

**TOWN OF MOUNTAIN VILLAGE  
TOWN COUNCIL REGULAR MEETING  
THURSDAY AUGUST 17, 2017, 8:30 AM  
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL  
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO  
AGENDA **REVISED****

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	5			Public Comment on Non-Agenda Items
3.	8:35	15	Lehane	Informational	Update on Crown Castle Macro Tower at the Ridge
4.	8:50	90	Reed/Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e
5.	10:20	5		Break	Return to Regular Session
6.	10:25	5	Johnston	Action	Consideration of Approval of Minutes: a. July 25, 2017 Regular Council Meeting b. July 27, 2017 Regular Council Meeting
7.	10:30	15	Maenpa	Informational	TRAA (Telluride Regional Airport Authority) Bi-Annual Report
8.	10:45	15	Johnston	Action	Liquor Licensing Authority: a. Consideration of an Application by Telski Food & Beverage Services, LLC for a Permanent Modification of Premises on their H&R liquor license with Optional Premises Extending the Gorrone Ranch Beach Area to Accommodate Special Events & Concerts b. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises at the Members Clubhouse from September 20-24, 2017 for the Cars & Colors Festival Events c. Consideration of an Application by Telski Food & Beverage Services, LLC to add an Optional Premise –Base Club at Heritage Plaza - to the Existing Hotel & Restaurant Liquor License with Optional Premises
9.	11:00	10	Kennefick	Action	Consideration of Appointments: a. Ethics Commission (One Alternate Seat) b. Colorado Mountain College Needs Assessment Meeting Representative (One) c. Council Representative for Lot 161CR Litigation Mediation d. Telluride Conference Center Committee (Two Council Members)
10.	11:10	15	Swain	Informational Action	Finance: a. Presentation of the July 31, 2017 Business & Government Activity Report (BAGAR) b. Consideration of the June 30, 2017 Financials
11.	11:25	35	Kunz Katz Montgomery	Informational	Staff Reports: a. Human Resources b. Mountain Munchkins c. Town Manager
	12:00	30			Lunch
12.	12:30	10	Starr Mahoney	Action <i>Quasi-Judicial</i>	Second Reading, Public Hearing, and Council Vote on an Ordinance Approving: (1) Rezoning and (2) Density Transfer on Lot 601, Knoll Estates Unit 22-23
13.	12:40	20	Haynes	Work Session	Discussion of a Comprehensive Plan Amendment for Lot 30, Parcel M
14.	1:00	30	Loebe	Work Session	Discussion on an IGA with SMART Regarding Funding for the Operation of the Town of Mountain Village's Interjurisdictional Transportation

			Levek		
15.	1:30	15	Montgomery	Action	Consideration of Adoption of Green Team Committee Bylaws
16.	1:45	20	Council Members	Informational	<p>Council Boards and Commissions Updates:</p> <ul style="list-style-type: none"> <li>a. San Miguel Watershed Coalition - Oupadia</li> <li>b. Colorado Flights Alliance - Jansen</li> <li>c. Transportation &amp; Parking – MacIntire/Benitez</li> <li>d. Budget &amp; Finance Committee – Caton/Gilbride</li> <li>e. Gondola Committee – Caton/Oupadia</li> <li>f. Colorado Communities for Climate Action - Berry</li> <li>g. San Miguel Authority for Regional Transportation (SMART)- Benitez/Caton/Oupadia</li> <li>h. Eco Action Partners – Berry/Oupadia</li> <li>i. Telluride Historical Museum- Berry</li> <li>j. Telluride Conference Center –MacIntire</li> <li>k. Alliance for Inclusion Committee – Berry</li> <li>l. Community Grant Committee- Benitez/Oupadia</li> <li>m. Mayor's Update - Benitez</li> </ul>
17.	2:05	5			Other Business
18.	2:10				Adjourn

Please note that times are approximate and subject to change.

jk  
08/08/17

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6406 or email: mvclerk@mtnvillage.org.  
A minimum of 48 hours advance notice is required so arrangements can be made to locate requested auxiliary aid(s)



TOWN OF MOUNTAIN VILLAGE  
455 Mountain Village Blvd. Suite A  
Mountain Village, Co 81435  
970-728-8000  
970-728-4342 Fax  
mvclerk@mtnvillage.org

**TOWN OF MOUNTAIN VILLAGE  
MINUTES OF THE JULY 25, 2017  
REGULAR TOWN COUNCIL MEETING**

**AGENDA ITEM # 6a**

The meeting of the Town Council was called to order by Mayor Dan Jansen at 8:41 a.m. on Tuesday, July 25, 2017 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

**Attendance:**

**The following Town Council members were present and acting:**

Dan Jansen, Mayor

**The following Town Council members were absent:**

Laila Benitez

Bruce MacIntire

Dan Caton

Cath Jett

Michelle Sherry

Marty McKinley, Mayor ProTem

Also in attendance were:

Kim Montgomery, Town Manager

Jackie Kennefick, Director of Administration/Town Clerk

Susan Johnston, Deputy Town Clerk

Jim Mahoney, Assistant Town Attorney

**First Reading and Setting of a Public Hearing on an Ordinance of the Town Council of the Town of Mountain Village, Colorado Approving: (1) Rezoning and (2) Density Transfer on Lot 601, Knoll Estates Unit 22-23**

This item was continued to the July 27, 2017 Town Council Meeting due to the lack of a quorum.

There being no further business, the attendees unanimously agreed to adjourn the meeting at 8:42 a.m.

Respectfully prepared,

Susan Johnston  
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick  
Town Clerk

**TOWN OF MOUNTAIN VILLAGE  
MINUTES OF THE JULY 27, 2017  
REGULAR TOWN COUNCIL MEETING**

**AGENDA ITEM #6b**

The meeting of the Town Council was called to order by Mayor Dan Jansen at 8:31 a.m. on Thursday, July 27, 2017 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

**Attendance:**

**The following Town Council members were present and acting:**

Dan Jansen, Mayor  
Laila Benitez, newly elected Mayor  
Dan Caton, newly elected Mayor Pro Tem  
Bruce MacIntire  
Patrick Berry  
Paul Oupadia  
Jack Gilbride

**The following Town Council members were absent: None**

Also in attendance were:

Kim Montgomery, Town Manager	Shirley Diaz
Jackie Kennefick, Director of Administration/Town Clerk	Heather Knox
Susan Johnston, Deputy Town Clerk	Kim Wheels
David Reed, Town Attorney (by phone)	Richard Strohm
Jim Mahoney, Assistant Town Attorney	Tim Johnson
Steven Lehane, Director of Broadband Services	Cath Jett
Rachelle Redmond, Lieutenant	Abel Chavez
Kevin Swain, Finance Director	Lisa Hemann
Julie Vergari, Chief Accountant	Anton Benitez
Michelle Haynes, Director of Planning & Development Services	Neil Hastings
Sam Starr, Planner	Liz Caton
Bill Kight, Marketing & Business Development Director	Suse Connolly
Jonathan Greenspan	Kathryn Bullock
Jeff Farmer	Jolana Vanek
Rudy Sharp	Carson Taylor
JT Keating	David Mehl
Doug Ford	Estrede Woods
Tim Kunda	Don Orr
Mickey Salloway	Kim Hewson
Douglas Tooley	Gary Ratcliff
Tim Kunkleman	Richard Strolton
Paul Ruud	Lynn Black
Cheryl Miller	Nichole Pieterse
Robert Stenhammer	Stephanie Fanos
Lisa Eaton	Brian Eaton
Rock Martell	Richard Child
Diego Veitia	Sherri Reeder
Jim Royer	Stefanie Solomon
Heather Young	Sue Jensen
Matt Windt	Steve Roth
Alex Brown	Geoff Tumley
Tom Richards	Jeff Proteau
John Bullock	

**Administration of Oath of Office to Newly Elected Council Members (2)**

Director of Administration/Town Clerk Jackie Kennefick administered the Oath of Office to the newly elected Council members Jack Gilbride, Patrick Berry and Paul Oupadia.

**Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (3)**

On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council agreed to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:40 a.m.

Council returned to regular session at 9:16 a.m.

**Election of Mayor and Mayor Pro-Tem (4)**

Mayor Jansen called for nominations for the position of Mayor. Jack Gilbride nominated Dan Jansen and Dan Caton nominated Laila Benitez. Mayor Jansen appointed Dan Caton as temporary chair to oversee the discussion. Mr. Caton explained the procedure to elect the Mayor and Council discussed whether or not to allow public comment. Council consensus was to allow public comment and they agreed to vote by roll call. Mr. Jansen won the coin toss by the Assistant Town Attorney Jim Mahoney and chose to let Ms. Benitez proceed with her candidate statement. Mr. Jansen subsequently made his statement. Public comment was received by Jim Royer, Diego Veitia, Jeff Farmer, Cath Jett, Jolana Vanek, and Don Orr.

Roll call vote:

- Bruce MacIntire - Laila Benitez
- Laila Benitez – Laila Benitez
- Paul Oupadia – Laila Benitez
- Dan Jansen – Dan Jansen
- Dan Caton – Laila Benitez
- Jack Gilbride – Dan Jansen
- Patrick Berry – Laila Benitez

Laila Benitez was elected Mayor by a 5-2 vote.

Jackie Kennefick swore in Mayor Laila Benitez. Mayor Benitez called for nominations for Mayor Pro Tem. Jack Gilbride nominated Dan Jansen and Paul Oupadia nominated Dan Caton. Dan Jansen declined the nomination. Council voted unanimously to appoint Dan Caton as the Mayor Pro Tem. Jackie Kennefick swore in Dan Caton as Mayor Pro Tem. Mayor Benitez thanked Dan Jansen for his dedication and service.

**Council took a break from 10:08 a.m. to 10:16 a.m.**

**Consideration of Adoption of Rules of Conduct for Meetings and General Business (5)**

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to adopt the Rules of Conduct for Meetings and General Business as presented.

**Council Boards and Commissions Updates:**

**a. San Miguel Watershed Coalition –Jett**

Cath Jett stated that the Coalition is in the process of assembling the stake holder board which will meet monthly. The Coalition manages several grants including the Forest Health Plan, and Water Management Plan. They are also responsible for water quality readings throughout the year.

**b. Colorado Flights Alliance –Jansen**

TEX (Telluride Regional Airport) is open after a closure to work on the aprons. The new airport manager Kenny Maenpa is on board and will be presenting at the August Council meeting. Mr. Jansen noted that the airport receives no support from local governments which is highly unusual. Additionally it operates at a profit. Montrose Regional Airport summer performance has been impressive and CFA supported flights are up 50% and non CFA supported flights are up 15%. Daily service to Denver and Dallas are both performing well year round. The enhancements to the Montrose Airport have been well received and the airport is performing an economic impact study to help determine future improvements. The TEX C approaches have been approved by the FAA and CFA is in negotiations with airlines in hopes of bringing

them on board for the fall season. CFA is working with the FAA to allow CRJ and CR7 aircraft the use of the C approach.

**c. Transportation & Parking – MacIntire/Benitez**

There was no update. Usage of the Parkmobile app has increased.

**d. Budget & Finance Committee -Gilbride/Caton**

Town department heads are in the process of drafting revised 2017 and proposed 2018 budgets and will be meeting with the Town Manager and the Finance Department over the next two weeks. Budget & Finance Committee meeting dates have been set from August-December with the first meeting being held on August 8<sup>th</sup>.

**e. Gondola Committee - Jansen/Caton**

There was no update.

**f. Colorado Communities for Climate Action – Jett**

Ms. Jett stated that she just attended an annual retreat in Vail to review the group's accomplishments. They discussed coordinating with the Compact of Colorado Communities – an organization that focuses on environmental education. CC4CA is more of a technical committee and focuses on lobbying. In order to align the two committees they have requested to have a CC4CA board member on the Compact of Colorado Communities Board.

**g. San Miguel Authority for Regional Transportation (SMART)- Benitez**

SMART is continuing to work through an Intergovernmental Agreement (IGA) process and will be presenting an IGA at the August 17, 2017 Town Council meeting. SMART will fund the Town of Mountain Village's interjurisdictional transports and shuttles from Montrose, Norwood and Cortez. Mayor Benitez stated that the recruitment process for an Executive Director is ongoing and 6 applications have been received, noting that the first round of applications did not produce a viable candidate.

**h. Eco Action Partners – Sherry**

There was no update.

**i. Telluride Historical Museum- Sherry**

There was no update.

**j. Telluride Conference Center(TCC) – McKinley/MacIntire**

Mr. MacIntire indicated that there was no update and once a new member is appointed a meeting will be set.

**k. Multi-Cultural Advisory Committee (MAC)– Benitez**

MAC is now known as the Alliance for Inclusion and will be redefining their mission statement.

**l. Mayor's Update - Jansen**

No update.

**Work Session and Consideration of Council Appointments to Committees, Boards and Commission:**  
**(7)**

**a. Ethics Commission (One Regular and One Alternate)**

On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to appoint Dan Jansen to the regular Council seat and Jack Gilbride to the alternate Council seat on the Ethics Commission. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to appoint Richard Child to the regular seat on the Ethics Commission. The alternate position will be appointed at the August 17, 2017 Town Council Meeting

**b. Budget & Finance Committee (Two Council Members)**

On a **MOTION** by Bruce MacIntire and seconded by Dan Jansen, Council voted unanimously to appoint Jack Gilbride and Dan Caton to the Budget & Finance Committee.

**c. Mountain Village Condo Association (One Regular)**

Council consensus was to continue with Bruce MacIntire on the Board.

**d. Colorado Flights Alliance (One Council Member)**

Council consensus was to continue with Dan Jansen on the Board. Jack Gilbride asked to shadow Dan Jansen on the Board to get up to speed for when Mr. Jansen is termed out and Council agreed.

**e. Eco Action Partners (One Regular and One Alternate)**

On a **MOTION** by Dan Jansen and seconded by Bruce MacIntire, Council voted unanimously to appoint Patrick Berry to the regular seat and Paul Oupadia to the alternate seat on the Eco Action Partners Board.

**f. Telluride Historical Museum Board (One Regular)**

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to appoint Patrick Berry to the Telluride Historical Museum Board.

**g. San Miguel Watershed Coalition (One Regular)**

On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to appoint Paul Oupadia to the San Miguel Watershed Coalition Board.

**h. Transportation, Parking & Vehicle Committee (Two Regular)**

Council consensus was to continue with Bruce MacIntire and Laila Benitez on the Transportation, Parking & Vehicle Committee.

**i. Telluride Mountain Village Owners Association (TMVOA) Gondola Committee (Two Regular)**

On a **MOTION** by Bruce MacIntire and seconded by Patrick Berry, Council voted unanimously to appoint Paul Oupadia and Dan Caton to the Telluride Mountain Village Owners Association Gondola Committee.

**j. Colorado Communities for Climate Action (CC4CA) (One Regular)**

Cath Jett provided public comment. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to appoint Patrick Berry to the Colorado Communities for Climate Action Board and asked Cath Jett to continue her involvement.

**k. Mountain Village Community Grant Committee (Two Council Members, Two Residents)**

On a **MOTION** by Bruce MacIntire and seconded by Dan Jansen, Council voted unanimously to appoint Laila Benitez and Paul Oupadia to the Mountain Village Community Grant Committee. Public comment was received from Jonathan Greenspan, Liz Caton, Suse Connolly, and Cath Jett. Council discussion ensued. The Council voted for the resident seats by paper ballot. On a **MOTION** by Bruce MacIntire and seconded by Dan Jansen, Council voted to appoint Liz Caton and Jonathan Greenspan as resident members.

**l. San Miguel Authority for Regional Transportation Board of Directors (SMART)(Two Regular, One Alternate)**

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to appoint Laila Benitez and Dan Caton to the regular seats and Paul Oupadia to the alternate seat on the San Miguel Authority for Regional Transportation Board.

**m. Alliance for Inclusion (formerly known as the Multicultural Advisory Committee) (One Regular)**

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to appoint Patrick Berry to the regular seat on the Alliance for Inclusion Committee.

**Public Comment on Non-Agenda Items (8)**

Public comment was received by Doug Tooley.

**Consideration of Approval of Minutes of the June 20, 2017 Regular Town Council Meeting (9)**

On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted 4-0 to approve the June 20, 2017 Regular Town Council Meeting minutes as presented. New Council members Berry, Oupadia and Gilbride abstained from the vote as they were not present at the June meeting.

**Consideration of an Application by Telski Food & Beverage Services, LLC DBA Tomboy Tavern for a Temporary Modification of Premises from Allred's Restaurant to the Ridge Club for a Private Wedding Event on 9/8/17 (10)**

Deputy Town Clerk Susan Johnston presented the application and stated that it had been reviewed by Assistant Town Attorney Jim Mahoney and Police Chief Chris Broady with no adverse findings. Dan Jansen asked to make it clear that liquor licensing authority items are quasi-judicial and asked if any Council member had a conflict. Patrick Berry recused himself because he is employed by Telski. On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council voted 5-1 (with Dan Jansen opposed) to approve the temporary modification of premises application by Telski Food & Beverage Services, LLC for a private wedding event on September 8, 2017 at Allred's Restaurant and extending to the Ridge Club.

**San Miguel Regional Housing Authority Annual Report (SMRHA) (11)**

SMRHA Director Shirley Diaz presented the report and stated that 2017 marks the twentieth year of SMRHA serving the region. Ms. Diaz explained that compliance with the deed restrictions and guidelines in each jurisdiction requires a significant amount of staff time. Compliance checks are conducted bi-annually. She added that if someone is not in compliance then a lien may be placed on the property. Ms. Diaz suggested that noncompliance letters be sent on Town legal letterhead to indicate the importance of a reply. Council consensus was favorable. Jim Mahoney recommended that Council look at simplifying the three sets

of deed restrictions that exist in Mountain Village. Council directed staff to agendize a work session to consider deed restrictions at a future meeting.

**Council took a break from 11:57 a.m. to 12:06 p.m.**

Dan Jansen returned to the meeting at 12:12 p.m.  
Bruce MacIntire returned to the meeting at 12:14 p.m.

**Eco Action Partners (EAP) Annual Update and Government and Community Greenhouse Gas (GHG) Emissions Report (12)**

Eco Action Partners Executive Director Heather Knox and EAP Energy Specialist Kim Wheels presented the annual update which focused on energy and waste reduction in the region. Kim Wheels presented the GHG Emissions report explaining that the Sustainability Action Plan includes 7 areas:

- Community engagement (Policy decisions and public visual measure of progress)
- Energy Consumption (Decrease per capita energy consumption 20% by 2020)
- Renewable Energy (20% of the region's electricity from renewable energy by 2020)
- Transportation (Reduce energy consumed per capita by ground and air travel)
- Water (Decrease water consumption by 10%)
- Landfill Waste Reduction and Recycling (Divert 75%)
- Agriculture and Forests (Utilize regional natural resources wisely, increase local food production)

Ms. Wheels stated that Village Court Apartments could potentially benefit from the overall energy efficiency and weatherization services offered by San Miguel Power Association (SMPA). The VCA buildings are exclusively electric and EAP has been working with VCA staff and SMPA to determine the best rebate options for energy efficiency upgrades throughout the complex. The Carbon Neutral Coalition, (which is a spin off from Mountain Film's *The New Normal Initiative* efforts), will aid the Town of Telluride, Town of Mountain Village, San Miguel County and surrounding areas to help them become carbon neutral. Staff is in the process of forming a Green Team on the staff level (5 people) and will work with EAP. Ms. Knox and Ms. Wheels thanked Council for their continued commitment to tracking and reducing energy usage levels.

**Colorado Mountain College (CMC) Community Committee (13)**

Cheryl Miller explained that CMC is considering introducing college courses to high school students in the San Miguel region and creating a higher education environment in San Miguel County. Ms. Miller requested that the town appoint a Council representative to attend and participate in a future "needs assessment" meeting. Mr. Jansen stated that the funding for the program would require a ballot issue with a mill levy increase in the service area. Adults will have access to the program and students would have the opportunity to earn college credits while in high school. Access to higher learning would help to create a more educated and skilled work force. The group will be defining the needs as well as the thresholds for class room student limits. Council discussed ensued regarding appointing a Council member to attend the needs assessment meeting. Dan Caton expressed his willingness to attend and an official appointment will be made at the August 17, 2017 Town Council meeting.

**Update from Century Link Representatives on Local Service (14)**

Century Link's Local Government Affairs Officer Abel Chavez, Regulatory Director for Colorado Tim Kunkleman, and Local Field Supervisor Richard Strohm provided an update on the efforts Century Link has made to increase redundancy in the region. Mr. Kunkleman stated that as a result of last June's multiple outages, Century Link targeted projects and improvements that will create rings of service and redundancy to hopefully avoid severe outages in the future. He stated that there were multiple events that contributed to the widespread and sustained outage last year. Improvements are planned for 2018 between Mancos and Durango, Ignacio and Bayfield, and Pagosa Springs and Taos, New Mexico. No improvements were made in the Mountain Village, Telluride, San Miguel County area.

**Finance: (15)**

**a. Presentation of the June 30, 2017 Business & Government Activity Report (BAGAR)**

Director of Finance Kevin Swain presented. Council discussion ensued.



**b. Consideration of the May 31, 2017 Financials**

Mr. Swain presented the financials. Council discussion ensued. On a **MOTION** by Dan Jansen and seconded by Dan Caton, Council voted unanimously to approve the May 31, 2017 Financials.

**c. Presentation of the 2016 Comprehensive Annual Financial Report and the 2016 Audit Report**

Dalby Wendland & Company Audit Principal Lisa Hemann reported. The audit is performed under general auditing standards and examines the policies and procedures of the entity. No issues were reported and all information that was asked for was provided in a timely manner by staff. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to accept the 2016 Comprehensive Annual Financial Report.

**First Reading, Setting of a Public Hearing, and Council Vote on an Ordinance Approving: (1) Rezoning and (2) Density Transfer on Lot 601, Knoll Estates Unit 22-23 Continued from the July 25, 2017 Meeting (16)**

Planner Sam Starr presented the above item and explained that applicants Nicke and Richard Hetzel own the properties addressed 308 and 310 Fairway Drive, and have applied to construct a 389 square foot deck attached to the home located at Lot 23, 308 Fairway Drive. In order to do so applicants are required to accomplish 3 things:

1. Transfer the density associated with this lot,
2. Update the Knoll Estates condo map, and
3. Undergo a class one design review process.

This agenda item addressed only the density transfer approval. The other two items are approved on the staff level. No public comment was received. On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council voted unanimously to approve on first reading an Ordinance (1) rezoning and (2) density transfer on Lot 601, Knoll Estates Unit 22-23 and to set the second reading, public hearing and final vote for August 17, 2017.

**Staff Reports:**

**a. Marketing & Business Development**

Director Bill Kight presented his report stating that one of his goals is to grow the department with the hiring of a Marketing Coordinator. This will allow him to focus more on business development. The implementation of strategic signage and the wayfinding program continues and he is building a strong and consistent email marketing and communications platform for the Town. Mr. Kight explained that Marketing Telluride Inc., Town of Mountain Village, KOTO Radio and Telluride Ski & Golf are all considering or developing apps and that the parties have met to discuss combining them all into one comprehensive app or at least coordinating the multiple apps.

**b. Cable & Broadband**

Steven Lehane presented his report stating that his department is in the process of increasing the capacity up the mountain from 72 fibers to 216 fibers. The new fiber will be operational by October 2017 and will provide additional fiber to Town Hall, San Joaquin and the Telski maintenance building. 15 additional HD channels have been added to the cable options. Mr. Lehane reported that the contractor responsible for cutting the fiber in the Meadows area will pay for the repair and customers will received a credit for the time that the service was interrupted.

**c. Town Manager**

Ms. Montgomery stated that the Great Services Award for June went to Cecilia Curry. Ms. Curry has shown nothing but diligence, grace and compassion as she helped bring clarity to an unclear situation and helped residents maneuver through the residency documentation process. In addition, her social outreach goes above and beyond; she has started taking Spanish lessons so that she can better communicate with Latino residents, she attends local outreach events and uses social media to further spread the word about community events and VCA updates. Ms. Montgomery also provided an update on the DAS antennae system stating that subscribers are waiting to commit until the tower is completed. Construction of the tower has already begun.

**Other Business (18)**

- Bruce MacIntire stated that the Town Hall Subarea Plan dealt with a defined area and that he had received a letter from property owner John McIntyre stating that the Benchmark Drive intersection should have been included in the Plan. Mr. McIntyre suggested moving the roundabout from its

proposed location to the entrance of Benchmark Drive. Ms. Montgomery stated that the location of the roundabout was considered in the Plan, however; she suggested having engineering take another look and provide the Town with the best option.

- Paul Oupadia referred to agenda item 13 and asked how the CMC idea came about, when online options exist. Dan Jansen explained that some certifications cannot be obtained through online classes and that the region would benefit by offering these courses. He gave the example of early childhood education certification, which cannot be accomplished online.
- Paul Oupadia inquired as to if the Town had any other options for cable service. Dan Jansen stated (relating to the Century Link update) that the Telluride Foundation had been working to try to secure easements in order to utilize broadband fiber which would be privately owned. The pipe and fiber are already in the ground, but all of the homeowners along the proposed path must agree to the easements. In addition to exploring private ownership of broadband fiber, a suggestion was made to draft a joint letter to the Utility Commission regarding Century Link, with the Town of Telluride, San Miguel County and the Town of Mountain Village expressing general concern with the quality of service provided.

There being no further business, on a **MOTION** by Dan Caton and seconded by Paul Oupadia, Council voted unanimously to adjourn the meeting at 2:41 p.m.

Respectfully prepared,

Susan Johnston  
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick  
Town Clerk

Telluride Regional Airport Authority

Town of Mountain Village Update

August 17, 2017

**Agenda Item #7**

Airport Highlights

- ▲ New Airport Manager Kenneth Maenpa start June 16<sup>th</sup>.
- ▲ Airport Capital Improvements
  - Aircraft parking apron rehabilitation - \$7.6M project (FAA grant funded 90%)
  - Commercial Terminal - Remodel and additional 500 sf for TSA screening and passenger hold room.
  - General Aviation Terminal – Remodel and construction of an additional 720 sf for business aircraft operators, pilots and passengers. Total cost for Terminal improvements = \$1.4M
- ▲ Financial Update – All Revenue and Expenses are operating within the Airport 2017 approved budget that included the planned closure of 3 months for construction. TRAA is a self-sustaining operation.
- ▲ Event – The Airport will host activities for the Festival of Cars & Colors on September 21-24.

**STATISTICS**

<b>JANUARY - JUNE 2017</b>	<b>TRAA 2017</b>	<b>TRAA 2016</b>	<b>Percent Change</b>
<b>AIRCRAFT OPERATIONS</b>			
General Aviation:	3,459	5,756	-39.91%
Airlines:	334	0	
<b>AVIATION FUEL SALES (GALLONS)</b>			
General Aviation:			
100LL AvGas:	10,381	13,106	-20.79%
Jet-A	288,276	355,660	-18.95%
Airlines:	7,694	-	
Total GA:	306,351	368,766	-16.93%
GA Passenger Deplanements:	7,583	9,609	-21.08%
GA Passenger Enplanements:	8,667	10,688	-18.91%
Airline Deplanements:	1695	0	
Airline Enplanements:	1560	0	

**To: Town Council Acting as the Local Liquor Licensing Authority (LLA)**

**From: Deputy Clerk Susan Johnston**

**Date: 08/11/2017**

**Re: Agenda Items 8a-8c**

**Consideration of an Application by Telski Food & Beverage Services, LLC for a Permanent Modification of Premises on their H&R liquor license with Optional Premises Extending the Gorrano Ranch Beach Area to Accommodate Special Events & Concerts**

Complete application and appropriate fees have been received and found to be in compliance. The application has been reviewed by both the legal and police departments with no adverse findings.

**Staff recommendation:** Motion to approve an application by Telski Food & Beverage Services, LLC for a permanent Modification of Premises on their H&R liquor license with optional premises extending the Gorrano Ranch beach area to accommodate special events and concerts.

**Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises at the Members Clubhouse from September 20-24, 2017 for the Cars & Colors Festival Events**

Complete application and appropriate fees have been received. The application has been reviewed by both the legal and police departments with no adverse findings.

**Staff recommendation:** Motion to approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises at the Members Clubhouse from September 20-24, 2017 for the Cars & Colors Festival events with the following condition:

1. Approval of staff issued Special Event Permit from the Planning Department

**Consideration of an Application by Telski Food & Beverage Services, LLC to add an Optional Premise –Base Club at Heritage Plaza - to the Existing Hotel & Restaurant Liquor License with Optional Premises**

Application is complete and appropriate fees have been received. The application has been reviewed by both the legal and police departments with no adverse findings. Telski recently purchased the space formerly known as the Telluride Base Club. The Base Club holds a Tavern liquor license which will need to be surrendered.

**Staff recommendation:** Motion to approve an application by Telski Food & Beverage Services, LLC to add an Optional Premise – Base Club at Heritage Plaza – to the existing Hotel & Restaurant Liquor License with Optional Premises with the following condition:

1. Telluride Base Club surrenders liquor license #42-98846-0000 to the State



565 MOUNTAIN VILLAGE BOULEVARD, TELLURIDE, CO 81435  
970.728.7314

July 25, 2017

Town Council

Town of Mountain Village

Ref. Application for Modification of Premises

Telluride Food and Beverage LLC is requesting approval to modify the liquor license number 4091959001 to add an expanded concert area at Gorrone Ranch to the land directly adjacent to the licensed outdoor Gorrone decks and the previously approved outdoor "Beach Area". The change is being requested to accommodate a portable stage and viewing area for special events and concerts, and to allow guests and spectators to enjoy both food and beverage service while attending such special events. During the use of this expanded optional premises location, signs, fencing and other notices and barriers will be used, along with additional security staffing, to monitor and control ingress and egress to and from the area.

The attached maps and diagrams outline the existing structures and the current licensed outdoor area at Gorrone Ranch, while additional page shows the location of the expanded event area that would adjoin the current licensed area.

The fencing that would be used at each event would be the staked orange safety fencing (Approximately 5 feet in height) used on the mountain to delineate boundaries to out of bound areas. Signs would be posted on the fencing prohibiting bringing outside alcohol into the area, and exiting the concert area with purchased alcoholic beverages from Gorrone Ranch. Trained Gorrone Ranch staff and TSG employees will provide the security along the fences and at the points of entry/exit. Additional Security personnel may be hired in for crowd control for larger events as needed.

We would like to thank the town of Mountain Village and the State of Colorado for reviewing this application, and respectfully request its approval.

Thank you for your consideration.

Sincerely,

Patrick Berry

Controller

Telluride Ski & Golf LLC

## Permit Application and Report of Changes

<b>Current License Number</b> <u>4091959001</u> <b>All Answers Must Be Printed in Black Ink or Typewritten</b> <b>Local License Fee \$</b> _____		
1. Applicant is a <input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input checked="" type="checkbox"/> Limited Liability Company		Present License Number  <b>4091959001</b>
2. Name of Licensee <b>Telski Food and Beverage Services LLC</b>		3. Trade Name <b>dba Tomboy Tavern</b>
4. Location Address <b>556 Mountain Village Blvd</b>		
City <b>Telluride</b>	County <b>San Miguel</b>	ZIP <b>81435</b>
<b>SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.</b>		
<b>Section A – Manager reg/change</b>		<b>Section C</b>
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.).....\$75.00 <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 12-47-301(8), C.R.S.) NO FEE		<input type="checkbox"/> Retail Warehouse Storage Permit (ea)..... \$200.00 <input type="checkbox"/> Wholesale Branch House Permit (ea)..... 200.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) ..... 100.00 <input type="checkbox"/> Change Location Permit (ea)..... 300.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$300.00 x <u>2</u> Total Fee <u>600.00</u>
<b>Section B – Duplicate License</b>		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License ..... \$50.00		<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$200.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____ <input type="checkbox"/> Tavern Conversion ..... No Fee
<b>Do Not Write in This Space – For Department of Revenue Use Only</b>		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		<b>TOTAL AMOUNT DUE</b> \$ _____ .00

## Instruction Sheet

**For All Sections, Complete Questions 1-4 Located on Page 1**

**Section A**

**To Register or Change Managers**, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

**Section B**

**For a Duplicate license**, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

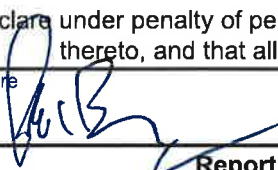
Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises or Related Facilities** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Tavern Conversion**, go to page 4 and complete questions 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. *\*(Must be completed by August 10, 2017, as the tavern conversion will no longer be permitted)*. Submit to Local Licensing Authority (city or county) for approval.

