a public hearing held on March 15, 2018, with notice of such hearing as required by the Community Development Code.

PROPOSED MOTION MINOR SUBDIVISION

I move to approve by Resolution a minor subdivision for Lots 628A, 628B and 628C to replat into 628AR and lot 628CR with the following conditions:

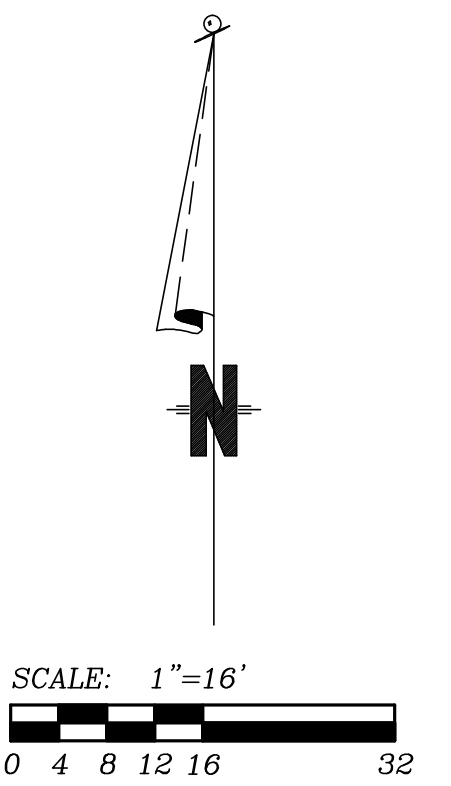
- 1) The Applicant will submit appropriate fees to staff for recordation with the San Miguel County Assessor's office within six months of approval.
- 2) Staff will review the replat document to verify consistency with CDC Sections 17.4.13.N. Plat Standards, and CDC Section 3. Plat Notes and Certifications, and provide redline comments to the applicant prior to execution of the final mylar.
- 3) The minor subdivision approval is conditioned upon final approval of a density transfer by Town Council.
- 4) Staff has the authority to provide ministerial and conforming comments on the mylar prior to recordation.

/STS

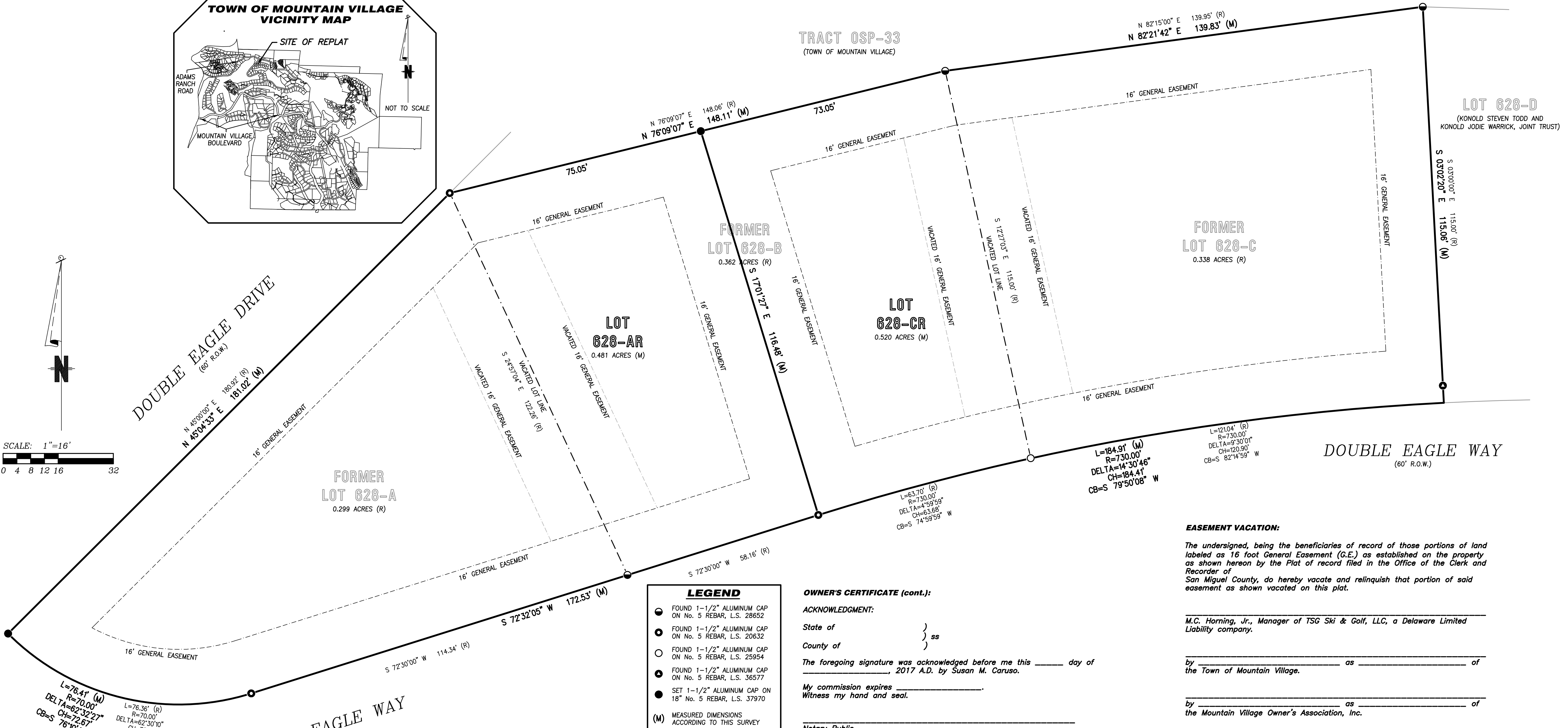


TRACT OSP-33
(TOWN OF MOUNTAIN VILLAGE)

LOT 628-D
(KONOLD STEVEN TODD AND
KONOLD JODIE WARRICK, JOINT TRUST)



SCALE: 1"=16'
0 4 8 12 16 32



L=76.41' (M)
R=70.00'
DELTA=67°32'27"
CH=72.67'
CB=S 76°10'42" E

L=76.36' (M)
R=70.00'
DELTA=62°30'10"
CH=72.53'
CB=S 76°15'15" E

- LEGEND**
- FOUND 1-1/2" ALUMINUM CAP ON No. 5 REBAR, L.S. 28652
 - FOUND 1-1/2" ALUMINUM CAP ON No. 5 REBAR, L.S. 20632
 - FOUND 1-1/2" ALUMINUM CAP ON No. 5 REBAR, L.S. 25954
 - FOUND 1-1/2" ALUMINUM CAP ON No. 5 REBAR, L.S. 36577
 - SET 1-1/2" ALUMINUM CAP ON 18" No. 5 REBAR, L.S. 37970
 - (M) MEASURED DIMENSIONS ACCORDING TO THIS SURVEY
 - (R) RECORD DIMENSIONS ACCORDING TO PLAT BOOK 1 AT PAGE 1159

OWNER'S CERTIFICATE (cont.):

The Parties do hereby agree upon the boundary lines as set forth hereon and do further grant, sell and convey to the other owners such of their real property as may lie on the other party's side of the boundary lines set forth on this Plat and do hereby agree that the boundary lines as shown on this plat are the boundary lines by agreement of adjoining parties pursuant to the Provisions of Colorado Revised Statutes (1973) 38-44-112.

GRANT OF EASEMENT:

The Owners do hereby grant to TSG Ski & Golf, LLC, a Delaware limited liability company; Mountain Village Metropolitan District (the "District"); Telluride Mountain Village Resort Company, a Colorado non-profit corporation, doing business as Mountain Village Owner's Association, Inc. ("MVOA"); and the Town of Mountain Village (the "Town"), their successors and assigns, a perpetual easement, 16 feet in width over, across and under all areas designated as 16' General Easement on this Replat for any and all uses, improvements and activities deemed necessary by TSG Ski & Golf, LLC, the District, Metro Services, and the Town, for the safe and efficient operation of the Telluride Ski Area, the Telluride Golf Course, and the Town, which include but are not limited to the following: utilities, drainage, electrical service, communication service, ski slope maintenance, bicycle access, skier access, roadway access, equestrian access, pedestrian access, golf cart access, snow making, waterways, slope maintenance, snow storage, retaining walls, snowmobile access, snow removal, snowcat access, water, sanitary sewer and storm sewer.

OWNERS:

by Susan M. Caruso.

by Thomas P. Beck.

by Donald Perrotta as Member/Manager of Total Planning, LLC, an Iowa limited liability company.

by Karla Barlow as Member/Manager of Total Planning, LLC, an Iowa limited liability company.

OWNER'S CERTIFICATE (cont.):

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by Susan M. Caruso.

My commission expires _____
Witness my hand and seal.

Notary Public _____

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by Thomas P. Beck.

My commission expires _____
Witness my hand and seal.

Notary Public _____

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by Donald Perrotta as Member/Manager of Total Planning, LLC, an Iowa limited liability company.

My commission expires _____
Witness my hand and seal.

Notary Public _____

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by Karla Barlow as Member/Manager of Total Planning, LLC, an Iowa limited liability company.

My commission expires _____
Witness my hand and seal.

Notary Public _____

EASEMENT VACATION:

The undersigned, being the beneficiaries of record of those portions of land labeled as 16 foot General Easement (G.E.) as established on the property as shown hereon by the Plat of record filed in the Office of the Clerk and Recorder of San Miguel County, do hereby vacate and relinquish that portion of said easement as shown vacated on this plat.

M.C. Horning, Jr., Manager of TSG Ski & Golf, LLC, a Delaware Limited Liability company.

by _____ as _____ of the Town of Mountain Village.

by _____ as _____ of the Mountain Village Owner's Association, Inc.

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by M.C. Horning, Jr. as Manager of TSG Ski & Golf, LLC, a Delaware Limited Liability company.

My commission expires _____
Witness my hand and seal.

Notary Public _____

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by _____ as _____ of the Town of Mountain Village.

My commission expires _____
Witness my hand and seal.

Notary Public _____

ACKNOWLEDGMENT:

State of _____)
County of _____) ss

The foregoing signature was acknowledged before me this _____ day of _____, 2017 A.D. by _____ as _____ of Mountain Village Owner's Association, Inc.

My commission expires _____
Witness my hand and seal.

Notary Public _____

SURVEYOR'S CERTIFICATE:

I, Jeffrey C. Haskell of Foley Associates, Inc., being a Colorado Licensed Surveyor, do hereby certify that this plat and survey of LOT 628-AR AND LOT 628-CR REPLAT was made by me and under my direct responsibility, supervision and checking, in compliance with the applicable provisions of Title 38, Article 51, C.R.S., and that both are true and accurate to the best of my knowledge and belief.

P.L.S. No. 37970 Date _____

- NOTES:**
- Approval of this plan may create a vested property right pursuant to Article 68 of Title 24, C.R.S., as amended.
 - Easement research and legal descriptions provided by Land Title Guarantee Company, Order Number TLR86007302, dated August 03, 2017 at 5:00 P.M. as to Lot 628-A, Order Number TLR86007157, dated June 08, 2017 at 5:00 P.M. as to Lot 628-B, and Order Number TLR86007296, dated August 03, 2017 at 5:00 P.M. as to Lot 628-C.
 - NOTES OF CLARIFICATION:
 - The Configuration of the following lots, tracts, and right-of-way have been modified by this plat: none
 - The following lots have been created by this plat: Lot 628-AR and Lot 628-CR
 - The following lots have been deleted by this plat: Lot 628-A, Lot 628-B, and Lot 628-C

4. BASIS OF BEARINGS: The bearing between found monuments along the northern boundary of former Lot 628-B, as shown hereon, assumed to have the record bearing of N 76°09'07" E according to Plat Book 1 at page 1159.

5. Lineal Units represented hereon are shown in U.S. Survey Feet or a decimal portion thereof.

6. Mortgage's consent for Lot 628-C, Town of Mountain Village, is recorded at Reception No. _____.

TOWN OF MOUNTAIN VILLAGE APPROVAL:

I, _____, as Mayor of the Town of Mountain Village, Colorado, do hereby certify that this Plat has been approved by the Town Council in the same resolution that has authorized and directed me to execute this document.

Mayor _____ Date _____

TITLE INSURANCE COMPANY CERTIFICATE:

Land Title Guarantee Company does hereby certify that we have examined the title to all lands herein shown on this plat and that the title to this land is in the names of those persons shown in the Owners Certificate which is on the face hereof and is free of all liens and taxes, except as follows:

Title Insurance Company Representative _____

TREASURER'S CERTIFICATE:

I, the undersigned, Treasurer of the County of San Miguel, do hereby certify that according to the records of the San Miguel County Treasurer there are no liens against the subdivision or any part thereof for unpaid state, county, municipal or local taxes or special assessments due and payable, in accordance with Land Use Code Section 3-101.

Dated this _____ day of _____, 2017.

San Miguel County Treasurer _____

RECORDER'S CERTIFICATE:

This plat was filed for record in the office of the San Miguel County Clerk and Recorder on this _____ day of _____, 2017, at Plat Book _____, Page _____, Reception No. _____, Time _____.

San Miguel County Clerk _____

Lot 628-AR and Lot 628-CR Replat,
A Small Scale Subdivision to vacate property lines on Lots 628-A, 628-B, and 628-C, Town of Mountain Village, located within the N 1/2 of Section 33, T.43N., R.9W., N.M.P.M., County of San Miguel, State of Colorado.

Project Mgr:	JH	Rev.	description	date	by
Technician:	MC				
Checked by:					
Start date:	09/11/2017				



970-728-6153 970-728-6050 fax
P.O. BOX 1385
125 W. PACIFIC, SUITE B-1
TELLURIDE, COLORADO 81435

Drawing path: dwg\05007 REPLAT 09-17.dwg Sheet 1 of 1 Project #: 05007

January 25, 2018

Michelle Haynes, Planning Department Director
Town of Mountain Village, CO
455 Mountain Village, CO 81435
mhaynes@mtnvillage.org

RE:

Proposed density transfer and rezone application for Lot 628B, 105 Double Eagle Way, to transfer one density unit (four-person equivalent density) into the Density Bank.

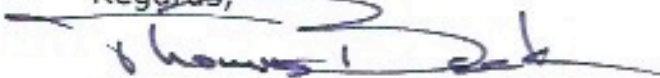
Dear Ms. Haynes:

We are requesting a vacation of the lot lines in Lot 628B, that the lot be subdivided and portions of lot 628B be transferred to the adjacent parcels Lot 628A and lot 628C, all of which is set forth in the proposed submitted replat.

We make this request in order to guard against further development on either side of the parties current residences.

Upon completion of the process, the lots will be designated as Lot 682-AR for Beck & Caruso and 628-CR for Total Planning, LLC.

Regards,



Tom Beck

cc: Susan Caruso
Total Planning, LLC

ORDINANCE NO. 2018-__

**ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE,
COLORADO APPROVING: (1) REZONE LOT 628B AND (2) TRANSFER DENSITY OF FOUR
(4) PERSON EQUIVALENTS OF SINGLE FAMILY DENSITY FROM LOT 628B INTO THE
DENSITY BANK**

RECITALS

- A. The applicant and owner’s representative, Total Planning LLC has submitted an application for a rezoning and density transfer for the reconfiguration of Lots 628A, 628B and 628C replat into lots 628AR and 628CR. The proposed rezoning and density transfer is for one (1) unit of single family density, equivalent to four (4) person equivalents, to the density bank to be held by Total Planning, LLC (the “**Application**”) pursuant to the requirements of the Community Development Code (“**CDC**”).
- B. Total Planning LLC.; is the owner of Lot 628A and 628B and Don Perrotta is the owner of Lot 628C (“**Owner**”).
- C. Lots 628A, 628B and 628C is referred to as the “**Property**” and have the following physical addresses in respective order: 103 Double Eagle Way, 105 Double Eagle Way, and 107 Double Eagle Way.
- D. The Owner is pursuing the approval of the minor subdivision application to replat Lots 628A 628B and 628C into Lots 628AR and 628CR concurrent with a rezoning and density transfer to transfer the density from former Lot 628B into the density bank.
- E. The Property has the following zoning designations pursuant to the Official Land Use and Density Allocation List and zoning as set forth on the Town Official Zoning Map:

Lot No.	Zone District	Zoning Designation	Actual Units	Person Equivalent per Actual Unit	Total Person Equivalent Density
Lot 628A	Single Family	Residential	1	4	4
Lot 628B	Single Family	Residential	1	4	4
Lot 628C	Single Family	Residential	1	4	4

- F. At a public hearing held on February 1, 2018, the DRB considered the Applications, testimony and public comment and recommended to the Town Council that the Applications be approved with conditions pursuant to the requirement of the CDC.
- G. At its regularly scheduled meeting held on February 15, 2018, the Town Council conducted a public hearing pursuant to the CDC and after receiving testimony and public comment, closed the hearing and approved this Ordinance on first reading and set a further public hearing on March 15, 2018.
- H. At its regularly scheduled meeting held on March 15, the Town Council conducted a public hearing on this Ordinance, pursuant to the Town Charter and after receiving testimony and public comment, closed the hearing and approved the Applications and this Ordinance on second reading.

I. This Ordinance rezones the Property as follows

Lot No.	Zone District	Zoning Designation	Actual Units	Person Equivalent per Actual Unit	Total Person Equivalent Density	Notes
Lot 628A	Single Family	Residential	1	4	4	
Lot 628C	Single Family	Residential	1	4	4	
The former Lot 628B (to be replat into Lots 628AR & 628CR)	Single Family	Residential	0	0	0	Transferred into the Density Bank

J. Transfer of four (4) person equivalents of Single Family Density from Lot 628B to the Density Bank to be held by Total Planning LLC.

K. The meeting held on February 15, 2018 and the public hearing held on March 15, 2018 were duly publicly noticed as required by the CDC Public Hearing Noticing Requirements, including but not limited to notification of all property owners within 400 feet of the Property, posting of a sign and posting on the respective agendas.

L. The Town Council hereby finds and determines that the Applications meet the Rezoning Process Criteria for Decision as provided in CDC Section 17.4.9(D) as follows:

Rezoning Findings

1. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan.
2. The proposed rezoning is consistent with the Zoning and Land Use Regulations.
3. The proposed rezoning meets the Comprehensive Plan.
4. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources.
5. The proposed rezoning is justified because of the specific policies in the Comprehensive Plan that contemplate the rezoning as applied for.
6. Adequate public facilities and services are available to serve the intended land uses.
7. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.
8. The proposed rezoning meets all applicable Town regulations and standards.

M. The Town Council finds that the Applications meet the Rezoning Density Transfer Process criteria for decision contained in CDC Section 17.4.10(D)(2) as follows:

Density Transfer Findings

1. The criteria for decision for a rezoning are met.
2. The density transfer meets the density transfer and density bank policies.
3. The proposed density transfer meets all applicable Town regulations and standards.

NOW, THEREFORE, BE IT RESOLVED that the Town Council approves the Applications.
Section 1. Effect on Zoning Designations

Section 2. Ordinance Effect

All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on _____, 2018 following public hearing and approval by Council on second reading.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 15th of March, 2018 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 15th Day of February, 2018.

TOWN OF MOUNTAIN VILLAGE

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

**HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village,
Colorado this 15th day of March, 2018**

**TOWN OF MOUNTAIN VILLAGE
TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2018, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2018 in accordance with Section 5.2b of the Town of Mountain Village Home Rule Charter.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2018. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this ____ day of _____, 2018.

Jackie Kennefick, Town Clerk

(SEAL)

**RESOLUTION OF THE TOWN COUNCIL
OF MOUNTAIN VILLAGE, RESOLUTION APPROVING A MINOR SUBDIVISION TO
REPLAT LOTS 628A, 628B AND 628C INTO LOTS 628AR AND 628CR**

RESOLUTION NO. 2018

- A. Total Planning LLC, A Limited Liability Company And Donald Perrotta ("Owners") Of Record Of Real Properties Described As Lots 628A, Town Of Mountain Village, According to the final replat of Lots 628, 635, and 636, recorded August 21, 1991 in Plat Book 1 at page 1159; Lot 628B, According to the final replat of Lots 628, 635, and 636, recorded August 21, 1991 in Plat Book 1 at page 1159; And Lot 628C, According to the final replat of Lots 628, 635, and 636, recorded August 21, 1991 in Plat Book 1 at page 1159, County Of San Miguel, State Of Colorado.
- B. The Town Council approved the Minor Subdivision to replat the properties into Lots 628AR and 628CR along with evidence and testimony, at a public meeting on March 15, 2018.
- C. The Owners have addressed, or agreed to address, all conditions of approval of the Application imposed by Town Council.
- D. The Town Council finds that the minor subdivision meets the criteria for decision set forth in Section 17.4.13 of the CDC as follows:
 - 1. The lots resulting from the replat are in compliance with Town Zoning and Land Use Regulations and Subdivision Regulations;
 - 2. The proposed subdivision is in general conformance with the goals, policies and provisions of the Comprehensive Plan because the lots and the surrounding area will remain single-family in nature, the densities remain low consistent with single family zoning, and the properties will otherwise look and feel the same;
 - 3. Subdivision access complies with Town standards and codes.
 - 4. Easements are not affected, or have been relocated to the satisfaction of the utility companies and/or the benefited party under the easement or, in the case of vacated easements, the easement is no longer necessary due to changed conditions, and the easement vacation has been consented to by the benefited party under the easement; and
 - 5. The proposed subdivision meets all applicable Town regulations and standards.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL HEREBY APPROVES THE MINOR SUBDIVISION AND AUTHORIZES THE MAYOR TO SIGN THE RESOLUTION SUBJECT TO THE FOLLOWING CONDITIONS:

- 1) The Applicant will submit appropriate fees to staff for recordation with the San Miguel County Assessor's office within six months of approval.
- 2) Staff will review the replat document to verify consistency with CDC Sections 17.4.13.N. Plat Standards, and CDC Section 3. Plat Notes and Certifications, and provide redline comments to the applicant prior to execution of the final mylar.
- 3) Applicant receives approval from the Town Council for the associated rezone and density transfer.

- 4) Staff has the authority to provide ministerial and conforming comments on the mylar prior to recordation.

Section 1. Resolution Effect

- A.** This Resolution shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the resolutions repealed or amended as herein provided and the same shall be construed and concluded under such prior resolutions.
- B.** All resolutions, of the Town, or parts thereof, inconsistent or in conflict with this Resolution, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 2. Severability

The provisions of this Resolution are severable and the invalidity of any section, phrase, clause or portion of this Resolution as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Resolution.

Section 3. Effective Date

This Resolution shall become effective on August 18, 2016 (the “Effective Date”) as herein referenced throughout this Resolution.

Section 4. Public Meeting

A public meeting on this Resolution was held on the 15th day of March 2018 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

Approved by the Town Council at a public meeting held on March 15, 2018.

Town of Mountain Village, Town Council

By: _____
Laila Benitez, Mayor

Attest:

By: _____
Jackie Kennefick, Town Clerk

Approved as to Form:

James Mahoney, Assistant Town Attorney



BUILDING DEPARTMENT
455 Mountain Village Blvd., Ste. A
Mountain Village, CO 80135
(970) 369-8246

Agenda Item No. 12

TO: Town Council

FROM: Randy Kee, Town Building Official
Michelle Haynes, Planning and Building Director

FOR: Town Council Public Meeting on March 15, 2018

DATE: February 5, 2018

RE: Second Reading and Council Vote on an Ordinance Approving a Community Development Code (CDC) Amendment to Section 17.7.7 Building Board of Appeals to Make Minor and Conforming Amendments Pursuant to CDC Section 17.1.7 Amendments to the Community Development Code

Background

The Building Board of Appeals was created in 1995 by Resolution No. 1995-1128-16 as a board to hear and decide appeals of orders, decisions and determinations made by the building official relative to the application and interpretation of the building codes. The bylaws, which are incorporated as part of the Community Development Code (CDC) at Section 17.7.7, can be amended from time to time pursuant to a Class 4 town review process found at CDC Section 17.1.7. The department initiated this CDC amendment primarily to clean up redundancies, conform the language, clarify vacancy advertisement and noticing requirements and to provide more flexibility regarding qualifications.

Attachments

1. Ordinance including exhibit A

DRB Recommendation

The DRB provided a unanimous recommendation to approve the CDC amendment with a recommendation to clarify the qualifications requirements at their February 1, 2018 regular DRB meeting. Staff provided this clarification in the redline exhibit A provided.

Town Council Action

The Town Council approved a first reading of an ordinance of the CDC amendment on February 15, 2018. No modifications were indicated at first reading. The second reading ordinance is the same as the first reading ordinance.

Recommendation

Staff recommends council adopt the amendment to the Board of Appeals Bylaws.

Motion

I move to approve by second reading of an Ordinance an amendment to the Community Development Code (CDC) at Section 17.7.7 Building Board of Appeals, to Make Minor and Conforming Amendments Pursuant to CDC Section 17.1.7 Amendments to the Community Development Code with the following findings:

1. *The Planning Director initiated the CDC amendment consistent with CDC Section 17.1.7*
2. *The DRB provided a recommendation to the Town Council consistent with CDC Section 17.1.7*

/mbh

ORDINANCE NO. 2018-__

AN ORDINANCE AMENDING THE COMMUNITY DEVELOPMENT CODE (CDC) AT SECTION 17.7.7, AMENDING THE BUILDING BOARD OF APPEALS TO PROVIDE CLARIFYING AND MINISTERIAL AMENDMENTS

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC, including the Building Board of Appeals Bylaws incorporated into the CDC, from time to time.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Community Development Code

- A. The Town of Mountain Village Community Development Code, section 17.7.7 is hereby amended and replaced as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.
- D. Adoption of the foregoing CDC Amendment will also amend the Building Board of Appeals by-laws.

Section 2. Ordinance Effect

- E. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- F. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on _____, 2018.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 18th of February, 2018 in the Town Council

Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 18th day of February, 2018

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 15th day of March, 2018.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2017, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2018 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on March 15, 2018. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2018.

