

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL REGULAR MEETING
THURSDAY, MAY 16, 2019, 8:30 AM
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO
AGENDA **REVISED 2****

| | Time | Min | Presenter | Type | |
|-----|-------|-----|--|---|--|
| 1. | 8:30 | | | | Call to Order |
| 2. | 8:30 | 60 | Reed Mahoney | Legal | Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(4)(b), for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e and for Discussion of a Personnel Matter Pursuant to C.R.S. 402(4)(f)(i). |
| 3. | 9:30 | 5 | | | Break |
| 4. | 9:35 | 5 | | | Public Comment on Non-Agenda Items |
| 5. | 9:40 | 5 | Johnston | Action | Consideration of Approval of the April 25, 2019 Regular Town Council Meeting Minutes |
| 6. | 9:45 | 10 | Diaz | Action | Consideration of a Request from Stephanie Jacobson to Own and Occupy Prospect Plaza 2-3A with an Exception to the Town of Mountain Village Employee Housing Restriction Ordinance No. 1997-05 Section D. Definitions 4. Employee <i>The Applicant has Withdrawn this Item</i> |
| 7. | 9:55 | 45 | Kennefick Johnston Broady Mahoney | Action Quasi-Judicial | Liquor Licensing Authority: <ul style="list-style-type: none"> a. Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises Liquor License for a Private Event at the Ridge Club on July 6, 2019 b. Consideration of an Application for a Special Event Permit for the Telluride Reserve on Behalf of Telluride Mountain Village Owners Association for Events at Nine Private Homes in Mountain Village on August 16 - 17, 2019 from 10:00 a.m. to 3:00 p.m. c. Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for Events at the Ridge Club Great Room on June 28-29, 2019 from 8:00 a.m. to 8:00 p.m. d. Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for a Grand Tasting Event to be held in Heritage Plaza June 29, 2019 from 1:00 - 5:00 p.m. e. Consideration of a Report of Changes from the Mountain Village Promotional Association to Expand the Common Consumption Area and Include One Additional Liquor Licensed Premise and Expanded Areas Along with a Security and Signage Plan |
| 8. | 10:40 | 45 | Swain | Informational Action Work Session | Finance: <ul style="list-style-type: none"> a. Presentation of the April 30, 2019 Business & Government Activity Report (BAGAR) b. Consideration of the March 31, 2019 Financials c. Goal Setting for 2020 Budget |
| 9. | 11:25 | 15 | Mahoney Montgomery Broady | Action | Consideration of Acceptance of Access Tract AT-14 from Telluride Ski and Golf LLC, and 2019 Amendment of the Memorandum of Understanding Regarding Comprehensive Plan Public Benefits to Include this Conveyance |
| 10. | 11:40 | 10 | Mahoney Broady | Legislative Action | Second Reading, Public Hearing and Council Vote on an Ordinance Amending Municipal Code Chapter 9.18 to Implement Certain Dismount Zones for Bicycles |
| 11. | 11:50 | 15 | Brafford Anton Benitez | Informational | Gondola Subcommittee Update |
| | 12:05 | 30 | | | Lunch |

| | | | | | |
|-----|-------|----|-------------------------------|---|---|
| 12. | 12:35 | 10 | Miller | Action | Consideration of Design Review Board Appointments: a. One Regular Seat b. One Alternate Seat |
| 13. | 12:45 | 10 | Miller | Action Public Hearing Quasi-Judicial | Second Reading, Public Hearing and Council Vote on an Ordinance Approving A Density Transfer and Rezone for the Expansion Area of Lot 600A, also Known as Elkstone. |
| 14. | 12:55 | 25 | Miller | Action Legislative | First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending the Community Development Code Sections 17.15.12 – Lighting Regulations, 17.5.15 – Commercial, Ground Level and Plaza Area Design Regulations, and 17.8 – Definitions |
| 15. | 1:20 | 15 | Haynes | Action Legislative | First Reading, Setting of a Public Hearing and Council Vote on an Amendment to the Community Development Code (CDC) to Allow for Staff Level Review of Synthetic Roof Materials at Section 17.5.6.C.3. Roof Material and Other Clarifying Amendments |
| 16. | 1:35 | 30 | Abbott Haynes | Work Session | Efficiency Lodge and Short-Term Accommodations Discussion Regarding Potential Community Development Code Amendment to Clarify Unit Use Restrictions |
| 17. | 2:05 | 30 | Martelon Skinner | Informational | Marketing Telluride Inc. and Colorado Flights Alliance Bi-Annual Reports |
| 18. | 2:35 | 30 | Loebe Kjome Montgomery | Informational | Staff Reports a. Transit & Recreation 1. 2019 Budget Discussion b. Public Works 1. 2019 Budget Discussion c. Town Manager |
| 19. | 3:05 | 15 | Mahoney | Action | Consideration of a Resolution Amending and Restating Resolutions 2018-0719-14, Resolution 2019-0117-02 and Resolution 2019 -0321-05 of the Town Council of Mountain Village Approving Alternative Parking Requirements for Lots 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2 (Collectively the Ridge Development to Extend the Expiration Date to June 14, 2019) |
| 20. | 3:20 | 20 | Council Members & Staff | Informational | Council Boards and Commissions Updates: a. San Miguel Watershed Coalition-Starr b. Colorado Flights Alliance -Jansen c. Transportation & Parking – MacIntire/Benitez d. Budget & Finance Committee –Caton/Gilbride e. Gondola Committee – Caton/Berry f. Colorado Communities for Climate Action – Berry g. San Miguel Authority for Regional Transportation (SMART)- Benitez/Caton/Binder h. Eco Action Partners – Berry i. Telluride Historical Museum- Berry j. Telluride Conference Center –MacIntire/Gilbride k. Alliance for Inclusion – Benitez l. Green Team Committee- Berry/MacIntire m. Telluride Tourism Board-Jansen n. Mayor's Update - Benitez |
| 21. | 3:40 | 5 | | | Other Business |
| 22. | 3:45 | | | | Adjourn |

Please note that times are approximate and subject to change.

jk

05/08/2019

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6406 or email: mvclerk@mtnvillage.org. A minimum notice of 48 hours is required so arrangements can be made to locate requested auxiliary aid(s)

Public Comment Policy:

- All public commenters must sign in on the public comment sign in sheet and indicate which item(s) they intend to give public comment on
- Speakers shall wait to be recognized by the Mayor and shall give public comment at the public comment microphone when recognized by the Mayor
- Speakers shall state their full name and affiliation with the Town of Mountain Village if any
- Speakers shall be limited to five minutes with no aggregating of time through the representation of additional people
- Speakers shall refrain from personal attacks and shall keep comments to that of a civil tone
- No presentation of materials through the AV system shall be allowed for non-agenidized speakers
- Written materials must be submitted 48 hours prior to the meeting date to be included in the meeting packet and of record. Written comment submitted within 48 hours will be accepted, but shall not be included in the packet or be deemed of record

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE APRIL 25, 2019
REGULAR TOWN COUNCIL MEETING **DRAFT****

AGENDA ITEM # 5

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:33 a.m. on Thursday, April 25, 2019 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem (by phone)
Dan Jansen
Bruce MacIntire
Patrick Berry
Jack Gilbride

The following Town Council members were absent:

Natalie Binder

Also in attendance were:

Kim Montgomery, Town Manager
Susan Johnston, Deputy Town Clerk
Christina Lambert, Deputy Town Clerk
Jim Mahoney, Assistant Town Attorney
Sue Kunz, Director of Human Resources
Chris Broady, Chief of Police
Joel "BB" Burk, Deputy Chief of Police
Kevin Swain, Finance Director
Bill Kight, Director of Communications & Business Development
Zoe Dohnal, Community Engagement Coordinator
Michelle Haynes, Director of Planning and Development Services
John Miller, Senior Planner
Cecilia Curry, VCA Manager
Rob Johnson, Transit Operations Manager
Finn Kjome, Director of Public Works
Jim Loebe, Director of Transit and Recreation
Jim Soukup, Chief Technology Officer
JD Wise, Plaza Services Manager
Cecilia Curry, VCA Manager
Steven Lehane, Broadband Services Director
Stuart Sundell-Nurwin
Noah Sheedy
Carson Taylor
Wendy Crank

Anton Benitez
Tim Johnson
Paul Reich
Karen Guglielmone
Elizabeth Stuffings
Keirnan Lannon
Julia Caulfield
Robert Stenhammer
Riley McIntyre
Chris Hawkins
Cath Jett
Margaret Rinkevich
Rick Flores
Ben Marshall
Heidi Stenhammer
Justin Criado
Timothy Losa
Scott Pittenger
Heather Knox
Tony Jacob
David Ausencio
Chris Lyons
John Thurbell

Executive Session for the Purpose of a Personnel Matter Pursuant to C.R.S. Section 24-6-402((4)(f)(I)), and for Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (2)

The Mayor stated that there were no items to discuss in Executive Session.

Council moved to agenda item 23.

Public Comment on Non-Agenda Items (4)

No public comment was received.

Consideration of Approval of the March 21, 2019 Regular Town Council Meeting Minutes (6)

Deputy Town Clerk Susan Johnston presented the minutes. On a **MOTION** by Bruce MacIntire and seconded by Patrick Berry, Council voted unanimously to approve the March 21, 2019 Regular Town Council meeting minutes as presented.

Consideration of Approval of a Proclamation Proclaiming May 2019 Mental Health Awareness Month (6)

Tri-County Health Network Palliative Support Services Coordinator Ben Marshall accepted the Proclamation and thanked Council for their continued support. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to approve a Proclamation proclaiming May 2019 Mental Health Awareness Month.

Consideration of Approval of a Proclamation Recognizing May as Sexual Assault Awareness Month (7)

San Miguel Resource Center Executive Director Riley McIntyre accepted the Proclamation and thanked Council for their continued support. On a **MOTION** by Bruce MacIntire and seconded by Jack Gilbride, Council voted unanimously to approve a Proclamation proclaiming May 2019 Sexual Assault Awareness Month.

Liquor Licensing Authority:

a. Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for a Grand Tasting Event to be held in Heritage Plaza June 29, 2019 (8)

Susan Johnston presented and stated that the applicant has submitted an amended application that requires further staff review before a recommendation may be made. On a **MOTION** by Bruce MacIntire and seconded by Jack Gilbride, Council voted unanimously to continue the application to the May 16, 2019 Town Council meeting.

Update on Common Consumption Area Expansion Application (9)

Telluride Mountain Village Owners Association Executive Director Anton Benitez and Operations Manager Heidi Stenhammer provided the update stating that the application will be on the May Council agenda. Mr. Benitez stated that getting the proper signage is a priority and Council consensus was supportive of the signage proposed.

Dan Jansen left the meeting at 9:07 a.m. during agenda item number 23 and returned to the meeting at 9:40 a.m.

Consideration of a Resolution Setting the June 25, 2019 Election by Mail Ballot and Consideration of an Appointment of the Town Clerk as the Designated Election Official (10)

Susan Johnston presented. On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted unanimously to adopt a Resolution setting the June 25, 2019 election by mail ballot and to appoint the Town Clerk as a designated election official.

Finance: (11)

Director of Finance Kevin Swain presented. Council discussion ensued.

- a. Presentation of the March 31, 2019 Business & Government Activity Report (BAGAR)**
- b. Consideration of the February 28, 2019 Financials**

On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted unanimously to approve the February 28, 2019 Financials as presented.

Telluride Historical Museum Annual Report (12)

Executive Director Kiernan Lannon presented the report. Council discussion ensued.

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending Municipal Code Chapter 9.18 to Implement Certain Dismount Zones for Bicycles (13)

Assistant Town Attorney Jim Mahoney, Director of Transit and Recreation Jim Loebe and Chief of Police Chris Broady presented. Council discussion ensued. Public comment was received by Heather Knox, Tony Tabor, Noah Sheedy, Stuart Sundell-Nurwin, Dave Ausencio, Zoe Dohnal, Scott Pittenger and Cath Jett. Council directed Chief Broady to work with San Miguel Biking Coalition regarding the bypass area. On a **MOTION** by Jack Gilbride and seconded by Bruce MacIntire, voted 6-0 (with Natalie Binder absent) to approve on first reading an Ordinance amending Municipal Code Chapter 9.18 to implement certain dismount zones for bicycles and to set the second reading, public hearing and final vote for May 16, 2019 with the following conditions:

1. Staff will investigate the scope of the dismount zone prior to the second reading
2. Add that the Chief of Police in conjunction with the Recreation and Marketing Departments are given the ability to amend the zone and amend additional test zones
3. Add “dismount zone” to the “pedestrian zone” language in the Ordinance, understanding that the signage will state “dismount zone” only

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Approving A Density Transfer and Rezone for the Expansion Area of Lot 600A, also Known as Elkstone Quasi-Judicial (14)

Senior Planner John Miller presented. Council discussion ensued. Chris Hawkins and Tim Losa were present on behalf of the applicant and gave details on the proposed site. On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted 5–0 (Dan Caton was not eligible to vote since he was participating via telephone on this quasi-judicial item and Natalie Binder was absent).to approve on first reading an Ordinance regarding the rezone and density transfer application pursuant to CDC Sections 17.4.9 & 17.4.10 of the Community Development Code, to rezone Lot 600A and transfer two condominium density units (6-person equivalent density)from the density bank to the expansion area of the subject lot based on the evidence provided

within the Staff Report of record dated April 11, 2019 and with the following conditions:

1. The owner of record of density shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.
2. The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC.
3. The Property Owner must demonstrate ownership of the additional two (2) condominium density (six-person equivalent density) prior to the issuance of a building permit.

and to set the second reading, public hearing and final vote for May 16, 2019 with direction to staff and the Design Review Board to define setbacks to ensure that a trail can be accommodated around Elk Pond.

Plaza Vending Committee (15)

a. Consideration of Approval of Bylaws

Community Engagement Coordinator Zoe Dohnal presented. Council discussion ensued. On a **MOTION** by Bruce MacIntire and seconded by Jack Gilbride, Council voted unanimously to approve the bylaws as presented with the direction to have the Council appointee act as Committee Chair with administrative assistance from the Community Engagement Coordinator.

b. Consideration of Appointment of Committee Members

On a **MOTION** by Patrick Berry and seconded by Bruce MacIntire, Council voted unanimously to appoint Natalie Binder as the Council representative, Zoe Dohnal, JD Wise and Sam Starr as Town staff representatives and Ann Barker as TMVOA representative to the Plaza Vending Committee.

Council took a break from 11:45 a.m. to 11:50 a.m.

San Miguel Watershed Coalition Water Quality 2019 Testing Plans (16)

Elizabeth Stuffings presented the report. Council discussion ensued.

Green Team: (17)

Green Team Chair Cath Jett, Zoe Dohnal and Patrick Berry presented the report. Vice-Chair Jonathan Greenspan joined the discussion by conference call. Council discussion ensued.

a. Quarterly Report

b. Voluntary Single-Use Plastics Reduction Initiative

Zoe Dohnal presented a draft Resolution. Council discussion ensued addressing the removal of Section 9 from the program which states:

On such commercially reasonable terms, as determined by the landlord, landlords of Grocers and Merchants are subject to the requirements outlined in #6 shall make adequate space and/or services available to such Grocers and Merchants for the collection and pick up of compostable materials generated by Grocers and Merchants.

Council directed staff to soften the language from using the word “must” to “encouraged to” and moving the program participation date from December 31, 2020 to December 31, 2019.

Consideration of Revisions to the Settlement Agreement Resolving Civil Action No. 2015CV30031, San Miguel County District Court, Concerning the Ridge Project and Lot 161-CR Due to Density Changes at the Ridge Project (18)

Jim Mahoney presented, stating that the proposed revisions are primarily to clean-up the document due to the recent approval of a density transfer. Council discussion ensued. On a **MOTION** by Bruce MacIntire and seconded by Dan Caton, Council voted unanimously to approve the edits to the Settlement Agreement with all conditions of the original approval of the Settlement Agreement remaining in full force and effect.

Wastewater Treatment Plant Presentation (19)

Town of Telluride Environmental and Engineering Manager Karen Guglielmon and Director of Public Works Finn Kjome presented. Council discussion ensued.

Southwest Basin Roundtable Update (20)

Karen Guglielmon as a representative of Mountain Village, Telluride and San Miguel County presented. Council discussions ensued.

Dan Caton disconnected from the meeting at 1:35 p.m.

Mountain Village Business Development Advisory Committee: (21)

a. Consideration of Additional Committee

On a **MOTION** by Patrick Berry and seconded by Dan Jansen, Council voted unanimously to approve the formation of the Business Development Advisory Committee.

b. Consideration of Adoption of Bylaws

Council discussion ensued. On a **MOTION** by Bruce MacIntire and seconded by Dan Jansen, Council voted unanimously to adopt the bylaws with changes to include two Town Council members, two staff members, and one representative from the Merchant community, TSG and TMVOA. The terms for Council representatives will be one year at the outset and then become two-year terms.

c. Consideration of Appointment of Committee Members

On a **MOTION** by Patrick Berry and seconded by Bruce MacIntire, Council voted unanimously to appoint Dan Caton, John Miller, Bill Kight and Laila Benitez to the Mountain Village Business Development Advisory Committee. The remaining members have not yet been determined.

On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to extend the meeting beyond six hours.

Staff Reports: (22)

a. Police

Police Chief Chris Broady presented his report.

1. 2019 Budget Discussion

b. Planning, Building & Community Development

Director Michelle Haynes presented her report.

1. 2019 Budget Discussion

Council moved to agenda item 24.

c. Town Manager

Town Manager Kim Montgomery presented her report.

Council Boards and Commissions Updates: (23)

a. San Miguel Watershed Coalition-Starr

b. Colorado Flights Alliance-Jansen

c. Transportation & Parking-MacIntire/Benitez

d. Budget & Finance Committee-Caton/Gilbride

e. Gondola Committee-Caton/Berry

f. Colorado Communities for Climate Action-Berry

g. San Miguel Authority for Regional Transportation -Benitez/Caton/Binder

h. Eco Action Partners-Berry

i. Telluride Historical Museum-Berry

j. Telluride Conference Center-MacIntire

k. Alliance for Inclusion-Berry/Benitez

l. Green Team Committee- Berry/MacIntire

m. Telluride Tourism Board-Jansen

n. Community Grant Committee-Benitez/Binder

o. Mayor's Update- Benitez

Council moved back to agenda item 4.

Juvenile Diversion Presentation (24)

San Miguel County Director of Juvenile Services Wendy Crank presented. Council discussion ensued.

Council moved back to agenda item 22c.

Other Business: (25)

Consideration of Approval of AdTran as the Equipment Provider for the 1G Fiber Project

Chief Technology Officer Jim Soukup presented. Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to approve AdTran as the equipment provider for the 1G fiber project.

There being no further business, on a **MOTION** by Jack Gilbride and seconded by Patrick Berry, Council voted unanimously to adjourn the meeting at 3:09 p.m.

Respectfully prepared,

Susan Johnston
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick
Town Clerk

Memorandum

Agenda Items # 7

To: Town Council Acting as the Local Liquor Licensing Authority (LLA)

From: Deputy Clerk Susan Johnston

Date: 05/10/2019

Re: Local Liquor Licensing Authority Approvals

Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises Liquor License for a Private Event at the Ridge Club on July 6, 2019

All required documentation and fees have been received. The packet has been reviewed by the following departments: Clerks, Legal and Police with no adverse findings.

Staff recommendation: Motion to approve the application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises liquor license for a private event at the Ridge Club on July 6, 2019.

Consideration of an Application for a Special Event Permit for the Telluride Reserve on Behalf of Telluride Mountain Village Owners Association for Events at Nine Private Homes in Mountain Village on August 16 - 17, 2019 from 10:00 a.m. to 3:00 p.m.

All documentation and appropriate fees have been received and applicant meets all special event qualifications. The following departments have reviewed the application: Police, Legal, and Clerk. The required notice was posted, and no comments were filed.

Staff recommendation: Motion to approve an application for a Special Event Permit for the Telluride Reserve on behalf of Telluride Mountain Village Owners Association for events at nine private homes in Mountain Village of August 16-17, 2019 from 10:00 a.m. to 3:00 p.m.

Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for Events at the Ridge Club Great Room on June 28-29, 2019 from 8:00 a.m. to 8:00 p.m.

All documentation and appropriate fees have been received and applicant meets all special event qualifications. The following departments have reviewed the application: Police, Legal, and Clerk. The required notice was posted, and no comments were filed.

Staff recommendation: Motion to approve a Special Event Liquor Permit application by Telluride Wine Festival Foundation for wine seminars at the Great Room at the Ridge Club on June 28-29, 2019 from 8:00 a.m. to 8:00 p.m.

Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for a Grand Tasting Event to be held in Heritage Plaza June 29, 2019

All documentation and appropriate fees have been received and applicant meets all special event qualifications. The following departments have reviewed the application: Police, Legal, and Clerk. The required notice was posted, and no comments were filed. Approval of this permit together with staff approval of the Special Event Application through the Planning Department, grants possession of Town owned property.

Staff recommendation: Motion to approve a Special Event Liquor Permit application by Telluride Wine Festival Foundation for a Grand Tasting Event in Heritage Plaza on June 29, 2019 with the condition that the Special Event Application is approved through the Planning Department.

Consideration of a Report of Changes from the Mountain Village Promotional Association to Expand the Common Consumption Area and Include One Additional Liquor Licensed Premise and Expanded Areas Along with a Security and Signage Plan

The Mountain Village Promotional Association (MVPA) has submitted a Report of Changes to expand the Common Consumption area both in physical boundaries and the days/hours that it will be activated and include the Telluride Distillery as an additional liquor licensed premise attached to the Common Consumption Area. The application has been reviewed by Legal, Police and Clerk's Department. Council has been updated on the progress of this application by TMVOA and MVPA as it has progressed.

The application and any approval also include the following:

- A security plan (both for non-event days and event days such as sunset concert series)
- Signage design and location of signs
- Non-liquor license establishments which are joining the Common Consumption Area by allowing alcoholic beverages purchased from attached liquor licensed premises to enter their establishment. Some of these establishments still need to sign the consent form which will be accomplished prior to the first day of the activation of the common consumption area or alcohol will not be allowed in these establishments.
- Dates and hours of activation for the common consumption area.

Town staff recognizes that that is a new and unique concept not only for the Mountain Village but within the state of Colorado as there are very few common consumption areas. With that being understood, Town staff, TMVOA and the MVPA have worked to identify and address possible issues around the Common Consumption Area, but acknowledge that this will be a learning process for all involved parties and may require edits and changes to the plans as it is implemented.

Staff recommendation: Motion to approve the Report of Changes to expand the Common Consumption Area and include the Telluride Distillery as an additional liquor licensed premise attached to the Common Consumption Area, including the security plan, signage design and location, attachment of non-liquor licensed premises subject to signing the consent form, dates and hours of activation and any other details of the Common Consumption Area shown in the application.

Permit Application and Report of Changes

Current License Number 40919590001

All Answers Must Be Printed in Black Ink or Typewritten

Local License Fee \$ _____

| | | |
|---|---|------------------------|
| 1. Applicant is a | | Present License Number |
| <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company | | 40919590001 |
| 2. Name of Licensee Telski Food and Beverage Services LLC | 3. Trade Name dba Tomboy Tavern | |
| 4. Location Address 565 Mountain Village Blvd | | |
| City Telluride | County San Miguel | ZIP 81435 |

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

| Section A – Manager reg/change | Section C |
|--|---|
| • License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE | <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea) 150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u> |
| Section B – Duplicate License | <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee |
| • Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00 | |

Do Not Write in This Space – For Department of Revenue Use Only

| | | |
|---------------------|------------------------|--------|
| Date License Issued | License Account Number | Period |
| | | |

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

| | | |
|------------------|----|-----|
| TOTAL AMOUNT DUE | \$ | .00 |
|------------------|----|-----|

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

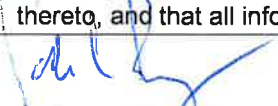
Section C

Check the appropriate box in section C and proceed below.

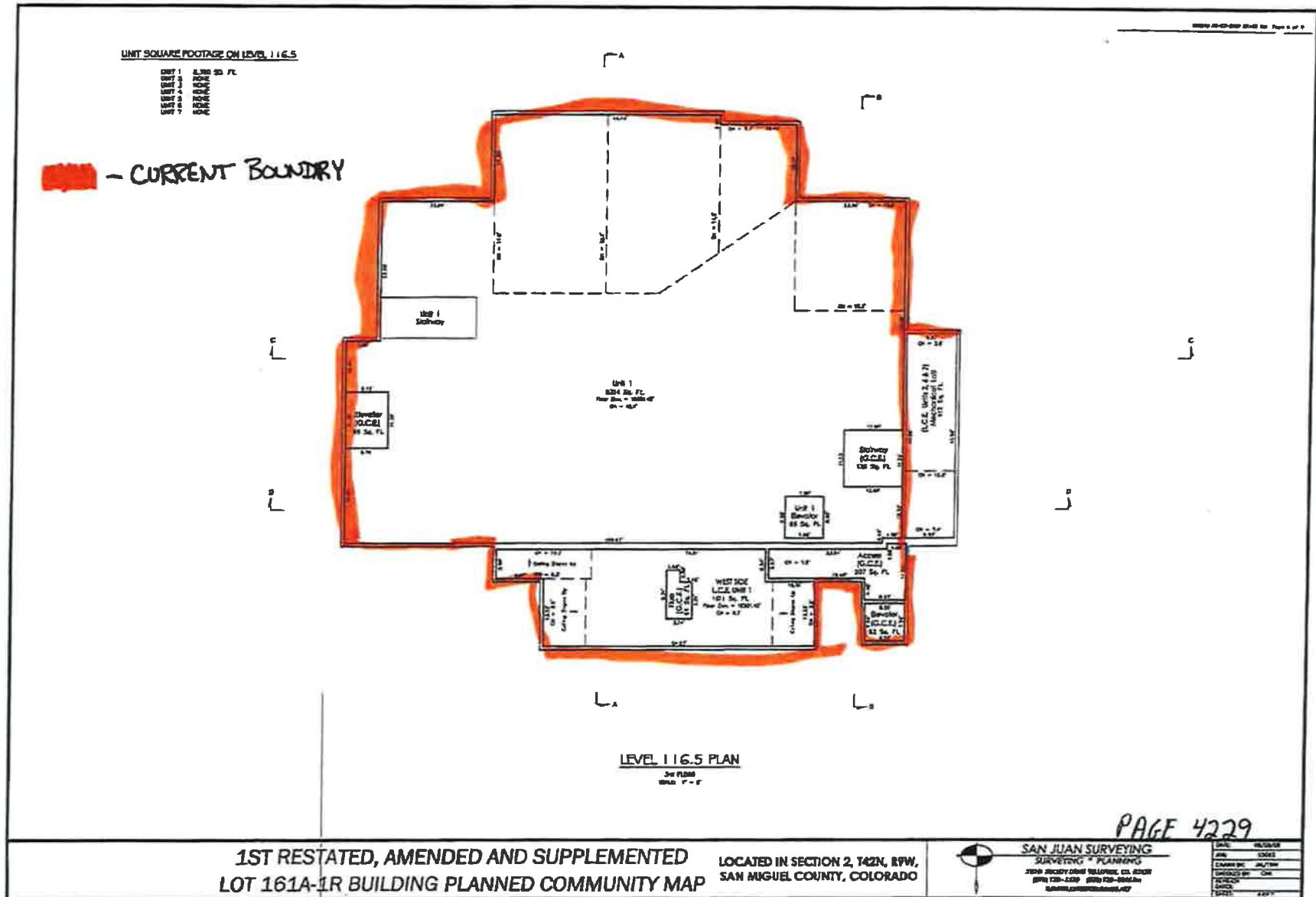
- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

| | | | | | |
|--|---|----------------|----------------|--------------------|--------------------|
| Storage Permit | <p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p> | | | | |
| Change Trade Name or Corporate Name | <p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <ol style="list-style-type: none"> Certificate of Amendment filed with the Secretary of State, or Statement of Change filed with the Secretary of State, <u>and</u> Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table> | Old Trade Name | New Trade Name | Old Corporate Name | New Corporate Name |
| Old Trade Name | New Trade Name | | | | |
| Old Corporate Name | New Corporate Name | | | | |
| Change of Location | <p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p> | | | | |

| | |
|---|---|
| Change of Manager | <p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p> |
| Modify Premises or Addition of Optional Premises or Related Facility | <p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend optional premise Allred's Restaurant (2 Coonskin Lane, Mtn Village) to include Ridge Club Unit 6 and terrace, and Ridge Club Great room on the first floor of same building of Allred's location. Private event: Wedding and reception</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>July 6, 2019</u> (mo/day/year) End <u>July 6, 2019</u> (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p> |
| Campus Liquor Complex Designation | <p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p> |
| Additional Related Facility | <p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p> |

| | | |
|---|-------------------------|---------------------------------|
| Oath of Applicant | | |
| I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge | | |
| Signature  | Title Controller | Date 5/7/2019 |
| Report and Approval of LOCAL Licensing Authority (CITY / COUNTY) | | |
| The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved. | | |
| Local Licensing Authority (City or County) | | Date filed with Local Authority |
| Signature | Title | Date |
| Report of STATE Licensing Authority | | |
| The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended. | | |
| Signature | Title | Date |

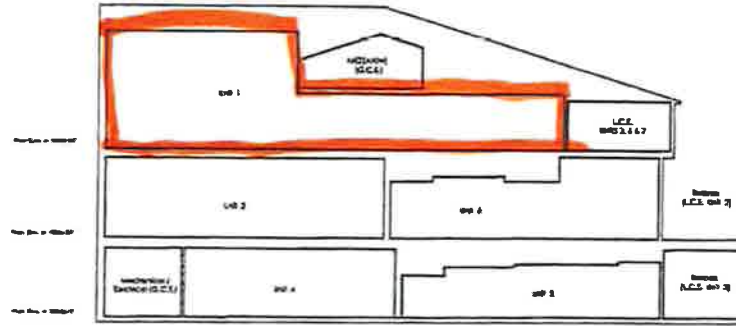
BEFORE: UPSTAIRS UNIT 1



BEFORE: UPSTAIRS ONLY



CURRENT BOUNDARY



SECTION A-A
Scale: 1" = 4'



SECTION B-B
Scale: 1" = 4'

1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO

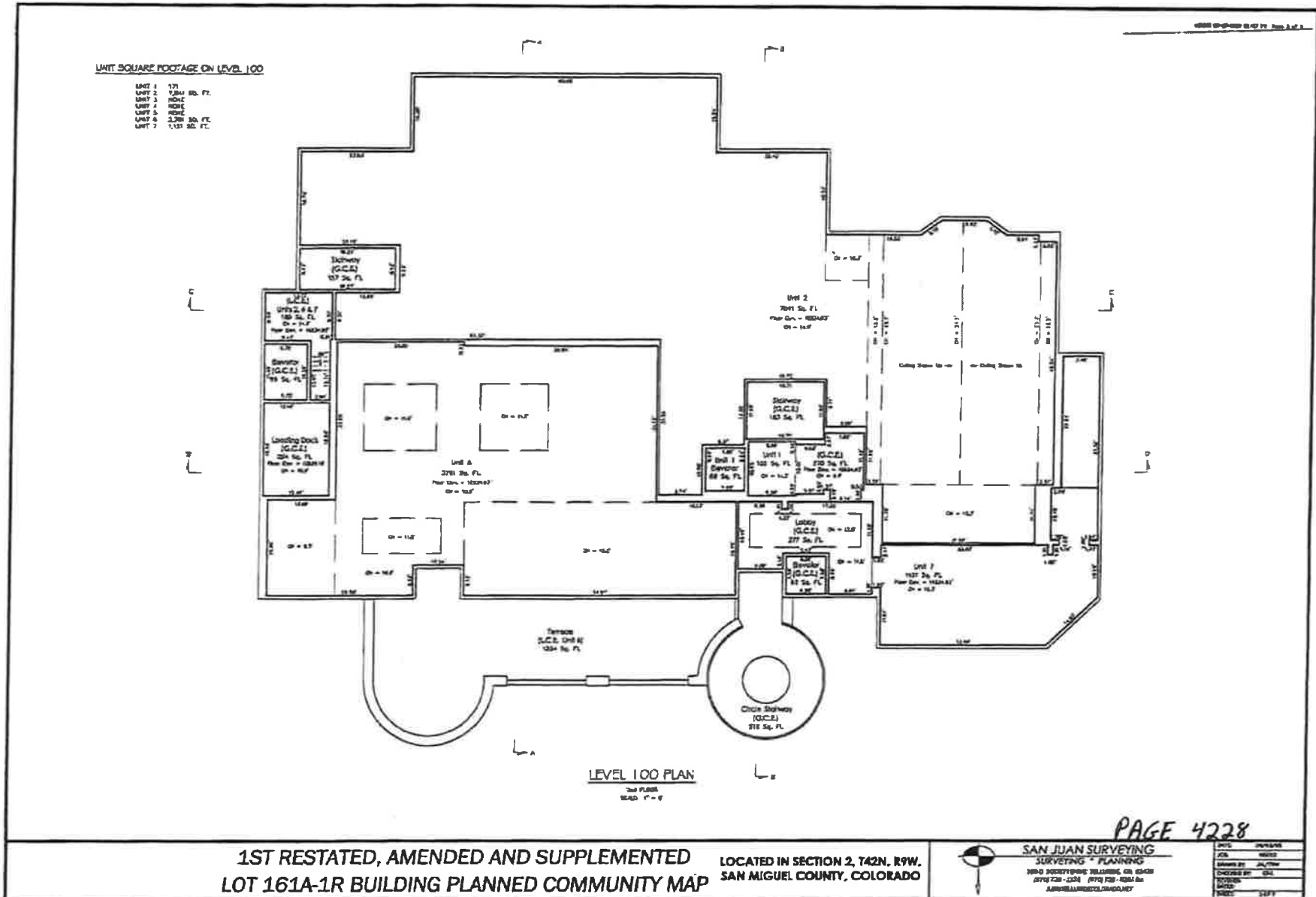


SAN JUAN SURVEYING
SURVEYING & PLANNING
340 E. SPOCKY DRIVE, FLEMING, CO. 81425
(970) 726-1138 (970) 726-3821 fax
SJSURVEY@CO.QUADRAWEB.COM

| | |
|-------------|------------|
| DATE: | 05/03/2011 |
| JOB: | 02042 |
| DRAWN BY: | PL/STW |
| CHECKED BY: | CM |
| DATE: | |
| SCALE: | AS SHOWN |

PAGE 4231

BEFORE: DOWNSTAIRS

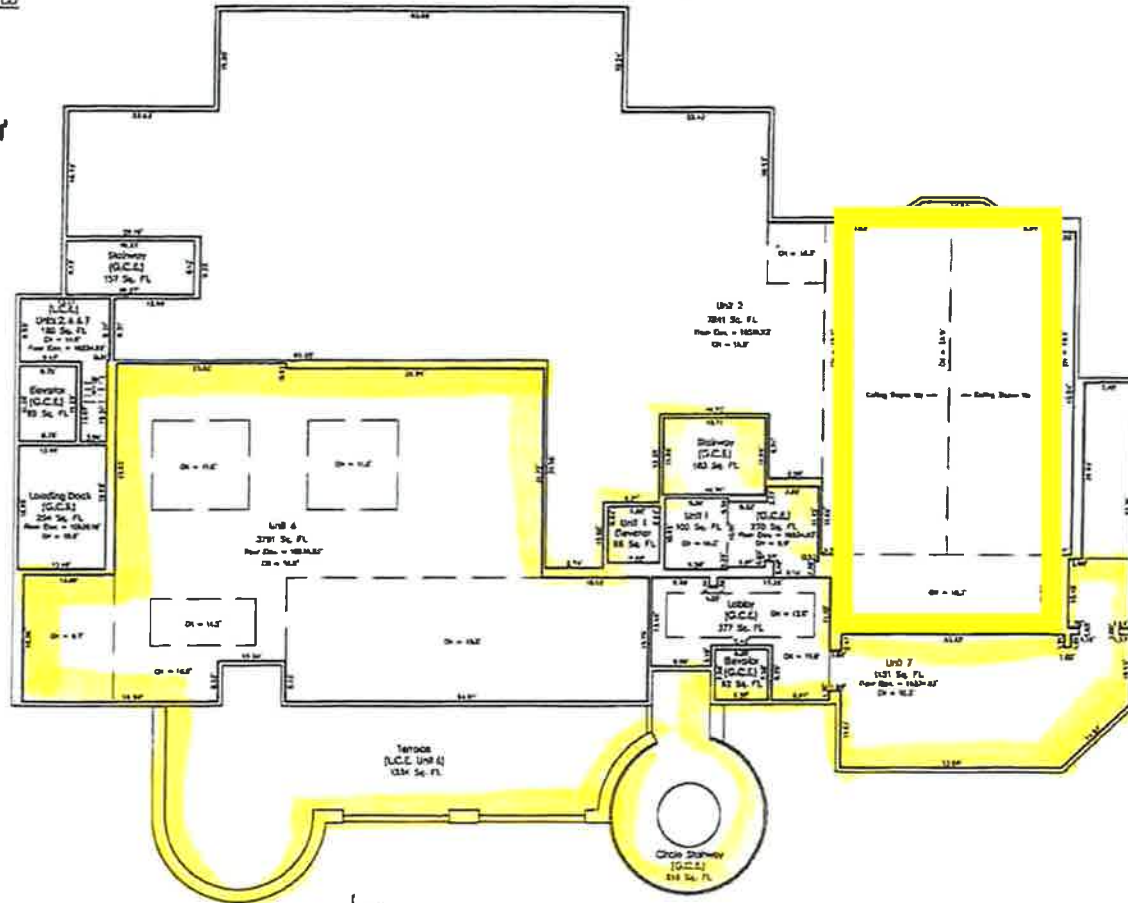


AFTER: DOWNSTAIRS

UNIT SQUARE FOOTAGE ON LEVEL 100

- UNIT 1 171
- UNIT 2 2,844 SQ. FT.
- UNIT 3 804
- UNIT 4 804
- UNIT 5 804
- UNIT 6 2,799 SQ. FT.
- UNIT 7 1,911 SQ. FT.