<b>Storage Permit</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
<b>Change Trade Name or Corporate Name</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
<b>Change of Location</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</b></p> <p><b>Date filed with Local Authority</b> _____ <b>Date of Hearing</b> _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				



<b>Change of Manager</b>	<p><b>8. Change of Manager or to Register the Manager</b> of a Tavern, Hotel and Restaurant, Lodging &amp; Entertainment liquor license or licenses pursuant to section 12-47-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging &amp; Entertainment only)          Former manager's name _____          New manager's name _____</p> <p>(b) Date of Employment _____          Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/>          Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/>          If yes, give name and location of establishment _____</p>
<b>Modify Premises or Addition of Optional Premises or Related Facility</b>	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p><b>NOTE:</b> Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Add an expanded food &amp; beverage svc area at Gorrano Ranch extending from existing licensed premise decks across the slope towards grove of trays and adjoining the existing "Beach Area" to accommodate portable stage and viewing area for special events and concerts.</u></p> <p>(b) <b>If the modification is temporary</b>, when will the proposed change:          Start _____ (mo/day/year) End _____ (mo/day/year)  <b>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$600.00</b></p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?          (If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?          ..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
<b>Tavern Conversion</b>	<p><b>10. Tavern Conversion</b></p> <p><i>(Note* Must be completed by August 10, 2017 as the Tavern conversion will no longer be permitted. Only Tavern licenses issued before August 10, 2016, that do not fit the definition of a tavern as defined in section 12-47-103(38), C.R.S. may convert to a different license type.)</i> Please pick one of the following choices:</p> <p>(a) I wish to convert my existing Tavern Liquor License # _____ to a Lodging and Entertainment Liquor License?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(b) I wish to convert my existing Tavern Liquor License # _____ to a _____ Liquor License?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p>

<b>Oath of Applicant</b>		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Controller	Date 8-3-17
<b>Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. <b>Therefore, This Application is Approved.</b>		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
<b>Report of STATE Licensing Authority</b>		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date

Reference #1

# Gorrono Ranch Restaurant Liquor Boundary

565 Mountain Village Blvd, Mountain Village, CO, 81435

37°55'50.44"N 107°50'20.73"W 10087 ft



EXISTING STRUCTURAL LIQUOR LICENSED PREMISES

## Color Legend:

Interior Premises

Exterior Premises

## Notes:

---

---

---

---

---

---

Reference# 7

## Beach Area/Deck near Gorrondo Ranch Liquor Boundary

565 Mountain Village Blvd, Mountain Village, CO, 81435

37°55'50.44"N 107°50'20.73"W 10087 ft



Existing Licensed area: "The Beach" at Gorrondo Ranch

Notes:

---

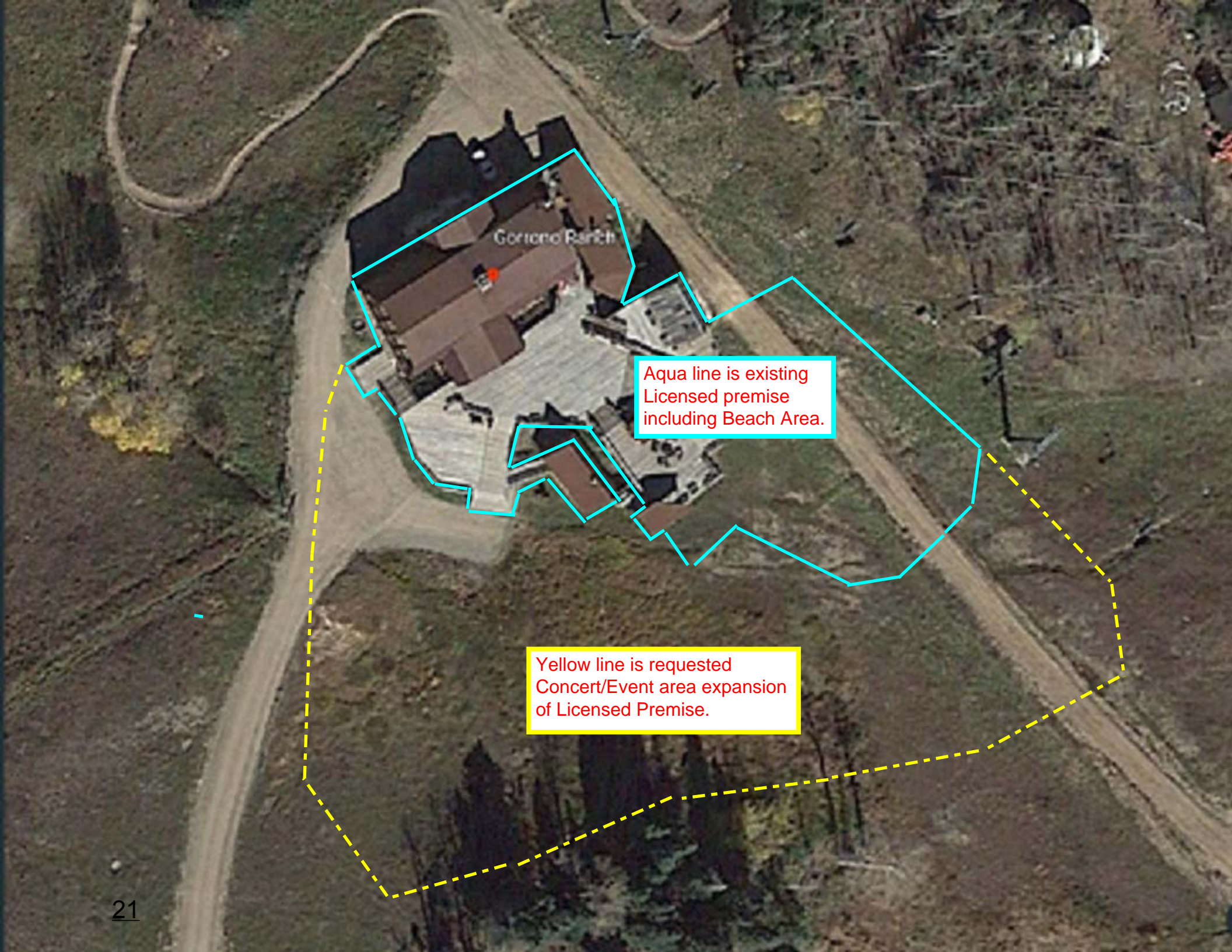
---

---

---

---

---



Gorono Ranch

Aqua line is existing  
Licensed premise  
including Beach Area.

Yellow line is requested  
Concert/Event area expansion  
of Licensed Premise.



565 MOUNTAIN VILLAGE BOULEVARD, TELLURIDE, CO 81435  
970.728.7314

July 26, 2017

Town Council, Town of Mountain Village Re: Application for Temporary Modification of Premises

Telski Food and Beverage Services is requesting approval to modify the liquor license number 4091959001 for the dates of September 21 through 24, 2017 to house a tented reception area for credentialed attendees of the Cars and Colors event in Mountain Village.

The Cars and Colors event will only allow credentialed entry into the Plaza Clubhouse and the reception tent, which will provide seating at tables and chairs for attendees. The only bar will be located within the Plaza Clubhouse itself, serving beer, wine and limited alcoholic beverages. Appetizers and desserts will also be served in the Plaza Clubhouse. No table service will be provided in the tent area, which will simply serve as additional seating for the attendees.

Cars and Colors is hosting alcoholic beverage service for the Opening Reception for credentialed attendees from 5 to 9pm on September 21 up to a \$2,500 dollar limit, when the bar will change to cash sales. The Closing Reception is scheduled for September 24, from 2pm to 6pm, and is planned to be a cash bar for the credentialed attendees. Other times during the event, the tented area will provide a seating area for event attendees with credentials.

Telluride Ski Resort would like expand the licensed area of the optional premise known as Plaza Clubhouse to the outside area adjacent to the west door of the Clubhouse, extending out into Heritage plaza to the tree island toward the center of the plaza, and extending southwest to the tree island with the snowboarder statue in order to accommodate the temporary erection of a 20 or 30 foot by 40 ft tent. The area will be stanchioned off and patrolled by Event staff as security, (photo attached with stanchions that will be used). The only entry point to the tent area will be from the southwest door of the Plaza Clubhouse, and the only beverages and food being consumed in the tent will be obtained at the bar and buffet located within the Plaza Clubhouse and carried by the attendees themselves. Bar will only serve credentialed attendees 21 years of age and older. Only TIPs or Servsafe certified bartenders will be tending the bar.

We would like to thank the town of Mountain Village and the State of Colorado for reviewing this application, and respectfully request its approval.

Sincerely,

Patrick Berry  
Controller  
Telluride Ski & Golf LLC

## Permit Application and Report of Changes

<b>Current License Number</b> <u>4091959001</u>		
<b>All Answers Must Be Printed in Black Ink or Typewritten</b>		
<b>Local License Fee \$</b> _____		
1. Applicant is a <input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input checked="" type="checkbox"/> Limited Liability Company		Present License Number  <b>40919590001</b>
2. Name of Licensee <b>Telski Food and Beverage Services</b>	3. Trade Name <b>dba Tomboy Tavern</b>	
4. Location Address <b>565 Mountain Village Blvd</b>		
City <b>Mountain Village</b>	County <b>San Miguel</b>	ZIP <b>81435</b>
<b>SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.</b>		
<b>Section A – Manager reg/change</b>	<b>Section C</b>	
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.).....\$75.00 <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 12-47-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea).....\$200.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) .....200.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) ..... 100.00 <input type="checkbox"/> Change Location Permit (ea).....300.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$300.00 x <u>2</u> Total Fee <b>\$600</b>	
<b>Section B – Duplicate License</b>		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License ..... \$50.00	<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$200.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____ <input type="checkbox"/> Tavern Conversion .....No Fee	
<b>Do Not Write in This Space – For Department of Revenue Use Only</b>		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		<b>TOTAL AMOUNT DUE</b> \$ <b>.00</b>

## Instruction Sheet

**For All Sections, Complete Questions 1-4 Located on Page 1**

**Section A**

**To Register or Change Managers**, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

**Section B**

**For a Duplicate license**, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**


Check the appropriate box in section C and proceed below.

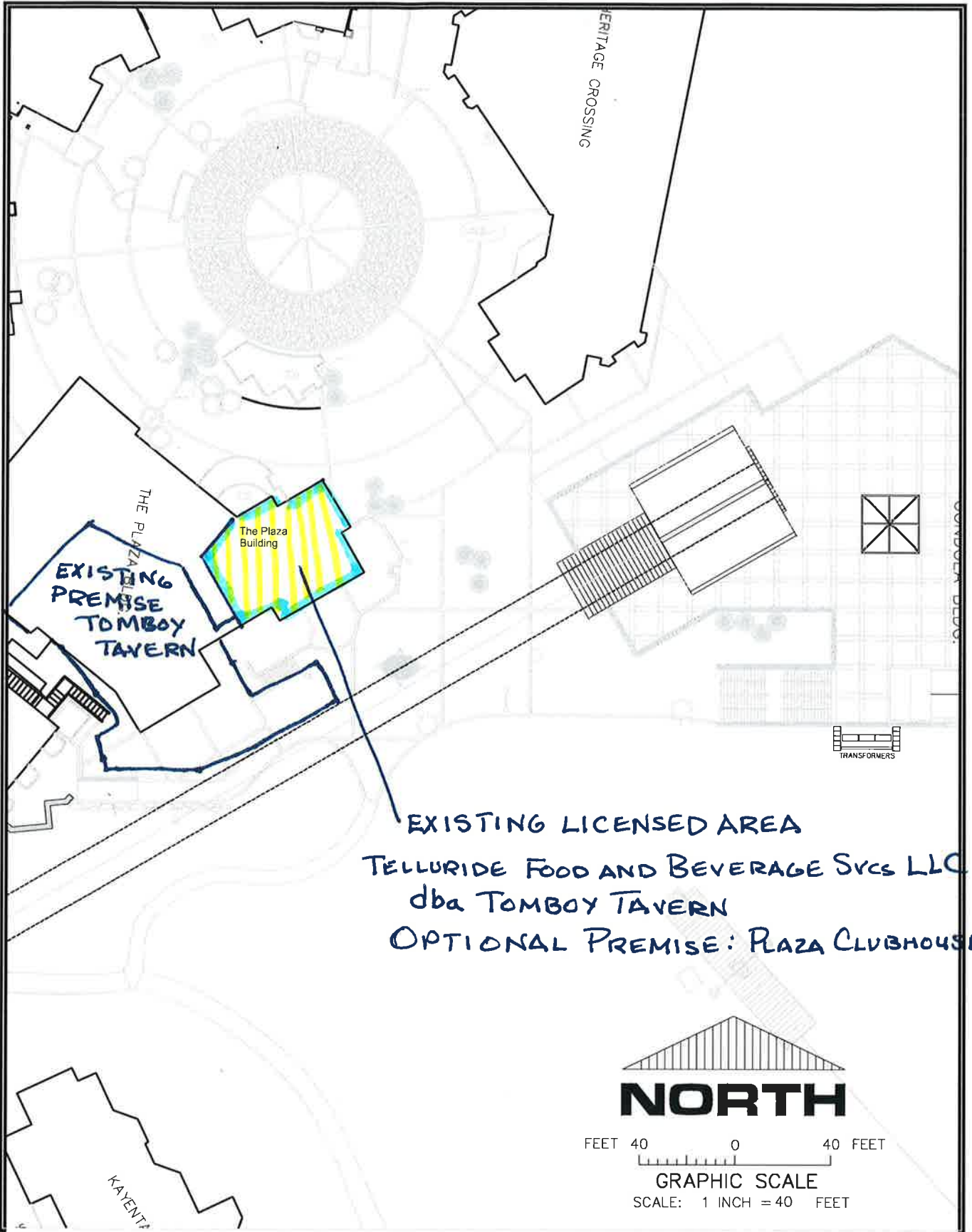
- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises or Related Facilities** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Tavern Conversion**, go to page 4 and complete questions 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. *\*(Must be completed by August 10, 2017, as the tavern conversion will no longer be permitted)*. Submit to Local Licensing Authority (city or county) for approval.



<b>Storage Permit</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="padding-left: 20px;"><input type="checkbox"/> On–Premises Licensee (Taverns, Restaurants etc.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Off–Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
<b>Change Trade Name or Corporate Name</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="padding-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="padding-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="padding-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Old Trade Name</td> <td style="width:50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
<b>Change of Location</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</b></p> <p><b>Date filed with Local Authority</b> _____ <b>Date of Hearing</b> _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

<b>Change of Manager</b>	<p><b>8. Change of Manager or to Register the Manager</b> of a Tavern, Hotel and Restaurant, Lodging &amp; Entertainment liquor license or licenses pursuant to section 12-47-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging &amp; Entertainment only)          Former manager's name _____          New manager's name _____</p> <p>(b) Date of Employment _____          Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/>          Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/>          If yes, give name and location of establishment _____</p>
<b>Modify Premises or Addition of Optional Premises or Related Facility</b>	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p><b>NOTE:</b> Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend licensed area of optional premise known as Plaza Clubhouse outside sw of building and extending east toward central Heritage Plaza, and SW to snowboarder statue to permit erection of hospitality tent to provide table seating for Cars and Colors event attendees</u></p> <p>(b) <b>If the modification is temporary</b>, when will the proposed change:          Start <u>3 pm 09/21/2017</u> (mo/day/year) End <u>9 pm 09/24/2017</u> (mo/day/year)  <b>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$600.00</b></p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?          (If yes, explain in detail and describe any exemptions that apply) .....Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? .....Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?          .....YesX No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
<b>Tavern Conversion</b>	<p><b>10. Tavern Conversion</b></p> <p><i>(Note* Must be completed by August 10, 2017 as the Tavern conversion will no longer be permitted. Only Tavern licenses issued before August 10, 2016, that do not fit the definition of a tavern as defined in section 12-47-103(3B), C.R.S. may convert to a different license type.)</i> Please pick one of the following choices:</p> <p>(a) I wish to convert my existing Tavern Liquor License # _____ to a Lodging and Entertainment Liquor License?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(b) I wish to convert my existing Tavern Liquor License # _____ to a _____ Liquor License?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p>

<b>Oath of Applicant</b>		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Controller	Date 7/26/17
<b>Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. <b>Therefore, This Application is Approved.</b>		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
<b>Report of STATE Licensing Authority</b>		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date



The Beach

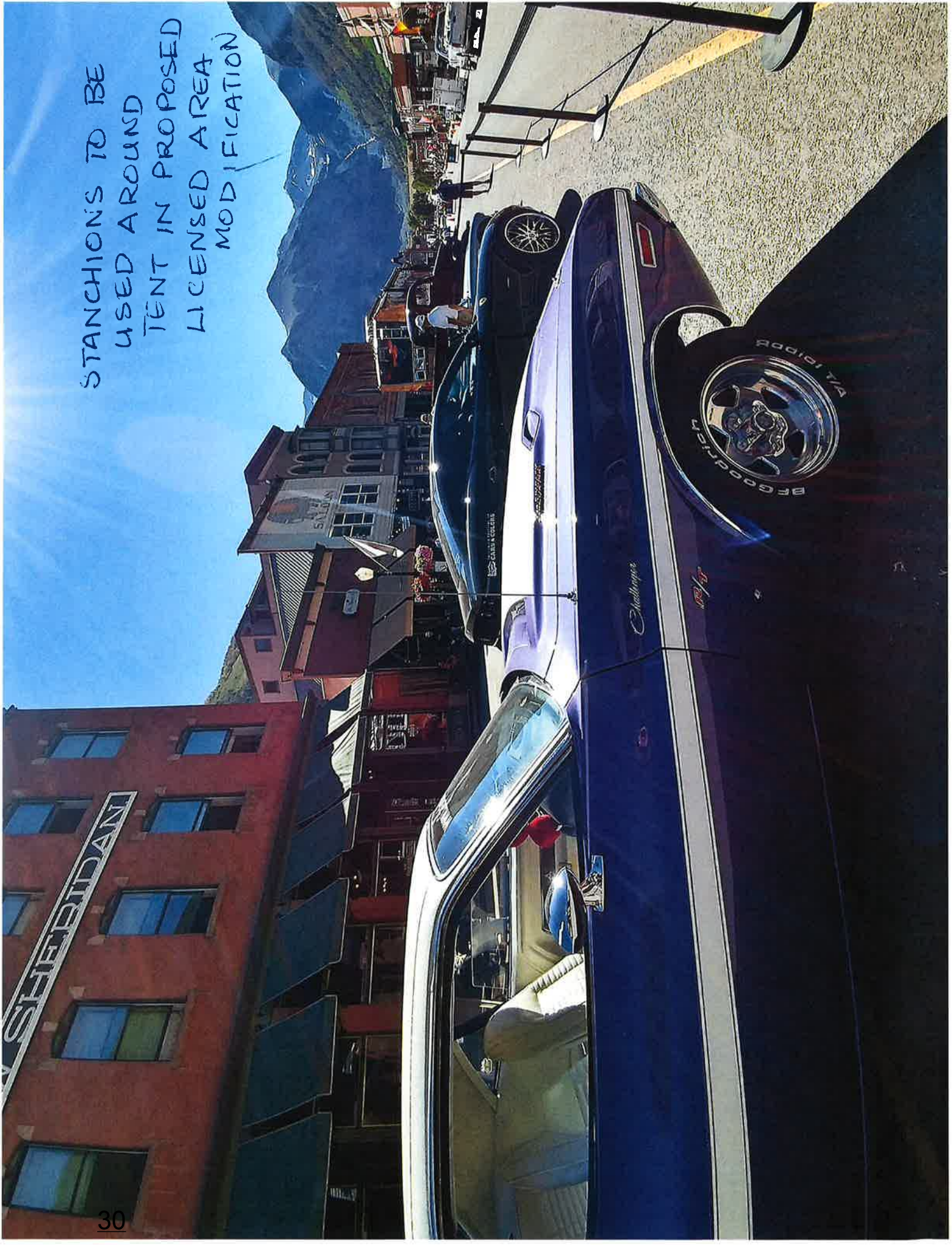


Mountain Village Special Events  
 Special Event Map  
 ph: 970-369-8235 fx: 970-369-8119  
 www.townofmountainvillage.com

1" = 40'  
 2-10-15



STANCHIONS TO BE  
USED AROUND  
TENT IN PROPOSED  
LICENSED AREA  
MODIFICATION



## Permit Application and Report of Changes

**Current License Number** \_\_\_\_\_

**All Answers Must Be Printed in Black Ink or Typewritten**

**Local License Fee \$** \_\_\_\_\_

1. Applicant is a		Present License Number
<input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership ..... <input checked="" type="checkbox"/> Limited Liability Company		40919590001
2. Name of Licensee <b>TELSKI FOOD &amp; BEVERAGE SERVICES</b>	3. Trade Name <b>TOMBOY TAVERN</b>	
4. Location Address <b>565 Mountain Village Blvd</b>		
City <b>Mountain Village</b>	County <b>San Miguel</b>	ZIP <b>81435</b>

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.) ..... \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) ..... \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) ..... \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 12-47-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea) ..... \$200.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) ..... 200.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) ..... 100.00 <input type="checkbox"/> Change Location Permit (ea) ..... 300.00 <input type="checkbox"/> Change, Alter or Modify Premises \$300.00 x _____ Total Fee _____
Section B – Duplicate License	<input checked="" type="checkbox"/> Addition of Optional Premises to Existing H/R \$200.00 x <u>1</u> Total Fee <u>\$200.00</u> <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____ <input type="checkbox"/> Tavern Conversion ..... No Fee
• Liquor License No. _____ <input type="checkbox"/> Duplicate License ..... \$50.00	

**Do Not Write in This Space – For Department of Revenue Use Only**

Date License Issued	License Account Number	Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.	<b>TOTAL AMOUNT DUE</b>	\$ <b>\$200.00</b>
---	-------------------------	--------------------

## Instruction Sheet

**For All Sections, Complete Questions 1-4 Located on Page 1**

**Section A**

**To Register or Change Managers**, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

**Section B**

**For a Duplicate license**, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

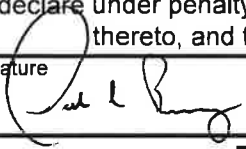
Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises or Related Facilities** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Tavern Conversion**, go to page 4 and complete questions 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. *\*(Must be completed by August 10, 2017, as the tavern conversion will no longer be permitted)*. Submit to Local Licensing Authority (city or county) for approval.



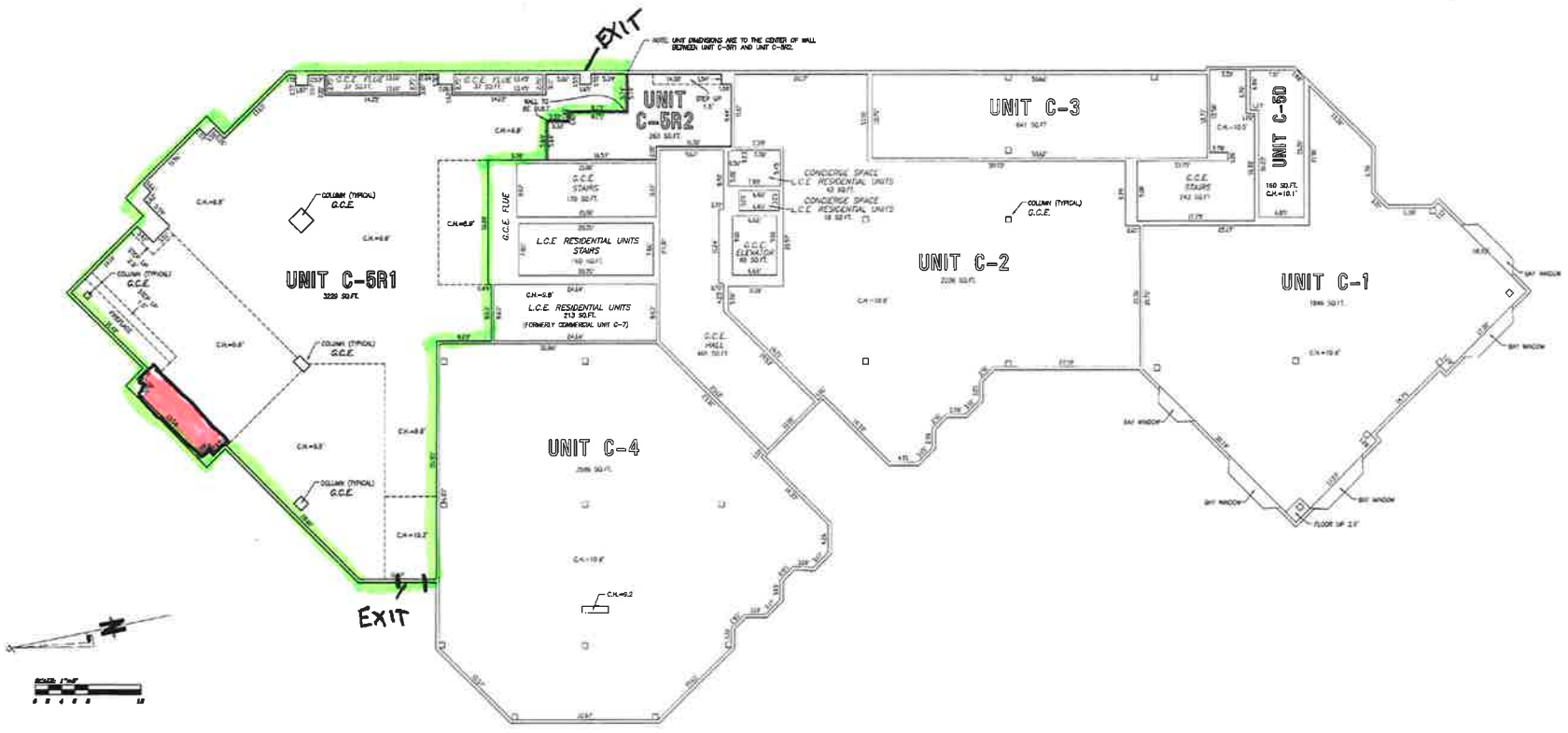
<b>Storage Permit</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="padding-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
<b>Change Trade Name or Corporate Name</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="padding-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="padding-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="padding-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
<b>Change of Location</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p><b>Date filed with Local Authority</b> _____ <b>Date of Hearing</b> _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

<b>Change of Manager</b>	<p><b>8. Change of Manager or to Register the Manager</b> of a Tavern, Hotel and Restaurant, Lodging &amp; Entertainment liquor license or licenses pursuant to section 12-47-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging &amp; Entertainment only)          Former manager's name _____          New manager's name _____</p> <p>(b) Date of Employment _____          Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/>          Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/>          If yes, give name and location of establishment _____</p>
<b>Modify Premises or Addition of Optional Premises or Related Facility</b>	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p><b>NOTE:</b> Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Adding an optional premises for: 670 Mountain Village Blvd (Unit C-5R-1)</u>  <u>Formerly operated as Base Club. "Heritage Lockers" club will be a private members only locker room and lounge. Minimal Food and Beverage Services and alcohol will be provided to members.</u></p> <p>(b) <b>If the modification is temporary</b>, when will the proposed change:          Start _____ (mo/day/year) End _____ (mo/day/year)  <b>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$600.00</b></p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?          (If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws?..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?          ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
<b>Tavern Conversion</b>	<p><b>10. Tavern Conversion</b></p> <p><i>(Note* Must be completed by August 10, 2017 as the Tavern conversion will no longer be permitted. Only Tavern licenses issued before August 10, 2016, that do not fit the definition of a tavern as defined in section 12-47-103(38), C.R.S. may convert to a different license type.)</i> Please pick one of the following choices:</p> <p>(a) I wish to convert my existing Tavern Liquor License # _____ to a Lodging and Entertainment Liquor License?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(b) I wish to convert my existing Tavern Liquor License # _____ to a _____ Liquor License?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p>

<b>Oath of Applicant</b>		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title CONTROLLER	Date 8.8.17
<b>Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. <b>Therefore, This Application is Approved.</b>		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
<b>Report of STATE Licensing Authority</b>		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date

- STORAGE █ - HERITAGE LOCKERS  
 PROPOSED OPTIONAL  
 PREMISE #16

48944 07-13-2017 Page 2 of 2



**LEGEND**  
 C = CONDO  
 C.C.E. = GENERAL COMMON ELEMENT  
 L.C.E. = LIMITED COMMON ELEMENT

--- INDICATES CHANGE IN CEILING HEIGHT (HORIZONTAL UNIT BOUNDARY)

## PLAZA LEVEL



PAGE 4942

**SEVENTH AMENDMENT TO THE CONDOMINIUM MAP FOR HERITAGE CROSSING AT THE GONDOLA CONDOMINIUMS  
 LOCATED ON LOT 59R, TOWN OF MOUNTAIN VILLAGE, SAN MIGUEL COUNTY, COLORADO**

Project No. 01	Date: 06/13/2017	<b>FOLEY ASSOCIATES, INC.</b>	970-728-6153 970-728-0050 Fax P.O. BOX 1385 125 W. PACIFIC, SUITE B-1 TELLURIDE, COLORADO 81435
Client: MC	Scale: 1/8" = 1'-0"	<small>Professional Engineer</small>	
Drawn by:	Checked by:	Drawing: 2017-01-01/01/01 - 7th Amendment/03088 CONDO 06-17 (Lot C-5R2) #12 Project #1 0208	

To: Mayor & Town Council

From: Director of Administration Jackie Kennefick

Date: 08/11/2017

Re: Alternate Seat on Ethics Commission

---

The Alternate Seat on the Ethics Commission is open and scheduled for appointment at the August 17<sup>th</sup> Town Council Meeting. The opening was advertised by both newspaper ads and an email blast. Five applications were received by the deadline and the emails are attached.

The five applicants are:

- Suse Connolly
- Marc Flitter
- Cath Jett
- Marla Meridith
- Shari Mitchell

## Susan Johnston

---

**Subject:** FW: Ethics Commission

---

**From:** Susanne Connolly [<mailto:suseconnolly@yahoo.com>]

**Sent:** Thursday, August 10, 2017 4:08 PM

**To:** Jackie Kennefick

**Subject:** Ethics Commission

Dear Town Council Members:

I would like to be considered for the Ethics Commission. I am a permanent resident of Mountain Village.

I have been a commercial real estate lawyer for over 20 years. As an attorney, I am bound by a strict code of ethics. In 2016, I took the national legal ethics exam and scored in the top 5% nationwide.

I have read the Mountain Village Code of Ethics several times since I moved to Mountain Village and believe I am well qualified to serve on the Ethics Commission.

Unfortunately, I will not be able to attend the August 17th Town Council meeting.

Thank you for your consideration.

Suse

Suse Connolly, Esq.

23 Trails' Edge Lane

Mountain Village, CO 81435

610 213 7520

## Susan Johnston

---

**From:** Marc Flitter <marcflitter@gmail.com>  
**Sent:** Thursday, August 03, 2017 11:23 PM  
**To:** mvclerk  
**Subject:** Alternate Member Ethics Commission

Dear MVCLerk,

As directed in the published announcement for candidates interested in seeking appointment as an alternate member of the Ethics Commission, I wish to express my intent to submit the necessary documentation. Will standby for your specific instructions.

Sincerely,  
Marc Flitter

Sent from my iPad

Marc A Flitter

Born June 2, 1944, Easton, Pennsylvania  
Married Alice Witterschein,  
Daughters, Emily, Caroline Samantha

Occupation, Retired

Education: undergraduate degree, Lafayette College, Easton, Pennsylvania  
MD degree, Temple University, Philadelphia, Pennsylvania  
Post Graduate Training, Boston City Hospital, Temple University Hospital,  
Board Certified American Board of Neurological Surgery

Practice locations: Miami Beach, Florida, 1976-1987  
Erie, Pennsylvania, 1987-2001  
Farmington, New Mexico, 2001 - 2015

Political Campaign: Democratic Candidate, 2000 for US House of Representatives,  
Pennsylvania's 21st Congressional District.

Author: "Art of Medicine", a weekly newspaper column in the Erie Daily Times from the late eighties to mid nineties, dealing with among other topics ethical issues of the practice of medicine and health care reform

"Judith's Pavilion, The Haunting Memories of a Neurosurgeon," a non fiction memoir published by Steerforth Press (paperback Warner Books) 1997. The book has been used as assigned reading in several university undergraduate and law school ethics courses.