Jackie Kennefick, Town Clerk

(SEAL)

17.7.7 BUILDING BOARD OF APPEALS

- A. Name.** The name of this ~~b~~Board shall be the Town of Mountain Village Building Board of Appeals (the “Board of Appeals”).
- B. Authority.** The ~~a~~Authority of the Board of Appeals is strictly limited to hearing and deciding appeals of administrative orders, decisions or determinations made by the Town of Mountain Village (“Town”) Building Official (“Building Official”) relative to the application and interpretation of all duly adopted Building Codes and Regulation (collectively the “Building Regulations”) . ~~There shall be and is hereby created the Board.~~ The Building Official shall be an ex officio member of and shall act as secretary ~~to the Board~~ but shall have no vote on any matter ~~before the Board.~~ The Board of Appeals bylaws for conducting its business are hereby created by Town of Mountain Village Town Council (“Town Council”). ~~The Board shall be appointed by the Town Council and shall hold office at its pleasure.~~ The Board of Appeals shall render all decisions in writing with findings in accordance with the adopted bylaws and Building Regulations.
- C. Appeal Procedures.** All appeals of decisions of the Building Official shall be filed in accordance with the applicable Building Regulation and shall be made in writing within seven (7) calendar days of the decision of the Building Official. Failure to file a written appeal within seven calendar days shall preclude the Board of Appeals from hearing any appeal and the decision of the Building Official shall stand as the final administrative decision of the Town.
- D. Appointments and Terms of Office.** ~~The Board of Appeals shall be appointed by the Town Council and shall hold office at its pleasure. Appointments shall serve until they either (a) resign; (b) are no longer qualified; (c) are removed by the Town Council or (d) the Town Council elects to make new appointments to the Board of Appeals. Any member may be removed with or without cause by a majority vote of the Town Council. Any vacancy shall be filled by the Town Council. The Board of Appeals shall consist of five regular members and two alternates.- Applications shall be received, reviewed and appointments made to the Board by the Town Council. Advertising for appointments will be consistent with the Town Council adopted policy. Appointments shall serve until they either (a) resign; (b) are no longer qualified; (c) are removed by the Town Council or (d) the Town Council elects to make new appointments to the Board.- Any member of the Board may be removed with or without cause by a majority vote of the Town Council. Any vacancy occurring on the Board shall be filled by the Town Council.-~~
- E. Attendance.** To ensure the orderly conduct of business, member attendance is vital. Except for emergency absences, medical condition absences and absences resulting from military leave of less than two continuous months, no current ~~Board~~ member shall miss more than three meetings in any twelve-month period upon any fourth absence within 12 months, other than for an emergency, medical condition or military leave of less than two months, as determined by the chair, the ~~Board~~ member shall be deemed to have resigned ~~from the Board~~, and the Town Council shall appoint a replacement.
- F. Qualifications.** The Board of Appeals shall consist of a minimum of one Colorado licensed electrical contractor, one Colorado licensed plumbing contractor. Preference is given to applicants who have the following types of professional experience: an ICC certified general contractor; certified architect; construction project manager; design professional or engineer.

Qualifications include a minimum of five (5) years professional experience in their respective fields. , and two ~~three~~ ICC Certified General Contractors. Each shall have a minimum of 5 years of documented experience in their respective area of expertise. Candidates with experience and education in Design or Construction Management will also be considered.

- G. Officers.** The Board of Appeals shall annually elect a chair from its number who shall preside over all hearings and proceedings ~~of the Board~~. The elected chair shall not serve successive terms. A vice-chair elected annually by the Board of Appeals shall assume the chair's duties in the chair's absence.
- H. Quorum and Voting.** Quorum shall consist of three members, and a decision of a majority of the members ~~of the Board~~ shall control. Any absent member may join in a decision ~~of the Board~~ after he or she has considered the evidence presented in any hearings conducted during his or her absence. All decisions are final, subject only to appeal to a court of competent jurisdiction.
- I. Duties.**
- 1. Chair.** The chair shall preside at all meetings ~~of the Board~~ and shall perform all duties usually incident to the office of Chair and such other duties as may be assigned to him or her from time to time by the Task Force. The Chair shall see to the execution of resolutions, procedures and policies approved by the Task Force.
 - 2. Vice Chair.** In the absence or disability of the Chair, the Vice Chair shall have all powers of and shall be subject to all restrictions upon the Chair. The Vice Chair shall perform such duties as shall from time to time be assigned by the Task Force.
 - 3. Secretary.** Secretarial duties ~~for the Board~~ will be maintained by the Town staff. Secretary responsibilities are as follows 1) to keep minutes of Board meetings and to keep records of the Board.
- J. Meetings.** The Board of Appeals shall hold an initial organization meeting as called by the chair. Further meetings shall be held as necessary in order to timely hear appeals as called by the Chair or the Building Official.
- K. Rules of Order.** Unless otherwise specified in these bylaws, the Board of Appeals will follow procedures outline in Robert's Rules of Order, Newly Revised.
- L. Meeting Notices.** The appointed staff member shall furnish ~~the Board~~ advance notice of all meetings. Staff shall deliver, by the close of business the Friday before the next meeting, minutes of the previous meetings and copies of material to be studied or acted upon, including an agenda, and other items necessary for discussion. Meeting notices may be delivered via email. Meeting notices are also posted at town approved posting areas and on the town's website consistent with town adopted public meeting posting location requirements.
- M. Agenda.** The appointed staff shall prepare the agenda with input from the Chair, and copies distributed in advance of the meeting. Other items of the agenda shall include but not be limited to disposition of minutes of the previous meeting, which may be distributed and approved via email by the board members due to the potential for long periods between meetings. The minutes and agenda shall be delivered to Board members as needed no later than 7 days in advance of the meeting.

|

N. Open to the Public. All meetings shall be open to the public, except for executive session as authorized in the Colorado Open Meetings law, C.R.S. 24-6-402.

|

**2017 ANNUAL REPORT
TELLURIDE HISTORICAL MUSEUM, INC.**

MISSION STATEMENT

The mission of the Telluride Historical Museum is to preserve the rich, colorful, and diverse history of the region and to bring history to life through exhibits, programs, and education.

VISION

We envision a museum that is an indispensable cultural asset which reaches beyond its walls to engage people by bringing history to life.

2017 EXECUTIVE SUMMARY

2017 proved to be a year of growth for the Telluride Historical Museum. This was most evident with regard to Museum memberships. In June, THM unveiled a new membership campaign, complete with a streamlined membership program, new membership brochure, and a comprehensive membership plan. These changes resulted in 71 new members joining the museum in 2017, a three-year high. In addition, membership revenues eclipsed \$57,000 by the end of the year, an all-time high.

Museum visitation also continued to grow in 2017. In total, a record 8,472 people visited the Museum during the year, which continues a ten-year trend of growth. In addition, both total program participation and total children served increased as compared to the previous year.

In June, the Museum opened its new annual exhibit, *The Valley Floor: Changing Identities of a Telluride Treasure*. A record 115 guests attended the opening reception. The exhibit also served as a foundational theme for a number of programs including lectures, hikes, school field trip programs, and an exciting new collaboration with the Wilkinson Library.

With regard to programming, the Museum once again offered familiar favorites such as An Evening with Ken Burns, the Olde Fashioned Christmas at Schmid Ranch, the Haunted Hospital, and a host of lectures, walking tours, hikes, cemetery tours, and pub crawls. In addition, THM also unveiled new programs such as *The Social: Craft Cocktails of the Past*, and two programs fueled by exciting new collaborations: the new Family Night at the Museum, hosted in conjunction with the Wilkinson Public Library, and Indigenous Peoples Day programming presented in coordination with the Telluride Institute and San Miguel County.

Financially, the Museum continued its substantial turnaround from the past few years. For the first time since 2012, the Museum did not incur an operating deficit. The

\$13,800 operating surplus was the Museum's largest since 2011.

EXHIBITS & COLLECTIONS

Developed with the aid of Hilary Cooper and the Valley Floor Preservation Partners as well as the Pinhead Institute, the Museum's 2017 annual exhibit, *The Valley Floor: Changing Identities of a Telluride Treasure*, explores the history of the Telluride valley from its geological formation to the modern-day acquisition and preservation of The Valley Floor. With stunning photographs, a host of hands-on interactive elements, and a number of evocative stories and artifacts, the exhibit was designed to appeal to visitors of all generations and learning styles. It has been one of the best-received annual exhibits to date.

In addition to its onsite galleries, the Museum also maintains six off-site exhibits installed throughout San Miguel County, including The Peaks Resort and Spa, the San Miguel County Sheriff's Office, Mountain Village Town Hall, the Telluride Medical Center, and the Wilkinson Public Library's Telluride Room.

The Museum also continued to review its permanent collection, including checks for accuracy and condition reporting throughout the year. In September, the Museum was affected by a break-in to its collections storage units in Montrose. While alarming, a subsequent inventory determined that no artifacts had been taken from the units. The episode served to highlight the urgent need for the Museum to find a collections storage solution closer to Telluride.

The physical structure of the Museum building once again proved to be fairly sound in 2017. For the second year in a row, the Museum and Town Facilities Department wrestled with the building's heating and cooling system. Additionally, the building's handicap access lift needed a substantial repair. Both projects were completed with considerable help from the Town of Telluride. Moving forward, the THM would like to explore repairs to the building's gutters and downspouts in the coming year.

VISITORS

8,472 members, residents, and tourists visited the Museum in 2017, an increase of 2.9% from the previous year, and an increase of 94.7% from 2008. The steady growth trend is likely owed to generally healthy tourism numbers in Telluride as well as the Museum's continued focus on advertising and marketing.

With the exception of free visits, every category of Museum admission numbers witnessed an increase in 2017 from the prior year. While the largest increases were in the senior (12% increase over 2016) and adult (5.9% increase over 2016) admissions categories, the increases in student and child admissions and member admissions were

notable in that they halted recent downward trends. Of particular note, 234 members visited the Museum in 2017, the highest number since the Museum began tracking this data.

PROGRAMMING

3,356 visitors and residents participated in 85 Museum programs and events during the course of 2017, a 13% increase as compared to 2016. This number includes 665 students who participated in 29 of the Museum's curriculum-g geared school programs during the year. This amounts to a decrease of 12% compared to 2016. The total number of students and children served by the Museum, however, increased to 2,100 in 2017 as compared to 1,890 in 2016.

The Museum once again hosted a number of its most well-known programs and events in 2017. These included the annual "Evening with Ken Burns" film screening, during which the acclaimed director led the audience through a showing of an episode from his *Jazz* series; the holiday-themed Olde Fashioned Christmas at Schmid Ranch; and the Halloween-night favorite, Haunted Hospital. In addition, the Museum again served root beer floats and offered free admission on the 4th of July. While each of these events, with the exception of the 4th of July, witnessed slight decreases compared to the previous year, they still represent the Museum's highest profile events; each drew between 200 and 350 guests.

In addition to the higher profile events, the Museum also hosted its familiar array of lectures, hikes, snowshoe tours, walking tours, pub crawls, and its annual Fire Side Chats series. Previously held in August, THM moved Fire Side Chats to the end of September and beginning of October in order to avoid the crowded summer activity schedule in both Telluride and Norwood. The early results proved to be positive as the series witnessed its largest attendance in three years.

In addition to offering familiar programs, the Museum also introduced a number of new programs in 2017. In February, the Museum held its first annual *Social* event. *The Social: Craft Cocktails of the Past*, explored the history of alcoholic beverages in the Prohibition Era while allowing guests to sample 1920s-themed drinks. In July, the Museum presented an expanded series of Red Light District Tours featuring local poet Kierstin Bridger. In August, the THM hosted its first-ever "Family Night at the Museum" in conjunction with the Wilkinson Public Library. This event, which revolved around the Museum's *Valley Floor* annual exhibit, featured such interactive stations as animal track mold-making, bird-themed games, animal pelt touch and feel stations, and a beaver-themed activity. Finally, in October, the Museum teamed with the Telluride Institute and San Miguel County to host the second-annual Indigenous People's Day program. The IDP program consisted of a series of talks presented by Ute leaders.

Below is a summary of the full range of the Museum's 2017 programs, community partners, and attendance:

Program/Series	Location	Partners/Collaborators	Attendees
Historic Snowshoe Tours (2 programs)	Mountain Village	Telluride Adventure Center	14
The Social: Craft Cocktails of the Past	Ah Haa School for the Arts	Durango Craft Spirits, Montanya Distillers, Wolfpig, Buffalo Trace Distillery, Sutcliffe Vineyards	71
School programs/field trips/school outreach events/After School at the Library (29 programs)	THM, Wilkinson Public Library	Telluride School District, Telluride Academy, Telluride Mountain School, Dolores School District, Norwood School District, Wilkinson Library	665
Lectures (1 programs)	THM	Roland McCook	23
Historic Pub Crawls (2 programs)	Telluride, Mountain Village	Roma (RBG), Sheridan, Last Dollar, Liberty	40
Exhibit Opening Reception	THM		115
Historic Walking Tours/Red Light District Walking Tours (18 programs)	Telluride	Ashley Boling, Kierstin Bridger	230
4 th of July Festivities	THM	Smuggler Brew Pub, San Miguel County Store	356
Hike into History/Rudy's Jeep Tour (4 programs)	Telluride	Chris Hazen, Todd Brown, Monty Clark	41
Feasting on History	Sheridan Opera House		54
Fireside Chats (6 programs)	Norwood, Mountain Village	Hotel Madeline, Norwood Parks and Rec	140
An Evening With Ken Burns	Palm Theatre	Palm Theatre, Florentine Films	243
Lone Tree Cemetery Tours (11 programs)	Lone Tree Cemetery		160

Haunted Hospital	THM		251
Family Night at the Museum	THM	Wilkinson Public Library	159
Old Fashioned Christmas	Schmid Ranch	Schmid Ranch, Ukuladies, True North Youth Program	247
Partnered Events- Wild West Fest Roundup/ Art +Architecture Weekend	Elks Park, THM	Sheridan Arts Foundation, Telluride Arts	322
Indigenous Peoples Day	THM	Telluride Institute, San Miguel County	67
Assorted Additional Programs (4 programs)	THM	Telluride Women's Network, Telluride Avalanche Dogs, Colorado Foundation for Water Education, Telluride Foundation	158
		TOTAL	3356

MEMBERSHIP

The Museum had 300 members join or renew in 2017, the same number as 2016. 67% of members renewed their membership during the year. This is down from a 72% renewal rate during 2016. That said, the number of new members joining the Museum rose significantly during the year, from 51 in 2016 to 71 in 2017. While the total number of members did not increase from 2016 to 2017, changes to the membership program and an increase in members joining or renewing at higher membership levels allowed the Museum to realize its highest membership revenue total to date. Of particular note, the number of Zinc (\$150) members more than doubled in 2017 (82, compared to 40 in 2016), and both the Silver (\$500) and Gold (\$1,000) levels saw modest increases as well.

LEADERSHIP AND STAFF

Executive Director Kiernan Lannon led the Museum in 2017. An eleven-member board of directors, which includes both resident and government representatives, provided guidance and oversight.

Beyond executive leadership, there was significant transition with regard to the Museum's staff in 2017. In August, the Museum hired local photographer, Ingrid

Lundahl, as a substitute Visitor Services Coordinator. Adrienne Christy, formerly the Museum's Director of Development, departed the Museum in October. In November, the Museum hired Pepper Raper to fill the position of Coordinator of Marketing and Special Events. Also in November, Katie Triest, who had been hired in February 2017 to fill the Programs and Exhibits Assistant position, left the Museum. Her position was left vacant for the remainder of the year.

BOARD

Executive Committee:

Danny Craft, *President*
Todd Brown, *Treasurer*

Paula Malone, *Vice-President*
Shari Seay Mitchell, *Secretary*

Directors:

Greg Anesi
Lynne Beck
Rudy Davison

Vicki Eidsmo
Carol Hintermeister
John Shields

Government Representatives:

Patrick Berry, *Mountain Village*
Todd Brown, *Town of Telluride*

Emeriti:

Deborah Freedman
Richard Betts
Carol Kammer
Jack Harrison

Dan Garner
John S. Pillsbury III
Sheila Wald

STAFF

Kiernan Lannon, *Executive Director*
Theresa Koenigsknecht, *Director of Programs and Exhibits*
Pepper Raper, *Coordinator of Marketing & Special Events*
Kathy Rohrer, *Collections Manager*
Leslie Crane, *Visitor Services Coordinator*
Jackie Ritter, *Visitor Services Coordinator*
Ingrid Lundahl, *Visitor Services Coordinator*

Assets**Current Assets**

Checking/Savings	\$	149,374
Accounts Receivable	\$	783
Other Current Assets	\$	15,022
Total Current Assets	\$	165,179

Fixed Assets

Amortize Computer Software	\$	7,609
Less Acc Amortization	\$	(4,321)
Leasehold Improvements	\$	16,828
Building - Town of Telluride	\$	1
Exhibits & Presentations	\$	1,129,122
Museum Collection at FMV	\$	1,268,960
Other Fixed Assets	\$	98,086
xLess Acc. Depreciation	\$	(996,791) Not updated by CPA for 2017

Total Fixed Assets \$ 1,519,494

Total Assets \$ 1,684,673

Liabilities and Equity

Accounts Payable	\$	2,749
Credit Cards	\$	3,794
Sales Tax Payable	\$	137
Total Liabilities	\$	6,679

Total Equity \$ 1,677,993

TOTAL LIABILITIES & EQUITY \$ 1,684,672

Revenue

Admissions	\$	30,239	
Gifts and Donations	\$	43,439	
Memberships	\$	57,930	
Programming	\$	10,393	
Special Events	\$	32,875	
Town of Mountain Village- Mill Levy	\$	94,138	
Town of Telluride - Mill Levy	\$	82,959	
Investment Income	\$	140	
Store & Web Income	\$	22,283	
Total Revenue	\$	<u>374,396</u>	
Cost of Goods Sold	\$	<u>14,801</u>	
Gross Profit			<u>\$ 359,595</u>

Expenses

General & Administrative	\$	40,268	
Building	\$	11,400	
Payroll	\$	231,755	
Utilities	\$	9,285	
Programming	\$	8,051	
Special Events	\$	13,116	
Promo & Sales	\$	12,897	
Collection & Exhibits	\$	18,962	
Total Expenses	\$	<u>345,733</u>	
Operating Income (Loss)			<u>\$ 13,862</u>

Town Hall Center Subarea Plan

Village Court Apartments (VCA)
Expansion- Phase IV Update

Town Council

March 15, 2018

Michelle Haynes

Planning & Development Services Director

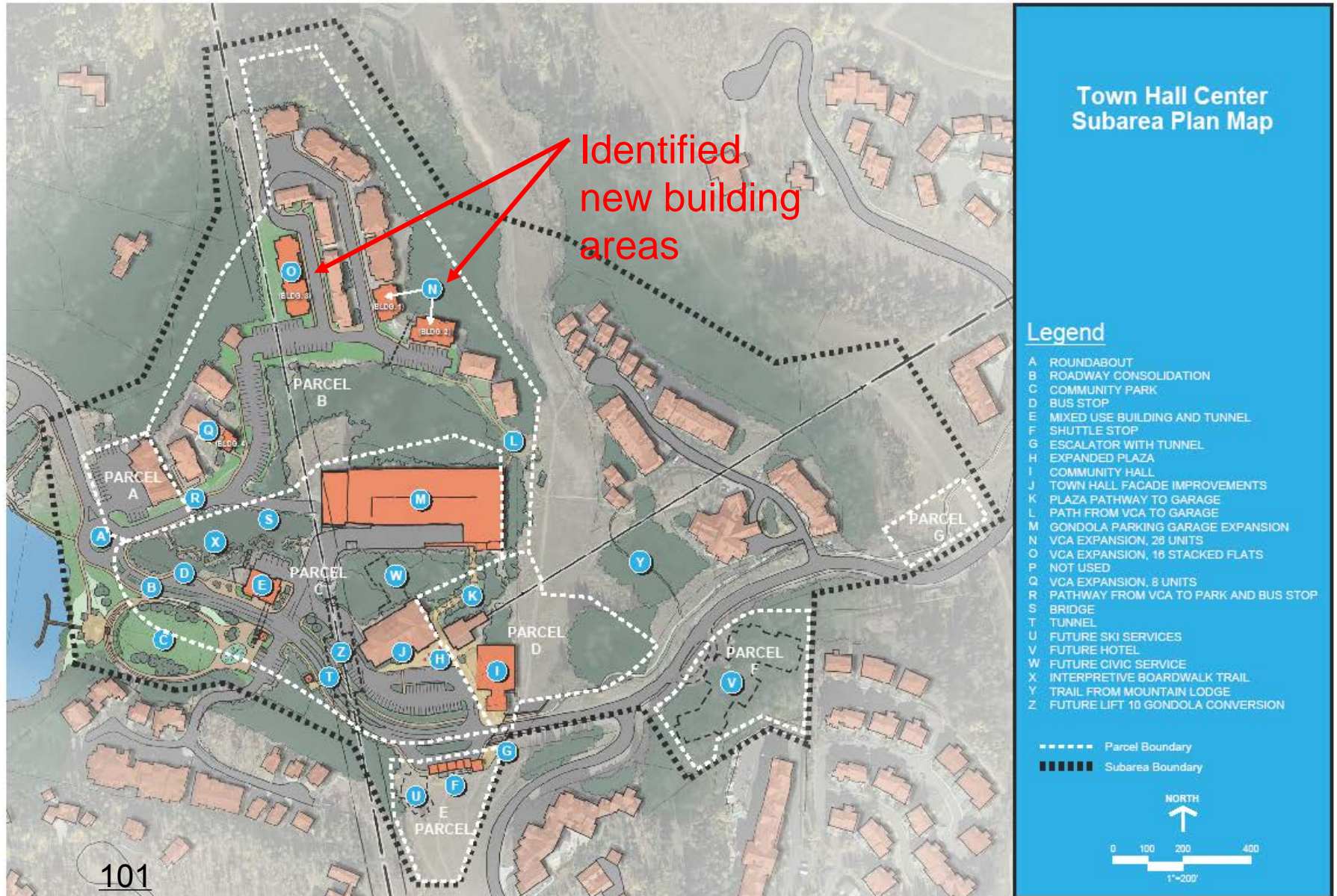


Presentation Overview

VCA Expansion Update

1. Summary of Work Completed in 2017
2. Summary of 2018 Work Plan (objectives)
 - a) Parking Study, Analysis and Findings
 - b) Summarize Building Site Analysis
3. Findings and Recommendations
4. Aspiration
5. Next Steps

Adopted Town Hall Center Subarea Map



2017 Village Court Apartments Expansion Work Completed

- Executed a final subdivision and zoning map, completed the density transfer and rezone approvals, finalized associated approvals such as a Conditional Use Permit and Parking Variation.
- Ordered an improvement survey plat that included wetland delineations and utility locates for the areas identified as new building areas
- Finalize a VCA property parking area feasibility map

2018 Work Plan (objectives)

- Analyze existing and anticipated parking requirements to determine whether the additional parking requirement of up to 50 parking spaces can be accommodated onsite.
- Prioritize the feasibility of each proposed building site based upon site specific information provided by the improvement survey plat.

VCA Parking Area Map Summary

Alternative Parking Approved for VCA Phase IV at

1 unit to 1 parking space = 50 parking spaces

- 2011 VCA parking plan indicated 172 striped parking spaces
- 2016 informal parking study indicated 246 parking spaces existing (not striped – residents parking anywhere)

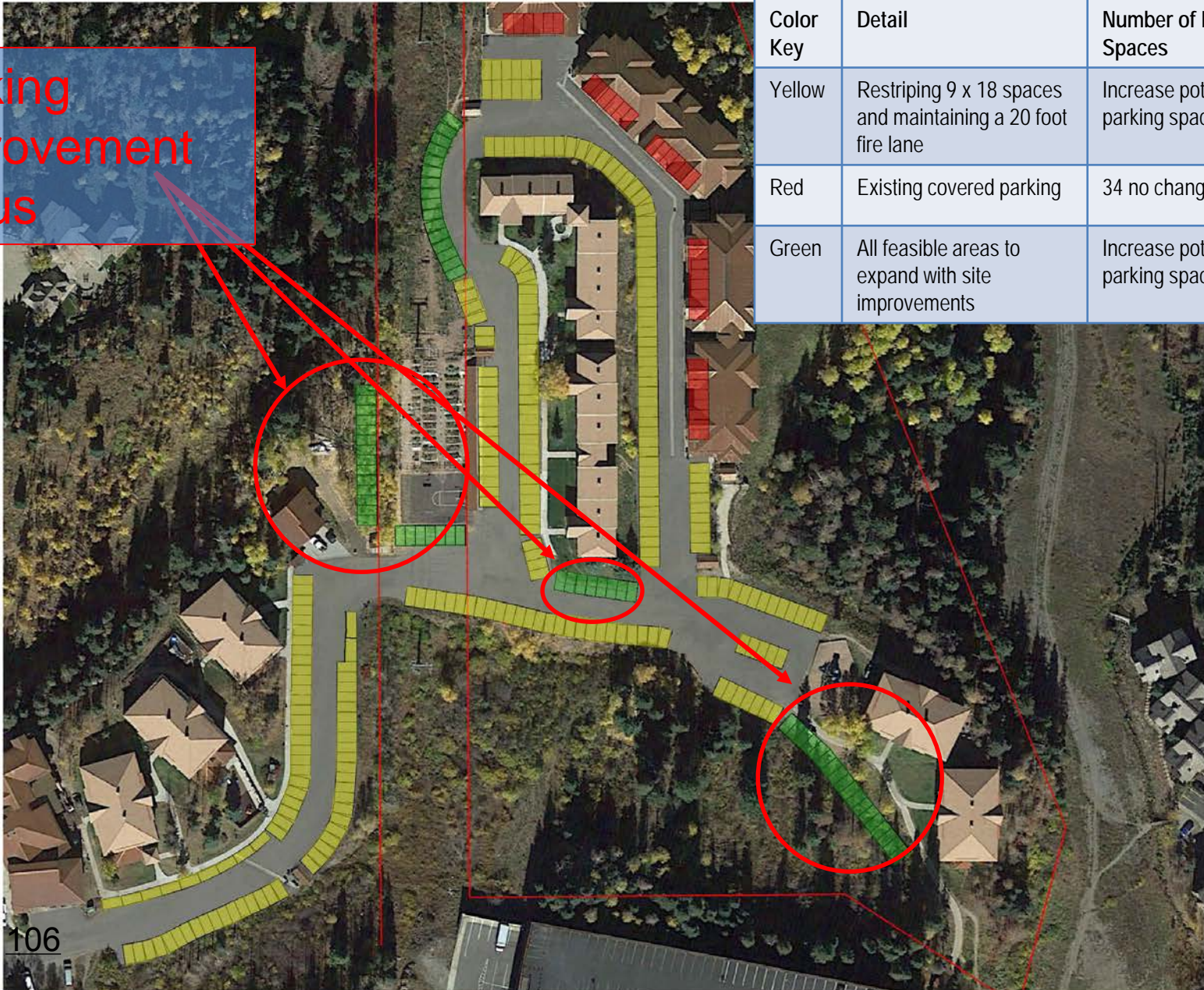
VCA Parking Area Map Study Findings

- Restriping – (budgeted in 2018)
 - Add up to 43 additional parking spaces
- Minor improvements – grading and asphalt
 - Add up to 15 additional parking spaces
- Major improvements – civil engineering, drainage and hardscape improvements
 - Add up to 48 additional parking spaces

BOTTOM LINE: We can meet and exceed our parking requirements onsite

VCA Property Parking Area Feasibility Map

**Parking
Improvement
Focus**



Color Key	Detail	Number of Parking Spaces
Yellow	Restriping 9 x 18 spaces and maintaining a 20 foot fire lane	Increase potential of 43 parking spaces by restriping
Red	Existing covered parking	34 no change
Green	All feasible areas to expand with site improvements	Increase potential of 63 parking spaces

VCA Parking

Town Council Requested Direction:

1) We can improve VCA parking in the fall of 2018 by restriping and improving areas indicated and add up to 100 parking spaces

2) This would allow parking to be minimally impact when construction begins in 2019 for the buildings (because of the material and construction lay down area will displace parking)

VCA Parking

Town Council Requested Direction:

This would require a 2018 budget adjustment of up to \$250,000 (maximum) for the survey, civil engineering and site improvement work (grading, drainage, sidewalk, curb asphalt and concrete) of the improved parking areas.