PROPOSED BOUNDARY MODIFICATION



LEVEL 100 PLAN
2ND FLOOR
SCALE: 1" = 8'

PAGE 4228

**1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP**

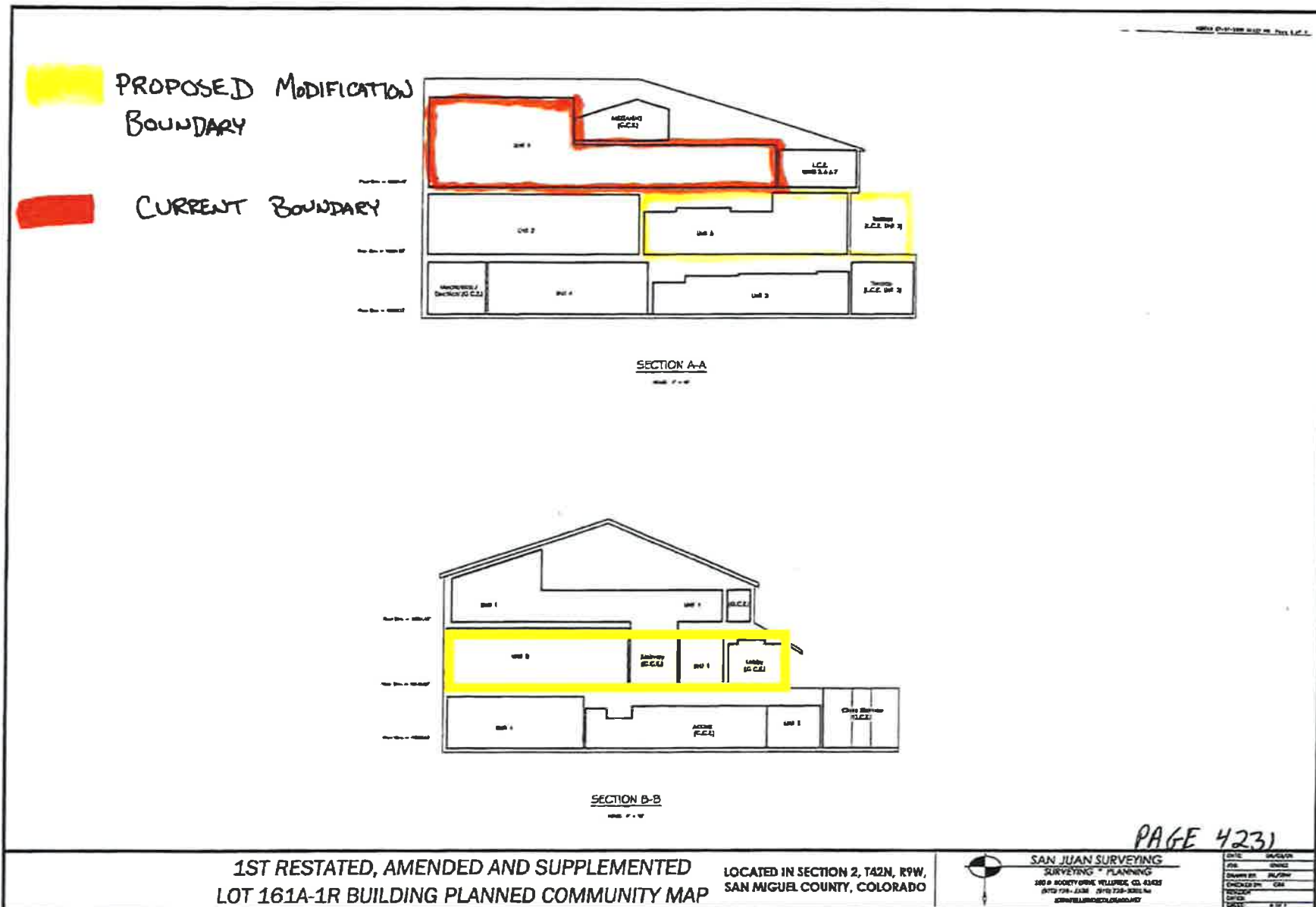
LOCATED IN SECTION 2, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO



SAN JUAN SURVEYING
SURVEYING + PLANNING
1870 W. 112th AVE. SUITE 100
DENVER, CO 80231
303.751.1234

| | |
|------------|----------|
| DATE | 08/14/18 |
| JOB | 161R |
| DRAWN BY | JL/TSM |
| CHECKED BY | CSA |
| SCALE | AS SHOWN |
| DATE | 11/17 |

AFTER: UPSTAIRS AND DOWNSTAIRS



May 8, 2019

Colorado Department of Revenue
Liquor Enforcement
Denver CO, 80261

Re: Temporary Modification of Liquor License No: 40-91959-0000 associated with Telski Food & Beverage, LLC

Dear Department of Revenue Staff:

As the board member of The Ridge Club at Telluride, Inc. (the "Club") overseeing the rental of the Club located at Unit 6, lot 161A-1R Building, located on Lot 161A-1R, Town of Mountain Village, Colorado, I write to give approval for the temporary modification of Telski Food & Beverage Services, LLC Liquor License from the optional premises of Allred's Restaurant, also, located within this same building, to include Units 6 (Gondola level, the Ridge Club area - See attached building diagram and cross section for areas marked "Unit 6").

Telski Food & Beverages Services LLC is being hired by a third party for the purpose of serving food, beverage and spirits. Telski Food & Beverages Services will perform this service in accordance with liquor laws of the State of Colorado and their restaurant license.

Sincerely,



Charles Harris
Board of Directors President
The Ridge Club at Telluride

May 8, 2019

Colorado Department of Revenue
Liquor Enforcement
Denver CO, 80261

Re: Temporary Modification of Liquor License No: 40-91959-0000 associated with Telski Food & Beverage, LLC

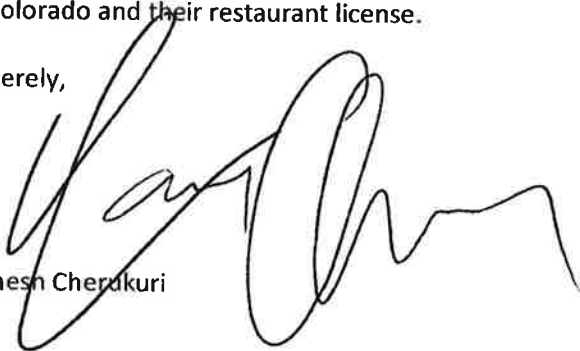
Dear Department of Revenue Staff:

As the ___ Owner ___ of Coonskin Ridge Cabin Lot LLC at Telluride, Inc. overseeing the rental of the property located at Unit Great Room Unit 2, lot 161A-1R Building, located on Lot 161A-1R, Town of Mountain Village, Colorado, I write to give approval for the temporary modification of Telski Food & Beverage Services, LLC Liquor License from the optional premises of Allred's Restaurant, also, located within this same building, to include Units 2 (Gondola level, the Ridge Club area - See attached building diagram and cross section for areas marked "Unit 2").

Telski Food & Beverages Services LLC is being hired by a third party for the purpose of serving food, beverage and spirits. Telski Food & Beverages Services will perform this service in accordance with liquor laws of the State of Colorado and their restaurant license.

Sincerely,

Ramesh Cherkuri



TELLURIDE RESERVE

MOUNTAIN VILLAGE FOOD & WINE CELEBRATION

Members of the Mountain Village Town Council:

Thank you for your consideration of a special event liquor application for Telluride Reserve a new four-day celebration of food and wine presented by the Telluride Mountain Village Owners Association (TMVOA).

TMVOA's mission includes economic prosperity, enhanced property values, a unique, quality owner and guest experience, active and inspiring recreational lifestyle, environment stewardship and a vibrant regional community. A professional consulting firm, working with the Village Center Subarea Committee, identified signature events as an immediate opportunity for the community. The decision to establish a signature food and wine event was also the result of feedback from TMVOA members who participated in public meetings and surveys. In order to bring increased vibrancy and value to Mountain Village and its owners, TMVOA started Telluride Reserve, LLC, Mountain Village Food & Wine Celebration as a signature event.

Telluride Reserve is limited 500 guests to ensure the intimacy of the tasting experience and provide interaction with the chefs, winemakers and sommeliers. The Taste & Terroir four-course lunches in Mountain Village private homes are limited to just 30 guests.

Support from the food and wine community for Telluride Reserve has been tremendous. Chefs recognized with Michelin stars and James Beard Foundation Awards, two generations of the Mondavi family, new and noteworthy winemakers, and a prestigious group of Master Sommeliers will be participating in the event. The event will be covered by Elevated Luxury Lifestyle and Saveur magazines.

Thank you for your time and consideration. Your support is appreciated.

Ann Hurley Barker



Executive Director/Telluride Reserve & Event Manager/TMVOA



113 Lost Creek Lane, Suite A, Mountain Village, CO 81435 | 970.728.1904 ext. 2

TellurideReserve.com



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION

This application must be filed with Office of the Town Clerk, Town of Mountain Village, 455 Mountain Village Blvd., Mountain Village, Colorado 81435. Applicant must be a non-profit organization on file with the Colorado Secretary of State.

In order to qualify for a Special Events Permit, you must be a nonprofit and one of the following:

| | |
|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Religious Institution |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Political | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Athletic | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization/Society |

Type of Special Event applicant is applying for:

| | |
|---|---|
| <input type="checkbox"/> Fermented Malt Beverage (3.2%) \$100/day | <input checked="" type="checkbox"/> Beer, Wine & Liquor \$100/day |
|---|---|

| | |
|---|---|
| 1. Name of Applicant Organization or Political Candidate Telluride Reserve LLC/TMVOA <i>on behalf of</i> | State Sales Tax Number (required) 39935341-0000 |
|---|---|

| | |
|---|---|
| 2. Mailing Address of Organization or Political Candidate 113 Lost Creek Ln., Suite A, Mountain Village, CO 81435 | 3. Address of Place Special Event to be held See Attached List of Locations |
|---|---|

| | | | |
|--|----------------------|---------------------|---------------------|
| 4. President/Secretary of Organization or Political Candidate | | | |
| Name | Date of Birth | Home Address | Phone Number |
| Anton Benitez | 12/27/1968 | 9 Boulders Way | 970.708.4414 |

| | | | |
|------------------------------|----------------------|---------------------------|---------------------|
| 5. Event Manager Name | Date of Birth | Home Address | Phone Number |
| Ann Barker | 12/8/1962 | 620 Mountain Village Blvd | 602.418.7774 |

6. Has applicant organization or political candidate been issued a special event permit this calendar year?

| | | |
|------------------------------|--|--|
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | How many days? Telluride Reserve: 0 |
|------------------------------|--|--|

7. Are premises now licensed under state liquor or beer code?

| | | |
|------------------------------|--|-----------------|
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | To whom? |
|------------------------------|--|-----------------|

8. Does the applicant have possession or written permission for the use of the premises to be licensed?

| | | |
|---|-----------------------------|---|
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Please see attached permissions for each home |
|---|-----------------------------|---|

List Below the Exact Date(s) for Which Application Is Being Made For Permit

| | | | | | | | |
|----------------|------------|-----------|-----------|----------------|------------|-----------|-----------|
| Date(s) | 8/16/2019 | to | | Date(s) | 8/17/201 | to | |
| Hours | 10:00 a.m. | to | 3:00 p.m. | Hours | 10:00 a.m. | to | 3:00 p.m. |
| Date(s) | | to | | Date(s) | | to | |
| Hours | | to | | Hours | | to | |

REPORT AND APPROVAL OF TOWN OF MOUNTAIN VILLAGE LOCAL LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

| | | |
|------------------|--------------|-------------|
| SIGNATURE | TITLE | DATE |
|------------------|--------------|-------------|



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee - CHECK PAYABLE TO THE TOWN OF MOUNTAIN VILLAGE
- Diagram of the area to be licensed (not larger than 8 ½" x 11" reflecting bars, walls, partitions, ingress, egress and dimensions
Note: if the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years;
or
- If not incorporated, a NONPROFIT charter; **or**
- If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must be submitted to the Town of Mountain Village at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being nonprofit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the secretary of state pursuant to Article 45 of Title 1, C.R.S. a Special Event Permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Describe the event and the target market.

Wine and food festival created to support vibrancy in the Mountain Village Core. Target market is adults 45+, residents and visitors. Credential cost is \$1,600 per person

How many people are you expecting per day? Only 500 credentials will be sold

Will you be serving alcoholic beverages? Yes. Included in the price of the credential.

Are alcoholic beverages included in the event price? Yes

Will alcohol be sold by the drink? No. Wine tasting event with managed & limited pour size

What type of alcoholic beverages are you planning on selling/serving? .

Wine will be served with food pairings at all events. In the tastings the amount of wine poured will be managed per guest.

Will you be selling/serving food items? Yes

What type of food items will be sold or served?

This permit is for the private homes where four-course lunches are being paired with wines.

Will you be cooking food and if cooking food, will you use propane?

The four course lunches in private homes are created in high end residential kitchens. Propane could be used as in residential barbecues.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Will you have amplified sound or live music inside or outside? No amplified music

Will there be tents/awnings? No tents at the homes

Describe your security plans for this event.

These 16 luncheon events are held in private homes with just 30 guests in each home. All will all be credentialend. Most will be moved from the Mountain Village core to the homes. EACH lunch will have at least one TIPS trained staff member. We will have four security guards rotating through the homes - checking in.

Describe the type of training security personnel will have prior to the event.

Security personnel will have TIPS training/and or experience working events where alcohol is served. TIPS training will be offered to local volunteers twice in the month prior to the event and one training will be offered on Wednesday, August 15 for out-of-town volunteers.

How will you insure compliance with beer/liquor laws, such as: no service to minors or visibly intoxicated persons, no service outside of designated premises, no service before or after hours designated for the event, etc.

All event credentials holders must be at least 21 years of age. Participants have been advised that IDs can be checked at any time. Each tasting will have TIPS trained staff on hand. This is a closed event with strict timelines.

Do you have an emergency plan for the event? If yes, please describe in detail.

For these 16 lunches, we will have 2 dedicated EMTs on call full time for the event.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
OATH OF APPLICANT *Please initial each of the following statements.*

I understand that as the promoter of the event, that both the non-profit and the server can be charged criminally for alcohol violations under permit. I also understand that the non-profit can be held responsible for any tax liabilities generated by the alcohol permitted event.

I understand that I must allow open access to all town personnel (i.e., Police, Fire, Community Development, etc.) at this event, even if it is deemed a private function. Further, due to health and safety concerns, I understand that other town departments, as a result of circulation of this city application, may have additional requirements resulting in other costs for my special event.

I understand that if this permit is denied, the Town of Mountain Village assumes no liability for expenses incurred by the applicant.

I understand that if during the course of the event, the town determines there is a public safety hazard or if there is a violation of any permit condition, the event will be terminated immediately. The Town of Mountain Village is not responsible for any expenses incurred by the permit holder. Failure to meet the requirements of this permit may provide basis for denial of future permits for a given event, event manager or sponsor.

I understand that only non-profit entities that are properly formulated with the State of Colorado may apply for special event liquor permits, and they may only apply if the permit application and all attachments are filed at least 30 days before the event per state law. In addition, non-profits are required to have: i) state sales tax number from Colorado Department of Revenue, ii) Certificate of Good Standing for their non-profit from Colorado Secretary of State's office, and iii) Town of Mountain Village business license and sales tax number from Mountain Village Finance Department.

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Code and Regulations and all Town of Mountain Village rules, regulations, ordinances and codes that affect my license.

Ann Barker
Authorized Signature

5/1/2019
Date

Ann Barker
Print Name

Executive Director Telluride Reserve
Title

August 15-18, 2019

TIMES & LOCATIONS FOR GUEST SERVICE – Transportation Notes

| | | Friday, August 16, 2019 | Saturday, August 17, 2019 | Transportation |
|---------------------|---|----------------------------|------------------------------|-------------------|
| PRIVATE HOME | | | | |
| 1 | Caton Residence 226 Adams Ranch Road Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 2 | Marnoy Residence 127 Pole Cat Lane Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 3 | McKinley Residence 176 Adams Ranch Road Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 4 | Harris Residence 234 Country Club Drive Mountain Village, Co 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Sprinter Vans (2) |
| INVITEDHOME | | | | |
| 5 | Aux Pied de Pistes 187 San Juaquin Road Mountain Village CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 6 | Village Overlook 692 Mountain Village Blvd. Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 7 | 21 Elkstone, Unit 401 Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |

TELLURIDE **R**ESERVE
 MOUNTAIN VILLAGE FOOD & WINE CELEBRATION

August 15-18, 2019

| | | | | |
|----|--|-----------------|-----------------|-------------------|
| 8 | Heritage Crossing Penthouse 670 Mountain Village Blvd., Unit 7 Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Walk |
| 9 | Snow Creek Lodge 123 San Juanin Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 10 | 234 Russell Drive Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Sprinter Vans (2) |
| 11 | Cornerstone at See Forever 117 Sunny Ridge, Unit 128 Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 12 | Castlewood 113 Autumn Lane Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 13 | 7 Stonegate Drive Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 14 | 240 Cortina Drive Mountain Village, CO 81435 | 12:30 – 2:30 PM | 12:30 – 2:30 PM | Mini-Bus (1) |
| 15 | | | | |
| 16 | | | | |

August 15-18, 2019

TIMES & LOCATIONS FOR GUEST SERVICE – Floor Plans & Permissions

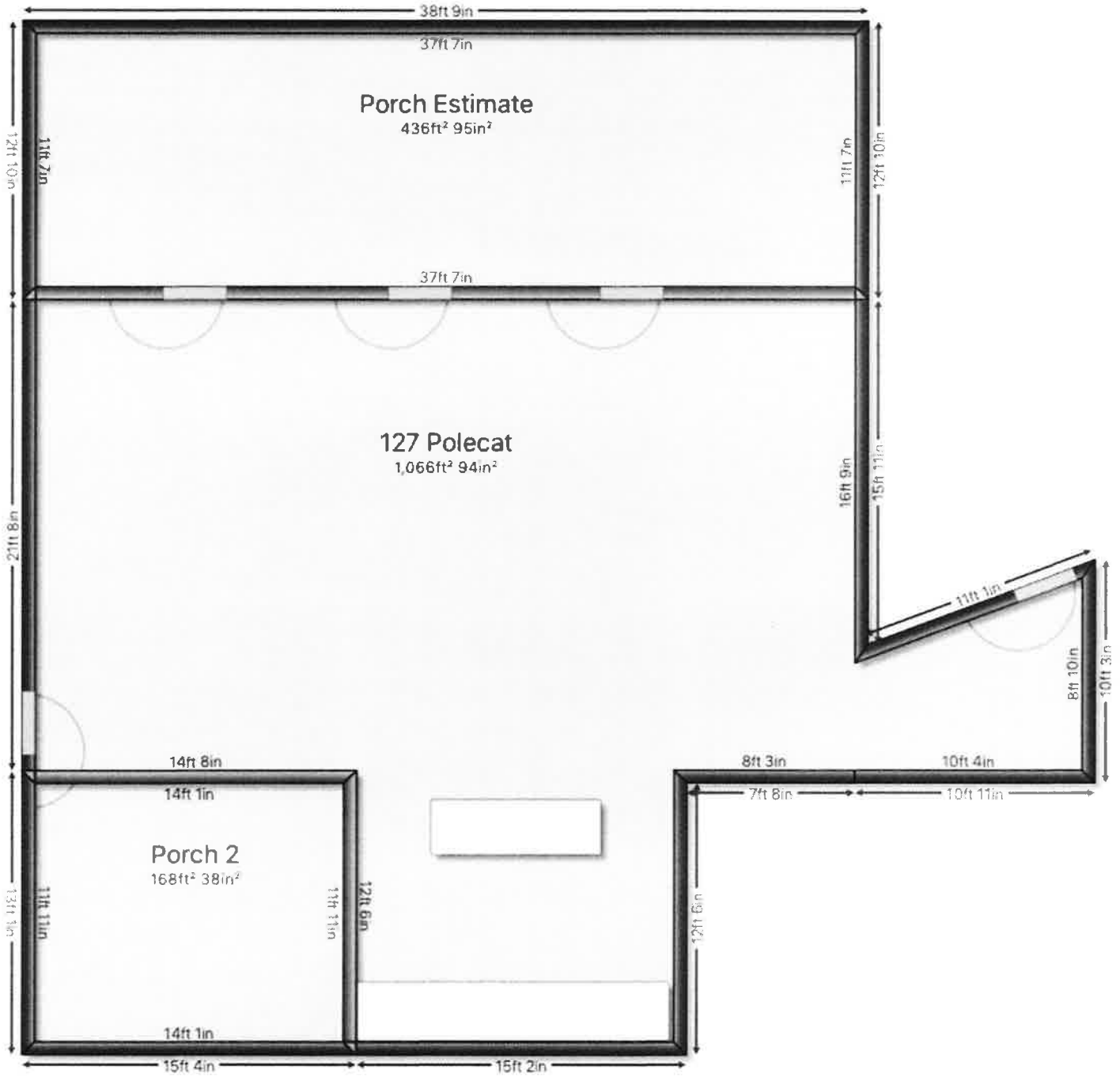
| | | Floor Plan | Permission |
|---------------------|---|-------------|------------|
| PRIVATE HOME | | | |
| 1 | Caton Residence 226 Adams Ranch Road Mountain Village, CO 81435 | Measure 5/2 | In works |
| 2 | Marnoy Residence 127 Pole Cat Lane Mountain Village, CO 81435 | Yes | In works |
| 3 | McKinley Residence 176 Adams Ranch Road Mountain Village, CO 81435 | Yes | In works |
| 4 | Harris Residence 234 Country Club Drive Mountain Village, Co 81435 | Yes | Yes |
| INVITEDHOME | | | |
| 5 | Aux Pied de Pistes 187 San Juaquin Road Mountain Village CO 81435 | Yes | Yes |
| 6 | Village Overlook 692 Mountain Village Blvd. Mountain Village, CO 81435 | Yes | Yes |
| 7 | 21 Elkstone, Unit 401 Mountain Village, CO 81435 | Yes | Yes |

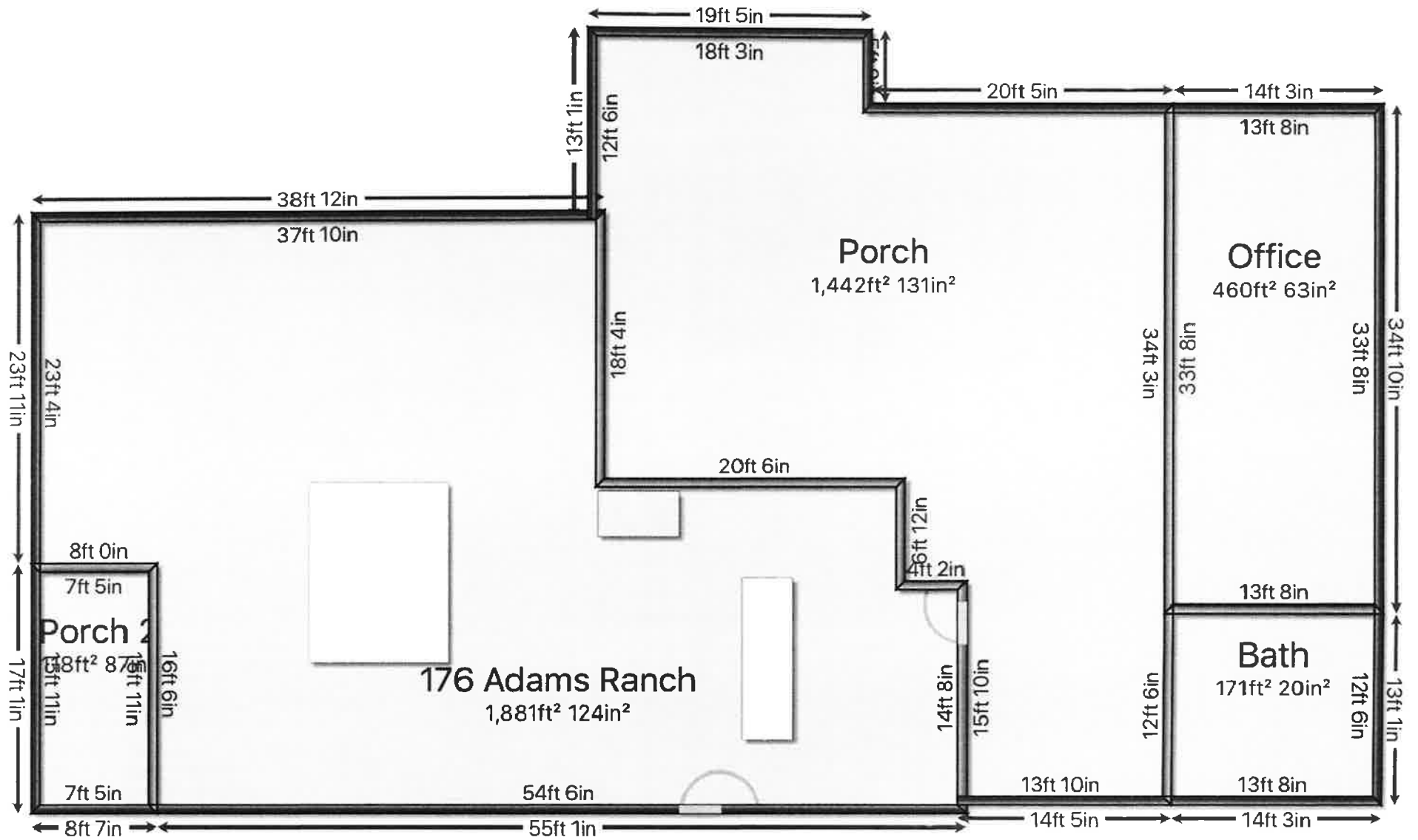
TELLURIDE **R**ESERVE

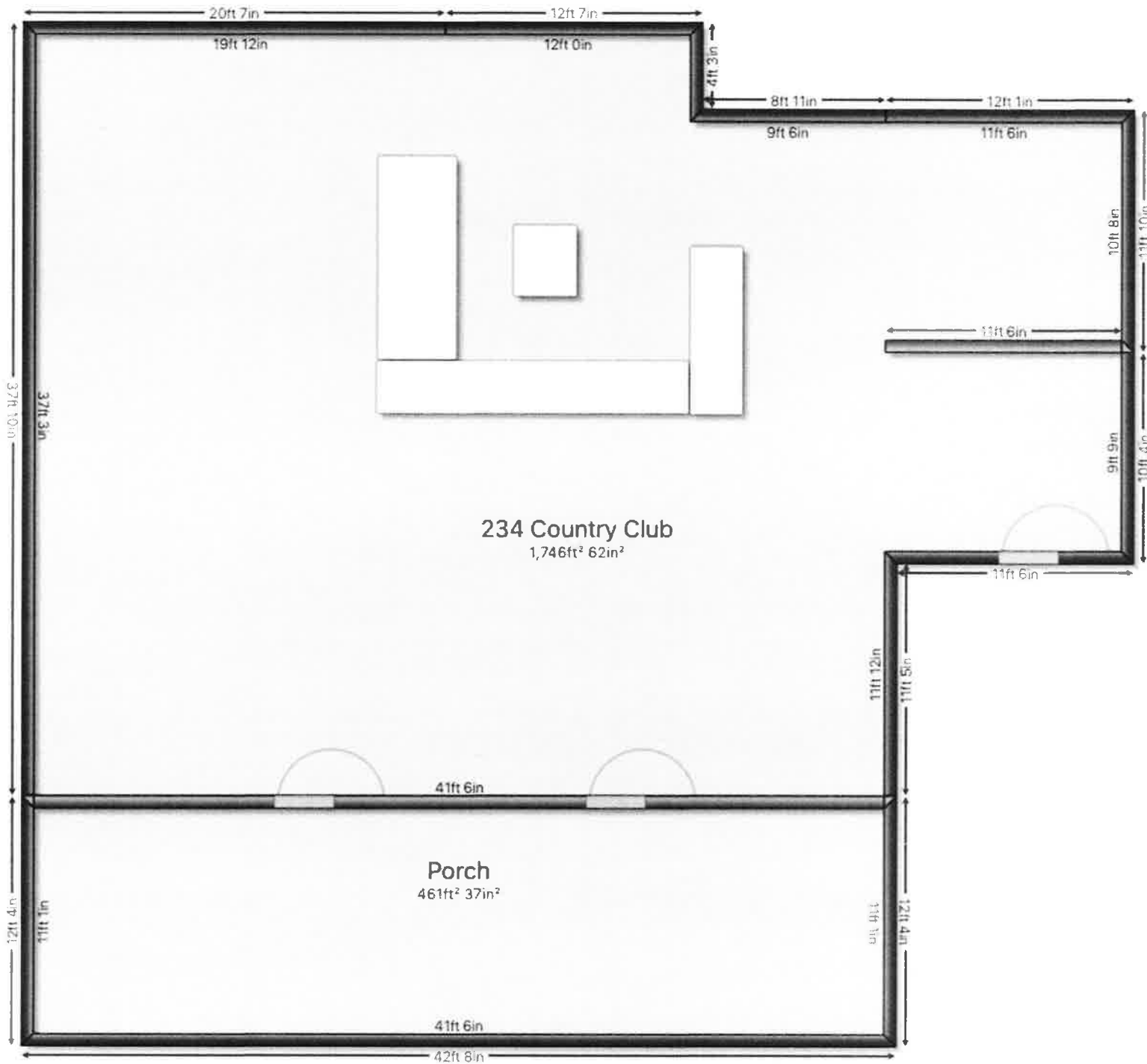
MOUNTAIN VILLAGE FOOD & WINE CELEBRATION

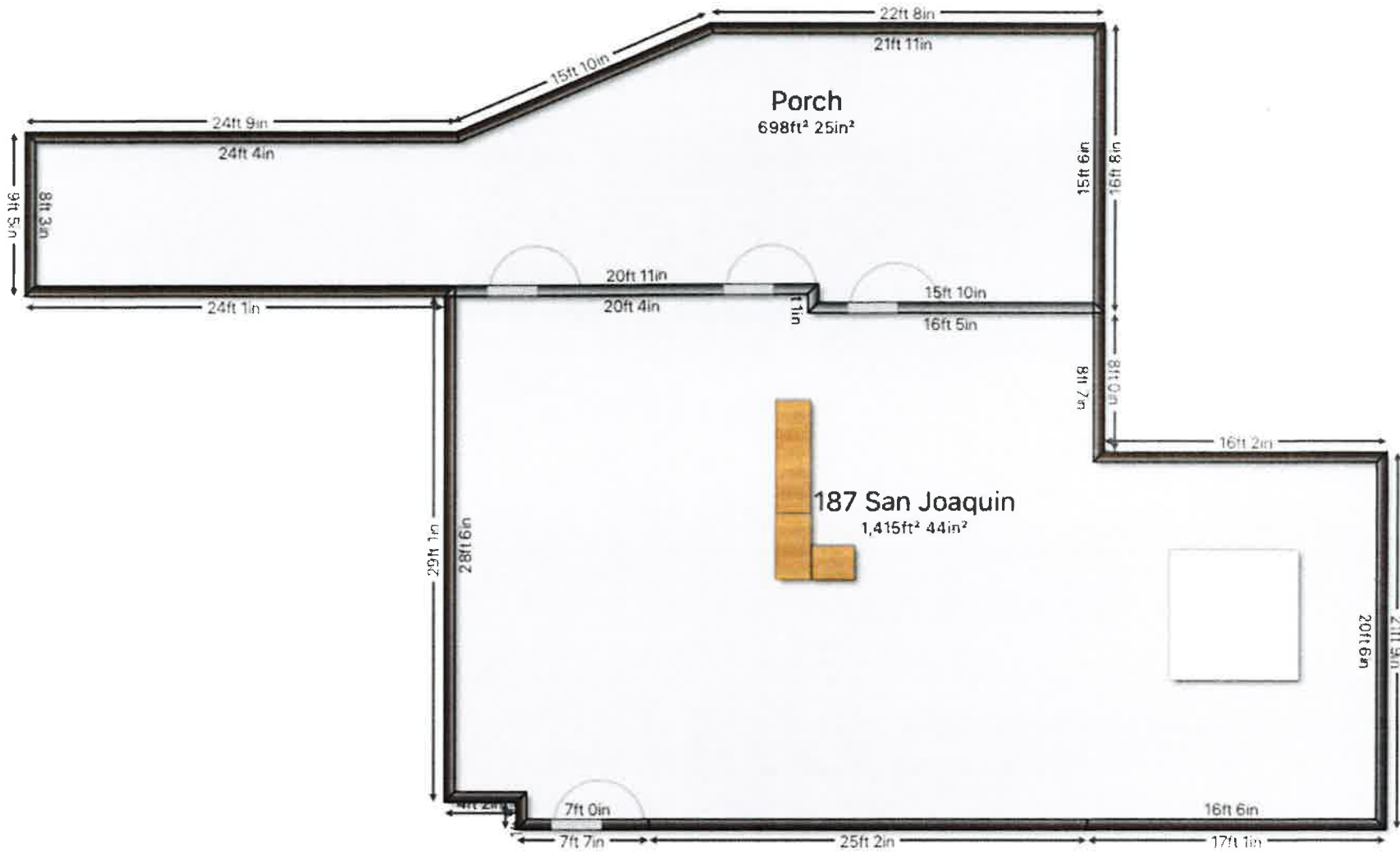
August 15-18, 2019

| | | | |
|-----------|--|---------------------------|----------|
| 8 | Heritage Crossing Penthouse 670 Mountain Village Blvd., Unit 7 Mountain Village, CO 81435 | Yes | Yes |
| | | | |
| 9 | Snow Creek Lodge 123 San Juaquin Mountain Village, CO 81435 | Yes | Yes |
| | | | |
| 10 | 234 Russell Drive Mountain Village, CO 81435 | Yes | Yes |
| | | | |
| 11 | Cornerstone at See Forever 117 Sunny Ridge, Unit 128 Mountain Village, CO 81435 | Yes | Yes |
| | | | |
| 12 | Castlewood 113 Autumn Lane Mountain Village, CO 81435 | Measure date requested | In works |
| | | | |
| 13 | 7 Stonegate Drive Mountain Village, CO 81435 | Measure 5/2 | In works |
| | | | |
| 14 | 240 Cortina Drive Mountain Village, CO 81435 | Measure 5/2 | In works |
| | | | |
| 16 | TBD | | |
| | | | |
| 17 | TBD | | |