Among published articles, "Current Medical Staff Governance And Physician Sensemaking, A Formula for Resistance to High Reliability", in the Journal of Health Care Reform, 2013. This paper proposed a theoretical explanation for the apparent unethical behavior of physicians at two separate hospitals who eliminated successful programs focused on patient safety.

Residency Disclosure : Alice and I reside in Mountain village only from May through September yearly. As non- skiers we experience no guilt in wintering in Honolulu.



## CATHERINE JETT

319 ADAMS RANCH RD #1002  
MOUNTAIN VILLAGE, CO 81435  
970.708.0830

MVCLERK@MTNVILLAGE.ORG  
(VIA EMAIL)

---

THURSDAY, AUGUST 10, 2017

---

Dear Mountain Village Town Council:

I am interested in applying for the appointment to the Mountain Village Ethics Commission. Attached is my biographical outline. I am uniquely qualified for this position for the following reasons:

- I was previously the Town Council representative to the Ethics Commission. We only met once during my 8 year tenure.
- I am currently a volunteer advocate for the San Miguel Resource Center. This position requires an ethical standard that necessitates me to be a mandatory court reporter for things like child abuse while maintaining confidentiality for all our clients.
- I am not a developer, realtor, nor do I work with any local business where a conflict of interest may be perceived.
- My father was an attorney where confidentiality and ethics were part of our daily dinner conversations.

I would be honored to continue in this position. The experience that I have listed allows me to make unbiased decisions based upon the evidence presented.

Thank you for your consideration.

Sincerely,



---

## CATHERINE JETT

**OBJECTIVE** An appointment to the Mountain Village Ethics Commission

---

**RELEVANT EXPERIENCE**

- 8 years as Town Council representative to the Ethics Commission (met once)
- Over 10 years as a volunteer advocate to the San Miguel Resource Center
- 10 years as Town Councilor for Mountain Village, CO

---

**PROFESSIONAL EXPERIENCE** **OWNER, CJ SPORTS TIMING, LLC**

2001 - Present

Manage the day-to-day tactical and long-term strategic activities within the business. Duties included: Estimates, Billing, Accounts Receivable, Generating New Business, Website development and management, client interaction, and customer service.

**NATIONAL POINTS AND RANKINGS MANAGER,  
UNITED STATES SKI AND SNOWBOARD ASSOCIATION**

2002 - 2004

Responsible for compiling athlete and company data such as results, rules changes, rules applications, results scoring, client support. Skills included VBA, SQL, and Access Database management. Managed rules updates for athlete competition guides.

**SALES PERSON, TELLURIDE.COM**

2002 - 2006

Top seller for local travel agency. Responsibilities included guest services, booking lodging, airfare, lift tickets and activities for guests travelling to Telluride. Sales amounts ranged from a few hundred dollars to five figure vacations.

---

**EDUCATION** **INFORMATION TECHNOLOGY INSTITUTE –DENVER, CO –AIT**

Comprehensive Information Technology program focused on Internet business development. Utilized VBA, SQL, Java, Javascript, ASP

**ROCHESTER INSTITUTE OF TECHNOLOGY –ROCHESTER, NY –BS**

Completed Bachelor of Science degree in Printing Management. Chosen as part of the development team for USA Today technologies.

---

## Susan Johnston

---

**Subject:** Mountain Village Ethics Commission Board

---

**From:** Marla Meridith [<mailto:marla@marlameridith.com>]

**Sent:** Friday, August 04, 2017 9:53 AM

**To:** Susan Johnston

**Subject:** Re: Mountain Village Ethics Commission Board

Hi Susan,

Thank you!

I'm very interested in becoming a more active citizen in Mountain Village and would love the opportunity to serve on the Mountain Village Ethics Commission Board. I am honest and transparent in all of my personal and business endeavors. I believe in peaceful resolutions & proper remedies for conflicts of interest.

I feel like I would be a great asset to our community if chosen as an alternate for the board.

Thanks for this opportunity to serve!

Marla Meridith



### Marla Meridith

Lifestyle Blogger

**M** 970-708-8788

**E** [marla@marlameridith.com](mailto:marla@marlameridith.com)

**W** <https://marlameridith.com>

**As seen on:** FOX, ABC, NBC, SiriusXM, The Better Show

**From:** Cox  
**To:** [mvclerk](#)  
**Subject:** Submission for Position on Mt Village Ethics Commission  
**Date:** Tuesday, August 08, 2017 1:48:27 PM

---

Jackie,

I would like to submit my application to be an alternate member of the Mountain Village Ethics Commission Board. I have been a Mountain Village resident for the past 10 years.

I am a retired attorney from California with many years of experience in litigation, primarily employment law. Because of this background I have investigated multiple allegations by public and private sector employees and presented findings to Boards. I believe this background would be very useful in a position as a member of the Ethics Commission Board.

Thank you for your consideration. Please don't hesitate to contact me if you have any further questions.

Shari Mitchell

Sent from my iPad



**Business and Government Activity Report**  
**For the month ending: July 31st**

Activity	2017		2016		Variance	
	MONTH	YTD	MONTH	YTD	Variance	Variance %
<b>Cable/Internet</b>						
# Residential & Bulk Basic Cable	953		991		(38)	-3.8%
# Premium Channel Residential & Bulk Subscribers	518		551		(33)	-6.0%
# Digital Subscribers	261		271		(10)	-3.7%
# Internet Subscribers	1,859		1,768		91	5.1%
Average # Phone Subscribers	102		104		(2)	-1.9%
<b>Village Court Apartments</b>						
Occupancy Rate %	97.29%	96.38%	94.12%	97.54%	-1.16%	-1.2%
# Vacated Units	1	31	3	16	15	93.8%
# Work Orders Completed	58	302	43	242	60	24.8%
# on Waiting List	36		60		(24)	-40.0%
<b>Public Works</b>						
Service Calls	346	1,989	417	2,982	(993)	-33.3%
Snow Fall Inches	0	116	0	142	(26)	-18.3%
Snow Removal - Streets & Prkg Lots Hours	0	1,221	0	2,000	(779)	-39.0%
Roadway Maintenance Hours	622	1,361	611	2,184	(823)	-37.7%
Water Billed Consumption Gal.	25,646,000	92,910,000	24,301,000	90,597,000	2,313,000	2.6%
Sewage Treatment Gal.	9,051,000	54,478,000	9,111,000	63,116,000	(8,638,000)	-13.7%
<b>Child Development Fund</b>						
# Infants & Toddlers Actual Occupancy	20.80	148.28	21.70	152.81	(4.53)	-3.0%
# Preschoolers Actual Occupancy	13.10	102.68	16.39	107.74	(5.06)	-4.7%
<b>Transportation and Parking</b>						
GPG (noon snapshot)	6,294	36,266	5,290	34,228	2,038	6.0%
GPG Parking Utilization (% of total # of spaces occupied)	45.6%	37.5%	38.3%	35.4%	2.1%	5.9%
HPG (noon snapshot)	927	8,140	1,262	10,236	(2,096)	-20.5%
HPG Parking Utilization (% of total # of spaces occupied)	29.2%	36.6%	39.7%	46.0%	-9.4%	-20.4%
Total Parking (noon snapshot)	10,698	71,473	9,852	69,868	1,605	2.3%
Parking Utilization (% of total # of spaces occupied)	44.1%	42.1%	40.6%	41.1%	1.0%	2.4%
Paid Parking Revenues	\$49,503	\$217,749	\$50,672	\$170,906	\$46,843	27.4%
Bus Routes # of Passengers	8,988	25,289	8,151	22,760	2,529	11.1%
Employee Shuttle # of Passengers	1,301	8,952	1,170	9,368	(416)	-4.4%
Employee Shuttle Utilization Rate %	51.1%	50.8%	58.4%	50.7%	0.10%	0.2%
Inbound (Vehicle) Traffic (Entrance) # of Cars	82,952	479,219	80,092	439,271	39,948	9.1%
TEMPORARY: police officers, 1 clerk, 1 planner PART TIME: 7 council, 1 judge, 15 child care, 1 admin-building, 1 admin-clerk SEASONAL: 10 recreation, 1 plazas NEW HIRES: Planning Director, 5 gondola operators, 2 recreation TERMS: 1 gondola operator, 1 child care, 1 recreation attendant						
<b>Human Resources</b>						
FT Year Round Head Count	82		79		3	3.8%
Seasonal Head Count (FT & PT)	11		11		0	0.0%
PT Year Round Head Count	25		20		5	25.0%
Gondola FT YR, Seasonal, PT YR Head Count	60		58		2	3.4%
Total Employees	178		168		10	6.0%
Gondola Overtime Paid Hours	296	1313	170	1732	(420)	-24.2%
Other Employee Overtime Paid	118	658	116	692	(34)	-4.9%
# New Hires Total New Hires	8	77	9	78	(1)	-1.3%
# Terminations	3	55	9	48	7	14.6%
# Workmen Comp Claims	0	7	0	8	(1)	-12.5%
Workmen Comp Claims Costs	\$0	\$5,754	\$0	\$8,240	(\$2,486)	-30.2%
<b>Marketing &amp; Business Development</b>						
Town Hosted Meetings	5	30	4	35	(5)	-14.3%
Email Correspondence Sent	14	53	11	54	(1)	-1.9%
E-mail List #	4,482		3,297		1,185	35.9%
Wifi Subscribers	20,375		12,052		8,323	69.1%
Press Releases Sent	9	22	1	20	2	10.0%
<b>Gondola and RETA</b>						
Current RETA revenues are unaudited						
Gondola # of Passengers	442,784	1,816,479	434,043	1,773,854	42,625	2.4%
Chondola # of Passengers	0	92,368	0	85,398	6,970	8.2%
RETA fees collected by TMVOA	\$249,360	\$3,639,448	379,650	\$2,570,483	\$1,068,965	41.6%

Activity	2017		2016		Variance						
	MONTH	YTD	MONTH	YTD	Variance	Variance %					
<b>Police</b>											
Calls for Service	#	411	2,734	476	2,692	42	1.6%				
Investigations	#	36	181	25	152	29	19.1%				
Alarms	#	22	140	15	173	(33)	-19.1%				
Arrests	#	2	7	3	16	(9)	-56.3%				
Traffic Contacts	#	30	239	38	147	92	62.6%				
Traffic Tickets Written	#	16	58	4	20	38	190.0%				
Parking Tickets Written	#	370	2,108	286	2,239	(131)	-5.9%				
Administrative Dismissals	#	4	29	5	95	(66)	-69.5%				
<b>Building/Planning</b>											
Community Development Revenues		\$266,790	\$829,061	\$69,337	\$675,730	\$153,331	22.7%				
# Permits Issued		13	61	7	59	2	3.4%				
Valuation of Building Permits Issued		\$2,317,379	\$25,330,617	\$86,250	\$17,463,414	\$7,867,203	45.0%				
# Inspections Completed		204	1,522	262	1,546	(24)	-1.6%				
# Design Review/Zoning Agenda Items		6	50	11	35	15	42.9%				
# Staff Review Approvals		24	218	34	172	46	26.7%				
<b>Recreation</b>											
Summer - May 1 - October 31											
Mile of Trails Maintained		9.8	26.2	9.8	26.2	0.00	0.0%				
Adventure Rock Registrations		502	1091	670	1142	(51)	-4.5%				
Bike Park Waivers		1119	1630	1156	1646	(16)	-1.0%				
Bike Park Trips		4757	6204	5248	7034	(830)	-11.8%				
Disc Golf Registrations		839	1983	813	1083	900	83.1%				
Platform Tennis Registrations		33	322	42	263	59	22.4%				
<b>Plaza Services</b>											
Due to the timing of the packet, trash diversion rates are for the previous month.											
Snow Removal Plaza	Hours	0	1,651	0	1283	369	28.8%				
Plaza Maintenance	Hours	327	2,430	186	1940	490	25.3%				
Lawn Care	Hours	347	1,271	227.25	803	468	58.3%				
Plant Care	Hours	541	1,816	384.25	1540	276	17.9%				
Irrigation	Hours	127	447	87.75	344	102	29.7%				
TMV Trash Collection	Hours	100	647	129.25	741	(94)	-12.7%				
Christmas Decorations	Hours	0	601	0	514	87	16.9%				
<b>Vehicle Maintenance</b>											
# Preventive Maintenance Performed		14	118	23	126	(8)	-6.3%				
# Repairs Completed		30	159	21	175	(16)	-9.1%				
Special Projects		6	26	4	25	1	4.0%				
# Roadside Assists		0	4	0	1	3	300.0%				
<b>Finance</b>											
# Employee Based Business Licenses Issued		19	764	15	707	57	8.1%				
# Privately Licensed Rentals		2	72	3	78	(6)	-7.7%				
# Property Management Licensed Rentals		3	408	4	349	59	16.9%				
# VRBO Listings for MV		443		449		(6)	-1.3%				
# Paperless Billing Accts (YTD is total paperless customers)		13	743	72	593	150	25.3%				
# of TMV AR Bills Processed		2,181	14,907	2,103	14,561	346	2.4%				
<b>Accounts Receivable - Total Bad Debt Reserve/Allowance: \$12,819</b>											
		<b>TMV Operating Receivables (includes Gondola funding)</b>		<b>Utilities - Cable and Water/Sewer</b>		<b>VCA - Village Court Apartments</b>		<b>General Fund Investment Activity</b>			
Current	\$	542,689	95.4%	\$	193,434	80.6%	\$	(40,789)	107.3%	Change in Value	(246,959)
30+ Days		4,643	0.8%		39,979	16.7%		19	-0.1%	Ending Balance	\$3,993,198
60+ Days		1,378	0.2%		1,820	0.8%		1,397	-3.7%	Investment Income	\$2,375
90+ Days		4,234	0.7%		4,508	1.9%		1,376	-3.6%	Portfolio Yield	1.10%
over 120 days		16,159	2.8%		295	0.1%		-	0.0%		
Total	\$	569,103	100.0%	\$	240,036	100.0%	\$	(37,997)	100.0%		
		<b>Other Billings - CDF, Construction Parking</b>		<b>Total All AR</b>		<b>Change Since Last Month - Increase (Decrease) in AR</b>		<b>Other Statistics</b>			
Current	\$	7,146	37.7%	\$	702,481	88.9%	\$	327,637	105.6%	Population (estimated)	1,393
30+ Days		4,785	25.2%		49,425	6.3%		8,859	2.9%	(Active) Registered Voters	821
60+ Days		1,307	6.9%		5,902	0.7%		(4,390)	-1.4%	Property Valuation	294,011,170
90+ Days		600	3.2%		10,719	1.4%		(1,997)	-0.6%		
over 120 days		5,116	27.0%		21,569	2.7%		(19,967)	-6.4%		
Total	\$	18,954	100.0%	\$	790,096	100.0%	\$	310,143	100.0%		



## Memorandum

**To:** Town Council  
**From:** Kevin Swain, Finance Director  
**Date:** August 9, 2017  
**Re:** Town of Mountain Village Financial Statements through June 2017

### Mountain Village Financials Statements through June 2017

#### General Fund Summary

The General Fund reflects a surplus of \$2.5 million. Use taxes are down from prior year and trailing budget. Sales taxes show an increase of 5% over prior year and 7% over budget. Revenues of \$7.1 million were under the budget by \$32,663 due mainly to use taxes lagging.

Total operating expenditures of \$3.9 million were under budget by \$181,200. Capital outlay through this period was for the Sunset Plaza project, the voice recording system upgrade for the police, and wayfinding.

Transfers to other funds include:

<b>Fund</b>	<b>This Month</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Budget Variance</b>
Capital Projects Fund (From GF)	\$ 948	\$ 27,683	\$ 27,683	-
Child Development Fund	\$ 12,951	\$ 39,989	\$ 12,951	(27,038)
Conference Center Subsidy	\$ 2,558	\$ 80,486	\$ 82,251	1,766
Affordable Housing Development Fund (Monthly Sales Tax Allocation)	\$ 32,465	\$ 224,022	\$ 255,165	31,143
Vehicle & Equipment Acquisition Fund	\$ 82,063	\$ 451,651	\$ 451,651	-

Income transfers from other funds include:

<b>Fund</b>	<b>This Month</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Budget Variance</b>
Overhead allocation from Broadband, W/S, Gondola, VCA and Parking Services	\$ 37,370	\$ 249,249	\$ 233,926	(15,323)
*Tourism Fund	\$ 2,938	\$ 35,194	\$ 46,084	10,890
*This transfer is comprised of administrative fees, interest, and penalties collected.				
Debt Service Fund (Specific ownership taxes)	\$ 13,872	\$ 42,954	\$ 73,485	30,530
Debt Service Fund (Sunset Plaza Funding)	\$ 207,439	\$ -	\$ 207,439	207,439

**Vehicle and Equipment Acquisition Fund – No Fund Income Statement Attached**

A snowcat for the recreation department, snow blower, a transit bus, a building maintenance truck, a vehicle maintenance truck, and shop equipment were purchased and the bobcat leases have been paid. Total expenditures to date: \$348,724.

**Capital Projects Fund – No Fund Income Statement Attached**

\$27,683 was spent on the Meadows Improvement Plan.

**Historical Museum Fund – No Fund Income Statement Attached**

\$89,442 in property taxes were collected and \$87,652 was tendered to the historical museum. The county treasurer retained \$1,790 in treasurer’s fees.

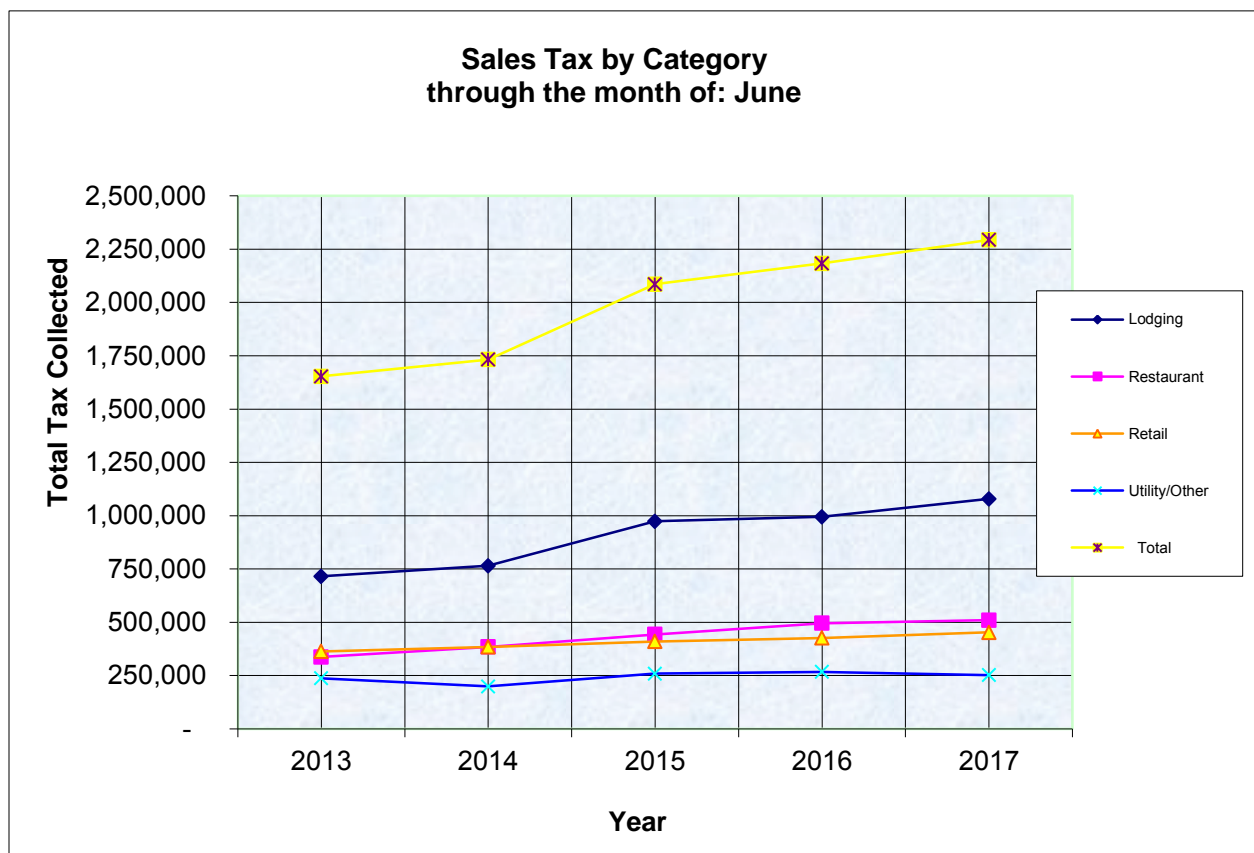
**Mortgage Assistance Fund – No Fund Income Statement Attached**

There has been no activity in this fund.

**Sales Tax**

Sales taxes of \$2.3 million are 5% over 2016 through this period and are over budget by 7%. Lodging shows the highest growth at 8.5%, followed by Retail at 6.3%.

Actual Sales Tax Base By Class, Through June 2017										
Category	Actual 2013	Actual 2014	PY % Increase	Actual 2015	PY % Increase	Actual 2016	PY % Increase	Actual 2017	PY \$ Variance	PY % Increase
	4.5%	4.5%	2013 to 2014	4.5%	2014 to 2015	4.5%	2015 to 2016	4.5%	2016 to 2017	2016 to 2017
Lodging	15,889,963	16,996,006	7%	21,638,444	27%	22,100,170	2%	23,970,646	1,870,476	8.46%
Restaurant	7,497,076	8,546,618	14%	9,850,017	15%	11,012,855	12%	11,333,264	320,409	2.91%
Retail	8,083,152	8,538,194	6%	9,103,566	7%	9,475,419	4%	10,068,353	592,934	6.26%
Utility/Other	5,271,825	4,418,612	-16%	5,754,889	30%	5,936,632	3%	5,603,412	(333,220)	-5.61%
<b>Total</b>	<b>36,742,016</b>	<b>38,499,429</b>	<b>5%</b>	<b>46,346,918</b>	<b>20%</b>	<b>48,525,076</b>	<b>5%</b>	<b>50,975,675</b>	<b>2,450,599</b>	<b>5.05%</b>





## Tourism Fund

2017 restaurant taxes totaling \$226,573 have been collected and \$222,042 was tendered to the airline guarantee program. \$959,282 in lodging taxes were collected and \$944,893 was tendered to the airline guarantee program and to MTI. The Town retained \$18,920 in administrative fees, and penalties and interest of \$1,005.

Lodging taxes are exceeding prior year by 9.2% and exceeded budget by 18.6%. Restaurant taxes are ahead of prior year and budget by 2.85% and 16.4%, respectively.

Town of Mountain Village Colorado Lodging Tax Summary								
	2013	2014	2015	2016	2017	2016	2017	Budget
	Activity	Activity	Activity	Activity	Activity	Var %	Budget	Var %
	(4%)	(4%)	(4%)	(4%)	(4%)			
January	167,378	159,264	216,904	193,815	245,408	26.62%	172,098	29.87%
February	151,727	170,098	231,700	249,339	260,809	4.60%	222,721	14.60%
March	203,235	248,285	303,173	304,515	311,041	2.14%	269,099	13.48%
April	9,382	7,291	12,319	7,638	8,353	9.36%	6,769	18.96%
May	10,684	10,627	15,282	16,633	12,299	-26.06%	15,154	-23.21%
June	77,013	74,275	84,204	106,415	121,373	14.06%	95,270	21.51%
July	93,602	109,934	136,711	153,342	-	-100.00%	137,366	#DIV/0!
August	84,727	88,929	88,990	111,760	-	-100.00%	100,541	#DIV/0!
September	69,349	82,891	113,475	139,363	-	-100.00%	125,212	#DIV/0!
October	16,450	17,383	22,812	31,322	-	-100.00%	28,262	#DIV/0!
November	6,761	11,840	11,372	14,493	-	-100.00%	13,003	#DIV/0!
December	191,249	226,508	260,440	310,142	-	-100.00%	272,470	#DIV/0!
<b>Total</b>	<b>1,081,555</b>	<b>1,207,325</b>	<b>1,497,381</b>	<b>1,638,778</b>	<b>959,282</b>	<b>-41.46%</b>	<b>1,457,964</b>	<b>-51.98%</b>
<b>Tax Base</b>	<b>27,038,867</b>	<b>30,183,132</b>	<b>37,434,529</b>	<b>40,969,439</b>	<b>23,982,048</b>		<b>36,449,100</b>	

Town of Mountain Village Colorado Restaurant Tax Summary								
	2013	2014	2015	2016	2017	2016	2017	Budget
	Activity	Activity	Activity (2%)	Activity (2%)	Activity (2%)	Var %	Budget	Var %
	(2%)	(2%)						
January	34,448	38,239	46,261	48,594	53,677	10.46%	41,758	22.21%
February	41,121	48,466	53,871	60,243	59,783	-0.76%	51,768	13.41%
March	47,045	53,516	60,420	71,171	73,736	3.60%	61,158	17.06%
April	2,518	1,995	2,876	1,511	1,829	21.07%	1,298	29.02%
May	3,913	5,154	5,457	4,568	4,448	-2.63%	3,926	11.74%
June	19,116	25,366	25,426	34,359	33,100	-3.66%	29,525	10.80%
July	27,921	32,661	40,081	44,827	-	-100.00%	38,521	#DIV/0!
August	25,645	25,017	29,015	35,020	-	-100.00%	30,094	#DIV/0!
September	19,982	23,831	32,169	36,195	-	-100.00%	31,103	#DIV/0!
October	5,468	5,369	9,492	11,312	-	-100.00%	9,720	#DIV/0!
November	4,668	5,765	6,637	5,099	-	-100.00%	4,382	#DIV/0!
December	42,983	49,923	55,055	59,070	-	-100.00%	50,760	#DIV/0!
<b>Total</b>	<b>274,828</b>	<b>315,303</b>	<b>366,759</b>	<b>411,969</b>	<b>226,573</b>	<b>-45.00%</b>	<b>354,013</b>	<b>-56.25%</b>
<b>Tax Base</b>	<b>13,741,420</b>	<b>15,765,152</b>	<b>18,337,941</b>	<b>20,598,437</b>	<b>11,328,662</b>		<b>17,700,650</b>	

Business license fees of \$300,137 are over budget (16%) and prior year (9%). \$282,129 was remitted to MTI and \$26,468 in admin fees and penalties were transferred to the General Fund.



**To:** TMVOA; Town Council  
**From:** Kevin Swain, Finance Director  
**Date:** August 8, 2017  
**Re:** Gondola Quarterly Report, June 30, 2017

---

Budgets are allocated monthly based on prior year actuals. Budgets for new items and major or capital items are adjusted to when expenditures occur. Other expenses, such as supplies may be over or under budget month to month because of the timing of expenditures.

In the second quarter of 2017, the gondola fund is \$149,000 under budgeted expenses. TSG ticket sales have increased 6% over prior year and are 4.5% over budget.

### **Gondola Fund - Expenditures**

**1. Mobile Aerial Rapid Rescue System (MARRS):**

Annual budget: \$81,158  
YTD expenditures: \$34,079  
YTD budget: \$33,861

MARRS is .6% over budget. This is due to payroll processing costs.

**2. Chondola Operations and Maintenance:**

Annual budget: \$280,760  
YTD expenditures: \$94,512  
YTD budget: \$113,872

Chondola operations expenses are under budget by 17%. TSG utilities, operations and maintenance wages, and worker's compensation premiums and claims are running under budget.

**3. Gondola Operations:**

Annual budget: \$1.83 million (includes grant success fees)  
YTD expenditures: \$792,716  
YTD budget: \$850,809

Gondola operations were under budget by \$58,100. Group insurance is under budget as well as admin management, and worker's compensation premiums and claims. Administrative management costs are based on actual hours by admin personnel.

4. **Gondola Maintenance:**  
Annual budget: \$1.27 million  
YTD expenditures: \$567,291  
YTD budget: \$603,141

Gondola maintenance is under budget by \$35,900. Contract labor and worker's compensation premiums and claims are the major budget savings.

5. **Fixed, General, Overhead and Administration:**  
Annual budget: \$506,582 (includes overhead allocation transfer)  
YTD expenditures: \$249,703  
YTD budget: \$285,016

FGOA costs are \$30,300 below budget. Budget variances include: legal, over budget (\$7,000), electricity, under (\$25,000) and tech support, under budget (\$3,500).

6. **Major Repairs and Replacements:**  
Annual Budget: \$570,000 million  
YTD expenditures: \$162,551  
YTD budget: \$172,100

Expenses made were for cabin refurbishment and wayfinding.

7. **Capital Outlay:**  
Annual Budget: \$1.52 million (there are matching grant funds of \$88,000 towards expenses)  
YTD expenditures: \$290,155  
YTD budget: \$291,000

Gondola cabins are being replaced and engineering costs for the generator have been paid.