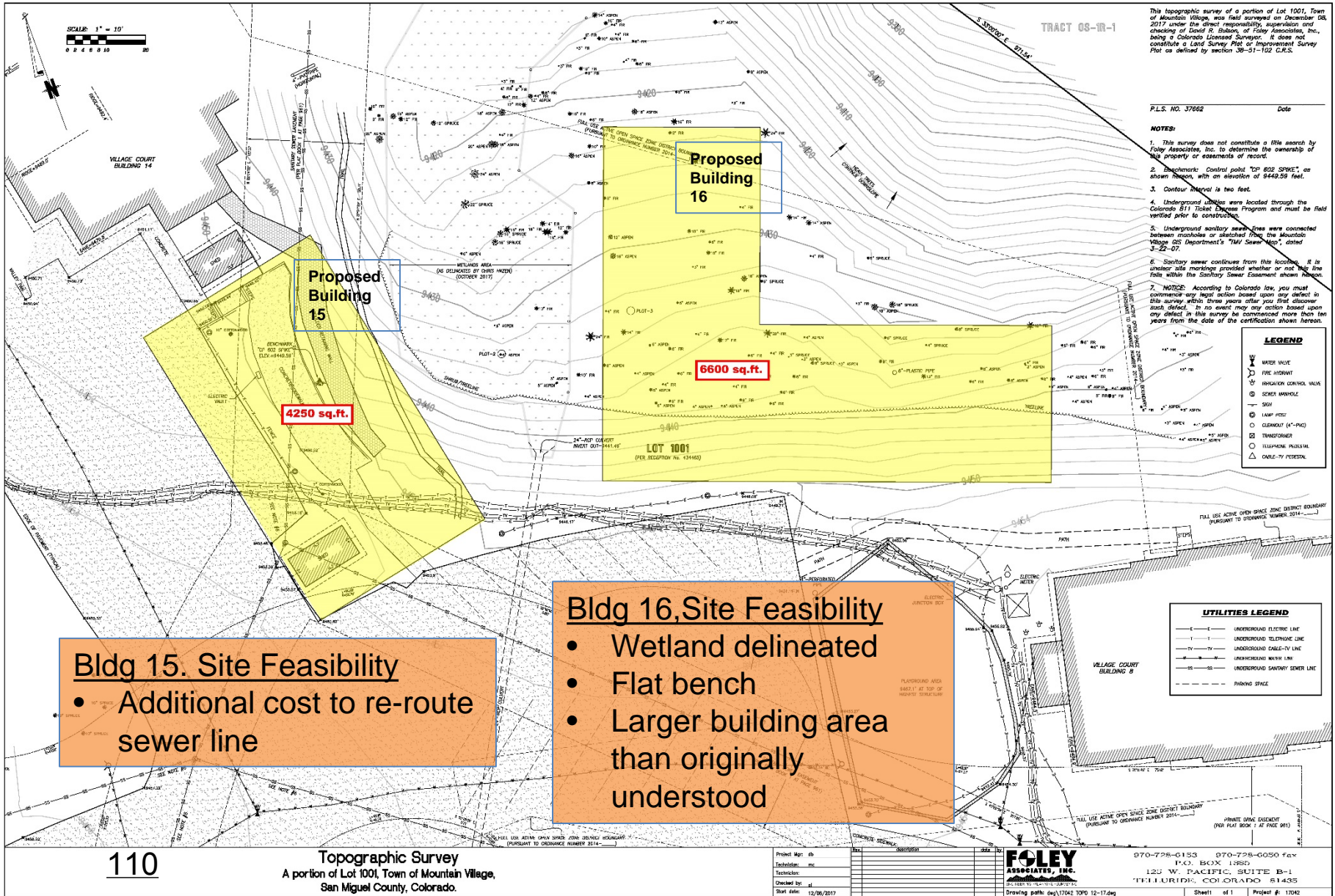
VCA Parking

Town Council Requested Direction:

If Town Council decides to defer the VCA parking improvements to 2019

- Displaced parking at VCA would be accommodated in the GPG parking garage
- The parking improvements costs would be folded into the overall building project budget.

Building Footprint Study



Bldg 15. Site Feasibility

- Additional cost to re-route sewer line

Bldg 16, Site Feasibility

- Wetland delineated
- Flat bench
- Larger building area than originally understood

Building Footprint Study

Site Constraints

- Variance from the Tramway Board to propose a building less than 35 feet from the haul line
- Maintaining 16-20 feet for required fire lane - challenging
- Displace existing storage and parking

LEGEND

⊗	WATER VALVE
⊙	FIRE HYDRANT
⊕	IRRIGATION CONTROL VALVE
⊚	SEWER MANHOLE
⊛	SIGN
⊜	LAMP POST
⊝	CLEANOUT (4" - PVC)
⊞	TRANSFORMER
⊟	TELEPHONE PEDESTAL
⊠	CABLE-TV PEDESTAL

UTILITIES LEGEND

—E—E—	UNDERGROUND ELECTRIC LINE
—T—T—	UNDERGROUND TELEPHONE LINE
—TV—TV—	UNDERGROUND CABLE-TV LINE
—W—W—	UNDERGROUND WATER LINE
—SS—SS—	UNDERGROUND SANITARY SEWER LINE
- - - - -	PARKING SPACE

This topographic survey of a portion of Lot 1001, Town of Mountain Village, was field surveyed on January 02, 2018 under the direct responsibility, supervision and checking of David R. Bulson of Foley Associates, Inc., being a Colorado Licensed Surveyor. It does not constitute a Land Survey Plat or Improvement Survey Plat as defined by section 38-51-102 C.R.S.



Building Footprint Feasibility Study Findings

in order of recommendation

1. Proposed Building 16

- Larger footprint than anticipated (once the wetland, topography and utilities were identified)

2. Proposed Building 15

- Additional costs because a sewer line runs beneath the building area – not insurmountable

3. Building area next to the community garden and dog park

- Variance from the tramway board from the 35' building setback requirement from the haul line
- Even with a variance fire lane requirements to be met
- Displace parking and storage

Recommendations

- Focus on proposed buildings 15 & 16 for Phase IV, third building as needed as Phase V
- All parking will be provided onsite with Phase IV with associated site improvements
 - Council budget consideration of funding the parking improvements in 2018 so that the parking improvements are completed by year end 2018
 - Building construction in 2019

Unit Mix

- Receiving the revised regional housing needs assessment within the next few months that is analyzing unit mix at VCA

- Existing VCA Waitlist information indicates in greatest demand order:
 1. 2 Bedroom Units - 70
 2. 1 Bedroom Units - 51
 3. 3 Bedroom Units - 33
 4. Studios Units - 11

(This data includes transfer requests within VCA from one unit type to another)

Unit Mix

- We have received community feedback to providing rental units to accommodate a professional level, middle-management (general term) demographic which can be accommodated with phase IV.

Rough Area Calculations

- Two Buildings – Rough area calculations
 - 40 apartment units
 - Average unit size of 750 square feet*
 - 20% of total floor area considered for circulation

* *Studio's average size is 350 square feet, 2 bedroom average unit size is 785 square feet.*

Aspiration

- Create a mix of comfortable unit sizes which may vary from our existing unit size standards and floor plans found at VCA
 - Create more storage within units as feasible
 - Create convenient additional laundry facilities within the buildings

Next Steps

- Existing Bond and Deed of Trust – reviewing financial requirements and obligations in order to propose Phase IV
- Unit Mix – to be determined once we receive the updated housing needs assessment information mid-year
- Move ahead with soil and geotechnical analysis
- Move ahead with RFQ for design, engineering and estimated construction costs by year end
- Move ahead with civil engineering of the parking improvements

Next Steps

- Council Direction regarding funding parking improvements to be constructed in the fall of 2018

Questions?



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 15

TO: Town Council

FROM: Nathan Pepple & Deanna Weber of AECOM, Anton Benitez, Executive Director, Telluride Mountain Village Homeowners Association & Michelle Haynes, Planning and Development Services Director

FOR: Meeting of March 15, 2018

DATE: March 6, 2018

RE: Town Hall Center and Village Center Subarea Committee Update

The Town Hall Center and Village Center Subarea Committee along with AECOM is providing an update regarding both subarea implementation and planning processes. Our last update to Town Council was in October of 2017. A presentation will be provided at the meeting.

/mbh



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 16

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director & Anton Benitez, Executive Director, Telluride Mountain Village Homeowners Association

FOR: Meeting of March 15, 2018

DATE: March 6, 2018

RE: Consideration of Approval of the Village Center Subarea Memorandum of Understanding (MOU) between the Town of Mountain Village, Telluride Ski and Golf and the Telluride Mountain Village Homeowner's Association.

ATTACHMENT:

A. Memorandum of Understanding

UPDATE

We last updated the Town Council regarding the Village Center Work Plan at the October 19, 2017 Town Council meeting. The Town of Mountain Village, Telluride Mountain Village Homeowners' Association and Telluride Ski and Golf agreed to budget \$75,000 in 2018 towards the Village Center Subareas as defined by the Comprehensive Plan, with the specific focus in 2018 to be determined. In October we generally identified the following three categories:

- Vibrancy & Activation
- Infrastructure
- Undeveloped Parcels

Please find attached the Village Center Memorandum of Understanding for the Village Center. Once executed the committee will better define a scope of work for 2018. Generally, the committee identified vibrancy of the plaza areas and existing infrastructure and economic analysis as areas of focus for the 2018 year and budget cycle.

PROPOSED MOTION

I move to approve the attached Memorandum of Understanding,

/mbh

MEMORANDUM OF UNDERSTANDING
Village Center Subarea

Date: March 15, 2018

Between: The Town of Mountain Village, Telluride Mountain Village Owners Association, and Telluride Ski and Golf, which representatives from each of the organizations will serve as members of an oversight committee for the Village Center Subarea (VCS) planning process (the “Principals”).

Mission

Statement: The Principals desire to implement the existing Village Center Comprehensive Plan values and actions, provide recommendations to Town Council regarding Comprehensive Plan or Community Development Code amendments, promote and enhance vibrancy, and address long-term infrastructure, management of future build out and optimal use of the Village Center.

Regarding: Implementation of the Village Center 2011 Comprehensive Plan Principals Policies and Actions, specifically the following key land use values and vision statements:

- Vibrant Centers
 - Enhance the visitor, second homeowner and year-round resident experience
 - Provide exceptional year-round commercial services including restaurants and retail uses
 - Implement placemaking, landscaping, plaza activation, pedestrianization and management of the Village Center plazas
- Connectivity
- Appropriateness and Fit of Land Uses
- Alpine Character Preservation
- Incentivize employee and primary resident housing in the Village Center
- Incentivize Hot Bed Development
- Mountain Village is a friendly, customer service-oriented community
 - Provide a sketch-up model of the Village Center for planning purposes
 - Address short and long-term Village Center roof tile and design issues

Objectives:

- Gaining alignment on strategy for gathering owner, public and stakeholders input for Village Center Subarea
- Compile and update (as needed) existing conditions data regarding the Village Center, including but not limited to uses, use ratios, hot-bed analysis (to include grey market), economic models, deed restrictions, sales tax revenue data, and vehicle circulation and parking, and pedestrian and skier connectivity
- Define and identify data gaps and engage required research or studies to gain necessary information for decision making
- Evaluate Village Center vibrancy, engage the community and implement meaningful solutions which could include: placemaking, landscaping, and plaza activation
- Amend the Community Development Code to conform with vibrancy, design and use outcomes as needed.

Oversight: The Committee will function as an advisory committee that provides recommendations to the Mountain Village Town Council. The Committee will strive to reach consensus

amongst the members on all issues, and thus not require a call for formal votes. The oversight committee shall not exceed eight participants:

- Two representatives from each of the Principals;
- The Executive Director of TMVOA and the Planning and Development Services Director of the Town

While the Committee is comprised of 8 participants listed above, the Committee recognizes there are many land owners and stakeholders within the VCS and that the Committee shall strive to get input, engagement and feedback from as many land owners and stakeholders as possible regarding the VCS. The Committee further recognizes that it is especially important to get input, engagement and feedback from specific landowners when examining and making recommendations regarding specific parcels identified in the VCS.”

- Method: The Committee shall agree to a scope of work and align the scope of work with the agreed to annual budget. A consultant may be hired to assist the committee. The fee for the consultant shall be split equally among the Principals. Any consultant fee and/or other Committee costs attributed to the Town must be budgeted and appropriated by the Town Council prior to entering into any consultant agreement or other cost. In the event the Town Council elects not to appropriate any funds pursuant to this MOU, the parties may elect to terminate this MOU at such time. Although the VCS affects the Principals and land owners, the Mountain Village Town Council has the sole authority to amend the Comprehensive Plan which may occur through this Village Center Subarea process.
- Process: The chosen consultant will propose a public outreach process that will utilize all forms of communication appropriate to reach part time and full-time residents; workers and customers of the Village Center in order to receive the broadest range of public input possible.
- Payment: The Town of Mountain Village shall act as the central point of contact for consultant payments in conformance to the contract provisions.
- Timeline: The MOU will be effective for one year. Funding, budgeting, scope of work and contracts will be considered on a calendar basis year cycle.
- Next Steps: Committee shall agree to scope of work, contract with consultant, and initiate planning and work in March of 2018.

Agreed to in principle:

Town of Mountain Village	Date
Telluride Mountain Village Owners Association	Date
Telluride Ski and Golf, Inc.	Date



To: Mayor and Town Council

From: Jim Loebe and the Parking Committee

For: March 15th, 2018 Town Council Meeting

Date: March 6th, 2018

Re: Consideration of Adopting the Parking Committee's Recommendation to Permanently Eliminate Permit Parking on Upper Mountain Village Boulevard – Continued from the February 15th, 2018 Meeting

Background

Based on public feedback at the February 15th meeting, Town council opted to take no action on the parking committee's recommendation to eliminate employee permit parking on Upper Mountain Village Boulevard (UMVB). Council directed the committee to come up with options for employees being displaced by this action and to look at the issue of short-term (in/out parking). Town staff performed a second round of outreach to several of the businesses that expressed their frustration with the Town's plan to abandon UMVB parking to better understand their concerns.

Findings

What was originally perceived as a delivery issue for core area businesses, boils down to a convenience issue during the off-seasons. With the gondola being down, and bus service to/from the core and Gondola Parking Garage (GPG) not always lining up with employee arrival and departure times, leads to a frustrating experience for employees utilizing GPG. In the absence of more frequent off-season transit service from GPG, a more convenient option for employee parking is the main concern.

Another concern that was raised by one business is short-term (in / out parking). Some of their staff work from the office but go out to various properties during the day. This business does have one private underground space and with availability in the Short Term parking lot, these issues can be resolved with the parking that is currently available.

Parking on UMVB has never been available to employees in the summer so its elimination in the winter should not pose any different obstacles.

Recommendations

The parking committee recommends implementing the following changes:

- Permanently eliminate employee permit parking on UMVB
- Rebrand UMVB employee permit parking as Off-Season employee permit parking utilizing the same eligibility requirements as the current UMVB permit
- Permit valid in both North Village Center (NVC) and Heritage Parking Garage (HPG) revenue lots
- Permit valid during off-seasons as defined by gondola shut down periods
- Annual \$100 permit registration fee valid for both spring and fall off-seasons to be instituted in 2019
- Current UMVB permits that expire on May 24th, 2018 will remain valid through the fall 2018 off-season at no additional cost

Rationale

- Permit parking activities on UMVB have adverse and negative impacts on Lot 89-2B which is in the process of being developed
- UMVB was not implemented for employee convenience, it was developed to address overflow of GPG
- During the off-seasons there is currently excess parking capacity in both NVC and HPG
- Utilizing these core area lots will not put a strain on the parking system
- \$100 permit fee is a fraction of what it would cost the employee to pay at full rate (40hrs/week x 12 weeks x \$2/hr = \$960)
- Addresses both delivery issue for businesses and convenience issue for employees
- Free option at GPG still exists for employees who do not want to pay

Off-Season Parking Data

SUMMARY

	HPG	NVC	COMBINED	
Capacity	106	25	131	
	Cars Parked	Cars Parked	Cars Parked	Excess Capacity
Period Total	636	684	1,320	9,815
Daily Average	7	8	16	115

DAILY DATA

4/3/17	35	15	50	81
4/4/17	9	7	16	115
4/5/17	7	6	13	118
4/6/17	4	9	13	118
4/7/17	5	6	11	120
4/8/17	3	4	7	124
4/9/17	9	2	11	120
4/10/17	12	7	19	112
4/11/17	23	5	28	103
4/12/17	12	5	17	114
4/13/17	3	4	7	124
4/14/17	2	4	6	125
4/15/17	1	2	3	128
4/16/17	0	0	0	131
4/17/17	8	11	19	112
4/18/17	16	7	23	108
4/19/17	4	5	9	122
4/20/17	6	14	20	111
4/21/17	3	16	19	112
4/22/17	4	0	4	127
4/23/17	1	1	2	129

4/24/17	4	13	17	114
4/25/17	2	9	11	120
4/26/17	4	13	17	114
4/27/17	2	9	11	120
4/28/17	4	9	13	118
4/29/17	3	12	15	116
4/30/17	1	0	1	130
5/1/17	2	12	14	117
5/2/17	3	7	10	121
5/3/17	7	9	16	115
5/4/17	6	14	20	111
5/5/17	4	7	11	120
5/6/17	2	3	5	126
5/7/17	2	0	2	129
5/8/17	5	10	15	116
5/9/17	7	10	17	114
5/10/17	5	6	11	120
5/11/17	5	13	18	113
5/12/17	5	7	12	119
5/13/17	4	1	5	126
5/14/17	6	0	6	125
5/15/17	9	10	19	112
5/16/17	8	12	20	111
5/17/17	4	8	12	119
5/18/17	3	11	14	117
5/19/17	3	12	15	116
5/20/17	2	9	11	120
5/21/17	0	0	0	131
5/22/17	4	12	16	115
5/23/17	3	9	12	119
5/24/17	0	19	19	112
5/25/17	14	9	23	108
10/16/17	17	7	24	107
10/17/17	15	9	24	107
10/18/17	11	8	19	112
10/19/17	10	7	17	114
10/20/17	9	8	17	114
10/21/17	5	1	6	125
10/22/17	4	3	7	124
10/23/17	11	10	21	110
10/24/17	10	12	22	109
10/25/17	11	9	20	111
10/26/17	9	11	20	111
10/27/17	7	6	13	118
10/28/17	3	1	4	127

10/29/17	2	3	5	126
10/30/17	3	1	4	127
10/31/17	7	6	13	118
11/1/17	25	17	42	89
11/2/17	9	11	20	111
11/3/17	12	15	27	104
11/4/17	8	8	16	115
11/5/17	2	2	4	127
11/6/17	12	13	25	106
11/7/17	15	10	25	106
11/8/17	6	9	15	116
11/9/17	4	8	12	119
11/10/17	8	10	18	113
11/11/17	8	8	16	115
11/12/17	2	1	3	128
11/13/17	16	15	31	100
11/14/17	15	14	29	102
11/15/17	20	16	36	95
11/16/17	40	20	60	71
Total	636	684	1320	9815



item18

To: Town Council
From: Steven Lehane, Sue Kunz & Kim Montgomery
Date: March 8, 2018
Re: IT Policy for Removable Devices

As recommended by Town Council at the February meeting, attached is a draft of the removable devices policy. The policy is not intended to limit anyone's ability to perform their job, but rather to ensure that we are using the best resource available to minimize the risks associated with using removable devices.

Town of Mountain Village Removable Devices

This policy is intended to protect the security and integrity of the Town of Mountain Village's ("the Town") data and technology infrastructure. It establishes the minimum requirements that all Town employees, customers, consultants, vendors or any persons doing business with the Town must meet when using the Town's systems. Limited exceptions to the policy may occur due to variations in devices and platforms and need to be approved by IT staff.

The purpose is

- to minimize the risk of loss or exposure of sensitive information maintained by the Town.
- to reduce the risk of acquiring malware infections on computers operated by the Town.
- to safeguard the Town's confidential information, as well as the Town's customers and employee's sensitive information
- to limit the possibility of damage to and unauthorized access and use of the Town's systems and data

Town employees must agree to the terms and conditions set forth in this policy to be able to connect devices to the Town network.

Device Requirements

- **Removable Device** means equipment that can be connected to a computer or computer system to enhance user access, backup any such device, or expand the computer's functions (e.g., printers, thumb drives, scanners, iPods, digital cameras, iPhones/cell phones, USB and Firewire, etc.)
- Smartphones and tablets are allowed
- Removable devices must be presented to IT for proper job provisioning and configuration of standard apps, such as browsers, office productivity software and security tools, before they can access the network.

Security Requirements

Removable media is a well-known source of malware infections and has been directly tied to the loss of sensitive information in many organizations. The minimum-security requirements for using a removable device are:

- The owner must maintain the original device operating system and keep the device current with security patches and updates, as released by the manufacturer. The owner will not "Jail Break" the device (install software that allows the user to bypass standard built-in security features and controls) or otherwise modify the safeguards installed on the device by the manufacturer;
- If a device becomes non-compliant with any of the minimum-security requirements, it must be remedied within a reasonable period, or the device will be blocked from access to the town's data and the device may be remotely wiped (which will return it to factory default settings and may result in the deletion of personal information maintained on the device).
- To prevent unauthorized access, devices must be password protected using the features of the device and a strong password is required to access the Town network.
 - The Town's strong password policy is: Passwords must be at least eight characters and a combination of upper- and lower-case letters, numbers and symbols.
- The device must lock itself with a password or PIN if it's idle for five minutes.
- The device may be remotely wiped if 1) the device is lost, 2) the employee terminates his or her employment, 3) IT detects a data or policy breach, a virus or similar threat to the security of the Town's data and technology infrastructure.

Acceptable Use

- The town defines acceptable business use as activities that directly or indirectly support the business of the town.
- The Town defines acceptable personal use on Town time as reasonable and limited personal communication.
- Employees may only use the town approved removable media in their work computers. The Town removable media may not be connected to or used in computers that are not owned by the Town without explicit permission from IT staff.
- Employees are blocked from accessing certain websites during work hours/while connected to the network at the discretion of the Town.
- Employees must understand that they have no right to privacy when using the Town's systems.
- Employees should assume that any information including email, text messages sent or received, and any other information stored, processed or accessed on the Town systems is not private and is subject to review by the Town.
- Devices may not be used at any time to:
 - Store or transmit illicit materials
 - Store or transmit proprietary information belonging to another town.
 - Harass others
 - Engage in outside business activities

Risks/Liabilities/Disclaimers

- The Town reserves the right to disconnect devices or disable services without notification.
- Lost or stolen devices must be reported to the Director Broadband Services within 24 hours.
- The employee is expected to use his or her devices in an ethical manner always and adhere to the Town's acceptable use policy as outlined above.
- While IT will take every precaution to prevent the employee's personal data from being lost in the event it must remote wipe a device, it is the employee's responsibility to take additional precautions, such as backing up email, contacts, etc.
- Because of the need to protect the Town's network, management does not guarantee the confidentiality of information stored on any network device.
- The Town reserves the right to take appropriate disciplinary action up to and including termination for noncompliance with this policy.



2017 REPORT ON
**THE HEALTH OF
COLORADO'S FORESTS**



MEETING THE CHALLENGE OF DEAD AND AT-RISK TREES



Director's Message



Michael B. Lester, State Forester and Director. Photo: Society of American Foresters

Frequently being outdoors to enjoy Colorado's diverse and scenic environments is one of the reasons many of us call this state home. You don't have to drive, hike, pedal or paddle very far to appreciate the value that forests and trees bring to our lives, our communities and the natural world. Along your way, it may become apparent that many of our forests are overly dense and unhealthy; millions of acres of Colorado forestland also have been impacted by bark beetles in recent decades. But there's a silver lining to the problem of dead and dying trees in our forests: standing dead trees often continue to hold value for years, and currently are being utilized by wood products businesses in efforts that support forest management efforts.

The annual *Report on the Health of Colorado's Forests* provides an overview of current forest conditions, the forces that are shaping them and actions being taken to address challenges. This year, we hope you will find of particular interest the special section on dealing with dead trees and forests at risk of insect mortality.

In the Gunnison Basin, which has been hit harder by bark beetle outbreaks in the past few years than perhaps anywhere else in Colorado, communities and landowners are rallying together to suppress destructive insect activity and

take preventive measures. There and all around the state, industry professionals also continue to pursue effective methods of harvesting and marketing standing dead timber.

Working in parallel with these regional, on-the-ground efforts, others are coming together to raise public awareness, advise forestry policy changes and gain stakeholder perspectives on forest challenges and solutions. The state's Forest Health Advisory Council was created by Colorado House Bill 16-1255 to provide a collaborative forum to advise the State Forester on a range of issues, opportunities and threats with regard to Colorado's forests. This 21-member council from across the state convened for the first time in April 2017 and is actively working across organizational boundaries to identify barriers to, and opportunities for, improving Colorado's forest health. To learn more about this council's priorities and membership, visit www.csfs.colostate.edu/forest-health-advisory-council.

Within the Colorado State Forest Service (CSFS), we are proactively realigning our organization to address the evolving needs of our forests and constituents, and will continue with this implementation throughout 2018:

- Four management areas (Northwest, Northeast, Southwest and Southeast) will replace the current CSFS field structure of 15 separate districts. All existing CSFS field offices throughout the state will continue to serve the local needs of landowners and partners in each area.
- Within each of these areas, staff with specialized expertise will apply science and data to forestry programs and projects; plan and implement work on the ground; and provide outreach and community forestry services.
- A new CSFS Science and Data Division will support strategic and project-level planning based on current research and enhance the management and reporting of data.



This restructuring and reprioritization will increase the CSFS's impact and provide tactical definition to the agency's Five-Year Strategic Plan to foster healthy and resilient forests.

The natural and human-induced challenges facing our forests are complex. I encourage you to become aware of the issues, take personal responsibility for forested lands you may own and advocate for effective management of this shared natural resource. Enjoy your travels and experiences in the forest with a greater understanding of how the actions we take now, as citizens, land managers and legislators, will impact those experiences for generations to come.

Michael B. Lester
State Forester and Director
Colorado State Forest Service

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Front cover photos, clockwise from top left: CSFS Insect and Disease Technician Katelynn Martinez hanging an MCH packet that repels Douglas-fir beetle. Photo: Dan West, CSFS; Logging operations to improve forest health. Photo: CSFS; Adult spruce beetle. Photo: Dan West, CSFS; A view of the Gunnison Basin. Photo: Dan West, CSFS

The Role of the Colorado State Forest Service



CSFS State Lands Program Specialist Diana Selby working on a forest management project at the Colorado State University Mountain Campus in Larimer County. Photo: Nancy Klasky, CSFS

Since 1955, the Colorado State Forest Service (CSFS) has been committed to providing timely, relevant forestry information and education to the citizens of Colorado to achieve resilient forests and communities. The CSFS is a service and outreach agency of the Warner College of Natural Resources at Colorado State University. Headquartered in Fort Collins, the agency also provides staffing for the Division of Forestry within the Colorado Department of Natural Resources.