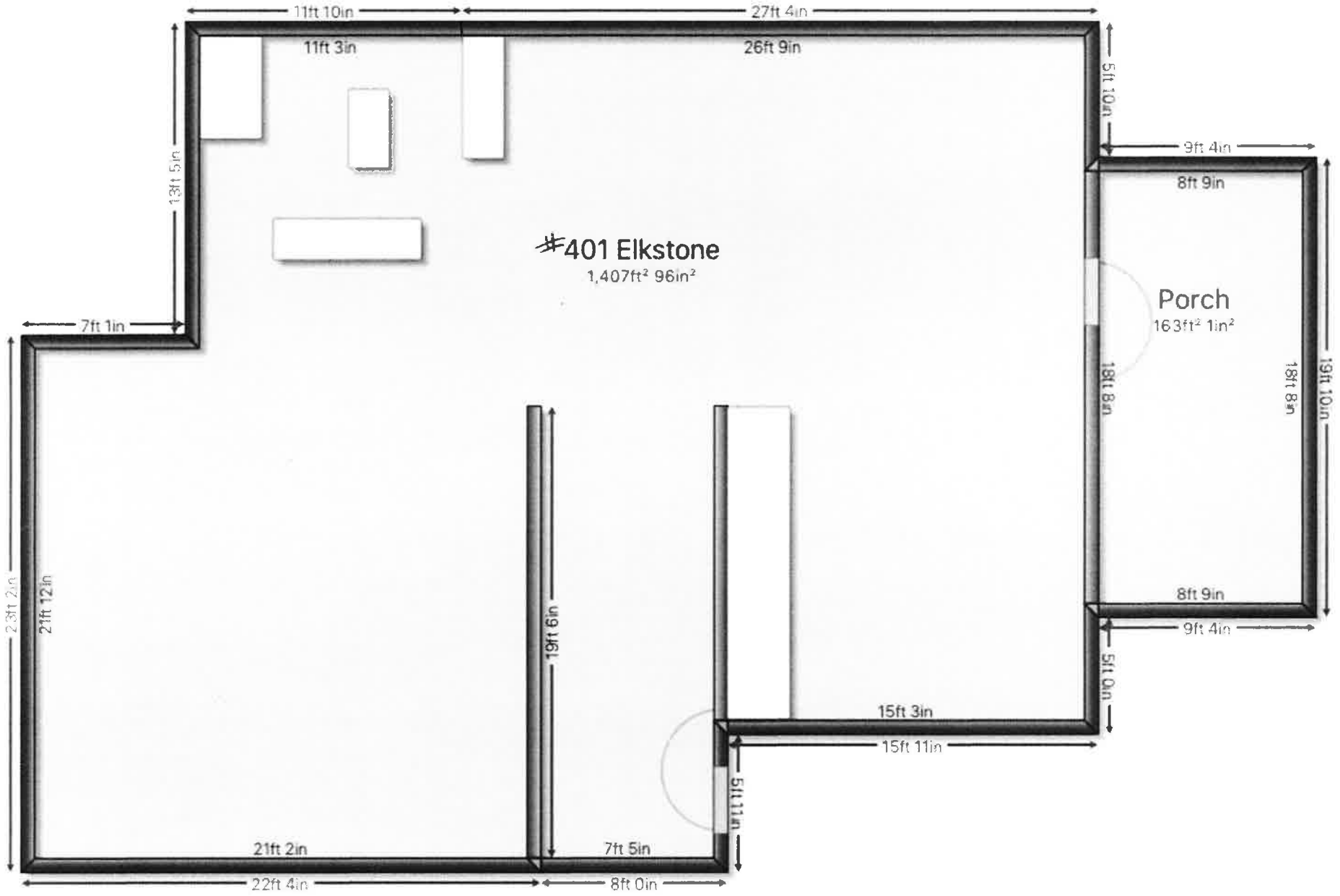




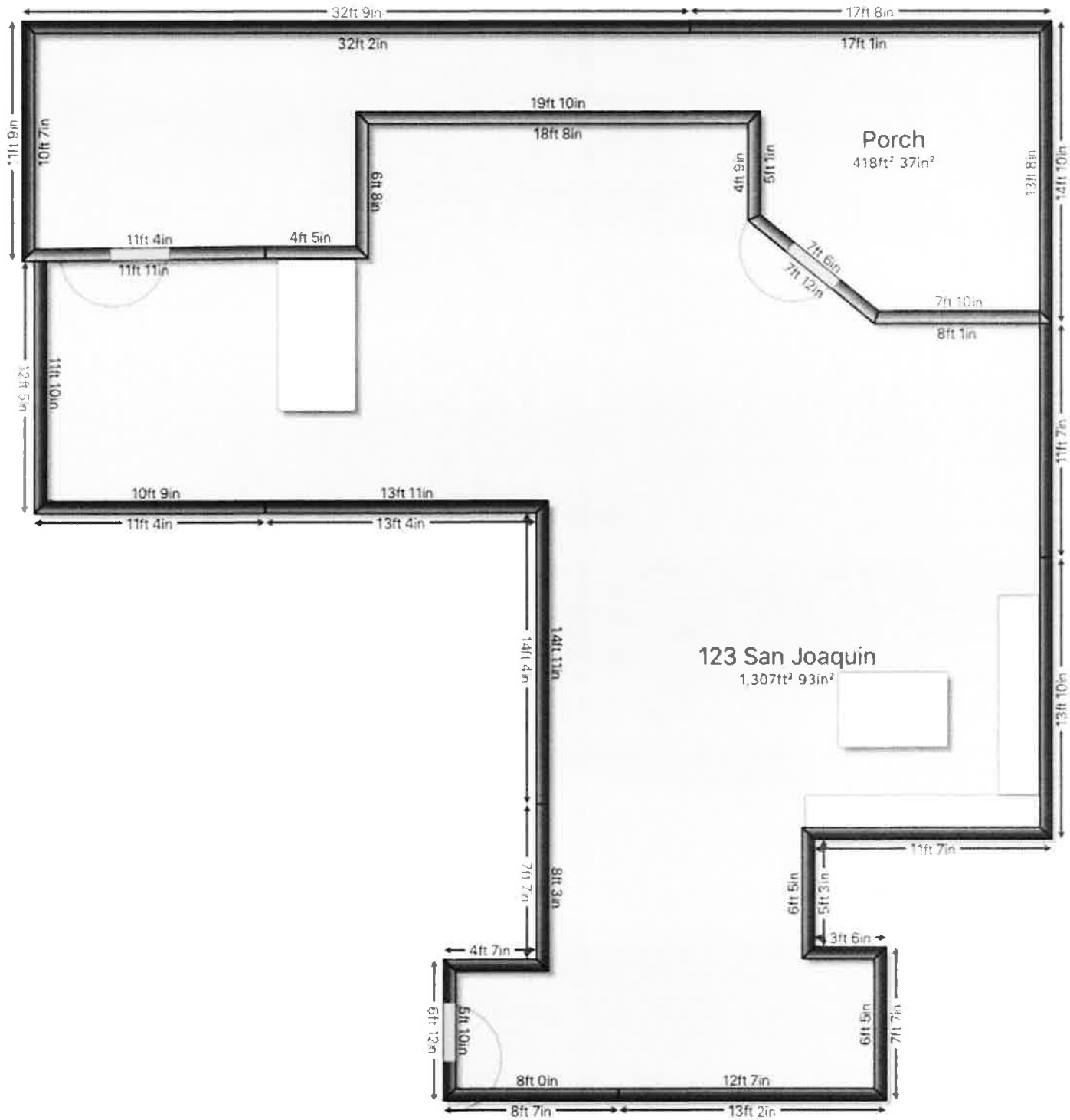


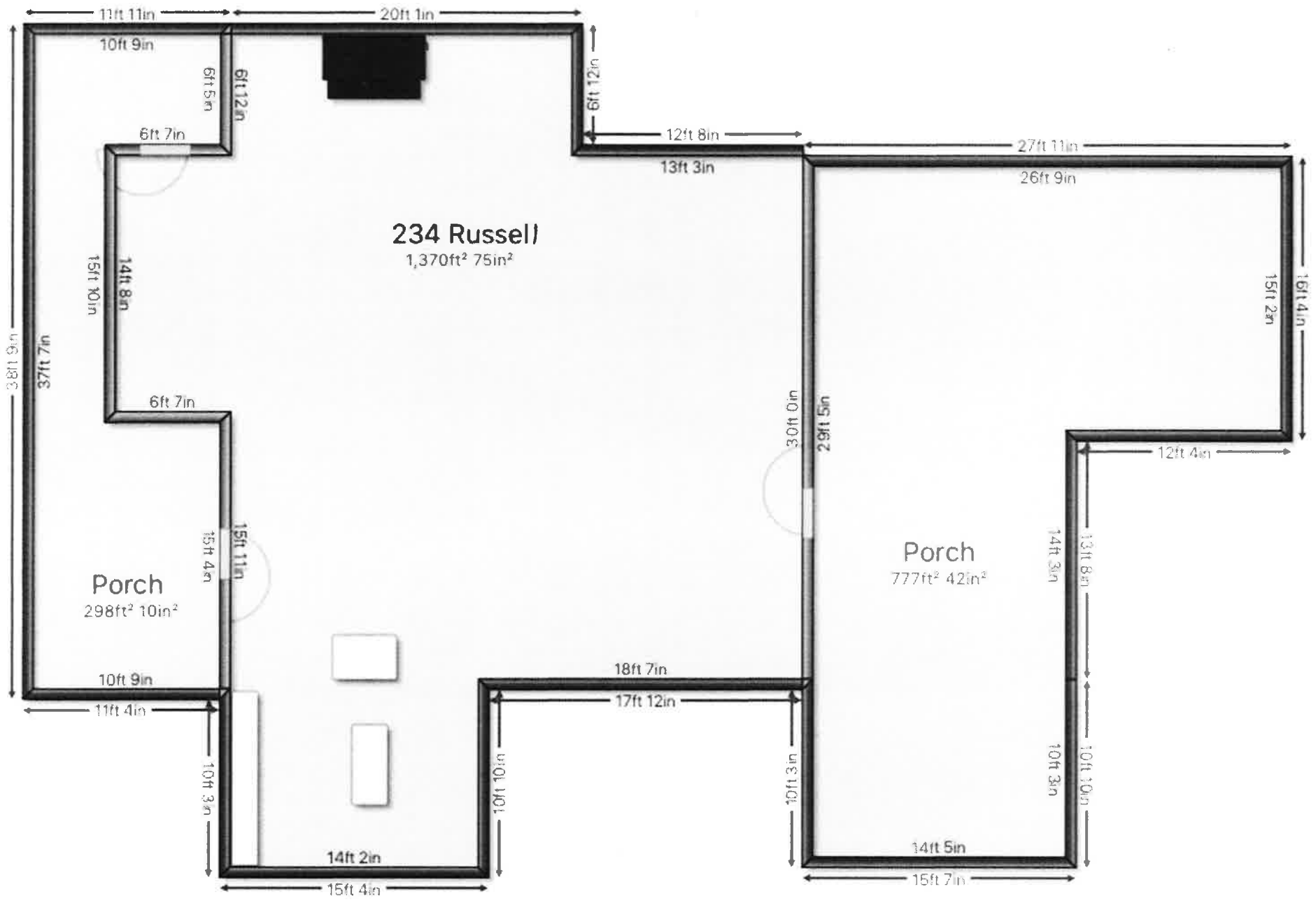


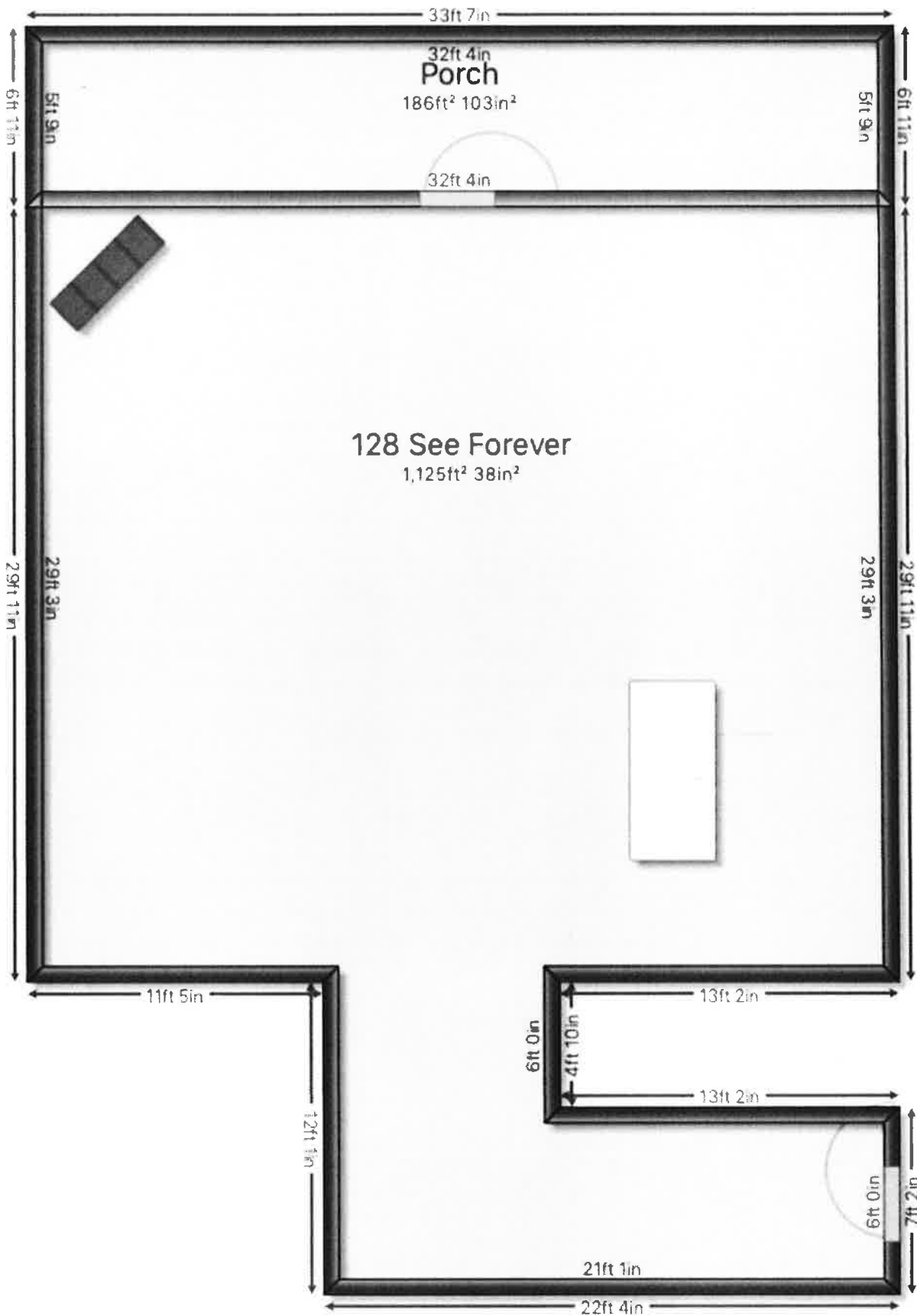








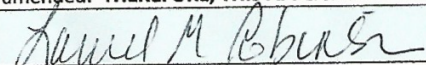






TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION

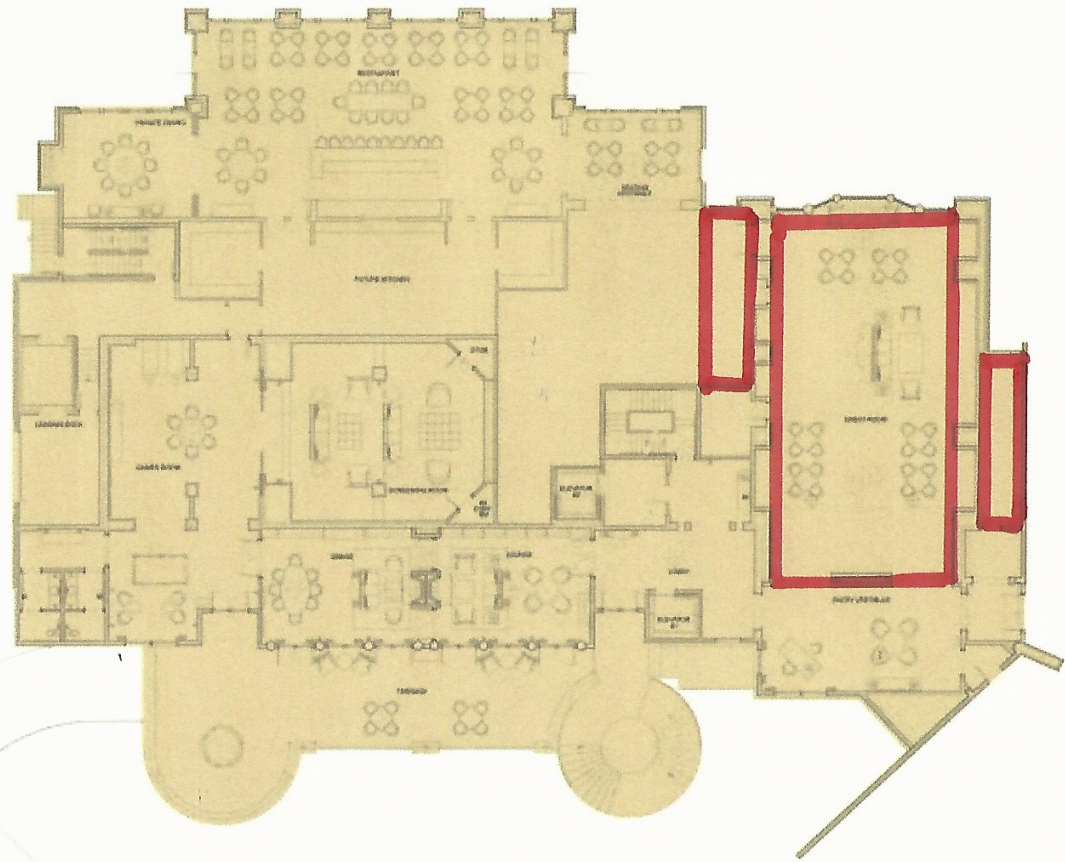
This application must be filed with Office of the Town Clerk, Town of Mountain Village, 455 Mountain Village Blvd., Mountain Village, Colorado 81435. Applicant must be a non-profit organization on file with the Colorado Secretary of State.

| | | | | | |
|---|--|--|---|-----------------------|----------------------|
| In order to qualify for a Special Events Permit, you must be a nonprofit and one of the following: | | | | | |
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Municipality Owning Arts Facilities | | | | |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Religious Institution | | | | |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Philanthropic Institution | | | | |
| <input type="checkbox"/> Political | <input type="checkbox"/> Political Candidate | | | | |
| <input type="checkbox"/> Athletic | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization/Society | | | | |
| Type of Special Event applicant is applying for: | | | | | |
| <input type="checkbox"/> Fermented Malt Beverage (3.2%) \$100/day | | | <input checked="" type="checkbox"/> Beer, Wine & Liquor \$100/day | | |
| 1. Name of Applicant Organization or Political Candidate | | | State Sales Tax Number (required) | | |
| Telluride Wine Festival | | | 00472023 | | |
| 2. Mailing Address of Organization or Political Candidate | | | 3. Address of Place Special Event to be held | | |
| PO Box 1677 Telluride, Co 81435 | | | Great Room Ridge Club, Mountain Village | | |
| 4. President/Secretary of Organization or Political Candidate | | | | | |
| Name | Date of Birth | Home Address | Phone Number | | |
| Laurel Robinson | 12/08/1958 | 42409 Hwy 145 Norwood, Co | 970.728.9790 | | |
| 5. Event Manager Name | Date of Birth | Home Address | Phone Number | | |
| Kathy Cardinal | 10/31/1982 | 880 Srd Mack, Co 81525 | 970.985.9773 | | |
| 6. Has applicant organization or political candidate been issued a special event permit this calendar year? | | | | | |
| <input type="checkbox"/> Yes | | <input checked="" type="checkbox"/> No | | How many days? | |
| 7. Are premises now licensed under state liquor or beer code? | | | | | |
| <input type="checkbox"/> Yes | | <input checked="" type="checkbox"/> No | | To whom? | |
| 8. Does the applicant have possession or written permission for the use of the premises to be licensed? | | | | | |
| <input checked="" type="checkbox"/> Yes | | <input type="checkbox"/> No | | | |
| List Below the Exact Date(s) for Which Application Is Being Made For Permit | | | | | |
| Date(s) | June 28,2019 | to | June 29,2019 | Date(s) | |
| Hours | 8am | to | 8pm | Hours | |
| Date(s) | | to | | Date(s) | |
| Hours | | to | | Hours | |
| REPORT AND APPROVAL OF TOWN OF MOUNTAIN VILLAGE LOCAL LICENSING AUTHORITY | | | | | |
| The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. THEREFORE, THIS APPLICATION IS APPROVED. | | | | | |
|  | | | Exec Director | | March 5, 2019 |
| SIGNATURE | | | TITLE | | DATE |

The Ridge

Post Office Box 518 • 128 South Oak Street
Telluride, Colorado 81435
(970)728-6661 • fax (970)728-8315
www.theridgeattelluride.com

SECOND FLOOR



TWF 2019
GREAT ROOM
SEMINARS
JUNE 28-29



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee - CHECK PAYABLE TO THE TOWN OF MOUNTAIN VILLAGE
- Diagram of the area to be licensed (not larger than 8 ½" x 11" reflecting bars, walls, partitions, ingress, egress and dimensions
Note: if the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years;
or
- If not incorporated, a NONPROFIT charter; **or**
- If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must be submitted to the Town of Mountain Village at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being nonprofit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the secretary of state pursuant to Article 45 of Title 1, C.R.S. a Special Event Permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Describe the event and the target market.

How many people are you expecting per day? _____

Will you be serving alcoholic beverages? _____

Are alcoholic beverages included in the event price? _____

Will alcohol be sold by the drink? _____

What type of alcoholic beverages are you planning on selling/serving? _

Will you be selling/serving food items? _____

What type of food items will be sold or served?

Will you be cooking food and if cooking food, will you use propane?



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Will you have amplified sound or live music inside or outside? _____

Will there be tents/awnings? _____

Describe your security plans for this event.

Describe the type of training security personnel will have prior to the event.

How will you insure compliance with beer/liquor laws, such as: no service to minors or visibly intoxicated persons, no service outside of designated premises, no service before or after hours designated for the event, etc.

Do you have an emergency plan for the event? If yes, please describe in detail.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
OATH OF APPLICANT *Please initial each of the following statements.*

I understand that as the promoter of the event, that both the non-profit and the server can be charged criminally for alcohol violations under permit. I also understand that the non-profit can be held responsible for any tax liabilities generated by the alcohol permitted event.

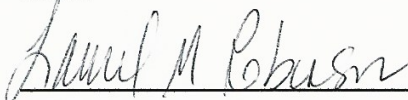
I understand that I must allow open access to all town personnel (i.e., Police, Fire, Community Development, etc.) at this event, even if it is deemed a private function. Further, due to health and safety concerns, I understand that other town departments, as a result of circulation of this city application, may have additional requirements resulting in other costs for my special event.

I understand that if this permit is denied, the Town of Mountain Village assumes no liability for expenses incurred by the applicant.

I understand that if during the course of the event, the town determines there is a public safety hazard or if there is a violation of any permit condition, the event will be terminated immediately. The Town of Mountain Village is not responsible for any expenses incurred by the permit holder. Failure to meet the requirements of this permit may provide basis for denial of future permits for a given event, event manager or sponsor.

I understand that only non-profit entities that are properly formulated with the State of Colorado may apply for special event liquor permits, and they may only apply if the permit application and all attachments are filed at least 30 days before the event per state law. In addition, non-profits are required to have: i) state sales tax number from Colorado Department of Revenue, ii) Certificate of Good Standing for their non-profit from Colorado Secretary of State's office, and iii) Town of Mountain Village business license and sales tax number from Mountain Village Finance Department.

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Code and Regulations and all Town of Mountain Village rules, regulations, ordinances and codes that affect my license.



Authorized Signature

Laurel Robinson

Print Name

March 4, 2019

Date

Executive Director

Title

TELLURIDE WINE FESTIVAL AND RAMESH CHERUKUR
THE RIDGECLUB GREAT ROOM USE
JUNE 27-30, 2019

This Agreement (this "Lease") is made effective as of March 6, 2019 by and between Ramesh Cherukur("Landlord"), and Telluride Wine Festival Foundation ("Tenant").

The parties agree as follows:

1.0 PREMISES. Landlord, agrees to allow the Tenant the Great Room-only portion of Unit 2, Lot 161A-1R Building located at 2 Coonskin Ridge Lane, Mountain Village, Colorado ("Premises").

2. TERM.

9:00 AM - 9:00 PM, Friday, June 29, 2019

9:00 AM - 9:00 PM, Saturday, June 30, 2019

2.1 SET-UP AND TAKE-DOWN TERM. For set-up and take-down purposes only, the lease term for the Great Room will begin on Thursday June 28, at 12pm Mountain Time and will terminate on Sunday, June 30 at 5 PM Mountain Time. Take down and caterer cleanup must occur within this period or an additional \$500.00 per day or portion there of will be due.

3.0 RENT AMOUNTS, PAYMENTS AND ADJUSTMENTS.

3.1 Lease Rent. The rental payments to be made by Tenant to Landlord under this Lease shall consist of Base Rent as set forth below. For purposes of this Lease, the term "Rent" shall refer to Base Rent and Additional Rent, the amount of which will be donated by Landlord to the Telluride Wine Festival Foundation, a CO 501c3, EIN number 47-4340692. Landlord will be listed as a SPONSOR of the Telluride Wine Festival.

3.2 Base Rent. The Base Rent for this Lease shall be the following: \$10,000

3.3. Tenant shall be responsible for leaving the Premises in the same condition of cleanliness and orderliness that exists when they arrive at the Premises. Tenant will supply sufficient personnel on or before Sunday, June 30, 2019 at 5:00 PM to clean the Premises to ensure it is returned to the same condition of cleanliness and orderliness that exists when they arrive at the Premises. If Tenant fails to fulfill its responsibilities under this paragraph then it shall pay Landlord the cost of cleaning.

4.0 SECURITY/DAMAGE/THEFT DEPOSIT.

Tenant shall pay a security/damage/theft/additional base rent deposit of ZERO DOLLARS concurrently with the execution of this lease.

5. USE OF PREMISES.

Tenant shall occupy and use the Premises only for 2019 Telluride Wine Festival SEMINARS.

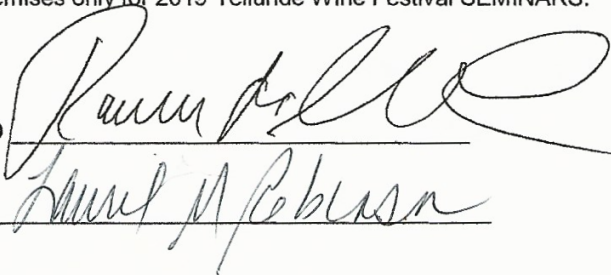
SIGNATURES:

RAMESH CHERUKUR, LANDLORD

DATE: 3/18/19

LAUREL ROBINSON, TENANT

DATE: 3/18/19



2019 TELLURIDE WINE FESTIVAL APPLICATION ADDENDUM:

The mission of The Telluride Wine Festival is to introduce its attendees to extraordinary food and wine in an amazing setting as one of the marquee Telluride Festivals.

Event Description: Saturday June 29, 3-7pm: 3pm VIP and Trade Tasting, 4-7pm- Grand Tasting

Set-up- Friday June 28, 12-8pm Large tents set in Heritage Plaza,

Saturday June 29, 8am-2- Small tents/tables/linens, etc. Set up.

Saturday June 29, 7pm-10pm- Tear down of all small tents/tables/etc

Sunday June 30, by 5pm- Large tents down and area cleared

The Telluride Wine Festival is in its 38th year as an annual event and brings many events that include education, tastings and seminars to Telluride and Mountain Village. This year we plan to bring almost 700 people to the MV as we again hold our popular Culinary Village for ticket buyers, and for free entry. A combination of art booths, kitchen and lifestyle vendors, there will be lots of things for people to see. For those who are ticketed, they will be able to sample at the Spirits area, Biergarten and the Colorado Tent where with a wristband and 2019 Festival glass, they will be able to sample (and purchase) their wares. This year's Saturday Grand Tasting will be the biggest and most prolific ever. Combined with the introduction of "tickets" for those who don't want the full pass experience, they can nibble and taste their way through the Village with their special glass alongside Festival passholders. Pedestrians are also encouraged to buy from the vendors and experience the hubbub of activity but without an "Over 21" wristband AND/OR a Grand Tasting wristband or tickets and a Festival glass, they will not be served alcohol or samples of food. This 4 hour event should increase the visibility of the retail in Heritage and the connecting fingers of the MV.

COMMUNITY BENEFIT:

The Wine Festival is drawing approximately 1000 guests up to Mountain Village during Saturday of our Festival for daytime events. This gives our attendees an opportunity to explore the Village shops, lodging and restaurants and with the introduction this year of "tickets" redeemable for small plates of food and/or wine samples to guests over 21 (sporting an "Over 21" wristband) we are working to get our attendees into the shops! By ending our event at 7pm, we hope that the attendees who are already in the Village will remain for dinner or extra entertainment.

Additionally, through our yearly partnerships, we normally house as many of our attendees possible through MV lodging properties. Our lodging partners in MV include The Madeline, Franz Klammer Lodge, Mountain Lodge, and the Lumiere, to name a few.

Our 2017 event was well received by the MV Merchants and we were asked to bring this event back.

MARKETING:

We have a robust website, Facebook and Instagram presence. Our attending wineries and chefs promote our event through their social media platforms and all our Telluride Partners do the same.

EVENT SUSTAINABILITY:

Our "Green" initiative is limited to recycling all of our glass and recyclables, using no plastic cups, plates or utensils- instead using the palm leaf or bamboo compostable plates and utensils, and giving all our participants crystal glasses to drink from. We will supply adequate receptacles to this end at all our MV venues.



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee - CHECK PAYABLE TO THE TOWN OF MOUNTAIN VILLAGE
- Diagram of the area to be licensed (not larger than 8 ½" x 11" reflecting bars, walls, partitions, ingress, egress and dimensions
Note: if the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years;
or
- If not incorporated, a NONPROFIT chart— **or**
- If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must be submitted to the Town of Mountain Village at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being nonprofit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the secretary of state pursuant to Article 45 of Title 1, C.R.S. a Special Event Permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION

This application must be filed with Office of the Town Clerk, Town of Mountain Village, 455 Mountain Village Blvd., Mountain Village, Colorado 81435. Applicant must be a non-profit organization on file with the Colorado Secretary of State.

In order to qualify for a Special Events Permit, you must be a nonprofit and one of the following:

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Social | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Religious Institution |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Political | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Athletic | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization/Society |

Type of Special Event applicant is applying for:

- Fermented Malt Beverage (3.2%) | \$100/day Beer, Wine & Liquor | \$100/day

| | |
|---|--|
| 1. Name of Applicant Organization or Political Candidate | State Sales Tax Number (required) |
| | |

| | |
|--|---|
| 2. Mailing Address of Organization or Political Candidate | 3. Address of Place Special Event to be held |
| | |

| 4. President/Secretary of Organization or Political Candidate | | | |
|---|---------------|--------------|--------------|
| Name | Date of Birth | Home Address | Phone Number |
| | | | |

| 5. Event Manager Name | Date of Birth | Home Address | Phone Number |
|-----------------------|---------------|--------------|--------------|
| | | | |

| | | | |
|--|-----------------------------|-----------------------|--|
| 6. Has applicant organization or political candidate been issued a special event permit this calendar year? | | | |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | How many days? | |

| | | | |
|--|-----------------------------|-----------------|--|
| 7. Are premises now licensed under state liquor or beer code? | | | |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | To whom? | |

| | | | |
|--|-----------------------------|--|--|
| 8. Does the applicant have possession or written permission for the use of the premises to be licensed? | | | |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | | |

| List Below the Exact Date(s) for Which Application Is Being Made For Permit | | | | | | | |
|---|--|----|--|---------|--|----|--|
| Date(s) | | to | | Date(s) | | to | |
| Hours | | to | | Hours | | to | |
| Date(s) | | to | | Date(s) | | to | |
| Hours | | to | | Hours | | to | |

REPORT AND APPROVAL OF TOWN OF MOUNTAIN VILLAGE LOCAL LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

| | | |
|------------------|--------------|-------------|
| | | |
| SIGNATURE | TITLE | DATE |



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Describe the event and the target market.

How many people are you expecting per day? _____

Will you be serving alcoholic beverages? _____

Are alcoholic beverages included in the event price? _____

Will alcohol be sold by the drink? _____

What type of alcoholic beverages are you planning on selling/serving? _

Will you be selling/serving food items? _____

What type of food items will be sold or served?

Will you be cooking food and if cooking food, will you use propane?



**TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM** *Please answer all of the following questions.*

Will you have amplified sound or live music inside or outside? _____

Will there be tents/awnings? _____

Describe your security plans for this event.

Describe the type of training security personnel will have prior to the event.

How will you insure compliance with beer/liquor laws, such as: no service to minors or visibly intoxicated persons, no service outside of designated premises, no service before or after hours designated for the event, etc.

Do you have an emergency plan for the event? If yes, please describe in detail.



TELLURIDE WINE FESTIVAL
 SATURDAY JUNE 29, 2019
 3-7PM



Heritage Plaza
 Mountain Village Special Event Map
 ph: 970-369-8236
 www.townofmountainvillage.com

1" = 60'
 9/18



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
OATH OF APPLICANT *Please initial each of the following statements.*

I understand that as the promoter of the event, that both the non-profit and the server can be charged criminally for alcohol violations under permit. I also understand that the non-profit can be held responsible for any tax liabilities generated by the alcohol permitted event.

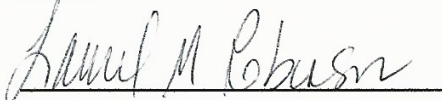
I understand that I must allow open access to all town personnel (i.e., Police, Fire, Community Development, etc.) at this event, even if it is deemed a private function. Further, due to health and safety concerns, I understand that other town departments, as a result of circulation of this city application, may have additional requirements resulting in other costs for my special event.

I understand that if this permit is denied, the Town of Mountain Village assumes no liability for expenses incurred by the applicant.

I understand that if during the course of the event, the town determines there is a public safety hazard or if there is a violation of any permit condition, the event will be terminated immediately. The Town of Mountain Village is not responsible for any expenses incurred by the permit holder. Failure to meet the requirements of this permit may provide basis for denial of future permits for a given event, event manager or sponsor.

I understand that only non-profit entities that are properly formulated with the State of Colorado may apply for special event liquor permits, and they may only apply if the permit application and all attachments are filed at least 30 days before the event per state law. In addition, non-profits are required to have: i) state sales tax number from Colorado Department of Revenue, ii) Certificate of Good Standing for their non-profit from Colorado Secretary of State's office, and iii) Town of Mountain Village business license and sales tax number from Mountain Village Finance Department.

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Code and Regulations and all Town of Mountain Village rules, regulations, ordinances and codes that affect my license.



Authorized Signature

Laurel Robinson

Print Name

March 4, 2019

Date

Executive Director

Title



**TOWN OF MOUNTAIN VILLAGE
PROMOTIONAL ASSOCIATION/ COMMON CONSUMPTION AREA
CERTIFICATION RENEWAL REQUEST**

| |
|--|
| Promotional Association Name (exactly as it appears on incorporation documents): |
| Description of Common Consumption Area Boundaries: |
| Mailing Address of Promotional Association: |
| Primary Contact: |
| Primary Contact Phone Number: |
| Primary Contact Email Address: |

The following must accompany this Promotional Association/Common Consumption Area Certification Request:

- \$250 for Annual Renewal Fee
- Copy of Articles of Incorporation and Bylaws
- List of all Directors and Officers of the Promotional Association
- List of all the licensed premises in the Promotional Association
- List of any changes from the original certification
- Detailed map of the Common Consumption Area including:
 - o Location of physical barriers
 - o Entrances and exits
 - o Location of attached licensed premises
 - o Identify licensed premises adjacent to but not attached to the Common Consumption Area
 - o Approximate location of security personnel
- Written detailed description of Security Arrangements with the Common Consumption Area
- A list of dates and hours of operation of the Common Consumption Area for upcoming calendar year
- Documentation showing possession of the Common Consumption Area
- List of Attached Licenses listing the following information: State Liquor License number, list of any past liquor violations, and copy of any operational agreements
- Documentation of the reasonable requirements of the neighborhood, the desires of the adult inhabitants as evidenced by petitions, remonstrances or otherwise.
- Insurance Certificate of General Liability and Liquor Liability naming the Town of Mountain Village as an additional insured



**TOWN OF MOUNTAIN VILLAGE
 PROMOTIONAL ASSOCIATION/ COMMON CONSUMPTION AREA
 CERTIFICATION RENEWAL REQUEST**

Please mark below which days and hours the Common Consumption Area will be open and operational. [See Security Spreadsheet](#)

| | Mondays | Tuesdays | Wednesdays | Thursdays | Fridays | Saturdays | Sundays |
|-----------|---------|----------|------------|-----------|---------|-----------|---------|
| January | | | | | | | |
| February | | | | | | | |
| March | | | | | | | |
| April | | | | | | | |
| May | | | | | | | |
| June | | | | | | | |
| July | | | | | | | |
| August | | | | | | | |
| September | | | | | | | |
| October | | | | | | | |
| November | | | | | | | |
| December | | | | | | | |

Report to the Town Clerk any deviation from this schedule at least fifteen (15) days prior to the proposed new date and time.



PROMOTIONAL ASSOCIATION/ COMMON CONSUMPTION AREA
CERTIFICATION RENEWAL REQUEST

CERTIFICATION OF APPLICANT

I hereby certify that the information contained in this certification request and all attachments is true, correct, and complete to the best of my knowledge and that it is my responsibility and the responsibility of my agents/ employees and Board of Directors to comply with all applicable local and state laws, rules, and regulations as they relate to the serving, selling and distribution of alcohol beverages.

Authorized Signature

3/29/19

Date

TMVOA Pres/CEO & MVPA Board Member

Title

REPORT AND APPROVAL OF THE LOCAL LIQUOR LICENSING AUTHORITY

Jackie Kennefick
Town Clerk
Town of Mountain Village

Date

TOWN OF MOUNTAIN VILLAGE
PROMOTIONAL ASSOCIATION/ COMMON CONSUMPTION AREA

CERTIFICATION RENEWAL REQUEST

PROMOTIONAL ASSOCIATION/ COMMON CONSUMPTION AREA GENERAL GUIDELINES:

- ✓ The size of Common Consumption Area is to be contained wholly within an Entertainment District which has been defined by the Mountain Village Municipal Code;
- ✓ Common Consumption Areas are to be clearly delineated using physical barriers to close the area to motor vehicle traffic and limit pedestrian access;
- ✓ Alcohol beverages sold or served within the Common Consumption Area shall be served in a container that is no larger than 16 ounces, is disposable and contains the name of the vendor in at least 24 point font type;
- ✓ Proof of Needs and Desires of the Neighborhood is required as evidenced by petitions, written testimony, verbal testimony at the public hearing, letters of support, etc., and shall be submitted at least eight days prior to the scheduled public hearing. If a petition is chosen as one method of proving the neighborhood needs and desires, the applicant must use petitions approved by the Town Clerk's Office;

Revisions and amendments to this original application for Common Consumption Area

- ✓ Designation shall be reported to the Mountain Village Liquor Licensing Authority and approved using the same procedures under which this original request for certification was made;
- ✓ Application for attachment of a licensed establishment to an already certified Common Consumption Area shall include an authorization from the Certified Promotional Association, the name of the representative from the licensed establishment that will be serving on the Board of Directors, and an amended map depicting the licensed establishments that are adjacent to but not attached to the Common Consumption Area;
- ✓ The Mountain Village Liquor Licensing Authority shall consider the merits of the application for a Promotional Association of a Common Consumption Area and may refuse to certify or may decertify a Promotional Association if the Association: 1) Fails to submit the annual report as required by January 31st of each year; 2) Fails to establish that the licensed premises and Common Consumption Area can be operated without violating the State or local Liquor Codes or creating a safety risk to the neighborhood; 3) Fails to have at least two licensed establishments attached to the Common Consumption Area; 4) Fails to obtain or maintain a properly endorsed general liability and liquor liability insurance policy that is reasonably acceptable to the Mountain Village Liquor Licensing Authority and names the Town of Mountain Village as an additional insured; 5) Fails to demonstrate that the use is compatible with the reasonable requirements of the neighborhood or the desires of the adult inhabitants; or 6) Is in violation of 12-47-909, Colorado Revised Statutes, as may be amended from time to time, related to Common Consumption Area operations
- ✓ Application for Recertification of a Promotional Association must be made by January 31 of each year

TOWN OF MOUNTAIN VILLAGE
 PROMOTIONAL ASSOCIATION
 Report of Changes
 (April, 2019)

| | |
|--|---------------------------------|
| Promotional Association Name (exactly as it appears on incorporation documentation): | |
| Mailing Address of Promotional Association: | |
| Primary Contact: | |
| Primary Contact Phone Number: | Primary Contact E-mail Address: |

The following must accompany this Promotional Association Report of Changes:

- Articles of Incorporation of Certified Promotional Association**
- Updated Officer/Director Listing** (shall include representation from new licensed establishment to be attached to Common Consumption Area)
- Attached Licensed Establishment Listing** (State License number, violation history for preceding two-year period, and any operational agreements of new licensed establishment to be attached to Common Consumption Area (With \$150 Fee)
- Authorization from Certified Promotional Association for New Licensed Establishment to attach to Common Consumption Area**
- Map depicting new licensed establishment within Common Consumption Area**

✓ Revisions and amendments to this original application for Common Consumption Area Designation shall be reported to the Mountain Village Liquor Licensing Authority and approved using the same procedures under which this original request for certification was made;

✓ Application for attachment of a licensed establishment to an already certified Common Consumption Area shall include an authorization from the Certified Promotional Association, the name of the representative from the licensed establishment that will be serving on the Board of Directors, and an amended map depicting the licensed establishments that are adjacent to but not attached to the Common Consumption Area.

Certification of Applicant

I hereby certify that the information contained in this Report of Changes and all attachments is true, correct, and complete to the best of my knowledge and that it is my responsibility and the responsibility of my agents/employees and Board of Directors to comply with all applicable local and State laws, rules, and regulations as they relate to the serving, selling and distribution of alcohol beverages.

M. Adam Singer m. adam singer MVPA Board president
Authorized Signature Title

5/1/19
Date

Report and Approval of the Local Liquor Licensing Authority

| | |
|---|-----------------------------------|
| <hr/> <p>Jackie Kennefick, Town Clerk</p> | <hr/> <p>Laila Benitez, Mayor</p> |
| <hr/> <p>Date</p> | <hr/> <p>Date</p> |



Colorado Secretary of State
 Date and Time: 04/02/2014 10:42 PM
 ID Number: 20141221775
 Document number: 20141221775
 Amount Paid: \$50.00

Document must be filed electronically.
 Paper documents are not accepted.
 Fees & forms are subject to change.
 For more information or to print copies
 of filed documents, visit www.sos.state.co.us.

ABOVE SPACE FOR OFFICE USE ONLY

Articles of Incorporation for a Nonprofit Corporation
 filed pursuant to § 7-122-101 and § 7-122-102 of the Colorado Revised Statutes (C.R.S.)

1. The domestic entity name for the nonprofit corporation is Mountain Village Promotional Association.
(Caution: The use of certain terms or abbreviations are restricted by law. Read instructions for more information.)

2. The principal office address of the nonprofit corporation's initial principal office is

Street address 113 Lost Creek Lane, Suite A
(Street number and name)

Mountain Village CO 81435
(City) (State) (ZIP/Postal Code)

United States
(Province - if applicable) (Country)

Mailing address
(leave blank if same as street address) (Street number and name or Post Office Box information)

(City) (State) (ZIP/Postal Code)
(Province - if applicable) (Country)

3. The registered agent name and registered agent address of the nonprofit corporation's initial registered agent are

Name
 (if an individual) Solomon Joseph A.
(Last) (First) (Middle) (Suffix)

OR
 (if an entity)
(Caution: Do not provide both an individual and an entity name.)

Street address 227 West Pacific Avenue, Suite A
(Street number and name)

Telluride CO 81435
(City) (State) (ZIP Code)

Mailing address
(leave blank if same as street address)

PO Box 1748

(Street number and name or Post Office Box information)

Telluride

(City)

CO

(State)

81435

(ZIP Code)

(The following statement is adopted by marking the box.)

- The person appointed as registered agent above has consented to being so appointed.

4. The true name and mailing address of the incorporator are

Name
(if an individual)

Solomon

(Last)

Joseph

(First)

A.

(Middle)

(Suffix)

OR

(if an entity)

(Caution: Do not provide both an individual and an entity name.)

Mailing address

PO Box 1748

(Street number and name or Post Office Box information)

Telluride

(City)

CO

(State)

81435

(ZIP/Postal Code)

United States

(Province – if applicable)

(Country)

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

- The corporation has one or more additional incorporators and the name and mailing address of each additional incorporator are stated in an attachment.

5. (If the following statement applies, adopt the statement by marking the box.)

- The nonprofit corporation will have voting members.

6. Provisions regarding the distribution of assets on dissolution:

Upon dissolution, after payment of all liabilities, the assets are to be distributed to the Members of the corporation in accordance with their Membership interests.

7. (If the following statement applies, adopt the statement by marking the box and include an attachment.)

This document contains additional information as provided by law.

8. (Caution: Leave blank if the document does not have a delayed effective date. Stating a delayed effective date has significant legal consequences. Read instructions before entering a date.)

(If the following statement applies, adopt the statement by entering a date and, if applicable, time using the required format.)

The delayed effective date and, if applicable, time of this document is/are _____
(mm/dd/yyyy hour:minute am/pm)

Notice:

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that the document is the individual's act and deed, or that the individual in good faith believes the document is the act and deed of the person on whose behalf the individual is causing the document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S., the constituent documents, and the organic statutes, and that the individual in good faith believes the facts stated in the document are true and the document complies with the requirements of that Part, the constituent documents, and the organic statutes. This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is named in the document as one who has caused it to be delivered.