### **Overall Financial Performance through June 30, 2017**

Total gondola expenditures through this period of \$2.2 million were 7% under budget. Budget savings are due in large part to worker's compensation and utility costs. Total funding for the period of \$2.2 million was primarily provided by TMVOA (85%), with contributions of approximately \$1.86 million, \$163,196 (7%) provided by TSG from lift ticket sales, \$88,000 in capital grant funding (4%), \$69,300 in operating grant funding (3%), sale of assets of \$1,672, and event operations funding of \$5,148.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017					2016	2015	2014	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
<b>Gondola Fund</b>									
<b>Revenues</b>									
Event Operations Funding	\$ 5,148	\$ -	\$ 5,148	#DIV/0!	\$ -	\$ (5,148)	\$ 4,944	\$ 5,425	\$ 3,825
Event Operations Funding - SMC/TOT	-	-	-	#DIV/0!	36,000	36,000	-	-	-
Operations Grant Funding	69,309	73,375	(4,066)	-5.54%	150,100	80,791	-	81,206	119,914
Capital/MR&R Grant Funding	88,000	88,000	-	0.00%	88,000	-	252,952	-	-
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Miscellaneous Revenues	-	-	-	#DIV/0!	-	-	158	100	2,607
Sale of Assets	1,672	-	1,672	#DIV/0!	-	(1,672)	3,350	10,500	558
TMVOA Operating Contributions	1,498,976	1,657,137	(158,162)	-9.54%	3,692,959	2,193,984	1,313,840	1,529,234	1,471,212
TMVOA Capital Contributions	364,706	375,100	(10,394)	-2.77%	2,002,000	1,637,294	868,479	142,368	290,525
TSG 1% Lift Sales	163,196	156,187	7,009	4.49%	200,000	36,804	152,913	139,315	119,195
<b>Total Revenues</b>	<b>2,191,006</b>	<b>2,349,799</b>	<b>(158,793)</b>	<b>-6.76%</b>	<b>6,169,059</b>	<b>3,978,053</b>	<b>2,596,636</b>	<b>1,908,148</b>	<b>2,007,836</b>
<b>Operating Expenses</b>									
Overhead Allocation Transfer	20,035	25,000	(4,965)	-19.86%	50,000	29,965	21,816	24,388	18,754
MAARS	34,079	33,861	218	0.64%	81,158	47,079	22,852	30,180	29,609
Chondola	94,512	113,872	(19,360)	-17.00%	280,760	186,248	124,657	104,659	97,200
Grant Success Fees	-	-	-	#DIV/0!	14,286	14,286	-	-	-
Operations	792,716	850,809	(58,093)	-6.83%	1,817,820	1,025,104	629,047	766,614	727,477
Maintenance	567,291	603,141	(35,851)	-5.94%	1,268,239	700,949	475,851	628,789	583,154
FGOA	229,668	260,016	(30,348)	-11.67%	456,582	226,914	200,982	211,150	261,117
Major Repairs and Replacements	162,551	172,100	(9,549)	-5.55%	570,000	407,449	440,681	98,593	273,788
Contingency	-	-	-	#DIV/0!	110,214	110,214	-	-	-
<b>Total Operating Expenses</b>	<b>1,900,852</b>	<b>2,058,799</b>	<b>(157,948)</b>	<b>-7.67%</b>	<b>4,649,059</b>	<b>2,748,208</b>	<b>1,915,886</b>	<b>1,864,373</b>	<b>1,991,099</b>
Surplus / Deficit	290,155	291,000	(845)	-0.29%	1,520,000		680,750	43,775	16,737
<b>Capital</b>									
Capital Outlay	290,155	291,000	(845)	-0.29%	1,520,000	1,229,845	680,750	43,775	16,737
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017						2016	2015	2014
	Actual YTD	Budget YTD	Budget Variance	Budget Variance	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
			(\$)	(%)					
<b>General Fund</b>									
<b>Revenues</b>									
Charges for Services	\$ 206,549	\$ 212,333	\$ (5,784)	-2.72%	\$ 301,829	\$ 95,280	\$ 192,226	\$ 194,430	\$ 123,705
Contributions	90,185	41,744	48,441	116.04%	89,745	(440)	16,037	27,103	11,368
Fines and Forfeits	2,747	4,111	(1,364)	-33.18%	6,077	3,330	7,566	2,934	2,335
Interest Income	29,548	25,677	3,871	15.08%	45,000	15,452	50,653	42,294	21,696
Intergovernmental	300,584	303,136	(2,552)	-0.84%	379,327	78,743	300,361	236,131	267,371
Licenses and Permits	198,528	163,292	35,236	21.58%	261,655	63,127	175,226	205,604	89,761
Miscellaneous Revenues	52,159	47,640	4,519	9.49%	141,918	89,759	39,980	42,092	55,460
Taxes and Assessments	6,210,240	6,325,270	(115,030)	-1.82%	8,658,505	2,448,265	6,196,575	5,919,301	5,230,942
<b>Total Revenues</b>	<b>7,090,540</b>	<b>7,123,203</b>	<b>(32,663)</b>	<b>-0.46%</b>	<b>9,884,056</b>	<b>2,793,516</b>	<b>6,978,624</b>	<b>6,669,889</b>	<b>5,802,638</b>
<b>Operating Expenses</b>									
Legislation & Council	33,957	35,522	(1,565)	-4.41%	101,202	67,245	26,822	8,768	3,934
Town Manager	125,310	126,274	(964)	-0.76%	252,730	127,420	107,672	105,572	104,098
Administrative Services	200,548	195,489	5,059	2.59%	400,214	199,666	174,537	157,705	168,969
Finance	467,982	476,523	(8,541)	-1.79%	826,053	358,071	444,930	456,333	433,243
Technical	99,790	106,320	(6,530)	-6.14%	202,960	103,170	88,896	86,405	83,047
Human Resources	146,132	152,313	(6,181)	-4.06%	312,984	166,852	146,019	126,969	128,716
Town Attorney	217,517	258,080	(40,563)	-15.72%	530,929	313,412	300,409	280,190	222,645
Marketing and Business Development	124,621	137,745	(13,124)	-9.53%	440,388	315,767	131,931	126,740	93,168
Municipal Court	13,755	14,019	(264)	-1.88%	31,624	17,869	13,059	12,643	13,651
Police Department	382,245	387,304	(5,059)	-1.31%	848,278	466,033	361,503	350,084	325,981
Community Services	24,585	25,093	(508)	-2.02%	51,674	27,089	21,333	22,717	22,816
Community Grants and Contributions	86,000	86,000	-	0.00%	126,000	40,000	44,250	38,250	59,000
Roads and Bridges	347,057	354,183	(7,126)	-2.01%	1,139,163	792,106	320,878	317,033	431,906
Vehicle Maintenance	211,583	218,986	(7,403)	-3.38%	445,862	234,279	217,645	206,638	207,230
Municipal Bus/Dial-A-Ride	108,147	72,346	35,801	49.49%	172,974	64,827	71,310	47,250	57,848
Employee Shuttle	18,010	33,928	(15,918)	-46.92%	84,265	66,255	21,611	24,689	38,815
Parks & Recreation	215,121	265,206	(50,085)	-18.89%	625,185	410,064	191,683	179,078	187,471
Plaza and Environmental Services	616,553	668,407	(51,854)	-7.76%	1,534,129	917,576	695,518	534,275	536,873
Public Refuse Removal and Residential Trash Billing Services	22,364	26,105	(3,741)	-14.33%	54,559	32,195	22,011	24,309	19,928
Building/Facility Maintenance	88,143	89,450	(1,307)	-1.46%	202,630	114,487	68,905	68,582	49,394
Planning & Development Services	3,872	3,904	(32)	-0.82%	9,149	5,277	3,518	2,770	2,554
Building Division	143,904	141,856	2,048	1.44%	286,943	143,039	131,020	93,392	87,939
Housing Division Office	9,916	10,188	(272)	-2.67%	22,303	12,387	9,656	8,631	8,633
Planning and Zoning Division	182,916	186,023	(3,107)	-1.67%	463,650	459,778	142,650	123,951	133,226
Contingency	-	-	-	#DIV/0!	92,119	82,203	-	-	-
<b>Total Operating Expenses</b>	<b>3,890,028</b>	<b>4,071,264</b>	<b>(181,236)</b>	<b>-4.45%</b>	<b>9,257,967</b>	<b>5,537,067</b>	<b>3,757,766</b>	<b>3,402,974</b>	<b>3,421,085</b>
Surplus / Deficit	3,200,512	3,051,939	148,573	4.87%	626,089	(2,743,551)	3,220,858	3,266,915	2,381,553
Capital Outlay	416,055	416,000	55	0.01%	1,131,138	715,083	4,301	65,041	87,560
Surplus / Deficit	2,784,457	2,635,939	148,518	5.63%	(505,049)	(3,289,506)	3,216,557	3,201,874	2,293,993
<b>Other Sources and Uses</b>									
Sale of Assets	-	-	-	#DIV/0!	-	-	4,822	29,834	10,568
Transfer (To) From Affordable Housing	(255,165)	(224,022)	(31,143)	13.90%	(418,127)	(162,962)	(238,614)	(235,229)	(192,226)
Transfer (To) From Broadband	-	-	-	#DIV/0!	-	-	-	91,804	56,736
Transfer (To) From Child Development	(12,951)	(39,989)	27,038	-67.61%	(145,268)	(63,017)	(1,532)	(1,322)	(7,955)
Transfer (To) From Capital Projects	(27,683)	(27,683)	-	0.00%	(300,000)	(346,084)	(45,606)	-	-
Transfer (To) From Debt Service	280,924	42,954	237,969	554.00%	83,909	(150,017)	69,895	74,333	71,176
Transfer (To) From Overhead Allocation	233,926	249,249	(15,323)	-6.15%	477,782	243,856	225,185	205,524	188,077
Transfer (To) From Parking Services	-	-	-	#DIV/0!	(147,759)	(134,808)	-	79,986	(28,160)
Transfer (To) From Conference Center	(82,251)	(80,486)	(1,766)	2.19%	(220,010)	(220,010)	(126,538)	(54,126)	(50,465)
Transfer (To) From Tourism	46,084	35,194	10,890	30.94%	13,102	(267,821)	16,678	53,969	35,412
Transfer (To) From Vehicle/Equipment	(451,651)	(451,651)	-	0.00%	(692,868)	(241,217)	(174,214)	(177,553)	(92,192)
Transfer (To) From Water/Sewer	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Other Sources and Uses</b>	<b>(268,767)</b>	<b>(496,432)</b>	<b>227,665</b>	<b>-45.86%</b>	<b>(1,349,239)</b>	<b>(1,342,080)</b>	<b>(269,924)</b>	<b>67,220</b>	<b>(9,028)</b>

Actual YTD	2017				2016	2015	2014
	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD

Surplus / Deficit \$ 2,515,690 \$ 2,139,507 \$ 376,183 17.58% \$ (1,854,288) \$ (4,631,586) \$ 2,946,633 \$ 3,269,094 \$ 2,284,965

<u>Beginning Fund Balance Components</u>	<u>Actual YTD</u>	<u>Annual Budget</u>
Emergency Reserve	\$ 3,240,288	\$ 3,256,401
Unreserved	6,206,027	4,900,429
<b>Beginning Fund Balance</b>	<b>\$ 9,446,315</b>	<b>\$ 8,156,830</b>

<u>YTD Ending Fund Balance Components</u>		
Emergency Reserve	\$ 3,240,288	\$ 3,256,401
Health Care Premium Savings Reserve	50,000	50,000
Facility Maint Reserve	155,000	155,000
Unreserved	8,516,716	2,841,141
<b>Ending Fund Balance</b>	<b>\$ 11,962,005</b>	<b>\$ 6,302,542</b>

#### Revenues

Taxes & Assessments - Property taxes are under budget in large part because of abatements. Specific Ownership taxes collected are exceeding budget, 18% and prior year 10%.  
Sales tax revenues are 7% over budget and 5% over prior year. Construction use tax is trailing prior year and budget.  
Licenses & Permits - Construction permits are meeting budget and electrical and plumbing permits are over budget \$21,000 and \$10,100.  
Intergovernmental - Intergovernmental revenues slightly under budget.  
Charges for Services - DRB fees are over budget \$5,600 although Plan Review Fees are under \$19,000. Energy Mitigation fees are over budget mainly due to last year's carry forward.  
Road impact fees are exceeding budget.  
Fines & Forfeitures - Under budget due to a building construction fines refund.  
Investment Income - Interest is exceeding budget and under prior year.  
Miscellaneous - Over budget due mainly to the contractors meeting conducted by the building department.  
Contributions - Received a wildfire/defensible space contribution from TMVOA which were 2016 unused funds, returned in the amount of \$29,800 and the See Forever contribution for plaza snowmelt.

#### Top Ten Budget Variances

##### Under Budget

Plaza and Environmental Services - \$51,854 Natural gas is under budget due to overcharged services in 2016 and electric is under budget.  
Parks and Recreation - \$50,085 Under budget in ice rink electric, gasoline, and labor costs.  
Town Attorney - \$40,563 Litigation is running over budget but is offset by general legal.  
Employee Shuttle - \$15,918 Gasoline is under budget.  
Marketing and Business Development - \$13,124 Under budget in personnel costs due to a vacancy.  
Finance - \$8,541 Under budget for property insurance and county treasurer collection fees.  
Vehicle Maintenance- \$7,403 Savings in employee costs and supplies.

##### Over Budget

Municipal Bus Service - \$35,801 Over budget due to 1/2 of the SMART contribution start up costs and offset labor.  
Admin Services- \$5,059 Over budget in S&W due to the election.  
Building Division - \$2,048 Over in bank fees for new payment processing.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017						2016	2015	2014
	Actual	Budget	Budget	Budget	Annual	Budget	Actual	Actual	Actual
	YTD	YTD	Variance	Variance	Budget	Balance	YTD	YTD	YTD
		(\$)	(%)						
<b>Tourism Fund</b>									
<b>Revenues</b>									
Business License Fees	\$ 300,137	\$ 256,766	\$ 43,371	17%	\$ 277,546	\$ (22,591)	\$ 274,368	\$ 254,552	\$ 248,257
Lodging Taxes - Condos/Homes	544,700	420,063	124,637	30%	772,721	228,021	496,181	487,606	296,270
Lodging Taxes - Hotels	414,115	361,046	53,069	15%	685,243	271,128	382,175	375,638	373,570
Lodging Taxes - Prior Year	692	-	692	#DIV/0!	-	(692)	786	4,840	781
Penalties and Interest	9,465	4,683	4,782	102%	10,000	535	7,229	20,829	6,614
Restaurant Taxes	226,573	189,433	37,140	20%	354,013	127,440	220,445	194,311	172,738
Restaurant Taxes - Prior Year	-	-	-	#DIV/0!	-	-	85	641	88
<b>Total Revenues</b>	<b>1,495,682</b>	<b>1,231,991</b>	<b>263,691</b>	<b>21%</b>	<b>2,099,523</b>	<b>603,841</b>	<b>1,381,270</b>	<b>1,338,417</b>	<b>1,098,318</b>
<b>Tourism Funding</b>									
Additional Funding	313	400	(87)	-22%	40,000	39,687	25,000	1,449	-
Airline Guaranty Funding	692,200	568,388	123,812	22%	1,061,335	369,135	646,899	616,414	497,974
MTI Funding	757,085	628,009	129,076	21%	982,585	225,501	692,692	666,585	564,932
<b>Total Tourism Funding</b>	<b>1,449,598</b>	<b>1,196,797</b>	<b>252,801</b>	<b>83%</b>	<b>2,083,921</b>	<b>634,323</b>	<b>1,364,592</b>	<b>1,284,448</b>	<b>1,062,906</b>
Surplus / Deficit	46,084	35,194	10,890	31%	15,602	(30,482)	16,678	53,969	35,412
<b>Administrative Fees</b>									
Audit Fees	-	-	-	#DIV/0!	2,500	2,500	-	-	-
<b>Total Administrative Fees</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
Surplus / Deficit	46,084	35,194	10,890	31%	13,102	(32,982)	16,678	53,969	35,412
<b>Other Sources and Uses</b>									
Transfer (To) From Other Funds	(46,084)	(35,194)	(10,890)	31%	(13,102)	32,982	(16,678)	(53,969)	(35,412)
<b>Total Other Sources and Uses</b>	<b>(46,084)</b>	<b>(35,194)</b>	<b>(10,890)</b>	<b>31%</b>	<b>(13,102)</b>	<b>32,982</b>	<b>(16,678)</b>	<b>(53,969)</b>	<b>(35,412)</b>
Surplus / Deficit	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report**

June 2017

	2017				2016	2015	2014		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
<b>Parking Services Fund</b>									
<b>Revenues</b>									
Contributions/Shared Facility Expenses	\$ 9,130	\$ 9,305	\$ (175)	-2%	\$ 11,895	\$ 2,765	\$ 7,786	\$ 4,234	\$ 16,754
Fines and Forfeits	13,935	24,793	(10,858)	-44%	40,000	26,065	28,580	21,329	6,735
Gondola Parking Garage	48,985	44,912	4,073	9%	89,825	40,840	38,840	89,892	63,280
Heritage Parking Garage	114,928	46,740	68,188	146%	98,752	(16,176)	74,441	85,785	76,361
Parking Meter Revenues	8,106	1,561	6,545	419%	7,061	(1,045)	1,374	5,756	5,406
Parking Permits	4,363	4,807	(444)	-9%	12,000	7,637	5,850	6,980	7,056
Special Event Parking	20,000	40,000	(20,000)	-50%	41,000	21,000	30,060	19,200	20,000
<b>Total Revenues</b>	<b>219,447</b>	<b>172,118</b>	<b>47,329</b>	<b>27%</b>	<b>300,533</b>	<b>81,086</b>	<b>186,931</b>	<b>233,176</b>	<b>195,592</b>
<b>Operating Expenses</b>									
Other Operating Expenses	3,056	22,486	(19,430)	-86%	29,730	26,674	3,628	1,360	315
Personnel Expenses	55,431	70,238	(14,807)	-21%	135,212	79,781	59,450	59,967	66,323
Gondola Parking Garage	14,237	16,454	(2,217)	-13%	57,445	43,208	19,901	17,154	24,599
Surface Lots	42,769	12,096	30,673	254%	21,760	(21,009)	9,159	16,213	9,394
Heritage Parking Garage	50,105	51,491	(1,386)	-3%	100,225	50,120	44,351	44,010	74,574
Meadows Parking	1,000	-	1,000	#DIV/0!	-	(1,000)	1,000	-	1,000
<b>Total Operating Expenses</b>	<b>166,598</b>	<b>172,765</b>	<b>(6,167)</b>	<b>-4%</b>	<b>344,372</b>	<b>177,774</b>	<b>137,489</b>	<b>138,704</b>	<b>176,205</b>
Surplus / Deficit	52,849	(647)	53,496	-8268%	(43,839)	(96,688)	49,442	94,472	19,387
<b>Capital</b>									
Capital	4,800	4,800	-	0%	74,800	70,000	4,800	-	29,232
Surplus / Deficit	48,049	(5,447)	53,496	-982%	(118,639)	(166,688)	44,642	94,472	(9,845)
<b>Other Sources and Uses</b>									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Overhead Allocation	(14,560)	(14,560)	-	0%	(29,120)	(14,560)	(14,166)	(14,486)	(18,315)
Transfer (To) From General Fund	-	-	-	#DIV/0!	147,759	147,759	-	(79,986)	28,160
<b>Total Other Sources and Uses</b>	<b>(14,560)</b>	<b>(14,560)</b>	<b>-</b>	<b>0%</b>	<b>118,639</b>	<b>133,199</b>	<b>(14,166)</b>	<b>(94,472)</b>	<b>9,845</b>
Surplus / Deficit	\$ 33,489	\$ (20,007)	\$ -	0%	\$ -	\$ -	\$ 30,476	\$ -	\$ -

Parking revenues are over budget \$47,300. HPG revenues are over budget and prior year 146% and 54%. This is primarily because there are no free hours at that garage anymore. Overall, expenditures are under budget primarily due to personnel costs, shared costs, and GPG maintenance although surface lots are exceeding budget due to the back pay of leases.



**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017				2016	2015	2014		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Actual YTD	Actual YTD	Actual YTD		
<b>Child Development Fund</b>									
<b>Revenues</b>									
Daycare Fees	\$ 139,384	\$ 129,252	10,132	7.84%	\$ 256,560	\$ 117,176	\$ 142,552	\$ 124,400	\$ 120,032
Fundraising Revenues - Daycare	6,148	5,034	1,114	22.13%	8,500	2,352	8,823	5,454	4,940
Fundraising Revenues - Preschool	3,075	3,500	(425)	-0.47%	3,500	(84,881)	2,880	3,324	3,980
Grant Revenues - Daycare	24,450	11,786	12,664	107.45%	15,000	(9,450)	21,099	16,593	17,390
Grant Revenues - Preschool	13,000	3,266	9,734	298.04%	5,000	(8,000)	8,983	9,780	5,880
Preschool Fees	88,381	90,186	(1,805)	-2.00%	181,475	178,400	87,993	85,564	86,516
<b>Total Revenues</b>	<b>274,438</b>	<b>243,024</b>	<b>31,414</b>	<b>12.93%</b>	<b>470,035</b>	<b>195,597</b>	<b>272,330</b>	<b>245,115</b>	<b>238,738</b>
<b>Operating Expenses</b>									
Daycare Other Expense	30,824	31,092	(268)	-0.86%	79,586	48,762	39,982	28,579	29,514
Daycare Personnel Expense	163,321	162,641	680	0.42%	338,257	174,936	156,468	144,806	136,486
Preschool Other Expense	18,884	18,027	857	4.75%	38,168	19,284	16,100	16,552	14,648
Preschool Personnel Expense	74,360	71,253	3,107	4.36%	159,292	84,932	61,312	56,500	66,045
<b>Total Operating Expenses</b>	<b>287,389</b>	<b>283,013</b>	<b>4,376</b>	<b>1.55%</b>	<b>615,303</b>	<b>327,914</b>	<b>273,862</b>	<b>246,437</b>	<b>246,693</b>
Surplus / Deficit	(12,951)	(39,989)	27,038	-67.61%	(145,268)		(1,532)	(1,322)	(7,955)
<b>Other Sources and Uses</b>									
Contributions	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	12,951	39,989	27,038	67.61%	145,268	132,317	1,532	1,322	7,955
<b>Total Other Sources and Uses</b>	<b>12,951</b>	<b>39,989</b>	<b>27,038</b>	<b>67.61%</b>	<b>145,268</b>	<b>132,317</b>	<b>1,532</b>	<b>1,322</b>	<b>7,955</b>
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -

Child Development revenues are \$31,400 over budget. Daycare fees are over budget 8%. Preschool fees are under budget 2%. Enrollment is up in daycare in large part because of the limited availability of child care in the region. Operating expenses are \$4,400 over budget due primarily to employee costs. The program has required \$13,000 in funds from the General Fund through this period.

Grant funds receipts are over budget due to the director securing a grant from the Buell Foundation.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

		2017				2016	2015	2014	
Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD	
<b>Water &amp; Sewer Fund</b>									
<b>Revenues</b>									
Mountain Village Water and Sewer	\$ 1,121,850	\$ 1,089,209	\$ 32,641	3.00%	\$ 2,372,479	\$ 1,250,629	\$ 994,449	\$ 956,984	\$ 950,816
Other Revenues	5,596	6,952	(1,356)	-19.51%	24,050	18,454	4,660	5,040	4,429
Ski Ranches Water	73,642	73,093	549	0.75%	151,593	77,951	66,849	63,419	62,351
Skyfield Water	13,252	10,672	2,580	24.18%	25,442	12,190	10,398	10,712	9,836
<b>Total Revenues</b>	<b>1,214,340</b>	<b>1,179,926</b>	<b>34,414</b>	<b>2.92%</b>	<b>2,573,564</b>	<b>1,359,224</b>	<b>1,076,356</b>	<b>1,036,155</b>	<b>1,027,432</b>
<b>Operating Expenses</b>									
Mountain Village Sewer	226,652	217,930	8,722	4.00%	508,283	281,631	206,412	189,398	172,402
Mountain Village Water	385,441	424,061	(38,620)	-9.11%	1,053,029	667,588	364,521	360,854	348,066
Ski Ranches Water	13,445	13,518	(73)	-0.54%	41,263	27,818	8,478	7,323	12,319
Contingency	-	-	-	#DIV/0!	32,051	32,051	-	-	-
<b>Total Operating Expenses</b>	<b>625,538</b>	<b>655,509</b>	<b>(29,971)</b>	<b>-4.57%</b>	<b>1,634,626</b>	<b>1,009,088</b>	<b>579,411</b>	<b>557,575</b>	<b>532,787</b>
Surplus / Deficit	588,802	524,417	64,385	12.28%	938,938		496,945	478,580	494,645
<b>Capital</b>									
Capital Outlay	70,241	71,000	(759)	-1.07%	787,513	717,272	182,082	261,918	113,686
Surplus / Deficit	518,561	453,417	65,144	14.37%	151,425		314,863	216,662	380,959
<b>Other Sources and Uses</b>									
Overhead Allocation Transfer	(72,302)	(72,302)	-	0.00%	(144,604)	(72,302)	(68,727)	(61,071)	(66,376)
Mountain Village Tap Fees	197,312	35,000	162,312	463.75%	35,000	(162,312)	20,784	57,572	5,503
Grants	-	-	-	#DIV/0!	-	-	-	-	-
Ski Ranches Tap Fees	21,232	5,000	16,232	324.64%	5,000	(16,232)	-	-	5,000
Skyfield Tap Fees	-	-	-	#DIV/0!	2,000	2,000	-	-	-
Sale of Assets	352	-	352	#DIV/0!	-	(352)	-	-	-
Telski Tap Fee/Water Credit	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Other Sources and Uses</b>	<b>146,594</b>	<b>(32,302)</b>	<b>178,896</b>	<b>-553.82%</b>	<b>(102,604)</b>	<b>(249,198)</b>	<b>(47,943)</b>	<b>(3,499)</b>	<b>(55,873)</b>
Surplus / Deficit	\$ 665,155	\$ 421,115	\$ 244,040	57.95%	\$ 48,821		\$ 266,920	\$ 213,163	\$ 325,086

MV Excess water fees are exceeding budget, \$12,100 Ski Ranches base charges are slightly over budget and Skyfield revenues are over budget due mainly to excess water charges. Other revenues are under budget in maintenance fees and late charges. Sewer expenditures are over budget in regional sewer charges. MV water is under budget mainly in insurance and electricity. Ski Ranches water costs are on budget. Capital costs were for a vehicle, the Ski Ranches chlorine building, power generators, water rights, regional sewer, and lift 7 water line. Tap fees have met the annual budget and continue to be collected.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017				2016	2015	2014		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
<b>Broadband Fund</b>									
<b>Revenues</b>									
Cable User Fees	\$ 452,303	\$ 458,142	\$ (5,839)	-1.27%	\$ 917,150	\$ 464,847	\$ 429,606	\$ 413,014	\$ 403,049
Internet User Fees	471,040	398,845	72,195	18.10%	827,231	356,191	419,589	386,743	347,059
Other Revenues	30,490	31,163	(673)	-2.16%	62,764	43,727	24,639	32,542	38,604
Phone Service Fees	19,037	17,215	1,822	10.58%	35,281	4,791	18,276	17,988	17,699
<b>Total Revenues</b>	<b>972,870</b>	<b>905,365</b>	<b>67,505</b>	<b>7.46%</b>	<b>1,842,426</b>	<b>869,556</b>	<b>892,110</b>	<b>850,287</b>	<b>806,411</b>
<b>Operating Expenses</b>									
Cable Direct Costs	399,278	371,792	27,486	7.39%	753,800	354,522	387,797	324,481	284,848
Phone Service Costs	12,068	14,367	(2,299)	-16.00%	29,700	17,632	12,971	13,603	10,080
Internet Direct Costs	112,500	118,200	(5,700)	-4.82%	236,400	123,900	113,932	54,000	54,000
Cable Operations	286,186	277,001	9,185	3.32%	581,102	294,916	256,075	243,139	264,557
Contingency	-	-	-	#DIV/0!	3,000	3,000	-	-	-
<b>Total Operating Expenses</b>	<b>810,032</b>	<b>781,360</b>	<b>28,672</b>	<b>3.67%</b>	<b>1,604,002</b>	<b>793,970</b>	<b>770,775</b>	<b>635,223</b>	<b>613,485</b>
Surplus / Deficit	162,838	124,005	38,833	31.32%	238,424		121,335	215,064	192,926
<b>Capital</b>									
Capital Outlay	4,980	4,980	-	0.00%	111,500	106,520	48,649	118,409	28,791
Surplus / Deficit	157,858	119,025	38,833	32.63%	126,924		72,686	96,655	164,135
<b>Other Sources and Uses</b>									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	(91,804)	(56,736)
Overhead Allocation Transfer	(70,947)	(70,947)	-	0.00%	(141,895)	(70,948)	(63,597)	(54,851)	(57,399)
<b>Total Other Sources and Uses</b>	<b>(70,947)</b>	<b>(70,947)</b>	<b>-</b>	<b>0.00%</b>	<b>(141,895)</b>	<b>(70,948)</b>	<b>(63,597)</b>	<b>(146,655)</b>	<b>(114,135)</b>
Surplus / Deficit	\$ 86,911	\$ 48,078	\$ 38,833	80.77%	\$ (14,971)		\$ 9,089	\$ (50,000)	\$ 50,000
<b>Beginning (Available) Fund Balance</b>	\$ 125,019	\$ 125,019	\$ -						
<b>Ending (Available) Fund Balance</b>	\$ 211,930	\$ 173,097	\$ 38,833						

Cable user revenues are under budget and over prior year. The prior year variance is mainly due to increased rates. Internet revenues are over budget and prior year 18% and 12%. Other revenues are under budget 2% due primarily to equipment rental and late charges. Direct costs for cable are over budget and prior year due to increasing and newly added programming costs. Internet costs are under budget. Phone service revenues are over budget by 10.5%, while phone service expenses are under budget by 16%. Cable operating expenses are over budget due to software support fees.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017				Annual Budget	Budget Balance	2016	2015	2014
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)			Actual YTD	Actual YTD	Actual YTD
<b>Telluride Conference Center Fund</b>									
<b>Revenues</b>									
Beverage Revenues	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Catering Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Facility Rental	-	-	-	#DIV/0!	-	-	-	-	-
Operating/Other Revenues	-	-	-	#DIV/0!	-	-	-	-	920
<b>Total Revenues</b>	-	-	-	#DIV/0!	-	-	-	-	920
<b>Operating Expenses</b>									
General Operations	5,058	5,000	58	1.17%	15,000	9,942	-	27	-
Administration	46,629	44,922	1,707	3.80%	85,010	38,381	43,554	43,663	41,694
Marketing	25,000	25,000	-	0.00%	100,000	75,000	75,000	-	2,000
Contingency	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Operating Expenses</b>	76,687	74,922	1,766	2.36%	200,010	123,323	118,554	43,689	43,694
Surplus / Deficit	(76,687)	(74,922)	(1,766)	2.36%	(200,010)		(118,554)	(43,689)	(42,774)
Capital Outlay/ Major R&R	5,564	5,564	-	0.00%	20,000	14,436	7,984	10,437	7,691
Surplus / Deficit	(82,251)	(80,486)	(1,766)	2.19%	(220,010)		(126,538)	(54,126)	(50,465)
<b>Other Sources and Uses</b>									
Damage Receipts	-	-	-	#DIV/0!	-	-	-	-	-
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	82,251	80,486	1,766	2.19%	220,010	137,759	126,538	54,126	50,465
Overhead Allocation Transfer	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Other Sources and Uses</b>	82,251	80,486	1,766	74.00%	220,010	137,759	126,538	54,126	50,465
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -		\$ -	\$ -	\$ -

Expenses to date are HOA dues, appraisal costs, and contracted marketing expenses.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017				2016	2015	2014		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
<b>Affordable Housing Development Fund</b>									
<b>Revenues</b>									
Contributions	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Rental Income	6,905	6,664	241	3.62%	12,778	5,873	6,895	6,465	6,032
Sales Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Revenues</b>	<b>6,905</b>	<b>6,664</b>	<b>241</b>	<b>3.62%</b>	<b>12,778</b>	<b>5,873</b>	<b>6,895</b>	<b>6,465</b>	<b>6,032</b>
<b>Operating Expenses</b>									
Community Garden	-	-	-	#DIV/0!	750	750	-	2,495	-
HA Consultant	4,900	4,900	-	0.00%	50,000	45,100	-	-	-
RHA Funding	50,000	50,000	-	0.00%	87,776	37,776	44,250	41,069	34,640
Town Owned Properties	10,767	9,469	1,297	13.70%	9,987	(780)	9,465	9,408	9,400
Density bank	8,856	8,856	-	0.00%	11,013	2,157	8,856	8,856	8,856
<b>Total Operating Expenses</b>	<b>74,523</b>	<b>73,225</b>	<b>1,297</b>	<b>1.77%</b>	<b>159,526</b>	<b>85,003</b>	<b>62,571</b>	<b>61,828</b>	<b>52,896</b>
Surplus / Deficit	(67,618)	(66,561)	1,056	-1.59%	(146,748)	(79,130)	(55,676)	(55,363)	(46,864)
<b>Other Sources and Uses</b>									
Transfer (To) From MAP	-	-	-	#DIV/0!	(60,000)	-	-	-	-
Transfer (To) From General Fund - Sales Tax	255,165	224,022	31,143	13.90%	418,127	162,962	238,614	235,229	192,226
Transfer (To) From Capital Projects Fund (1)	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From VCA	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Other Sources and Uses</b>	<b>255,165</b>	<b>224,022</b>	<b>31,143</b>	<b>13.90%</b>	<b>358,127</b>	<b>162,962</b>	<b>238,614</b>	<b>235,229</b>	<b>192,226</b>
Surplus / Deficit	\$ 187,548	\$ 157,461	\$ (30,086)	-19.11%	\$ 211,379	\$ 83,831	\$ 182,938	\$ 179,866	\$ 145,362
<b>Beginning Fund Equity Balance</b>	<b>\$ 1,149,533</b>	<b>\$ 1,149,533</b>	<b>\$ -</b>						
<b>Ending Equity Fund Balance</b>	<b>\$ 1,337,081</b>	<b>\$ 1,306,994</b>	<b>\$ 30,086</b>						

1. For Meadows Improvement Plan

Expenses consist of HOA dues, RHA contribution, maintenance and utilities on town owned property and fees associated with the housing consultation undertaking.