The CSFS was recently reorganized into four areas covering the quadrants of the state, and continues to serve the citizens of Colorado from 19 previously existing field offices.

Using applied science, the CSFS adapts its focus and approach in response to emerging forestry issues. Every year, the agency assists thousands of landowners and hundreds of communities to improve forest health. As the lead state agency providing forest stewardship

and wildfire mitigation assistance, the CSFS offers a variety of programs and services, including:

- Forest and timber management for forest health and increased resiliency
- Resources and projects to reduce wildfire risk
- Wood utilization and marketing assistance
- Insect and disease surveys and detection
- Urban and community forestry assistance
- Trees and shrubs for conservation, including advice on tree planting and care
- Workshops for forest landowners, communities and homeowner associations
- Outreach and education for adults and youth

CSFS funding is obtained from the U.S. Forest Service; the state general fund and state service-based revenues; self-generated and other revenues; and severance taxes.

Executive Summary

Each year, the Colorado State Forest Service (CSFS) prepares a report on the health of Colorado's forests to inform Colorado's General Assembly, citizens and other stakeholders. The report provides an overview of current forest conditions, the forces shaping them and some of the actions being taken to address related challenges. This year, the publication also offers a special section describing ways in which the state is dealing with millions of standing dead trees, as well as how it is managing those forests at continued risk of insect mortality.

Native forest insects and diseases are important to the ecology of all of Colorado's forests, often setting the stage for the replacement of older trees with younger, more vigorous ones. However, these same organisms can impact the benefits society derives from forests, including wildlife habitat, recreation, timber production and watershed protection. Regular monitoring for the damage caused by forest insects is a fundamental aspect of forest management, and in Colorado the primary source of this information is an annual aerial forest health survey conducted cooperatively by the CSFS and U.S. Forest Service (USFS), Rocky Mountain Region.

Based on the 2017 survey, spruce beetle was Colorado's most widespread and damaging forest insect pest for the sixth consecutive year. A total of 206,000 acres with active infestations of this bark beetle were observed in high-elevation Engelmann spruce forests, with nearly a third of these acres not previously infested. Counties most significantly impacted by spruce beetle in 2017 included Gunnison, Fremont, Hinsdale, Saguache and Chaffee. Mature Douglas-fir trees also continued to be attacked and killed by Douglas-fir beetle – another



Sam Pankratz, a CSFS Southwest Area forester, peels the bark off a tree to look for Douglas-fir beetles. Photo: Ryan Lockwood, CSFS

closely related bark beetle – impacting a total of 14,000 acres in many of the same counties, and several others in the central and southern portions of the state.

Besides the impacts of these bark beetles, in 2017 western spruce budworm defoliated 252,000 acres of Douglas-fir, white fir and spruce in Colorado, with the most heavily impacted areas including the Sawatch, Mosquito and Culebra ranges; Sangre

de Cristo Mountains; and the Tarryall Mountains in Park County. White fir continued to be attacked and killed by fir engraver beetle in Ouray and Archuleta counties, though tree mortality occurred on fewer acres than in 2016. And damage caused by a complex involving western balsam bark beetle and several species of root-decaying fungi continued to be ubiquitous, causing tree mortality on 50,000 acres of high-elevation



subalpine fir throughout the state.

Emerging, or currently more localized, insect and disease threats also exist in Colorado's forests. The exotic pest emerald ash borer (EAB), first detected in Colorado in 2013, continues to spread in the urban and community forests of Boulder County, and in 2017 was detected for the first time within the City of Lafayette. A needle cast fungi affecting lodgepole pine forests on Vail and

Monarch passes caused localized areas of premature needle drop, and a rapidly increasing outbreak of roundheaded pine beetle in Dolores County continues to affect more acres of ponderosa pine each year – with more than 10,000 cumulative acres impacted since 2012.

The Gunnison Basin has been dealing with the state's most serious bark beetle outbreaks, in part due to prolonged drought conditions. Several programs and methods currently are being employed to deal with this growing concern, including the Western Bark Beetle Program, the use of pheromone treatments to repel attacks on susceptible trees, and use of the Good Neighbor Authority to allow state contracting procedures to be used for management efforts on federally owned lands.

Nearly 3.4 million acres of Colorado's pine forests have been impacted by the mountain pine beetle since 1996, and another 1.78 million acres of Engelmann spruce have been affected by a similar forest insect, the spruce beetle. Together, these bark beetles have caused widespread tree mortality on roughly one-fifth of Colorado's forestland over the past two decades. But the problem of dead and dying trees in the state's forests also offers an opportunity: standing dead trees can hold value for years, and currently are being utilized by wood products businesses in efforts that support forest management efforts.

The CSFS and its partners are working with sawmills and forest products businesses statewide to seize this opportunity. Colorado has more than 100 sawmills, ranging in size from small mobile operations to large-scale permanent facilities, and an estimated one-third of these mills

use beetle-killed trees as part of their wood supply.

Several specific areas and programs related to meeting the challenges of dead trees are addressed in this year's report. More than a decade after the mountain pine beetle epidemic moved through Grand County, dead trees from over 30,000 acres of private and state land have been sustainably harvested and processed into valuable wood products. And cooperative efforts between the CSFS and its partners are providing opportunities to derive value from Colorado's standing dead trees, including research with Colorado State University to determine how long wood remains usable after being killed by beetles or fire. A primary focus of these efforts has been at the site of the 2013 Black Forest Fire.

In locations throughout Colorado, CSFS and USFS efforts also are providing access to capital to support the state's sawmills. These efforts not only help enable forest management, but create jobs in places like the San Luis Valley, where a new mill now employs almost 50 full-time workers from the surrounding area.

Besides the need to address dead trees on the landscape, the need to manage forests with a focus on healthy trees – especially those at higher risk for future insect and disease concerns – remains an ever-present priority. To better deal with ongoing forestry challenges, the CSFS is proactively realigning its organizational structure, with changes beginning in 2018. All CSFS field offices will remain open, and the agency restructure will provide enhanced opportunities to fulfill the CSFS Five-Year Strategic Plan to foster healthy and resilient forests.

Statewide Insect and Disease Update

Forest insects and diseases are important to the ecology of all of Colorado's forests. For example, outbreaks of tree-killing bark beetles can set the stage for the replacement of older trees with younger, more vigorous ones by targeting trees in mature, overly dense forests. However, altered forest conditions impact wildlife habitat, recreation, timber production, watershed protection and other forest values.

Regular monitoring for the damage caused by forest insects is a fundamental aspect of forest management. In Colorado, the primary source of information on forest pest conditions is the annual aerial forest health survey. Aerial detection surveys are conducted cooperatively by specialists from the U.S. Forest Service (USFS), Rocky Mountain Region, and the Colorado State Forest Service (CSFS). Trained observers representing both agencies fly in small aircraft over the state's native forests – covering all land ownerships – to map and classify the intensity of the current year's damage. Some areas flown during the aerial survey also are ground-checked to verify the agent responsible for the damage and the level of severity.

In 2017, aerial survey hardware and software were upgraded to keep up with technological advances, allowing greater precision for observers. While this represents an improvement in aerial survey methods, caution should be used when comparing this year's data to previous years due to slightly differing sampling tools.

Another key source of information for this report is field visits by CSFS foresters, who identify and assess forest pest activity while advising private forest landowners on how to manage their forests. These foresters also are directly responsible for the management of state-owned forest lands and conduct statewide forest inventories, allowing for further knowledge to inform the report. In addition, the CSFS cooperates



Spruce beetle-killed trees throughout the Rio Grande National Forest. Photo: Dan West, CSFS

with other agencies such as the Colorado Department of Agriculture, USDA Animal and Plant Health Inspection Service (APHIS) and USFS to design and conduct special surveys to ensure the early detection of exotic insect species that threaten both urban and native forests.

Highlights for 2017

Long- and short-term temperature and precipitation trends can affect forest insect populations. According to the Colorado Climate Center, the statewide annual temperature over the past two decades has been about two degrees Fahrenheit warmer than the pre-1990s period. This additional warming is one factor that has contributed to large-scale insect and disease impacts in recent years.

The statewide annual temperature during Colorado's water year (Oct. 1 to Sept. 30) was 3.2 degrees F higher than the base period average of 44.6 F in 2017 (average calculated from

1901-2000), continuing a trend of above-normal temperatures. Most of the state received average or above-average precipitation in 2017, with Colorado's water year total of 20.09 inches providing 1.99 inches more moisture than the average. The wettest areas occurred on the Eastern Plains in the southeast quadrant of the state, while the northeast and southwest quadrants received average precipitation. The largely forested northwest quadrant of the state received slightly below-average precipitation for the year. Also of note, a late-season, heavy snowfall occurred in the southeast portion of Colorado in the spring, which caused significant damage to some tree species while also killing many livestock.

These weather and climate-related factors influenced forest insect and disease activity in the state, including the following notable impacts:

- For the sixth consecutive year, Colorado's most widespread and damaging forest insect pest was the spruce beetle. A total of 206,000

acres with active infestations were observed in high-elevation Engelmann spruce forests throughout the state. Approximately 67,000 new acres were impacted in 2017, indicating a continued spread of spruce beetles into forests not previously infested. Expanding outbreaks in the northern and central portions of the state have the potential to affect susceptible new areas in the near future.

- Mature Douglas-fir continued to be attacked and killed by Douglas-fir beetle in the central and southern portions of the state. Garfield, Gunnison, Hinsdale and Saguache counties were heavily impacted in 2017. Approximately 14,000 acres were impacted statewide, with 11,000 acres being new.
- Western spruce budworm defoliated 252,000 acres of Douglas-fir, white fir and spruce in central and southern

Colorado. Custer, Fremont, Gunnison, Huerfano, Las Animas, Park, Rio Blanco and Saguache counties experienced heavy and widespread defoliation.

- White fir continued to be attacked and killed by fir engraver beetle in several areas of the state, particularly in Ouray and Archuleta counties. Tree mortality occurred on 2,500 acres statewide, compared to 6,300 acres in 2016. Fir mortality due to the pest near the community of Ouray declined significantly.
- Western balsam bark beetle and associated root disease fungi continued to be ubiquitous throughout Colorado's spruce-fir forests, causing tree mortality over 50,000 acres of high-elevation subalpine fir.
- Emerald ash borer, first detected in Colorado in 2013, was detected for the first time within the City of Lafayette.
- A needle cast fungi affecting lodgepole pine forests on Vail and Monarch passes caused localized areas of premature needle drop, and noticeable discoloration of needles.
- Roundheaded pine beetle continued to affect more acres of ponderosa pine in Dolores County, with nearly 11,000 acres impacted from 2012 through 2017.



Spruce beetle-caused mortality over Wolf Creek Pass, Mineral County. Photo: Dan West, CSFS

Indigenous Pests

Conifer Forests

Spruce Beetle

[Dendroctonus rufipennis]

Spruce beetles are native bark beetles that infest high-elevation Engelmann spruce and also occasionally Colorado blue spruce. The spruce beetle typically produces a new generation every two years, with larvae growing under the bark of spruce trees, most often at elevations above 9,000 feet. Adults fly to seek new hosts from late May through July, preferring large-diameter trees when they are present.



A spruce beetle and gallery in an Engelmann spruce on Marshall Pass, Chaffee County. Photo: Dan West, CSFS

- As the spruce beetle moves through contiguous stands of Engelmann spruce, the preferred trees are depleted. This is one reason for fewer actively infested acres than recorded in 2016.
- 67,000 previously uninfested acres were impacted statewide in 2017.
- Infestations continued expanding north in the Collegiate Peaks of the Sawatch Range, with 3,800 new acres recorded in Park County.
- Susceptible Engelmann spruce forests exist between expanding outbreaks in the northern and central portions of the state, indicating that the spruce beetle has the potential to affect new areas in the near future.
- Notable counties affected by previously uninfested acres in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected	1996-2017 Cumulative Acres Affected	Previously Uninfested Acres
Gunnison	67,000	40,000	134,000	13,000
Freemont	6,900	9,000	20,000	6,000
Hinsdale	37,000	22,000	272,000	5,000
Saguache	39,000	18,000	217,000	4,000
Custer	18,000	11,000	34,000	4,000
Chaffee	14,000	12,000	33,000	4,000
Costilla	3,100	4,800	9,700	3,500
Archuleta	9,700	8,100	53,000	3,000

The spruce beetle was Colorado’s most widespread and damaging forest insect for the sixth consecutive year. Severe outbreaks continued in portions of the San Juan/La Garita Mountains, West Elk Mountains, Sawatch Range, Sangre de Cristo Range and Wet Mountains. Significant infestations also were mapped in portions of Grand and Larimer counties in north-central Colorado, and west of the Continental Divide in and around Rocky Mountain National Park.

- 1.78 million cumulative acres have been impacted by spruce beetle outbreaks in Colorado since 1996.
- 206,000 acres of high-elevation Engelmann spruce were impacted in 2017, compared with 350,000 acres in 2016. This was the third consecutive year the state saw a decline in acres with active infestations of spruce beetle.

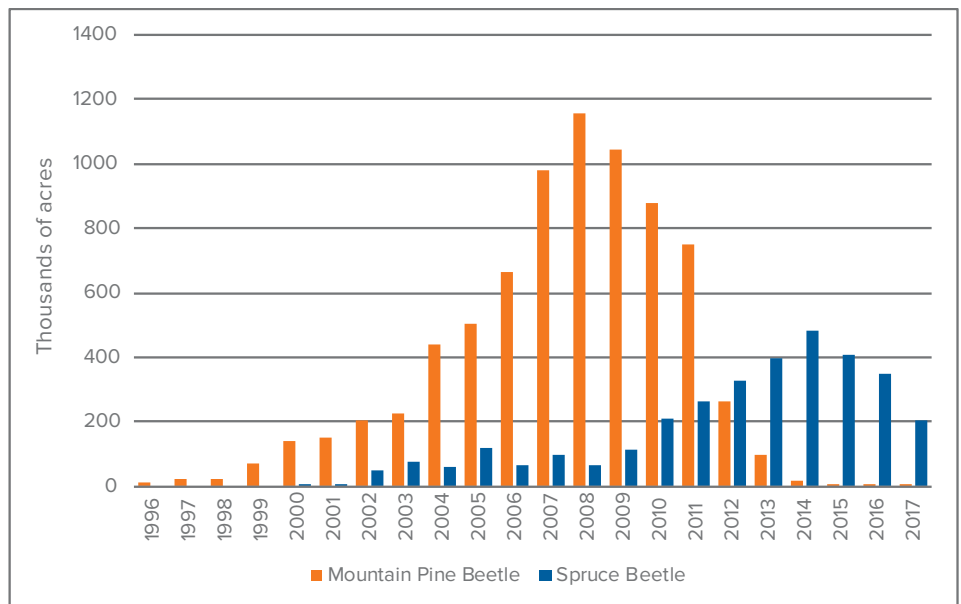
Mountain Pine Beetle (*Dendroctonus ponderosae*)

Mountain pine beetle (MPB) is a native bark beetle that infests all pine species native to Colorado. Populations reproduce once per year, requiring new green host trees to complete development. In Colorado, adults typically fly to new host trees from late June into early August.

MPB impacted nearly 3.4 million acres in the state from 1996 to 2014, but populations now remain at endemic, or background, levels statewide. Previous tree mortality is most concentrated in lodgepole pine forests in north-central Colorado, but scattered pockets of fading ponderosa and limber pines continue to be detected at moderate to low levels in the northern and central Sangre de Cristo Mountains. Localized “pocket” activity also occurred in ponderosa and lodgepole pines throughout the Front Range, although the causal agent for visible damage might include other native bark beetles.

- Less than 900 acres of native pine forest were affected by MPB in 2017, which is similar to the acreage impacted in 2016.

Mountain Pine Beetle and Spruce Beetle-Caused Mortality in Colorado



- 2017 represents the year with the lowest acreage impacted by MPB in more than two decades.
- Notable counties with MPB-caused mortality in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected	1996-2017 Cumulative Acres Affected
Douglas	6	270	35,000
Larimer	120	100	809,000
Park	50	130	138,000
Saguache	280	100	43,000

Douglas-fir Beetle [*Dendroctonus pseudotsugae*]

Douglas-fir beetle is another important native bark beetle, present in mature Douglas-fir forests across most of the West. Outbreaks tend to be associated with overly dense stands of mature Douglas-fir trees, coupled with periods of below-normal local precipitation. Adults seek new trees to attack from late spring through early fall.

In 2017, pocket activity occurred in portions of the Flat Tops Wilderness, Rampart Range and Sangre de Cristo Mountains. Most of the Douglas-fir forests surrounding the communities of Gunnison, Salida, Aspen, Ouray, Telluride and Eagle also were heavily impacted.

- 14,000 acres comprised of Douglas-fir were impacted in 2017, compared with 19,000 acres in 2016.
- 11,000 new, previously uninfested acres were impacted statewide, also a decrease compared to 2016.
- Notable counties with the most newly infested acres in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected	1996-2017 Cumulative Acres Affected	Previously Uninfested Acres
Saguache	1,700	2,500	39,000	2,000
Hinsdale	870	1,100	15,000	1,000
Gunnison	3,100	1,900	34,000	1,000
Garfield	3,400	2,200	35,000	1,000
Eagle	1,400	500	11,000	1,000
Pitkin	1,600	590	12,000	1,000

Western Balsam Bark Beetle/ Root Disease Complex

Damage caused by western balsam bark beetle (*Dryocoetes confusus*) and several species of fungi that cause root decay continued in high-elevation subalpine fir. Statewide acreage impacted by this bark beetle/root disease complex decreased in 2017 from the previous year. The area affected by this complex may vary from year to year, though the intensity of damage is typically relatively low except during extreme drought conditions.

Several areas with significant damage in 2017 occurred in the Flat Tops Wilderness and Mount Zirkel Wilderness in northwest Colorado; the Sawatch Range near the town of Aspen; forests surrounding the town of Gunnison; and the northern portion of the Front Range.

- 50,000 acres of high-elevation, mixed-conifer forests containing subalpine fir were affected in 2017, compared to 122,000 acres in 2016.
- Notable counties affected in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected
Pitkin	9,600	7,900
Gunnison	6,400	6,400
Eagle	5,200	4,600
Larimer	8,500	4,400
Grand	7,100	4,400
Garfield	9,000	3,100

Fir Engraver Beetle [*Scolytus ventralis*]

Fir engraver beetle is a native bark beetle that predominantly attacks white fir in Colorado. The adults typically fly to seek new trees in which to lay their eggs in the summer months, peaking in July and August. In 2017, notable tree mortality occurred only in southern Colorado, where white fir grows in mixed-species forests, often with Douglas-fir.

- 2,500 acres of white fir, all in southern Colorado, were impacted in 2017, compared to 6,300 acres in 2016.
- Localized areas affected in 2017 included the Sangre de Cristo

Mountains south to the northern portions of the Culebra Range. The eastern slopes of the Wet Mountains also continued to have mortality ranging from individual trees to pockets of 10 or more trees.

- Fir mortality near the mountain town of Ouray declined after more than five years of infestation. Fir engraver beetle is estimated to have killed more than 85 percent of the white firs in the Uncompahgre River Gorge around the community.
- Notable counties affected in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected
Ouray	3,200	1,600
Archuleta	1,400	400
Hinsdale	580	380



A ponderosa pine tree killed by the roundheaded pine beetle on The Glade, Dolores County. Photo: Dan West, CSFS

Roundheaded Pine Beetle [*Dendroctonus adjunctus*]

The roundheaded pine beetle is an indigenous bark beetle closely related to mountain pine beetle, spruce beetle and Douglas-fir beetle. Southern Colorado is

thought to be the northern-most portion of its native range, which extends as far south as Guatemala. Ponderosa pine is considered the primary North American host tree species, and trees are attacked late in the year, from August through November, with the beetle producing one new generation per year.

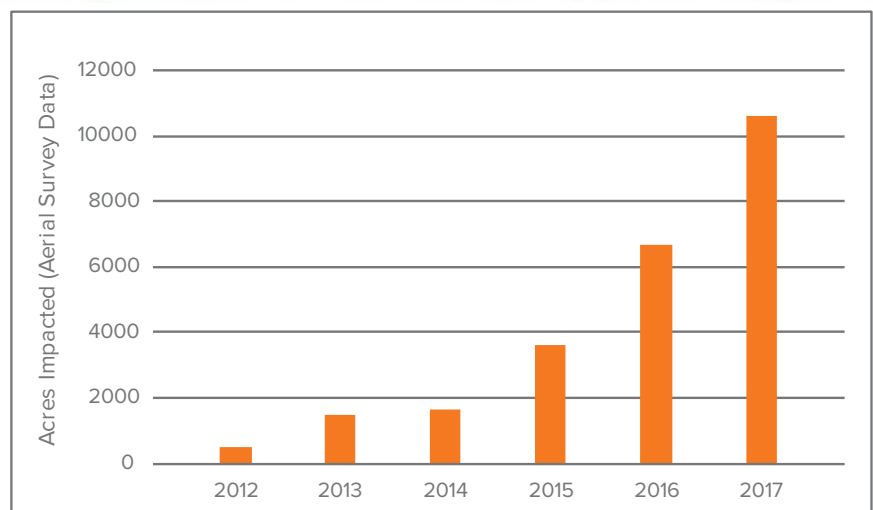
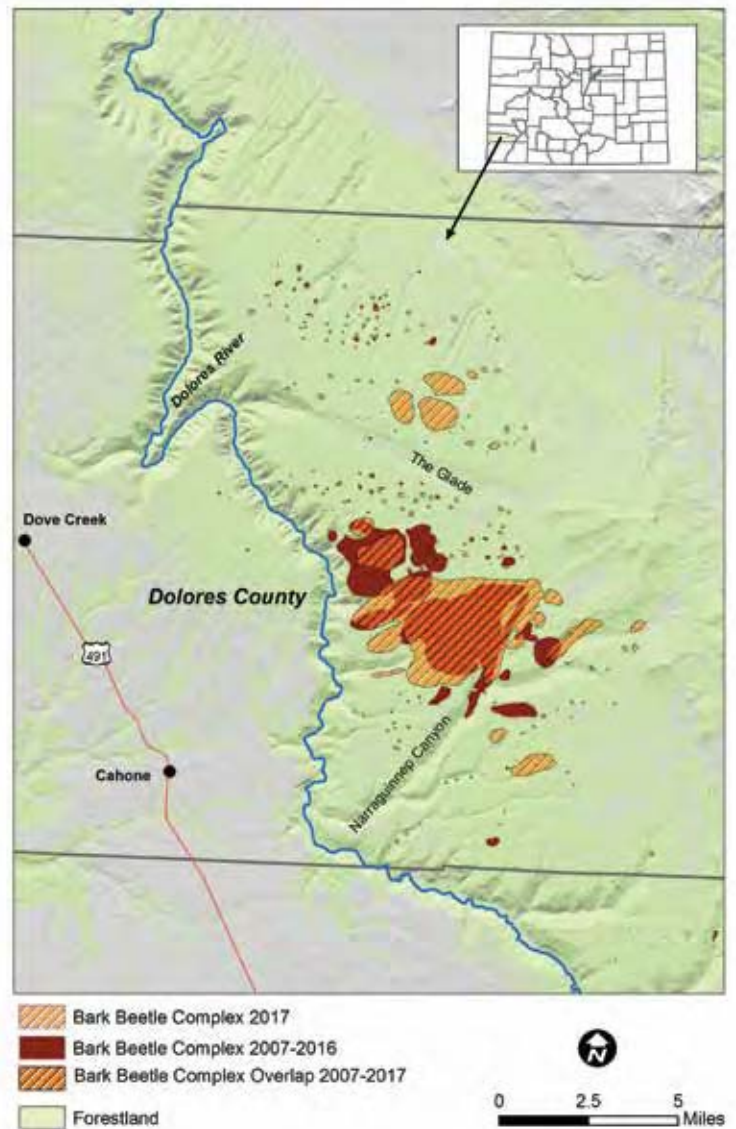
Roundheaded pine beetle attacks a wide range of tree ages and sizes, most commonly after a prolonged drought period. Outbreaks typically are short in duration, though contiguous ponderosa pine forests in Dolores County have sustained increased mortality for the sixth consecutive year. Roundheaded pine beetles may kill trees solely, or they may be associated with other species of bark beetles in the same tree – including western pine beetle, engraver beetles and mountain pine beetle – in a situation commonly referred to as a “bark beetle complex.”

Nearly 11,000 acres of ponderosa pine were affected in 2017, compared to over 6,000 acres in 2016. All of these observed acres were in Dolores County, in southwest Colorado.



Roundheaded pine beetle and associated native bark beetle-caused mortality in 2016, overlooking the Narraquinnep Canyon in Dolores County. Photo: Dan West, CSFS

Roundheaded Pine Beetle and Associated Bark Beetle-Caused Mortality in Colorado



Roundheaded pine beetle and associated native bark beetle-caused mortality has increased in intensity and area in the southwestern corner of Colorado from 2012 to 2017.



Douglas-fir trees affected by western spruce budworm in Chaffee County. Photo: Dan West, CSFS

Western Spruce Budworm [*Choristoneura freemani*]

Western spruce budworm larvae feed in the buds and on new needles of Douglas-fir, true firs (*Abies* spp.) and spruce, with adult moths most active later in the summer. Larval feeding causes a reddish-brown color in the needles and terminal ends of branches. For a number of consecutive years, this moth has been Colorado’s most damaging and widespread forest defoliator, with heavy damage occurring in Douglas-fir forests throughout the southern portions of the state.

- 252,000 acres of Douglas-fir, true fir and spruce were impacted statewide in 2017 – an increase from 226,000 acres in 2016.
- Areas significantly affected in 2017 include the Sawatch Range and West Elk Wilderness in central Colorado; the Culebra Range and much of the Sangre de Cristo Mountains;

the Mosquito Range and Tarryall Mountains in Park County; and along the southern portions of the Rampart Range and Front Range.

- Notable counties affected in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected
Saguache	27,000	75,000
Gunnison	15,000	42,000
Huerfano	17,000	13,000
Park	14,000	12,000
Rio Blanco	19,000	11,000
Las Animas	20,000	11,000
Fremont	11,000	11,000
Custer	14,000	11,000

Deciduous Forests

Defoliating Insects of Aspen

Western tent caterpillar (*Malacosoma californicum*) and large aspen tortrix (*Choristoneura conflictana*) are two insect species capable of significantly defoliating Colorado’s aspen forests when population levels are high in

the summer months. Western tent caterpillars produce protective silk tents, most often seen in the crowns of aspen and cottonwood trees. Mountain mahogany, chokecherry and plums also are sometimes affected. Large aspen tortrix feed on aspen leaves and also roll them into shelters in which they pupate.