9. The true name and mailing address of the individual causing the document to be delivered for filing are

| | | | |
|--|------------------------|----------------------------------|-------------------------|
| Solomon | Joseph | A. | |
| <small>(Last)</small> | <small>(First)</small> | <small>(Middle)</small> | <small>(Suffix)</small> |
| 227 West Pacific Avenue, Suite A | | | |
| <small>(Street number and name or Post Office Box information)</small> | | | |
| PO Box 1748 | | | |
| Telluride | | CO | 81435 |
| <small>(City)</small> | <small>(State)</small> | <small>(ZIP/Postal Code)</small> | |
| United States | | | |
| <small>(Province - if applicable)</small> | | <small>(Country)</small> | |

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

Disclaimer:

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

**Mountain Village Promotional Association, a Colorado nonprofit corporation
Bylaws**

**Article 1
Purpose**

The purpose of the Mountain Village Promotional Association, a Colorado nonprofit corporation (the "Corporation") is to serve as a promotional association to be certified by the Town of Mountain Village (the "Town") pursuant to C.R.S. sec. 12-47-301(11) and as more fully described in Town Ordinance No. 2012-03 (the "Ordinance"). As set forth in the Ordinance, the Town has created an Entertainment District and established application procedures, fees and hours of operation for common consumption areas, to be managed by the certified promotional association.

**Article 2
Principal Office**

The current principal office of Mountain Village Promotional Association, a Colorado nonprofit corporation (the "Corporation") is located at:

113 Lost Creek Lane, Suite A
Mountain Village, Colorado 81435

The principal office may be changed by the Board of Directors.

**Article 3
Board of Directors**

Section 1. Board Number and Qualifications. The Board of the Corporation must include, at a minimum, all liquor license holders who choose to participate in the Promotional Association. If a liquor license holder within Mountain Village initially chooses not to participate in the Promotional Association and then later decides to participate, they must be added to the board of directors. At the option of the members, there may also be directors elected who are not liquor license holders.

A Director must be a current Town of Mountain Village business owner, or if the business is a business entity, a duly appointed representative of such entity actively engaged in the business. Directors shall serve a term of three (3) years. Directors may be elected for successive terms. Initial terms may be staggered so as to provide for continuity in management. The initial Directors and their terms shall be:

| <u>Name</u> | <u>Initial Term</u> |
|----------------------------|---------------------|
| Stephen Roth - TSG | 3 years |
| Adam Singer – Poachers Pub | 2 years |

Mountain Village Promotional Association / Bylaws p. 1 of 4

| | |
|--|---------|
| Todd Gehrke – Hotel Madeline | 1 year |
| Stefano Canclini – La Piazza | 3 years |
| Tom Richards – Telluride Conference Center | 3 years |
| Greg Pope – TMVOA | 3 years |

Section 2. Vacancies. Vacancies on the Board of Directors may be filled for the unexpired term of the predecessor in office by a majority vote of the remaining Directors at any meeting of the Board of Directors. A vacancy created by an increase in the number of Directors may be filled for a term of office continuing only until the next election of Directors.

Section 3. Power and Duties of the Directors. The Board of Directors shall have control and general management of the affairs, property and business of the Corporation and, subject to these Bylaws, may adopt such rules and regulations for that purpose and for the conduct of its meetings as the Board of Directors may deem proper. The powers shall include but not be limited to the appointment and removal of the officers of the Corporation.

Section 4. Election of Directors. The election of Directors shall be at the annual meeting of the Board. The Board shall by majority vote elect Directors.

Article 4 Meetings of Directors

Section 1. Meetings. Regular and special meetings of the Board Directors shall be held on at least two (2) but no more than thirty (30) days written notice to the Directors. Directors may waive notice as provided in C.R.S. sec. 7-128-204. Agendas for meetings of the Board shall be made reasonably available for examination by the members or their representatives.

Section 2. Quorum and Voting. A quorum of the Board of Directors consists of a majority of the number of Directors in office immediately before the meeting begins. The affirmative vote of a majority of Directors present is the act of the Board of Directors unless the vote of a greater number of Directors is required by law.

Section 3. Proxies. Votes of Directors may be cast in person or by proxy. A Director may only appoint another Director to act pursuant to such Director's proxy. Every proxy must be in the form approved by the Board of Directors and must be executed in writing by the Director or such Director's duly authorized attorney-in-fact. No proxy shall be valid after the expiration of eleven months from the date of its execution, and every proxy shall automatically cease at such time as the Director granting the proxy no longer qualifies as a Director for which vote the proxy was given.

Section 4. Action Without Meeting. Any action required or permitted to be taken at a Board of Directors' meeting may be taken without a meeting in compliance with C.R.S. sec. 7-128-202.

Article 5 Officers and Duties

Section 1. Officers. The officers of the Corporation shall consist of (1) a president, (2) a vice president, (3) a secretary, (4) other officers as determined by the Board. Any two or more offices may be held by the same person, except the offices of president and secretary. The offices of president, vice president and secretary shall be members of the Board. Officers shall be elected by the Members at the annual. A vacancy in any office may be appointed by the Board of Directors at any regular or special meeting called for that purpose.

Section 2. President. The president shall preside at all meetings of the members and the Board of Directors, and may have any other powers and duties as may be conferred by the Board of Directors. The president shall, subject to the direction and supervision of the Board of Directors, be the chief executive officer of the Corporation and shall have general and active control of its affairs and business and general supervision of its officers, agents and employees. The president shall have the authority to sign all contracts and other instruments on behalf of the Corporation, as approved by the Board of Directors from time to time.

Section 3. Vice President. The vice president shall have the duties that the Board of Directors or the president may delegate to them from time to time. In the absence of the president or the president's inability to act, the duties and powers of the office shall be performed and exercised by a vice president.

Section 4. Secretary. The secretary shall have the responsibility for the preparation and maintenance of minutes of the Directors' and members' meetings and other records and information required to be kept by the Corporation and for authenticating records of the Corporation. The secretary shall perform all duties usually incident to the office of the secretary, those duties specified in these Bylaws, and other duties that may from time to time be delegated by the Board of Directors.

Section 6. Other. The Board of Directors may appoint such other officers as it deems prudent and necessary, including a Corporation Executive Director and/or CEO. The Board may assign such reasonable duties to such officers as the Board may establish by resolution.

Article 6 Memberships

Section 1. Members. Members of the Corporation shall be business owners in the Town of Mountain Village or, in the event the business is a business entity, a duly appointed representative of such entity. Members shall have voting rights with respect to election of Directors. Members shall not have voting rights with respect to budget approval and other matters.

Section 2. Meetings. Regular and special meetings of the members shall be held on at least ten (10) but no more than sixty (60) days written notice to the members, as more fully

described in C.R.S. sec. 7-127-104. Members may waive notice as provided in C.R.S. sec. 7-127-105.

Section 3. Action Without Meeting. Any action required or permitted to be taken at a members' meeting may be taken without a meeting in compliance with C.R.S. sec. 7-127-107 or by written ballot pursuant to C.R.S. sec. 7-127-109.

Article 7
Budget and Fiscal Year

Section 1. Budget. The Board of Directors shall, prior to the beginning of any fiscal year, adopt a budget which shall include: (a) the estimated operating costs and expenses and proposed capital expenditures which will be chargeable to the Corporation to fulfill its obligations; (b) the estimated income and other funds which will be received by the Corporation; and (c) the estimated total amounts required to be raised by member dues to cover such costs, expenses and capital expenditures of the Corporation and to provide a reasonable reserve. Prior to adopting a budget for each fiscal year, the Board of Directors shall call a meeting of the members and provide notice of the time and place thereof to all members at least ten (10) but no more than fifty (50) days prior to such meeting. After issuance of notice of meeting, the Board of Directors shall make copies of the proposed budget available to all interested members. At such meeting, members shall have the right to be heard concerning the budget; however, the Board of Directors shall retain the sole power to approve the budget.

Section 2. Fiscal Year. The fiscal year of the Corporation shall be from January 1st through December 31st of each year.

Article 8
Amendment of Bylaws

The Board of Directors may amend these Bylaws at any time to add, change, or delete a provision, in compliance with C.R.S. sec. 7-130-201 et seq. If any amendments require member approval pursuant to such statutes, such member approval shall be obtained.

Adopted by the Board of Directors at their first duly organized meeting on
4/4, 2014.

STEPHEN A ROTH
~~_____~~ President

Attest: Todd Gehlke
~~_____~~ Secretary

List of Licensed Premises & State Liquor License Numbers

| Licensed Premises in Promotional Association | State Liquor License # | Liquor Violations | Operational Agrmnts | Square Footage | Location |
|---|------------------------|-------------------|---------------------|----------------|-------------------------------|
| Telski (Crazy Elk, Tomboy Tavern, Siam Talay, Plaza Lounge) | 40919590001 | N/A | N/A | 8,474 | Heritage Plaza & Sunset Plaza |
| Telluride Conference Center | 4700972 | N/A | N/A | 7,780 | Conference Center Plaza |
| Poachers Pub | 24934470000 | N/A | N/A | 1,370 | Sunset Plaza |
| Hotel Madeline | 42970090000 | N/A | N/A | 4,360 | Heritage Plaza |
| Telluride Distilling Company (New Addition) | 03-03224 | N/A | N/A | 2,170 | Conference Center Plaza |
| Total Square Feet of Licensed Premises | | | | 24,154 | |

| Licensed Premises not in Promotional Association | Location |
|--|-------------------------|
| Tracks | Heritage Plaza |
| La Piazza / La Pizzeria | Sunset Plaza |
| Franz Klammer | Heritage Plaza |
| The Village Table | Conference Center Plaza |

| Non-Liquor Licensed Establishments in the Promotional Association | Location |
|---|------------------|
| The Pick | Heritage Plaza |
| Heritage Apparel | Heritage Plaza |
| Telluride Naturals | Heritage Plaza |
| The Resort Store | Gondola Plaza |
| Telluride Real Estate Corp | Heritage Plaza |
| TSG Ticket Office (excluding the Children's Center/Nursery) | Heritage Plaza |
| TSG Ski Valet / Slopeside Lockers | Heritage Plaza |
| Shake N Dog | Heritage Plaza |
| Neve Sports | Reflection Plaza |
| Madeline Hotel & Residences | Reflection Plaza |
| Christy Sports (Both Locations) | Heritage Plaza |
| Boot Doctors | Heritage Plaza |
| Burton | Heritage Plaza |
| North Face | Heritage Plaza |
| Telluride Sports (both locations) | Heritage Plaza |
| TMVOA | Sunset Plaza |
| TASP - both locations | Sunset Plaza |
| Telluride TV | Sunset Plaza |

| Non-Liquor Licensed Premises NOT in the Promotional Association | Location |
|---|-------------------------|
| Wells Fargo | Conference Center Plaza |
| US Bank | Wagner Plaza |
| Telluride Coffee Company | Heritage Plaza |
| Starbucks | Reflection Plaza |
| Dylans Candy Bar | Reflection Plaza |
| Wagner Custom Skis | Wagner Plaza |
| Rinkevich Gallery | Conference Center Plaza |

I, Adam Singer, as President of the Mountain Village Promotional Association, approve the addition of the Telluride Distillery to the expanded Mountain Village Common Consumption Area.

M. adam Singer 5/10/19
Print Name and Date


Signature

**Mountain Village Promotional Association
Directors and Officers
2019**

President: Adam Singer
Poachers Pub

Vice President: John Drugan
Madeline Hotel & Residences

Secretary: Jeff Badger
Siam's Talay

Director: Anton Benitez
Telluride Mountain Village Owners Association

Director: Stephen Roth
TSG

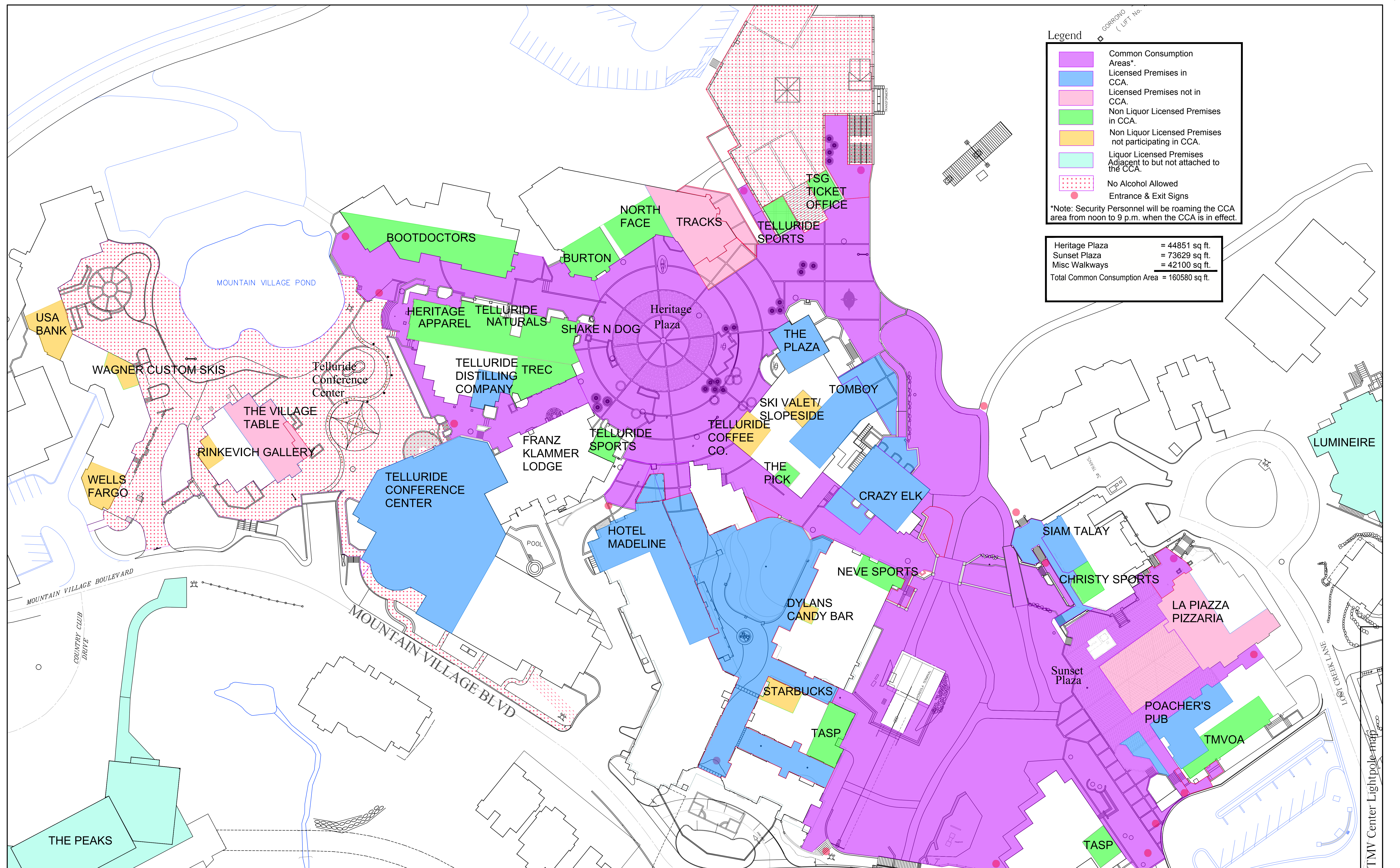
Director: Abbott Smith
Owner of Telluride Distilling Company

Legend

- Common Consumption Areas*
- Licensed Premises in CCA.
- Licensed Premises not in CCA.
- Non Liquor Licensed Premises in CCA.
- Non Liquor Licensed Premises not participating in CCA.
- Liquor Licensed Premises Adjacent to but not attached to the CCA.
- No Alcohol Allowed
- Entrance & Exit Signs

*Note: Security Personnel will be roaming the CCA area from noon to 9 p.m. when the CCA is in effect.

| | |
|--------------------------------------|-------------------------|
| Heritage Plaza | = 44851 sq. ft. |
| Sunset Plaza | = 73629 sq. ft. |
| Misc Walkways | = 42100 sq. ft. |
| Total Common Consumption Area | = 160580 sq. ft. |



DRAWN BY: RBC
 DESIGNED BY:
 CHECKED BY: HS
 73

| REVISION | DATE | DESCRIPTION | BY | CHD |
|----------|------|-------------|----|-----|
| | | | | |
| | | | | |

Town of Mountain Village
 Geographical Information System
 & CAD Design Office
 411 Mountain Village Blvd, Mountain Village, CO 81435
 Ph. 970-728-5946 Fax 970-728-6027

Common Consumption Areas

Mountain Village Center

| | | |
|---------------|---------|--------------|
| SCALE: 1"=40' | JOB NO: | DATE: 5-1-19 |
| SHEET NO: | 1 of 1 | |

Mountain Village Promotional Association 2019 Common Consumption Area Security Arrangements

The purpose of this document is to outline the security arrangements for the expanded common consumption area in Mountain Village Core.

Six liquor license holders will be participating in the common consumption area for 2019 and are; Hotel Madeline, Poachers Pub, Telluride Conference Center, the Village Table, Telluride Distilling Company and TSG (Crazy Elk, Tomboy Tavern, Siam Talay).

TSG/TMVOA will hire the necessary security staff to include 1 roaming security person to monitor the common consumption area from noon-9pm and an additional security person on an as-needed basis on Friday and Saturday nights from 5-9pm. Please see schedule for security staffing.

One member of the Mountain Village Promotional Association will oversee the security crew. This responsible individual will be named at the beginning of each season and such name will be provided to the Town. This individual shall be the primary point of contact for the Town when the common consumption area is active. The responsible individual shall meet with the Town's chief of police or his designee at the beginning of each season and as needed thereafter to go over any potential issues and security concerns with the common consumption area.

The MVPA has standard operating procedures/standard talking points so that each security personnel will be delivering a consistent message when the common consumption area is in effect.

If there are any issues, the Town may require all of the managers for the participating liquor license holders to meet with the Town in order to refine the security procedures and may require additional changes to this security plan based on any such issues.

All security personnel shall wear a vest clearly identifying such person as security personnel for the common consumption area.

The work day schedule:

- Responsible individual shall meet with the security personnel to go over responsibilities at the beginning of each season or when there are staffing changes
- Roaming monitoring of the area will begin at noon and will include informing guests of the common consumption area rules
- Monitoring will continue until 9pm at which time a sweep of the area will occur to ensure that all alcoholic beverages have been disposed of in trash receptacles.

Security Plan and Training:

- Security staff will be provided with security vests and will be given a list of Standard Operating Procedures

- All security personnel will complete the server and seller training program (TIPS or ServSafe) established by the Director of the Liquor Enforcement Division of Revenue as required by law
- When appropriate, security staff will check coolers/bags to ensure no alcoholic beverages are brought into the Common Consumption Area and will be responsible for ensuring that no alcoholic beverages leave the Common Consumption Area.
- Recycling and trash cans shall be available at all entrance and exit points.
- ID's will be checked at the point-of-sale by the staff of each licensed establishment.
- Each licensed establishment will be responsible for ensuring that no alcoholic beverages from another establishment are brought into their licensed area.
- Licensed establishments will use a disposable cup with its logo for patrons who wish to take a beverage out into the common consumption area.
- Per the recommendation of the insurance carrier, the Mountain Village Promotional Association will agree to comply with the loss control recommendation to post the drinking age limit in the common consumption area
- If open displays of intoxication occur, the security personnel will contact the police at the Town of Mountain Village and/or call 911 if there are any life and death emergencies

Barriers and Signage:

- The boundary of the Common Consumption Area will be defined using natural barriers and bollards and includes core pedestrian areas only (no vehicular traffic areas will be included)
- Signage, approved by the Town of Mountain Village on 5.9.19, will be posted at all entrances to the Common Consumption Area stating “no outside alcohol allowed” on one side and “no alcohol beyond this point” on the other side.
- Signage will match the current wayfinding program for the Town of Mountain Village

Sunset Concerts and Other Special Events

- During Sunset Concerts and any other special events hosted by the MVPA/TMVOA where the common consumption area will be in effect, the MVPA will provide five *additional* security personnel to include one manager on duty.
- These security personnel will be stationed at the main entrances and exits to the common consumption area one hour prior to the event through one hour after the event.
- The common consumption area will not be in effect during special events hosted by non-MVPA/TMVOA entities. All entities participating in the common consumption area, including security personnel, will be made aware of these black-out dates.

MVPA/TMVOA
Special Events
2019 Calendar

| Date | Event / Location | Talent / Time |
|----------|--|----------------------------------|
| 6/15 Sat | CCA Kick Off Concert (Heritage Plaza) | TBD / Noon-4pm |
| 6/19 Wed | FirstGrass Concert (Sunset Plaza) | TBD 5-8pm |
| 6/26 Wed | Sunset Concert (Sunset Plaza) | Orquesta Akokan – Latin 6-8pm |

| | | |
|-----------|--|--------------------------------------|
| 7/3 Wed | Red, White & Blues Concert (Sunset Plaza) | Lawrence – R&B/Soul 6-8pm |
| 7/4 Thurs | Red, White & Blues Concert (Heritage Plaza) | Local Talent 1-6pm DJ Kat 6-9pm |
| 7/10 Wed | Sunset Concert (Sunset Plaza) | Nikki Lane – Country 6-8pm |
| 7/17 Wed | Sunset Concert (Sunset Plaza) | Shawn James – Blues 6-8pm |
| 7/24 Wed | Sunset Concert (Sunset Plaza) | Jon Cleary – Funk/R&B 6-8pm |
| 7/31 Wed | Sunset Concert (Sunset Plaza) | Flor de Toloache – Mariachi 6-8pm |

| | | |
|----------|----------------------------------|--|
| 8/7 Wed | Sunset Concert (Sunset Plaza) | Pierce Edens – Folk Rock 6-8pm |
| 8/14 Wed | Sunset Concert (Sunset Plaza) | Mo Lowda and the Humble – Alternative/Indie 6-8pm |

Mountain Village Promotional Association CCA Hours of Operation / Security Schedule

Assumes 1 roaming security staff member from Noon to 9pm with an add'l person from 5-9 on Fridays & Saturdays during busy season
 5 additional security personnel will be present during Sunset Concerts and MVPA/TMVOA hosted Special Events

| Summer | Date | 12-9pm (9) | 5-9pm (4) | Total |
|-----------|-----------|------------|-----------|-------|
| Saturday | 6/15/2019 | 9 | 4 | 13 |
| Sunday | 6/16/2019 | 9 | 0 | 9 |
| Monday | 6/17/2019 | 9 | 0 | 9 |
| Tuesday | 6/18/2019 | 9 | 0 | 9 |
| Wednesday | 6/19/2019 | 9 | 4 | 13 |
| Thursday | 6/20/2019 | 9 | 0 | 9 |
| Friday | 6/21/2019 | 9 | 4 | 13 |
| Saturday | 6/22/2019 | 9 | 4 | 13 |
| Sunday | 6/23/2019 | 9 | 0 | 9 |
| Monday | 6/24/2019 | 9 | 0 | 9 |
| Tuesday | 6/25/2019 | 9 | 0 | 9 |
| Wednesday | 6/26/2019 | 9 | 4 | 13 |
| Thursday | 6/27/2019 | 9 | 0 | 9 |
| Friday | 6/28/2019 | 9 | 4 | 13 |
| Saturday | 6/29/2019 | 0 | 0 | 0 |
| Sunday | 6/30/2019 | 9 | 0 | 9 |
| Monday | 7/1/2019 | 9 | 0 | 9 |
| Tuesday | 7/2/2019 | 9 | 0 | 9 |
| Wednesday | 7/3/2019 | 9 | 4 | 13 |
| Thursday | 7/4/2019 | 9 | 4 | 13 |
| Friday | 7/5/2019 | 9 | 4 | 13 |
| Saturday | 7/6/2019 | 9 | 4 | 13 |
| Sunday | 7/7/2019 | 9 | 0 | 9 |
| Monday | 7/8/2019 | 9 | 0 | 9 |
| Tuesday | 7/9/2019 | 9 | 0 | 9 |
| Wednesday | 7/10/2019 | 9 | 4 | 13 |
| Thursday | 7/11/2019 | 9 | 0 | 9 |
| Friday | 7/12/2019 | 9 | 4 | 13 |
| Saturday | 7/13/2019 | 9 | 4 | 13 |
| Sunday | 7/14/2019 | 9 | 0 | 9 |
| Monday | 7/15/2019 | 9 | 0 | 9 |
| Tuesday | 7/16/2019 | 9 | 0 | 9 |
| Wednesday | 7/17/2019 | 9 | 4 | 13 |
| Thursday | 7/18/2019 | 9 | 0 | 9 |
| Friday | 7/19/2019 | 9 | 4 | 13 |
| Saturday | 7/20/2019 | 9 | 4 | 13 |
| Sunday | 7/21/2019 | 9 | 0 | 9 |
| Monday | 7/22/2019 | 9 | 0 | 9 |
| Tuesday | 7/23/2019 | 9 | 0 | 9 |
| Wednesday | 7/24/2019 | 9 | 4 | 13 |
| Thursday | 7/25/2019 | 9 | 0 | 9 |
| Friday | 7/26/2019 | 9 | 4 | 13 |
| Saturday | 7/27/2019 | 9 | 4 | 13 |
| Sunday | 7/28/2019 | 9 | 0 | 9 |
| Monday | 7/29/2019 | 9 | 0 | 9 |
| Tuesday | 7/30/2019 | 9 | 0 | 9 |
| Wednesday | 7/31/2019 | 9 | 4 | 13 |
| Thursday | 8/1/2019 | 9 | 0 | 9 |
| Friday | 8/2/2019 | 9 | 4 | 13 |

Black Out

| Winter | Date | 12-9pm (9) | 5-9pm (4) | Total |
|-----------|------------|------------|-----------|-------|
| Friday | 11/22/2019 | 9 | 0 | 9 |
| Saturday | 11/23/2019 | 9 | 0 | 9 |
| Sunday | 11/24/2019 | 9 | 0 | 9 |
| Monday | 11/25/2019 | 9 | 0 | 9 |
| Tuesday | 11/26/2019 | 9 | 0 | 9 |
| Wednesday | 11/27/2019 | 9 | 0 | 9 |
| Thursday | 11/28/2019 | 9 | 0 | 9 |
| Friday | 11/29/2019 | 9 | 4 | 13 |
| Saturday | 11/30/2019 | 9 | 4 | 13 |
| Sunday | 12/1/2019 | 9 | 0 | 9 |
| Monday | 12/2/2019 | 9 | 0 | 9 |
| Tuesday | 12/3/2019 | 9 | 0 | 9 |
| Wednesday | 12/4/2019 | 9 | 0 | 9 |
| Thursday | 12/5/2019 | 9 | 0 | 9 |
| Friday | 12/6/2019 | 0 | 4 | 0 |
| Saturday | 12/7/2019 | 9 | 4 | 13 |
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| Tuesday | 12/10/2019 | 9 | 0 | 9 |
| Wednesday | 12/11/2019 | 9 | 0 | 9 |
| Thursday | 12/12/2019 | 9 | 0 | 9 |
| Friday | 12/13/2019 | 9 | 4 | 13 |
| Saturday | 12/14/2019 | 9 | 4 | 13 |
| Sunday | 12/15/2019 | 9 | 0 | 9 |
| Monday | 12/16/2019 | 9 | 0 | 9 |
| Tuesday | 12/17/2019 | 9 | 0 | 9 |
| Wednesday | 12/18/2019 | 9 | 0 | 9 |
| Thursday | 12/19/2019 | 9 | 0 | 9 |
| Friday | 12/20/2019 | 9 | 4 | 13 |
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| Sunday | 12/22/2019 | 9 | 0 | 9 |
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| Tuesday | 1/28/2020 | 9 | 0 | 9 |
| Wednesday | 1/29/2020 | 9 | 0 | 9 |
| Thursday | 1/30/2020 | 9 | 0 | 9 |
| Friday | 1/31/2020 | 9 | 4 | 13 |
| Saturday | 2/1/2020 | 9 | 4 | 13 |
| Sunday | 2/2/2020 | 9 | 0 | 9 |
| Monday | 2/3/2020 | 9 | 0 | 9 |
| Tuesday | 2/4/2020 | 9 | 0 | 9 |
| Wednesday | 2/5/2020 | 9 | 0 | 9 |
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| Saturday | 2/8/2020 | 9 | 4 | 13 |
| Sunday | 2/9/2020 | 9 | 0 | 9 |
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| Saturday | 10/19/2019 | 9 | 0 | 9 |
| Sunday | 10/20/2019 | 9 | 0 | 9 |

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| Thursday | 3/5/2020 | 9 | 0 | 9 |
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1363

**MOUNTAIN VILLAGE PROMOTIONAL ASSOCIATION
PLAZA LICENSE AGREEMENT**

This License Agreement (the “**License Agreement**”) is made, effective as of the 31 day of January 2017, (the “**Effective Date**”), between the Mountain Village Promotional Association, a Colorado nonprofit corporation, (“**Licensee**”) and the Town of Mountain Village, a home-rule municipality and political subdivision of the State of Colorado (the “**Town**”). Licensee and the Town may be collectively referred to herein as the “**Parties**” or individually referred to herein as “**Party**”.

RECITALS

1. Licensee is promotional association, as defined by C.R.S. 12-47-103(24.5); which has been certified by the Town to operate a common consumption area as defined by C.R.S. 12-47-103(6.6).
2. Licensee applied and received approval from the Town for the certification as a promotional association and Common Consumption Area, a portion of which is located on Town owned Open Space Tract OS-3X (the “**Plaza**”) as depicted on Exhibit “A” attached hereto (the “**Town Plaza Area**”).
3. The Town desires to grant, and Licensee desires to accept, the license described below for purposes of allowing Licensee to (i) conduct and liquor operations in conformance with Licensees approval of a common consumption area in, on, and over the Town Plaza Area, all as further set forth below.

In consideration of the covenants and agreements set forth herein, and other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged and accepted, Licensee and the Town hereby agree as follows:

1. GRANT OF LICENSE. The Town hereby grants Licensee a license over the Town Plaza Area, as follows :
 - a. Licensee shall be permitted to have a common consumption area in accordance with Licensees approval of such common consumption area on the dates listed in the approval of such common consumption area and dates added pursuant to requirements of the approval of the common consumption area.
 - b. Licensee shall be permitted to place barriers, trash cans and other infrastructure as required by the approval of the common consumption area in order to operate the common consumption area.
 - c. Licensee shall be allowed to permit the consumption of alcohol on the Town Plaza Area including, in connection with its approval for the common consumption area, subject to applicable Town and/or other governmental laws, ordinances, and/or regulations.
2. TERM. This License Agreement shall commence on the Effective Date and shall terminate on January 30, 2019, unless terminated earlier pursuant to Paragraph 8 below (the “**Term**”). This License Agreement shall automatically renew for additional one year terms upon the successful recertification of the promotional association and common consumption area.

3. LOCATION.

- a. Licensee shall use signage, fencing and/or other physical markers/landmarks to designate the boundaries of the common consumption area in accordance with Licensee's approval of the common consumption area and shall comply with all security requirements of such approval. Such signage, fencing and or other physical markers, and other personal property of Licensee shall be removed immediately at the conclusion of each approved event.

4. USE.

- a. The Licensee shall ensure that no alcohol is sold, served or taken outside of the common consumption area.
- b. Licensee shall use and maintain the Town Plaza Area and common consumption area in accordance with all applicable health and safety laws, ordinances, and/or regulations for the protection of all users of the common consumption area and Town Plaza Area.
- c. Licensee shall ensure that adequate trash and recycling receptacles are placed in the common consumption area for each event.

5. MAINTENANCE.

- a. Licensee agrees to repair and/or replace any damage to any portion of the Town Plaza Area only to the extent any damages shall be caused by or in connection with Licensee's use thereof, (including, without limitation, the placement any personal property on the Town Plaza Area). All costs for such repair or replacement, and all work performed in connection therewith, shall be the responsibility of the Licensee. The Town, in its sole reasonable discretion, shall determine when the Town Plaza Area is in need of repair or replacement due to the activities of Licensee and/or its customers in the Town Plaza Area.
- b. Licensee shall clean the Town Plaza Area by removing debris, trash, sweeping and washing down the Town Plaza Area after each event.

6. INDEMNIFICATION. The Licensee agrees to indemnify, defend and hold harmless the Town and its agents and employees from and against all actual claims, actions, causes of action, demands, judgments, reasonable costs and expenses, and all damages of every kind and nature (exclusive of punitive damages) incurred by and on behalf of any person or other legal entity whatsoever, predicated upon injury to or death of any person or loss of or damage to property of whatever ownership, including the parties to this License Agreement and their agents and employees, arising out of or connected with, in any manner, directly or indirectly, the Licensee's operation and its use of the Town Plaza Area.

7. INSURANCE REQUIREMENTS.

- a. Licensee shall carry general liability insurance covering all, and liquor operations permitted pursuant to the License in an amount no less than \$1,000,000.00 for a single occurrence and \$1,000,000.00 in the aggregate, with the Town as a named insured on such policy. Licensee shall be required to provide to the Town a "Certificate of Insurance" evidencing such coverage for the Term of this License Agreement.

- b. The general liability insurance policy and the “*Certificate of Insurance*” must be effective for the Term of the License Agreement, commencing as of the Effective Date.
- c. The Licensee shall cease all operations on the Town Plaza Area and common consumption area immediately upon cancellation the insurance coverage required pursuant to this Paragraph 7, in accordance with any notice of cancellation received by Licensee.

8. TERMINATION.

- a. Should any Party to this License Agreement fail to perform its obligations hereunder in strict compliance with the terms, covenants and conditions of this License Agreement, or otherwise default in the performance of any obligations contained in this License Agreement, the non-defaulting Party shall provide written notice to the defaulting Party of such default or breach (“**Notice of Default**”). If the defaulting Party has failed to cure or reasonably commence curing said default or breach within 10 business days after such Notice of Default is provided (an “**Uncured Default**”), the non-defaulting Party thereafter shall have the right to terminate this License Agreement, effective immediately upon providing the defaulting Party with written notice of such termination. In addition, in the event of an Uncured Default on behalf of Licensee, the Town shall have the right to partially terminate this License Agreement (in lieu of full termination) by revoking any specific right granted to Licensee, without limitation, removing any portion of the Outside Seating Areas from the License.
- b. In addition to, and separate from, the termination provisions set forth in Paragraph 8 a. above, this License Agreement may be terminated, as follows:
 - i. In the event that the promotional association or common consumption area is decertified or is not re-certified on an annual basis this License Agreement shall be automatically terminated.
- c. Upon any termination of this License Agreement, Licensee shall restore the Town Plaza Area to their original condition existing prior to the Effective Date, less normal wear and tear. Any personal property of Licensee placed temporarily on the Town Plaza Areas pursuant to the License shall be removed at the end of the Term at Licensee’s sole cost and expense.
- d. The Town shall have the right to terminate this License Agreement for convenience at the Town’s sole discretion and without penalty by giving Licensee thirty (30) days written notice of termination for convenience.

9. HOURS OF OPERATION.

- a. Alcohol shall only be permitted in the Town Plaza Areas and common consumption areas during those hours as approved by the Town in the Licensees approval of the promotional association and common consumption area.

10. LICENSE FEES.

- a. To be paid by the Licensee:
 - i. During the term of this License Agreement, the Licensee shall post a \$500.00 cash performance bond to assure full compliance with the terms hereof (the “**Performance Bond**”). The Performance Bond may be applied to any unpaid fines or charges outstanding for more than 45 days at any time during the Term. The Performance Bond

shall be refunded 30 days after the expiration and/or termination of this License Agreement; provided however, that the Town shall be entitled to retain the Performance Bond for an additional 45 days to secure the obligations of any unresolved pending action remaining at the end of this 30 day period.

- ii. The Licensee shall bear all costs and expenses related to the construction and/or maintenance of any utility and other amenities needed by Licensee in connection with the exercise of its rights pursuant to the License.
 - iii. The Licensee shall bear all costs for any and all improvements to the Plaza Unit, both within and surrounding the Town Plaza Areas, which are reasonably required by the Town, pursuant to applicable health and safety laws, ordinances, and/or regulations, to limit hazards or dangers and provide for the safe operation of the common consumption area Town Plaza Areas.
- b. By the Town:
- i. The Town shall not be required to make any improvements to the Town Plaza Areas, or expend any money for the benefit of the Licensee.

11. ADDITIONAL TERMS AND CONDITIONS.

- a. The Licensee shall comply with all applicable local, state and federal rules, regulations and laws.
- b. In the event of any legal action between the parties with respect to this License Agreement and the license herein granted, the prevailing party in any such action shall be entitled to recover their costs incurred therein, including reasonable attorneys fees.
- c. Licensee may not assign, sublet, or transfer this License Agreement, or any portion thereof without the Town's prior written approval.
- d. This License Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

12. **NOTICE.** All notices, demands or writings required or permitted to be given hereunder, shall be deemed to have been fully given or made or sent when made in writing and delivered either by (i) hand delivery; (ii) facsimile transmission; (iii) electronic mail; or (iv) commercial overnight courier that guarantees next day delivery and provides a receipt, so long as these are addressed and/or delivered to the Party as follows (with the understanding that the mailing addresses, email addresses or fax numbers below may be changed by sending written notice to each Party notifying the Party of the change).

If to Licensee: Mountain Village Promotional Association

(With a copy to):

If to the Town:

Kim Montgomery, Town Manager
Town of Mountain Village
455 Mountain Village Blvd., Suite A
Mountain Village, CO 81435
Email: kmontgomery@mtnvillage.org
Phone: (970) 728-8000

(With a copy to):

James Mahoney, Esq.
J. David Reed P.C.
1047 South 1st Street
Montrose, CO 81401
Email: jmahoney@jdreedlaw.com
Phone: (970) 249-3806

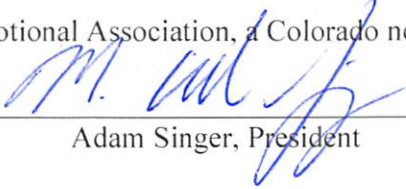
(Signature Pages Follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the Effective Date.

LICENSEE:

Mountain Village Promotional Association, a Colorado nonprofit corporation:

By:


Adam Singer, President

TOWN:

TOWN OF MOUNTAIN VILLAGE,
a Colorado home-rule municipality
and political subdivision of the state of Colorado

By:

Kim Montgomery, Town Manager

Approved as to Form:

Jim Mahoney, Town Attorney

YOUR FEEDBACK IS NEEDED

Whether you are a restaurant / bar with a liquor license or a retail shop, we would like your feedback as to your participation in TMVOA's Promotional Association and in the Common Consumption Area.

Please check the box that corresponds to your specific merchant category and answer the questions below in the provided areas.

Restaurant or bar that has a liquor license

Name of Merchant: _____

Your Name: _____

Must be authorized owner, manager, or person able to make decision on participation in Common Consumption Area

Yes, I want to participate in the Promotional Association that will allow our business to sell alcoholic beverages that can be consumed in the Common Consumption Areas

No, I do not want to participate in the Promotional Association and will NOT allow our business to sell alcoholic beverage that can be consumed in the Common Consumption Area

If no, reason(s) for not wanting to participate _____

Retail or Commercial shop that does NOT have a liquor license

Name of Merchant: _____

Your Name: _____

Must be authorized owner, manager, or person able to make decision on participation in Common Consumption Area

Yes, I want to participate in the Promotional Association and will allow people that have an approved Common Consumption cup containing alcohol to enter our business

No, I do not want to participate in the Promotional Association and will NOT allow people with an approved Common Consumption cup containing alcohol to enter our business

If no, reason(s) for not wanting to participate _____

Please respond by December 31, 2018. Responses should be emailed directly to heidi@tmvoa.org, dropped off at the TMVOA office (Blue Mesa Building) or by calling 728-1904, ext 7 to make other arrangements.

Note: These statements of affirmation will be collected from the 18 non-liquor license holders in Mountain Village that expressed interest in participating in the expanded CCA. The completed forms will be provided to TMV prior to the 6/15/19 anticipated kick-off of the CCA.

MVPA Common Consumption Area Statement of Affirmation for non-liquor license holders

I, _____ would like our establishment _____ to participate in the expanded common consumption area in Mountain Village, CO and understand that alcoholic beverages from approved common consumption area restaurants & bars may be brought into our store in clearly marked disposable cups. I agree to post appropriate common consumption area signage provided by TMVOA.