**Town of Mountain Village Monthly Revenue and Expenditure Report**

**June 2017**

	2017						2016	2015	2014
	Actual YTD	Budget YTD	Budget Vary (\$)	Budget Var (%)	Annual Budget	Budget Balance	Actual	Actual	Actual
<b>Village Court Apartments</b>									
<b>Operating Revenues</b>									
Rental Income	\$ 1,117,093	\$ 1,115,557	\$ 1,535	0%	\$ 2,225,944	\$ 1,108,851	\$ 1,139,975	\$ 1,127,427	\$ 1,093,659
Other Operating Income	49,192	34,812	14,379	41%	87,225	38,033	29,155	40,358	58,467
Less: Allowance for Bad Debt		(5,457)	5,457	-100%	(10,914)	(10,914)	(1,917)	(5,067)	(4,819)
<b>Total Operating Revenue</b>	<b>1,166,285</b>	<b>1,144,913</b>	<b>21,372</b>	<b>2%</b>	<b>2,302,255</b>	<b>1,135,970</b>	<b>1,167,213</b>	<b>1,162,718</b>	<b>1,147,308</b>
<b>Operating Expenses</b>									
Office Operations	83,431	100,163	16,732	17%	201,796	118,365	76,755	83,163	83,889
General and Administrative	112,973	96,802	(16,171)	-17%	131,668	18,695	88,343	93,881	100,704
Utilities	196,199	213,453	17,253	8%	394,463	198,264	193,368	190,337	204,874
Repair and Maintenance	203,609	185,074	(18,535)	-10%	389,516	185,907	188,642	171,745	167,288
Major Repairs and Replacement	71,775	64,225	(7,550)	-12%	126,997	55,222	102,825	58,894	130,575
Contingency	-	-	-	0%	12,554	12,554	9,338	-	-
<b>Total Operating Expenses</b>	<b>667,987</b>	<b>659,717</b>	<b>(8,270)</b>	<b>-1%</b>	<b>1,256,994</b>	<b>589,007</b>	<b>659,271</b>	<b>598,020</b>	<b>687,330</b>
<b>Surplus / (Deficit) After Operations</b>	<b>498,297</b>	<b>485,196</b>	<b>13,102</b>	<b>3%</b>	<b>1,045,261</b>		<b>507,942</b>	<b>564,698</b>	<b>459,978</b>
<b>Non-Operating (Income) / Expense</b>									
Investment Earning	(230)	(750)	(520)	-69%	(1,500)	(1,270)	(30)	(36)	(129)
Debt Service, Interest	202,644	203,200	556	0%	406,401	203,757	209,923	214,730	131,617
Debt Service, Fees	-	-	-	#DIV/0!	-	-	-	2,750	99,118
Debt Service, Principal	-	-	-	#DIV/0!	357,073	357,073	-	-	222,667
<b>Total Non-Operating (Income) / Expense</b>	<b>202,413</b>	<b>202,450</b>	<b>37</b>	<b>0%</b>	<b>761,974</b>	<b>559,561</b>	<b>209,893</b>	<b>217,444</b>	<b>453,272</b>
<b>Surplus / (Deficit) Before Capital</b>	<b>295,884</b>	<b>282,746</b>	<b>13,138</b>	<b>5%</b>	<b>283,287</b>		<b>298,048</b>	<b>347,253</b>	<b>6,706</b>
Capital Spending	-	-	-	#DIV/0!	-	-	-	-	-
<b>Surplus / (Deficit)</b>	<b>295,884</b>	<b>282,746</b>	<b>13,138</b>	<b>5%</b>	<b>283,287</b>		<b>298,048</b>	<b>347,253</b>	<b>6,706</b>
<b>Other Sources / (Uses)</b>									
Transfer (To)/From General Fund	(56,082)	(56,082)	-	0%	(112,163)	(113,131)	(54,307)	(56,362)	(61,961)
Sale of Assets	968	-	968	0%	-	-	-	-	-
Grant Revenues	-	-	-	0%	-	-	-	-	-
Transfer From AHDF	-	-	-	0%	-	55,114	-	-	-
<b>Total Other Sources / (Uses)</b>	<b>(55,114)</b>	<b>(56,082)</b>	<b>968</b>	<b>0%</b>	<b>(112,163)</b>	<b>55,114</b>	<b>(54,307)</b>	<b>(56,362)</b>	<b>(61,961)</b>
<b>Surplus / (Deficit)</b>	<b>240,770</b>	<b>226,664</b>	<b>14,106</b>	<b>6%</b>	<b>171,124</b>		<b>243,741</b>	<b>290,891</b>	<b>(55,255)</b>

Rent revenues are meeting budget but are down from previous year. Other revenues are over budget 41% due mainly to laundry revenues, lease break fees, and pet fees.

Office operations are under budget 17%. This is primarily due to employee costs. General and administrative is over budget 17% due to legal fees.

Utilities are 8% under budget, the savings are in electricity. Maintenance is over budget and prior year in snow removal due to heavier snowfall and a greater area being serviced.

MR&R is under budget due in part to additional water damage charges from prior year. Expenses include roof repairs, carpet replacement, appliances, vinyl replacement, and the bobcat lease.

**Town of Mountain Village Monthly Revenue and Expenditure Report  
June 2017**

	2017						2016	2015	2014
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
<b>Debt Service Fund</b>									
<b>Revenues</b>									
Abatements	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions	44,753	44,753	-	0.00%	204,490	159,737	46,488	48,138	49,713
Miscellaneous Revenue	-	-	-	#DIV/0!	-	-	-	-	-
Property Taxes	3,178,859	3,143,087	35,772	1.14%	3,481,092	302,233	3,253,565	3,290,445	3,347,123
Reserve/Capital/Liquidity Interest	2,271	845	1,426	168.80%	1,530	(741)	561	921	3,835
Specific Ownership Taxes	73,485	42,954	30,530	71.08%	83,909	10,424	69,895	74,333	71,176
<b>Total Revenues</b>	<b>3,299,368</b>	<b>3,231,639</b>	<b>67,729</b>	<b>140.00%</b>	<b>3,771,021</b>	<b>471,653</b>	<b>3,370,509</b>	<b>3,413,836</b>	<b>3,471,847</b>
<b>Debt Service</b>									
<b>2001/2011 Bonds - Gondola - Paid by contributions from TMVOA and TSG</b>									
2001/2011 Bond Issue - Interest	44,753	44,753	-	#DIV/0!	89,525	44,772	46,488	48,138	49,713
2001/2011 Bond Issue - Principal	-	-	-	#DIV/0!	115,000	115,000	-	-	-
<b>2005 Bonds - Telluride Conference Center - (refunding portion of 1998 )</b>									
2005 Bond Issue - Interest	17,000	17,000	-	#DIV/0!	34,000	17,000	33,125	48,500	63,125
2005 Bond Issue - Principal	-	-	-	#DIV/0!	680,000	680,000	-	-	-
<b>2006/2014 Bonds - Heritage Parking</b>									
2014 Bond Issue - Interest	5,856	5,856	-	1.55%	267,236	261,380	138,213	142,248	186,694
2014 Bond Issue - Principal	378,263	378,263	-	#DIV/0!	505,000	126,738	-	-	-
<b>2007 Bonds - Water/Sewer (refunding 1997)</b>									
2007 Bond Issue - Interest	44,756	44,756	-	#DIV/0!	89,513	44,757	87,413	122,400	150,431
2007 Bond Issue - Principal	-	-	-	#DIV/0!	1,705,000	1,705,000	-	-	-
<b>2009 Bonds - Telluride Conference Center (refunding 1998 bonds)</b>									
2009 Bond Issue - Interest	6,200	6,200	-	#DIV/0!	12,400	6,200	12,100	16,450	20,650
2009 Bond Issue - Principal	-	-	-	0.00%	310,000	310,000	-	-	-
<b>Total Debt Service</b>	<b>496,827</b>	<b>496,827</b>	<b>-</b>	<b>0.00%</b>	<b>3,807,674</b>	<b>3,310,847</b>	<b>317,338</b>	<b>377,736</b>	<b>470,613</b>
Surplus / (Deficit)	2,802,541	2,734,812	67,729	2.48%	(36,653)		3,053,172	3,036,100	3,001,234
<b>Operating Expenses</b>									
Administrative Fees	250	250	-	0.00%	17,000	16,750	250	900	-
County Treasurer Collection Fees	95,410	96,647	(1,237)	-1.28%	102,342	6,932	97,685	98,744	100,428
<b>Total Operating Expenses</b>	<b>95,660</b>	<b>96,897</b>	<b>(1,237)</b>	<b>-1.28%</b>	<b>119,342</b>	<b>23,682</b>	<b>97,935</b>	<b>99,644</b>	<b>100,428</b>
Surplus / (Deficit)	2,706,881	2,637,915	68,966	2.61%	(155,995)		2,955,236	2,936,457	2,900,806
<b>Other Sources and Uses</b>									
Transfer (To) From General Fund	(73,485)	(42,954)	(30,530)	71.08%	(83,909)	(10,424)	(69,895)	(74,333)	(71,176)
Transfer (To) From Other Funds (1)	(207,439)	-	-	#DIV/0!	-	207,439	-	-	-
Bond Premiums	-	-	-	#DIV/0!	-	-	-	-	-
Proceeds From Bond Issuance	-	-	-	#DIV/0!	-	-	-	-	-
<b>Total Other Sources and Uses</b>	<b>(280,924)</b>	<b>(42,954)</b>	<b>(30,530)</b>	<b>71.08%</b>	<b>(83,909)</b>	<b>197,015</b>	<b>(69,895)</b>	<b>(74,333)</b>	<b>(71,176)</b>
Surplus / (Deficit)	\$ 2,425,957	\$ 2,594,961	\$ 38,436	1.48%	\$ (239,904)		\$ 2,885,341	\$ 2,862,124	\$ 2,829,630
<b>Beginning Fund Balance</b>	\$ 947,096	\$ 947,096	\$ -						
<b>Ending Fund Balance</b>	\$ 3,373,053	\$ 3,542,057	\$ (169,003)						

Note (1) Transfer to General Fund for additonal expense on the Sunset Plaza repair project.

2017 Financial Planning Management Summary\* - Qtr 2

\* This summary is a combined town revenue and expenditure summary not prepared in accordance with governmental budgeting and accounting standards, but rather to provide a summary look at the actual revenue and expenditures with debt service allocated to the appropriate fund or operation.

	Governmental Funds				Enterprise (Business-Type) Funds								Governmental Pass Through Funds Special Revenue Funds				
	General Fund	Vehicle Acquisition	Debt Service Fund	Capital Projects	Parking Services	Water/Sewer	Cable	TCC	VCA	Affordable Housing Development Fund and Mortgage Assistance	Child Development Fund	Total	Percentage of Total	Tourism	Historical Museum	Gondola	
<b>Inflows</b>																	
Revenues	\$ 7,090,540	\$ -	\$ -	\$ -	\$ 219,447	\$ 1,214,340	\$ 972,870	\$ -	\$ 1,166,285	\$ 6,905	\$ 274,438	\$ 10,944,825		\$ 1,495,682	-	\$ 2,189,334	\$ 14,629,841
<b>Debt Service Income</b>																	
Property Tax (Income)	-	-	73,485	-	2,347,916	525,699	-	305,244	-	-	-	3,252,344		-	89,442	-	3,341,786
Other Income	-	-	-	-	1,677	376	-	218	230	-	-	2,501		-	-	44,753	47,254
<b>Total Debt Service Income</b>	-	-	73,485	-	2,349,593	526,074	-	305,463	230	-	-	3,254,845		-	89,442	44,753	3,389,041
<b>Inflow Subtotal (Revenues)</b>	<b>7,090,540</b>	<b>-</b>	<b>73,485</b>	<b>-</b>	<b>2,569,040</b>	<b>1,740,414</b>	<b>972,870</b>	<b>305,463</b>	<b>1,166,515</b>	<b>6,905</b>	<b>274,438</b>	<b>14,199,670</b>		<b>1,495,682</b>	<b>89,442</b>	<b>2,234,087</b>	<b>18,018,881</b>
<b>Other Sources and Uses (Inflows)</b>																	
Interfund Transfers In	560,934	451,651	-	27,683	-	-	-	82,251	-	255,165	12,951	1,390,634		-	-	-	1,390,634
Tap Fees	-	-	-	-	-	218,544	-	-	-	-	-	218,544		-	-	-	218,544
Sale of Assets	-	1,300	-	-	-	352	-	-	968	-	-	2,620		-	-	1,672	4,292
<b>Other Sources and Uses (Inflows) Total</b>	<b>560,934</b>	<b>452,951</b>	<b>-</b>	<b>27,683</b>	<b>-</b>	<b>218,896</b>	<b>-</b>	<b>82,251</b>	<b>968</b>	<b>255,165</b>	<b>12,951</b>	<b>1,611,798</b>		<b>-</b>	<b>-</b>	<b>1,672</b>	<b>1,613,470</b>
<b>Total Inflows</b>	<b>7,651,474</b>	<b>452,951</b>	<b>73,485</b>	<b>27,683</b>	<b>2,569,040</b>	<b>1,959,310</b>	<b>972,870</b>	<b>387,714</b>	<b>1,167,483</b>	<b>262,070</b>	<b>287,389</b>	<b>15,811,468</b>		<b>1,495,682</b>	<b>89,442</b>	<b>2,235,759</b>	<b>19,632,352</b>
<b>Outflows</b>																	
<b>Operating Expense</b>																	
Cable, Phone, and Internet Service Delivery Costs	-	-	-	-	-	-	533,667	-	-	-	-	533,667	8.09%	-	-	-	533,667
Consulting, Contract Labor, Professional Services	125,218	-	-	-	71	-	250	5,000	32,513	4,900	450	168,402	2.55%	-	-	5,629	174,031
Dues, Fees, and Licenses	116,066	-	-	-	-	1,244	1,089	46,629	32,105	17,795	270	215,198	3.26%	-	1,790	4,170	221,158
Environmental Projects	80,675	-	-	-	-	20,000	-	-	-	-	-	100,675	1.53%	-	-	-	100,675
Equipment and Vehicle Maintenance	53,661	-	-	-	-	8,689	24,564	-	3,367	-	-	90,281	1.37%	-	-	189,900	280,181
Fuel (Vehicles)	43,609	-	-	-	234	2,964	941	-	1,305	-	-	49,053	0.74%	-	-	2,161	51,214
Funding Support to Other Agencies	136,000	-	-	-	-	-	3,750	-	-	50,000	14,044	203,794	3.09%	692,200	87,653	-	983,647
Government Buildings and Facility Expense	53,566	-	-	-	36,029	3,176	1,573	58	72,940	-	21,307	188,649	2.86%	-	-	19,643	208,292
Information Technology	99,790	-	-	-	5,405	-	34,964	-	6,193	-	-	146,352	2.22%	-	-	956	147,308
Legal Services	217,517	-	-	-	-	969	-	-	24,849	-	-	243,335	3.69%	-	-	8,331	251,666
Marketing, Public Communications, and Regional Promotion	87,755	-	-	-	1,265	-	-	25,000	-	-	-	114,020	1.73%	757,398	-	-	871,418
Other Expenses	83,408	-	-	-	41,451	-	-	-	-	1,368	3,018	129,245	1.96%	-	-	25,422	154,667
Personnel Expense	2,402,922	-	-	-	55,431	245,594	185,216	-	204,418	-	237,915	3,331,496	50.49%	-	-	1,288,659	4,620,155
Property Insurance	100,108	-	-	-	-	12,223	3,555	-	55,884	-	-	171,770	2.60%	-	-	32,469	204,239
Road, Bridge, and Parking Lot Paving, Striping, and Repair	21,639	-	-	-	8,665	-	-	-	-	-	-	30,304	0.46%	-	-	-	30,304
Supplies, Parts and Materials	72,209	-	-	-	6,721	15,542	5,390	-	33,053	-	3,078	135,993	2.06%	-	-	117,190	253,183
Travel, Education, and Conferences	20,971	-	-	-	-	523	1,693	-	892	-	1,966	26,045	0.39%	-	-	9,590	35,635
Utilities-W/S, Electric, Natural Gas, Internet, Communications	174,914	-	-	-	11,326	92,409	13,380	-	200,468	460	5,341	498,298	7.55%	-	-	176,696	674,994
Water/Sewer Service Delivery	-	-	-	-	-	222,206	-	-	-	-	-	222,206	3.37%	-	-	-	222,206
<b>Total Expense</b>	<b>3,890,028</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>166,598</b>	<b>625,539</b>	<b>810,032</b>	<b>76,687</b>	<b>667,987</b>	<b>74,523</b>	<b>287,389</b>	<b>6,598,783</b>	<b>100.00%</b>	<b>1,449,598</b>	<b>89,442</b>	<b>1,880,816</b>	<b>10,018,640</b>
<b>Capital</b>	<b>416,055</b>	<b>348,724</b>	<b>-</b>	<b>27,683</b>	<b>4,800</b>	<b>70,241</b>	<b>4,980</b>	<b>5,564</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>878,047</b>		<b>-</b>	<b>-</b>	<b>290,155</b>	<b>1,168,202</b>
<b>Debt Service Expense</b>																	
Principal/Interest	-	-	-	-	384,119	44,756	-	23,200	202,644	-	-	654,719		-	-	44,753	699,472
County Treasurer and Trustee Fees	-	-	-	-	70,655	15,820	-	9,186	-	-	-	95,660		-	-	-	95,660
<b>Total Debt Service Costs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>454,774</b>	<b>60,576</b>	<b>-</b>	<b>32,386</b>	<b>202,644</b>	<b>-</b>	<b>-</b>	<b>750,379</b>		<b>-</b>	<b>-</b>	<b>44,753</b>	<b>795,132</b>
<b>Outflows (Expenses) Subtotal</b>	<b>4,306,083</b>	<b>348,724</b>	<b>-</b>	<b>27,683</b>	<b>626,172</b>	<b>756,356</b>	<b>815,012</b>	<b>114,637</b>	<b>870,631</b>	<b>74,523</b>	<b>287,389</b>	<b>8,227,208</b>		<b>1,449,598</b>	<b>89,442</b>	<b>2,215,724</b>	<b>11,981,973</b>
<b>Other Sources and Uses (Outflows)</b>																	
Interfund Transfers Out	829,701	-	280,924	-	14,560	72,302	70,947	-	56,082	-	-	1,324,515		46,084	-	20,035	1,390,634
Other	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
<b>Other Sources and Uses Total (Outflows)</b>	<b>829,701</b>	<b>-</b>	<b>280,924</b>	<b>-</b>	<b>14,560</b>	<b>72,302</b>	<b>70,947</b>	<b>-</b>	<b>56,082</b>	<b>-</b>	<b>-</b>	<b>1,324,515</b>		<b>46,084</b>	<b>-</b>	<b>20,035</b>	<b>1,390,634</b>
<b>Total Outflows</b>	<b>5,135,784</b>	<b>348,724</b>	<b>280,924</b>	<b>27,683</b>	<b>640,732</b>	<b>828,658</b>	<b>885,959</b>	<b>114,637</b>	<b>926,712</b>	<b>74,523</b>	<b>287,389</b>	<b>9,551,723</b>		<b>1,495,682</b>	<b>89,442</b>	<b>2,235,759</b>	<b>13,372,608</b>
<b>Net Budget Surplus (Deficit)</b>	<b>2,515,690</b>	<b>104,227</b>	<b>(207,439)</b>	<b>-</b>	<b>1,928,308</b>	<b>1,130,653</b>	<b>86,911</b>	<b>273,077</b>	<b>240,770</b>	<b>187,548</b>	<b>-</b>	<b>6,259,745</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>6,259,744</b>
<b>Outstanding Debt (end of year)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,615,000</b>	<b>\$ 1,705,000</b>	<b>\$ -</b>	<b>\$ 990,000</b>	<b>\$ 12,632,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,942,600</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,370,000</b>	<b>\$ 25,312,600</b>



TOWN OF MOUNTAIN VILLAGE  
 Account Number: 1AB22317

Page 3 of 4  
 Statement Ending: July 31, 2017

**Portfolio Holdings** *Security positions held with Wells Fargo Bank N.A.*

Security ID	Description	Maturity Date	Coupon	Current Par / Original Par	Market Price*	Market Value	Original Par Pledged**	Callable
<b>Bonds USD</b>								
3133ED6F4	FEDERAL FARM CREDIT BANK	09/05/17	1.125%	250,000.000	100.0162	250,040.50		N
3133EGE50	FEDERAL FARM CREDIT BANK	09/08/17	0.650%	250,000.000	99.9587	249,896.75		N
912828PN4	UNITED STATES TREASURY UNNT	12/31/17	2.750%	250,000.000	100.6608	251,652.00		N
3130A5J75	FEDERAL HOME LOAN BANK	01/30/18	0.900%	250,000.000	99.8499	249,624.75		N
3136G1GU7	FANNIE MAE	03/27/18	1.050%	250,000.000	99.8430	249,607.50		Y
313382Y98	FEDERAL HOME LOAN BANK	05/16/18	1.000%	250,000.000	99.7764	249,441.00		Y
3133EGBG9	FEDERAL FARM CREDIT BANK	08/23/18	1.000%	250,000.000	99.6998	249,249.50		Y
313383WE7	FEDERAL HOME LOAN BANK	11/26/18	1.800%	250,000.000	100.6437	251,609.25		N
3134GAZU1	FREDDIE MAC	12/14/18	1.200%	250,000.000	99.4220	248,555.00		Y
3136G3AG0	FANNIE MAE	02/26/19	1.200%	250,000.000	99.6315	249,078.75		Y
3130AAW79	FEDERAL HOME LOAN BANK	03/20/19	1.350%	250,000.000	99.8971	249,742.75		Y
3134G9MU8	FREDDIE MAC	05/24/19	1.300%	250,000.000	99.8453	249,613.25		Y
3130ABDB9	FEDERAL HOME LOAN BANK	08/28/19	1.500%	250,000.000	99.9095	249,773.75		Y
3130A6GD3	FEDERAL HOME LOAN BANK	09/25/19	1.500%	250,000.000	99.8362	249,590.50		Y
3134G9AY3	FREDDIE MAC	04/28/20	1.350%	250,000.000	99.2468	248,117.00		Y
3133EGAZ8	FEDERAL FARM CREDIT BANK	02/17/21	1.580%	250,000.000	99.0426	247,606.50		Y
				4,000,000.000		3,993,198.75	0.00	

**Town of Mountain Village**  
**HUMAN RESOURCES DEPARTMENT**  
**Biannual Report to Town Council**  
February 2017 – July 2017

We make Mountain Village a great place to live, work & visit.

**HUMAN RESOURCES STAFF:**

Sue Kunz, HR Director  
 Corrie McMills, HR Coordinator

**SUMMARY**

- Annual employee appreciation picnic is Aug 23<sup>rd</sup>, 11 am – 4pm, Oak Street Plaza. Town Council and their families are invited.
- No increase to medical premiums for 2017
- Few worker's compensation claims and low claims costs resulted in a MOD rate of .75 and \$68,500 savings in 2016 and an additional \$22,300 so far in 2017. (Workers Compensation) Cost Containment Certification resulted in an additional \$11,400 savings
- Public Sector Personnel Consultants (PSPC) was hired to complete the Compensation & Benefits Study
- Hard to fill positions include police officer, child care assistants, and gondola operators.
- DOT drug testing is conducted internally since we don't have a full time drug testing site available locally.

**DEPARTMENT GOALS**

1. Administer and enforce town policies in compliance with state/federal laws and town goals
2. Assure compliance with the town's drug & alcohol policies in compliance with DOT regulations
3. Promote the town's commitment to environmental sustainability to employees and applicants.
4. Prepare and stay within the HR department's approved budget.
5. Maintain accurate personnel files in compliance with the Colorado Retention Schedule and ensure accurate information for payroll
6. Assist management with timely and lawful recruitment processes to maintain proper staffing levels and reduce turnover.
7. Oversee the Safety Committee, workers compensation, and safety programs to provide a safe workplace and minimize workplace injuries
8. Administer attractive benefits and compensation package to attract and retain high-performing, well-qualified employees
9. Assist management with evaluating staff, performance documentation and conducting performance reviews. Assist with succession planning.
10. Coordinate staff training, professional development and employee appreciation/recognition opportunities.

**PERFORMANCE MEASURES**

1. Policy administration & enforcement  
 Annually update employee handbook, policies & procedures, and housing allowances. Continue ongoing communication/training with MSEC, CIRSA, and Pinnacol regarding policies & procedures. Review unemployment claims, workers compensation claims, and personnel actions
  - Handbook updated and approved by town council on February 16, 2017
  - Drug & Alcohol Policy- Safety Sensitive Employees updated and approved by town council on February 19, 2015
  - Drug & Alcohol Policy – Non-Safety Sensitive Employees updated and approved by town council on February 19, 2015

2. Drug testing administration

Complete pre-employment testing for all new hires; ensure random, reasonable suspicion, and complete post-accident testing as appropriate with all associated paperwork in compliance with the DOT and non-DOT policies; conduct required training for employees and supervisors. Oversee on site drug and alcohol testing collection.

- HR attended Drug & Alcohol Program Manager training (April 18-20, 2017)
- DOT Effects of Drugs & Alcohol Training held biannually as required – May 16, 2017 & November 2017
- CDOT/ Precision Compliance conducted a DOT site visit (June 8, 2017).
- Certified collector on site (HR Coordinator): reduced costs, quicker results, employees start work sooner; ensures compliance with DOT random requirements to be able to test anytime while on duty
- Random rates are expected to increase in 2018 (current 25% drug/ 10% alcohol) due to national data
- Drug list panel changes have been proposed by DOT; may detect more drugs (synthetic opiates/ pain killers )

<b>DRUG &amp; ALCOHOL TESTING</b>														
<b>positive tests</b>	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
marijuana	1	2	3	2	1		2	2	2	2	8	5	4	4
opiates			1											
cocaine							1				1	1	1	1
amphetamines														1
total	1	2	4	2	1	0	3	2	2	2	9	6	5	6

3. Environmental Initiatives

Provide ongoing employee education, policies and programs to encourage a culture of responsible environmental stewardship in employee orientations, recruiting, and monthly newsletters.

- Promoted in recruiting and new hire information
- Green Team in progress
- Annual Environmental Award

4. Fiscal Responsibility

Department year end expenditure totals do not exceed the adopted budget. Actively seek opportunities to optimize financial costs when making decisions.

5. Personnel Recordkeeping

Maintain all employee files in accordance with the record retention schedule and audit compliance. Process all new hire paperwork on or before the first day of work.

- New hires can receive paperwork electronically prior to orientation
- HR Coordinator conducts new hire orientation with all employees

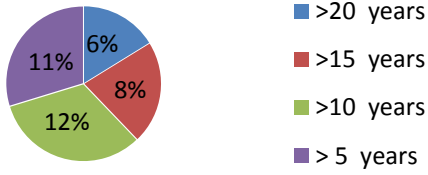
6. Recruitment

Assist management with hiring process and seek creative ways to reduce turnover and attract quality employees. Oversee the employee housing program.

- 62% full time employees > 40 years old (63 employees)

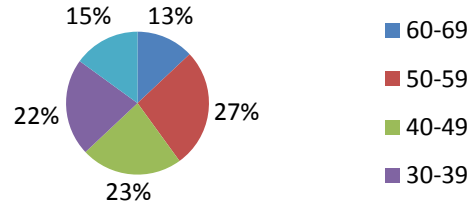
### Years of Service

2016 Average: 5.8 years  
2015 Average: 5.7 years



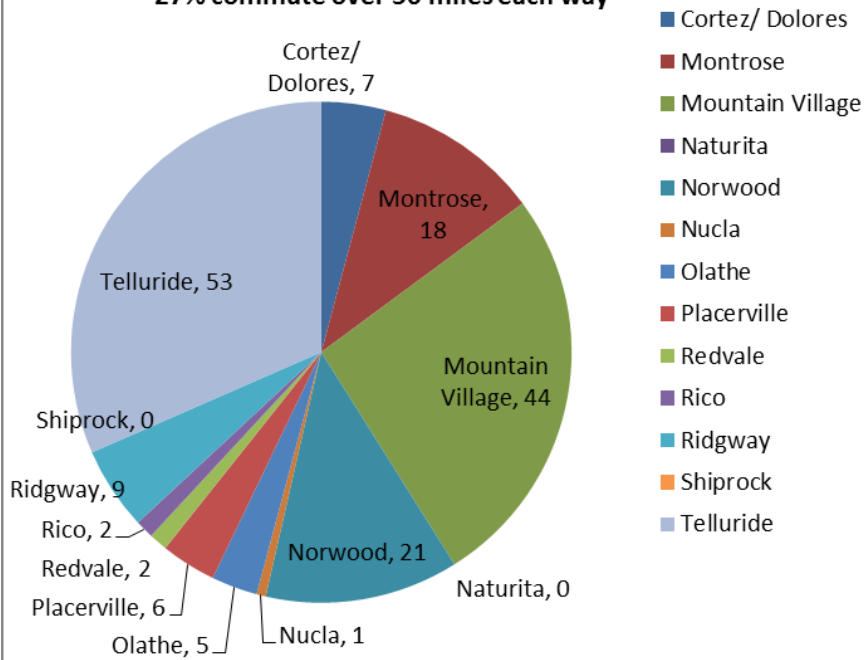
### Employees by Age (FTYR)

\*40 % are over age 50  
\*average age is 48

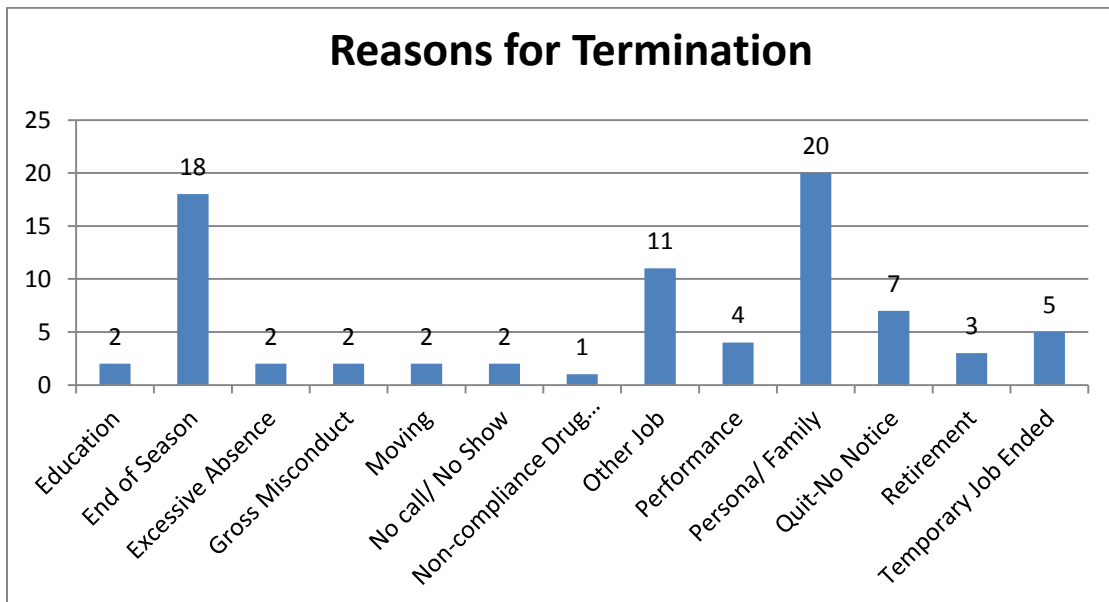
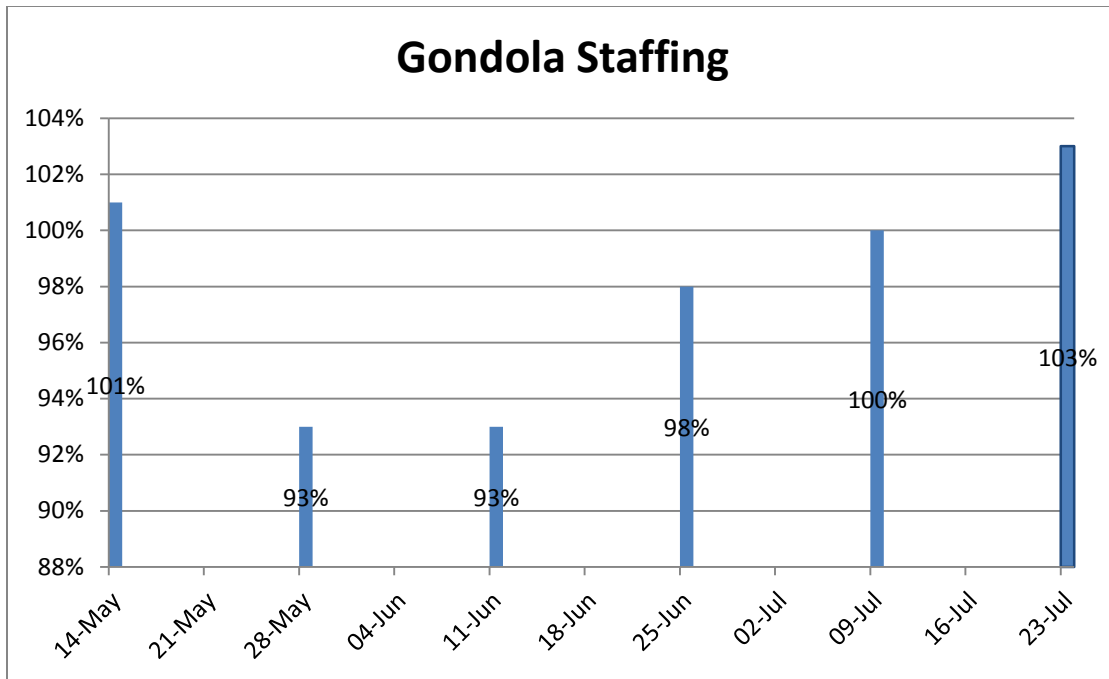


### Commuting Employees

58% live in Telluride / Mountain Village  
27% commute over 50 miles each way



	voluntary	involuntary		Turnover – full time employees	
<b>2016</b>	50%	50%	40% were for another job	2017 YTD	14%
<b>2015</b>	74%	26%	50% were for another job	2016	21%
<b>2014</b>	60%	40%	44% were for another job	2015	19%
<b>2013</b>	39%	51%	39% were for another job	2014	15%
				2013	21%