- 38,000 acres of aspen forest were defoliated statewide in 2017, compared to 19,000 acres defoliated in 2016.
- Notable counties affected in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected
Gunnison	520	4,400
Garfield	470	3,900
Archuleta	1,900	3,400
Mesa	690	2,800
Conejos	1,700	2,300
Dolores	960	2,200



A newly emerged emerald ash borer adult on an ash tree leaf in Boulder County. Photo: Dan West, CSFS

Leaf Diseases of Aspen and Cottonwoods

Several species of leaf fungi are sometimes responsible for the thinning or discoloration of aspen and cottonwood foliage in Colorado, but their impacts were isolated in 2017. Discoloration of foliage caused by a combination of Marssonina blight and/or Septoria leaf blight (*Septoria* spp.) caused early leaf drop and diseased leaves primarily in the north-central and northwest mountains, where environmental conditions favorable to these fungal pathogens developed. A total of 40,000 acres of aspen forest were affected by foliar fungi statewide, with nearly half of these acres located in Routt County.

- Notable counties affected in 2017:

Colorado County	2016 Acres Affected	2017 Acres Affected
Routt	1,300	19,000
Rio Blanco	1,100	11,000
Moffat	-	3,600
Garfield	-	2,700
Grand	-	1,200
Eagle	-	1,100

Other Broadleaf Defoliators

Thousand Cankers Disease/
Walnut Twig Beetle
[Pityophthorus juglandis]

Thousand cankers disease is found in the Western United States and results from a species of tiny twig beetles (*Pityophthorus juglandis*), feeding primarily on black walnut trees, spreading a canker-causing fungi (*Geosmithia morbida*). Black walnut trees have been impacted in recent years along the Front Range and Eastern Plains of Colorado. The disease has spread especially quickly throughout Fort Morgan, with many symptomatic trees being observed each year from 2015 to 2017. An additional detection occurred in 2017 in the nearby community of Brush, also within Morgan County. No other new detections were located in 2017.

Exotic Pests

The introduction of exotic insects, fungi, plants and other organisms threatens not only Colorado's forests, but those around the world. Invasive species can cause severe damage in

their new habitats, as the newfound host trees that are unfamiliar with the introduced pest may have little or no natural resistance. Also, native predators and parasites may not be present in the new habitat to help keep populations of these exotic species in check. Once established, invasive forest pests can be spread over long distances via the human transport of firewood, nursery stock and other plant materials. Exotic insects and diseases pose a continual threat to Colorado's native and planted forests; of these, emerald ash borer is potentially the most destructive.

Emerald Ash Borer
[Agrilus planipennis]

Emerald ash borer (EAB), an insect native to Asia, is considered the most destructive tree pest ever to be introduced into North America. EAB was initially introduced to the continent roughly two decades ago. First detected in Michigan in 2002, this insect has now killed millions of ash (*Fraxinus* spp.) trees in at least 31 states and two Canadian provinces.

Infestations were first detected in Colorado in 2013, in the City of Boulder, and since then detections have occurred throughout Boulder County. Approximately 15 percent of the trees in Colorado's urban and community forests are ash, making EAB a major threat statewide. Although early detection of this exotic pest remains challenging, an additional detection in the City of Lafayette was confirmed in 2017 – still within the known-infested County of Boulder. Positive detections have also previously occurred in Gunbarrel and Longmont, and in all these areas EAB populations continue to expand.

A collaborative interagency team has been organized to coordinate surveys and pest management activities to help limit the spread and reduce the impacts of this extremely destructive insect. Agencies and organizations represented on the Colorado EAB Response Team include the CSFS, Boulder County, City of Boulder, Colorado Department of

Agriculture, Colorado State University Extension, Colorado Tree Coalition, Green Industries of Colorado, University of Colorado, USDA Animal and Plant Health Inspection Service (APHIS) and multiple municipalities. Team members have been leading efforts in evaluating traps designed to attract adult beetles to seek early detection; the release of four species of parasitic wasps that prey on EAB; the establishment of a quarantine zone in Boulder County and surrounding areas; and providing current information on the pest's status and the most effective ways to protect ash trees.

Other Damaging Agents

Pine Needle Scale *[Chionaspis pinifoliae]*

Pine needle scale was the most significant damaging insect to private forestlands in Grand County for the third consecutive year. This insect feeds on the needles of most pine species, and also on Douglas-fir and spruce. During severe outbreaks, the tiny scales can settle over entire needles, robbing the tree of necessary nutrients. Heavy infestations also can cause premature needle drop, crown dieback, increased susceptibility to other insects or disease, and even tree death.

Pine needle scale has been active in many areas throughout the Fraser Valley for several years. This increase in activity likely is a result of heavy and sustained chemical spraying to prevent bark beetle infestation, which kills beneficial insects that feed on the scales. Lodgepole pines of every size, from small saplings to mature trees, are in some areas heavily infested with the scale, and foresters have observed tree mortality even without additional insect or disease impacts.

Assessments conducted in 2017 indicate the Fraser Valley infestation declined slightly in some areas. Yet communities along the I-70 corridor (including Empire, Vail, Breckenridge and Frisco) had severe to moderate impacts on both native and transplanted spruce.

Dwarf and True Mistletoe

Several species of dwarf mistletoe (*Arceuthobium* spp.) and one additional species of true mistletoe (*Phorodendron* spp.) are naturally present in Colorado. The only true mistletoe in the state, commonly known as the juniper mistletoe (*P. juniperinum*), occurs in the southwest corner of the state and affects several juniper varieties. This mistletoe is considered less aggressive than dwarf mistletoes, though is still

impactful in the harsh climates where many junipers occur.

Dwarf mistletoes are leafless parasitic plants that derive nutrients from their host trees by sinking their own roots through the bark of branches and stems. Within six years, developed shoots begin to produce flowers and seeds that allow for reproduction. All of Colorado's native pines and Douglas-fir trees are susceptible to mistletoe species.



Dwarf mistletoe infection on lodgepole pines is ubiquitous throughout Colorado. Photo: Dan West, CSFS



Needle cast fungi affecting a lodgepole pine near Vail Pass, Summit County. Photo: Dan West, CSFS

Dwarf mistletoes are harmful to host trees in that they cause branches to swell at the infection site, eventually forming large “witches brooms” of densely clumped twigs. Infection eventually causes trees to become stunted and deformed. Seeds of the parasite are ejected onto adjacent trees by the shoots, while long-range dispersal is possible via movement by wildlife.

Mistletoe continues to be a persistent problem for communities and native forests statewide. A range of infection severity regularly occurs across the state, from localized pocket and stand impacts to severe infections that impact entire drainages. Infection rates of the only true mistletoe vary and continue to be noticeable in the southwest corner of the state, mainly around Mancos and Dolores in Montezuma County.



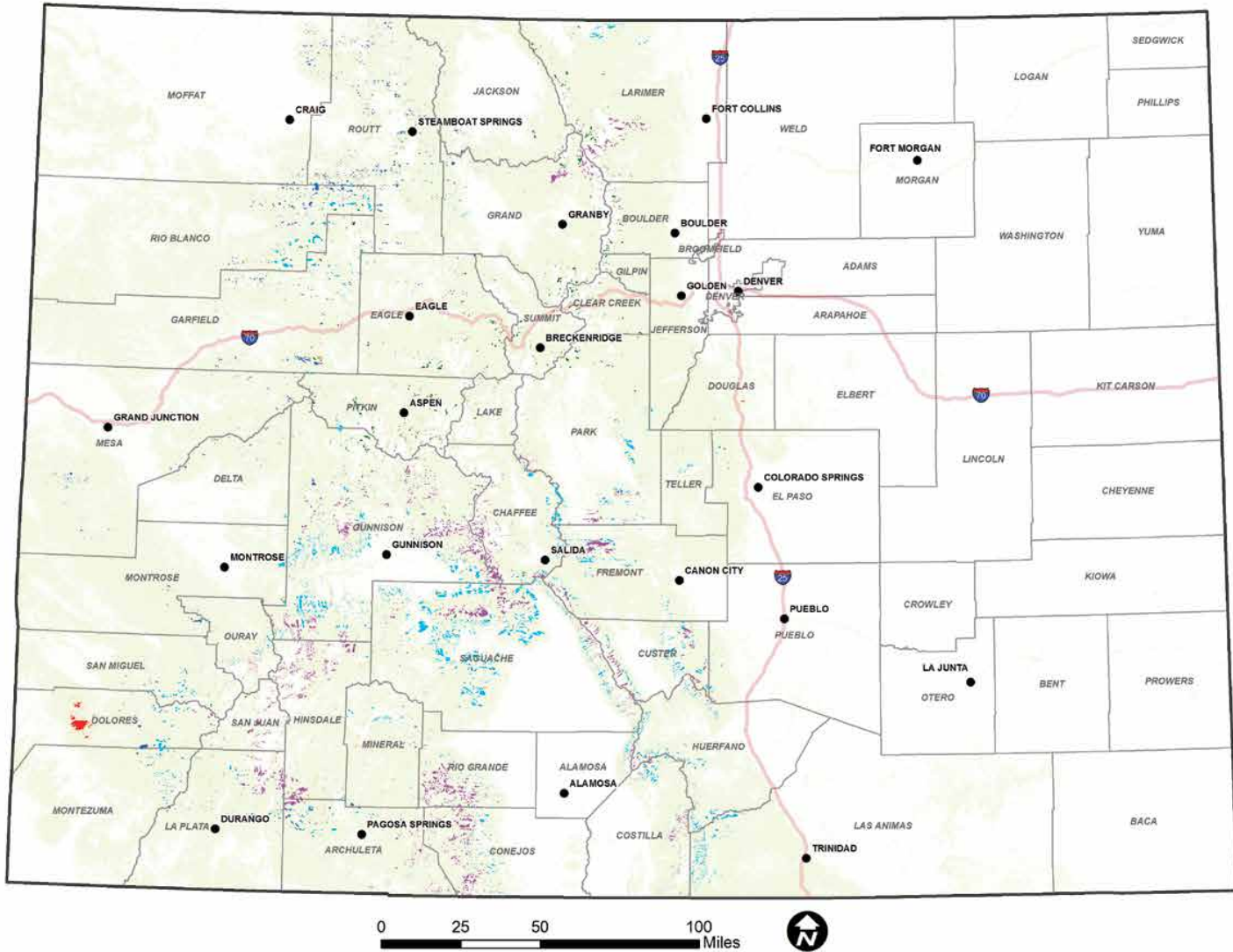
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Lodgepole Pine Needle Cast

Lodgepole pine forests along I-70 over Vail Pass, and on Monarch Pass in Saguache County, were discolored by a needle-cast disease in 2017. Premature needle drop of older needles and discoloration of both older and new needles was caused by two species of fungi of the genus *Lophodermella*, triggered by above-average precipitation in the spring. Environmental conditions favorable to the fungi, which require continually wet leaf surfaces, became widespread. The fungi are often seen near streams or areas that experienced a heavy snowpack and resultant greater humidity levels in the spring months.

2017 Insect and Disease Activity in Colorado Forests



- | | |
|---|--|
| ■ Forestland | ■ Spruce Beetle
205547 acres |
| ■ Western Spruce Budworm
252361 acres | ■ Western Balsam Bark Beetle
50080 acres |
| ■ Douglas-fir Beetle
14000 acres | ■ Bark Beetle Complex
12000 acres |
| ■ Fir Engraver
2496 acres | ■ Aspen Diseases and Defoliating Insects
78421 acres |

Aerial Survey Data

Due to the nature of aerial surveys, the data on this map only provide rough estimates of location, intensity and the resulting trend information for agents detectable from the air. Some destructive diseases are not represented on the map because these agents are not detectable from aerial surveys. The data presented on this map should only be used as an indicator of insect and disease activity, and should be validated on the ground for actual location and causal agent. Shaded areas show locations where tree mortality or defoliation were apparent from the air. Intensity of damage is variable, and not all trees in shaded areas are dead or defoliated.

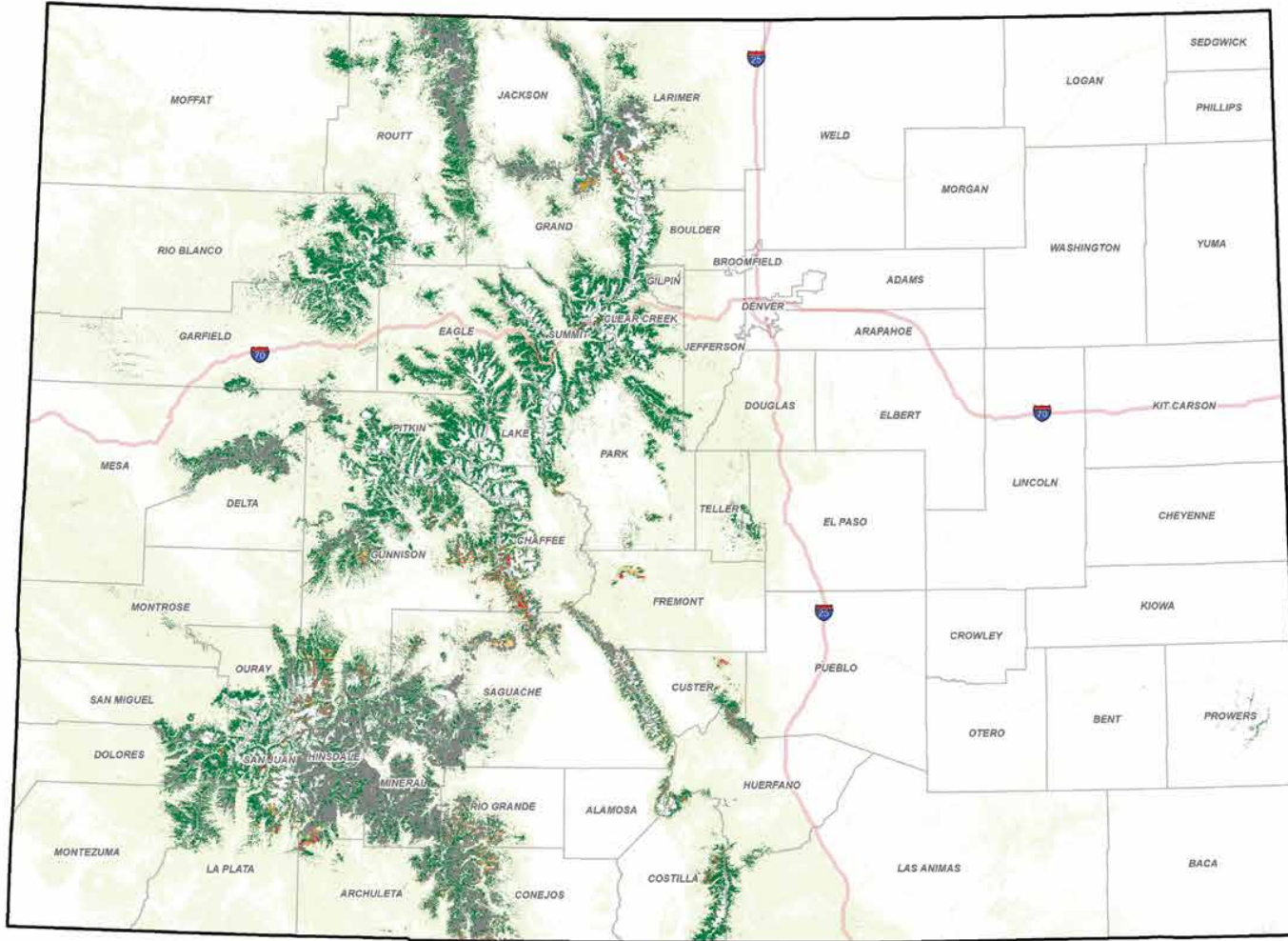
The insect and disease data represented on this map are available digitally from the USDA Forest Service, Region 2 Forest Health Management group. The cooperators reserve the right to correct, update, modify or replace GIS products. Using this map for purposes other than those for which it was intended may yield inaccurate or misleading results.

In 2017, aerial survey hardware and software were upgraded to keep up with technology advances, allowing greater precision for observers. While this represents an improvement in aerial survey methods, caution should be used when comparing this year's data to previous years due to slightly differing sampling tools.

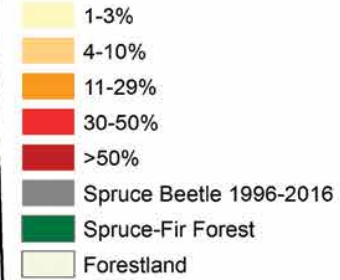
Map created December 2017
For more information:
www.cfs.colostate.edu
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Spruce Beetle Activity in Colorado Forests, 1996-2017



Spruce Beetle Intensity 2017



Spruce beetle intensity percent classes denote the number of dead trees relative to the total forested area within the polygon. Contiguous spruce forests susceptible to spruce beetle exist in the central part of the state, between the advancing fronts of separate ongoing outbreaks in the north and south.

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Spruce-fir type represents Engelmann and/or blue spruce occurrence with basal area >1 (based on basal area data FHAASTM).



Map created December 2017
 For more information:
www.cfs.colostate.edu
 © CSFS



*Data Source: United States Department of Agriculture (USDA) Forest Health Assessment & Applied Sciences Team (FHAASTM)

Special Section: Meeting the Challenge of Dead and At-Risk Trees

Colorado's forests contain millions of dead trees, in large part due to the impacts of bark beetles in recent decades. Nearly 3.4 million acres of predominantly lodgepole and ponderosa pine forest have been impacted by the mountain pine beetle since 1996, and another 1.78 million acres of Engelmann spruce have been affected by a similar forest insect, the spruce beetle. Together, these bark beetles have caused widespread tree mortality on roughly one-fifth of Colorado's forestland over the past two decades.

While the affects of bark beetles are a natural form of ecosystem disturbance, and all forests contain a number of dead trees – many of which provide important

wildlife habitat – an excessive degree of forest mortality can cause problems. Forests with higher percentages of tree mortality, and unhealthy forests in general, are more likely to fuel large, intense wildfires that threaten public safety, water supplies, wildlife and recreation. Broad-scale tree mortality that is followed by destructive wildfires also can have implications related to climate change, as dead and burned forests become sources of carbon moving into the atmosphere, rather than acting as sinks that absorb carbon from the atmosphere.

Besides the need to address dead trees on the landscape, the need to proactively manage forests with a focus on healthy trees – especially

those at high risk for future insect and disease concerns – remains an ever-present priority. Many agencies and organizations are taking actions to address not only the concern of millions of dead trees, but also forest stands at risk to current and future forest insect outbreaks. The Colorado State Forest Service (CSFS) works with numerous key partners to mitigate the potential impacts of bark beetle epidemics, which could lead to many more standing dead trees, and to address dead trees already in the forest from past outbreaks. The following segments cover some of the programs, partnerships and preventive strategies to deal with the growing problem of dead and vulnerable trees in Colorado's forests.

Working Together to Manage Bark Beetles in the Gunnison Basin

The Gunnison Basin encompasses more than 8,000 square miles of western Colorado in Delta, Gunnison, Hinsdale, Montrose, Ouray and Saguache counties. The region has dealt with some of the state's most serious bark beetle outbreaks over the past five years. Due to prolonged drought conditions from 2010 to 2015, outbreaks of multiple bark beetle species have occurred in pine, mixed-conifer and spruce-fir forests. This creates concerns for fuels management, watershed health, recreation, safety and wildlife habitat, and the need for effective partnerships and strategies to mitigate these impacts. Several programs and methods are currently being employed to deal with this ongoing concern and mitigate its impacts.

The Western Bark Beetle Program

Western Bark Beetle Program funds from the U.S. Forest Service are administered by the Colorado State Forest Service (CSFS) to implement forest management activities in areas that are threatened by or are currently infested with bark beetles. These projects aim to improve forest conditions at a landscape scale, emphasizing treatments of beetle-caused mortality on private lands. Landscapes are treated by removing or destroying bark beetle-infested trees and by reducing the risk of future beetle infestations through tree thinning and removal. The CSFS Southwest Area has administered the Western Bark Beetle Program for almost two years, and has seen early success in forests threatened by Douglas-fir beetle and spruce beetle.

Bark beetle activity has increased in central and southern Colorado, especially in the Gunnison Basin. Spruce beetle, a native insect of high-elevation Engelmann spruce, has caused widespread mortality. Also, stands containing Douglas-fir in the West Elk and La Garita mountains of the Gunnison National Forest have seen significant infestation levels from the Douglas-fir beetle. These latter native beetles prefer to attack the largest Douglas-fir trees first, resulting in "group kills" of 10 or more trees at a time. In general, susceptible Douglas-fir trees average 120 years in age and 14 inches in diameter, growing in dense stands. In the basin and throughout much of Colorado, Douglas-fir trees prefer to grow on north-facing slopes and in smaller stands adjacent to contiguous Douglas-fir forests at lower



Before (left) and after (right) a forest management treatment using Western Bark Beetle Program funds on the Double R Ranch. Photos: J.T. Shaver, CSFS

elevations. These forest stands are highly valued for watershed protection, recreational uses and wildlife habitat.

The CSFS mitigates bark beetle impacts to Douglas-fir and Engelmann spruce forests under the Western Bark Beetle Program by identifying infested stands in the Gunnison Basin, and then implementing related forest management activities. To improve stand resiliency to future bark beetle disturbance, management treatments remove currently infested trees and thin dense stands to improve individual tree growth. CSFS foresters also meet with private landowners to discuss possible projects and inform them about forest health issues on their properties. Not every site visit results in a completed project, but these visits allow the CSFS to inform the public on local forest health issues and discuss recent trends.

Since 2016, three Western Bark Beetle projects have been completed in Gunnison County. Two of the projects were focused on suppression of insect populations, with pockets of infested Douglas-fir trees removed. The third project focused on both direct suppression of infested trees and preventive tactics that included thinning

the forest to promote species diversity and increase the vigor of the residual forest. Overall, 44 high-priority acres were treated from 2015 to 2017 using Western Bark Beetle Program funding alone in Gunnison County.

The Double R Ranch is one of the locations where the program has been implemented. A project there improved forest health through the removal of infested Douglas-fir trees, and by thinning the forest to a manageable density to allow for the use of pheromone applications to deter bark beetle attacks. Ranch Manager Bill Bavin attributes much of the ranch's forest resiliency to the Western Bark Beetle Program.

"Working with the Colorado State Forest Service has been a very beneficial relationship for the ranch," Bavin said. "Through the Western Bark Beetle Program and the help of CSFS foresters, we were able to get a handle on the infestation of Douglas-fir beetle."

The acres treated thus far are just a start for the program in Gunnison County. There is a high demand within Gunnison and Hinsdale counties for these projects, due to the currently elevated populations of both spruce beetle and Douglas-fir beetle. The CSFS

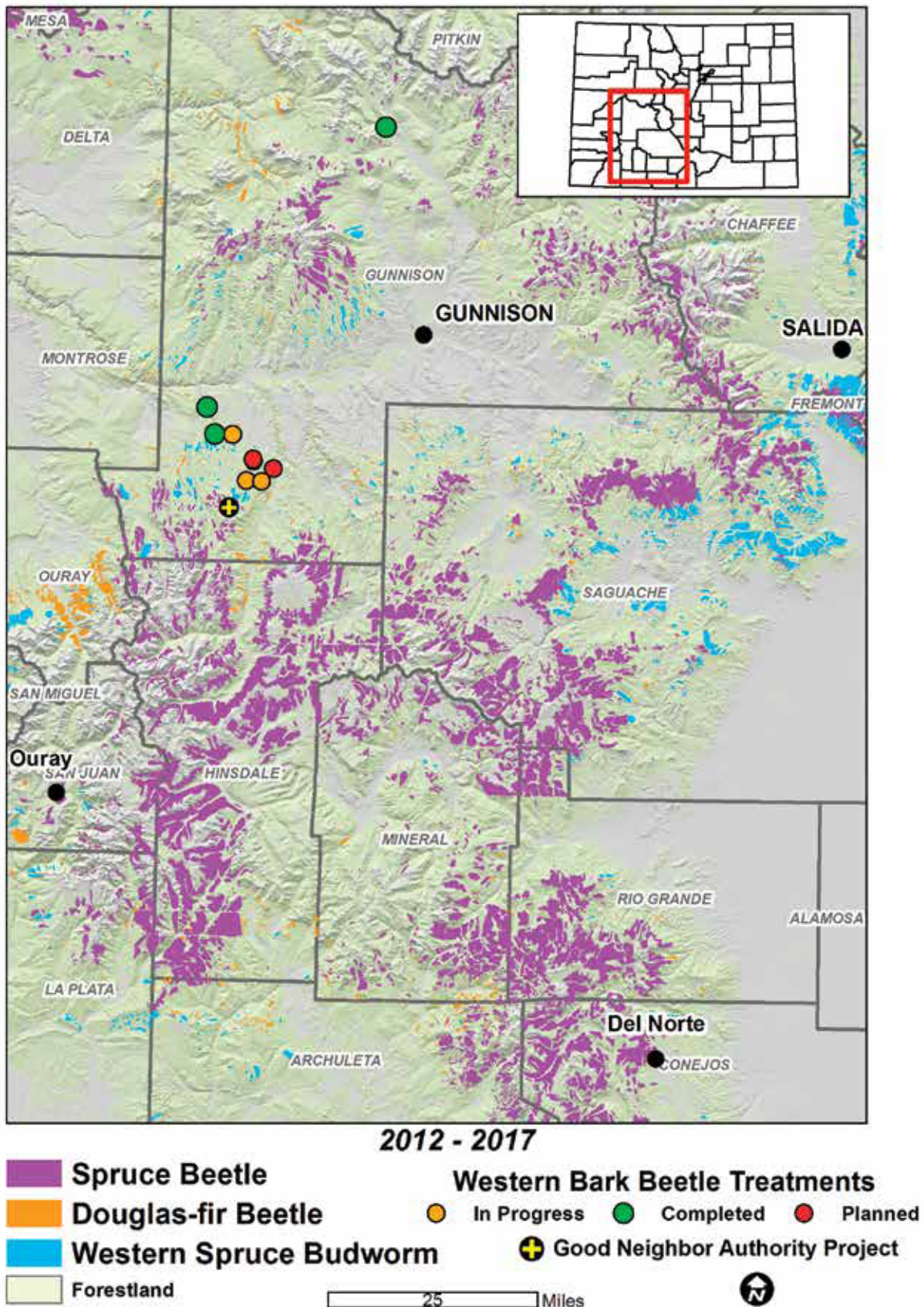
Southwest Area has three additional projects slated for completion in 2018 and another four projects anticipated to be completed in 2019.

Pheromone Treatments for Bark Beetles

Douglas-fir beetles are beneficial native insects of Western forests, normally found at low densities attacking trees that have been injured or predisposed to attack from temperature extremes, root diseases, lightning strikes or other stressors. Like other bark beetles, they communicate with one another via chemicals known as pheromones. Pheromones can either attract or repel other individual bark beetles. In the initial attack phase, female Douglas-fir beetles emit attractant, or "aggregation," pheromones to draw additional individuals in to focus on a targeted tree through mass attack. As more beetles arrive and mate, the concentration of aggregation pheromones declines and the anti-aggregation pheromone increases. This prevents overcrowding of offspring in the host tree.

The repellent, or anti-aggregation, pheromone for Douglas-fir beetle is commonly referred to as MCH. MCH

Insect Impacts and Forest Management Treatments in the Gunnison Basin



Douglas-fir beetle, spruce beetle and western spruce budworm-affected areas from 2012 to 2017 relative to state-managed areas for these insects.

was first isolated from the Douglas-fir beetle in 1971. Since then, several scientific studies have demonstrated the effectiveness of MCH in repelling attacks on susceptible trees under high beetle populations. In 1999, MCH was registered with the EPA to be used on individual trees through slow-release pouches.