Print Name and Date

Signature

From: [Abbott Smith](#)
To: [Heidi Stenhammer](#)
Subject: TDC Request to Attached to MVPA Common Consumption Area
Date: Friday, May 10, 2019 12:23:01 PM

As the owner of Telluride Distilling Company, I, Steven Abbott Smith, would like to request that my establishment be attached to the Mountain Village Promotional Association's expanded Common Consumption Area. Our liquor license number is 03-03224 and we have had no liquor license violations in the past two years. We do not have any operational agreements. Thank you for your consideration.

Steven Abbott Smith

Abbott Smith
Telluride Distilling Company
152B Society Drive (UPS, Fedex, Freight)
PO Box 2818 (USPS, Billing)
Telluride, CO 81435
abbott@telluridedistilling.com
Direct (970)708-4248
Distillery (970)239-6052

MVPA Expanded CCA Communication & Education Plan

TMV is currently working on a CCA press release. Studio Blue Sky is currently working on the creative for the CCA to include signage and will have a first look by Tuesday, May 14, 2019.

Plan highlights are as follows:

- A logo and possibly a tagline will be created for the CCA that can be used on social media, in the newspaper and on the signage
- A poster will be created to advertise the kickoff event
- A poster with the map and rules and regulations will be created and posted on one side in each of the six mountain village kiosks
- Clings will be created for merchant windows to indicate whether they are participating in the CCA
- Laminated maps will be posted throughout the CCA
- Clings will be also used on the windows of the HOA's and the door to the elevator for the Gondola Plaza indicating "common consumption area ends here"
- TMV has indicated they could host a Merchant lunch and learn to educate Merchants about the rules and regulations of the CCA
- The CCA will continue to be discussed at Merchant meetings which are held the second Tuesday of every month at 10am at TMVOA
- Security personnel and participating Merchants will be given a card with CCA rules and regulations to hand out to patrons



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/3/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Home Loan & Investment Company, 205 North 4th Street, Grand Junction, CO 81501. CONTACT NAME: Katie Sweet, PHONE: (A/C, No, Ext):, FAX: (970) 243-3914, E-MAIL ADDRESS: katies@hlic.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Liberty Mutual, INSURER B: Golden Bear Insurance Corporation, INSURER C:, INSURER D:, INSURER E:, INSURER F:.


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation, and Liquor Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Town of Mountain Village is listed as additional insured with regards to general and liquor liability.

CERTIFICATE HOLDER: Town of Mountain Village, 455 Mountain Village Blvd. Suite A, ATTN: HEIDI STENHAMMER, Mountain Village, CO 81435. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

|  | | | | | | |
|--|------------|------------|-----------|-------------|--------------|------------|
| Business and Government Activity Report For the month ending: April 30th | | | | | | |
| Activity | 2019 | | 2018 | | Variance | |
| | MONTH | YTD | MONTH | YTD | Variance | Variance % |
| Cable/Internet <i>In November 2018, bulk internet subscribers increased 8%</i> | | | | | | |
| # Residential & Bulk Basic Cable | 795 | 3,356 | 820 | 3,458 | (102) | -3.0% |
| # Premium Channel Residential & Bulk Subscribers | 412 | 1,692 | 471 | 1,948 | (256) | -12.5% |
| # Digital Subscribers | 198 | 847 | 207 | 892 | (45) | -4.3% |
| # Internet Subscribers | 1,916 | 7,862 | 1,731 | 7,029 | 833 | 10.7% |
| Average # Phone Subscribers | 99 | 398 | 101 | 401 | (3) | -2.0% |
| Village Court Apartments | | | | | | |
| Occupancy Rate % | 99.55% | 99.32% | 98.19% | 98.98% | 0.34% | 0.3% |
| # Vacated Units | 2 | 5 | 1 | 1 | 4 | 400.0% |
| # Work Orders Completed | 21 | 77 | 24 | 114 | (37) | -32.5% |
| # on Waiting List | 156 | | 101 | | 55 | 54.5% |
| Public Works | | | | | | |
| Service Calls | 419 | 1,237 | 377 | 895 | 342 | 38.2% |
| Snow Fall Inches | 20 | 272 | 19 | 154 | 118 | 76.6% |
| Snow Removal - Streets & Prkg Lots Hours | 303 | 3,473 | 61 | 1,434 | 2,040 | 142.3% |
| Roadway Maintenance Hours | 157 | 244 | 204 | 756 | (512) | -67.7% |
| Water Billed Consumption Gal. | 6,136,000 | 96,446,000 | 6,599,000 | 112,663,000 | (16,217,000) | -14.4% |
| Sewage Treatment Gal. | 10,208,000 | 40,784,000 | 6,973,000 | 30,815,000 | 9,969,000 | 32.4% |
| Child Development Fund | | | | | | |
| # Infants & Toddlers Actual Occupancy | 18.71 | 77.66 | 19.94 | 84.01 | (6.35) | -7.6% |
| # Preschoolers Actual Occupancy | 16.24 | 65.99 | 14.57 | 59.76 | 6.23 | 10.4% |
| Transportation and Parking | | | | | | |
| GPG (noon snapshot) | 3,187 | 34,984 | 2,607 | 28,584 | 6,400 | 22.4% |
| GPG Parking Utilization (% of total # of spaces occupied) | 23.1% | 63.4% | 18.9% | 51.8% | 11.6% | 22.4% |
| HPG (noon snapshot) | 581 | 7,534 | 554 | 6,214 | 1,320 | 21.2% |
| HPG Parking Utilization (% of total # of spaces occupied) | 18.3% | 59.2% | 17.4% | 48.9% | 10.3% | 21.1% |
| Total Parking (noon snapshot) | 5,780 | 58,456 | 5,641 | 51,780 | 6,676 | 12.9% |
| Parking Utilization (% of total # of spaces occupied) | 23.8% | 60.2% | 23.2% | 53.3% | 6.9% | 12.9% |
| Paid Parking Revenues | \$14,064 | \$134,403 | \$4,822 | \$103,308 | \$31,095 | 30.1% |
| Bus Routes # of Passengers | 4,426 | 4,528 | 2,925 | 3,338 | 1,190 | 35.7% |
| Employee Shuttle # of Passengers | 1,101 | 5,733 | 1,084 | 5,289 | 444 | 8.4% |
| Employee Shuttle Utilization Rate % | 49.9% | 54.7% | 45.1% | 49.4% | 5.30% | 10.7% |
| Inbound (Vehicle) Traffic (Entrance) # of Cars | 42,608 | 247,181 | 42,857 | 246,346 | 835 | 0.3% |
| <small>PART TIME: judge, town council, 10 child care, 2 admin, equip op NEW HIRES: driver, acct receiv tech, gondola maint, 2 gondola operators TERMS: 2 gondola ops, acct receivable tech REASON FOR TERMS: 1 non-compliance drug policy, school, personal/family</small> | | | | | | |
| Human Resources | | | | | | |
| FT Year Round Head Count | 83 | | 82 | | 1 | 1.2% |
| Seasonal Head Count (FT & PT) | 8 | | 4 | | 4 | 100.0% |
| PT Year Round Head Count | 21 | | 21 | | 0 | 0.0% |
| Gondola FT YR, Seasonal, PT YR Head Count | 58 | | 38 | | 20 | 52.6% |
| Total Employees | 170 | | 145 | | 25 | 17.2% |
| Gondola Overtime Paid Hours | 522 | 1432 | 405 | 1170 | 263 | 22.4% |
| Other Employee Overtime Paid | 59 | 328 | 107 | 245 | 83 | 34.0% |
| # New Hires Total New Hires | 5 | 21 | 3 | 14 | 7 | 50.0% |
| # Terminations | 3 | 19 | 9 | 18 | 1 | 5.6% |
| # Workmen Comp Claims | 0 | 7 | 0 | 2 | 5 | 250.0% |
| Workmen Comp Claims Costs | \$1,644 | \$5,748 | \$0 | \$504 | \$5,244 | 1040.5% |
| Marketing & Business Development | | | | | | |
| Town Hosted Meetings | 3 | 18 | 4 | 18 | 0 | 0.0% |
| Email Correspondence Sent | 11 | 46 | 4 | 20 | 26 | 130.0% |
| E-mail List # | 6,208 | | 5,417 | | 0 | 14.6% |
| News Articles | 5 | 32 | na | na | #VALUE! | #VALUE! |
| Press Releases Sent | 4 | 10 | 4 | 5 | 5 | 100.0% |
| Gondola and RETA <i>Current RETA revenues are unaudited</i> | | | | | | |
| Gondola # of Passengers | 53,395 | 1,192,764 | 51,785 | 1,032,758 | 160,006 | 15.5% |
| Chondola # of Passengers | 4,604 | 102,140 | 5,167 | 99,459 | 2,681 | 2.7% |
| RETA fees collected by TMVOA | 119,445 | 1,432,653 | 393,195 | 2,109,705 | (\$677,052) | -32.1% |

| Activity | 2019 | | 2018 | | Variance | | | |
|--|--|-----------|---------------------------------------|-------------|---|---------------|---|-------------------------|
| | MONTH | YTD | MONTH | YTD | Variance | Variance % | | |
| Police <i>"non custodial" Summons taken out of Arrests line</i> | | | | | | | | |
| Calls for Service | # | 241 | 1,351 | 265 | 1,429 | (78) | -5.5% | |
| Investigations | # | 11 | 76 | 8 | 76 | 0 | 0.0% | |
| Alarms | # | 43 | 156 | 32 | 91 | 65 | 71.4% | |
| Arrests | # | 2 | 16 | 2 | 10 | 6 | 60.0% | |
| Summons | # | 4 | 18 | na | na | #VALUE! | #VALUE! | |
| Traffic Contacts | # | 13 | 30 | 7 | 67 | (37) | -55.2% | |
| Traffic Tickets Written | # | 2 | 6 | 5 | 21 | (15) | -71.4% | |
| Parking Tickets Written | # | 117 | 1,518 | 124 | 1,306 | 212 | 16.2% | |
| Administrative Dismissals | # | 0 | 20 | 4 | 29 | (9) | -31.0% | |
| Building/Planning | | | | | | | | |
| Community Development Revenues | | \$47,598 | \$102,194 | \$254,814 | \$361,542 | (\$259,348) | -71.7% | |
| # Permits Issued | | 27 | 85 | 57 | 137 | (52) | -38.0% | |
| Valuation of Mtn Village Remodel/New/Additions Permits | | \$666,254 | \$1,253,455 | \$1,123,534 | \$10,081,680 | (\$8,828,225) | -87.6% | |
| Valuation Mtn Village Electric/Plumbing/Other Permits | | \$245,552 | \$433,486 | \$501,871 | \$700,409 | (\$266,923) | -38.1% | |
| Valuation Telluride Electric/Plumbing Permits | | \$291,213 | \$921,063 | \$567,686 | \$1,518,303 | (\$597,240) | -39.3% | |
| # Inspections Completed | | 518 | 968 | 287 | 900 | 68 | 7.6% | |
| # Design Review/Zoning Agenda Items | | 3 | 37 | 8 | 40 | (3) | -7.5% | |
| # Staff Review Approvals | | 13 | 35 | 42 | 119 | (84) | -70.6% | |
| Recreation <i>Winter - November 1 - April 30</i> | | | | | | | | |
| Mile of Trails Maintained | | 14.7 | 58.8 | 7.0 | 43.4 | 15.40 | 35.5% | |
| Platform Tennis Registrations | | 20 | 151 | 0 | 106 | 45 | 42.5% | |
| Ice Rink Skaters | | 0 | 2285 | 0 | 2237 | 48 | 2.1% | |
| Snow Cat Hours | | 65 | 456 | 0 | 32 | 424 | 1316.5% | |
| Plaza Services | | | | | | | | |
| Snow Removal Plaza | Hours | 53 | 2164 | 73 | 848 | 1,316 | 155.1% | |
| Plaza Maintenance | Hours | 427 | 1345 | 404 | 1912 | (567) | -29.7% | |
| Lawn Care | Hours | 56 | 59 | 72 | 90 | (32) | -35.0% | |
| Plant Care | Hours | 88 | 142 | 118 | 208 | (66) | -31.9% | |
| Irrigation | Hours | 6 | 17 | 13 | 13 | 4 | 26.9% | |
| TMV Trash Collection | Hours | 68 | 393 | 88 | 468 | (76) | -16.2% | |
| Christmas Decorations | Hours | 192 | 602 | 146 | 852 | (251) | -29.4% | |
| Residential Trash | Pound | 22,950 | 92,550 | 18,900 | 84,450 | 8,100 | 9.6% | |
| Residential Recycle | Pound | 35,246 | 148,604 | 28,499 | 123,746 | 24,858 | 20.1% | |
| Diversion Rate | % | 60.56% | 61.62% | 60.13% | 59.44% | 2.18% | 3.7% | |
| Vehicle Maintenance | | | | | | | | |
| # Preventive Maintenance Performed | | 24 | 85 | 23 | 81 | 4 | 4.9% | |
| # Repairs Completed | | 21 | 85 | 20 | 126 | (41) | -32.5% | |
| Special Projects | | 5 | 17 | 2 | 4 | 13 | 325.0% | |
| # Roadside Assists | | 0 | 1 | 1 | 1 | 0 | 0.0% | |
| Finance | | | | | | | | |
| # Other Business Licenses Issued | | 26 | 825 | 21 | 746 | 79 | 10.6% | |
| # Privately Licensed Rentals | | 2 | 70 | 0 | 71 | (1) | -1.4% | |
| # Property Management Licensed Rentals | | 0 | 404 | 2 | 402 | 2 | 0.5% | |
| # Unique VRBO Property Advertisements Listings for MV | | 389 | 406 | 406 | (17) | (17) | -4.2% | |
| # Paperless Billing Accts (YTD is total paperless customers) | | 17 | 800 | 9 | 822 | (22) | -2.7% | |
| # of TMV AR Bills Processed | | 2,221 | 8,573 | 2,026 | 8,528 | 45 | 0.5% | |
| Accounts Receivable | | | | | | | | |
| Current | TMV Operating Receivables (includes Gondola funding) | | Utilities - Broadband and Water/Sewer | | VCA - Village Court Apartments | | General Fund Investment Activity | |
| | \$1,050,650 | 98.4% | \$340,019 | 84.1% | \$4,546 | 50.0% | | Change in Value (Month) |
| 30+ Days | 1,291 | 0.1% | 50,726 | 12.5% | 1,031 | 11.3% | Ending Balance | \$10,480,576 |
| 60+ Days | 7,605 | 0.7% | 6,940 | 1.7% | 183 | 2.0% | Investment Income (Month) | \$21,626 |
| 90+ Days | 4,027 | 0.4% | 3,425 | 0.8% | 411 | 4.5% | Portfolio Yield | 2.27% |
| over 120 days | 3,752 | 0.4% | 3,191 | 0.8% | 2,921 | 32.1% | Yield Change (Month) | none |
| Total | \$ 1,067,325 | 100.0% | \$ 404,301 | 100.0% | \$ 9,092 | 100.0% | | |
| Current | Other Billings - CDF, Construction Parking | | Total All AR | | Change Since Last Month - Increase (Decrease) in AR | | Other Statistics | |
| | \$31,397 | 80.8% | \$ 1,426,612 | 93.9% | \$ 486,124 | 112.0% | | Population (estimated) |
| 30+ Days | 3,868 | 10.0% | 56,916 | 3.7% | (60,355) | -13.9% | (Active) Registered Voters | 983 |
| 60+ Days | 2,338 | 6.0% | 17,066 | 1.1% | 868 | 0.2% | Property Valuation | 290,861,460 |
| 90+ Days | 20 | 0.1% | 7,883 | 0.5% | 4,003 | 0.9% | | |
| over 120 days | 1,232 | 3.2% | 11,096 | 0.7% | 3,443 | 0.8% | | |
| Total | \$ 38,855 | 100.0% | \$ 1,519,573 | 100.0% | \$ 434,083 | 100.0% | | |

Town of Mountain Village Broadband Subscriber Statistics

| | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC |
|---|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 2019 EBU Subscribers | | | | | | | | | | | | |
| Basic - Residential | 657 | 639 | 635 | 585 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | -1.20% | -4.05% | -3.20% | -2.50% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| Basic - Bulk | 210 | 210 | 210 | 210 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | -2.78% | -2.78% | -4.11% | -4.55% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| Premium - Residential | 252 | 249 | 242 | 233 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | -11.27% | -10.11% | -11.68% | -9.34% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| Premium - Bulk | 179 | 179 | 179 | 179 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | -16.36% | -16.36% | -16.36% | -16.36% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| Digital | 218 | 220 | 211 | 198 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | -5.22% | -4.35% | -6.22% | -4.35% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| Internet | 1,989 | 1,981 | 1,976 | 1,916 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | 12.12% | 12.75% | 11.83% | 10.69% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| Phone | 101 | 101 | 97 | 99 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Increase (Decrease) - Prior Year | 0.00% | 3.06% | -3.96% | -1.98% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% | -100.00% |
| 2018 EBU Subscribers | | | | | | | | | | | | |
| Basic - Residential | 665 | 666 | 656 | 600 | 590 | 618 | 647 | 646 | 629 | 586 | 573 | 587 |
| Increase (Decrease) - Prior Year | 2.47% | 1.99% | 1.08% | 0.67% | 3.33% | 2.83% | 0.62% | 0.94% | 1.29% | 0.00% | -0.69% | -3.77% |
| Basic - Bulk | 216 | 216 | 219 | 220 | 220 | 220 | 220 | 220 | 220 | 220 | 220 | 220 |
| Increase (Decrease) - Prior Year | -17.24% | -8.86% | -7.59% | -7.17% | -7.56% | -7.95% | -7.95% | -7.95% | 0.00% | -0.90% | -0.90% | -1.35% |
| Premium - Residential | 284 | 277 | 274 | 257 | 255 | 262 | 270 | 262 | 252 | 238 | 235 | 235 |
| Increase (Decrease) - Prior Year | -16.22% | -18.29% | -18.45% | -14.62% | -11.76% | -10.88% | -10.60% | -12.67% | -13.40% | -13.14% | -12.64% | -15.77% |
| Premium - Bulk | 214 | 214 | 214 | 214 | 214 | 214 | 214 | 214 | 205 | 214 | 214 | 214 |
| Increase (Decrease) - Prior Year | 4.39% | 3.88% | 3.88% | 3.88% | 3.38% | 3.38% | 3.38% | 2.88% | 15.82% | 10.88% | 10.31% | 10.31% |
| Digital | 230 | 230 | 225 | 207 | 206 | 214 | 228 | 224 | 216 | 204 | 200 | 207 |
| Increase (Decrease) - Prior Year | -13.53% | -13.86% | -15.41% | -14.46% | -13.08% | -12.30% | -12.98% | -15.15% | -2.70% | -3.32% | -1.48% | -4.61% |
| Internet | 1,774 | 1,757 | 1,767 | 1,731 | 1,714 | 1,747 | 1,779 | 1,772 | 1,764 | 1,730 | 1,862 | 1,878 |
| Increase (Decrease) - Prior Year | 0.17% | -0.73% | 0.06% | 3.96% | 2.57% | 2.04% | 2.30% | 0.11% | 1.38% | 2.61% | 9.92% | 7.62% |
| Phone | 101 | 98 | 101 | 101 | 103 | 102 | 102 | 102 | 101 | 101 | 99 | 99 |
| Increase (Decrease) - Prior Year | -9.01% | -10.09% | 2.02% | -7.34% | 4.04% | 2.00% | 2.00% | 0.00% | -1.94% | -1.94% | -2.94% | -2.94% |
| 2017 EBU Subscribers | | | | | | | | | | | | |
| Basic - Residential | 649 | 653 | 649 | 596 | 571 | 601 | 643 | 640 | 621 | 586 | 577 | 610 |
| Increase (Decrease) - Prior Year | -5.12% | 14.76% | -1.82% | 6.81% | -7.75% | -0.66% | -0.16% | 2.56% | 0.49% | -0.34% | 0.17% | -1.77% |
| Basic - Bulk | 261 | 237 | 237 | 237 | 238 | 239 | 239 | 239 | 220 | 222 | 222 | 223 |
| Increase (Decrease) - Prior Year | -19.94% | -27.30% | -23.55% | -23.55% | -23.23% | -22.40% | -22.40% | -22.40% | -28.34% | -27.69% | -27.92% | -27.60% |
| Premium - Residential | 339 | 339 | 336 | 301 | 289 | 294 | 302 | 300 | 291 | 274 | 269 | 279 |
| Increase (Decrease) - Prior Year | 20.21% | 20.21% | 18.73% | 4.88% | -32.16% | -7.26% | -10.65% | -5.66% | -10.74% | -9.57% | -12.38% | -12.81% |
| Premium - Bulk | 205 | 206 | 206 | 206 | 207 | 207 | 207 | 208 | 177 | 193 | 194 | 194 |
| Increase (Decrease) - Prior Year | -14.23% | -13.81% | -3.29% | -3.29% | -2.82% | -2.82% | -2.82% | -2.35% | -16.90% | -9.39% | -8.92% | -8.92% |
| Digital | 266 | 267 | 266 | 242 | 237 | 244 | 262 | 264 | 222 | 211 | 203 | 217 |
| Increase (Decrease) - Prior Year | 2.31% | -8.87% | -10.44% | -13.88% | -11.24% | -6.15% | -3.68% | 0.00% | -15.59% | -13.88% | -15.42% | -14.90% |
| Internet | 1,771 | 1,770 | 1,766 | 1,665 | 1,671 | 1,712 | 1,739 | 1,770 | 1,740 | 1,686 | 1,694 | 1,745 |
| Increase (Decrease) - Prior Year | 8.05% | 5.86% | 6.45% | 4.98% | 2.08% | 3.82% | 2.72% | 5.48% | 3.94% | 11.07% | -3.53% | 1.28% |
| Phone | 111 | 109 | 99 | 109 | 99 | 100 | 100 | 102 | 103 | 103 | 102 | 102 |
| Increase (Decrease) - Prior Year | 18.09% | 15.96% | 3.13% | 11.22% | 0.00% | 6.38% | -3.85% | -1.92% | -6.36% | -3.74% | -1.92% | -4.67% |
| 2016 EBU Subscribers | | | | | | | | | | | | |
| Basic - Residential | 684 | 569 | 661 | 558 | 619 | 605 | 644 | 624 | 618 | 588 | 576 | 621 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |
| Basic - Bulk | 326 | 326 | 310 | 310 | 310 | 308 | 308 | 308 | 307 | 307 | 308 | 308 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |
| Premium - Residential | 282 | 282 | 283 | 287 | 426 | 317 | 338 | 318 | 326 | 303 | 307 | 320 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |
| Premium - Bulk | 239 | 239 | 213 | 213 | 213 | 213 | 213 | 213 | 213 | 213 | 213 | 213 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |
| Digital | 260 | 293 | 297 | 281 | 267 | 260 | 272 | 264 | 263 | 245 | 240 | 255 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |
| Internet | 1,639 | 1,672 | 1,659 | 1,586 | 1,637 | 1,649 | 1,693 | 1,678 | 1,674 | 1,518 | 1,756 | 1,723 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |
| Phone | 94 | 94 | 96 | 98 | 99 | 94 | 104 | 104 | 110 | 107 | 104 | 107 |
| Increase (Decrease) - Prior Year | | | | | | | | | | | | |



Memorandum

To: Town Council
From: Kevin Swain, Finance Director
Date: May 9, 2019
Re: Town of Mountain Village Financial Statements through March 2019

Mountain Village Financials Statements through March 2019

General Fund Summary

The General Fund reflects a surplus of \$2.2 million. Permit and construction use taxes are under prior year and budget. Sales taxes show an increase of 15% over prior year and 11% over budget. Revenues of \$4.4 million were over budget by \$59,000 although property tax collections and development related revenues are lagging. Intergovernmental revenues are under budget and prior year because of the timing of Road & Bridge tax remittances by the county.

Total GF operating expenditures of \$2 million were under budget by \$150,000.

Transfers to other funds include:

| Fund | This Month | YTD Budget | YTD Actual | Budget Variance |
|--|-------------------|-------------------|-------------------|------------------------|
| Capital Projects Fund (From GF) | \$ - | \$ - | \$ - | - |
| Child Development Fund | \$ - | \$ - | \$ - | - |
| Conference Center Subsidy | \$ 25,000 | \$ 59,246 | \$ 58,654 | (592) |
| Affordable Housing Development Fund (Monthly Sales Tax Allocation) | \$ 102,593 | \$ 221,432 | \$ 253,062 | 31,630 |
| Vehicle & Equipment Acquisition Fund | \$ 7,189 | \$ - | \$ 7,189 | 7,189 |

Income transfers from other funds include:

| Fund | This Month | YTD Budget | YTD Actual | Budget Variance |
|--|-------------------|-------------------|-------------------|------------------------|
| Overhead allocation from Broadband, W/S, Gondola, VCA and Parking Services | \$ 58,058 | \$ 137,525 | \$ 174,566 | 37,041 |
| *Tourism Fund | \$ (4,899) | \$ 28,890 | \$ 16,165 | (12,725) |
| *This transfer is comprised of administrative fees, interest, and penalties collected. | | | | |
| Debt Service Fund (Specific ownership taxes) | \$ 2,140 | \$ 8,490 | \$ 6,562 | (1,928) |

Vehicle and Equipment Acquisition Fund – No Fund Income Statement Attached

The Bobcat leases have been paid and a transfer from the General Fund in the amount of \$7,189 has been made.

Capital Projects Fund – No Fund Income Statement Attached

There has been no activity in this fund to date.

Historical Museum Fund – No Fund Income Statement Attached

\$41,687 in property taxes were collected and \$40,853 was tendered to the historical museum. The county treasurer retained \$834 in treasurer’s fees.

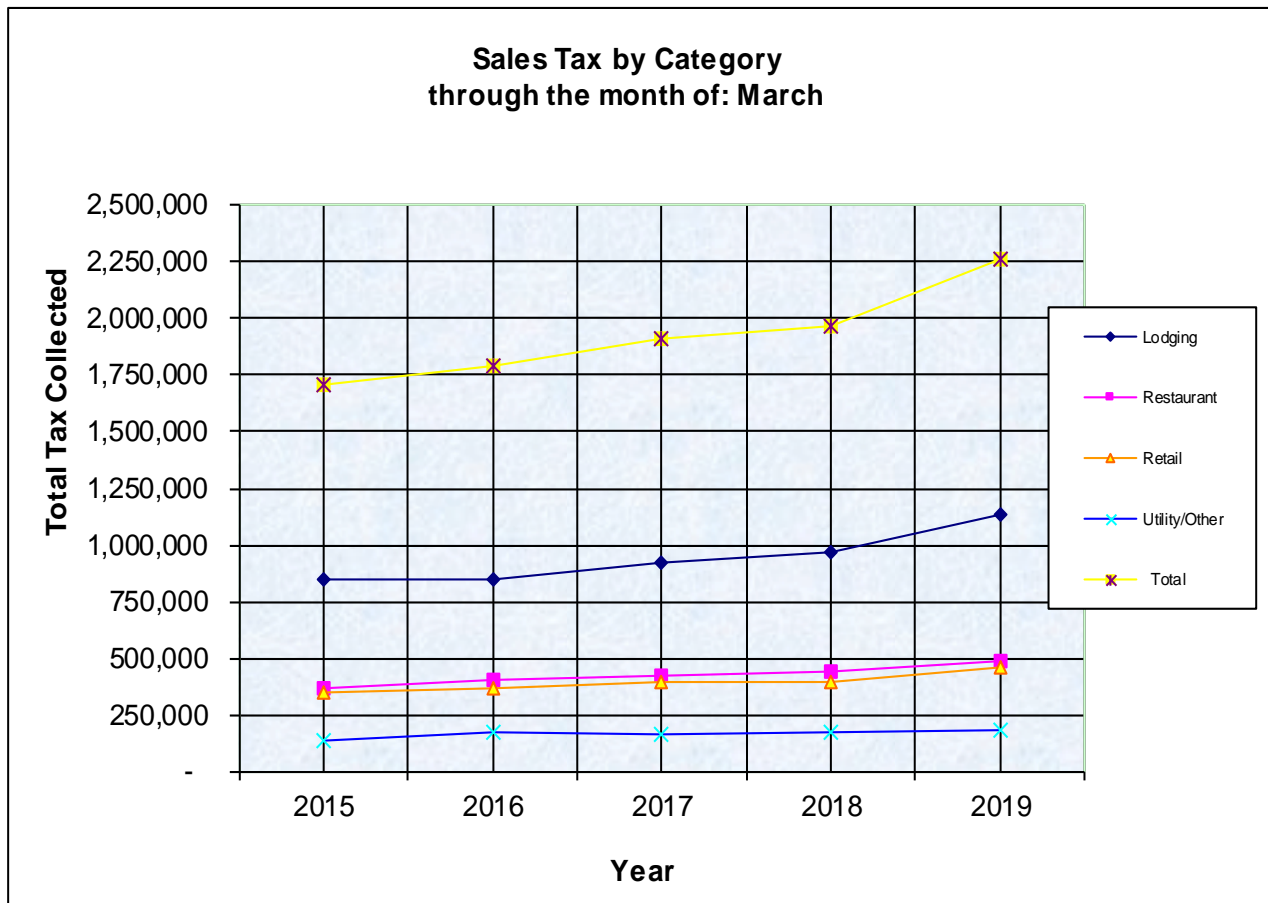
Mortgage Assistance Fund – No Fund Income Statement Attached

There has been no activity in this fund to date.

Sales Tax

Sales taxes of \$2.27 million are 15% over 2018 through this period and are over budget by 11%. Lodging shows the highest growth at 18%, followed by retail at 17%.

| Actual Sales Tax Base By Class, Through March 2019 | | | | | | | | | | |
|--|-------------------|-------------------|---------------|-------------------|---------------|-------------------|---------------|-------------------|------------------|---------------|
| Category | Actual 2015 | Actual 2016 | PY % Increase | Actual 2017 | PY % Increase | Actual 2018 | PY % Increase | Actual 2019 | PY \$ Variance | PY % Increase |
| | 4.5% | 4.5% | 2015 to 2016 | 4.5% | 2016 to 2017 | 4.5% | 2017 to 2018 | 4.5% | 2018 to 2019 | 2018 to 2019 |
| Lodging | 18,842,330 | 18,814,852 | 0% | 20,474,728 | 9% | 21,425,428 | 5% | 25,268,842 | 3,843,413 | 17.94% |
| Restaurant | 8,147,019 | 9,000,203 | 10% | 9,422,582 | 5% | 9,790,591 | 4% | 10,775,046 | 984,455 | 10.06% |
| Retail | 7,845,827 | 8,211,260 | 5% | 8,817,015 | 7% | 8,778,845 | 0% | 10,275,736 | 1,496,892 | 17.05% |
| Utility/Other | 3,090,776 | 3,815,198 | 23% | 3,669,648 | -4% | 3,788,692 | 3% | 4,049,475 | 260,784 | 6.88% |
| Total | 37,925,952 | 39,841,512 | 5% | 42,383,973 | 6% | 43,783,556 | 3% | 50,369,099 | 6,585,543 | 15.04% |



Tourism Fund

2019 restaurant taxes totaling \$214,709 have been collected and \$210,415 was tendered to the airline guarantee program. \$1,010,055 in lodging taxes were collected and \$994,904 was tendered to the airline guarantee program and to MTI. Additional Funding of \$23,409 was also made for the guest services agent. The Town retained \$19,445 in administrative fees, and penalties and interest of \$941.

Lodging taxes are exceeding prior year by 17.9% and exceeded budget by 16.1%. Restaurant taxes are ahead of prior year and budget by 9.8% and 10.2%, respectively.

| Town of Mountain Village Colorado Lodging Tax Summary | | | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|-------------------|----------------|
| | 2015 | 2016 | 2017 | 2018 | 2019 | 2018 | 2019 | Budget |
| | Activity | Activity | Activity | Activity | Activity | Var % | Budget | Var % |
| | (4%) | (4%) | (4%) | (4%) | (4%) | | | |
| January | 216,904 | 193,815 | 245,628 | 273,707 | 300,246 | 9.70% | 252,909 | 15.77% |
| February | 231,700 | 249,339 | 260,809 | 262,096 | 310,643 | 18.52% | 270,687 | 12.86% |
| March | 303,173 | 304,515 | 312,990 | 320,999 | 399,167 | 24.35% | 323,700 | 18.91% |
| April | 12,319 | 7,638 | 8,353 | 18,205 | - | -100.00% | 8,978 | #DIV/0! |
| May | 15,282 | 16,633 | 12,493 | 18,134 | - | -100.00% | 12,856 | #DIV/0! |
| June | 84,204 | 106,415 | 122,193 | 137,664 | - | -100.00% | 126,812 | #DIV/0! |
| July | 136,711 | 153,342 | 158,585 | 170,730 | - | -100.00% | 165,183 | #DIV/0! |
| August | 88,990 | 111,760 | 112,264 | 136,080 | - | -100.00% | 116,767 | #DIV/0! |
| September | 113,475 | 139,363 | 148,624 | 170,776 | - | -100.00% | 154,789 | #DIV/0! |
| October | 22,812 | 31,322 | 34,399 | 34,696 | - | -100.00% | 35,189 | #DIV/0! |
| November | 11,372 | 14,725 | 18,535 | 17,307 | - | -100.00% | 17,954 | #DIV/0! |
| December | 226,508 | 261,808 | 290,248 | 282,958 | - | -100.00% | 279,101 | #DIV/0! |
| Total | 1,463,449 | 1,590,676 | 1,725,120 | 1,843,353 | 1,010,055 | -45.21% | 1,764,925 | -74.74% |
| Tax Base | 36,586,237 | 39,766,902 | 43,128,003 | 46,083,821 | 25,251,381 | | 44,123,125 | |

| Town of Mountain Village Colorado Restaurant/Bar Tax Summary | | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|-------------------|-----------------|
| | 2015 | 2016 | 2017 | 2018 | 2019 | 2018 | 2019 | Budget |
| | Activity | Activity | Activity (2%) | Activity (2%) | Activity (2%) | Var % | Budget | Var % |
| | (2%) | (2%) | | | | | | |
| January | 46,261 | 48,594 | 54,097 | 57,188 | 62,656 | 9.56% | 55,332 | 11.69% |
| February | 53,871 | 60,243 | 60,144 | 63,140 | 66,555 | 5.41% | 61,384 | 7.77% |
| March | 60,420 | 71,171 | 74,202 | 75,202 | 85,498 | 13.69% | 76,082 | 11.01% |
| April | 2,876 | 1,511 | 1,829 | 7,119 | - | -100.00% | 1,946 | #DIV/0! |
| May | 5,457 | 4,568 | 4,448 | 4,838 | - | -100.00% | 4,539 | #DIV/0! |
| June | 25,426 | 34,359 | 34,365 | 39,048 | - | -100.00% | 35,015 | #DIV/0! |
| July | 40,081 | 44,827 | 46,470 | 46,603 | - | -100.00% | 47,551 | #DIV/0! |
| August | 29,015 | 35,020 | 34,998 | 39,031 | - | -100.00% | 35,879 | #DIV/0! |
| September | 32,169 | 36,195 | 39,291 | 36,920 | - | -100.00% | 40,202 | #DIV/0! |
| October | 9,492 | 11,312 | 13,519 | 12,695 | - | -100.00% | 13,833 | #DIV/0! |
| November | 6,637 | 5,099 | 5,352 | 7,221 | - | -100.00% | 5,620 | #DIV/0! |
| December | 55,055 | 59,070 | 54,303 | 53,383 | - | -100.00% | 54,900 | #DIV/0! |
| Total | 366,759 | 411,969 | 423,017 | 442,390 | 214,709 | -51.47% | 432,283 | -101.33% |
| Tax Base | 18,337,941 | 20,598,437 | 21,150,852 | 22,119,524 | 10,735,452 | | 21,614,150 | |

Business license fees of \$288,767 are under budget (1%) and over prior year (less than 1%). \$271,441 was remitted to MTI and \$19,124 in admin fees and penalties were transferred to the General Fund.



To: TMVOA; Town Council
From: Kevin Swain, Finance Director
Date: May 8, 2019
Re: Gondola Quarterly Report, March 31, 2019

At quarter end March 2018, the gondola fund is \$35,910 under budgeted expenses.

Gondola Fund - Expenditures

1. Mobile Aerial Rapid Rescue System (MARRS):

Annual budget: \$76,246
YTD expenditures: \$13,869
YTD budget: \$16,761

MARRS is 17.25% under budget. This is primarily due to savings in worker's compensation premiums.

2. Chondola Operations and Maintenance:

Annual budget: \$212,660
YTD expenditures: \$61,742
YTD budget: \$103,007

Chondola operations expenses are under budget by 40%. There are savings in utilities, although we have not received March billings yet, and in parts & supplies.

3. Gondola Operations:

Annual budget: \$1.95 million (includes grant success fees)
YTD expenditures: \$484,718
YTD budget: \$474,443

Gondola operations were over budget by \$10,300. The main overage is in personnel costs.

4. Gondola Maintenance:

Annual budget: \$1.35 million
YTD expenditures: \$321,494
YTD budget: \$322,033

Gondola maintenance is tracking on budget at this time. Worker's compensation premiums are under budget, but contract labor is over.

5. Fixed, General, Overhead and Administration:

Annual budget: \$455,556

YTD expenditures: \$157,223

YTD budget: \$154,669

FGOA costs are \$2,554 over budget. This is due primarily to janitorial costs.

6. Town Administrative Overhead:

Annual Budget: \$45,000

YTD transfer: \$10,764

YTD budget: \$11,250

Administrative allocations are based on actual hours and are considered a transfer to the General Fund rather than an expense.

7. Major Repairs and Replacements:

Annual Budget: \$1.45 million (there are matching grant funds of \$391,000 towards expenses)

YTD expenditures: \$94,942

YTD budget: \$98,500

Expenditures made were for cabin refurbishment and station upgrades.

8. Capital Outlay:

Annual Budget: \$128,000

YTD expenditures: \$0

YTD budget: \$0

There is no activity to date.