- Effective January 1, 2017, gondola operations has a Transit Coordinator primarily responsible for recruiting, hiring and training
- Gondola fill-in supervisors training program provides a succession plan for open supervisor positions
- Seasonal gondola operator positions are promoted to full time, year round employees
- The Employee Housing Program, developed by the HR Coordinator, provides six furnished housing units for up to twelve seasonal TMV employees at Village Court Apartments.
- Lieutenant Redmond attended Florida police officer recruiting conference
- ACA challenges: no overtime for seasonal gondola ops
- Child care education requirements have increased (both teachers and directors). Mountain Village assists with education expenses and provides pay increases for completing certification levels

#### 7. Safety

Oversee the monthly safety committee meetings, safety inspections, and safety & loss control programs. Process workers compensation claims within 48 hours. Investigate accidents and coordinate with management to implement safety measures. Administer safety incentives for an accident free workplace (to include 1-yr

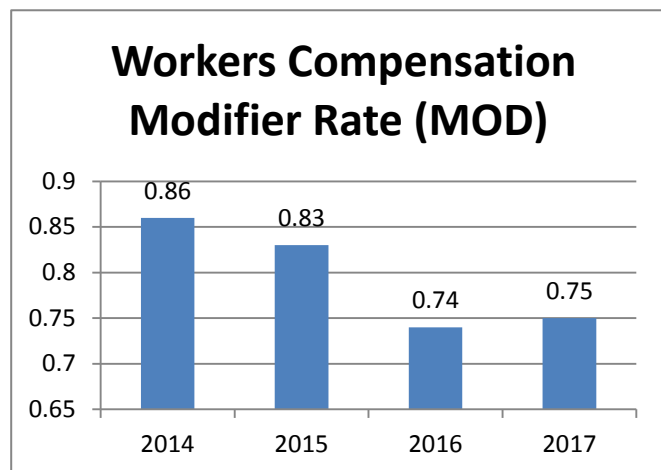
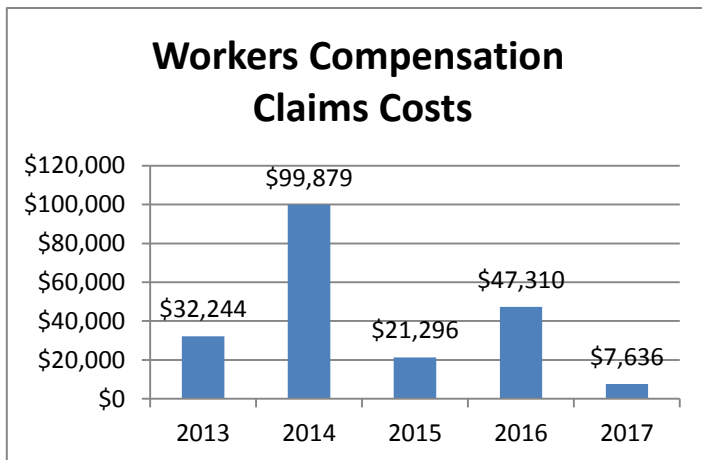
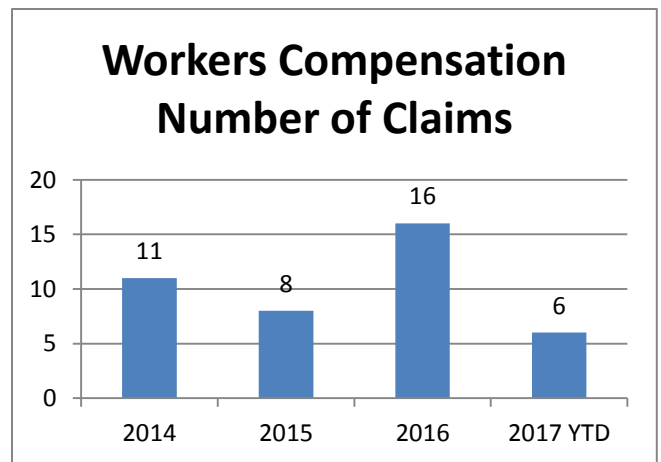
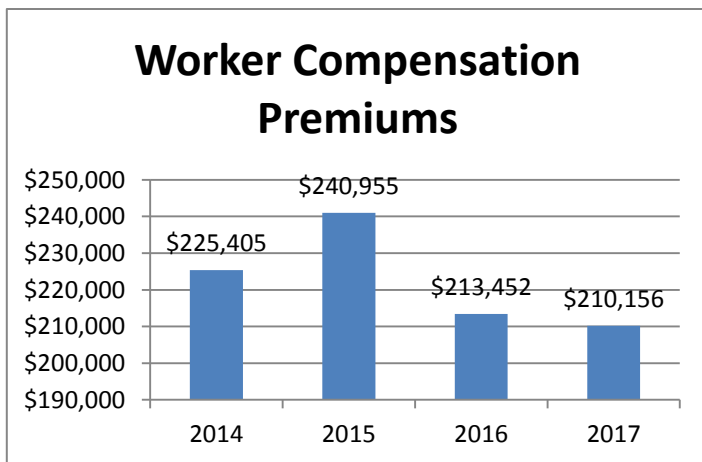
accident free awards, team safety bucks, & lottery tickets). Utilize the return to work program after injuries. Conduct Motor Vehicle Record reviews annually.

- CIRSA audit score: 93%
- Safety Committee distributes incentives include one year accident free awards, bi-monthly Mountain Village Safety Bucks and monthly hard hat drawing.

### Workers Compensation

#### Dividend History

Year	General Dividend	ILCD Dividend	Safety Group Dividend	Total
2009			\$3,624	\$3,624
2011	\$6,316		\$24,566	\$30,882
2012	\$29,935			\$29,935
2013		\$45,184		\$45,184
2014		\$54,844		\$54,844
2015		\$23,373		\$23,373
2016	\$7,432	\$61,159		\$68,591
2017	\$22,385			\$22,385
<b>Total</b>	<b>\$66,068</b>	<b>\$184,560</b>	<b>\$28,190</b>	<b>\$278,818</b>



#### 8. Compensation & Benefits Administration

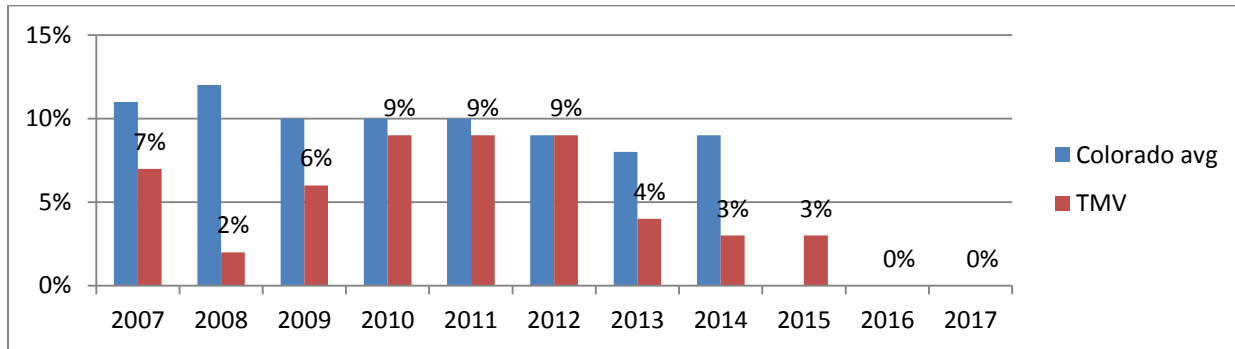
Administer all benefit programs and assist employees in program utilization.

Conduct an annual review of compensation and benefits and look to reduce benefit expenses.

Conduct annual employee satisfaction survey with overall results greater than 80% and no individual category below 70%.

- Employee satisfaction survey is distributed annually as another tool to solicit feedback as well as to remind employees of current benefits, training availability and communication. 43% of employees participated in the survey; 93% stated they were satisfied or very satisfied with their overall employment with the town
- Survey monkey is open for employees to submit questions/comments anonymously anytime. Answers are posted on the bimonthly HR Insider Newsletter. Employees can provide contact information if they would like a direct response. <https://www.surveymonkey.com/r/askmountainvillage>
- Public Sector Personnel Consultants was hired to conduct a compensation and benefits study.

### Increase in Health Care Premiums (from MSEC Survey of Colorado employers)



#### 9. Performance Management

Provide ongoing supervisor training on evaluating and documenting employee performance. Continue to re-evaluate goals and performance measures annually and align with town goals. Conduct performance reviews annually for all year round employees; conduct end-of-season reviews for all seasonal employees

- 2017 employee goals and job descriptions were updated January 31, 2017
- End of season reviews conducted March 2017 and October 2017
- Annual reviews will be conducted December 2017

#### 10. Employee Professional Development & Training

Conduct new employee orientation for all employees. Schedule employee meetings and ongoing training regarding guest service, safety, policies, and benefits. Coordinate the annual employee appreciation picnic, regular employee potlucks, employee recreation day, and other employee appreciation programs. Assist with succession planning. Administer monthly Guest Service Awards program

Spring Gondola Orientation – May 15-18, 2017

Drug & Alcohol Training – May 16, 2017 & November 2017 (DOT requirement)

Town Cleanup Day –May 2017

Fall Gondola Orientation –Nov. 2017

#### Employee Recognition:

Great service awards awarded monthly

Annual employee appreciation picnic – Aug 23, 2017

Employee Recreation Day- September 20, 2017

Employee holiday potlucks

We're thrilled to recognize the following employees at the appreciation picnic this year for their years of service with Mountain Village.

Five Year Awards: Will Lawshe, Recreation; Rob Whitaker, VCA; Opal Faries, VCA; & Jeff Reilly, gondola maintenance

Ten Year Awards: Michael Ruterbories, gondola operations; Shawn Cline, community services; Kevin Horan, VCA; Rich Shoup, gondola operations; Susan Ray, finance; Bobby Haining (2007); Pat Drew

Fifteen Year Awards: Kevin Swain, finance; Jodi Miller, police

Twenty Year Awards: Nancy Overhoff

Twenty-five Year Awards: John Owens

**YOU'RE INVITED!** All town employees, town council/ DRB members and their families are invited to the Annual Employee Appreciation Picnic on August 23<sup>rd</sup> from 12 pm – 4pm at Oak Street Plaza. Awards ceremony at 1:00 pm. Games will follow.





# Memo

To: Mayor and Town Council  
From: Dawn Katz, Director  
Date: August 2017  
Re: Mountain Munchkins Semi-Annual Staff Report

Agenda Item #11b

## SUMMARY

1. Mountain Munchkins Preschool is in the third year of implementing the *Pyramid Model*. This social-emotional tool that focuses on the teacher to create a positive learning environment. Certification in this nationally recognized program will not only serve to improve our program(s), but also increase leverage when applying for grants.
  - a. During implementation, staff requirements include two full day trainings, three half day mini trainings, and working with a coach monthly to help implement this tool. Before each coaching session begins, the teacher is assessed using the Teaching Pyramid Observation Tool (TPOT). The goal is to reach “high-fidelity” in teaching the Pyramid Model. Three teachers have reached high-fidelity and have begun peer coaching the assistant teachers.
  - b. A leadership team comprised of the coach, teachers and a parent has been formed to review our assessment and help create an action plan with strategies and goals.
  - c. Six leadership meetings and eight staff meetings have been held so far to ensure these requirements are being met.
  - d. Three staff members have recently passed an interrater reliability course and are now qualified to facilitate the TPOT at other organizations and preschools.
2. In September 2015, Mountain Munchkins received a level two rating through the *Colorado Shines* program. *Colorado Shines* is a quality rating and improvement system used to assess, improve and communicate the level of quality in early care and education programs. Mountain Munchkins has begun working toward the level three rating (five is the highest) with the evaluation scheduled for spring 2018.
3. Mountain Munchkins preschool is committed to providing exceptional care that encourages and supports children for school readiness. In May 2016, the preschool classroom participated in the CLASS (Classroom Assessment Scoring System) tool. During the CLASS assessment, the teachers are evaluated on emotional support, classroom organization and instructional support within the classroom. The preschool staff scored exceptionally high in these domains.
4. As of July 31, 2017, revenues were up approximately nine percent and expenses were down approximately two percent.
5. The Infant Program is at 100 percent occupancy with a wait list. Seventy five percent of the families on the wait list are Town of Mountain Village residents.
6. The Toddler Program is full with a wait list of 18 toddlers. In 2015, Munchkins separated the one year old toddlers and two year old toddlers in to their own classrooms. This allows Munchkins to enroll a few more children and helps in creating developmentally appropriate activities for each age group.
7. The Preschool Program recently graduated eleven children going to kindergarten. Enrollment is down a little. We expect to be full by December 2017.
8. Dawn Katz has been working closely with the executive director of the Regional Early Childhood Council on possible solutions to the infant and toddler care need in the community. A steering committee was recently formed to bring awareness to this issue. There may be a question on the November 2017

ballot regarding an early childcare initiative that would ask voters to support a .75 mill levy throughout San Miguel County.

## DEPARTMENT GOALS

1. Assure facility operates within licensing guidelines.
2. All daycare operations are properly supervised.
3. Assure staff completes all continuing education requirements to ensure excellence of the programs.
4. Operate within the annual budget.
5. Continue grant funding and fund raising efforts to offset the Town subsidy.
6. Assess and evaluate each child's development in the toddler and preschool programs.
7. Create and maintain strong family partnerships within the program.
8. Replace paper towels in each facility with wash cloths to reduce waste.
9. Create and manage the wait list. Priority is given to families that live and work in the Town of Mountain Village.

## DEPARTMENT PERFORMANCE MEASURES

1. All staff and employee files are current within 60 days of enrollment/employment. Staff to child ratios are maintained 100 percent of the time. Fire, Health and State inspections are current and on file; any violations are corrected within five business days.

**All files are current and ratios are maintained. Mountain Munchkins was cited for a violation regarding qualified staff during the state inspector's visit in July. The new early childhood teacher requirements state that in order to be a lead teacher, you must have two specific college courses. Mountain Munchkins has four teachers enrolled and working on these requirements.**

2. Play areas and equipment are inspected daily; unsafe materials discarded immediately. Fire/Evacuation drills are conducted monthly. All policies and procedures are current with the State of Colorado Rules Regulating Child Care Centers.

**Dawn Katz has updated the parent handbook to reflect the new changes introduced by the State regarding emergency procedures.**

**Mountain Munchkins staff practice fire and safety drills monthly. Dawn Katz has been working on a relocation drill with Chief Broady.**

3. All staff is current on required training, continuing education and formal education courses. Through grants, staff shall seek and successfully complete formal early childhood college courses.

**Dawn Katz completed a Bachelor's Degree of Arts, majoring in Early Childhood Education Administration in May 2016. Dawn is director certified and has over 13,000 hours of classroom experience. Preschool lead teacher Elizabeth Forsythe is enrolled in college courses with hopes to complete a Bachelor's Degree in Special Education by spring 2017. Brooke Robinson, Infant and Toddler program supervisor has enrolled at Penn Foster to complete an Associate's Degree in Early Childhood Education. Three other staff members have recently re-enrolled in college courses with emphasis on Early Childhood.**

**All staff are certified in CPR/First Aid.**

4. Offset payroll expenses by staffing according to ratios and daily enrollment. Offset operational expenses through parent donated snacks, supplies, and equipment, grants, and fund raising. Department year end expenditure totals do not exceed the adopted budget.

**As of July 31, 2017, revenues were up approximately nine percent and expenses were down approximately two percent.**

5. Pursue all grant opportunities to offset operational costs. Pursue and coordinate fund raising opportunities to offset operational costs.

**Grant and fundraiser revenue for 2017:**

Temple Hoyne Buell Foundation:	\$25,000 (received)
Just for Kids Grant:	\$6,250 (received)
CCAASE Grant:	\$6,000 (received)
Red Ball Fundraiser:	\$300 (received)
Text to Give	\$300 (projected)
Touch-A-Truck:	\$8,000 (approximate)
<u>Family Date Night</u>	<u>\$6,000 (projected)</u>

**TOTAL: \$51,850 (approximate)**

**Mountain Munchkins has taken a voluntary leave from requesting grant funding from the Telluride Foundation for 2017. Mountain Munchkins received a new grant for the tuition assistance program from Temple Hoyne Buell Foundation. Temple Hoyne Buell awarded Mountain Munchkins funding toward the preschool expansion. This is the first time they have assisted with the tuition assistance program. The hope is to continue a relationship with Temple Hoyne Buell and to request assistance from the Telluride Foundation again in 2018.**

6. Toddlers and preschoolers will be observed and assessed in all areas of development. Staff will conduct parent-teacher conferences to discuss child’s progress and pursue additional services if needed.

**Mountain Munchkins is required to assess all preschool children receiving assistance through the Colorado Preschool Program or that may qualify for special education services (using Teaching Strategies Gold) that will attend kindergarten in the fall of 2017. The Teaching Strategies Gold is a research-based, in-depth look into every developmental domain. This assessment tool guides instruction, measures growth over time and pin-points areas in a child’s development that need more attention.**

**Conferences are offered twice a year in the preschool. The infant and toddler room supervisors have completed developmental checklists on all the children enrolled. Conferences were held in April 2017.**

7. Serve as a community resource for families in our community. Offer families opportunities to be part of their child’s early learning experience. Communicate with families about their child’s development and how the program operates. Be available for conferences on an as needed basis. Forward all parenting education opportunities to our families. Utilize child development professionals to observe and access our program and make improvements based on their assessments.

**Through our Pyramid Plus trainings we will offer helpful parent newsletters and informational meetings to encourage and support our Pyramid efforts. Mountain Munchkins is scheduled to host eight Pyramid trainings for community preschools at the fire station this winter.**

**I continue to advocate for early childhood education regionally. I am the board president for Bright Futures for Early Childhood and Families. This organization serves the needs of children from birth to age eight in San Miguel, Ouray, Delta and Montrose counties, and supports quality childcare and education as well as health, mental health and family concerns. I also sit on the**

**Colorado Preschool Program Council. The Council assures that at-risk children in our community have access to high quality pre-school programs.**

**Programs who offer Colorado Preschool Program (CPP) spots to at-risk children must meet a set of criteria set forth by the Colorado Department of Education. 10 percent of preschoolers enrolled at Munchkins are considered “at-risk” and are receiving CPP and Special Education services.**

8. Replace paper towels in each facility with wash cloths to reduce waste.

**Mountain Munchkins has replaced paper towels with wash cloths in both centers. The State has also approved the use of environmentally friendly cleaning products. Mountain Munchkins has switched to an environmentally friendly cleaning product called Pure 24. It claims to kill 99.9 percent of all germs. Recycling bins have been placed in each classroom and staff and children are encouraged to recycle whenever possible.**

**The preschool program is scheduled to complete a six week recycling study through the Creative Curriculum program spring of 2017. Last year, the children really enjoyed this study.**

9. Create and manage the wait list.

**Dawn Katz will create and manage the wait list for the program. Priority is given to families that live and work in the Town of Mountain Village. Other families will be considered based on availability.**

**The wait list will be reviewed and updated on a monthly basis by Dawn.**



**TOWN OF MOUNTAIN VILLAGE  
TOWN MANAGER  
CURRENT ISSUES AND STATUS REPORT  
AUGUST 2017**

**1. Great Services Award Program**

▪ **Great Services Award**

- **Finn Kjome – Public Works** – Finn certainly went above and beyond when we successfully completed the improvements to Sunset Plaza not just prior to the deadline but in time to allow the adjacent businesses to reopen on the Plaza for the First Grass Concert. This project was years in the planning and Finn was integral to working with the multiple partners and businesses to ensure it was completed and with the least amount of impact to the adjacent businesses and residents. We now have a beautiful new snowmelted plaza which can be enjoyed by all – **WINNER FOR JULY**

**2. San Miguel Authority for Regional Transportation (SMART)**

- A new pool of 12 candidates has been identified and will be vetted and reduced to the top candidates. The hiring committee will conduct interviews either September 11<sup>th</sup> or 18<sup>th</sup>
- A worksession with TMV Town Council is scheduled to discuss entering into an agreement to contract services with TMV on behalf of SMART for employee shuttles and the off season bus between Mountain Village and Telluride

**3. Army Corps and EPA**

- The Army Corps and EPA have requested a meeting on September 19<sup>th</sup> with TMV and TSG representatives to discuss wetlands and tour the mitigated wetlands that were part of the Consent Decree
- One of the long term employees of the EPA will be retiring shortly and this appears to be an attempt to ensure all parties are on the same page regarding the effect of the Consent Decree and Wetlands Management Plan
- Staff and legal from both TSG and TMV have met to discuss the agenda for this meeting. Jeff Proteau with TSG will take the lead in reaching out to the Army Corps and EPA to determine the best method to move forward with this meeting

**4. Miscellaneous**

- Attended multiple meetings and site walks relative to the Telluride Regional Wastewater Treatment Plant. This included meeting with representatives of adjacent property for discussions regarding acquiring additional land for expansion of the facility
- Concluded all departmental budget meetings with staff and rolled out the first draft of the budget to the Budget and Finance Committee. This included a

preliminary draft of the Compensation and Benefits Study together with an executive summary and recommendations

- Met several times with Mayor Benitez to discuss day to day operational business, specific areas of interest from constituents, and the Vizzit App among other pending issues
- Toured all areas of project construction with Finn to become familiarized with the status of each project and other upcoming projects for 2017



**PLANNING AND DEVELOPMENT SERVICES  
DEPARTMENT**

455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 369-8250

**Agenda Item No. 12**

**TO:** Town Council  
**FROM:** Sam Starr, Planner  
**FOR:** Meeting of August 17, 2017  
**DATE:** August 10, 2017  
**RE:** **Second Reading, Public Hearing and Council Vote on an Ordinance to Transfer One Density Unit (three person equivalent density) to the Density Bank From Lot 601, Unit 22, Knoll Estates.**

---

**PROJECT GEOGRAPHY**

**Legal Description:** Lot 601 Unit 22, Knoll Estates  
**Address:** 308 & 310 Fairway Drive  
**Applicant/Agent:** Nichole Pieterse  
**Owner:** Nicke and Richard Hetzels  
**Zoning:** Multi-Family  
**Existing Use:** Condominium  
**Proposed Use:** Condominium  
**Lot Size:** .083 Acres

**Adjacent Land Uses:**

- **North:** Multi-Family
- **South:** Multi-Family
- **East:** Multi-Family
- **West:** Multi-Family

**ATTACHMENTS**

- Exhibit A: Proposed Knoll Estates Condo Map
- Exhibit B: Rezoning and Density Transfer Application

**BACKGROUND**

Applicants Nicke and Richard Hetzel own the properties addressed 308 and 310 Fairway Drive, and have applied to construct a 389 square foot deck attached to the home located at Lot 23, 308 Fairway Drive. In order to do so applicants will need to accomplish 3 things: transfer the density associated with this lot, update the Knoll Estates condo map, and undergo a class 1 design review process.

Per the required processes to have their deck constructed, applicants are transferring Lot 22's density units to the Density Bank in the owner's names. Planning and Development Services staff have received applications for the condo map amendment and the class 1 design review, and conclude that the proposed deck and requisite density transfer are concurrent with the aims and goals of the of the Town of Mountain Village Comprehensive Plan.

On July 6<sup>th</sup>, the Design Review Board Voted 5-0 to recommend that to the Town Council approves the transfer of one density unit (three person equivalent density) to the Density Bank.

### **DISCUSSION**

To transfer density to the Density Bank the rezoning process must be followed, which includes a recommendation by the Design Review Board and final action by the Town Council. The following criteria must be met for the review authority to approve a rezoning application:

- a. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan;
- b. The proposed rezoning is consistent with the Zoning and Land Use Regulations;
- c. The proposed rezoning meets the Comprehensive Plan project standards;
- d. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources;
- e. The proposed rezoning is justified because there is an error in the current zoning, there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning;
- f. Adequate public facilities and services are available to serve the intended land uses;
- g. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion; and
- h. The proposed rezoning meets all applicable Town regulations and standards.

The proposal to transfer units to the Density Bank is consistent with the plan because it does not change the current number of hotbeds or dorm units—the proposed use of the property remains the same. Also, because the proposal is transferring density to the Bank, versus increasing the intensity of development of Lot 22, the project standards of the Comprehensive Plan, and the decision criteria related to adequate facilities and infrastructure does not apply. Staff finds the application meets the above criteria.

The following criteria must be met for the Town Council to approve the transfer of density to the density bank:

- a. The criteria for decision for a rezoning are met, since such density transfer must be processed concurrently with a rezoning development application;
- b. The density transfer meets the density transfer and density bank policies; and
- c. The proposed density transfer meets all applicable Town regulations and standards.

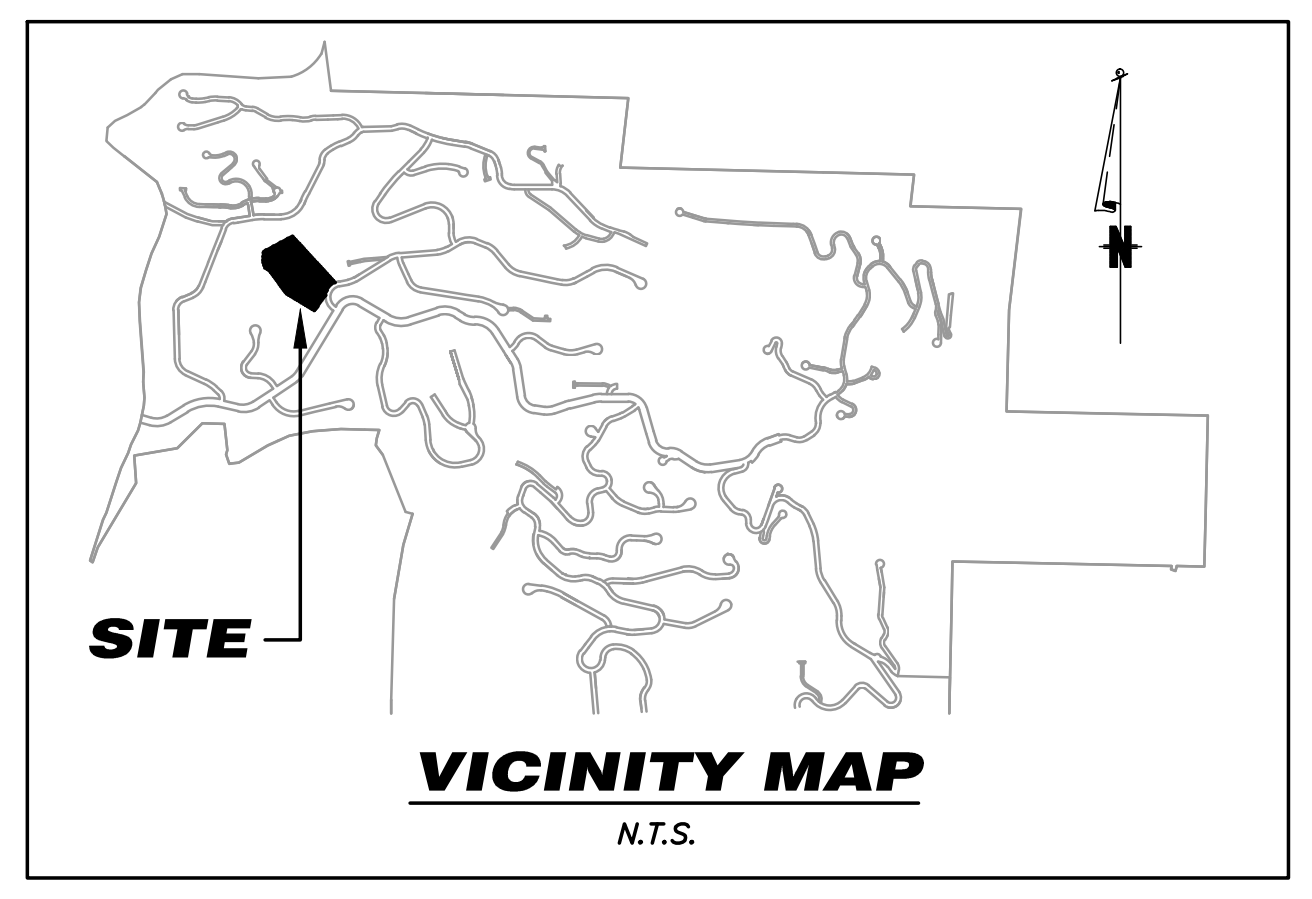
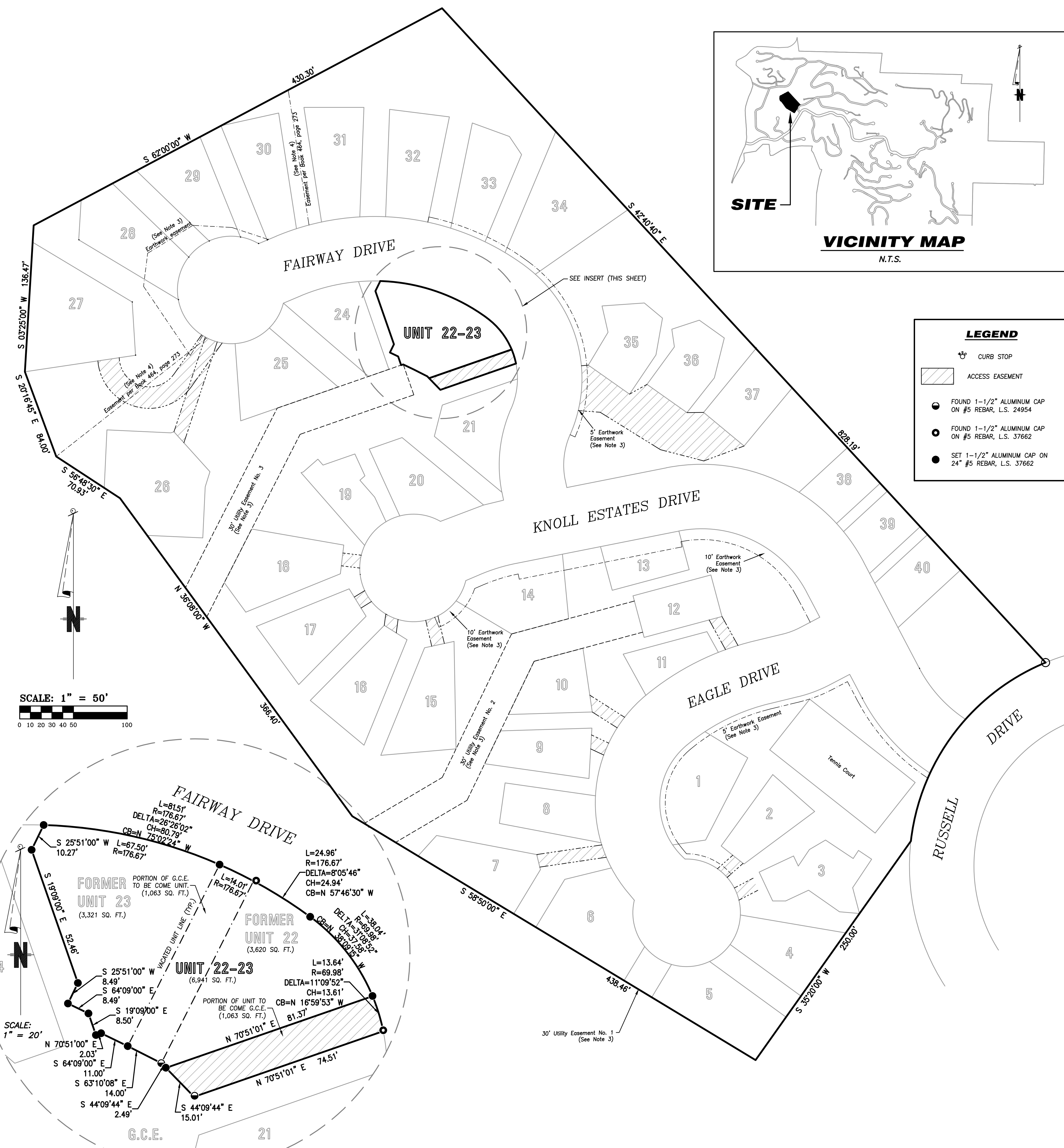
The proposed density transfer meets the above criteria.

### **RECOMMENDATION**

Staff recommends the Town Council approve the rezoning and density transfer application on Lot 128 with the following motion:

“I move to approve on second reading an ordinance approving the transfer of 3 person equivalents of density to the density bank from Lot 601 Unit 22.”