MCH pouches have been successfully used by the CSFS in the Gunnison Basin since 2012. By 2015, the MCH program had grown immensely, with 76 landowners participating in the program each year. In the spring of 2017, the CSFS Southwest Area and

cooperators applied 3,424 MCH packets for private landowners. Many additional landowners applied their own MCH packets in 2017. Overall, more than 13,000 MCH packets were deployed that year, addressing 650 acres in both Gunnison and Hinsdale counties.

The program continues to be a success, due to the cost-effectiveness of the MCH packets – which at \$50 to \$75 per acre represent a lower-cost option than removing dead trees after a bark beetle outbreak. This benefit is coupled with the ease of application, providing many private landowners the ability to apply the MCH packets



A Douglas-fir beetle anti-aggregation MCH pheromone pouch. Photo: Dan West, CSFS



J.T. Shaver, a forester in the CSFS Southwest Area, applies MCH anti-aggregation pheromone to a Douglas-fir in Gunnison County. Photo: Dan West, CSFS

themselves. Due to the MCH program, entire subdivisions have successfully protected their trees even while the surrounding forest has sustained bark beetle-caused mortality.

The San Juan Ranch Estates, an 80-acre subdivision in Hinsdale County, has applied MCH for the past three years. Dennis Mourning, president of San Juan Ranch, credits the use of MCH in successfully protecting their forested resource.

“We have yet to lose a tree to the Douglas-fir beetle,” he said. “Faced with limited options, we are especially thankful to the Colorado State Forest Service for controlling Douglas-fir beetle within our subdivision. Our challenges included location and steep terrain, bordered by public property, and a high percentage of our trees being Douglas-fir. Spraying preventive insecticides was deemed not feasible nor cost effective.”

Pheromone treatments continue to offer a good short-term solution to bark beetle outbreaks in the Gunnison Basin, but they are not 100 percent effective and do not replace the need for ongoing forest management.

Good Neighbor Authority Leverages Local Resources to Improve Forest Health and Resiliency

A nationwide legislative authority granted through the 2014 Farm Bill, the Good Neighbor Authority (GNA) allows state resources and contracting procedures to be used on federally owned, U.S. Forest Service (USFS) and Bureau of Land Management-administered lands. Because wildfires and insect and disease outbreaks do not respect land ownership boundaries, some of the core operating procedures of the GNA program are to leverage other partnering agencies and organizations to be able to accomplish forest health and resilience treatments across ownership boundaries and cover large landscape-scale areas. The program also allows for greater contracting and staffing efficiencies to address project work, enabling more work to get done on the ground.

The authority is currently helping local Gunnison Basin forest resource managers address recent spruce beetle and aspen decline issues. Perhaps most importantly, it is allowing the USFS to leverage CSFS resources to plan and implement treatments on larger areas of forested land in the basin that have been affected by the spruce beetle.

After the CSFS signed a GNA Master Agreement with the USFS regional office in 2015, numerous Supplemental Project Agreements have been executed throughout Colorado at the more local forest level, between CSFS areas and USFS Forest Supervisor offices. The CSFS has continued building a strong relationship with the Grand Mesa, Uncompahgre and Gunnison National Forests (collectively referred to as “GMUG”) and the other resident partners associated with the Spruce Beetle Epidemic and Aspen Decline Management Response (SBEADMR) planning effort. The startup of the partnership’s new plan on the GMUG has been a huge local effort

with a diverse group of stakeholders that includes conservation and environmental organizations; hunting and recreation interests; local industry; and local, state and federal agencies.

As part of a GMUG East Zone project agreement, the Alpine Plateau GNA project will have three separate timber sale areas, potentially treating up to 3,000 acres over the next five years. These projected sale areas have been spatially laid out by the SBEADMR planning team to locate areas of operable ground and beetle activity. Federal funds will be leveraged with legislatively directed seed money funds from the state, per Colorado House Bill 16-1255, to accomplish management efforts.

This bill’s direction included the CSFS’s use of the GNA program, along with the USFS, “to implement forest management treatments that improve forest health and resilience and supply forest products to Colorado businesses.” In addition to the positive effects to

the general health and resilience of the Gunnison Basin’s forests, the local forest products industry infrastructure will also benefit through the resultant salvage timber sales.

Working in the Gunnison Basin on National Forest lands also has many benefits with regards to adjacent private and Bureau of Land Management lands. As an example, the Arrowhead Ranch subdivision is a privately owned community located to the north of the Alpine Plateau GNA project. This subdivision will benefit greatly through a reduction in the amount of dead standing timber in the forest near their mountain homes – which might otherwise serve as fuel for an approaching wildfire.

The CSFS and its federal partners are eager to increase use of the GNA throughout Colorado to increase the number of managed acres in areas affected by insects and disease, while increasing forest resilience on a landscape scale.



The removal of beetle-killed trees is often a preferred management option, as seen in this project that addressed mountain pine beetle impacts in Summit County. Photo: Kristin Garrison, CSFS

Finding Markets to Utilize Colorado’s Dead Trees

Many forested areas in the state contain unusually high numbers of dead trees. And in some of these areas, despite the drastic changes to the landscape, forest management is not allowed or a feasible option. For example, some of these areas are designated wilderness – where natural processes are the desired sole driver and impacts from human activities are expected to be minimal – while other areas have steep, untreatable acres, poor access or timber of such low quality that management is not feasible.

However, many other forested areas with high levels of tree mortality can and should be treated. Throughout the state, the Colorado State Forest Service (CSFS) and its partners are working with sawmills and forest products businesses of all sizes to deal with the aftermath of major bark beetle epidemics – and the resultant high number of dead trees. Colorado has 102 sawmills statewide, ranging in size from small mobile operations to large-scale permanent facilities, and it is estimated that nearly one-third of these mills use beetle-killed trees as part of their wood supply.

One of the locations where the state’s forest management priorities align with the needs of the forest products business community is the Alpine Plateau of the Gunnison Basin, which, as previously described, is facing large-scale bark beetle outbreaks. Other areas where dead trees are being utilized include northern Colorado communities previously impacted by mountain pine beetle, and mills in the Black Forest and San Luis Valley making use of the wood from trees killed by wildfire or insects.

Efforts in the Gunnison Basin

The Gunnison Basin produces some of Colorado’s most valuable timber species for local wood products businesses. Recently, supply inconsistencies and the economic downturn contributed to an absence of wood products manufacturers to meet the area’s forest management needs. Fortunately, new public-private forest management partnerships have the area’s mill capacity returning and more profitably sourcing tree removals from forest management activities – including the removal of dead trees. The CSFS Southwest Area participates with the U.S. Forest Service in ongoing Good Neighbor Agreements, described in the previous section, and also with local landowners and homeowner associations that together work toward meeting the region’s forest management needs.

“We’ve been able to successfully market the removals from our forest management projects to several of our local wood products businesses,” said Sam Pankratz, forester for the Southwest Area.

From traditional products like lumber to higher-value products for the log and residential home industries, this wood is finding a use across Colorado as well as in out-of-state markets. Good Neighbor agreements, along with the area’s active private landowners and homeowner associations, are critical in the management of spruce forests to make them more resistant to spruce beetles, and also to recover value from trees that have already succumbed to the beetles.

“Add to that our active Douglas-fir management efforts, and we’re able to offer our forest products business community a diverse range of tree species and a wood quality that allows



Beetle-killed logs in the log infeed at a sawmill in the San Luis Valley, Colorado. Photo: Edward Brian Perkins

them to be more responsive to their consumer wood product markets,” said Pankratz.

Colorado’s largest forest products manufacturer is located in Montrose County, at the edge of the Gunnison Basin, and remains a frequent destination for the wood harvested in the basin. Also, several other smaller businesses important to actively managing the area’s forests are profitably using some of the area’s most valuable timber species.

Utilizing Beetle-Killed Trees After Mountain Pine Beetle

Around the year 2000, northern Colorado began to experience large-scale mountain pine beetle activity and landscape-level tree mortality in its lodgepole pine forests. More than a decade later, the forest products industry and communities within Grand County take pride in how they’ve been able to continue to utilize the resultant wood.

“Over the past 15 years, trees from over 30,000 acres of mountain pine beetle mortality on private and state lands have been sustainably harvested, removed and processed into wood products,” said Ron Cousineau, CSFS Northwest Area manager.

Ninety percent of the wood from mountain pine beetle-killed trees on these managed state and private acres has been utilized by several local mills and made into wood shavings and pellets, posts and poles, house logs and products for bioenergy markets. This diverse group of forest products manufacturers supported, and was in turn supported by, the communities salvaging mortality from mountain pine beetle.

Although the focus of this past 15 years of work has been to remove dead and dying trees, Cousineau says that forest regeneration, protection of critical infrastructure and enhanced watershed

Creating Jobs in the San Luis Valley



An employee working at Blanca Forestry Products, a sawmill that employs almost 50 full-time staff in Costilla County. Photo: Edward Brian Perkins

When Blanca Forestry Products planned to open a new sawmill in the San Luis Valley, some in the community believed that they’d be facing a challenge finding the employees needed to run the mill. To overcome this challenge, the business took advantage of the resources available through the Colorado Office of Economic Development and International Trade and the Colorado Department of Employment.

“Our local workforce center helped us screen over 200 applicants, and in six months we were confident in the candidates we had available to us,” said Ty Ryland, president of Blanca Forestry Products.

Opening in early 2017, the mill employs almost 50 full-time

workers from Costilla County and the surrounding area in permanent, well-paying jobs.

“One of the things it’s been great to see is some of our kids that left the Valley for employment opportunities elsewhere are returning back due to the employment opportunities that we’re able to provide,” Ryland said.

To continue to address the challenges in developing specialized sawmill skills in local communities, the CSFS and Trinidad State College’s Valley Campus are currently exploring opportunities to link the educational and job-training role that the college offers with career opportunities at businesses like Blanca Forestry Products.

resilience have all been key priorities and objectives. Success in utilizing this dead wood also has led to continued investments by Northern Water and Denver Water in the properties these utilities manage in the region, in their larger efforts to maintain the long-term quality of drinking water supplies that millions of downstream residents rely on.

While a great deal of dead wood utilization has been achieved in northern Colorado, it is important to point out that the area is now reaching the point at which the dead trees can no longer be sustainably and economically harvested, to be made into consumable wood products. The trees killed many years ago are starting to fall at increasing rates, and once on the ground the wood becomes much more susceptible to the degrading actions of moisture, fungal attack, cracking and splitting.



The 2017 Colorado Outstanding Logger of the Year, Mike Jolovich of Windy Gap Logging, receives the award from CSFS Northwest Area Manager Ron Cousineau and forester Matt Schiltz. Photo: CSFS



Lumber being processed from trees killed in the 2013 Black Forest Fire. Photo: Evan Mackes, CSFS

“We’ve accomplished a lot on our landscapes and in our communities, in concert with the industry,” Cousineau said. “But our window for utilizing what remains of the mountain pine beetle mortality is probably no longer than three more years.”

Cooperative Efforts to Increase Wood Utilization

Getting the most value out of wood derived from Colorado’s standing dead trees is the purpose behind cooperative efforts among the CSFS, Colorado State University, the U.S. Forest Service (USFS), local community organizations and local sawmills.

“One area we are looking at is how long wood remains usable, and how much our wood deteriorates, after trees are killed by bark beetles or fire,” said Dr. Kurt Mackes, senior research scientist with the CSFS and assistant professor with the Department of Forest and Rangeland Stewardship at Colorado State University. “What we’re seeing is that some of the trees may be deteriorating faster than we expected, but it varies widely from the time since the trees were killed.”

Using a combination of mobile and stationary mill technology, projects located in Colorado’s Black Forest and the San Luis Valley are producing lumber from trees killed during the 2013 Black Forest Fire, and those killed in the current spruce beetle outbreak in southern Colorado.

“We’re finding through using a mobile sawmill technology that there are opportunities to profitably recover and make wood products from trees years after being killed in the Black Forest Fire,” said Mackes.

A sawmill in Ault, Colo., cooperating with Black Forest wood utilization efforts also is producing premium-width ponderosa pine panels from trees that likely otherwise would have been simply mulched on site following the fire. The outcome of these efforts is to

Job Training to Bolster Colorado’s Wood Products Industry

Evolving the conventional education model, transforming student lives and turning wood into value-added products is the mission of the Manufacturing Industry Learning Lab, a training center in Colorado Springs commonly referred to as “The MiLL.” The center boasts 46,000 square feet of classroom and manufacturing space, with more than \$3 million of advanced manufacturing equipment.

“All of our equipment is donated by the industry themselves because they see the return on this investment, in the form of an educated and trained pool of candidates to hire for the wood manufacturing industry,” said Dean Mattson, founder and director of The MiLL and Peyton Woods Manufacturing.

Graduates of the program receive national certification, and Mattson says many are immediately sought by industry.

“This is definitely not the typical wood-shop class many of us may remember from our high school days,” said Tim Reader, CSFS utilization and marketing program specialist. “The MiLL is a state-of-the-art center focused on wood manufacturing, cabinet finishing and wood construction.”

capture more usable wood volume and higher wood value, and to better inform local forest managers and the sawmill community on how best to anticipate and respond to getting the most value out of dead trees.

The state’s sawmills are critical to meeting forest management objectives. For example, Colorado’s aspen mills are few in number, but are critical to helping forest managers maintain the health and vigor of one of Colorado’s most visible and valuable forest types. To help ensure that mills that utilize exclusively aspen wood continue to be profitable, the CSFS is working with the USFS and local economic development communities to help diversify the products each aspen mill produces and to support the recovery of one of the

state’s most prominent aspen mills following a fire at their facility.

“Through a combination of our own CSFS lending program, the USFS Wood Innovations program, and resources available for our local business and economic development community, we’re able to provide access to capital to support a wider range of log qualities our aspen mills can take, and a more diverse array of products than can be currently made,” said Tim Reader, CSFS utilization and marketing program specialist.



Aspen trees in autumn. Photo: Bob West

Effective Forest Management: A Focus on Prevention

Benjamin Franklin once famously said that “an ounce of prevention is worth a pound of cure.” That principle is perhaps nowhere more true than in the management of forests.

This report on the health of Colorado’s forests offered a special focus on the millions of standing dead trees in the state, and some of the ways the Colorado State Forest Service (CSFS) and its partners are working to address this challenge. Throughout the state, sawmills and forest products businesses are helping land managers successfully deal with the mortality from major bark beetle epidemics. But it is far more effective to prevent the mass die-off of forestland than to respond to losses that have already occurred. From a longer-term perspective, the need to manage all forests – and not just those that have already succumbed to bark beetles or

other threats – remains the primary focus of foresters and land managers in Colorado.

Wildfires, native forest insects and diseases are all critical to the health of forest ecosystems. In fact, these forms of natural disturbance are some of the best means for the stand-level replacement of older, stagnant forests with healthy young trees. Insects in particular also provide an ideal means for the selective removal of individual trees that are less healthy or adaptable than their peers. But in the absence of landscape-level forest management, and in the face of a growing human presence on the landscape, these same forms of disturbance have in recent years demonstrated how they can also become threats. Besides the loss of aesthetic value, high numbers of dead trees in a forested landscape have implications for wildfire intensity

and suppression efforts, specifically, which could – should a fire occur – compromise the many values those forest ecosystems provide.

Everyone benefits from forests in some way, whether enjoying the scenery and wildlife they provide, or the clean air, fresh water and wood products derived from them. One of the best methods to ensure forest resiliency and reduce the risk of threats such as bark beetles or intense wildfires is the selective removal of trees, especially living ones competing with others for resources. Science-based, landscape-scale management by the CSFS and its partners on state, private, federal and other lands can help ensure that future generations benefit from healthier, more resilient forests. This legacy, focused on prevention rather than response, can only be realized if Colorado’s forests are properly managed today.

Acknowledgments

Special thanks to the following Colorado State Forest Service (CSFS) State Office personnel for providing leadership in the production of this report:

- Pete Barry, GIS Specialist
- Joseph Duda, Deputy State Forester
- Kristin Garrison, Fire, Fuels and Watersheds Manager
- Ryan Lockwood, External and Media Communications Specialist
- Lisa Mason, Publications and Forestry Education Specialist
- Susan Matthews, Associate Director, Forest Planning and Implementation
- Kim Mueller, Associate Director, Communications and Communities
- Tim Reader, Utilization and Marketing Program Specialist
- Dan West, Entomologist

The following individuals provided content, information, guidance and technical review:

- Ron Cousineau, Northwest Area Manager, CSFS
- Rich Edwards, Forestry Program Specialist, CSFS
- Kelsey Lesniak, Forester, Southwest Area, CSFS
- Sam Pankratz, Forester, Southwest Area, CSFS
- J.T. Shaver, Forester, Southwest Area, CSFS
- Madeleine West, Assistant Director for Parks, Wildlife and Lands, Colorado Department of Natural Resources

The following individuals reviewed and/or provided information for the aerial survey results presented in this report:

- Justin Backsen, Aerial Surveyor, U.S. Forest Service, Lakewood, Colo.
- Justin Hof, Forestry Technician, U.S. Forest Service, Lakewood, Colo.
- Brian Howell, Aerial Survey Program Manager, U.S. Forest Service, Lakewood, Colo.
- Roy Mask, Assistant Director, Forest Health Protection, U.S. Forest Service, Lakewood, Colo.
- Benjamin Pfohl, Forester, Northeast Area, CSFS
- Jennifer Ross, Geographic Information Systems Specialist, U.S. Forest Service, Monument, Colo.
- Michael Till, Forester, Southeast Area, CSFS



CSFS Northwest Area forester John Twitchell guiding a visit to the Colorado State Forest during the 2017 Western Landowner Alliance Tour. Photo: Joe Duda, CSFS

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**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
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(970) 369-8250

Agenda Item No. 20

TO: Town Council
FROM: Sam Starr, Planner
FOR: Meeting of March 15, 2018
DATE: March 5, 2018
RE: San Miguel Watershed Coalition Water Quality Monitoring Plan

Background:

In 2013, the San Miguel Watershed Coalition partnered with the Mountain Studies Institute to overhaul our sampling program since the existing water quality procedures had become too cumbersome and the data the Coalition collected didn't match up with state and federal impaired water listings. During this restructuring and reorganization process, The Town of Mountain Village personnel provided input on sites/parameters that they felt were important to test. Four sites were identified: upper and lower Prospect Creek, and upper and lower Skunk Creek. The rationale for the site selection was that sampling at the upper and lower portions of the streams would identify if Mountain Village, the ski area, golf course, were introducing unacceptable levels of contaminants (namely herbicides and fertilizers) into Prospect and Skunk. These sites have been tested annually since 2013 and results have shown that nutrient levels are not currently exceeding Clean Water Act levels.

/STS

2018 Water Quality Monitoring Plan



San Miguel Watershed Coalition
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1.0 2018 Plan Summary

INTRODUCTION: After more than a century of resource extraction and community development, the San Miguel River has undergone significant change. Nonetheless, the river continues to retain much of its ecological values and relatively free flowing status. In an era of unprecedented water development throughout Colorado, it is imperative that communities have access to water quality data to make informed, science-based decisions to protect their watershed.

Overview: The 2018 Water Quality Monitoring Plan consists of 38 sampling sites in the San Miguel Watershed. The 2018 plan is a result of input from scientists, funding partners, agency officials, and San Miguel Watershed Coalition (SMWC) board members and staff. The plan emphasizes improving sampling efficiency and regularity, ensuring the proper parameters are being monitored at each site, continuing sampling at sites with a data legacy (10 years of data or greater), and continuing to address the needs of the Coalition partners and funders. The 2018 plan takes into account proposed changes to the Colorado Monitoring and Evaluation list and the 303(d) list.

GOAL: SMWC's Water Quality Monitoring Program's goal is to collect and evaluate water quality and quantity data at *control*, *impact* and *special interest* sites in the San Miguel Watershed in order to assess watershed health over different time scales, with a focus on long-term trends. Areas of concern include impacts from resource extraction, both past and present, residential and commercial development, agriculture, industry, naturally occurring metal inputs and municipal discharges. The Coalition strives to meet the water quality monitoring needs of our funding partners and watershed citizens in order to educate and inform science-based management decisions that protect the integrity of the San Miguel Watershed.

OBJECTIVES: Include but are not limited to:

- 1) Continue to work collaboratively with all the water quality data gathering entities in the watershed (e.g. CDPHE Water Quality Control Division, towns and municipalities, the BLM, the EPA, DRMS, the River Watch Program, etc.).
- 2) Support consistent schoolteacher and volunteer involvement with the River Watch Program, and provide technical assistance when needed.
- 3) Enter sampling data into the Colorado Data Sharing Network and EPA STORET databases at the end of each sample season so data is available for public review, interested regulatory agencies, and scientific analysis.
- 4) Stay abreast of new information that may inform future sampling, e.g. other sampling entities data analysis reports, change in sampling efforts of other entities, etc.

MONITORING SPECIFICS:

Flow and Field Parameters

Basic field parameters include dissolved oxygen, conductivity, pH, and temperature. Flows are measured at each location when safely entering the body of water can occur. The Coalition uses

a Hach HQ40d portable meter with a LDO101 rugged optical dissolved oxygen probe, PHC101 rugged pH probe, and CDC401 rugged conductivity probe to measure these basic parameters, and a Marsh-McBirney FloMate to measure flow. The purpose of collecting field parameters and flow is to develop baseline water quality information and to track changes over time.

Nutrients

Sites chosen for nutrient testing consist of possible urban run-off, agricultural run-off, and nutrient loads in or near the Towns of Telluride, Mountain Village and Placerville, and Nucla. Sampling for nutrients will occur during high and low flows. Samples are collected in a 250ml bottle and sent to ACZ Laboratories for analysis.

Nutrient sample testing parameters:

Parameter	Method	Detection Limit
Inorganic Prep		
Nitrogen, total Kjeldahl	M351.2 - Block Digester	
Phosphorus, total	M365.1 - Auto Ascorbic Acid Digesti	
Misc.		
Electronic Data Deliverable		
Quality Control Summary		
Wet Chemistry		
Lab Filtration (0.45um filter)	SOPWC050	
Nitrate as N, dissolved	Calculation: NO3NO2 minus NO2	Calculation
Nitrate/Nitrite as N, dissolved	M353.2 - Automated Cadmium Redu	0.02 mg/L
Nitrite as N, dissolved	M353.2 - Automated Cadmium Redu	0.01 mg/L
Nitrogen, ammonia	M350.1 Auto Salicylate w/gas diffusi	0.05 mg/L
Nitrogen, organic	M351.2 & M350.1 - TKN minus NH3	Calculation
Nitrogen, total Kjeldahl	M351.2 - TKN by Block Digester	0.1 mg/L
Phosphorus, total	M365.1 - Auto Ascorbic Acid (digest)	0.02 mg/L
Residue, Filterable (TDS) @180C	SM2540C	10 mg/L
Residue, Non-Filterable (TSS) @105C	SM2540D	5 mg/L
Total Inorganic Nitrogen, calc	Calculation: NO3NO2+NH3	Calculation
Total Nitrogen, calc	Calculation: NO3NO2+TKN	Calculation

Impaired and Possible Impaired Stream Segments

Stream segments listed as 303(d) segments are considered impaired. Section 303(d) of the Clean Water Act states, “territories and authorized tribes collectively referred to as “states” are required to develop lists of impaired waters. These are waters for which technology-based regulations and other required controls are not stringent enough to meet the water quality standards set by the states.” States must establish priority rankings for waters on the lists and develop Total Maximum Daily Loads (TMDLs) for these waters. TMDLs are calculations of the maximum amount of a pollutant a water body can contain and meet water quality standards.

Stream segments determined to have possible parameters of concern that are not yet determined as 303d sites are placed on a Monitoring and Evaluation (CMEP) list. The CDPHE conducts

sampling at 303d and CMEP sites every three to five years. The Coalition will annually sample the CDPHE listed parameter of impairment or potential impairment at 303(d) or CMEP listed segments. Samples will be sent to ACZ Laboratory for analysis. The Coalition will coordinate with Colorado's Water Quality Control Division to adjust the impaired stream segment monitoring as needed.

Metals sampling testing parameters:

Parameter	Method	Detection Limit
Inorganic Prep		
Total Recoverable Digestion	M200.2 ICP-MS	
Metals Analysis		
Aluminum, dissolved	M200.8 ICP-MS	0.001 mg/L
Aluminum, total recoverable	M200.8 ICP-MS	0.001 mg/L
Arsenic, dissolved	M200.8 ICP-MS	0.0002 mg/L
Arsenic, total recoverable	M200.8 ICP-MS	0.0002 mg/L
Cadmium, dissolved	M200.8 ICP-MS	0.0001 mg/L
Cadmium, total recoverable	M200.8 ICP-MS	0.0001 mg/L
Calcium, dissolved	M200.7 ICP	0.1 mg/L
Chromium, dissolved	M200.8 ICP-MS	0.0005 mg/L
Chromium, total recoverable	M200.8 ICP-MS	0.0005 mg/L
Copper, dissolved	M200.8 ICP-MS	0.0004 mg/L
Copper, total recoverable	M200.8 ICP-MS	0.0004 mg/L
Iron, dissolved	M200.8 ICP-MS	0.004 mg/L
Iron, total recoverable	M200.8 ICP-MS	0.004 mg/L
Lead, dissolved	M200.8 ICP-MS	0.0001 mg/L
Lead, total recoverable	M200.8 ICP-MS	0.0001 mg/L
Magnesium, dissolved	M200.7 ICP	0.2 mg/L
Manganese, dissolved	M200.8 ICP-MS	0.0004 mg/L
Manganese, total recoverable	M200.8 ICP-MS	0.0004 mg/L
Mercury, dissolved	M245.1 CVAA	0.0002 mg/L
Mercury, total	M245.1 CVAA	0.0002 mg/L
Nickel, dissolved	M200.8 ICP-MS	0.0006 mg/L
Nickel, total recoverable	M200.8 ICP-MS	0.0006 mg/L
Selenium, dissolved	M200.8 ICP-MS	0.0001 mg/L
Selenium, total recoverable	M200.8 ICP-MS	0.0001 mg/L
Silver, dissolved	M200.8 ICP-MS	0.00005 mg/L
Silver, total recoverable	M200.8 ICP-MS	0.00005 mg/L
Uranium, dissolved	M200.8 ICP-MS	0.0001 mg/L
Uranium, total recoverable	M200.8 ICP-MS	0.0001 mg/L
Zinc, dissolved	M200.8 ICP-MS	0.002 mg/L
Zinc, total recoverable	M200.8 ICP-MS	0.002 mg/L
Wet Chemistry		
Alkalinity as CaCO ₃	SM2320B - Titration	2 mg/L
Conductivity @25C	SM2510B	1 umhos/cm
Hardness as CaCO ₃ (dissolved)	SM2340B - Calculation	Calculation
pH (lab)	SM4500H+ B	0.1 C
Sulfate	D516-02/-07 - Turbidimetric	1 mg/L

Macroinvertebrates

The Coalition will sample for macroinvertebrate populations at five sites within the watershed that have been identified on the 303(d) list. Samples will be collected during low flows in the fall. Field samples will be obtained using CDPHE protocol and will be sent to Timberline Aquatics for analysis. Samples will be analyzed according to the CDPHE's multi-metric index (300 count) and midges will be identified to genus or species.