Overall Financial Performance through March, 2019

Total gondola expenditures through this period of \$1.14 million were 3% under budget. Total funding for the period of \$1.14 million was primarily provided by TMVOA (83%), with contributions of approximately \$1 million, \$183,520 (16%) provided by TSG from lift ticket sales, and miscellaneous revenues and event operations funding of \$1,896.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | | 2018 | 2017 | 2016 |
|---|------------------|------------------|------------------|---------------|--------------------|--------------------|------------------|------------------|------------------|
| | Budget | Budget | Budget | Annual | Budget | Actual YTD | Actual YTD | Actual YTD | |
| | YTD | Variance | Variance | Budget | Balance | | | | |
| Actual YTD | | (\$) | (%) | | | | | | |
| Revenues | | | | | | | | | |
| Charges for Services | \$ 121,526 | \$ 135,965 | \$ (14,439) | -10.62% | \$ 319,535 | \$ 198,009 | \$ 79,577 | \$90,473 | \$72,001 |
| Contributions | - | 1,250 | (1,250) | -100.00% | 43,438 | 43,438 | - | 89,709 | 14,562 |
| Fines and Forfeits | 1,215 | 112 | 1,103 | 984.82% | 6,077 | 4,862 | 580 | 222 | 3,133 |
| Interest Income | 69,236 | 6,216 | 63,020 | 1013.84% | 45,000 | (24,236) | 1,061 | 18,154 | 36,122 |
| Intergovernmental | 115,166 | 180,172 | (65,006) | -36.08% | 552,131 | 436,965 | 159,663 | 138,150 | 130,337 |
| Licenses and Permits | 31,486 | 42,503 | (11,017) | -25.92% | 337,708 | 306,222 | 48,931 | 50,009 | 43,385 |
| Miscellaneous Revenues | 20,809 | 22,457 | (1,648) | -7.34% | 79,118 | 58,309 | 14,303 | 26,536 | 26,408 |
| Taxes and Assessments | 4,009,905 | 3,921,499 | 88,406 | 2.25% | 9,232,575 | 5,222,670 | 3,830,415 | 3,654,624 | 3,435,679 |
| Total Revenues | 4,369,343 | 4,310,174 | 59,169 | 1.37% | 10,615,582 | 6,246,239 | 4,134,530 | 4,067,877 | 3,761,627 |
| Operating Expenses | | | | | | | | | |
| Legislation & Council | 14,864 | 15,846 | (982) | -6.20% | 88,253 | 73,389 | 16,278 | 10,420 | 14,227 |
| Town Manager | 59,457 | 59,705 | (248) | -0.42% | 329,148 | 269,691 | 60,467 | 60,125 | 55,174 |
| Administrative Services | 82,979 | 88,304 | (5,325) | -6.03% | 393,681 | 310,702 | 83,548 | 95,013 | 82,706 |
| Finance | 273,912 | 279,581 | (5,669) | -2.03% | 854,225 | 580,313 | 274,020 | 268,478 | 267,144 |
| Technical | 116,706 | 105,068 | 11,638 | 11.08% | 391,173 | 274,467 | 151,919 | 79,598 | 69,015 |
| Human Resources | 77,884 | 71,687 | 6,197 | 8.64% | 341,293 | 263,409 | 79,860 | 70,160 | 71,925 |
| Town Attorney | 118,447 | 118,032 | 415 | 0.35% | 460,000 | 341,553 | 98,391 | 104,697 | 145,664 |
| Communications and Business Development | 84,260 | 84,842 | (582) | -0.69% | 507,388 | 423,128 | 78,102 | 65,787 | 89,313 |
| Municipal Court | 7,557 | 8,064 | (507) | -6.29% | 32,541 | 24,984 | 6,533 | 6,664 | 6,942 |
| Police Department | 203,521 | 232,023 | (28,502) | -12.28% | 978,923 | 775,402 | 196,289 | 186,217 | 179,561 |
| Community Services | 13,271 | 13,286 | (15) | -0.11% | 54,529 | 41,258 | 11,326 | 10,918 | 10,466 |
| Community Grants and Contributions | 57,363 | 57,850 | (487) | -0.84% | 120,350 | 62,987 | 24,350 | 16,000 | 16,000 |
| Roads and Bridges | 180,994 | 190,018 | (9,024) | -4.75% | 1,135,064 | 954,070 | 172,894 | 167,948 | 164,071 |
| Vehicle Maintenance | 97,617 | 104,896 | (7,279) | -6.94% | 444,492 | 346,875 | 106,818 | 105,965 | 116,927 |
| Municipal Bus | 18,067 | 24,690 | (6,623) | -26.82% | 266,181 | 248,114 | 25,812 | 45,714 | 30,630 |
| Employee Shuttle | 10,754 | 20,601 | (9,847) | -47.80% | 88,032 | 77,278 | 14,343 | 10,767 | 12,569 |
| Parks & Recreation | 113,961 | 134,180 | (20,219) | -15.07% | 562,537 | 448,576 | 135,480 | 87,220 | 105,920 |
| Plaza Services | 276,527 | 314,799 | (38,272) | -12.16% | 1,335,738 | 1,059,211 | 287,214 | 238,909 | 326,315 |
| Public Refuse Removal | 14,673 | 15,933 | (1,260) | -7.91% | 65,083 | 50,410 | 14,827 | 10,972 | 11,909 |
| Building/Facility Maintenance | 58,769 | 60,457 | (1,688) | -2.79% | 251,168 | 192,399 | 40,893 | 50,276 | 30,815 |
| Building Division | 43,889 | 65,115 | (21,226) | -32.60% | 525,767 | 481,878 | 62,094 | 2,294 | 1,770 |
| Housing Division Office | 4,287 | 4,512 | (225) | -4.99% | 20,706 | 16,419 | 4,212 | 143,731 | 172,864 |
| Planning and Zoning Division | 71,107 | 81,155 | (10,048) | -12.38% | 475,343 | 404,236 | 81,250 | 4,845 | 4,743 |
| Contingency | - | - | - | #DIV/0! | 97,216 | 92,929 | - | 89,005 | 64,800 |
| Total Operating Expenses | 2,000,866 | 2,150,644 | (149,778) | -6.96% | 9,818,831 | 7,813,678 | 2,026,920 | 1,931,723 | 2,051,470 |
| Surplus / Deficit | 2,368,477 | 2,159,530 | 208,947 | 9.68% | 796,751 | (1,567,439) | 2,107,610 | 2,136,154 | 1,710,157 |
| Capital Outlay | 22,649 | 15,205 | 7,444 | 48.96% | 622,000 | 599,351 | 7,301 | 32,270 | 4,301 |
| Surplus / Deficit | 2,345,828 | 2,144,325 | 201,503 | 9.40% | 174,751 | (2,171,077) | 2,100,309 | 2,103,884 | 1,705,856 |
| Other Sources and Uses | | | | | | | | | |
| Sale of Assets | 12,233 | - | 12,233 | #DIV/0! | - | (12,233) | 13,252 | - | 4,822 |
| Transfer (To) From Affordable Housing | (253,062) | (221,432) | (31,630) | 14.28% | (484,453) | (231,391) | (216,180) | (210,363) | (197,581) |
| Transfer (To) From Broadband | - | - | - | #DIV/0! | (1,367,588) | (1,367,588) | - | - | - |
| Transfer (To) From Child Development | - | - | - | #DIV/0! | (191,850) | (133,196) | - | - | - |
| Transfer (To) From Capital Projects | - | - | - | #DIV/0! | (75,000) | (91,165) | (10,237) | (10,311) | - |
| Transfer (To) From Debt Service | 6,562 | 8,490 | (1,928) | -22.71% | 32,000 | (142,566) | 7,776 | 38,218 | 36,539 |
| Transfer (To) From Overhead Allocation | 174,566 | 137,525 | 37,041 | 26.93% | 591,008 | 416,442 | 125,871 | 118,427 | 113,833 |
| Transfer (To) From Parking Services | - | - | - | #DIV/0! | (58,490) | (58,490) | - | - | - |
| Transfer (To) From Conference Center | (58,654) | (59,246) | 592 | -1.00% | (262,033) | (262,033) | (57,131) | (56,274) | (49,120) |
| Transfer (To) From Tourism | 16,165 | 28,890 | (12,725) | -44.05% | 33,682 | 27,119 | 32,222 | 37,419 | 10,713 |
| Transfer (To) From Vehicle/Equipment | (7,189) | - | (7,189) | #DIV/0! | (249,231) | (242,042) | (206,816) | (268,888) | (67,324) |
| Transfer (To) From Water/Sewer | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Other Sources and Uses | (109,378) | (105,772) | (3,606) | 3.41% | (2,031,955) | (2,097,143) | (311,243) | (351,772) | (148,118) |

| | 2019 | | | | | 2018 | 2017 | 2016 | |
|-------------------|--------------|--------------|----------------------|---------------------|----------------|----------------|--------------|--------------|--------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | Annual Budget | Budget Balance | Actual YTD | Actual YTD | Actual YTD |
| Surplus / Deficit | \$ 2,236,450 | \$ 2,038,553 | \$ 197,897 | 9.71% | \$ (1,857,204) | \$ (4,268,220) | \$ 1,789,066 | \$ 1,752,112 | \$ 1,557,738 |

| <u>Beginning Fund Balance Components</u> | <u>Actual YTD</u> | <u>Annual Budget</u> |
|---|-------------------|----------------------|
| Emergency Reserve | \$ 3,436,591 | \$ 3,436,591 |
| Unreserved | 8,519,405 | 6,806,730 |
| Beginning Fund Balance | \$ 11,955,996 | \$ 10,243,321 |
| <u>YTD Ending Fund Balance Components</u> | | |
| Emergency Reserve | \$ 3,436,591 | \$ 3,436,591 |
| Health Care Premium Savings Reserve | 50,000 | 50,000 |
| Facility Maint Reserve | 155,000 | 155,000 |
| Unreserved | 10,550,855 | 4,744,526 |
| Ending Fund Balance | \$ 14,192,446 | \$ 8,386,117 |

Revenues

Taxes & Assessments - Property taxes are under budget. Specific Ownership taxes collected are exceeding budget but are less than prior year.
Sales tax revenues are 11% over budget and 15% over prior year. Construction use tax is under prior year and budget.
Licenses & Permits - Construction, electrical, and plumbing permits are under budget.
Intergovernmental - Intergovernmental revenues are under budget due to the timing of Road & Bridge Tax distributions.
Charges for Services - DRB fees are over budget \$7,000 but plan review fees are under budget \$27,000.
Fines & Forfeitures - Over budget due to traffic fines.
Investment Income - Interest is over budget and prior year.
Miscellaneous - Under budget in general miscellaneous.
Contributions - No activity to date.

Top Ten Budget Variances

Under Budget

Plaza Services - \$38,272 Natural gas and electricity savings.
Police - \$28,502 Savings in personnel costs.
Building Division - \$21,266 Savings in employee costs due to a vacancy.
Parks and Recreation - \$20,219 Offset labor is more than budgeted due to valley floor grooming.
Planning & Zoning - \$10,048 Savings in personnel costs.
Employee Shuttle - \$9,847 Gasoline and repairs and maintenance is under budget.
Road & Bridge - \$9,024 Vehicle repair and maintenance is under budget.

Over Budget

Technical - \$11,638 Over budget in Adobe licenses/upgrades/software and contract labor.
Human Resources- \$6,197 Over budget in recruiting and payroll processing software costs.
Town Attorney - \$415 Litigation is running over budget but is offset by some general and outside counsel legal.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | | 2018 | 2017 | 2016 |
|-------------------------------------|------------------|------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Budget | Budget | Budget | Annual | Budget | Actual | Actual | Actual |
| | YTD | YTD | Variance | Variance | Budget | Balance | YTD | YTD | YTD |
| | | (\$) | (%) | | | | | | |
| Tourism Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Business License Fees | \$ 288,767 | \$ 290,313 | \$ (1,546) | -1% | \$ 315,307 | \$ 26,540 | \$ 288,681 | \$287,305 | \$264,658 |
| Lodging Taxes - Condos/Homes | 596,955 | 484,993 | 111,962 | 23% | 966,629 | 369,674 | 504,570 | 476,018 | 432,294 |
| Lodging Taxes - Hotels | 412,527 | 362,013 | 50,514 | 14% | 857,199 | 444,672 | 352,232 | 343,408 | 315,375 |
| Lodging Taxes - Prior Year | 2,537 | - | 2,537 | #DIV/0! | - | (2,537) | 3,768 | 476 | 786 |
| Penalties and Interest | 2,738 | 9,403 | (6,665) | -71% | 21,000 | 18,262 | 9,635 | 4,113 | 5,007 |
| Restaurant Taxes | 214,709 | 197,268 | 17,441 | 9% | 445,251 | 230,542 | 195,213 | 188,443 | 180,008 |
| Restaurant Taxes - Prior Year | 1,779 | - | 1,779 | #DIV/0! | - | (1,779) | 394 | - | - |
| Total Revenues | 1,520,013 | 1,343,990 | 176,023 | 13% | 2,605,386 | 1,085,373 | 1,354,494 | 1,299,764 | 1,198,128 |
| Tourism Funding | | | | | | | | | |
| Additional Funding | 23,409 | 14,582 | 8,827 | 61% | 40,000 | 16,591 | 11,555 | - | 25,000 |
| Airline Guaranty Funding | 708,048 | 608,356 | 99,692 | 16% | 1,330,021 | 621,973 | 613,374 | 586,426 | 543,151 |
| MTI Funding | 772,391 | 692,162 | 80,228 | 12% | 1,199,183 | 426,792 | 697,343 | 675,919 | 619,264 |
| Total Tourism Funding | 1,503,848 | 1,315,100 | 188,747 | 87% | 2,569,204 | 1,065,357 | 1,322,272 | 1,262,345 | 1,187,415 |
| Surplus / Deficit | 16,165 | 28,890 | (12,725) | -44% | 36,182 | 20,016 | 32,222 | 37,419 | 10,713 |
| Administrative Fees | | | | | | | | | |
| Audit Fees | - | - | - | #DIV/0! | 2,500 | 2,500 | - | - | - |
| Total Administrative Fees | - | - | - | #DIV/0! | 2,500 | 2,500 | - | - | - |
| Surplus / Deficit | 16,165 | 28,890 | (12,725) | -44% | 33,682 | 17,516 | 32,222 | 37,419 | 10,713 |
| Other Sources and Uses | | | | | | | | | |
| Transfer (To) From Other Funds | (16,165) | (28,890) | 12,725 | -44% | (33,682) | (17,516) | (32,222) | (37,419) | (10,713) |
| Total Other Sources and Uses | (16,165) | (28,890) | 12,725 | -44% | (33,682) | (17,516) | (32,222) | (37,419) | (10,713) |
| Surplus / Deficit | \$ - | \$ - | \$ - | | \$ - | | \$ - | \$ - | \$ - |

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | 2018 | 2017 | 2016 | | |
|--|-----------------|-----------------|----------------------|---------------------|----------------|----------------|----------------|----------------|----------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | Annual Budget | Budget Balance | Actual YTD | Actual YTD | Actual YTD |
| Parking Services Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Contributions/Shared Facility Expenses | \$ - | \$ - | \$ - | #DIV/0! | \$ 13,473 | \$ 13,473 | \$ 666 | \$ 621 | \$ 5,432 |
| Fines and Forfeits | 17,085 | 8,649 | 8,436 | 98% | 30,000 | 12,915 | 11,614 | 7,715 | 13,760 |
| Gondola Parking Garage | 17,000 | 11,667 | 5,333 | 46% | 75,000 | 58,000 | 13,590 | 15,310 | 13,120 |
| Heritage Parking Garage | 90,668 | 64,044 | 26,624 | 42% | 175,000 | 84,332 | 75,849 | 80,771 | 53,448 |
| Parking in Lieu Buyouts | - | - | - | #DIV/0! | - | - | - | - | - |
| Parking Meter Revenues | 8,146 | 5,020 | 3,126 | 62% | 18,000 | 9,854 | 6,112 | 5,058 | 950 |
| Parking Permits | 4,525 | 2,495 | 2,030 | 81% | 12,000 | 7,475 | 2,935 | 2,810 | 2,640 |
| Special Event Parking | - | - | - | #DIV/0! | 120,000 | 120,000 | - | 20,000 | 60 |
| Total Revenues | 137,424 | 91,875 | 45,549 | 50% | 443,473 | 306,049 | 110,766 | 132,285 | 89,410 |
| Operating Expenses | | | | | | | | | |
| Other Operating Expenses | 1,096 | 1,430 | (334) | -23% | 24,769 | 23,673 | 989 | 985 | 2,874 |
| Personnel Expenses | 36,959 | 33,627 | 3,332 | 10% | 139,202 | 102,243 | 28,511 | 28,173 | 34,133 |
| Gondola Parking Garage | 12,258 | 15,162 | (2,904) | -19% | 118,084 | 105,826 | 8,518 | 7,903 | 13,656 |
| Surface Lots | 1,115 | 1,716 | (601) | -35% | 28,900 | 27,785 | 1,303 | 2,753 | 3,025 |
| Heritage Parking Garage | 17,175 | 21,965 | (4,790) | -22% | 105,735 | 88,560 | 15,367 | 21,778 | 30,933 |
| Meadows Parking | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Operating Expenses | 68,603 | 73,900 | (5,297) | -7% | 416,690 | 348,087 | 54,688 | 61,592 | 84,621 |
| Surplus / Deficit | 68,821 | 17,975 | 50,846 | 283% | 26,783 | (42,038) | 56,078 | 70,693 | 4,789 |
| Capital | | | | | | | | | |
| Capital | 2,920 | 3,000 | (80) | -3% | 129,800 | 126,880 | - | 4,800 | - |
| Surplus / Deficit | 65,901 | 14,975 | 50,926 | 340% | (103,017) | (168,918) | 56,078 | 65,893 | 4,789 |
| Other Sources and Uses | | | | | | | | | |
| Sale of Assets | - | - | - | #DIV/0! | - | - | - | - | - |
| Overhead Allocation | (12,401) | (12,401) | - | 0% | (41,337) | (28,936) | (7,606) | (7,280) | (7,083) |
| Transfer (To) From General Fund | - | - | - | #DIV/0! | 58,490 | 58,490 | - | - | - |
| Total Other Sources and Uses | (12,401) | (12,401) | - | 0% | 17,153 | 29,554 | (7,606) | (7,280) | (7,083) |
| Surplus / Deficit | \$ 53,500 | \$ 2,574 | \$ - | 0% | \$ (85,864) | \$ 48,472 | \$ 58,613 | \$ (2,294) | |
| Beginning Fund Balance | \$ 232,422 | \$ 85,864 | \$ 146,558 | | | | | | |
| Ending Fund Balance | \$ 285,922 | \$ 88,438 | \$ 197,484 | | | | | | |

Parking revenues are over budget \$45,549. HPG revenues are over budget and prior year 42% and 19%. Parking meter (surface lots) revenues are over budget 62% and prior year 33%. GPG is over budget and over prior year 46% and 25%. Personnel costs are over budget but other costs are under in general maintenance costs. The Parking Fund has not required a transfer from the General Fund. The year to date transfer to the General Fund is \$12,401, which is the overhead allocation.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | 2018 | 2017 | 2016 | |
|----------------------------------|------------------|------------------|----------------------|---------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | Annual Budget | Budget Balance | Actual YTD | Actual YTD | Actual YTD |
| Gondola Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Event Operations Funding | \$ 1,896 | \$ - | \$ 1,896 | #DIV/0! | \$ - | \$ (1,896) | \$ 2,667 | \$ 5,148 | \$ 4,944 |
| Event Operations Funding - TOT | - | - | - | #DIV/0! | 36,000 | 36,000 | - | - | - |
| Operations Grant Funding | - | - | - | #DIV/0! | - | - | 17,952 | 16,153 | - |
| Capital/MR&R Grant Funding | - | - | - | #DIV/0! | 141,240 | 141,240 | 203,153 | 88,000 | 235,594 |
| Insurance Proceeds | - | - | - | #DIV/0! | 390,800 | 390,800 | - | - | - |
| Miscellaneous Revenues | - | - | - | #DIV/0! | - | - | 661 | - | 158 |
| Sale of Assets | - | - | - | #DIV/0! | - | - | - | - | 3,350 |
| TMVOA Operating Contributions | 864,394 | 920,701 | (56,307) | -6.12% | 3,591,568 | 2,727,174 | 847,900 | 790,866 | 806,675 |
| TMVOA Capital/MR&R Contributions | 94,942 | 98,500 | (3,558) | -3.61% | 1,439,138 | 1,344,196 | 105,367 | 239,507 | 195,026 |
| TSG 1% Lift Sales | 183,520 | 161,461 | 22,059 | 13.66% | 200,000 | 16,480 | 151,854 | 163,196 | 152,913 |
| Total Revenues | 1,144,752 | 1,180,662 | (35,910) | -3.04% | 5,798,746 | 4,653,994 | 1,329,554 | 1,302,870 | 1,398,659 |
| Operating Expenses | | | | | | | | | |
| Overhead Allocation Transfer | 10,764 | 11,250 | (486) | -4.32% | 45,000 | 34,236 | 13,529 | 11,481 | 13,434 |
| MAARS | 13,869 | 16,761 | (2,892) | -17.25% | 76,246 | 62,377 | 13,771 | 13,960 | 14,084 |
| Chondola | 61,742 | 103,007 | (41,265) | -40.06% | 212,660 | 150,918 | 120,847 | 69,870 | 72,219 |
| Grant Success Fees | - | - | - | #DIV/0! | 8,474 | 8,474 | - | - | - |
| Operations | 484,718 | 474,442 | 10,276 | 2.17% | 1,950,227 | 1,465,509 | 426,430 | 419,490 | 427,226 |
| Maintenance | 321,494 | 322,033 | (539) | -0.17% | 1,348,651 | 1,027,157 | 306,107 | 312,870 | 297,091 |
| FGOA | 157,223 | 154,669 | 2,554 | 1.65% | 455,556 | 298,333 | 140,350 | 147,692 | 143,985 |
| Major Repairs and Replacements | 94,942 | 98,500 | (3,558) | -3.61% | 1,452,378 | 1,357,436 | 308,197 | 133,594 | 136,127 |
| Contingency | - | - | - | #DIV/0! | 121,554 | 121,554 | - | - | - |
| Total Operating Expenses | 1,144,752 | 1,180,662 | (35,910) | -3.04% | 5,670,746 | 4,525,994 | 1,329,231 | 1,108,957 | 1,104,166 |
| Surplus / Deficit | - | - | - | - | 128,000 | 128,000 | 323 | 193,913 | 294,493 |
| Capital | | | | | | | | | |
| Capital Outlay | - | - | - | #DIV/0! | 128,000 | 128,000 | 323 | 193,913 | 294,493 |
| Surplus / Deficit | \$ - | \$ - | \$ - | #DIV/0! | \$ - | \$ - | \$ - | \$ - | \$ - |

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | | 2018 | 2017 | 2016 |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | Actual | Budget | Budget | Budget | Annual | Budget | Actual | Actual | Actual |
| | YTD | YTD | Variance | Variance | Budget | Balance | YTD | YTD | YTD |
| | | (\$) | (%) | | | | | | |
| Child Development Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Daycare Fees | \$ 65,531 | \$ 77,953 | (12,422) | -15.94% | \$ 275,396 | \$ 209,865 | \$ 71,964 | \$76,531 | \$74,219 |
| Fundraising Revenues - Daycare | 130 | 2,340 | (2,210) | -94.44% | 13,000 | 12,870 | 1,950 | 1,184 | 1,115 |
| Fundraising Revenues - Preschool | 315 | - | 315 | 0.68% | 5,000 | (44,422) | - | - | - |
| Grant Revenues - Daycare | 23,125 | 23,505 | (380) | -1.62% | 34,005 | 10,880 | 29,505 | 24,450 | 14,414 |
| Grant Revenues - Preschool | 18,125 | 9,909 | 8,216 | 82.91% | 25,700 | 7,575 | 14,700 | 13,000 | 7,783 |
| Preschool Fees | 49,422 | 46,539 | 2,883 | 6.19% | 177,167 | 176,852 | 45,837 | 44,863 | 44,575 |
| Total Revenues | 156,648 | 160,246 | (3,598) | -2.25% | 530,268 | 373,620 | 163,956 | 160,028 | 142,106 |
| Operating Expenses | | | | | | | | | |
| Daycare Other Expense | 18,526 | 18,797 | (271) | -1.44% | 93,919 | 75,393 | 15,120 | 15,873 | 21,449 |
| Daycare Personnel Expense | 82,841 | 79,954 | 2,887 | 3.61% | 387,612 | 304,771 | 80,411 | 74,562 | 84,310 |
| Preschool Other Expense | 11,394 | 12,833 | (1,439) | -11.21% | 55,706 | 44,312 | 13,879 | 8,254 | 6,776 |
| Preschool Personnel Expense | 33,417 | 40,142 | (6,725) | -16.75% | 184,881 | 151,464 | 36,084 | 34,050 | 26,621 |
| Total Operating Expenses | 146,178 | 151,726 | (5,548) | -3.66% | 722,118 | 575,940 | 145,494 | 132,739 | 139,156 |
| Surplus / Deficit | 10,470 | 8,520 | 1,950 | 22.89% | (191,850) | | 18,462 | 27,289 | 2,950 |
| Other Sources and Uses | | | | | | | | | |
| Contributions | - | - | - | #DIV/0! | - | - | - | - | - |
| Transfer (To) From General Fund | - | - | - | #DIV/0! | 191,850 | 191,850 | - | - | - |
| Total Other Sources and Uses | - | - | - | #DIV/0! | 191,850 | 191,850 | - | - | - |
| Surplus / Deficit | \$ 10,470 | \$ 8,520 | \$ (1,950) | -22.89% | \$ - | | \$ 18,462 | \$ 27,289 | \$ 2,950 |

Child Development revenues are \$3,600 under budget or 2.25%. Operating expenses are \$5,500 under budget due to small savings across the many items. The program has not required funding from the General Fund in 2019 through this period.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | | 2018 | 2017 | 2016 | |
|---|-----------------|-----------------|----------------------|---------------------|------------------|------------------|-----------------|----------------|-----------------|--|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | Annual Budget | Budget Balance | Actual YTD | Actual YTD | Actual YTD | |
| Water & Sewer Fund | | | | | | | | | | |
| Revenues | | | | | | | | | | |
| Mountain Village Water and Sewer | \$ 669,775 | \$ 689,642 | \$ (19,867) | -2.88% | \$ 2,689,927 | \$ 2,020,152 | \$ 791,578 | \$600,015 | \$522,149 | |
| Other Revenues | 2,055 | 2,647 | (592) | -22.36% | 13,450 | 11,395 | 1,503 | 2,416 | 2,109 | |
| Ski Ranches Water | 45,524 | 44,555 | 969 | 2.17% | 190,273 | 144,749 | 37,033 | 36,332 | 32,877 | |
| Skyfield Water | 5,958 | 5,575 | 383 | 6.87% | 28,715 | 22,757 | 5,255 | 4,789 | 4,330 | |
| Total Revenues | 723,312 | 742,419 | (19,107) | -2.57% | 2,922,365 | 2,199,053 | 835,369 | 643,552 | 561,465 | |
| Operating Expenses | | | | | | | | | | |
| Mountain Village Sewer | 101,824 | 108,453 | (6,629) | -6.11% | 550,737 | 448,913 | 81,074 | 59,393 | 67,226 | |
| Mountain Village Water | 209,199 | 243,017 | (33,818) | -13.92% | 1,097,075 | 887,876 | 276,054 | 215,042 | 202,447 | |
| Ski Ranches Water | 4,370 | 8,495 | (4,125) | -48.56% | 41,887 | 37,517 | 3,950 | 2,393 | 4,331 | |
| Contingency | - | - | - | #DIV/0! | 33,794 | 33,794 | - | - | - | |
| Total Operating Expenses | 315,393 | 359,965 | (44,572) | -12.38% | 1,723,493 | 1,408,100 | 361,078 | 276,828 | 274,004 | |
| Surplus / Deficit | 407,919 | 382,454 | 25,465 | 6.66% | 1,198,872 | | 474,291 | 366,724 | 287,461 | |
| Capital | | | | | | | | | | |
| Capital Outlay | 41,833 | 38,963 | 2,870 | 7.37% | 1,296,950 | 1,255,117 | 28,382 | 23,828 | 72,763 | |
| Surplus / Deficit | 366,086 | 343,491 | 22,595 | 6.58% | (98,079) | | 445,909 | 342,896 | 214,698 | |
| Other Sources and Uses | | | | | | | | | | |
| Overhead Allocation Transfer | (51,293) | (51,293) | - | 0.00% | (170,976) | (119,683) | (38,102) | (36,151) | (34,364) | |
| Mountain Village Tap Fees | - | - | - | #DIV/0! | 100,000 | 100,000 | 900 | 113,108 | - | |
| Grants | - | - | - | #DIV/0! | - | - | - | - | - | |
| Ski Ranches Tap Fees | - | - | - | #DIV/0! | 5,000 | 5,000 | - | 6,320 | - | |
| Skyfield Tap Fees | - | - | - | #DIV/0! | 2,000 | 2,000 | - | - | - | |
| Sale of Assets | - | - | - | #DIV/0! | - | - | - | - | - | |
| Transfer (To) From General Fund | - | - | - | #DIV/0! | - | - | - | - | - | |
| Total Other Sources and Uses | (51,293) | (51,293) | - | 0.00% | (63,976) | (12,683) | (37,202) | 83,277 | (34,364) | |
| Surplus / Deficit | \$ 314,793 | \$ 292,198 | \$ 22,595 | 7.73% | \$ (162,055) | | \$ 408,707 | \$ 426,173 | \$ 180,334 | |
| Beginning (Available) Fund Balance | \$ 4,471,994 | \$ 3,875,233 | \$ 596,761 | | | | | | | |
| Ending (Available) Fund Balance | \$ 4,786,787 | \$ 4,167,431 | \$ 619,356 | | | | | | | |

Snowmaking charges are under budget \$31,700. Skyfield and Ski Ranches usage fees are tracking on budget. Other revenues are under budget in maintenance fees. Sewer expenditures are under budget by 6%. MV water is under budget mainly in salaries and wages due to vacancies and wage differences. Ski Ranch operations is under budget in repair & maintenance. Capital costs were for a Ski Ranches capital, water rights, and leak detection system.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | Annual Budget | Budget Balance | 2018 | 2017 | 2016 |
|---|-----------------|-----------------|----------------------------|---------------------------|------------------|-------------------|-----------------|-----------------|-----------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | | | Actual YTD | Actual YTD | Actual YTD |
| Broadband Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Cable User Fees | \$ 259,871 | \$ 264,941 | \$ (5,070) | -1.91% | \$ 1,016,752 | \$ 756,881 | \$ 249,284 | \$232,129 | \$217,219 |
| Internet User Fees | 280,692 | 236,413 | 44,279 | 18.73% | 948,479 | 667,787 | 259,515 | 241,820 | 220,941 |
| Other Revenues | 11,853 | 16,068 | (4,215) | -26.23% | 68,640 | 58,136 | 12,694 | 13,434 | 12,050 |
| Phone Service Fees | 10,504 | 10,400 | 104 | 1.00% | 42,000 | 30,147 | 10,628 | 9,989 | 9,157 |
| Total Revenues | 562,920 | 527,822 | 35,098 | 6.65% | 2,075,871 | 1,512,951 | 532,121 | 497,372 | 459,367 |
| Operating Expenses | | | | | | | | | |
| Cable Direct Costs | 219,609 | 230,233 | (10,624) | -4.61% | 874,963 | 655,354 | 212,179 | 206,534 | 198,287 |
| Phone Service Costs | 3,835 | 4,559 | (724) | -15.88% | 26,000 | 22,165 | 5,890 | 6,077 | 6,549 |
| Internet Direct Costs | 53,428 | 52,779 | 649 | 1.23% | 211,116 | 157,688 | 51,000 | 59,100 | 59,100 |
| Cable Operations | 131,559 | 132,057 | (498) | -0.38% | 605,999 | 474,440 | 129,890 | 130,865 | 129,231 |
| Contingency | - | - | - | #DIV/0! | 3,000 | 3,000 | 2,313 | - | - |
| Total Operating Expenses | 408,431 | 419,628 | (11,197) | -2.67% | 1,721,078 | 1,312,647 | 401,272 | 402,576 | 393,167 |
| Surplus / Deficit | 154,489 | 108,194 | 46,295 | 42.79% | 354,793 | | 130,849 | 94,796 | 66,200 |
| Capital | | | | | | | | | |
| Capital Outlay | 1,588 | - | 1,588 | #DIV/0! | 1,561,645 | 1,560,057 | - | 30,000 | 30,991 |
| Surplus / Deficit | 152,901 | 108,194 | 44,707 | 41.32% | (1,206,852) | | 130,849 | 64,796 | 35,209 |
| Other Sources and Uses | | | | | | | | | |
| Sale of Assets | - | - | - | #DIV/0! | - | - | - | - | - |
| Transfer from General Fund | - | - | - | #DIV/0! | 1,377,588 | 1,377,588 | - | - | - |
| Transfer (To) From General Fund | - | - | - | #DIV/0! | (10,000) | (10,000) | - | - | - |
| Overhead Allocation Transfer | (51,221) | (51,221) | - | 0.00% | (160,736) | (109,515) | (39,314) | (35,474) | (31,799) |
| Total Other Sources and Uses | (51,221) | (51,221) | - | 0.00% | 1,206,852 | 1,258,073 | (39,314) | (35,474) | (31,799) |
| Surplus / Deficit | \$ 101,680 | \$ 56,973 | \$ 44,707 | 78.47% | \$ - | | \$ 91,535 | \$ 29,322 | \$ 3,410 |
| Beginning (Available) Fund Balance | \$ 38,941 | \$ - | \$ 38,941 | | | | | | |
| Ending (Available) Fund Balance | \$ 140,621 | \$ 56,973 | \$ 83,648 | | | | | | |

Cable user revenues are under budget and over prior year. The prior year variance is mainly due to increased rates. Internet revenues are over budget and prior year 18.7% and 8%. Other revenues are under budget 26% due primarily to equipment rental and labor revenues. Direct costs for cable are under budget and over prior year due to increasing programming costs but lower subscriber numbers. Internet costs are 1.2% over budget. Phone service revenues are over budget by 1%, while phone service expenses are under budget by 16%. Cable operating expenses are under budget with savings in multiple line items. Capital expenses are for the cable system upgrade.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | Annual Budget | Budget Balance | 2018 | 2017 | 2016 |
|---|------------|------------|----------------------|---------------------|---------------|----------------|------------|------------|------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | | | Actual YTD | Actual YTD | Actual YTD |
| Telluride Conference Center Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Beverage Revenues | \$ - | \$ - | \$ - | #DIV/0! | \$ - | \$ - | \$ - | \$ - | \$ - |
| Catering Revenues | - | - | - | #DIV/0! | - | - | - | - | - |
| Facility Rental | - | - | - | #DIV/0! | - | - | - | - | - |
| Operating/Other Revenues | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Revenues | - | - | - | #DIV/0! | - | - | - | - | - |
| Operating Expenses | | | | | | | | | |
| General Operations | - | - | - | #DIV/0! | 50,000 | 50,000 | 2,017 | - | - |
| Administration | 27,183 | 27,775 | (592) | -2.13% | 92,033 | 64,850 | 25,542 | 25,710 | 24,120 |
| Marketing | 25,000 | 25,000 | - | 0.00% | 100,000 | 75,000 | 25,000 | 25,000 | 25,000 |
| Contingency | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Operating Expenses | 52,183 | 52,775 | (592) | -1.12% | 242,033 | 189,850 | 52,559 | 50,710 | 49,120 |
| Surplus / Deficit | (52,183) | (52,775) | 592 | -1.12% | (242,033) | | (52,559) | (50,710) | (49,120) |
| Capital Outlay/ Major R&R | 6,471 | 6,471 | - | 0.00% | 20,000 | 13,529 | 4,572 | 5,564 | - |
| Surplus / Deficit | (58,654) | (59,246) | 592 | -1.00% | (262,033) | | (57,131) | (56,274) | (49,120) |
| Other Sources and Uses | | | | | | | | | |
| Damage Receipts | - | - | - | #DIV/0! | - | - | - | - | - |
| Insurance Proceeds | - | - | - | #DIV/0! | - | - | - | - | - |
| Sale of Assets | - | - | - | #DIV/0! | - | - | - | - | - |
| Transfer (To) From General Fund | 58,654 | 59,246 | (592) | -1.00% | 262,033 | 203,379 | 57,131 | 56,274 | 49,120 |
| Overhead Allocation Transfer | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Other Sources and Uses | 58,654 | 59,246 | (592) | 74.00% | 262,033 | 203,379 | 57,131 | 56,274 | 49,120 |
| Surplus / Deficit | \$ - | \$ - | \$ - | #DIV/0! | \$ - | | \$ - | \$ - | \$ - |

Expenses for the year are HOA dues, 1st quarter marketing \$'s, and HVAC repairs.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | 2018 | 2017 | 2016 | | |
|--|---------------------|---------------------|----------------------|---------------------|--------------------|--------------------|----------------|----------------|----------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | Annual Budget | Budget Balance | Actual YTD | Actual YTD | Actual YTD |
| Affordable Housing Development Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Contributions | \$ - | \$ - | \$ - | #DIV/0! | \$ - | \$ - | \$ - | \$ - | \$ - |
| Grant Proceeds | - | - | - | #DIV/0! | - | - | - | - | - |
| Rental Income | 7,359 | 3,057 | 4,302 | 140.73% | 12,778 | 5,419 | 3,120 | 3,120 | 3,120 |
| Sales Proceeds | - | - | - | #DIV/0! | 285,000 | 285,000 | - | - | - |
| Total Revenues | 7,359 | 3,057 | 4,302 | 140.73% | 297,778 | 290,419 | 3,120 | 3,120 | 3,120 |
| Operating Expenses | | | | | | | | | |
| Community Garden | - | - | - | #DIV/0! | 750 | 750 | - | - | - |
| Property Purchase | - | - | - | #DIV/0! | 285,000 | 285,000 | 279,442 | - | - |
| Leased Properties | 4,529 | - | 4,529 | #DIV/0! | - | (4,529) | - | - | - |
| HA Consultant | - | - | - | #DIV/0! | - | - | - | 4,900 | - |
| RHA Funding | 50,000 | 50,000 | - | 0.00% | 92,625 | 42,625 | 50,000 | 50,000 | 44,250 |
| Town Owned Properties | 12,727 | 10,053 | 2,674 | 26.59% | 13,987 | 1,260 | 10,772 | 10,548 | 9,224 |
| Density bank | 14,580 | 11,013 | 3,567 | 32.39% | 11,013 | (3,567) | 8,856 | 8,856 | 8,856 |
| Total Operating Expenses | 81,836 | 71,066 | 10,770 | 15.15% | 403,375 | 321,539 | 349,070 | 74,304 | 62,330 |
| Surplus / Deficit | (74,477) | (68,009) | 6,468 | -9.51% | (105,597) | (31,120) | (345,950) | (71,184) | (59,210) |
| Other Sources and Uses | | | | | | | | | |
| Transfer (To) From MAP | - | - | - | #DIV/0! | (60,000) | - | - | - | - |
| Transfer (To) From General Fund - Sales Tax | 253,062 | 221,432 | 31,630 | 14.28% | 505,159 | 252,097 | 216,180 | 210,363 | 197,581 |
| Transfer (To) From VCA (1) | - | - | - | #DIV/0! | (1,472,093) | (1,472,093) | - | - | - |
| Transfer (To) From General Fund Housing Office | - | - | - | #DIV/0! | (20,706) | - | - | - | - |
| Total Other Sources and Uses | 253,062 | 221,432 | 31,630 | 14.28% | (1,047,640) | (1,219,996) | 216,180 | 210,363 | 197,581 |
| Surplus / Deficit | \$ 178,585 | \$ 153,423 | \$ (25,162) | -16.40% | \$ (1,153,237) | \$ (1,251,116) | \$ (129,770) | \$ 139,179 | \$ 138,371 |
| Beginning Fund Equity Balance | \$ 1,820,664 | \$ 1,816,107 | \$ 4,557 | | | | | | |
| Ending Equity Fund Balance | \$ 1,999,249 | \$ 1,969,530 | \$ 29,719 | | | | | | |