**SURVEYOR'S CERTIFICATE**

I, David R. Bulson, being a Registered Land Surveyor in the State of Colorado, do hereby certify that this map and survey of THIRD AMENDMENT TO THE MAP FOR THE KNOLL ESTATES, A CONDOMINIUM (i) was made under my direct supervision, responsibility and checking (ii) is true and accurate to the best of my knowledge and belief (iii) is clear and legible (iv) contains all the information required by C.R.S. 38-33.3-209.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017

**DRAFT**

David R. Bulson LS 37662

**NOTICE**

According to Colorado law you must commence any legal action based upon defect in this survey within three years after you first discovered such defect. In no event, may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

**NOTES**

- Easement research and legal description from Security Title Guaranty Company Commitment No. TLR86007082 dated May 16, 2017 at 5:00 P.M.
- Basis of Bearings. The northeasterly boundary of The Knoll Estates, a Condominium was assumed as the record bearing of S 42°40'40" E according to the Map for The Knoll Estates, a Condominium, recorded in Plat Book 1 at page 1023.
- Per Plat Book 1 at pages 1023-1024.
- 24 foot wide nonexclusive easement lying within Knoll Estates Drive, Fairway Drive and extending west of the cul-de-sac of Fairway Drive and between Units 30 and 31 per Book 464 at pages 273-276.

**TOTAL UNIT BOUNDARY SQUARE FOOTAGE**

Unit No.	Pre-existing	Amended
Unit 22	3620	N/A
Unit 23	3321	N/A
Unit 22-23	N/A	6941

**OWNERSHIP AND REDESIGNATION CERTIFICATE**

KNOW ALL PERSONS BY THESE PRESENTS that The Knoll Estates Homeowners Corporation, a nonprofit corporation, being the duly recognized Homeowners Association for The Knoll Estates, a Condominium, as defined and described in the Declaration for The Knoll Estates, a Condominium recorded in Book 464 at pages 188-232 (the "Declaration"), and the Map for The Knoll Estates, a Condominium recorded in Plat Book 1 at pages 1023-1024 (the "Map") (hereinafter referred to as "The Knoll Estates, A Condominium"); that Richard W. Hetzel and Nicke Mecaskey Hetzel as the owner in fee simple of Units 22 and 23, The Knoll Estates, A Condominium, in accordance with and subject to the Declaration of Condominium for the Knoll Estates, a Condominium, as shown on this Map and as set forth in the First Amendment to the Declaration of Condominium for The Knoll Estates, a Condominium, recorded in the office of the San Miguel County Clerk and Recorder at Reception No. \_\_\_\_\_

IN WITNESS WHEREOF, the Declarant hereby executes this Certificate on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Homeowners Association Consent: The Knoll Estates Homeowners Corporation, a nonprofit corporation,

By: \_\_\_\_\_, President

ATTEST: \_\_\_\_\_, Secretary

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )  
 COUNTY OF \_\_\_\_\_ ) SS

The foregoing was subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by \_\_\_\_\_ President, and by \_\_\_\_\_ Secretary, of The Knoll Estates Homeowners Corporation, a nonprofit corporation,

Witness my hand and official seal.  
 My commission expires: \_\_\_\_\_

Notary Public

IN WITNESS WHEREOF, the Owners hereby execute this Certificate on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**OWNERS:**

Richard W. Hetzel

Nicke Mecaskey Hetzel

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )  
 COUNTY OF \_\_\_\_\_ ) SS

The foregoing was subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by Richard W. Hetzel

Witness my hand and official seal.  
 My commission expires: \_\_\_\_\_

Notary Public

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )  
 COUNTY OF \_\_\_\_\_ ) SS

The foregoing was subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by Nicke Mecaskey Hetzel

Witness my hand and official seal.  
 My commission expires: \_\_\_\_\_

Notary Public

**RECORDER'S CERTIFICATE**

This map was filed for record in the office of the County Clerk and Recorder of San Miguel County on this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

At Reception No. \_\_\_\_\_, Time \_\_\_\_\_, Book \_\_\_\_\_, Page \_\_\_\_\_.

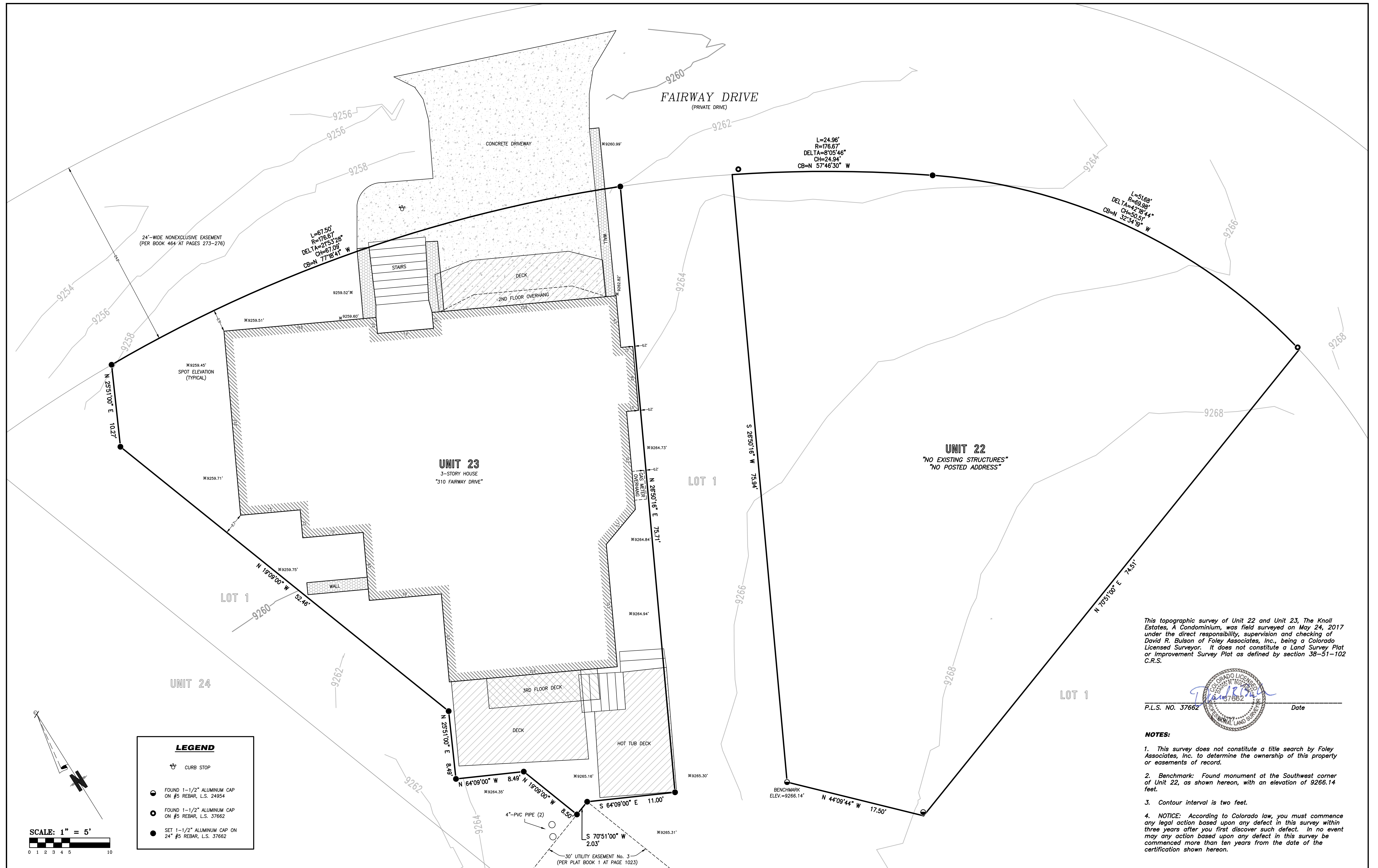
San Miguel County Clerk

**THIRD Amendment To The Map For The Knoll Estates, A Condominium  
 Town Of Mountain Village, San Miguel County, Colorado**

Project Mgr:	DB	Rev.	description	date	by
Technician:	FO				
Checked by:					
Start date:	05-2017				

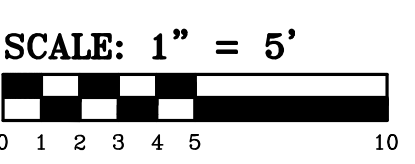


970-728-6153 970-728-6050 fax  
 P.O. BOX 1385  
 125 W. PACIFIC, SUITE B-1  
 TELLURIDE, COLORADO 81435

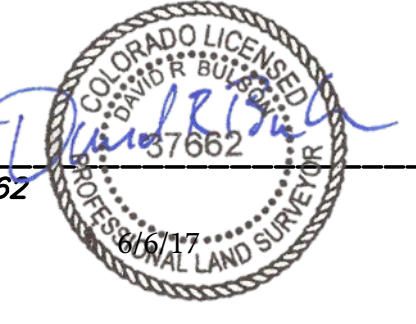


**LEGEND**

- CURB STOP
- FOUND 1-1/2" ALUMINUM CAP ON #5 REBAR, L.S. 24954
- FOUND 1-1/2" ALUMINUM CAP ON #5 REBAR, L.S. 37662
- SET 1-1/2" ALUMINUM CAP ON 24" #5 REBAR, L.S. 37662



This topographic survey of Unit 22 and Unit 23, The Knoll Estates, A Condominium, was field surveyed on May 24, 2017 under the direct responsibility, supervision and checking of David R. Bulson of Foley Associates, Inc., being a Colorado Licensed Surveyor. It does not constitute a Land Survey Plat or Improvement Survey Plat as defined by section 38-51-102 C.R.S.



P.L.S. NO. 37662 \_\_\_\_\_ Date \_\_\_\_\_

- NOTES:**
- This survey does not constitute a title search by Foley Associates, Inc. to determine the ownership of this property or easements of record.
  - Benchmark: Found monument at the Southwest corner of Unit 22, as shown hereon, with an elevation of 9266.14 feet.
  - Contour interval is two feet.
  - NOTICE:** According to Colorado law, you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

**Topographic Survey**  
 Units 22 and 23, The Knoll Estates, A Condominium,  
 San Miguel County, Colorado.

Project Mgr:	DB	Rev.	description	date	by
Technician:	MC				
Checked by:					
Start date:	05/24/2017				



970-728-6153 970-728-6050 fax  
 P.O. BOX 1385  
 125 W. PACIFIC, SUITE B-1  
 TELLURIDE, COLORADO 81435



## DESIGN REVIEW PROCESS APPLICATION

**Planning & Development Services  
 Department  
 Planning Division**  
 455 Mountain Village Blvd. Ste. A  
 Mountain Village, CO 81435

DESIGN REVIEW PROCESS APPLICATION		
APPLICANT INFORMATION		
<b>Name:</b> Nicole Pieterse, Agent	<b>E-mail Address:</b> nicole.rplaw@gmail.com	
<b>Mailing Address:</b> PO Box 2673	<b>Phone:</b> 970-728-5006 ext 1	
<b>City:</b> Telluride	<b>State:</b> CO	<b>Zip Code:</b> 81435
<b>Mountain Village Business License Number:</b> #005396		
PROPERTY INFORMATION		
<b>Physical Address:</b> 308 and 310 Fairway Drive		<b>Acreage:</b> 6,941 total sf
<b>Zone District:</b> Multifamily	<b>Zoning Designations:</b> Condominium	<b>Density Assigned to the Lot or Site:</b> 6.0 total density units (Condominium)
<b>Legal Description:</b> Unit 22 and Unit 23, The Knoll Estates, a Condominium		
<b>Existing Land Uses:</b> Unit 22 vacant; Unit 23 existing residence		
<b>Proposed Land Uses:</b> rezone/density transfer with no change in use		
OWNER INFORMATION		
<b>Property Owner:</b> Hetzel, Richard and Nicke		<b>E-mail Address:</b> hetzelrichard@yahoo.com
<b>Mailing Address:</b> 2215 Cedar Springs Road #817		<b>Phone:</b> (469) 223-7499
<b>City:</b> Dallas	<b>State:</b> Texas	<b>Zip Code:</b> 75201
DESCRIPTION OF REQUEST		
Transfer of Knoll Estates Unit 22's density (3.0 units) to Density Bank in owners' names		



# DESIGN REVIEW PROCESS APPLICATION

Planning & Development Services  
Department  
Planning Division  
455 Mountain Village Blvd. Ste. A  
Mountain Village, CO 81435

**OWNER/APPLICANT  
ACKNOWLEDGEMENT  
OF RESPONSIBILITIES**

I, Richard Hetzel, the owner of Lot Knoll Estates Units 22 & 23 (the "Property") hereby certify that the statements made by myself and my agents on this application are true and correct. I acknowledge that any misrepresentation of any information on the application submittal may be grounds for denial of the development application or the imposition of penalties and/or fines pursuant to the Community Development Code. We have familiarized ourselves with the rules, regulations and procedures with respect to preparing and filing the development application. We agree to allow access to the proposed development site at all times by members of Town staff, DRB and Town Council. We agree that if this request is approved, it is issued on the representations made in the development application submittal, and any approval or subsequently issued building permit(s) or other type of permit(s) may be revoked without notice if there is a breach of representations or conditions of approval. By signing this acknowledgement, I understand and agree that I am responsible for the completion of all required on-site and off-site improvements as shown and approved on the final plan(s) (including but not limited to: landscaping, paving, lighting, etc.). We further understand that I (we) are responsible for paying Town legal fees and other fees as set forth in the Community Development Code.

Richard Hetzel  
Richard Hetzel (Jun 6, 2017)

June 6, 2017

Signature of Owner

Date

[Signature]  
Signature of Applicant/Agent

6/7/17  
Date

**OFFICE USE ONLY**

Fee Paid:

By:

Planner:



# DESIGN REVIEW PROCESS APPLICATION

Planning & Development Services  
Department  
Planning Division  
455 Mountain Village Blvd. Ste. A  
Mountain Village, CO 81435

## OWNER AGENT AUTHORIZATION FORM

I have reviewed the application and hereby authorize (agent *name*) Nicole Y. Pieterse, Attorney  
of (agent's business name) Russell & Pieterse, LLC to be and to act as my designated  
representative and represent the development application through all aspects of the development review  
process with the Town of Mountain Village.

*Richard Hetzel*  
Richard Hetzel (Jun 6, 2017)

\_\_\_\_\_  
(Signature)

Richard Hetzel

\_\_\_\_\_  
(Printed name)

June 6, 2017  
(Date)



Planning & Development Services  
Department  
455 Mountain Village Blvd. Ste. A  
Mountain Village, CO 81435  
(970) 728-1392

### HOA APPROVAL LETTER

I, (*print name*) Barbara Hinterkopf, the HOA president of property located at 308 and 310 Fairway Drive, Mountain Village, CO 81435, provide this letter as written approval of the plans dated ON FILE which have been submitted to the Town of Mountain Village Planning & Development Services Department for the proposed improvements to be completed at the address noted above. I understand that the proposed improvements include (*indicate below*):

Knoll Estates condominium map amendment to combine Unit 22 and Unit 23 into a resulting double Unit and relocation of open space of exact same square footage.

Rezone/density transfer consisting solely of density transfer into density bank.

Construction of a new exterior deck and stair case

The Knoll Estates Homeowners' Association

ON FILE

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Barbara Hinterkopf

(Printed name)

**ORDINANCE NO. 2017-\_\_\_\_\_**

**ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE,  
COLORADO APPROVING: (1) REZONING AND (2) DENSITY TRANSFER ON  
KNOLL ESTATES UNIT 22-23**

**RECITALS**

- A. The applicant and owner’s representative, Nicole Y. Pieterse, Esq., Russell & Pieterse, LLC (“Applicant”) has submitted an application for a rezoning and density transfer for Knoll Estates Unit 22-23 (“Property”). The proposed rezoning is proposing to combine Condominium Units 22 and 23 and transfer 3 Person Equivalent Units to the Density Bank (“Application”) pursuant to the requirements of the Community Development Code (“CDC”).
- B. Richard W. Hetzel and Nicke MecCaskey Hetzel are the owners of Knoll Estates Units 22 and 23.
- C. Units 22 and 23 are being merged into Unit 22-23 by virtue of a condominium map amendment/replat that was approved by Staff as a Class 1 application.
- D. The Property has the following zoning designations pursuant to the Official Land Use and Density Allocation List.

<b>Zoning Designation</b>	<b>Actual Units</b>	<b>Person Equivalent Units</b>
Condo	2	6
Totals	2	6

- E. At a public hearing held on July 6, 2017, the DRB considered the Application, testimony and public comment and recommended to the Town Council that the Application be approved with conditions pursuant to the requirements of the CDC.
- F. At its regularly scheduled meeting held on July 27, 2017, the Town Council conducted a public hearing pursuant to the CDC and after receiving testimony and public comment, closed the hearing and approved this Ordinance on first reading and set a further public hearing on August 17, 2017.
- G. At its regularly scheduled meeting held on August 17, 2017, the Town Council conducted a public hearing on this Ordinance, pursuant to the Town Charter and after receiving testimony and public comment, closed the hearing and approved the Application and this Ordinance on second reading.

H. This Ordinance rezones the Property as follows:

<b>Zoning Designation</b>	<b>Actual Units</b>	<b>Person Equivalent Units</b>
Condo	1	3
Totals	1	3

- I. The meeting held on July 6, 2017 and the public hearing held on July 27th, 2017 were duly publically noticed as required by the CDC Public Hearing Noticing Requirements, including but not limited to notification of all property owners within 400 feet of the Property, posting of a sign and posting on the respective agendas.
- J. The Town Council hereby finds and determines that the Application meets the Rezoning Process Criteria for Decisions as provided in CDC Section 17.4.9(D) as follows:

Rezoning Findings:

1. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan.
  2. The proposed rezoning is consistent with the Zoning and Land Use Regulations.
  3. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources.
  4. The proposed rezoning is justified because of the specific policies in the Comprehensive Plan that contemplate the rezoning as applied for.
  5. Adequate public facilities and services are available to serve the intended land uses.
  6. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.
  7. The proposed rezoning meets all applicable Town regulations and standards.
- K. The Town Council finds that the Application meet the Rezoning Density Transfer Process criteria for decision contained in CDC Section 17.4.10(D)(2) as follows:
1. The criteria for decision for a rezoning are met.
  2. The density transfer meets the density transfer and density bank policies.



**NOW, THEREFORE, BE IT RESOLVED** that the Town Council approves the Application.

**Section 1. Conditions of Approval**

1. The Applicant shall work with Staff to complete the required Ordinance and submit appropriate fees to Staff for recordation with the San Miguel County Clerk's office within six months of approval.
2. The applicant shall cause the a condominium map amendment which merges Knoll Estates Units 22 and 23, and which was approved by Staff, to be recorded in the San Miguel County Clerk's office within six months of this approval.

**Section 2. Effect on Zoning Designations**

There will be no change to the zone district.

**Section 3. Ordinance Effect**

All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

**Section 4. Severability**

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

**Section 5. Effective Date**

This Ordinance shall become effective on August 17, 2017, following the public hearing and approval by Council on second reading.

**Section 6. Public Hearing**

A public hearing on this Ordinance was held on the 17<sup>th</sup> day of August, 2017 in the Town Council Chambers, Town Hall 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

**INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 27<sup>th</sup> day of July, 2017.**

**TOWN OF MOUNTAIN VILLAGE**

**TOWN OF MOUNTAIN VILLAGE,  
COLORADO A HOME-RULE  
MUNICIPALITY**

By: \_\_\_\_\_  
Dan Jansen, Mayor

ATTEST:

\_\_\_\_\_  
Jacki Kennefick, Town Clerk

**HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 17<sup>th</sup> day of August, 2017.**

**TOWN OF MOUNTAIN VILLAGE**

**TOWN OF MOUNTAIN VILLAGE,  
COLORADO A HOME-RULE  
MUNICIPALITY**

By: \_\_\_\_\_  
Dan Jansen, Mayor

ATTEST:

\_\_\_\_\_  
James Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of Town of Mountain Village, Colorado (“**Town**”) do hereby certify that:

1. The attached copy of Ordinance No. 2017-\_\_\_\_\_ (“Ordinance”) is a true, correct and complete copy thereof.
2. The Ordinance was introduced, read by title, approved on first reading and referred to public hearing by the Town Council the Town (“Council”) at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on July 27, 2017, by the affirmative vote of a quorum of the Town Council as follows:

<b>Council Member Name</b>	<b>“Yes”</b>	<b>“No”</b>	<b>Absent</b>	<b>Abstain</b>
Laila Benitez, Mayor				
Dan Caton, Mayor Pro Tem				
Paul Oupadia				
Dan Jansen				
Patrick Berry				
Jack Gilbride				
Bruce MacIntire				

3. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on August 17, 2017. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town council as follows:

<b>Council Member Name</b>	<b>“Yes”</b>	<b>“No”</b>	<b>Absent</b>	<b>Abstain</b>
Laila Benitez, Mayor				
Dan Caton, Mayor Pro Tem				
Paul Oupadia				
Dan Jansen				
Patrick Berry				
Jack Gilbride				
Bruce MacIntire				

The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Town this \_\_\_\_ day of August, 2017.

(SEAL)

\_\_\_\_\_  
Jackie Kennefick, Town Clerk



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**  
455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Agenda Item #13**

**TO:** Town Council

**FROM:** Michelle Haynes, Planning and Development Services Director

**FOR:** Meeting of August 17, 2017

**DATE:** July 28, 2017

**RE:** **Worksession regarding a Comprehensive Plan Amendment for Lot 30, Parcel M**

**Worksession Summary**

The purpose of the worksession is to discuss amending the existing unit and density designations contained within the Mountain Village Comprehensive Plan for Lot 30, Parcel M. Only the Town Council can initiate a Comprehensive Plan amendment pursuant to the Community Development Code (CDC) Section 17.1.5.E.

**Attachments**

- Context Map

**Geography and Existing Use**

Lot 30 is located adjacent to the Aspen Ridge multi-family condominium development on the west and south side of Mountain Village Boulevard and across from the Granita mixed use development to the east and Tramontana multi-family development to the south (See Attachment Context Map). Lot 30 is a vacant lot, except for a commercial area in a small building that exists on the southwest corner of the lot. It is zoned Multi-Family although recognized in the Comprehensive Plan as part of the Mountain Village Center Subarea. The Mountain Village Center Subarea is substantially comprised of the Village Center Zone District (VC) with some variation outside of the VC zone district boundary to include Lot 30 zoned multi-family, the Sunny Ridge and Lookout lots zoned multi-family, and Mountain Village Blvd lots zoned single-family on the south and north boundaries of the VC zone district .

**Lot 30 Community Development Code Data:**

	<b>Community Development Code (CDC)</b>
<b>Zoning</b>	Multi-Family
<b>Lot Size</b>	.60 acres
<b>Maximum Allowable Height</b>	48 feet
<b>Lot Coverage</b>	65%
<b>Current Zoning</b>	9 Condominiums 2 Employee Apartments Commercial Use (per Resolution No. 2012-0426-07 )

### Site Background

When originally platted at Reception No. 233115 in 1984, Lot 30 was designated a condominium lot with an allocation of four (4) units. The Town approved an increase in density to 14 condominium units (1988) and then a later rezoned to single family (1991). Today the densities are approved at nine (9) condominium units, two (2) employee apartments and commercial (2012). A replat of Lot 30 and Lot 11 occurred in 1996 resulting in a lot size increase from .452 acres to .60 that included a portion of contiguous open space. The lot is not encumbered with General Easements.

### 2014 Comprehensive Plan

The Comprehensive Plan was adopted in 2011 and included Principals, Policies and Actions related to a number of subareas and parcels contained within each subarea. Lot 30 is indicated as Parcel M, which includes an Active Open Space parcel that surrounds Lot 30 on three sides owned by Telluride Ski and Golf (TSG). Parcel M is envisioned to provide a target total of 102 units by combining Lot 30 with the TSG active open space parcel.

Although outlined in Table 7. Below, Lot 30, Parcel M contains no additional site specific policies in the Comprehensive Plan. See excerpt from Table 7. Mountain Village Development Table specific to Parcel M Lot 30 below:

Parcel M Lot 30	Target Maximum Building Height	Target Hotbed Mix	Target Condo Units	Target Dorm Units*	Target Restaurant/Commercial Area	Total Target Units
	78.5	88	12	2	0	102

### Additional Background

In 2014, Town Council held a worksession with a potential buyer of Lot 30 to rezone the property for a proposed multi-family project from 9 to 15 condominium units. The following bullet points summarize the prior worksession:

- Staff supported the Comprehensive Plan as written and did not otherwise support the rezone worksession premise because it was not consistent with the Comprehensive Plan.
- In order for the owner of Lot 30 to redevelop consistent with the Comprehensive Plan, the owner of Lot 30 must consolidate ownership with TSG. As a worksession outcome, the applicants were asked to talk with TSG regarding redevelopment of the properties consistent with the Master Plan. The talks with TSG did not result in the desired Comprehensive Plan direction to the owner's satisfaction. There has been no development activity on the property since 2014.
- The owner indicated that the number of units increased from 22 units to 102 units during the Comprehensive Plan process very late in the adoption process and only after the intended densities on Boomerang and the Comanche sites were abandoned. The owner of Lot 30 did not receive notice regarding the unit number increase.
- The owner could otherwise develop 9 Condominium Units as a by right scenario but any development scenario that varies with this proposal otherwise needs to be consistent with the Comprehensive Plan.
- It is generally understood that if a lot consolidation between Lot 30 and the TSG active open space parcel does not occur, Lot 30 cannot accommodate the densities outlined in the Comprehensive Plan.

## **Staff Analysis**

Staff is supportive of a Comprehensive Plan amendment for Lot 30, Parcel M for the following reasons:

- Lot 30 functions as a transition lot between the Aspen Ridge condominium development (multi-family zoning), and the Village Center, zoned for high density, multi-use and hot-bed development. This is evidenced by development history on the lot along with its treatment in the Comprehensive Plan. Flexibility in zoning, uses and units can be encouraged on this lot with the associated appropriate town approvals.
- The 102 unit numbers outlined for Lot 30, Parcel M provided for in the Comprehensive Plan require cooperative efforts with TSG that may or may not be achievable in order to comply with the Comprehensive Plan. The fundamental nature of a Comprehensive Plan is to provide an aspiration that is achievable for the town and a property owner. The Comprehensive Plan for Lot 30, Parcel M does not currently provide adequate flexibility and/or aspiration for the owners of Lot 30 and within the area of Parcel M.
- Although the owner could construct nine (9) condominium units and two (2) apartment efficiencies consistent with the development pattern of the adjacent Aspen Ridge condominium development and the underlying zoning, it is in the town's best interest to incentivize a greater unit number with a hybrid approach to hotel bed base (hotel, hotel efficiency, condominium-hotel, lodge, efficiency lodge, or property management/rental pool requirements) without the flagship hotel requirement, consistent with a lot that has historically been treated as a transition lot between two zone districts. The discussion of the right range and mix of units as well as other details can occur during a Comprehensive Plan amendment to Lot 30, Parcel M.

/mbh

Context Map: Lot 30, Parcel M



**2018 Intergovernmental Agreement**  
**Between SMART and the Town of Mountain Village (TMV)**

August 17, 2017 Work Session

1. Services
  - a. Current services
    - i. TMV will continue operating current services which include employee shuttles and TMV's off season bus operating between Mountain Village and Telluride
    - ii. Do minimum levels of service need to be defined?
  - b. New services/Expanding services
    - i. Does this process need to be outlined?
    - ii. Mandatory annual meeting to discuss changes for the next year?
    - iii. Lead time for changes for the next year? [1<sup>st</sup> quarter]
2. Equipment
  - a. TMV continues to own and operate equipment
  - b. TMV employees continue to drive equipment
  - c. Process to add to fleet
    - i. Does this need to be outlined?
    - ii. Mandatory annual meeting to discuss changes for the next year?
    - iii. Lead time for changes for the next year? [1<sup>st</sup> quarter]
3. Insurance
  - a. TMV insures equipment
4. Drivers
  - a. Drivers continue to be employees of TMV
  - b. Under the current program, employee shuttle drivers are not paid. A flat rate of \$2.00 per ride is charged. All employee costs for operating the off season bus will be reimbursed 100% to TMV by SMART
  - c. Potential for non-TMV shuttle drivers for vans that are not funded by federal grants or that are not subject to any remaining federal interest
5. Funding
  - a. SMART will reimburse TMV for all expenses (all costs of providing the service, including maintenance, operational costs, administration, marketing, employee costs, insurance, fuel, etc.), less amounts TMV receives in contributions (user fares and TMVOA contribution)
  - b. TMV would calculate this amount on a [quarterly] basis and invoice SMART no later than [30] days following the end of the quarter
  - c. Attach example to IGA?
6. Term
  - a. 1 year agreement that auto-renews for successive 1 year periods
  - b. Either party can terminate upon [90] days written notice
7. Handling Complaints and Feedback
  - a. Parties would meet on an as-needed basis to discuss passenger complaints or any other feedback received



b. Do both parties want copies of all passenger complaints?

**BYLAWS OF THE TOWN OF MOUNTAIN VILLAGE  
GREEN TEAM COMMITTEE**

**ARTICLE I  
Formation**

**Section 1. Creation and Name.** The name of this Committee, organized by the Town of Mountain Village ("Town"), shall be the Green Team Committee ("Committee"), which Committee is authorized by Town Council to perform the tasks set forth herein. The Committee shall not have any binding authority on the Town or Town Council and its scope of rights to provide non-binding recommendations shall be limited as specifically set forth herein.

**ARTICLE II  
Intent and Purpose**

**Section 1. Intent and Purpose.** The intent and purpose of the Committee shall be to encourage the Town's community to appreciate and preserve the natural world and to invite and facilitate positive change in the conservation behavior of the community and its members by sharing knowledge and resources and advise the Town Council on matters related to environmental quality.

The charge to the committee is to provide the following:

- To provide a means for dialogue between the Town and citizens with environmental concerns
- To provide local government leaders with comprehensive advice and recommendations on various protection policies and compliance standards related to the environment
- To promote intergovernmental and public/private cooperation on environmental policies
- To initiate and perform special studies and projects on environmental concerns as directed by the Town Council
- To research and apply for grants that would benefit the Town's environment
- To promote environmental stewardship by being an environmental leader within the town and throughout the region

**ARTICLE III  
Membership**

**Section 1. Appointments.**

- A. The Committee shall consist of no less than eleven members, each of whom shall be appointed by Town Council and reflect the following membership:
1. Two Councilors
  2. Three Staff Members
  3. Four Residents of the Town. Residents are defined as any person who maintains his or her principal residence within the Town, to which he or she intends to return whenever absent.
  4. One member of the Telluride Ski & Golf Company (TSG)
  5. One member of Telluride Mountain Village Owners Association (TMVOA)

- B. Town Council may interview all candidates prior to appointing the Committee as an action at any regular or special meeting.

**Section 2. Purpose.** The responsibilities of the Committee members are outlined in Article II. Town Council may add additional tasks at its discretion.

**Section 3. Term.** Committee members shall serve for two years and three years as follows:

- One Council member, one staff members, two residents shall serve two year terms
- One Council member, two staff members, two residents, the TSG representative and the TMVOA representatives shall serve three year terms

**Section 4. Replacement.** Upon the vacation of a Committee member seat, the replacement Committee member(s) shall be appointed by the Town Council following the same process as the original appointment set forth in Article III, Section 1 above.

**Section 5. Removal.** A Committee member may be removed from the Committee by majority vote of Town Council, for good cause only. The Committee Chairperson may, but need not, request that Town Council remove a Committee member who is absent from 50% of the regularly scheduled meetings within a 12 month period.

## **ARTICLE V Officers**

**Section 1. Officers.** The Committee shall decide by majority vote to elect a Chairperson and a Vice-Chairperson.

**Section 2. Duties of Council Appointed Chairperson or Vice-Chairperson.**

- A. Chairperson. The Chairperson shall preside at all meetings of the Committee and shall perform all duties usually incident to the office of Chairperson and such other duties as may be assigned to him or her from time-to-time by the Committee, in accordance with these Bylaws.
- B. Vice Chairperson. The Vice-Chairperson shall, in the absence or disability of the Chairperson, have all powers of and shall be subject to all restrictions upon the Chairperson. The Vice-Chairperson shall perform such other duties as may be assigned by the Committee from time-to-time, in accordance with these Bylaws.