DATA SHARING AND ANALYSIS TOOLS:

The Colorado Data Sharing Network and EPA STORET

The Coalition uploads its water quality monitoring data into the EPA's STORET database and the Colorado Data Sharing Network(CDSN), a publicly accessible online database managed by the Colorado Water Quality Monitoring Council. The CDSN allows organizations to share data with the public and with each other, increasing water quality knowledge throughout Colorado. The Network also provides data analysis tools, and a simplified means to submit information to CDPHE data calls.

Comprehensive Data Analysis

The Coalition will perform a comprehensive analysis of 2018 field data and compare it to past data to determine long-term trends in water quality and quantity. The findings of this analysis will be presented in an annual report.

2.0 Budget

Funding Sources:

Southwestern Water Conservation District: \$7,000

Telluride Foundation: \$7,000

NPS grant: \$8,663

San Miguel County: \$236

Town of Ophir: \$1,000

Total: \$23,899

Expenses:

20 - nutrient samples: \$1,866

38 - metal samples: \$11,118.80

4 - E. coli samples: \$80

5 - macroinvertebrate samples: \$1,150

Shipping: \$500

Equipment calibration: \$150

Misc. supplies: \$150

Contractor (time and mileage): \$8,884.20

3.0 Sampling Schedule

NAME	Site	Parameters	Sampling Frequency (Once monthly, within the 2nd half of the month)						Field or Lab (F or L)
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_2_BC	Bilk Creek	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow (when feasible)	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
SMWC_5_DC	Deep Creek	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
SMWC_9_HFBP	Howard Fork below Penstock	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Metals Sweep	x					x	L
		Macroinvertebrates						x	L
SMWC_12_LC	Leopard Creek	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Nutrients	x					x	L
SMWC_13_MC	Mill Creek	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
SMWC_14_PC	Prospect Creek	Dissolved Oxygen	x	x	x	x	x	x	F

		Flow	x	x	x	x	x	x	F	
		pH	x	x	x	x	x	x	F	
		Conductivity	x	x	x	x	x	x	F	
		Temp	x	x	x	x	x	x	F	
		Nutrients	x					x	L	
			May	Jun	Jul	Aug	Sep	Oct		
SMWC_15_SMDC	San Miguel BELOW Deep Creek	Dissolved Oxygen	x	x	x	x	x	x	F	
		Flow	x	x	x	x	x	x	F	
		pH	x	x	x	x	x	x	F	
		Conductivity	x	x	x	x	x	x	F	
		Temp	x	x	x	x	x	x	F	
			May	Jun	Jul	Aug	Sep	Oct		
SMWC_16_SMLC	San Miguel ABOVE Leopard Creek	Dissolved Oxygen	x	x	x	x	x	x	F	
		Flow	x	x	x	x	x	x	F	
		pH	x	x	x	x	x	x	F	
		Conductivity	x	x	x	x	x	x	F	
		Temp	x	x	x	x	x	x	F	
		Metals	x						x	L
		Nutrients	x						x	L
E. Coli	x						x	L		
			May	Jun	Jul	Aug	Sep	Oct		
SMWC_17_ST	San Miguel at Society Turn	Dissolved Oxygen	x	x	x	x	x	x	F	
		Flow	x	x	x	x	x	x	F	
		pH	x	x	x	x	x	x	F	
		Conductivity	x	x	x	x	x	x	F	
		Temp	x	x	x	x	x	x	F	
		Metals	x						x	L
		Nutrients	x						x	L
			May	Jun	Jul	Aug	Sep	Oct		
SMWC_18_SC	San Miguel BELOW Specie Creek (near gauge)	Dissolved Oxygen	x	x	x	x	x	x	F	
		Flow	x	x	x	x	x	x	F	
		pH	x	x	x	x	x	x	F	
		Conductivity	x	x	x	x	x	x	F	
		Temp	x	x	x	x	x	x	F	
			May	Jun	Jul	Aug	Sep	Oct		
SMWC_19_SC	Specie Creek	Dissolved Oxygen	x	x	x	x	x	x	F	
		Flow	x	x	x	x	x	x	F	
		pH	x	x	x	x	x	x	F	
		Conductivity	x	x	x	x	x	x	F	
		Temp	x	x	x	x	x	x	F	

		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_25_IC	Ingram Creek	Dissolved Oxygen	x	x	x	x	x		F
		Flow	x	x	x	x	x		F
		pH	x	x	x	x	x		F
		Conductivity	x	x	x	x	x		F
		Temp	x	x	x	x	x		F
		Metals	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_26_MC	Marshall Creek	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Metals	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_32_SF	Mainstream of the South Fork	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Metals	x	x	x	x	x	x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_33_NC	Naturita Creek	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		E. Coli	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_35_CC	Cornet Creek	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Metals	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_36_MD	Maverick Draw	Dissolved Oxygen						x	F
		Flow						x	F
		pH						x	F
		Conductivity						x	F

		Temp						x	F
		Macroinvertebrates						x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_37_USC	Skunk Creek Headwaters	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Nutrients	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_38_SCBC	Skunk Creek Before Culvert	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Nutrients	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_39_PCH	Prospect Creek High	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Nutrients	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_42_SMABC	San Miguel above Bear Creek Confluence	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Metals	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_43_MG	San Miguel downstream from Mahoney Gage	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F
		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Nutrients	x						x
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_42_SMBCC	Bear Creek Above San Miguel Confluence	Dissolved Oxygen	x	x	x	x	x	x	F
		Flow	x	x	x	x	x	x	F
		pH	x	x	x	x	x	x	F

		Conductivity	x	x	x	x	x	x	F
		Temp	x	x	x	x	x	x	F
		Nutrients	x					x	L
		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_50_CSMD	Confluence of San Miguel and Dolores	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_49_SMLC	San Miguel at Ledges Campground	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
		Nutrients	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_WC01	Waterfall Creek	Dissolved Oxygen	x					x	F
		Flow	x	x	x	x	x	x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_IB01	Iron Bog Creek	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
		Macroinvertebrates	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_CG01	Chapman Gulch	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L

		Macroinvertebrates	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_SC01	Swamp Creek	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_34_MR	Miramonte	Dissolved Oxygen	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_52_MC	McKenzie Creek	Dissolved Oxygen						x	F
		Flow						x	F
		pH						x	F
		Conductivity						x	F
		Temp						x	F
		Macroinvertebrates						x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_53_SP	Second Park	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_54_DC	Dry Creek	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_55_TD	Tuttle Draw	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L

			May	Jun	Jul	Aug	Sep	Oct	
SMWC_56_CCC	Coal Creek Canyon	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
		Metals	x					x	L
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_57_MC	Muddy Creek	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F
			May	Jun	Jul	Aug	Sep	Oct	
SMWC_UHF01	Upper Howard Fork	Dissolved Oxygen	x					x	F
		Flow	x					x	F
		pH	x					x	F
		Conductivity	x					x	F
		Temp	x					x	F

Memo

Agenda Item 21a

To: Mayor and Town Council
From: Dawn Katz, Director
Date: March 2018
Re: Mountain Munchkins Semi-Annual Staff Report

SUMMARY

1. The second annual Family Date Night/Polar Express fundraiser held in December 2017, brought in over \$10,000! With the help of staff and parent volunteers, the event was bigger and better than last year.
2. Mountain Munchkins Preschool is in the fourth year of implementing the Pyramid Model site wide. This tool focuses on the social and emotional development of all children while creating a positive learning environment that strengthens communication, friendship skills, and calming strategies. Certification in this nationally recognized program will not only serve to improve our program(s), but also increase leverage when applying for grants.
 - a. During this 18-month training, requirements include two full day trainings, three half day mini trainings, and working with a coach monthly to help implement this tool. Before each coaching session begins, the teacher is assessed using the Teaching Pyramid Observation Tool (TPOT). The goal is to reach “high-fidelity” in teaching the Pyramid Model. Three teachers have reached high-fidelity and have begun peer coaching the assistant teachers.
 - b. A leadership team comprised of the coach, teachers and a parent has been formed to review our assessment and help create an action plan with strategies and goals.
 - c. Three staff members are qualified, reliable raters on the TPOT tool and can conduct these observations at different organizations and preschools.
3. In September 2015, Mountain Munchkins received a level two rating through the Colorado Shines program. Colorado Shines is a quality rating and improvement system used to assess, improve and communicate the level of quality in early care and education programs. Mountain Munchkins is scheduled to go through the rating process for the level three rating (five is the highest) June 2018.
4. Mountain Munchkins preschool is committed to providing exceptional care that encourages and supports children for school readiness. In January of 2018, the preschool classroom participated in the CLASS (Classroom Assessment Scoring System) tool. During the CLASS assessment, the teachers are evaluated on emotional support, classroom organization and instructional support within the classroom. The preschool staff scored 6.75, 6.75 and 5.66 (out of 7) in these areas. The State mean for instructional support is 2.1 so Mountain Munchkins is extremely happy with 5.66 in this domain.
5. The Infant Program is at 100 percent occupancy with a wait list. Sixty five percent of the families on the wait list are Town of Mountain Village residents. Twenty percent of the wait list are siblings of current children enrolled.
6. The Toddler Program is full at 15 toddlers per day. In 2015, Munchkins separated the one-year old toddlers and two-year-old toddlers in to their own classrooms. This separation allows for smaller class sizes while providing developmentally appropriate activities. As the State ratio is one caregiver to five children, this is our class maximum per day without recruiting another qualified staff member. Mountain Munchkins is currently licensed for eighteen toddlers.
7. The Preschool Program is completely full. Graduation will happen at the end of July 2018. At that time, we will graduate 11 of the 22 students enrolled.
8. With the help of VCA, the infant and toddler center was completely repainted inside and looks fantastic.

DEPARTMENT GOALS

1. Assure facility operates within licensing guidelines.
2. All daycare operations are properly supervised.
3. Assure staff completes all continuing education requirements to ensure excellence of the programs.
4. Operate within the annual budget.
5. Continue grant funding and fund-raising efforts to offset the Town subsidy.
6. Assess and evaluate each child's development in the toddler and preschool programs.
7. Create and maintain strong family partnerships within the program.
8. Replace paper towels in each facility with wash cloths to reduce waste.
9. Create and manage the wait list. Priority is given to families that live and work in the Town of Mountain Village.

DEPARTMENT PERFORMANCE MEASURES

1. All staff and employee files are current within 60 days of enrollment/employment. Staff to child ratios are maintained 100 percent of the time. Fire, Health and State inspections are current and on file; any violations are corrected within five business days.

All files are current and ratios are maintained. Mountain Munchkins was cited for a small violation regarding qualified staff during the state inspector's visit in July 2017. The new early childhood teacher requirements state that in order to be a lead teacher, you must have two specific college courses. Mountain Munchkins has four teachers that have recently completed their coursework for this requirement.

2. Play areas and equipment are inspected daily; unsafe materials discarded immediately. Fire/Evacuation drills are conducted monthly. All policies and procedures are current with the State of Colorado Rules Regulating Child Care Centers.

Dawn Katz has updated the parent handbook to reflect the new changes introduced by the State regarding emergency procedures.

Mountain Munchkins staff practice fire and safety drills monthly. Dawn Katz has been working on a relocation drill with Chief Broady.

Dawn Katz and Brooke Napier have completed a new risk management binder with the help of Chief Broady. The binder addresses all emergency and relocation drills.

3. All staff is current on required training, continuing education and formal education courses. Through grants, staff shall seek and successfully complete formal early childhood college courses.

All staff must have 15 hours of continuing education coursework completed every 12 months. Each staff member is currently working on this. Last week, two of the toddler room teachers completed their CDA's (Child Development Associates) and their EQIT (Expanding Quality in Infant and Toddler care) courses making them lead teacher and infant room supervisor qualified. Mountain Munchkins currently has two other toddler room teachers working on a CDA.

All staff are CPR/First Aid certified and have taken all other required courses to teach.

4. Offset payroll expenses by staffing according to ratios and daily enrollment. Offset operational expenses through parent donated snacks, supplies, and equipment, grants, and fund raising. Department year end expenditure totals do not exceed the adopted budget.

Dawn Katz continues to monitor the revenue vs. expense report monthly.

5. Pursue all grant opportunities to offset operational costs. Pursue and coordinate fund raising opportunities to offset operational costs.

Requested grants and fundraiser revenue for 2018:

Telluride Foundation	\$30,000
Temple Hoyne Buell:	\$25,000
Just for Kids Grant:	\$4,250
CCAASE Grant:	\$7,455
Red Ball Fundraiser:	\$800 (projected)
Family Date Night	\$10,000 (projected)
Touch-A-Truck:	<u>\$7,000 (projected)</u>

TOTAL: **\$84,505!**

Mountain Munchkins received a total of \$66,705 in grant funding for 2018. This is the highest amount the program has ever received. Between the grant monies and fundraising efforts, Mountain Munchkins is projecting to bring in just over \$84,000 this year to help the scholarship program and to offset the town subsidy.

6. Toddlers and preschoolers will be observed and assessed in all areas of development. Staff will conduct parent-teacher conferences to discuss child’s progress and pursue additional services if needed.

Mountain Munchkins is required to assess all preschool children receiving assistance through the Colorado Preschool Program or that may qualify for special education services (using Teaching Strategies Gold) that will attend kindergarten in the fall of 2018. The Teaching Strategies Gold is a research-based, in-depth look into every developmental domain. This assessment tool guides instruction, measures growth over time and pin-points areas in a child’s development that need more attention.

Conferences are offered twice a year in the preschool. The infant and toddler room supervisor has completed developmental checklists on all the children enrolled. Conferences were held in December 2017.

7. Serve as a community resource for families in our community. Offer families opportunities to be part of their child’s early learning experience. Communicate with families about their child’s development and how the program operates. Be available for conferences on an as needed basis. Forward all parenting education opportunities to our families. Utilize child development professionals to observe and access our program and make improvements based on their assessments.

Through our Pyramid Plus trainings we will offer helpful parent newsletters and informational meetings to encourage and support our Pyramid efforts. Mountain Munchkins’ goal is to host four parent nights per year.

Mountain Munchkins has also hosted eight Pyramid trainings for the early childhood providers in the community. These trainings are held once a month at the Mountain Village Fire Station.

I continue to advocate for early childhood education regionally. I am the board president for Bright Futures for Early Childhood and Families. This organization serves the needs of children from birth to age eight in San Miguel, Ouray, Delta and Montrose counties, and supports quality childcare and education as well as health, mental health and family concerns. I also sit on the Colorado Preschool Program Council. The Council assures that at-risk children in our community have access to high quality pre-school programs.

Programs who offer Colorado Preschool Program (CPP) spots to at-risk children must meet a set of criteria set forth by the Colorado Department of Education. 30 percent of preschoolers enrolled at Munchkins are considered “at-risk” and are receiving CPP and Special Education services.

8. Replace paper towels in each facility with wash cloths to reduce waste.

Mountain Munchkins has replaced paper towels with wash cloths in both centers. The State has also approved the use of environmentally friendly cleaning products. Mountain Munchkins has switched to an environmentally friendly cleaning product called Pure 24. It claims to kill 99.9 percent of all germs. Recycling bins have been placed in each classroom and staff and children are encouraged to recycle whenever possible.

The staff at Mountain Munchkins continues to look for ways to help the environment.

9. Create and manage the wait list.

Dawn Katz will create and manage the wait list for the program. Priority is given to families that live and work in the Town of Mountain Village. Other families will be considered based on availability.

The wait list will be reviewed and updated monthly by Dawn.



**TOWN OF MOUNTAIN VILLAGE
TOWN MANAGER
CURRENT ISSUES AND STATUS REPORT
MARCH 2018**

1. Great Services Award Program

- **Great Services Award – February**
 - **Mountain Munchkins Preschool team**, nominated by Dawn Katz, for their amazing efforts in completing the CLASS assessment. This assessment looks at different areas in a preschool classroom such as classroom organization, learning environment, and instructional support and these ladies did an amazing job! The CLASS assessor that came in to observe was blown away by their high scores in each category and raved about our program. Couldn't be prouder of this group of women! They put their heart and soul into each and every day of caring for and teaching our little munchkins -**WINNER FOR FEBRUARY**
 - **Kathy Smith**, nominated by Chris Lambert, for smelling gas and contacting Steven Lehane & Finn right away
 - **Steven Lehane**, nominated by Kim Montgomery, for the great services award. When we lost our IT contractor seemingly overnight, Steven jumped right in and started working with the County to potentially take over provision of services as a short-term solution. When that proved unfeasible, he contacted Telluride Bytes, a local IT service provider highly regarded in the community, and negotiated a contract for services on a month to month basis. He has worked extensively with Brian the owner of Telluride Bytes to not only get us through emergent IT needs but also preparing an entire inventory of our IT equipment, software, etc. In addition, he is working with me, Patrick and Jack to prepare and release an RFP for an IT Needs Assessment which will likely provide a great deal of direction, upgrades and improvements to our current IT environment. He was also instrumental in assisting with the AV upgrades in the Council Chambers. All of this during having serious surgery and back to work already just a little over a week later. I am not sure how the town would have gotten through this without Steven's knowledge, expertise and willingness to take on such a massive undertaking. Thank you, thank you, thank you!!!
 - **Corrie McMills & Lory Britt**, nominated by Rob Johnson, have provided the resources to be fully-staffed on the gondola, which is no easy task. Between the two of them: responding to applications by text within 48 hours; conducting interviews, drug tests, & backgrounds checks have resulted in an outstanding operations crew

2. Cassidy Ridge Condo Unit

- The Town closed on the unit February 20th
- **We received 7 employee applications for the unit**
- Th unit received a deep clean and Sue and I conducted open houses/showings on March 5th and 7th

- The applicants will be scored based upon tenure, position with the Town and score on their annual evaluation
- The winning applicant will be announced Monday, March 12th

3. IT Status

- Lilo Santes from the Governor's information office and Brandon Williams who also formerly worked as the CIO for the same office, completed their review of the draft IT Assessment RFP and included many extremely helpful suggestions
- The RFP will be issued either the end of the week of March 9th or the beginning of the week of March 12th

4. Miscellaneous

- Participated in an extremely productive meeting with TSG, our water attorney and engineers and Town of Telluride and their water attorneys and engineers regarding river flows during snowmaking season and how best to proceed to ensure the required flows are met moving forward. Primary results were a commitment to better real time reporting and regular communication between the parties during the critical months to ensure the communities' best interest are being served
- Attended the Green Team meeting where direction was given to staff to develop a composting incentive program for HOA's and other larger scale properties together with an application to apply for those incentives. Once this has been developed and approved by the Green Team, a presentation to and approval of the Council will be sought
- Attended a Parking Committee meeting to develop additional strategies for offsetting the loss of Upper Mountain Village Blvd. parking for our businesses and merchants. The Committee will be providing a new recommendation at the March meeting
- Met with Michael Martelon with TTB for a "catch-up" lunch
- Attended a sexual harassment training organized by the HR department for all employees

TOWN OF MOUNTAIN VILLAGE
Town Council Meeting
March 15, 2018
8:30 a.m.

During Mountain Village government meetings and forums, there will be an opportunity for the public to speak. If you would like to address the board(s), we ask that you approach the podium, state your name and affiliation, and speak into the microphone. Meetings are filmed and archived and the audio is recorded, so it is necessary to speak loud and clear for the listening audience. If you provide your email address below, we will add you to our distribution list ensuring you will receive timely and important news and information about the Town of Mountain Village. Thank you for your cooperation.

NAME: (PLEASE PRINT!!)

Kim Montgomery	EMAIL:
David Reed	EMAIL:
Jim Mahoney	EMAIL:
Laila Benitez	EMAIL:
Jackie Kennefick	EMAIL:
Susan Johnston	EMAIL:
Christna Lambert	EMAIL:
Bill Kight	EMAIL:
Tim Johnson	EMAIL:
Patrick Berry	EMAIL:
Kevin Swain	EMAIL:
Jack Gilbride	EMAIL:
Dan Jansen	EMAIL:
Dan Caton	EMAIL:
Bruce MacIntire	EMAIL:
Natalie Binder	EMAIL:
JIM LARBE	EMAIL:
Rob Johnson	EMAIL:
Alex Brown	EMAIL:
KRISTIN FROST	EMAIL:
Nichelle Haynes	EMAIL:
R. STEPHAMMA	EMAIL:
Glenn Robins	EMAIL:
Eddie Sachs	EMAIL:
Jim Larbe	EMAIL:



Business and Government Activity Report
For the month ending: February 28th

Activity	2018		2017		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Cable/Internet							
<i>Some prior year numbers have been adjusted to accommodate the change in reporting by EBU</i>							
# Residential & Bulk Basic Cable	882		890		(8)	-0.9%	
# Premium Channel Residential & Bulk Subscribers	491		545		(54)	-9.9%	
# Digital Subscribers	230		267		(37)	-13.9%	
# Internet Subscribers	1,757		1,770		(13)	-0.7%	
Average # Phone Subscribers	98		111		(13)	-11.7%	
Village Court Apartments							
Occupancy Rate	%	97.74%	98.42%	96.38%	97.51%	0.91%	0.9%
# Vacated Units		0	0	3	6	(6)	-100.0%
# Work Orders Completed		29	67	36	70	(3)	-4.3%
# on Waiting List		100		77		23	29.9%
Public Works							
Service Calls		208	518	300	615	(97)	-15.8%
Snow Fall	Inches	64	108	39	131	(23)	-17.6%
Snow Removal - Streets & Prkg Lots	Hours	555	998	792	1,889	(891)	-47.2%
Roadway Maintenance	Hours	46	279	82	88	191	217.0%
Water Billed Consumption	Gal.	26,779,000	90,849,000	9,215,000	42,943,000	47,906,000	111.6%
Sewage Treatment	Gal.	7,466,000	13,678,000	7,819,000	15,621,000	(1,943,000)	-12.4%
Child Development Fund							
# Infants & Toddlers Actual Occupancy		21.34	42.64	21.72	44.68	(2.04)	-4.6%
# Preschoolers Actual Occupancy		15.06	30.02	14.45	28.63	1.39	4.9%
Transportation and Parking							
GPG (noon snapshot)		8,296	16,492	6,427	13,907	2,585	18.6%
GPG Parking Utilization (% of total # of spaces occupied)		60.1%	59.8%	46.6%	50.4%	9.4%	18.7%
HPG (noon snapshot)		1,921	3,615	1,817	3,804	(189)	-5.0%
HPG Parking Utilization (% of total # of spaces occupied)		60.4%	56.8%	57.1%	59.8%	-3.0%	-5.0%
Total Parking (noon snapshot)		14,865	29,846	12,682	27,016	2,830	10.5%
Parking Utilization (% of total # of spaces occupied)		61.2%	61.5%	52.3%	55.7%	5.8%	10.4%
Paid Parking Revenues		\$31,739	\$60,226	\$31,457	\$64,832	(\$4,606)	-7.1%
Bus Routes	# of Passengers	0	0	0	0	0	#DIV/0!
Employee Shuttle	# of Passengers	1,223	2,749	1,258	2,749	0	0.0%
Employee Shuttle Utilization Rate	%	50.0%	50.9%	50.8%	51.7%	-0.80%	-1.5%
Inbound (Vehicle) Traffic (Entrance)	# of Cars	63,939	130,754	63,311	129,461	1,293	1.0%
TEMPORARY: clerk, police, vca PART TIME: 7 council, 1 judge, 11 child care, 1 bldg admin SEASONAL: rec, shop NEW HIRES: 1 child care, 1 gondola operator, 1 gondola mechanic TERMS: 3 gops, 1 police officer, 1 child care							
Human Resources							
FT Year Round Head Count		80		80		0	0.0%
Seasonal Head Count (FT & PT)		2		3		(1)	-33.3%
PT Year Round Head Count		20		19		1	5.3%
Gondola FT YR, Seasonal, PT YR Head Count		61		61		0	0.0%
Total Employees		163		163		0	0.0%
Gondola Overtime Paid	Hours	150	574	157	321	253	78.7%
Other Employee Overtime Paid		69	116	42	115	1	0.4%
# New Hires Total New Hires		3	9	7	14	(5)	-35.7%
# Terminations		0	7	1	6	1	16.7%
# Workmen Comp Claims		0	2	1	3	(1)	-33.3%
Workmen Comp Claims Costs		\$504	\$504	\$3,488	\$4,665	(\$4,161)	-89.2%
Marketing & Business Development							
<i>Prior year numbers will be skewed due to several reasons, many transitions took place in 2017 leaving comparison information inaccurate.</i>							
Town Hosted Meetings		5	9	4	8	1	12.5%
Email Correspondence Sent		7	11	7	10	1	10.0%
E-mail List	#	4,675		na		#VALUE!	#VALUE!
Wifi Subscribers		138		na		#VALUE!	#VALUE!
Press Releases Sent		1	1	0	0	1	#DIV/0!
Gondola and RETA							
<i>Current RETA revenues are unaudited</i>							
Gondola	# of Passengers	306,118	626,086	314,887	642,675	(16,589)	-2.6%
Chondola	# of Passengers	29,547	61,950	28,297	59,669	2,281	3.8%
RETA fees collected by TMVOA		\$393,945	\$811,800	\$751,650	\$1,418,248	(\$606,448)	-42.8%

