

**BYLAWS OF THE TOWN OF MOUNTAIN VILLAGE  
PLAZA VENDING COMMITTEE**

**ARTICLE I  
Formation**

**Section 1. Creation and Name.** The name of this Committee, organized by the Town of Mountain Village (“Town”), shall be the Plaza Vending Committee ("Committee"), which Committee is authorized by Town Council to perform the tasks set forth herein. The Committee shall not have any binding authority on the Town or Town Council, and its scope of rights to provide non-binding recommendations shall be limited as specifically set forth herein.

**ARTICLE II  
Intent and Purpose**

**Section 1. Intent and Purpose.** The intent and purpose of the Committee shall be to approve and assign the location, design, and use of plaza vending, and to evaluate that such activities contribute to the vibrancy of the Town’s Village Center plazas. The Committee shall also develop and recommend Plaza Vending Regulations for Town Council consideration and approval.

**ARTICLE III  
Membership**

**Section 1. Appointments.**

- A. The Committee shall consist of no less than five (5) members, each of whom shall be appointed by Town Council, and reflect the following membership:
1. One Town Council member
  2. One member of the Mountain Village community at-large
  3. One member from a Mountain Village brick and mortar food and beverage business
  4. One member from a Mountain Village plaza vending business
  5. The Economic Development and Sustainability Director, or their representative

**Section 2. Purpose.** The responsibilities of the Committee members are outlined in Article II. Town Council may add additional tasks at its discretion.

**Section 3. Term.** Terms of appointed members shall be staggered with the Town Council and at-large Committee members serving two (2) year terms, and the remaining business representatives serving an initial one (1) year term and subsequent two (2) year term for any reappointments or new appointments. Any member may be removed with or without cause by a majority vote of Town Council.

**Section 4. Replacement.** Upon a vacancy of a Committee member seat, the replacement Committee member(s) shall be appointed by Town Council pursuant to Article III, Section 1 above.

**ARTICLE IV  
Chairperson**

**Section 1. Chairperson.** The Town Council representative shall act as Committee Chairperson.

**Section 2. Duties of Chairperson.**

- A. **Chairperson.** The Chairperson shall preside at all meetings of the Committee, and with the assistance of the Economic Development Director, or their designee, shall perform all duties usually incident to the office of Chairperson and such other duties as may be assigned to them from time-to-time by the Committee, in accordance with these Bylaws.

**ARTICLE V  
Meeting**

**Section 1. Regular Meeting.** The schedule for Committee meetings shall be as follows:

- A. Plaza vending selections shall occur within the thirty (30) days following the seasonal (i.e., Summer and Winter) plaza vending application deadline as set by the Economic Development Department.
- B. Meeting dates shall be set and scheduled by the Committee, as set forth above. Attendance by Committee members at any meeting shall be in person or by video/telephone conference call where all parties can hear each other.

**Section 2. Special Meetings.** The Committee Chairperson shall be permitted to call Special Meetings as needed.

**Section 3. Order of Business.** At regular meetings of the Committee, the following outline presents the recommended order of business:

1. Applicant review and discussion
2. Public comment
3. Vote and plaza vendor selection
4. Adjourn

**Section 4. Voting.** When a motion for vote is made at any Committee meeting, all regular members of the Committee shall vote either by voice or roll call vote. A roll call vote shall be conducted upon the request of a regular member of the Committee or at the discretion of the presiding officer. Any action requiring a vote shall be decided by a simple majority of those Committee members in attendance at any duly convened meeting with a quorum.

**Section 5. Quorum.** A majority of the Committee members shall be necessary to constitute a quorum for the transaction of business.

**Section 6. Rules of Order.** Unless otherwise specified in these Bylaws, the Committee will follow procedures outlined in Robert's Rules of Order, Newly Revised.

**Section 7. Agenda.** The Committee Chairperson shall prepare the agenda and shall distribute no less than three (3) calendar days in advance of any scheduled meeting. Other items of the agenda shall include, but not be limited to, complete applications and supplemental documents, any intervening special meetings, and Committee reports.

**ARTICLE VI  
RULES AND REGULATIONS**

**Section 1. Rules and Regulations.** The Committee shall recommend any amendments to the Plaza Vending Regulations for approval by Town Council. The Committee is subject to said regulations, as approved by Town Council.

**ARTICLE VII  
MISCELLANEOUS**

**Section 1. Authority.** The authority of the Committee and its members shall be limited as to the express purposes and authority granted herein and shall not be expanded outside the scope of authority necessary to carry out these Bylaws and the Plaza Vending Regulations.

**Section 2. Amendment.** These Bylaws shall not be amended, except in writing and approved by a majority of Town Council at a duly noticed Town Council meeting.

**Adopted and Approved** by the Town of Mountain Village Town Council at a public hearing held on March 21, 2024.

**Town of Mountain Village, Town Council**

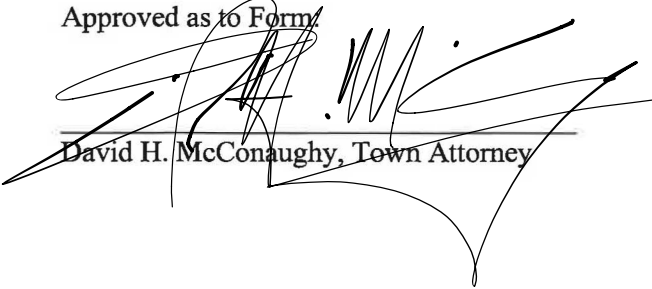


By: \_\_\_\_\_  
Martinique Davis Prohaska, Mayor

**Attest:**

By:  \_\_\_\_\_  
Susan Johnston, Town Clerk

Approved as to Form

  
\_\_\_\_\_  
David H. McConaughy, Town Attorney