**Section 3. Staffing Support.** In addition to the Town Staff members of the Committee, the Town Staff shall provide staff support to the Committee to accomplish the tasks set forth above or as otherwise directed by Town Council. In seeking additional Town Staff support, the Town Staff Committee members shall be responsible for communicating such needs with other Town Staff and reporting back to the Committee with such information. Secretarial duties for the Committee shall be maintained by the Town Staff Committee members, as follows: (1) keeping of minutes of Committee meetings and records of the Committee; (2) attending all Committee meetings and Town Council meetings related to the Grant Program; and, (3) assisting with such other matters as the Committee reasonably may direct to accomplish the tasks outlined above. Under no circumstances shall any Committee member direct any Town Staff in any manner as to how that person performs his or her duties as a Town employee. Any complaints of the Committee regarding staff support shall be directed to the Mayor and/or Town Manager.

**Section 4. Creation of New Positions**

Each request for a new position must be reviewed by the chair, and receive a majority vote for approval. No offices may be held by the same person, and no person shall simultaneously serve as an officer and a chair. This club may also have such other offices as may be required. The names, terms, and duties of such offices, as well as the processes for filling of vacancies will be included in relevant provisions of the club's bylaws and/or policies.

## **ARTICLE VI**

### **Meetings**

**Section 1. Regular Meeting.** The schedule for Committee meetings shall be as follows:

- A. The first meeting of the Committee shall occur within 30 days of the Committee members' appointment.
- B. The Committee shall meet at least quarterly.
- C. Meeting dates shall be set and scheduled by the Committee, as set forth above. Attendance by Committee members at any meeting shall be in person or by telephone conference call where all parties can hear each other.

**Section 2. Special Meetings.** The Committee Chairperson shall be permitted to call Special Meetings as needed.

**Section 3. Order of Business.** At regular meetings of the Committee, the following outline presents the recommended order of business:

- 1. Approval of the minutes of last meeting
- 2. Old business
- 3. New business
- 4. Adjourn

**Section 4. Voting.** When a motion for vote is made at any Committee meeting, all regular members of the Committee shall vote either by voice or roll call vote. A roll call vote shall be conducted upon the request of a regular member of the Committee or at the discretion of the presiding officer. Any action requiring a vote shall be decided by a simple majority of those Committee members in attendance at any duly convened meeting with a quorum. Any vote of the Committee is intended only to provide a means of creating nonbinding recommendations to the Town Council for consideration.

**Section 5. Quorum.** A majority of the Committee members shall be necessary to constitute a quorum for the transaction of business.

**Section 6. Rules of Order.** Unless otherwise specified in these Bylaws, the Committee will follow procedures outlined in Robert's Rules of Order, Newly Revised.

**Section 7. Agenda.** The appointed Town Staff Committee member shall prepare the agenda, with guidance by the Chairperson, and shall distribute copies of all applications no less than five calendar days in advance of any scheduled meeting. Other items of the agenda shall include, but not be limited to, disposition of minutes of the previous meeting and of any intervening special meetings, committee reports, as well as old and new business.

**ARTICLE VII  
MISCELLANEOUS**

**Section 1. Authority.** The authority of the Committee and its members shall be limited as to the express purposes and authority granted herein and shall not be expanded outside the scope of authority necessary to carry out these Bylaws and the Grant Program Guidelines.

**Section 2. Amendment.** These Bylaws shall not be amended, except by the majority vote of the Town Council at a duly noticed Town Council meeting.

**Adopted and Approved** by the Town Council at a public hearing held on August 17, 2017.

**Town of Mountain Village, Town Council**

By: \_\_\_\_\_  
Laila Benitez, Mayor

**Attest:**

By: \_\_\_\_\_  
Jackie Kennefick, Town Clerk

Approved as to Form:

\_\_\_\_\_  
James Mahoney, Town Attorney

**TOWN OF MOUNTAIN VILLAGE**  
**Town Council Regular Meeting**  
**August 17, 2017**  
**8:30 a.m.**

During Mountain Village government meetings and forums, there will be an opportunity for the public to speak. If you would like to address the board(s), we ask that you approach the podium, state your name and affiliation, and speak into the microphone. Meetings are filmed and archived and the audio is recorded, so it is necessary to speak loud and clear for the listening audience. If you provide your email address below, we will add you to our distribution list ensuring you will receive timely and important news and information about the Town of Mountain Village. Thank you for your cooperation.

**NAME: (PLEASE PRINT!!)**

Kim Montgomery	EMAIL:
Jim Mahoney	EMAIL:
Dan Jansen	EMAIL:
Jack Gilbride	EMAIL:
Bruce MacIntire	EMAIL:
Laila Benitez	EMAIL:
Paul Oupadia	EMAIL:
Patrick Berry	EMAIL:
Jacqui Kennetick	EMAIL:
Susan Johnston	EMAIL:
Tim Johnson	EMAIL:
Bill Kight	EMAIL:
JIM LOEBE	EMAIL:
Gene Deckonish	EMAIL:
Jonathan Greenspan	EMAIL:
Lauren Murray	EMAIL:
Shannon Swyka	EMAIL:
Jack Swyka	EMAIL:
Sarah Abbott	EMAIL:
SOLE RILEY	EMAIL:
Tommy Rogers	EMAIL:
Cassi ROYER	EMAIL:
Michelle Haynes	EMAIL:
JEFF PROTEAU	EMAIL:
Anton Benitez	EMAIL:



Good Morning,

My name is Shannon Swyka. I live at 123 Rocky Road, a once quiet and secluded little dead end road off upper Benchmark. My husband and I have owned a home in Mountain Village since 1999. My purpose in addressing you today is to find out what is the Mountain Village definition of the usage associated with Single Family Residential and, more specifically, to ask you how and who determines if the development of 2 lots on Rocky Road by Yellow Brick Road (which I will refer to as YBR, a company owned by Oprah Winfrey) meets that definition. I think this is an issue that is important not only to all single family home owners, but all the residents of Mountain Village.

I am speaking for a number of the home owners that also built their dream homes in the neighborhood and now find themselves wondering whether everyone is being held to the same Mountain Village standards. Are we going to allow anyone to build and operate anything they want on single family lots? What precedent are we setting?

I would like to start by saying that I do not know how the property is intended to be used. I know the rumors, I know what Ms. Winfrey has said, and I know what she requested to have on the property under the new subdivision and zoning amendment that was later reversed. Could it be a corporate retreat, something resembling a camp, a combination of the two, etc.? What I do know is that we need to confirm that this is in fact going to be used as a single family residence as it is zoned. It is important for the preservation of our land use regulations and our community.

Since this is a new Town Council, I will give a brief history of some of the events that have taken place regarding these lots. In early 2016, one of the neighbors learned through a random comment that YBR had requested to rezone and subdivide the 2 large estate lots that it owned. The DRB was to vote on acceptance of YBR's plan on March 3, 2016. Upon further investigation, we learned that on May 15, 2015 (during the heart of the off season, some would say not coincidentally) and without public notice or notice to any lot owners, the Town Council during a short, lightly attended meeting without any kind of public debate or professional advice, passed an amendment to the CDC that specifically added provisions to the section on subdivision of single family lots that was tailored specifically to the YBR project. These amendments crept into the codes very quietly and without notice. Interestingly, these revisions were not submitted by any named entity, however, a week later YBR, through the same lawyer involved with the revisions, submitted during a DRB and Town Council work session a conceptual plan to rezone and subdivide the two lots under the new code. Again, no notice was made to the adjacent land owners. YBR wanted to subdivide the land into 5 parcels and rezone 2 of them under the benign moniker "Active Open Space 3 (other towns would probably call it Commercial and Industrial). This designation allowed for, among other things, all kinds of commercial development, high density rental and residential property, workforce housing, any form of active and commercial recreational use, etc. YBR requested approval to build workforce housing, a private equestrian stable, an equipment/vehicle storage unit, a conferencing area, and to have horses and snowmobiles. Upon learning about the upcoming March 3 DRB meeting to vote on the YBR request, a group of over a dozen single family lot owners joined together to voice our concerns regarding the new amendment. Our group was not the only ones that were not aware of the approved changes to the CDC. In fact, we could not find anyone that knew about it including TMVOA. We, along with TMVOA and others, shared our concerns with the DRB and the Town Council. YBR ended up withdrawing their application and the Town Council reversed the amendment.



In September of 2016, we were notified that YBR was going to have a conceptual work session with the DRB. I sent an email to the DRB to inform them that as a result of the initial application by YBR for subdivision and rezoning, the neighborhood was concerned about the land use of the YBR land and that we hoped they would ensure that the structures proposed would be used in a way consistent with current Single Family Residential zoning. Fast forward to this summer. I was eager to hear when YBR would request approval for their Design Review application since there were issues we wanted to address. Last month I called the planning department and asked if they knew when that would take place. I was informed that it had already been approved in November, 2016 (like other YBR decisions, made again during the off season). When I checked with several homeowners next to the YBR property, I found that not only did I not receive a notice of the meeting, but they did not either. I talked to Dave Bangert, Senior Planner for Mountain Village, about getting a copy of the packet and minutes. He told me, a homeowner in Mountain Village, that to get them, even though it was a public meeting, that I would have to file a freedom of information request. I subsequently found all the information online. He also sent me a copy of a certified letter that said we had been sent a notice of the meeting. Funny, since we were eagerly awaiting such a notice and never received it. I guess the USPS just lost them?

In the November 3rd Summary of Motions of the DRB and the packet for that meeting, I found that the meeting was attended by 4 of the 9 members (including 2 alternates). Of the 6 items on the agenda, 5 were postponed or continued for lack of a quorum. The YBR Design Review application, probably one of the largest and most controversial single family residential Design Review applications, at least in recent history, was the only one voted on. It was approved; did they have a quorum or not?

Some of the information gleaned from the package from Dave Bangert, Senior Planner, and the staff of the DRB recommending the DRB approve the YBR application follows:

Parking at the Main Residence: 10 parking spaces (interior and exterior combined) and 4 ATV spaces

Parking at the Accessory Dwelling Unit: 12 parking spaces (interior and exterior combined) and 4 ATV spaces. That's a total of 22 parking spaces and 8 ATV spaces (I thought that the CDC prohibits ATV's at single family residences) and certainly not considered typical for residential dwelling units. Why do they need 30 parking places?

Square Footage (rounded): Main house 40,400 total; 32,600 livable. The house footprint is 18,800 square feet. Although there were exterior drawings and the outline of the floors, there were no floor plans as required. The recommendation package noted "the applicant has purposely omitted detailed floor plans of the main house to protect the privacy and safety of the owner. Staff feels that enough information has been provided for the DRB to determine if the design meets the criteria of the CDC." Could we be building dormitory rooms - it is certainly large enough. Who knows?

Square Footage (rounded): Accessory Dwelling Unit 12,100 total; 1,500 livable; 5,600 garage; and an additional attached 5,000 square feet of space under the road and bridge. It is debatable whether an Accessory Dwelling Unit can be larger than 1500 square feet in total.

The application was approved with several conditions including "The written construction mitigation plan should consider the length of the project and truck traffic and provide a yearly update to the Building Official as well as communicate project progress with neighboring

properties". To date, no one has communicated with the neighboring property owners about anything.

So, what is the result so far of the approved plan? A road the likes of which you cannot imagine (20 foot high walls of concrete) has been being constructed all spring and summer from 7 am to 6 pm, 5 to 6 days a week. Please consider asking for an accounting of the number of concrete and gravel trucks that have come up Mountain Village Boulevard, Benchmark, and tiny Rocky Road. When you get through with that, you will see why Rocky Road has disintegrated. Part of the road is so bad that it has to have gravel on top of it. Who pays to repair our road? The taxpayers of Mountain Village? How long will the homeowners have to wait for repairs? You might ask why (and you should go see it for yourself) they need a road like this. Why not a driveway? What kind of traffic are they expecting?

They were approved to remove the top of a knoll for the house. Per the packet, it will generate excess fill material. UNDERSTATEMENT OF THE YEAR. Please see the accompanying pictures of the amount of land that needs to be removed for the homesite. It is hard to believe that anything of this scale has been approved in the past. For many, many weeks there has been a constant wave of large dump trucks (for instance, I counted 122 dump trucks going by my house yesterday, which is a typical day). That does not include all the cars, vans, pickup trucks, trailers and construction equipment that went by (an additional 59 vehicles). That's over 600 large dump trucks a week; more usage than all other residential usage combined in Mountain Village. All the dump trucks were empty when they arrived and all but 2 had dirt when they left. The other 2 had cut down trees. The same package recommending approval of the application states "It is the applicant's plan to take a responsible approach to the generation, reuse and removal of the material...Any offsite trucking would be ideal to begin in the spring off-season, prior to most neighbors being in residence. Our goal is to be as efficient and quick with import and removal as possible. We would schedule the work so that the same truck bringing material to the site, would also leave with a full load, thus reducing "deadhead loads" and overall "trips". Trust me; none of this is happening. I do not believe YBR is living up to the DRB stipulations of informing neighbors, removing dirt in the off season, reducing truck loads, etc. Will it live up to the Single Family Residential zoning designation?

With these unusual approvals, it appears that no thought has been given to the impact on our Benchmark community. Every car, truck, trailer, worker transportation vehicle, construction crane, bulldozer, dump truck, lumber load, concrete load, trash container, and other traffic needed for construction will have to make the long climb through our neighborhood to tiny Rocky Road and then return every work day. The traffic coming and going on Benchmark is creating noise, congestion, safety issues, and lots of dirt. The homes on Rocky Road have been HEAVILY impacted for 3 years and will be for another 5 to 7 years. I am not sure that timetable includes the other house and accessory dwelling unit YBR plans to build. What about our property rights and the enjoyment of our homes? When can we leave our windows open and sit outside again?

We would like for the town to exercise their authority and ensure that the structures proposed are to be used as a single family residence consistent with our zoning and design regulations. We believe the community would benefit from an enforced definition of Single Family Residence similar to that of Vail Resorts and other quality resorts. Such definitions effectively prohibit schools, camps, near full time corporate retreats (and the attendant traffic) on lots zoned Single Family Residence. What is the real intended usage here? The Mountain Village community deserves to know. Thank you for your time and service.

125%  
View Zoom

Insert Table Chart Text Shape Media Comment

Share Tips

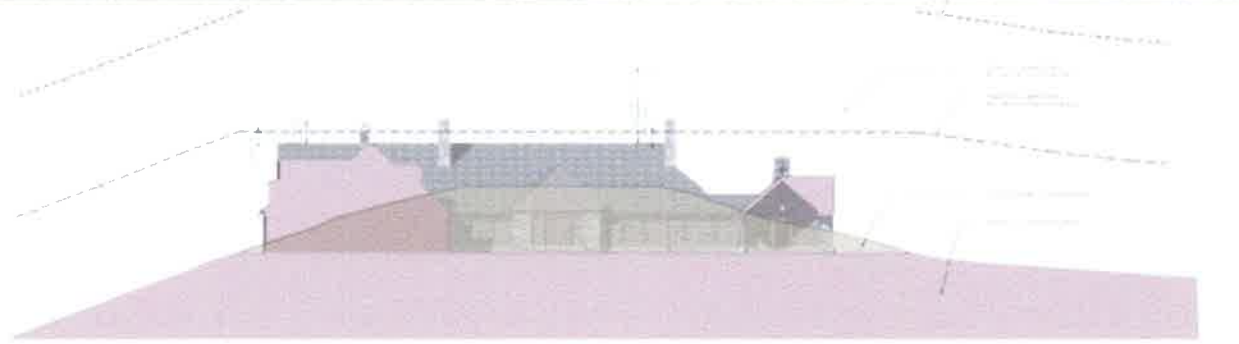
Format Document

Text

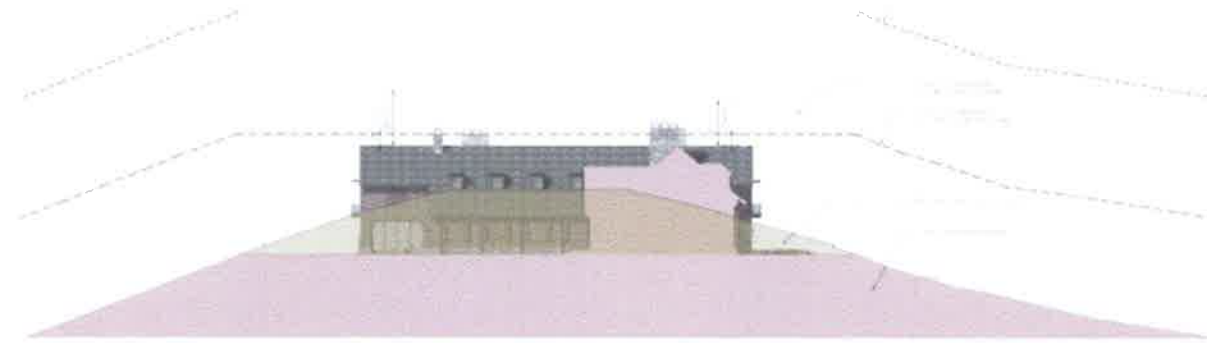
townofmountainvillage.com

Design Review Board | Town of Mountain Village

https://townofmountainvillage.com/media/November-3-2016-Design-Review-Board-Meeting-P...



Section 1 - Elevation of the building showing the roofline and window placement.



- Screen Shot 2017-05-18 09:34 AM
- Screen Shot 2017-05-18 09:34 AM
- Screen Shot 2017-05-18 09:34 AM
- Screen Shot 2017-05-18 09:34 AM



125% View Zoom

Insert Table Chart Text Shape Media Comments

Share Tips

Format Document

Text



3D rendering of the proposed building from the north side.



3D rendering of the proposed building from the east side.



3D rendering of the proposed building from the south side.



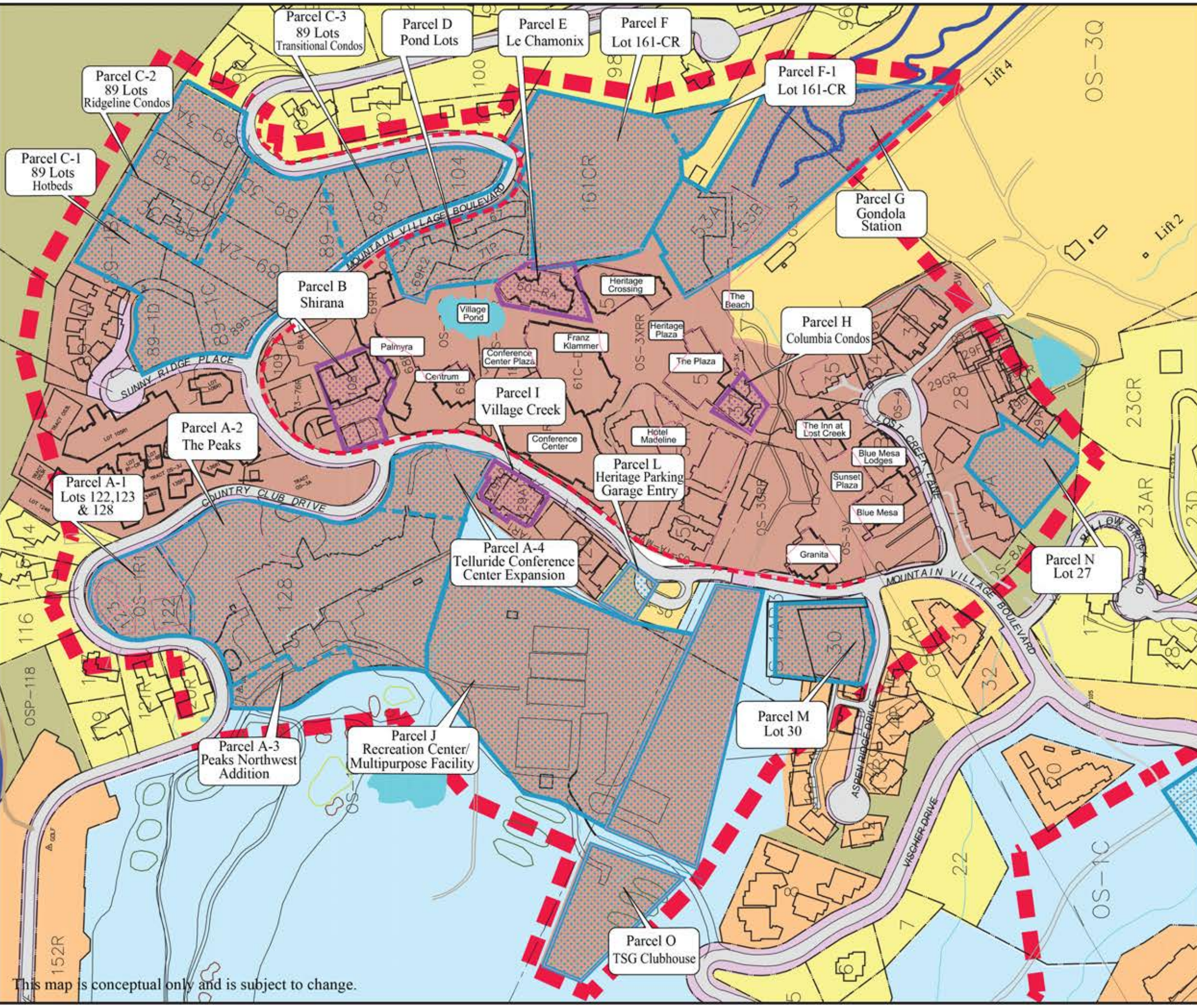
3D rendering of the proposed building from the west side.

- Screen Shot 2016-02-18 08:04:04
- Screen Shot 2017-08-28 08:04:04
- Screen Shot 2017-08-28 08:04:04
- Screen Shot 2017-08-28 08:04:04
- Screen Shot 2017-08-28 08:04:04
- Screen Shot 2017-08-28 08:04:04



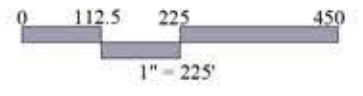


# Mountain Village Center Subarea Plan Map

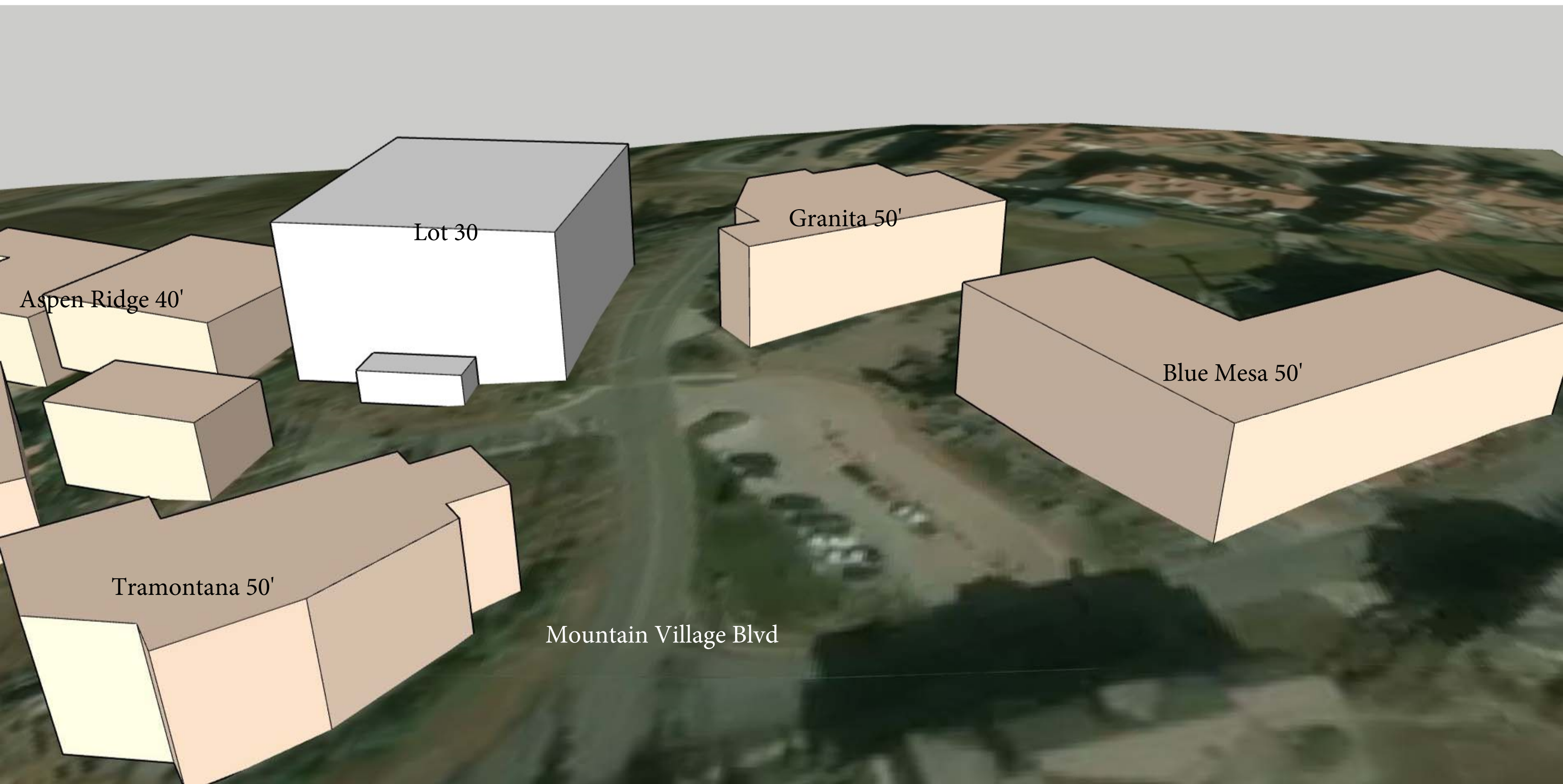


### Legend

- Redevelopment Site
- Subarea Parcel Boundary
- Civic
- Mixed-Use Center
- Multiunit
- Municipal Public Works
- Single-Family and Duplex
- Passive Open Space
- Limited Use Golf Course Active Open Space
- Full Use Ski Resort Active Open Space
- Limited Use Ski Resort Active Open Space
- Resource Conservation Active Open Space
- Right-of-Way and Access Active Open Space
- Existing Trail
- Proposed Trail
- Existing Sidewalk
- Proposed Sidewalk
- Subarea Boundary



This map is conceptual only and is subject to change.



Aspen Ridge 40'

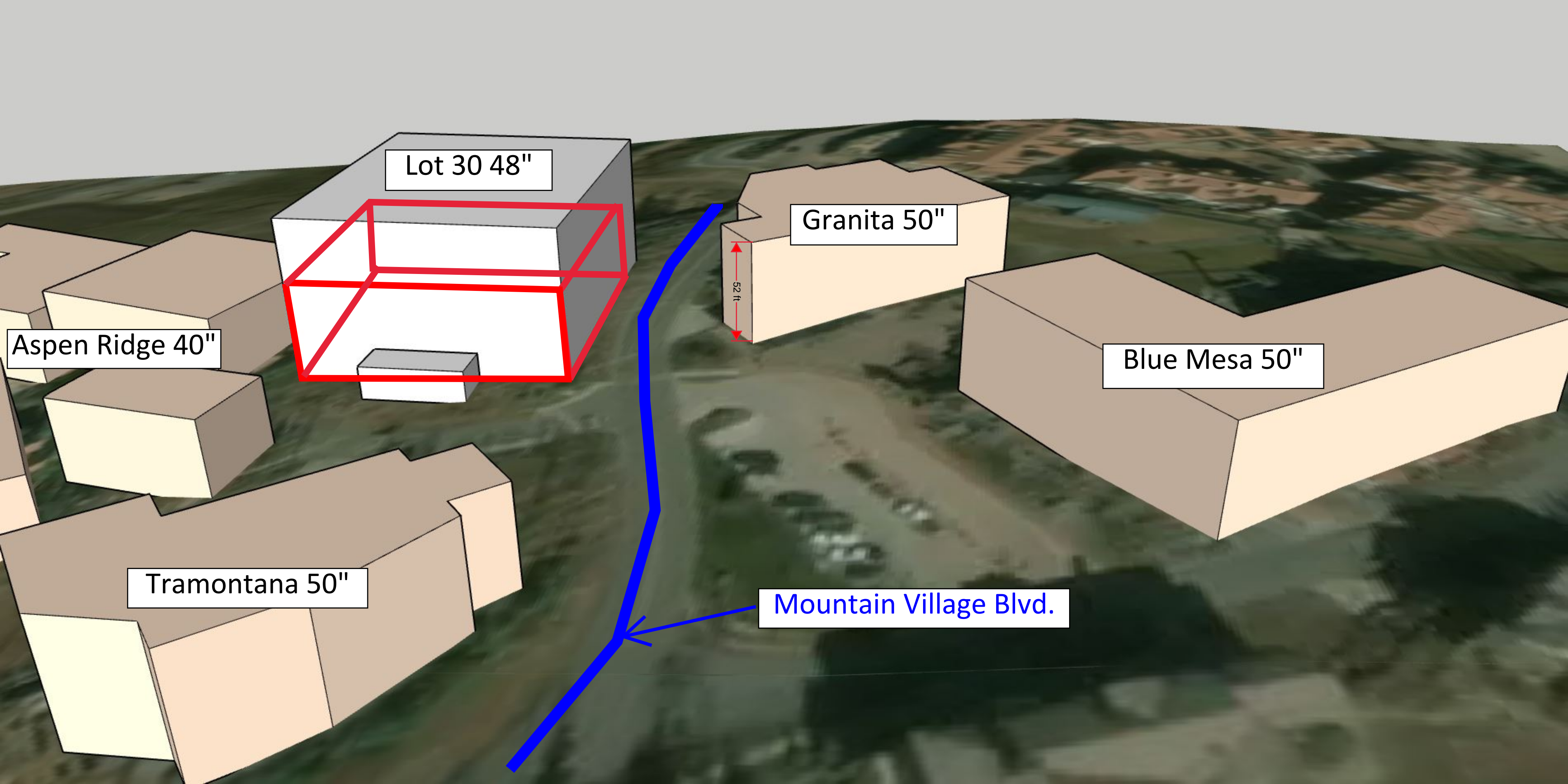
Lot 30

Granita 50'

Blue Mesa 50'

Tramontana 50'

Mountain Village Blvd



Lot 30 48''

Granita 50''

Blue Mesa 50''

Aspen Ridge 40''

Tramontana 50''

Mountain Village Blvd.

52 ft



## Susan Johnston

---

**Subject:** FW: Green team

-----Original Message-----

From: [jg@sunrisetelluride.com](mailto:jg@sunrisetelluride.com) [<mailto:jg@sunrisetelluride.com>]

Sent: Wednesday, August 16, 2017 2:43 PM

To: Jackie Kennefick; Laila Benitez

Subject: Green team

Hi Jackie I hope you are well.

Since I can't be at this portion of the meeting can you share this with the council members plz.

I'm writing in reference to the green team formation and the adoption of the by laws and the structure of the group. As I am a member of the ecology commission of the town of telluride and was part of the group that formed TNCC ( now called eco action partners) I have a lot of experience with advisory groups , especially environmental. I would like to offer these potential changes to the structure and goals of the green team.

1. Large groups never come to a reasonable consensus and typically therefore nothing gets done.

I suggest two ideas.

1a, reduce the size of the committee by 4 seats. Make it 3 residential , 1 Tmvoa, 1 Tsg ,and 2 council. (7 members) As I think it's very important to have appointed staff there, they really are facilitators. The remaining individuals can then truly be non biased.

1b, if the previous idea is not agreed on then remove two staff members. (9 members ) In the town of telluride and eco action partners organizations staff reps are not voting participants. They do however bring all the current facts to the meeting to create a information flow as well as the agenda. They also create work plans, that the board adopts, that staff helps everyone to stay on track with.

2. In the area of goals and purpose section of the by laws, add action related direction. Create the work plan so it has guidance and allows council to follow it. Therefore when a item needs to be put in front of the council the council can see that it's part of the work plan then becomes a priority and a culture change.

Also most of the language is centered around intent , inform and study in the purpose of the committee, there is nothing that allows for action and implementation. You could add those words to most of the purpose statements or creat a additional statement. Some actions may have to be approved by town council or installed into the annual budget.

Also ad a line that allows for measurable stats and inventory of already activated green ideas.

These items will show the community that we as the community and the town council are serious about our environment culture and the desire to be sustainable.

Thx so much and sorry I can't be there to present these myself. I can be available by phone. 979-729-2780 Thx from Jonathan

Greenspan A environmentalist by heart and practice

2 spring creek dr

Mtn village co

;-)





























