1. For new building project

Expenses consist of HOA dues, which have risen 25%, RHA contribution, lease payment, maintenance and utilities on town owned properties.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | | 2018 | 2017 | 2016 |
|---|-----------------|-----------------|---------------------|-------------------|---------------------|-------------------|-----------------|-----------------|-----------------|
| | Actual YTD | Budget YTD | Budget Vary (\$) | Budget Var (%) | Annual Budget | Budget Balance | Actual | Actual | Actual |
| Village Court Apartments | | | | | | | | | |
| Operating Revenues | | | | | | | | | |
| Rental Income | \$ 567,964 | \$ 571,943 | \$ (3,979) | -1% | \$ 2,287,771 | \$ 1,719,807 | \$ 572,160 | \$565,303 | \$571,821 |
| Other Operating Income | 30,183 | 19,202 | 10,981 | 57% | 79,260 | 49,077 | 27,631 | 21,470 | 15,996 |
| Less: Allowance for Bad Debt | - | - | - | #DIV/0! | - | - | - | - | (1,917) |
| Total Operating Revenue | 598,147 | 591,145 | 7,002 | 1% | 2,367,031 | 1,768,884 | 599,792 | 586,773 | 585,900 |
| Operating Expenses | | | | | | | | | |
| Office Operations | 49,942 | 52,576 | 2,634 | 5% | 199,919 | 149,977 | 45,551 | 34,797 | 48,735 |
| General and Administrative | 93,385 | 96,229 | 2,844 | 3% | 133,935 | 40,550 | 85,416 | 102,313 | 85,045 |
| Utilities | 110,408 | 98,537 | (11,871) | -12% | 395,945 | 285,537 | 102,433 | 106,001 | 104,501 |
| Repair and Maintenance | 118,448 | 111,389 | (7,059) | -6% | 452,293 | 333,845 | 92,732 | 106,739 | 108,257 |
| Major Repairs and Replacement | 72,811 | 80,683 | 7,872 | 10% | 453,323 | 380,512 | 32,238 | 71,260 | 24,652 |
| Contingency | - | - | - | 0% | 16,264 | 16,264 | - | - | - |
| Total Operating Expenses | 444,994 | 439,414 | (5,580) | -1% | 1,651,679 | 1,206,685 | 358,370 | 421,110 | 371,190 |
| Surplus / (Deficit) After Operations | 153,153 | 151,731 | 1,422 | 1% | 715,352 | | 241,422 | 165,663 | 214,710 |
| Non-Operating (Income) / Expense | | | | | | | | | |
| Investment Earning | (2,108) | (15) | 2,093 | 13952% | (60) | 2,048 | (823) | (25) | (18) |
| Debt Service, Interest | 94,163 | 96,884 | 2,721 | 3% | 381,884 | 287,721 | 97,284 | 100,208 | 104,388 |
| Debt Service, Fees | - | - | - | #DIV/0! | 100,000 | 100,000 | - | - | - |
| Debt Service, Principal | - | - | - | #DIV/0! | 956,393 | 956,393 | - | - | - |
| Total Non-Operating (Income) / Expense | 92,055 | 96,869 | 4,814 | 5% | 1,438,217 | 1,346,162 | 96,461 | 100,184 | 104,370 |
| Surplus / (Deficit) Before Capital | 61,098 | 54,862 | 6,236 | 11% | (722,865) | | 144,961 | 65,479 | 110,340 |
| Capital Spending | 7,557 | 8,000 | 443 | 6% | 9,400,000 | 9,392,443 | 5,670 | - | - |
| Surplus / (Deficit) | 53,541 | 46,862 | 6,679 | 14% | (10,122,865) | | 139,291 | 65,479 | 110,340 |
| Other Sources / (Uses) | | | | | | | | | |
| Transfer (To)/From General Fund | (48,888) | (48,888) | - | 0% | (162,959) | (162,959) | (27,320) | (28,041) | (27,153) |
| New Loan Proceeds | - | - | - | | 8,500,000 | - | - | - | - |
| Sale of Assets | - | - | - | 0% | - | - | - | 2,068 | - |
| Grant Revenues | - | - | - | 0% | - | - | - | - | - |
| Transfer From AHDF | - | - | - | 0% | 1,472,093 | 1,520,981 | - | - | - |
| Total Other Sources / (Uses) | (48,888) | (48,888) | - | 0% | 9,809,134 | 1,520,981 | (27,320) | (25,973) | (27,153) |
| Surplus / (Deficit) | 4,653 | (2,026) | 6,679 | -330% | (313,731) | | 111,971 | 39,506 | 83,187 |

Rent revenues are trailing behind budget 1% and are down from previous year. Other revenues are over budget 57% due mostly to interest income and miscellaneous income for which we received an SMPA refund check. Office operations are under budget 5% although housing allowance is over budget but worker's compensation premiums are under. General and administrative is under budget 3% due mainly to property insurance, however, village association dues have increased. Utilities are 12% over budget and 7.8% higher than last year. Maintenance is over budget 6% due mainly to snow removal. MR&R is under budget 10% due to the vinyl replacement. Expenses include carpet replacement, vinyl replacement, and the bobcat lease.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2019**

| | 2019 | | | | | 2018 | 2017 | 2016 | |
|---|-------------------|-------------------|----------------------------|---------------------------|------------------|-------------------|----------------|------------------|------------------|
| | Actual YTD | Budget YTD | Budget Variance (\$) | Budget Variance (%) | Annual Budget | Budget Balance | Actual YTD | Actual YTD | Actual YTD |
| Debt Service Fund | | | | | | | | | |
| Revenues | | | | | | | | | |
| Abatements | \$ - | \$ - | \$ - | #DIV/0! | \$ - | \$ - | \$ - | \$ - | \$ - |
| Contributions | - | - | - | #DIV/0! | 203,200 | 203,200 | - | - | - |
| Miscellaneous Revenue | - | - | - | #DIV/0! | - | - | - | - | - |
| Property Taxes | 236,304 | 263,517 | (27,213) | -10.33% | 555,545 | 319,241 | 208,385 | 1,475,759 | 1,396,152 |
| Reserve/Capital/Liquidity Interest | 1,212 | 362 | 849 | 234.33% | 2,000 | 788 | 1,086 | 1,014 | 270 |
| Specific Ownership Taxes | 6,562 | 8,490 | (1,928) | -22.71% | 32,000 | 25,438 | 7,776 | 38,218 | 36,539 |
| Total Revenues | 244,078 | 272,369 | (28,291) | 140.00% | 792,745 | 548,667 | 217,247 | 1,514,991 | 1,432,961 |
| Debt Service | | | | | | | | | |
| 2001/2011 Bonds - Gondola - Paid by contributions from TMVOA and TSG | | | | | | | | | |
| 2001/2011 Bond Issue - Interest | - | - | - | #DIV/0! | 83,200 | 83,200 | - | - | - |
| 2001/2011 Bond Issue - Principal | - | - | - | #DIV/0! | 120,000 | 120,000 | - | - | - |
| 2005 Bonds - Telluride Conference Center - (refunding portio | | | | | | | | | |
| 2005 Bond Issue - Interest | - | - | - | #DIV/0! | - | - | - | - | - |
| 2005 Bond Issue - Principal | - | - | - | #DIV/0! | - | - | - | - | - |
| 2006/2014 Bonds - Heritage Parking | | | | | | | | | |
| 2014 Bond Issue - Interest | - | - | - | #DIV/0! | 250,725 | 250,725 | - | 1,056 | - |
| 2014 Bond Issue - Principal | - | - | - | #DIV/0! | 285,000 | 285,000 | - | 250,000 | - |
| 2007 Bonds - Water/Sewer (refunding 1997) | | | | | | | | | |
| 2007 Bond Issue - Interest | - | - | - | #DIV/0! | - | - | - | - | - |
| 2007 Bond Issue - Principal | - | - | - | #DIV/0! | - | - | - | - | - |
| 2009 Bonds - Telluride Conference Center (refunding 1998 bo | | | | | | | | | |
| 2009 Bond Issue - Interest | - | - | - | #DIV/0! | - | - | - | - | - |
| 2009 Bond Issue - Principal | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Debt Service | - | - | - | #DIV/0! | 738,925 | 738,925 | - | 251,056 | - |
| Surplus / (Deficit) | 244,078 | 272,369 | (28,291) | -10.39% | 53,820 | - | 217,247 | 1,263,935 | 1,432,961 |
| Operating Expenses | | | | | | | | | |
| Administrative Fees | 328 | 350 | (22) | -6.21% | 16,980 | 16,652 | 250 | 250 | 250 |
| County Treasurer Collection Fees | 7,089 | 5,901 | 1,188 | 20.14% | 4,750 | (2,339) | 6,252 | 44,276 | 41,889 |
| Total Operating Expenses | 7,418 | 6,251 | 1,167 | 18.66% | 21,730 | 14,313 | 6,502 | 44,526 | 42,139 |
| Surplus / (Deficit) | 236,661 | 266,118 | (29,458) | -11.07% | 32,090 | - | 210,745 | 1,219,409 | 1,390,822 |
| Other Sources and Uses | | | | | | | | | |
| Transfer (To) From General Fund | (6,562) | (8,490) | 1,928 | -22.71% | (32,000) | (25,438) | (7,776) | (38,218) | (36,539) |
| Transfer (To) From Other Funds (1) | - | - | - | #DIV/0! | - | - | - | - | - |
| Bond Premiums | - | - | - | #DIV/0! | - | - | - | - | - |
| Proceeds From Bond Issuance | - | - | - | #DIV/0! | - | - | - | - | - |
| Total Other Sources and Uses | (6,562) | (8,490) | 1,928 | -22.71% | (32,000) | (25,438) | (7,776) | (38,218) | (36,539) |
| Surplus / (Deficit) | \$ 230,098 | \$ 257,628 | \$ (27,530) | -10.69% | \$ 90 | \$ - | \$ 202,969 | \$ 1,181,191 | \$ 1,354,283 |
| Beginning Fund Balance | \$ 404,087 | \$ 450,633 | \$ (46,546) | | | | | | |
| Ending Fund Balance | \$ 634,185 | \$ 708,261 | \$ (74,076) | | | | | | |

Memorandum

May 6, 2019

TO: Town Council

FROM: Kevin Swain

RE: Town Council Budget 2020 Goals and Initiatives

INTRODUCTION

As the 2020 Budget adoption process has now begun the next step in getting to adoption is for the Town Council to establish its broader funding goals and initiatives for projects and programs in 2020. As this is a work-session no action will be taken. Staff recommends that Council use this time to revisit and refine the budget goals and initiatives listed below for guidance to staff to address in the drafting of the budget.

2020 TOWN COUNCIL BUDGET GOALS and INITIATIVES

In April the Town Council Budget and Finance Committee met and discussed the 2020 Budget and its goals for that.

- Forecast sales tax revenue growth conservatively (4%) and in anticipation of the expected impact of the Gallagher Amendment on residential property valuation project a flat forecast in property tax revenue.
- The bulk award of grant funds should be increased to \$150,000. The committee felt that in light of 2018 surplus revenues an increase of \$29,650 was merited.
- Using the most current information provided by the Town of Telluride continue to plan for the financial impact of the wastewater treatment plant upgrade and expansion. This includes a recommended increase of 5% to the Town water and sewer utility customer rates.
- Continue to address the need for affordable employee housing by completing an expansion project at VCA.
- Fund the implementation of a cyber security plan expected to be developed from the consulting project for such a plan that was conducted in 2018.
- Address Public Works needs for a Town Shop Expansion and improvement project.
- Plan for a 3% merit-based compensation adjustment for staff.

For 2020 and beyond other financial guidelines and funding needs from previous budgets that the Town Council may wish to also establish for the budget include the following:

- Maintain Town reserves at or above the 35% policy practiced by previous Town Councils.
- Pay down debt when it is feasible to do so.
- Investments in projects and programs to keep the town's economy stable and diverse.
- Funding for projects and programs that protect the natural environment in the Town.
- Maintain Town infrastructure to a high standard of repair and condition.
- Continue funding trails and recreation as well as improvements for safe pedestrian travel in Mountain Village.

Susan Johnston

Subject: FW: sidewalk on San Joaquin Road

On Mar 28, 2019, at 8:35 AM, "danagan@aol.com" <danagan@aol.com> wrote:

Kim,

My wife and I own both a lot and a condo in MV.

What is the appropriate process for me to request (from either the Town of MV or TMVOA), for a sidewalk to be installed on San Joaquin Road from Mountain Village Boulevard up about 1/4 mile to Bear Creek Lodge?

There are dozens of people (or more) every day who walk from Bear Creek Lodge or Lorian to Mountain Village Boulevard and have to walk in the street around a couple dangerous curves.

To who and how do I make this request?

Thank you.

Dan Agan
713-419-1666

**2019 Amended Memorandum of Understanding
Regarding Comprehensive Plan Public Benefits**

This Memo of Understanding (this "**MOU**") is entered into and made effective as this 25th day of April, 2019, ("**Effective Date**") by and between TSG SKI & GOLF, LLC, a Delaware limited liability company ("**TSG**") and the Town of Mountain Village, a home rule municipality and political subdivision of the state of Colorado ("**Town**").

RECITAL

- A. The Town adopted its "Comprehensive Plan" on June 16, 2011 by Resolution 2011, 0616-11 and amended on March 20, 2014 by Resolution 2014-0320-06 and on June 20, 2017 by Resolution no 2017-0620-11 ("Comprehensive Plan").
- B. Among other things, the Comprehensive Plan sets forth a "Public Benefits Table", which "provides the foundation for rezoning, subdivision or density transfer requests whereby the development and density listed for each parcel in a Subarea Development Table may be requested based on the provision of the specific proposed benefits listed."
- C. As stated in the Comprehensive Plan, the Public Benefits Table and associated timing triggers are proposals that emerged from a prior Town Council's review of the Comprehensive Plan and are memorialized in the Comprehensive Plan to record the views of Town Council in 2011. The proposed Public Benefits Table and the associated timing triggers may be changed by a future Town Council during a future development review process.
- D. The Comprehensive Plan also states that the Town should "provide incentives and strive to achieve the public benefits in the Public Benefits Table, and other public benefits that further the Comprehensive Plan, so that these benefits are realized sooner rather than later and prior to the timing/trigger listed in the Public Benefits Table. Nothing will prohibit the provision of a public benefit prior to the timing/trigger listed in the Public Benefits Table. If a public benefit is provided earlier than the timing/trigger, then the entity providing the public benefit will be given credit for the provision of the public benefit in a subsequent, future development review.
- E. Over time, TSG has provided the Town with various licenses, easements and other conveyances (the "TSG Provisions") which the Town has requested and needed in order to provide certain municipal functions, amenities for residents, homeowners and guests.
- F. TSG desires to have the Town recognize the TSG Provisions as "Public Benefits" pursuant to the Comprehensive Plan and for the Town to acknowledge these Public Benefits should be given credit as envisioned by the Comprehensive Plan.
- G. The Town desires to recognize the TSG Provisions listed herein as Public Benefits pursuant to the Comprehensive Plan and give TSG credit for the Public Benefits provided to the Town. However, the Town cannot assign any weight or value to the Public Benefits due to the nature of future land use applications as a quasi-judicial hearing, which requires that all determination of the value of public benefits be made at such time and in conjunction with the nature of the requests made in any future land use applications.

AGREEMENT

In consideration of the promises and other valuable consideration set forth herein, TSG and Town agree as follows:

Section 1. Recognition of Public Benefits:

- I.1 Public Benefits Provided. The Town hereby acknowledges that the following TSG Provisions shall be recognized as Public Benefits pursuant to the Comprehensive Plan:
- a. Grant of a Supplemental Easement Agreement dated December 18, 2014 by TSG over OS-1 benefiting Lot 1 003 for revised access and utilities (recorded at reception number 435883).
 - b. Telluride Apartments (Lot 640A) redevelopment for employee housing, as envisioned by Comprehensive Plan,
 - c. Grant of long-term license agreement dated May 20th, 2014 (ten years with five-year auto renewal if not terminated) lot VCA Community Garden/Rec Area to build and maintain these areas.
 - d. Grant of annual disc golf license to operate the 18-hole disc golf course on Double Cabin and Sundance ski runs beginning in 2011.
 - e. Grant of license agreement dated May 2nd, 2013, for the playground on OS-3CRR for one year with one-year auto renewals.
 - f. Grant of a bus stop easement over OS-22R I for the construction, operation and maintenance of a bus stop.
 - g. Grant of a generator easement for backup power to the Gondola dated July 1, 2016 over OS 16 1-R2 near St. Sophia Station.
 - h. Grant of a gondola stairwell easement dated September 28th, 2015 on OS49R for the construction of stairways to allow employees to safely travel between various levels of the station (reception number 439729).
 - i. Grant of an annual license agreement to the Town to operate the Mountain Village Bike Park starting on May 27, 2010 through the 2018 summer season.
 - j. Grant of Easement dated June 12, 2015 over OSP-35A for implementation of the Meadows Improvement Plan (recorded at reception number 439470).
 - k. Conveyance via of a Quiet Quit Claim Deed for Access Tract A-14 allowing for access and egress.

- I.2 Future TSG Provision . The Town and TSG recognize that there are future TSG Provisions which are likely to be made to the Town. However, in order for such future TSG Provisions to be recognized as Public Benefits they must actually be granted by TSG to the Town in a form acceptable to the Town. In the event additional TSG Provisions are granted to the Town and TSG desires to have such TSG Provisions recognized as Public Benefits, TSG shall submit, in writing, a request for the Town Council to recognize such TSG Provisions as Public Benefits, which shall be considered by the Town Council in its sole discretion. In the event the Town Council recognizes future TSG Provisions as Public Benefits it shall be done as an amendment of this Memorandum of Understanding. Such Future TSG Provisions may include but not be limited to the following:

- a. Public Benefits listed in the Comprehensive Plan
- ~~b. Future conveyance of Access Tract 14 for emergency access and egress.~~
- ~~e-b.~~ Possible future grant of easement for Mountain Village Blvd Trail.
- ~~d-c.~~ Possible future additional easements, licenses and conveyances requested by the Town related to matters including but not limited to trails, recreation facilities, utilities (including but not limited to gas, power, telecommunications) and parks which require the use of TSG lands.

- 1.3 Expiration of TSG Provisions. In the event TSG revokes or allows to expire without renewing any of the TSG Provisions which are temporary in nature (Example: all license agreements listed above), the recognition of such TSG Provisions as Public Benefits shall only be given credit for the time such TSG Provisions were in place.
- 1.4 Transfer of Public Benefits Credit. The Town recognizes that TSG may not be the actual developer of parcels listed in the Subarea Development Tables of the Comprehensive Plan even though TSG owns a large portion of such parcels at this time. Therefore, in the event TSG transfers title or otherwise partners with a third party to a development parcel listed in the Subarea Development Tables of the Comprehensive Plan, TSG at the time of such transfer or partnership may assign to the new owner of such parcels the credits associated with the recognized TSG Public Benefits listed herein or in any addendum to this MOU. TSG shall be required in any such assignment to attach a copy of this MOU and any addendums hereto to the assignment, so that the new owner is aware of the nature of the specific credits being assigned.
- 1.5 Value of Public Benefits. While the Town is recognizing and giving credit as Public Benefits to the TSG Provisions in this MOU, the Town cannot assign any weight or value to the TSG Provisions due to the nature of future land use applications which are quasi-judicial proceedings, which by their nature require that all determination of the value of public benefits be made at such time and in conjunction with the nature of the requests made in any future and specific land use applications.

Section 2. Prior Memorandum of Understanding (MOU) Superseded~~Section 2 Prior Memorandum of Understanding (MOU) Superseded:~~

2.1 Pursuant to Section 1.2 of the prior MOU, the prior MOU is hereby amended and restated to read in its entirety as set forth in this MOU, all with the intent and effect that the prior MOU shall hereby be terminated and entirely replaced and superseded by this Amended 2019 MOU.

ENTERED INTO ON THE DATE FIRST SET FORTH ABOVE:

TSG SKI & GOLF, LLC

By: _____
Bill Jensen, CEO

TOWN OF MOUNTAIN VILLAGE

By: _____
Laila Benitez, Mayor

Memo

Agenda Item # 10

To: Mayor and Town Council

From: James Mahoney

Date: May 9, 2019

Re: Second Reading of Ordinance Implementing a Pedestrian Only/Dismount Zone

In your packets you will find an updated second reading version of the Pedestrian Only/Dismount Zone Ordinance adding back in the term dismount zone and giving the Chief of Police the ability to amend the dismount zone map for public safety reasons.

At the first reading hearing the Council also directed Town staff to reassess the map and locations of the dismount zones. Staff has analysed and made some very minor modifications to the map that is attached and is prepared to discuss with Council the reasoning that goes into the locations of the Pedestrian Only/Dismount Zones.

Proposed Motion:

Approval: I move to approve on Second Reading the Pedestrian Only/Dismount Zone as presented. .

ORDINANCE NO. 2019 - _____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE AMENDING MOUNTAIN VILLAGE MUNICIPAL CODE CHAPTER 9.18 TO IMPLEMENT A CERTAIN PEDESTRIAL ONLY/DISMOUNT ZONES

RECITALS:

- A.** The Town of Mountain Village (the “**Town**”), in the County of San Miguel and State of Colorado, is a home rule municipality duly organized and existing under the laws of the State of Colorado and its Town Charter.
- B.** The Town Council hereby finds that it has the authority to adopt this ordinance pursuant to (i) Section 31-15-103, C.R.S and Section 31-14-401 both concerning municipal police powers; (ii) the authority granted to home rule municipalities by Article XX of the Colorado Constitution; and (iii) the powers contained in the Town of Mountain Village Charter.
- C.** The Council has determined that it is in the best interests of the Town to adopt regulations imposing certain pedestrian only areas within certain areas of the Town boundaries to prevent interactions with heavy pedestrian traffic areas.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Legislative Findings.

The recitals to this Ordinance are adopted as findings of the Town Council in support of the enactment of this Ordinance.

Section 2. Chapter 9.18 of the Town Municipal Code is hereby amended to provide for certain pedestrian only/dismount zones as set forth on Exhibit A attached hereto.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance

or ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Safety Clause.

The Town Council finds and declares that this Ordinance is promulgated and adopted for the public health, safety and welfare of the citizens of the Town.

Section 6. Effective Date.

This Ordinance shall take effect on June 15, 2019.

Section 7. PUBLIC HEARING.

A public hearing on this Ordinance was held on the 16 day of May, 2019, in the Town Council Chambers, 455 Mountain Village Boulevard, Mountain Village, Colorado.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the _____ day of _____, 2019.

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado, this _____ day of _____, 2019.

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

James Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town"), do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.
2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council of the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019 by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|----------------------------|--------------|-------------|---------------|----------------|
| Laila Benitez, Mayor | | | | |
| Dan Caton | | | | |
| Bruce McIntire | | | | |
| Dan Jansen | | | | |
| Patrick Berry | | | | |
| Jack Gilbride | | | | |
| Natalie Binder | | | | |

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance, was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019, in accordance with Section 5.2b of the Town of Mountain Village Home Rule Charter.
4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|----------------------------|--------------|-------------|---------------|----------------|
| Laila Benitez, Mayor | | | | |
| Dan Caton | | | | |
| Bruce McIntire | | | | |
| Dan Jansen | | | | |
| Patrick Berry | | | | |
| Jack Gilbride | | | | |
| Natalie Binder | | | | |

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me, as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2019.

Jackie Kennefick, Town Clerk

(SEAL)

EXHIBIT A

CHAPTER 9.18

REGULATE RIDING BICYCLES AND SKATEBOARDS

Section 9.18.020 UNLAWFUL ACTS is hereby amended to add Section F as follows:

No person shall ride or use a bicycle, roller skate, skateboard or other similar device, whether or not motorized, upon public sidewalks and public plazas of the Town in the “Pedestrian Only/Dismount Zones” as shown on Appendix A to this Chapter 9. This prohibition shall not include the use of rolling devices by disabled persons upon public sidewalks, public plazas or on other publicly owned property. Bicycles, roller skates, skateboards and other similar devices must be walked with two feet on the ground in the Pedestrian Only Areas. An exemption to the Pedestrian Only Areas shall allow limited riding of bicycles in the “Test Zone” area as shown on Appendix A for customers of retail bike shops who are test riding bicycles from the retail bike shops for the purpose of fitting bicycles, testing repaired bikes, or testing new bicycles, provided such test rides are done in a safe matter at five (5) miles per hour or lower. The Town’s Chief of Police is hereby authorized to make adjustments to the Pedestrian Only/Dismount Zones as shown on Appendix A, should in the his/her judgment determine that changes are required for public safety.

(Ord. No. O-2019-____)

WHY

- Current gondola constraints impacting this key transportation system
 - ✓ Mainline capacity at maximum number of cabins (57)
 - ✓ Increasing wait times during peak periods
- System more than 22-yr old – many capital components no longer manufactured, so must be special ordered / made; future reliability & downtime
- Vehicle traffic & parking constraints
- Currently NO agreed upon operating and funding plan after 12/31/27
- Rider experience

WHAT

- Studies & data (BBC report, Doppelmayr study, OE Phase 1, stakeholder input, etc.)
- Publish summary of analysis & options (i.e. do nothing, upgrade, replace, other)

WHEN

- Once stakeholders determine WHAT is needed (determine timing of actions)
 - ✓ Use capacity, wait-times, constraints, surrounding development, & other data to determine decisions on timing

WHO

- ToT, TMV, TMVOA, TSG, SMC, SMART (stakeholders, incl. gondola subcommittee)
 - ✓ Stakeholders decisions on WHAT & WHEN

HOW

- Through thoughtful, collaborative, & inclusive discussions
 - ✓ Including development of detailed plan for transportation during any gondola downtown

Roadmap: Gondola Planning

| | | | | | |
|--------------|--|---|---|--|---|
| STATS | FINANCIAL OBLIGATIONS | BONDS: 2015-2032 | TSG FUNDING: Thru 2027 | OTHER INFORMATION | <ul style="list-style-type: none"> ▲ Focus Blocks ➤ In-Process / Timeline ➤ Complete |
| | SYSTEM BUDGET: 2015-2027 (TMVOA) \$57M est. <ul style="list-style-type: none"> \$7M Capital \$50M Ops & Maint | <ul style="list-style-type: none"> \$0.07M TMV \$1.02M TMVOA \$2.43M TSG | <ul style="list-style-type: none"> 1% of total lift ticket sales (gross revenue) | GONDOLA RIDERSHIP Annually: +2,800,000 (exits/trips) Winter: ~48% Summer: ~52% | |

KEY ELEMENTS

- STAGE 1**
- ▲ Existing System Eval
 - Eng. study (load capacity)
 - Independent study: Phase 1
 - Operating plan
 - Maintenance plan
 - Repair & Capital plan
 - Reserve analysis
 - Historical ridership
 - Upgrade potential
 - ▲ Econ Impact Study
 - Determination of beneficiaries
 - Gond/Chond committee formed
 - TMV, ToT, SMC form subcommittee
 - BBC Study
 - Projected/future ridership

Phase 2 Study

STAGE 2

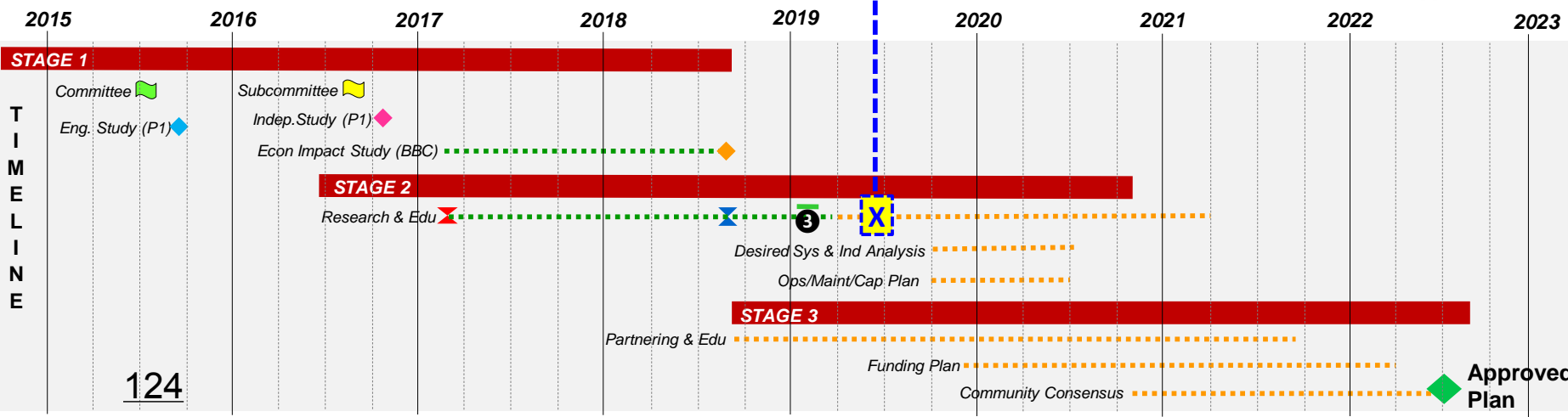
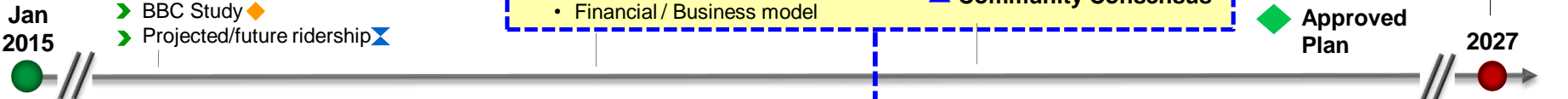
- ▲ Desired System
 - Research
 - Stakeholder education
 - Service levels
 - Customer expectations
 - Public communications & education
 - Independent Analysis|Options|Summary
 - Options (upgrade, replace, other)
 - Initial funding discussions
- ▲ Ops/Maint/Cap Plan
 - Financial / Business model

STAGE 3

- ▲ Partnering
 - Education rollout
 - Stakeholders
 - Community partners
 - Regional partners
 - RTA
- ▲ Funding Plan (post 2027)
- ▲ Community Consensus

Agreement Expires (12/31/27)
 No longer required:

- operate & maintain (TMV)
- pay for ops/maint/cap (TMVOA)
- pay 1% of lift tickets (TSG)
- buses during G shutdown (TMV)



PHASE 2

Scope | Deliverables | Stakeholder Participation

SCOPE

- **Step 1: Gondola Subcommittee Planning**
 - ✓ Determine criteria, discussion topics and committee level for productive stakeholder meetings
- **Step 2: Stakeholder Meetings & Alignment** (SMC, TOT, TMV, TSG, TMVOA, SMART)
- **Step 3: Consultants Process Stakeholder Input & Evaluate Path Forward**
 - ✓ Public sessions & surveys (TOT, SMC, TMV, TMVOA)
- **Step 4: Final Stakeholder Meetings & Resolutions**
 - ✓ Finalize recommendations, conceptual plans, cost allocations, formalize agreements through resolutions

DELIVERABLES

- Upon completion of the Phase 2 Process & Report
 - ✓ Stakeholder alignment on transportation needs & criteria re: future of gondola system
 - ✓ Stakeholder alignment on operation, maintenance and capital cost allocations for 1/1/2028
 - ✓ Reliable roadmap for project development
 - ✓ Final Phase 2 Report outlining considerations, recommendations and conceptual plan (gondola system, costs, responsibilities, timeline, down-time plan, impact of decisions on guests and ridership, basis for decision making, summary of process, and final summary / executive summary)

STAKEHOLDER PARTICIPATION

- Review Phase 2 scope and provide feedback on process
 - ✓ Finalize and agree on appropriate process to identify path forward (Part 2 & 3 of long-term plan document)
 - ✓ Participate in full process to identify appropriate path forward for our key regional transportation system



Initials

Reference to

Name Oswald Graber

Date March 29, 2019

TMVOA

Attn. Garrett Brafford

per email to:

garrett@tmvoa.org

TellurideMVG_Phase2off29032019.doc

QUOTE NO: Telluride Mountain Village Gondola
Dated March 29, 2019

PROJECT NAME: Phase 2 Consulting

PROJECT LOCATION: Telluride Mountain Village, CO, USA

Dear Mr. Brafford,

We are pleased to update our quote for Phase 2 based on our results of our Phase 1 report, the 2018 BBC economic report, and the 2016 Doppelmayer engineering and feasibility study.

As mentioned in the email correspondence, this will be a joint effort between Outdoor Engineers, Inc. (Oswald Graber) and Nusser & Partner GmbH (Heinz Nusser) as sub-contractor to Outdoor Engineers, Inc. Please find a brief bio for Nusser & Partner GmbH (Heinz Nusser) attached.

Scope:

The scope will be as described in the Phase 1 engagement document including the key strength of Nusser & Partner GmbH as modified by discussions with the Committee Chairman Mr. Brafford, as follows:

The four steps below are focusing on the implementation of a transparent project development process with clear decision criteria.

Main benefits of this phase are:

- Stakeholder alignment on the region's transportation needs & relevant criteria as it relates to the future of the gondola system
- Stakeholder alignment on operation, maintenance and capital cost allocations beginning 1/1/2028
- Transparency and traceability of decisions
- Reliable roadmap for the project development period

Step 1: Gondola Subcommittee ("Subcommittee") Information Gathering & Planning

- Work with Subcommittee to determine baseline for criteria and major discussion topics for Step 2 Stakeholder Meetings
 - Stakeholder mapping
 - Definition of "stakeholder currencies"

- Elaboration of a communication concept incl. masterplan
- Create summary documents of phase 1, 2018 BBC economic report, and 2016 Doppelmayr study to educate public and stakeholders
- Public education
- Work with Subcommittee to develop timeline and lead Step 2 meeting structure, Stakeholder formation (SMC, TOT, TMV, TSG, TMVOA), and strategic timeline with measurable goals and deadlines

Step 2: Stakeholder Meetings & Alignment

- Implementation of a transparent and traceable process to reach a long-term optimum solution.
- Attend and assist with official “Stakeholder Meetings” (SMC, TOT, TMV, TSG, TMVOA) to help educate and guide stakeholder conversation in conjunction with an unbiased moderator. Preliminary timeline and goals to be determined in Step 1, but finalized by Stakeholder Meetings in Step 2. Frequency of meetings and duration of timeline TBD.
 - A jointly agreed starting ground (incl. reports and results from phase 1)
 - A shared vision about the intention behind the gondola project (city development, touristic impact, sustainability, ...)
 - Distinct criteria (so called value drivers) for decision making (esp. between alternatives) and business case optimization
 - Breakdown of value drivers to a set of measurable indicators (extended business case components including criteria beyond ROI)
 - Alignment of workshop results with key stakeholders.
 - Definition of a project development process (roadmap) in alignment with engineering steps
- Technical Evaluation for Stakeholder Meetings (after Stakeholder input on criteria):
 - Provide analysis of aging parts and ongoing costs (and safety)
 - Review original C-Tec plans (Doppelmayr has original)
 - Create evaluation of options of the Future of the Gondola, with costs, down-time, capacity, and other important, identified criteria
- Rough evaluation of extended system case components with alternatives
- Rough calculation of business cases for alternatives
- Address urban transportation factor & compare to similar resorts
- Additional Stakeholder Meetings to discuss technical evaluation
- Additional Stakeholder Meetings to discuss funding/cost allocation beyond 1/1/28 or prior if new/modified Gondola desired

Step 3: Process Stakeholder Input & Evaluate Path Forward

- Work with Subcommittee to process stakeholder input and create summary of stakeholder alignments and identify areas needing further clarification; discuss resolution & potential options to present to public
- Continue public education
- Hold TOT, TMV, TMVOA and SMC public sessions & perform surveys to get public input
- Summarize feedback from surveys & public sessions to present to Stakeholder Meeting group
- Alignment with project development process and engineering progress for all stakeholders through multiple meetings

Step 4: Final Stakeholder Meetings & Resolutions

- Stakeholder meetings to finalize recommendations and conceptual plan for future of gondola and cost allocation

Mountain Village Gondola
Phase 2 Consulting



- Work with legal teams to evaluate best way to reflect resolution
- Final phase 2 report outlining considerations, recommendations and conceptual plan (gondola system, costs, responsibilities, timeline, down-time plan, impact of decisions on guests and ridership, basis for decision making, summary of process, and final summary/executive summary)
- Public education and website pages

Price for above and attached services:

USD \$125'000.00

Price Base:

- Net, excluding all taxes and duties

Payment Terms:

- 20% down payment with order
- 20% at project start approx. June 2019
- 20% progress payment December 2019
- 20% progress payment March 2020
- 20% at completion (submittal of final report)

Schedule:

- Start: approx. June 2019
- Duration: 14 to 18 months

Please feel free to contact me with any questions on comments.

Yours faithfully,

OUTDOOR ENGINEERS, INC.

Oswald Graber
President



PLANNING & DEVELOPMENT SERVICE
455 Mountain Village Blvd. Ste. A
Mountain Village, CO 80135
(970) 369-8250

Agenda Item No.12

TO: Mountain Village Town Council
FROM: John Miller; Senior Planner
FOR: Town Council Regular Meeting on May 16, 2019
DATE: May 6, 2019
RE: Consideration of Design Review Board Applicants

ATTACHMENTS:

- Exhibit A: Letters of Interest from all Design Review Board Applicants
- Exhibit D: April 2019 Design Review Board Open Seat Advertisement

BACKGROUND AND SUMMARY:

§17.2.3: Design Review Board: The Design Review Board (DRB) has been established pursuant to the Town Charter and the Community Development Code (CDC), as the Town’s architectural review board and as the Planning and Zoning Advisory Board. The DRB makes recommendations to Town Council regarding certain development applications for rezonings, certain PUDs, density transfers, certain subdivisions, conditional use permits, variances and annexations; and, provides approvals of certain Design Review Process development applications. The DRB is comprised of seven (7) regular members and two (2) alternate members appointed by Town Council for a term of two (2) years for up to a maximum term of twelve (12) consecutive years. Of the DRB’s nine (9) members, one (1) regular DRB members has resigned from the board and the seat needs to now be filled.

The Planning & Development Services Department has received letters expressing interest in serving on the DRB and replacing the vacated regular seat, formerly held by Luke Trujillo, from prospective applicants Jean Vetter, David Heaney, and Adam Miller (Exhibit A). It should be noted that CDC §17.2.3(C) states that the Council “shall strive to appoint at least three (3) or more members of the DRB who are lot owners or residents of Mountain Village; however, residency is not a requirement for appointment but is preferred”. In addition to the applicants who have indicated desire to fill the seat, current Alternate DRB Member Cath Jett has expressed interest in serving as a regular member.

As required by the CDC, the Planning Division advertised the position within the Daily Planet Newspaper and provided a notice of such vacancy by electronic means on the Town of Mountain Village website.

ANALYSIS AND DRB RECOMMENDATION:

The DRB interviewed applicant Adam Miller at the regularly scheduled May 2nd DRB meeting and has provided a recommendation of appointments to the Town Council as documented within this Staff Memo.

DRB Recommendation: *On a Motion made by Keith Brown and seconded Liz Caton, the DRB voted 7-0 to recommend the Town Council appoint Adam Miller to the Design Review Board.*

On a Second Motion made by Liz Caton and seconded by Keith Brown, The DRB voted 7-0 to rescind the first motion, and then recommend the Town Council appoint Cath Jett to a regular Design Review Board seat and appoint Adam Miller as a Design Review Board alternate member. This motion superseded the first motion. .

OPTIONS:

1. Appoint Members of the DRB based on the unanimous (7-0) recommendation by the DRB;
or
2. Re-appoint certain members of the board (list specific name(s) in the motion); or
3. Do not re-appoint any of the DRB members and direct the Planning and Development Services Director to advertise the Design Review Board vacancy.

RECOMMENDATION:

Staff recommends the Town Council appoint members of the DRB based on the unanimous recommendation by the DRB.

SUGGESTED MOTION:

I move to appoint Alternative Board Member Cath Jett to serve the remaining term of the vacated Regular Member seat of the DRB; and, move to appoint Adam Miller to a two (2) year term as Alternate Members of the DRB.

This motion is based on the evidence and testimony provided at a public hearing held on May 16, 2019, with notice of such hearing as required by the Community Development Code.

/jjm

Jane Marinoff

From: Jean Vatter <jean@telluridevillagerealestate.com>
Sent: Friday, January 18, 2019 2:26 PM
To: Jane Marinoff
Subject: letter of intent DRB

Dear DRB Board,

I have lost count but I think I have volunteered for the DRB as an alternate for the last four years. It has been a great pleasure to work amongst so many thoughtful and intelligent MV staff and DRB members. There is so very much to learn: from the CDC, history of DRB deliberations, looking at plans, the ongoing architecture shift in tastes and how we wade through the regulations while fairly supporting the local designers and owners with their vision. I think it takes at least a few years to understand the culture of the meetings and including but not limited to all the aforementioned elements. Although challenging at times remaining a DRB board member is something that I would like to keep volunteering for. I feel I have a solid base of understanding and would like to continue to build that and will be a benefit to both the DRB Board and the community.

I really appreciate your time in considering me for another term and I am very happy being an alternate so that I can keep up with my 16 year old son and his baseball tournaments etc.