Activity	2018		2017		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Police							
Calls for Service	#	409	739	335	737	2	0.3%
Investigations	#	25	49	21	40	9	22.5%
Alarms	#	21	37	15	42	(5)	-11.9%
Arrests	#	3	3	0	2	1	50.0%
Traffic Contacts	#	30	41	10	17	24	141.2%
Traffic Tickets Written	#	10	11	4	7	4	57.1%
Parking Tickets Written	#	341	718	377	747	(29)	-3.9%
Administrative Dismissals	#	4	12	5	7	5	71.4%
Building/Planning							
Community Development Revenues		\$27,775	\$49,695	\$33,618	\$55,713	(\$6,018)	-10.8%
# Permits Issued		21	46	26	58	(12)	-20.7%
Valuation of Mtn Village Remodel/New/Additions Permits		\$571,773	\$650,084	\$33,473	\$1,236,225	(\$586,141)	-47.4%
Valuation Mtn Village Electric/Plumbing/Other Permits		\$2,500	\$90,438	\$100,552	\$190,348	(\$99,910)	-52.5%
Valuation Telluride Electric/Plumbing Permits		\$476,717	\$641,167	\$310,215	\$505,440	\$135,727	26.9%
# Inspections Completed		241	432	203	502	(70)	-13.9%
# Design Review/Zoning Agenda Items		12	17	12	23	(6)	-26.1%
# Staff Review Approvals		33	47	14	33	14	42.4%
Recreation Winter - November 1 - April 30							
Mile of Trails Maintained		14.7	29.4	14.7	29.4	0.00	0.0%
Platform Tennis Registrations		30	70	75	168	(98)	-58.3%
Ice Rink Skaters		1152	2237	686	1472	765	52.0%
Snow Cat Hours		20	32	131	307	(274)	-89.5%
Plaza Services Due to the timing of the packet, trash diversion rates are for the previous month.							
Snow Removal Plaza	Hours	381	668	407	1297	(629)	-48.5%
Plaza Maintenance	Hours	374	931	356	537	394	73.2%
Lawn Care	Hours	0	0	2	2	(2)	-100.0%
Plant Care	Hours	30	38	35	35	3	8.6%
Irrigation	Hours	0	0	0	0	0	#DIV/0!
TMV Trash Collection	Hours	116	245	101	187	59	31.3%
Christmas Decorations	Hours	220	481	290	436	45	10.3%
Residential Trash	Pound	24,000	43,950	30,750	49,500	(5,550)	-11.2%
Residential Recycle	Pound	41,000	68,246	29,017	57,348	10,898	19.0%
Diversion Rate	%	63.08%	60.83%	48.55%	53.67%	7.15%	13.3%
Vehicle Maintenance							
# Preventive Maintenance Performed		14	31	26	44	(13)	-29.5%
# Repairs Completed		25	71	32	56	15	26.8%
Special Projects		0	1	0	4	(3)	-75.0%
# Roadside Assists		0	0	1	3	(3)	-100.0%
Finance							
# Employee Based Business Licenses Issued		37	687	29	665	22	3.3%
# Privately Licensed Rentals		2	70	2	66	4	6.1%
# Property Management Licensed Rentals		3	398	2	378	20	5.3%
# VRBO Listings for MV		399		443		(44)	-9.9%
# Paperless Billing Accts (YTD is total paperless customers)		12	836	13	698	138	19.8%
# of TMV AR Bills Processed		2,164	4,331	2,175	4,284	47	1.1%
Accounts Receivable - Total Bad Debt Reserve/Allowance: \$							
Current	TMV Operating Receivables (includes Gondola funding)		Utilities - Cable and Water/Sewer		VCA - Village Court Apartments		General Fund Investment Activity
	\$533,921	92.3%	\$406,829	91.9%	(\$27,949)	111.7%	
30+ Days	5,253	0.9%	26,234	5.9%	-	0.0%	Ending Balance \$6,187,908
60+ Days	5,436	0.9%	5,385	1.2%	330	-1.3%	Investment Income (Month) \$4,725
90+ Days	547	0.1%	3,773	0.9%	2,592	-10.4%	Portfolio Yield 1.54%
over 120 days	33,182	5.7%	515	0.1%	-	0.0%	Yield Change (Month) + 10 bps
Total	\$ 578,338	100.0%	\$ 442,735	100.0%	\$ (25,027)	100.0%	
Current	Other Billings - CDF, Construction Parking		Total All AR		Change Since Last Month - Increase (Decrease) in AR		Other Statistics
	\$ 9,395	50.0%	\$ 922,195	90.9%	\$ 59,530	113.0%	
30+ Days	4,114	21.9%	35,601	3.5%	(14,474)	-27.5%	(Active) Registered Voters 882
60+ Days	2,771	14.7%	13,921	1.4%	5,442	10.3%	Property Valuation 289,947,030
90+ Days	1,177	6.3%	8,089	0.8%	1,209	2.3%	
over 120 days	1,343	7.1%	35,039	3.5%	969	1.8%	
Total	\$ 18,800	100.0%	\$ 1,014,846	100.0%	\$ 52,676	100.0%	

CATON

- Brown
- Brown
- Craige
- Trujillo

Dan J

- Banks Brown
- Keith Brown
- David Craig
- Luke Trujillo

PATRICK BERRY

BANKS BROWN
 LUKE TRUJILLO
 SUSANNE COUNOLLY
 DAVID CRAIGE

Benitez

Keith Brown
 Banks Brown
 David Craige
 Luke Trujillo

MAELNITRE

INCEMBERTS

BANKS
 Keith
 David Craig
 Luke

Jack Gilbride

Banks Brown
 Luke Trujillo
 Keith Brown
 Edward Sachs

Natalie

- Banks Brown
- Luke Trujillo
- David Craige
- Edward Sachs

From: Winston Kelly
To: [Jackie Kennefick](#); [Susan Johnston](#)
Cc: [Laila Benitez](#); [Bruce MacIntire](#); [Dan Caton](#); [Dan Jansen](#); [Jack Gilbride](#); [Patrick Berry](#); [Natalie Binder](#); david.wyler@jeffwyler.com; [Jim Loebe](#)
Subject: Regarding Action item # 17 for the March 15th Town Council mtg 2018
Date: Wednesday, March 14, 2018 1:46:47 PM

To the Mountain Village Town Council and residents in regards to parking on upper Mountain Village Boulevard, and for distribution for the March 15th mtg:

As almost full time residents since 2016 we experience the parking situation on a daily basis. From the litter that is constantly left behind, to people roaming our property, to cars being parked and left there entire weekends during peak times, we are very versed in the topic at hand.

We find it quite unequal that our section of MVB is the only one that allows street parking when all other residential streets in the village are off limits. We do understand the convenience, but that is all it is- a convenience. There is ample parking generously provided by the town in multiple designated areas. Many of the people that are utilizing these upper MVB spots are either commuting from town or other parts of the village. In both cases they should be using the free gondola system or Dial-A-Ride, both of which we as residents pay for and support. There is also the gondola parking garage that provides free parking from 7AM to 2AM and has 460 spaces, ample amount for our commuting workforce during the week, and we have personally never seen it to capacity on a weekend even with an influx of visitors.

Another point to be made is the snow removal team cannot adequately do their job of clearing the road properly when cars are parked on the side before they arrive or during a storm. The build up becomes a muddy and icy mess and only gets worse as the season goes on creating unsafe conditions for everyone. Residents, delivery drivers, Mountain Village employees and other workers that drive our street daily have an added unsightly obstacle that no one else in the village is subjected to.

There is also time spent by the Mountain Village police force & community officers writing tickets and citations for parking and extra patrol that comes with unattended cars and extra pedestrian traffic. Last year we had a break in attempt at our home during the middle of the day, something that doesn't happen often, and not to other homes and streets where there is little to no "foot traffic" due to parking. We are grateful that our police force did everything they could and is more present in our area but is parking enforcement on the street the best use of their time? We would like the same opportunity granted every other homeowner in Mountain Village to live on a safe, quiet street where our children and pets don't have to be on constant guard for nonessential traffic.

We do understand the need for parking and that it will only increase as the town grows. However, we also believe in the original plan for Mountain Village (which called for no vehicle traffic beyond the Welcome/Information passthrough office) and would like to stay as true to that vision as is conceivable. Currently with the growth that we are seeing we know that amendments and adaptation is key and are glad that

Lot 161CR is in progress to become a parking lot as well, hopefully alleviating any more discussion for parking on upper Mountain Village Boulevard. We also believe that the 161CR parking lot has the opportunity to bring in more revenue than writing parking tickets on upper MVB.

We appreciate and trust the council and know they will keep in mind the best interest of long term residents when making their decision. We are grateful to live in such a beautiful and wonderful place with people that add value and much needed resources to our lives and the town of Mountain Village.

Sincerely,

Cameron & Winston Kelly

710 Mountain Village Blvd

MOUNTAIN VILLAGE

Town Council Session

March 15, 2018



PUBLIC WORKSHOP #2 - OUTCOMES

Preferred Plan Key Takeaways:

- Expand **workforce housing at Village Court Apartments**
- Incorporate roundabout**
- Consolidate road to the north to create a **community park / enhance Elk Pond**
- Incorporate civic services building with **daycare / office space** by the community park with pedestrian tunnel below
- Incorporate civic services building by the Town Hall with **café, visitor services, local serving retail and skier services slopeside** with pedestrian tunnel
- Upgrade Town Hall facade
- Expand parking garage / parking capacity
- Improve existing drop off logistics / aesthetics / landscaping / trail connections
- Provide drop on the south side of the road with pedestrian tunnel



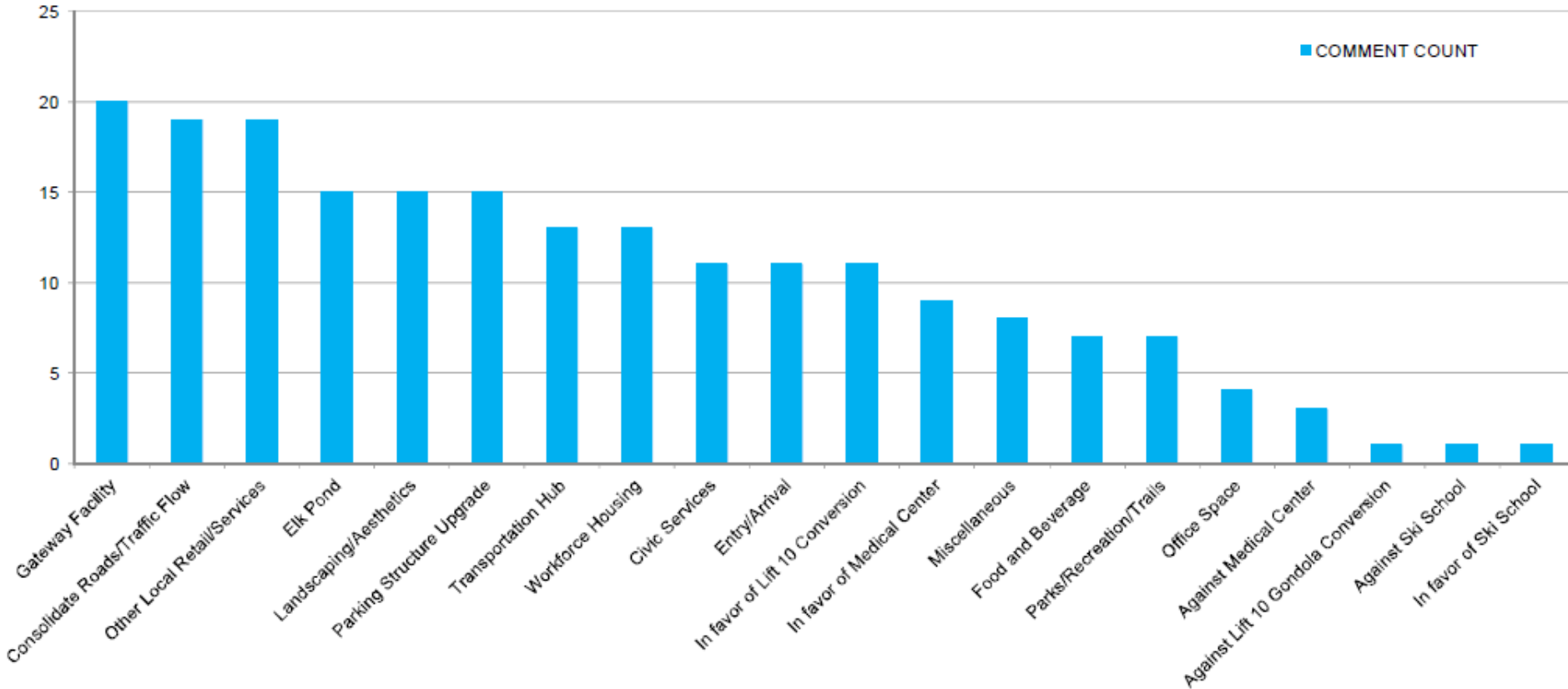
TMV STAKEHOLDER QUESTIONNAIRE

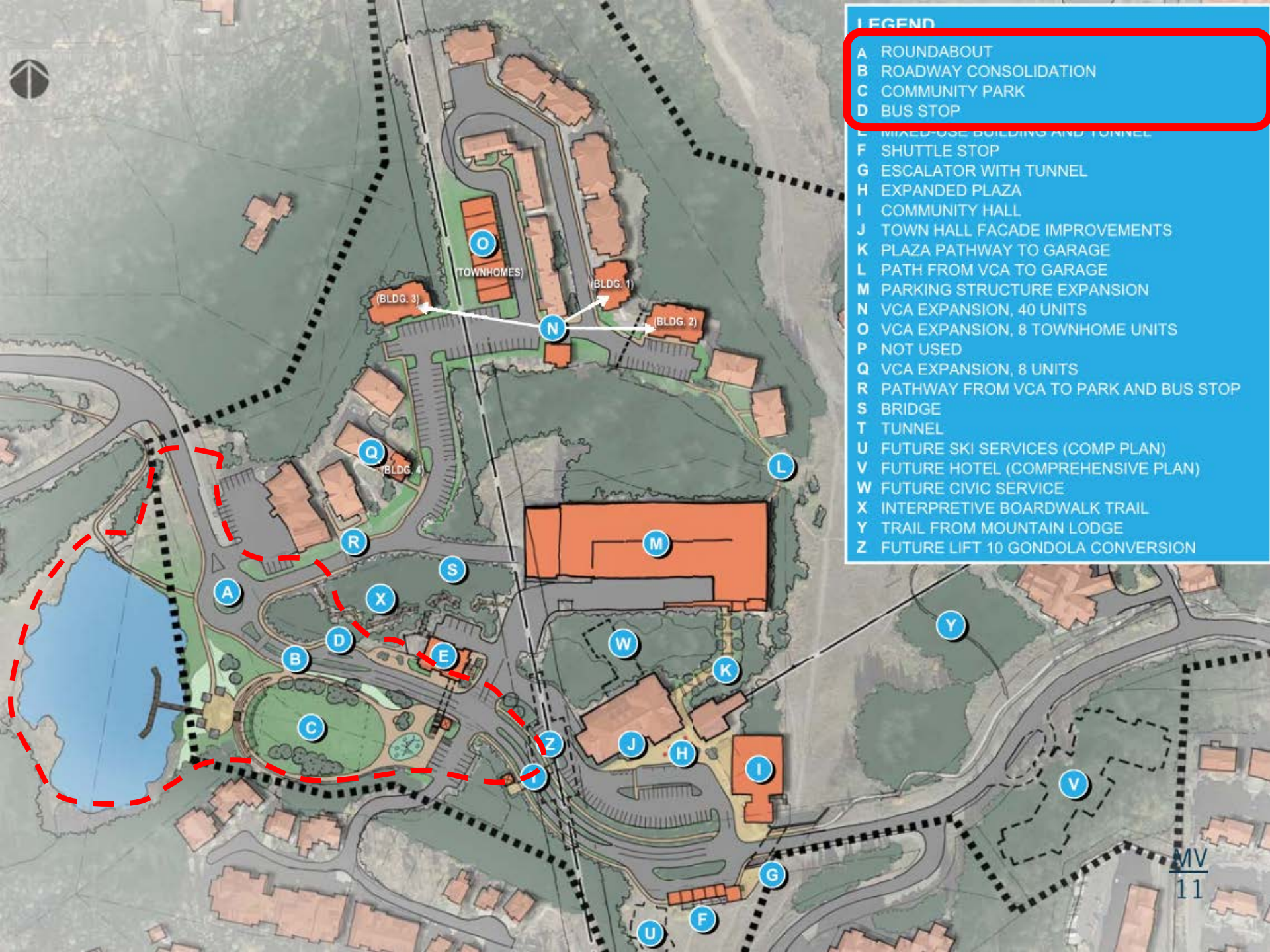
TOMV Stakeholder Questionnaire: # Comments per Theme Category

Question #2: "What are the 3 biggest changes you would like to see at the Town Hall area?"

Question #3: "What activities, facilities, and uses do you recommend in the Town Hall area?"

Question #4:





- ### LEGEND
- A ROUNDABOUT
 - B ROADWAY CONSOLIDATION
 - C COMMUNITY PARK
 - D BUS STOP
 - E MIXED-USE BUILDING AND TUNNEL
 - F SHUTTLE STOP
 - G ESCALATOR WITH TUNNEL
 - H EXPANDED PLAZA
 - I COMMUNITY HALL
 - J TOWN HALL FACADE IMPROVEMENTS
 - K PLAZA PATHWAY TO GARAGE
 - L PATH FROM VCA TO GARAGE
 - M PARKING STRUCTURE EXPANSION
 - N VCA EXPANSION, 40 UNITS
 - O VCA EXPANSION, 8 TOWNHOME UNITS
 - P NOT USED
 - Q VCA EXPANSION, 8 UNITS
 - R PATHWAY FROM VCA TO PARK AND BUS STOP
 - S BRIDGE
 - T TUNNEL
 - U FUTURE SKI SERVICES (COMP PLAN)
 - V FUTURE HOTEL (COMPREHENSIVE PLAN)
 - W FUTURE CIVIC SERVICE
 - X INTERPRETIVE BOARDWALK TRAIL
 - Y TRAIL FROM MOUNTAIN LODGE
 - Z FUTURE LIFT 10 GONDOLA CONVERSION

COMMUNITY PARK



Conceptual Rendering of the Proposed Community Park

MOUNTAIN VILLAGE

Village Center - Data Gathering

Committee Meeting #1

March 14, 2018



AGENDA

Introductions and New Faces

Goals for the AECOM Team Visit

Schedule for the Next 7 Days

Town Council Meeting – Thursday (3/15) and MOU Approvals

Initial Data Gathering

Site Observation and Interviews

Questions

Let's Go Walk!



TEAM DEANNA WEBER



MOUNTAIN VILLAGE
Village Center

AECOM



TEAM JACINTA McCANN



MOUNTAIN VILLAGE
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AECOM



TEAM NATHAN PEPPLE

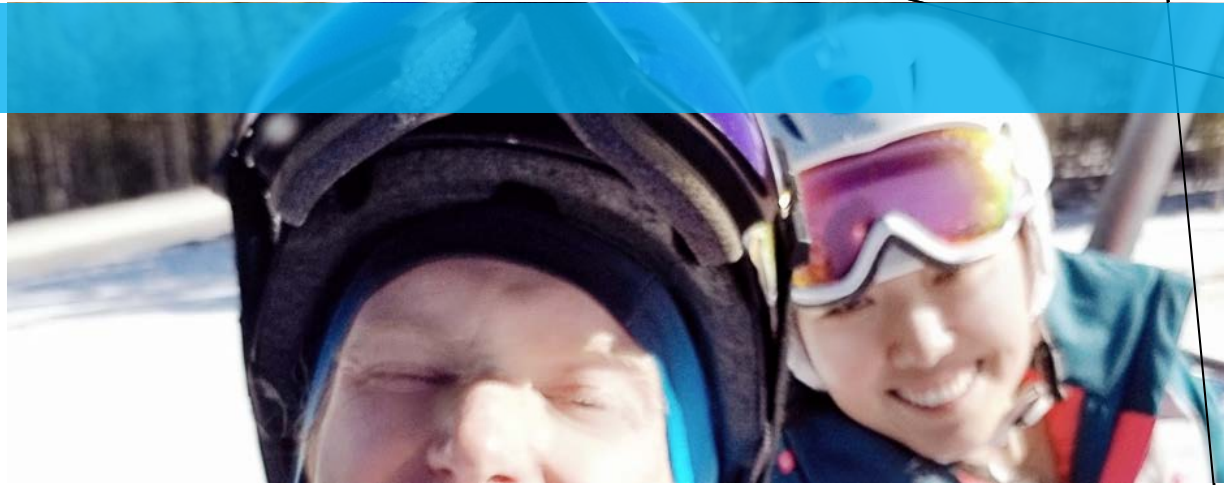


MOUNTAIN VILLAGE
Village Center

AECOM



TEAM HEIDI LIU



MOUNTAIN VILLAGE
Village Center

AECOM



UNIVERSAL VISION STATEMENT

Mountain Village is a vibrant, healthy town that provides a high quality of life and experiences for full-time and part-time residents and visitors. This is achieved through a sustainable year-round economy, a diversity of housing choices, world-class recreation, environmental stewardship, excellent community services, and well-built and well-designed infrastructure.



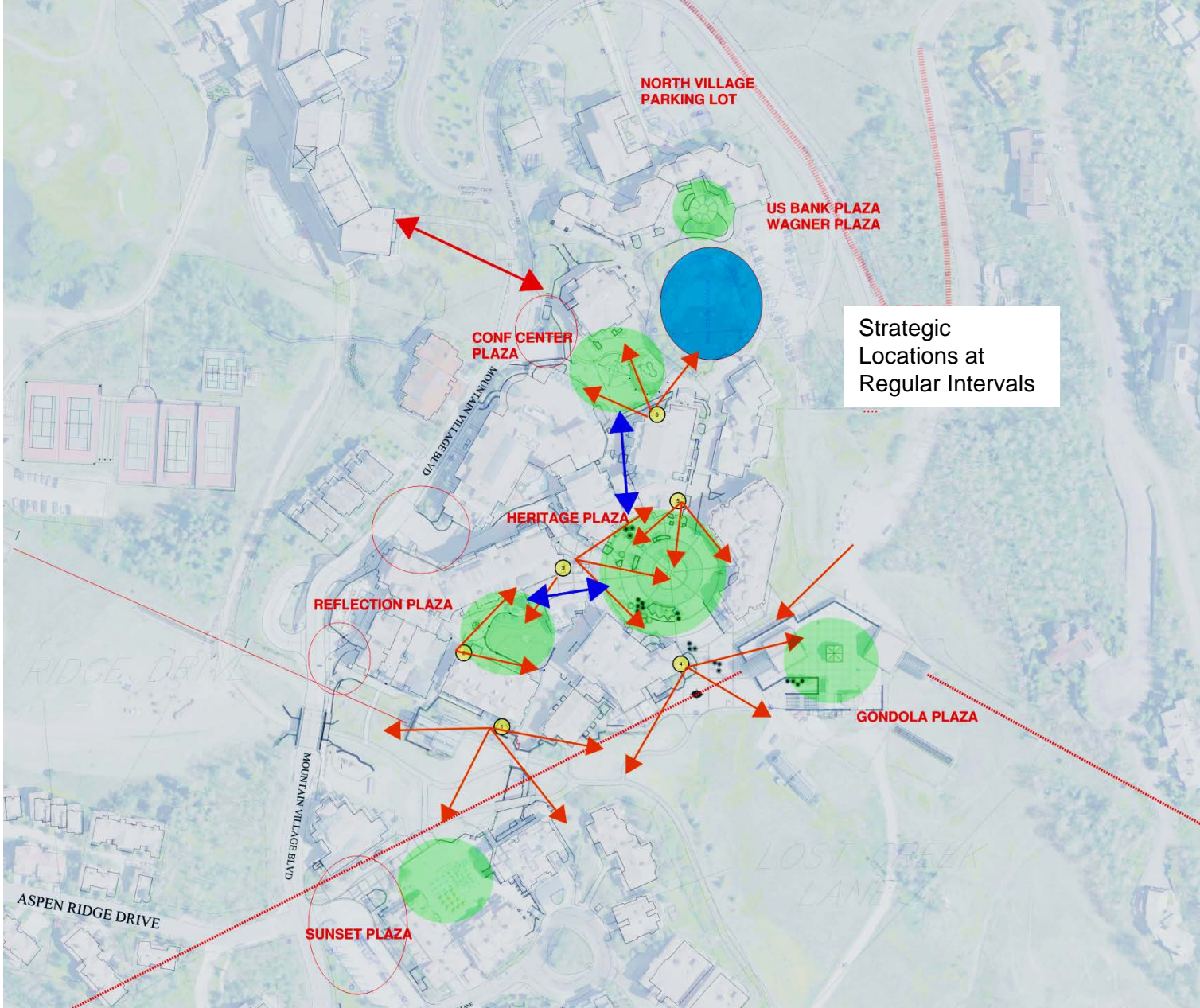
GOALS FOR THE VISIT

- Support Town Council approval of the MOU.
- Observe the Village Center on series of weekdays and a weekend during the ski season.
- Hold meetings/interviews with local resources to solicit feedback and comments on the Village Center.
- Clarify and finalize scope for the Town Hall Phase 2 and Village Center efforts.



SITE OBSERVATIONS

- Front of House
- Back of House
- Walkways
- Connections
- Entry/Arrival
- Circulation
- Activation
- Parking
- Service
- Facilities
- Activities
- and more...



INTERVIEWS

1. **What aspects of the Village Center would you like to see not change?**
2. **What are the 3 biggest changes you would like to see at the Village Core?**
3. **What activities, facilities, and uses do you recommend in the Village Center?**
 - Summer:
 - Winter:
 - Shoulder Seasons:
4. **How can we attract more people to the Village Center as a destination and keep them?**
5. **Other comments/considerations for the Village Center**



Q & A



MOUNTAIN VILLAGE
Village Center

AECOM



Village Core Analysis (4th Iteration)

presented to

Town of Mountain Village

(Previously presented to 15 Year Plan Task
Force,

Dec. 14, 2009)

presented by

Brian Duffany

Economic & Planning Systems, Inc.



Economic & Planning Systems, Inc.

730 17th St., Suite 630, Denver, CO 80202

303.623.3557 • 303.623.9049 fax

Type	Sq. Ft.
Core Retail	28,498
Core Food & Beverage	23,175
Peaks Retail	2,665
Peaks F&B	9,270
<u>Vacant</u>	<u>15,000</u>
Total	78,608

- Current sales [2009] in the Core average \$280/SF
- \$450/SF is EPS' opinion of a more realistic planning goal given the performance of a range of Colorado resorts with similar economic and geographic characteristics
- \$600/SF represents a goal for very high performing retail space based on peer communities performance (Aspen, Breckenridge, Vail, Beaver Creek, Park City)

		Total Sales Generated From 78,608 Sq. Ft.
2010 Village Center Average Actual	\$280	\$22,010,240
EPS's Realistic Planning Goal	\$450	\$35,373,600
Very High Performing Retail Goal	\$600	\$53,974,558

		A	B	C
		Total Sales Generated From 78,608 Sq. Ft.	2017 Actual	Difference B-C
2010 Village Center Average	\$280	\$22,010,240		
EPS's Realistic Planning Goal	\$450	\$35,373,600	\$39,002,252	\$3,628,652
Very High Performing Retail	\$600	\$47,164,800	\$39,002,252	(\$8,162,548)

Projected Retail/Restaurant Sales Combined Lot 161C-R, Pond Lots & Gondola Magic Carpet Project: **\$10,821,677**

		A	B	C	D
		Total Sales Generated From 78,608 Sq. Ft.	2017 Actual	2017 Actual + \$10,821,677	Difference C-A
2010 Village Center Average	\$280	\$22,010,240			
EPS's Realistic Planning Goal	\$450	\$35,373,600	\$39,002,252	\$49,823,929	\$14,450,329
Very High Performing Retail	\$600	\$47,164,800	\$39,002,252	\$49,823,929 (\$634/SF)	\$2,659,129

Objectives: Gaining alignment on strategy for gathering owner, public and stakeholders input for Village Center Subarea

- Compile and update (as needed) existing conditions data regarding the Village Center, including but not limited to uses, use ratios, hot-bed analysis (to include grey market), economic models, deed restrictions, sales tax revenue data, and vehicle circulation and parking, and pedestrian and skier connectivity

Oversight: The Committee will function as an advisory committee that provides recommendations to the Mountain Village Town Council. The Committee will strive to reach consensus amongst the members on all issues, and thus not require a call for formal votes. The oversight committee shall not exceed eight participants:



Hello neighbors,

Below are some [Town Council](#) meeting highlights from last month and some upcoming topics. As always, I hope you can join us for this Thursday's meeting or consider sharing your feedback with us about any of these matters.