--

Best,

JEAN M. VATTER
Broker, VILLAGE REAL ESTATE, LLC



Fairmont

Authorized agents for:

Fairmont Heritage Place Franz Klammer Lodge
Experts in all Telluride regional real estate

Telluride, CO 81435

C + 970 596 6398

O + 970 728 2330

www.telluridevillagerealestate.com

Jane Marinoff

From: David Heaney <dheaney@heaneyrosenthal.com>
Sent: Thursday, February 14, 2019 10:55 AM
To: Jane Marinoff
Subject: DRB Vacancy
Attachments: ATT00001.txt; JDH Resume 2019.docx

Dear Ms. Marinoff,

Please accept this email as my application to fill one of the open seats on the Design Review Board. I have been a Mountain Village homeowner for nearly 20 years. My address is 140 San Sophia.

My resume is attached. I have considerable experience with community development generally and Mountain Village specifically. I am aware of the critical phase we are in as our community matures and would like to participate.

Thank you very much. Would you kindly reply to this email to confirm receipt?

David Heaney

J. DAVID HEANEY

**9 Greenway Plaza, Suite 2400
Houston, Texas 77046
(713) 341-5752 (o)
(713) 724-4859 (cell)**

**Home Address:
3260 Chevy Chase
Houston, Texas 77019**

EMPLOYMENT

- (1994-) HEANEY ROSENTHAL INC.**
Co-Founder and Chairman. Heaney Rosenthal is a private investment company.
- (1986-94) STERLING CHEMICALS, INC. – FOUNDING INVESTOR**
Vice President-Finance and Chief Financial Officer (1992-94).
Administrative Vice President (1986-92). Sterling Chemicals, Inc. was a NYSE commodity chemicals producer.
- (1974-86) BRACEWELL & PATTERSON (NOW BRACEWELL).**
Partner. Bracewell & Patterson is a Houston, Texas-based law firm. Transaction work in Oil & Gas, Real Estate, Banking and General Corporate Areas

EDUCATION

- (1971-74) UNIVERSITY OF TEXAS LAW SCHOOL, Austin, Texas.**
J.D. Degree. Executive Editor, *Texas Law Review*.
- (1966-70) UNIVERSITY OF TEXAS, Austin, Texas.**
B.B.A. with Honors in Accounting.

MILITARY

- (1971-78) UNITED STATES AIRFORCE RESERVE -** Attended Officer Training School and was assigned to the 433rd Tactical Airlift Wing, Kelly Air Force Base, Texas. Honorably discharged as First Lieutenant, USAF Reserve, 1978.

ACTIVITIES AND INTERESTS

Director, Zions Bancorporation. Director of Amegy Bank of Texas. Founding director of Southwest Bank of Texas, now Amegy Bank. Director, Lone Star Flight Museum. Former director and founding investor of Southwest Concrete Products, L.L.P., now a part of Headwaters, Inc. Chairman, Shook Mobile Technology. Past member and President of Board of Directors of River Oaks Property Owners Association. Director and officer of River Oaks Country Club. Director of Buffalo Bayou Partnership. Past member of Board of Directors Memorial Hermann Healthcare System.

Hello Jane,

This letter is my expression of interest in a position on the Mountain Village Design Review Board. I have been a full time resident of the Telluride area for 11 years and a resident of Mountain Village for the last 5. Before this I was a contractor in Breckenridge and lived in Jackson Hole Wyoming and Hood River Oregon. I am familiar with mountain and historic aesthetic as well as the inevitability of change and the necessity of responsible design. I am a licensed General Contractor in Mountain Village and have been working in the area as a General Contractor, Project Manager and Carpenter for a decade. Most recently I worked closely with Telluride Ski and Golf on the Mountain View apartment complex, from design through construction.

My wife and I, along with our two children, are building a house in the Boulders neighborhood this year. We are long term residents and I am looking forward to any opportunity to engage in and serve our community.

Thank you,

Adam Miller



DESIGN REVIEW BOARD OPPORTUNITY: ONE REGULAR SEAT

Mountain Village residents receive priority in consideration for open seats, although it is not necessary to be a resident to apply.

Submit your letter of intent and resume by 5 p.m.
April 25 to jmarinoff@mtnvillage.org

DRB members enjoy the benefits of a ski pass.

The Town of Mountain Village seeks a balanced board of experienced architects and designers, contractors, construction tradespersons, planners and community members.

This volunteer board meets the first Thursday of each month with special meetings as needed.

DESIGN REVIEW BOARD IS RESPONSIBLE FOR:

Reviewing the design of new structures, remodels, sign requests, landscaping plans and other architectural and aesthetic matters. The DRB acts as the Town's planning commission as well.





Agenda Item No. 1'
PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8250

TO: Mountain Village Town Council

FROM: John Miller, Senior Planner

FOR: May 16, 2019 Regular Town Council Meeting

DATE: May 6, 2019

RE: Second Reading of an Ordinance regarding a rezone of Lot 600A; rezoning Lot 600A and transferring a net density of (6) person equivalents of Condominium density from the Density Bank to the Expansion Area of Lot 600A pursuant to Community Development Code Sections 17.4.9 & 17.4.10.

PROJECT GEOGRAPHY

Legal Description: Lot 600A Expansion Area as shown on the plat recorded at Reception Number 418711

Address: TBD Elkstone Place

Applicant/Agent: Chris Hawkins, Alpine Planning

Owner: Sterling Snow, LLC

Zoning: Multi-Family

Zoning Designations: Condominium

Existing Use: Multi-Family

Lot Sizes: 600A: 2.133 acres
Expansion Area: 0.51 acres

Adjacent Land Uses, Lot 161A-R2:

- **North:** Passive OS
- **South:** Single-Family
- **East:** Single-Family
- **West:** Active OS

ATTACHMENTS

- Exhibit A: Applicant's Narrative
- Exhibit B: Ordinance
- Exhibit D: Agency Comments
- Exhibit E: Public Comment



Figure 1: Vicinity Map

CASE SUMMARY: Alpine Planning, acting on behalf of Sterling Snow, LLC. is requesting a density transfer and rezone, which if approved would increase the density on Lot 600A by 6-person equivalents as described below in more detail in Table 1. The density will be transferred from the density bank onto the Expansion Area of Lot 600A as delineated on the Plat recorded at Reception Number 418711. Lot 600A, also known as Elkstone, is located directly adjacent to Elk Pond with access being taken from Mountain Village Blvd. The lot is currently developed with the exception of the Expansion Area as shown in Figure 1.

It should be noted that the density transfer and rezoning processes are being processed as concurrent development applications. The applicant did receive a recommendation of approval for the density transfer and rezone from the Design Review Board (DRB). In addition, the applicant will be requesting Final Architectural and Site Review approval from the DRB upon determination by Town Council that the density transfer and rezone are appropriate. If the Town Council does not determine that the application meets the requirements of the Community Development Code (CDC), then the applicant will be required to re-submit revised architectural plans to the DRB for review based off of the existing remaining density on Lot 600A. At the March 18th Town Council meeting, the applicant and staff were directed to ensure that the future construction of this project in its current configuration does not limit the ability to build the Elk Pond Loop Trail as envisioned in the Town of Mountain Village Draft Trails Plan. The applicant is aware of this requirement and is working to determine spacing between the project, the lake, and any wetlands that may force specific location of the project. The Trails plan calls for a 40" natural surface trail that may need a boardwalk to protect wetlands. Based on aerial images and the wetland delineation provided by the applicant, it appears that there is enough space on TSG open space to accommodate the trail as designed. Depending on needs of the applicant for easements for building maintenance, it may become more constrained. Below staff has provided the imagery used to roughly measure available lands between the property line and Elk Pond.



As you can see from the above image – the distance from the development to the edge of the upland portion adjacent to Elk Pond is approximately 17-26 feet. It should be noted that this image does not take into account the delineated wetlands report and serves as a visual aid only.

Table 1: Existing and Proposed Zoning/Densities

| Lot | Acreage | Zone District | Zoning Designation | Actual Units | Person Equivalent per Actual Unit | Total Person Equivalent Density |
|--|---------|---------------|--------------------|--------------|-----------------------------------|---------------------------------|
| Zoned Density | | | | | | |
| 600A | 2.133 | Multi-Family | Condominium | 32 | 3 | 96 |
| | | | Employee Apt. | 1 | 3 | 3 |
| Total | | | | 33 | | 99 |
| Built Density | | | Condominium | 28 | 3 | 84 |
| Unbuilt Density | | | Condominium | 4 | 3 | 12 |
| Unbuilt Density after Transfer and Rezone | | | Condominium | 6 | 3 | 18 |

Staff Note: The proposal will result in a net increase of 2 Condominium Units within the Expansion Area of Lot 600A and an overall person equivalent increase of 6. The total density on Lot 600A after the rezone and density transfer would be 34 Condo Units and 1 Employee Apartment Unit.

CRITERIA, ANALYSIS AND FINDINGS

The criteria for decision for the board to evaluate a rezone that changes the zoning designation and/or density allocation assigned to a lot is listed below. The following criteria must be met for the review authority to approve a rezoning application:

17.4.9: Rezoning Process

(***)

3. Criteria for Decision: (***)

- a. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan;
Staff Finding: While the subject lots are not called out within a specific subarea plan, the area has been identified within the Future Land Use map as an area for Multi-Unit Development. In which, the Comprehensive Plan provides guiding policies such as allowing mixed-use commercial development, considerations to minimizing environmental impacts and ensuring that development fits and blends into the existing environment and character of the area. Although the applicant is not proposing a commercial amenity with this project, it could be beneficial to have more residential units within close proximity to the Town Hall subarea and within an area that has previously been identified for development.
- b. The proposed rezoning is consistent with the Zoning and Land Use Regulations;
Staff Finding: The proposed rezone and density transfer meets the requirements of the CDC. The Multi-Family Zone is intended to provide higher density multi-family uses limited to multi-family dwellings, hotbed development, recreational trails, workforce housing and similar uses. It could be preferable to the community to include additional housing units within this area to increase our hotbed inventory in an area that is in close proximity to adjacent commercial uses, public transit, and recreational amenities.
- c. The proposed rezoning meets the Comprehensive Plan project standards;

Staff Finding: As mentioned above, the subject lots are not within a planned subarea and therefore are not called out specifically within the Development Table (Comprehensive Plan; Pg. 52) with site specific project standards.

- d. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources;
Staff Finding: Due to the location of the project – within the expansion area that was previously identified for development of multi-family units, there are very few potential impacts that could arise related to public health, safety, and the welfare of adjacent uses. By clustering the development within the existing expansion area, it limits future development needs in other areas that could potentially have higher impacts than the proposed location.
- e. The proposed rezoning is justified because there is an error in the current zoning, [and/or] there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning;
Staff Finding: The density on the site allows for 4 additional condo units as currently zoned – this proposal would increase the allowance to 6 units. As mentioned above, density directly adjacent to the Town Hall subarea is preferable development on other multi-family lots on the periphery of the community. The changes in the development pattern within the vicinity and adjacent areas and their high-densities justify the requested increase in density on Lot 600A.
- f. Adequate public facilities and services are available to serve the intended land uses;
Staff Finding: Any future development would be required to utilize town infrastructure including sewer, water, and public transportation. It should be noted that the existing lines for all utilities serving the project are currently located within Lot 600A and would require minor extensions. It's unclear to staff if this project would be required to increase infrastructure capacity but this was not indicated to be problematic during the agency review of the project by public works.
- g. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion; and
Staff Finding: The rezoning will not create a vehicular or pedestrian circulation hazards due to the unique location, parking limitations, and access to the public transportation within the Town Center Subarea.
- h. The proposed rezoning meets all applicable Town regulations and standards.
Staff Finding: The application meets all applicable regulations and standards.

17.4.10: Density Transfer Process

(***)

D. Criteria for Decision

(***)

- 2. Class 4 Applications. The following criteria shall be met for the Review Authority to approve a density transfer.
 - a. The criteria for decision for a rezoning are met, since such density transfer must be processed concurrently with a rezoning development application (except for MPUD development applications);

Staff Finding: The applicant has met the criteria for decision for rezoning as provided above.

- b. The density transfer meets the density transfer and density bank policies; and *Staff Finding: The application meets all applicable density transfer and density bank policies.*
- c. The proposed density transfer meets all applicable Town regulations and standards. *Staff Finding: The application meets all applicable regulations and standards.*

DESIGN REVIEW BOARD RECOMMENDATION: The Design Review Board reviewed the application for rezone and density transfer for Lot 600A at their March 28, 2019 Regular Meeting and provided a unanimous recommendation as written to the Town Council

RECOMMENDATION: If Town Council determines that the application to transfer density from the density bank to Lot 600A meets the criteria for decision listed within this staff memo, then staff has provided the following suggested motion:

I move to approve, an Ordinance regarding the rezone and density transfer application pursuant to CDC Sections 17.4.9 & 17.4.10 of the Community Development Code, to rezone Lot 600A and transfer two condominium density units (6-person equivalent density) from the density bank to the expansion area of the subject lot based on the evidence provided within the Staff Report of record dated May 6, 2019 and with the following conditions:

1. The owner of record of density shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.
2. The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC.
3. The Property Owner must demonstrate ownership of the additional two (2) condominium density (six-person equivalent density) prior to the issuance of a building permit.
4. The Property Owner must ensure and demonstrate to the Design Review Board at the Property Owners Final Architecture and Site Review that the final location and design of any building, grading, landscaping, parking areas, and other site improvements related to the project – on or off of Lot 600A, allow for the future construction of the Elk Pond Loop Trail as envisioned in the Town of Mountain Village Trails Master Plan. If the Design Review Board determines that this cannot be accomplished, then the Design Review Board shall impose a setback from the lot line which would allow for the future construction of the Elk Pond Loop Trail in conjunction with the protection of environmentally sensitive features.

This motion is based on the evidence and testimony provided at a public hearing held on May 16, 2019 with notice of such hearing as required by the Community Development Code.

Elkstone Lakeside Condominiums

Rezoning, Density Transfer and Initial Architecture and Site Review



Z E H R E N
AND ASSOCIATES
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Santa Barbara, California (805) 963-6890
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PROJECT OVERVIEW

Sterling Snow, LLC (“**Owner**”) is the owner of the Declarant Rights and the development rights in the Expansion Area of Lot 600A as shown on the plat recorded at Reception Number 418711 (“**Expansion Area**”) and as shown in Figure 1. The Expansion Area is a part of the Elkstone Condominium Community (“**Elkstone**”). The Declarant Rights allow for the Owner to develop the Expansion Area per the declaration for Elkstone as amended (“**Declaration**”). The Expansion Area is shown in Figure 1.

Elkstone currently includes 29 built condominium units in three duplex buildings; one detached single-family condo building; and 21 multi-family condominium units and one employee apartment in the Elkstone 21 building. The Official Land Use and Density Allocation List confirms that remaining zoned density on Lot 600A in the Expansion Area is four (4) condominium units (12 person equivalents) as summarized in Table 1.

Table 1. Lot 600A Density Per the Official Land Use and Density Allocation List

| Lot | Acreage | Zone District | Zoning Designation | Actual Units | Density Per Unit | Equivalent Units |
|--------------------------|---------|---------------|--------------------|--------------|------------------|------------------|
| Zoned Density | | | | | | |
| 600A | 2.133 | Multi-family | Condominium | 32 | 3 | 96 |
| | | | Employee Apt. | 1 | 3 | 3 |
| Total | | | | 33 | | 99 |
| Built Density | | | | | | |
| | | | Condominium | 28 | 3 | 84 |
| | | | Employee Apt. | 1 | 3 | 3 |
| Total | | | | | | |
| Remaining Density | | | Condominium | 4 | 3 | 12 |

The Project Summary is shown in Table 2. The Owner proposes to develop six (6) condominium units in the Expansion Area that necessitates Rezoning and Density Transfer Process development applications. The Density Transfer consists of moving two (2) condominium units of density from the Density Bank to the Property.

The Owner could alternatively propose to convert the four (4) condominium units into twelve (12) lodge units without a density transfer to the Expansion Area. This conversion and the Owner’s ability to rezone the Property are recognized in the Declaration and supported by the Mountain Village Comprehensive Plan (“**Plan**”). However, we believe that a six (6) condominium development is a much better fit for the Elkstone community.

Concurrent Processing

The Owner requests concurrent approval of a Design Review Process application with the Rezoning Process and Density Transfer Process development applications. The base premise of this request is that if the Town does not approve the rezoning and density transfer, then the Owner intends to build currently-permitted four condominium units within the proposed building footprint. We therefore respectfully request that the Design Review Board consider the following condition for any approval of the Initial Architecture and Site Review:

“Prior to submitting for the Final Review, the Owner shall either (A) obtain Town Council approval for the Rezoning Process and Density Transfer Process development applications; or (B) revise the proposed plans to include only four condominium units.”

Granting this request would allow for the Owner to move forward with the development of the Expansion Area.

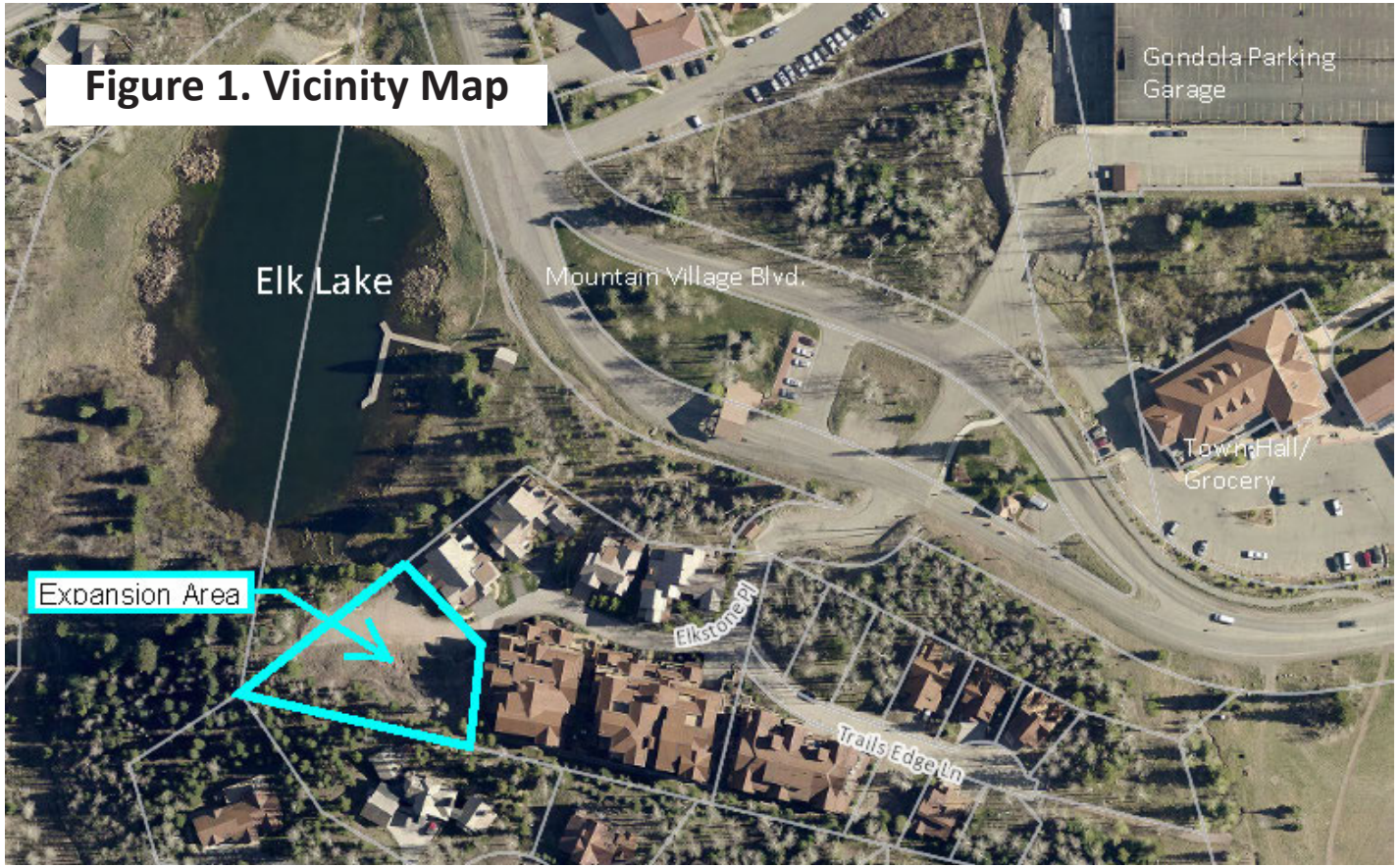


Table 2. Project Summary

| Geography and Zoning Requirements | | |
|-----------------------------------|-----------------------------------|--------------------|
| | Existing/Requirement | Proposed (Approx.) |
| Lot 600A Size | 2.133 acres | No Change |
| Expansion Area Size | 22,265 sq. ft. (0.51 acres) | No Change |
| Zone District | Multi-family Zone District | No Change |
| Proposed Density | 4 Condo Units | 6 Condo Units |
| Maximum Building Height | 48 feet + 5 feet for gabled roofs | 50.29' |
| Average Building Height | 48 feet + 5 feet for gabled roofs | 39.79' (-13.21') |
| Lot Coverage | 65% | 52% |
| Setbacks | | |
| Front - North | None | 1' |
| Rear - South | 16' | 17' |
| Side - East | 16' | 250'+ |
| Side - West | Same as North Setback | |
| Parking | 9 spaces (1.5 spaces per Unit) | 9 spaces |

Site Context

The Expansion Area is located to the southeast of the Elk Lake and to the west of the Elkstone 21 Condominiums, and in the Multi-family Zone District. The site is characterized by a flat-graded bench that currently functions as a turnaround at the end of Elkstone Place. This flat space was graded to provide a construction

staging area for the Elkstone 21 Condominium Project. A temporary slope erosion mitigation system was installed on the Property in 2014 to stabilize slumping slopes and erosion.

The Expansion Area has a low USGS elevation of 9524 on the north side and 9592 on the south side for an overall elevation gain of 68 feet. The slopes within the Expansion Area have a grade of approximately 55% above the flat graded area. The topography on the Expansion Area prior to the Elkstone 21 development (natural grade) had grades of approximately 55%. Most of the trees on the site were removed during the development of Elkstone 21, with the only remaining trees found on the west and south sides of the site and one aspen on the north side.

The Expansion Area showed signs of slope movement after the construction of Elkstone 21 that warranted the Town to require the prior developer to install temporary slope stabilization measures. The temporary stabilization measures consist of soil nails and a mesh shoring system. The proposed development will replace these temporary stabilization measures with permanent retaining, grading and revegetation.

Building Siting + Design

The primary factor in siting the building is the necessary area and configuration required for an emergency vehicle turnaround. By identifying “pedestrian” and “vehicular” areas through detailing and use of pavement and landscape materials, we believe we can create an outdoor plaza and “front door” to the building that link common outdoor areas with internal lobbies and circulation.

The building “footprint” is primarily defined by the necessary and efficient configuration of the required indoor parking areas, (1.5 spaces/unit), as well as aligning the building walls with natural grades to minimize the height of retaining walls, while maximizing views to Elk Lake and the mountain ranges beyond from both common areas and condominium units.

By providing a balanced configuration of two units on each floor, we have minimized necessary common areas to a single exit stairway and elevator core on each floor. We believe this unit arrangement maximizes each unit’s value by providing single-level living, (no internal stairs in most units), with 90-degree views, 270-degree day light, and ventilation for the lower level units.

For security purposes, we can “key” the elevator to only open at the specific unit and common areas. While the elevator could be easily located on the south side of the building, which would increase the amount of “salable” area along the north side of the building, we feel it is more beneficial to eliminate common corridors and connect the unit elevators directly to ground floor common areas as opposed to having the primary elevator lobby within the parking garage.

REZONING

The proposed rezoning complies with the Rezoning Process Criteria for Decision set forth in CDC Section 17.4.9(C)(3).

General Conformance with the Mountain Village Comprehensive Plan

The proposed rezoning and density transfer are in general conformance with the Plan. The Plan’s Future Land Use Plan designates Lot 600A and the Expansion Area as “Multiunit”. The Plan states the following regarding the Multiunit classification:

“Provide higher density condominium development for deed restricted housing, hotbeds, second homes and similar uses.”

The Plan policies for Multiunit development were incorporated into the CDC and the Multi-family Zone

Local Design Inspiration



District. No public benefits are recommended by the Plan for the Expansion Area. Lot 600A has provided the required employee housing in the Elkstone 21 building. Wetlands, steep slopes and infrastructure are addressed in this narrative. Most of the forested tree cover was removed from the Expansion Area by the prior developer when Elkstone 21 was constructed. The proposed new development would require removal of approximately 15 additional trees as shown on the landscaping plan.

Consistency with Zoning and Land Use Regulations

The proposed rezoning and density transfer applications are consistent with the Zoning and Land Use Regulations contained in CDC Section 17.3. Multi-family condominium dwellings are permitted uses in the Multi-family Zone District.

The Owner intends to transfer two condominium units to the Expansion Area. Workforce housing has been provided as required by the original Town Zoning with one employee apartment in Elkstone 21. The rezoning does not impact the CDC Platted Open Space requirements. The proposed building height and maximum average height comply with the CDC building height limitations. The site coverage also complies with the Multi-family Zone District with less than 65% site coverage.

Comprehensive Plan Project Standards

The proposed rezoning complies with the Comprehensive Plan Project Standards in CDC Section 17.4.12 (H).

Visual Impacts

Visual impacts have been minimized and mitigated. The primary views for the existing Elkstone development are not adversely impacted since their view corridors are to the north and the proposed building is located to the west. The home on Lot 235B at 108 Gold Hill Court is located directly to the south of the Expansion Area at what appears to be an elevation of over 9600 feet. The highest proposed roof ridge has an elevation of 9602.08. We reached out to the owner of Lot 235B and obtained permission to survey the as-built elevations of the living spaces and deck that overlook the Expansion Area. We are currently awaiting the results of that survey. Lot 236B at 106 Gold Hill Court has primary views that look directly to the north with the proposed development located northwest of the Expansion Area and well out of the primary direct views.

The Owner is proposing a building that complies with the maximum height allowed in the Multi-family Zone District - and the building height would remain the same even if only four condominium units were developed. The rezoning is not introducing a new use that was not anticipated. Instead, development has been known and contemplated for the Expansion Area since Lot 600A was created, and it has been well documented with the various phases of the Elkstone development.

The permitted building height is mitigated by the natural topography of the site, with two stories built into the hillside. Properties to the south would view two stories above grade and the roof area.

Scale and Mass

The scale and mass of the development are appropriate and based on the zoning limitations of the Multi-family Zone District. The scale and mass of the building are minimized and mitigated through significant building articulation in the exterior walls; varying exterior materials; window fenestration; the use of decks at varying levels; varying roof forms and heights; landscaping; and tucking the building into the hillside.

Environmental and Geotechnical Impacts

The proposed development is avoiding or mitigating environmental and geotechnical impacts. A Colorado licensed Professional Engineer will design the proposed uphill retaining wall for the development based on a soils report and in consideration of the past geotechnical mitigation work completed in the Expansion Area.

The design will also be completed in accordance with the CDC Steep Slope Regulations. There are no wetlands present in the Expansion Area. Wetlands are present to the north of the Expansion Area around Elk Lake as discussed in this narrative.

[Site Specific Issues](#)

The proposed development addresses site specific issues. The Elkstone 21 Building foundation drain caused a significant odor problem in the area that was corrected by discharging groundwater beneath the surface of Elk Lake. The proposed development will design its building drain system to ensure that the past smell issue is not repeated for the new building.

The proposed development is also providing an emergency firetruck turnaround that serves the entire Elkstone development. This fire truck turnaround will also provide a vehicular turnaround at the end of Elkstone Place.

Consistency with Public Health, Safety and Welfare

The proposed rezoning is consistent with the public health, safety and welfare. The proposed development is designed in accordance with the dimensional limitations of the underlying Multi-family Zone District. The dimensional limitations of the CDC were created to ensure appropriate and compatible development as envisioned by the Plan, the Multi-family Zone District and the CDC. Adequate infrastructure and services are available to the Expansion Area as outlined in this narrative.

Rezoning Justification

The proposed rezoning is justified by the Plan with multi-family condominium development envisioned in the Expansion Area. The Town's rezoning and density transfer policies also recognize the ability to transfer density or convert density on a development site.

Public Facilities and Services

The Telluride Fire Protection District will provide fire protection and emergency response services. The Mountain Village Police Department will provide police services. Water and sewer are available from the Town of Mountain Village. Gas and electric services will be provided by Black Hills Energy and SMPA, respectively. The roads within the Elkstone development are privately maintained, including snow plowing and snow removal as needed. Pedestrian access to the gondola is provided by Elkstone Place and a sidewalk system starting at Mountain Village Blvd.

Project Circulation, Parking, Trash and Deliveries

The proposed development will be accessed by Elkstone Place from Mountain Village Blvd. An emergency and vehicular turnaround for Elkstone Place will be provided as a part of the project and benefit the entire Elkstone community. Parking will be provided in an underground parking garage accessed off the end of Elkstone Place. A trash and recycling room is designed into the building that is accessed from the emergency turnaround. A loading/unloading parking area is provided to the east of the transformer next to Elkstone 21.

Compliance with Other Town Regulations

The proposed development will comply with the requirements of the CDC and any applicable requirements of the Municipal Code.

DENSITY TRANSFER

The proposed development complies with the CDC density transfer policies. The Owner has identified a few options to acquire two (2) condominium units of density from the Density Bank, and intends to enter into a contract to purchase the density prior to the Town Council public hearing on the rezoning. We are requesting that the Town condition any rezoning approval upon the Owner providing proof that two (2) condominium units of density have been transferred to the site from the Density Bank prior to recording the approving ordinance.

The proposal is in compliance with the Density Transfer Process and outlined in CDC Section 17.4.10. The density transfer will meet the density transfer and density bank policies, with condominium units in the Density Bank proposed to be transferred to the site.

DESIGN REVIEW PROCESS - INITIAL REVIEW

The Owner is seeking the approval of a concurrent Design Review Process application. This section documents how the project complies with key design review requirements of the CDC.

Northern Setback

There is no general easement along the northern property line. CDC Section 17.3.14(B) states:

“For lots outside the Village Center Zone District where a general easement does not exist and lots where the general easement has been vacated, the review authority may require the establishment of a building setback as determined by the DRB at the time of review of a development application.”

We are proposing a minimal setback of approximately one (1) foot on the northern property line for several reasons. The main reason for the proposed setback is to reduce impacts to steep slopes on the site since pushing the building back would cause more site impacts in an area that has already seen some past soil movement prior to the temporary stabilization. We are also attempting to mitigate visual impacts for the home on Lot 235B. A reduced setback is also justified based on the proximity to the Elk Lake open space and the forested buffer along the pond. The Elkstone development also contains relatively small six (6) foot setbacks to this same property line.

Design Variation

The project architect is proposing to use acrylic coated Galvalume metal shingles for the roofing material as shown on Sheets A2.01 through A.203. The Galvalume metal shingles are proposed on the northern and southern gables while standing seam metal roofing is proposed on the eastern and western gables with the exception of a few roof small shed forms on the east elevation. The Galvalume roofing represents 48% of the overall roofing materials. Galvalume is a zinc/aluminum coated steel roofing product that is electronically etched into the steel similar to a galvanizing process.

Galvalume metal shingles are not a specifically identified roofing material in CDC Section 17.5.6(C)(3) and therefore may require approval pursuant to the Design Variation Process. Galvalume is a zinc coated product and zinc roofing is a permitted roofing material. CDC Section 17.4.11(E)(5)(a) states that the DRB may approve a Design Variation Process request if the following criteria are met, with our comments shown in *italics*:

- i. The design variation is compatible with the design context of the surrounding area. *We believe the proposed roofing is compatible with the design context of the surrounding area. We are proposing a metal shingle that is comparable to smaller shake shingles found on the older Elkstone buildings that is also*

compatible with roofing on the Elkstone Building and surrounding developments. We believe the metal shingle looks much better than synthetic wood shingles and provides a nice change to break up the rusted and rustic patina of the area.

- ii. The design variation is consistent with the town design theme. *The proposed roofing material is consistent with the Mountain Village Design Theme. The proposed material has been shown to hold up well over time in high alpine conditions. The roofing material has gray color with texturing and shadows that will provide relief. The roofing material will allow roof materials to evolve in the town while still providing the desired high alpine feel and design. The proposed color will better blend into the forested backdrop of the town than will rusted metal.*
- iii. The strict application of the Design Regulations(s) would prevent the applicant or owner from achieving its intended design objectives for a project. *Strict application of the CDC limitations would prevent the use of Galvalume metal shingles. The project architect designed the roof to be an important element of the overall design, with metal shingles replicating smaller cedar shake shingles and a more contemporary appearance, and standing seam metal roofing predominating the overall roof design.*
- iv. The design variation is the minimum necessary to allow for the achievement of the intended design objectives. *The design variation is the minimum needed to allow for the use of Galvalume roofing shingles.*
- v. The design variation is consistent with purpose and intent of the Design Regulations. *The design variation is consistent with the purposes of the Design Regulations because it will promote good civic design and development and create and preserve an attractive and functional community.*
- vi. The design variation does not have an unreasonable negative impact on the surrounding neighborhood. *We believe the design variation will have a positive impact on the surrounding neighborhood through introduction of a unique material and roof design that complements neighboring architecture.*
- vii. The proposed design variation meets all applicable Town regulations and standards. *The proposed variation meets the requirements of the CDC, including but not limited to the Building Regulations.*
- viii. The variation supports a design interpretation that embraces nature, recalls the past, interprets our current times, and moves us into the future while respecting the design context of the neighborhood surrounding a site. *Galvalume roofing was selected because it recalls cedar shake shingles that are no longer allowed and interprets it to our modern time with a classic roof pattern that is similar in appearance to cedar shingles. The overall roof design will achieve optical relief through the use of standing seam zinc metal roofing on the eastern and western facades and Galvalume roofing on the northern and southern facades.*

Steep Slopes

The Property contains steep slopes that are 30% or greater. Section 17.6.1(C)(2)(a) of the Community Development Code CDC states that:

“Building and development shall be located off slopes that are thirty percent (30%) or greater to the extent practical.

- i. In evaluating practicable alternatives, the Town recognizes that it may be necessary to permit disturbance of slopes that are 30% or greater on a lot to allow access to key viewsheds, avoid other environmental issues, buffer development and similar site-specific design considerations.”

It is not practicable to avoid all steep slope areas because the Expansion Area contains large areas of slopes that are 30% or greater, when the flat bench in the Expansion Area was graded out of the hillside. The current permitted uses and density were placed on Lot 600A with knowledge of the steep slopes. The impact to

steep slopes is unchanged from current zoning because the Owner intends to build the same building footprint for a four-unit condominium or twelve-unit lodge project if the Town does not approve the rezoning request for six (6) units.

CDC Section 17.6.1(C)(2)(c) states the review authority will only allow for steep slope disturbance if the following criteria are met, with our comments shown in *italics*:

- i. The proposed steep slope disturbance is in general conformance with the Comprehensive Plan. *The proposed steep slope disturbance is envisioned by the Plan. The Future Land Use Map envisions the Expansion Area for Multi-family development.*
- ii. The proposed disturbance is minimized to the extent practical. *A large cut across the Expansion Area was made during the development of Elkstone 21 to create a flat bench for staging construction materials and equipment. Thus, significant site disturbance to the steep slopes has occurred. The proposed building in the Expansion Area will provide a permanent slope stabilization measure. Soil disturbance in undisturbed areas will be minimized to the extent practical.*
- iii. A Colorado professional engineer or geologist has provided:
 - (a) A soils report or, for a subdivision, a geologic report; or
 - (b) An engineered civil plan for the lot, including grading and drainage plans.

And the proposal provides mitigation for the steep slope development in accordance with the engineered plans. *A Colorado PE has designed the proposed grading plans. A Colorado PE will design the uphill retaining wall based on a site-specific soil analysis and the temporary stabilization plan prior to submitting for a building permit for development.*

General Easement

We are also requesting the use of the southern general easement for soil nailing that will be a minimum of approximately 15 feet below grade. Soil nailing is not a permitted use in the general easement. CDC Section 17.3.14(F) states, with our comments shown in *italics*:

“The DRB may waive the general easement setback or other setbacks and allow for prohibited activities provided:

1. The applicant has demonstrated that avoiding grading and disturbance in the general easement setback would create a hardship, and there is not a practicable alternative that allows for reasonable use of the lot. *There is no practicable engineering alternative for soil nailing that avoids the general easement. The soil nailing is approximately 15 feet below grade and will not impact the ability of the Town to use the general easement for utilities or allowed surface uses.*
2. The disturbance in the general easement setback is due to natural features of the site, such as steep slopes, wetlands and streams. *The soil nailing is needed to stabilize the uphill slopes and construct a retaining wall to allow for development. The soil nailing is needed even if the Owner builds four condominium units so adding two condominium units does not increase the need for soil nailing in the general easement.*
3. No unreasonable negative impacts result to the surrounding properties. *The soil nailing is below grade and will therefore cause no adverse impacts to surrounding development.*
4. The general easement setback or other setback will be revegetated and landscaped in a natural state. *The surface of the general easement will not be impacted.*

5. The Public Works Department has approved the permanent above-grade and below-grade improvements. *We will be reaching out to the Public Works Director in the coming weeks to discuss the proposed soil nailing.*
6. The applicant will enter into an encroachment agreement with the Town with the form and substance prescribed by the Town. *The Owner will enter into an encroachment agreement with the Town; however, a revocable agreement would be impractical due to the need to permanently stabilize the slopes in the Expansion Area.*
7. Encroachments into the general easement setback or other setbacks are mitigated by appropriate landscaping, buffering and other measures directly related to mitigating the encroachment impacts. *The below-grade soil nailing does not require mitigation.*

Exterior Material, Roof Design and Retaining Wall Design

The Elkstone Lakeside Condominium development is designed with the following exterior materials:

| Exterior Material | Area | Percent of Total Facade |
|--|---------------|-------------------------|
| Telluride Gold Stone | 5,947 sq. ft. | 36% |
| 8" Horizontal Wood Cedar Siding/Fascia | 3,785 sq. ft. | 23% |
| Metal Zinc Panels | 648 sq. ft. | 4% |
| Corrugated Metal Siding | 766 sq. ft. | 5% |
| Steel Beam/Mech Grate | 759 sq. ft. | 5% |
| Glazing | 4,456 sq. ft. | 27% |
| Total Material | | 100% |

Roofing is proposed to be a combination of red zinc standing seam and Galvalume metal shingles as shown on the elevations. All above grade exterior retaining walls are proposed to be faced with Telluride Gold Stone.

The proposed roof design provides "...a composition of multiple forms that emphasize sloped planes, varied ridgelines and vertical offsets..." as required by the Design Regulations.

Wetlands

Grading for the development is proposed 25 feet from the Elk Lake Wetlands. The development therefore is not subject to the CDC Wetland Regulations. Final plans will include a robust water quality protection plan.

Driveway Access Retaining Walls

CDC Section 17.6.6(B)(7)(a)-(b), Driveway Standards states:

- a. The maximum retaining wall height shall be five feet (5'), with a minimum "step" in between walls of four feet (4') to allow for landscaping to soften the walls.
- b. Retaining walls shall be setback from driveways at least five (5) feet, where practicable, to allow proper room for drainage, snow plowing and snow storage.

The driveway access emergency turnaround has been designed with a maximum five (5) foot tall wall as shown on the site plan.



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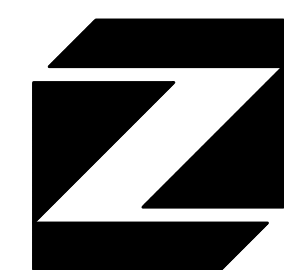
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| 03/06/2019 | |
| DR | C |

ELKSTONE LAKESIDE CONDOMINIUMS IN MOUNTAIN VILLAGE, COLORADO



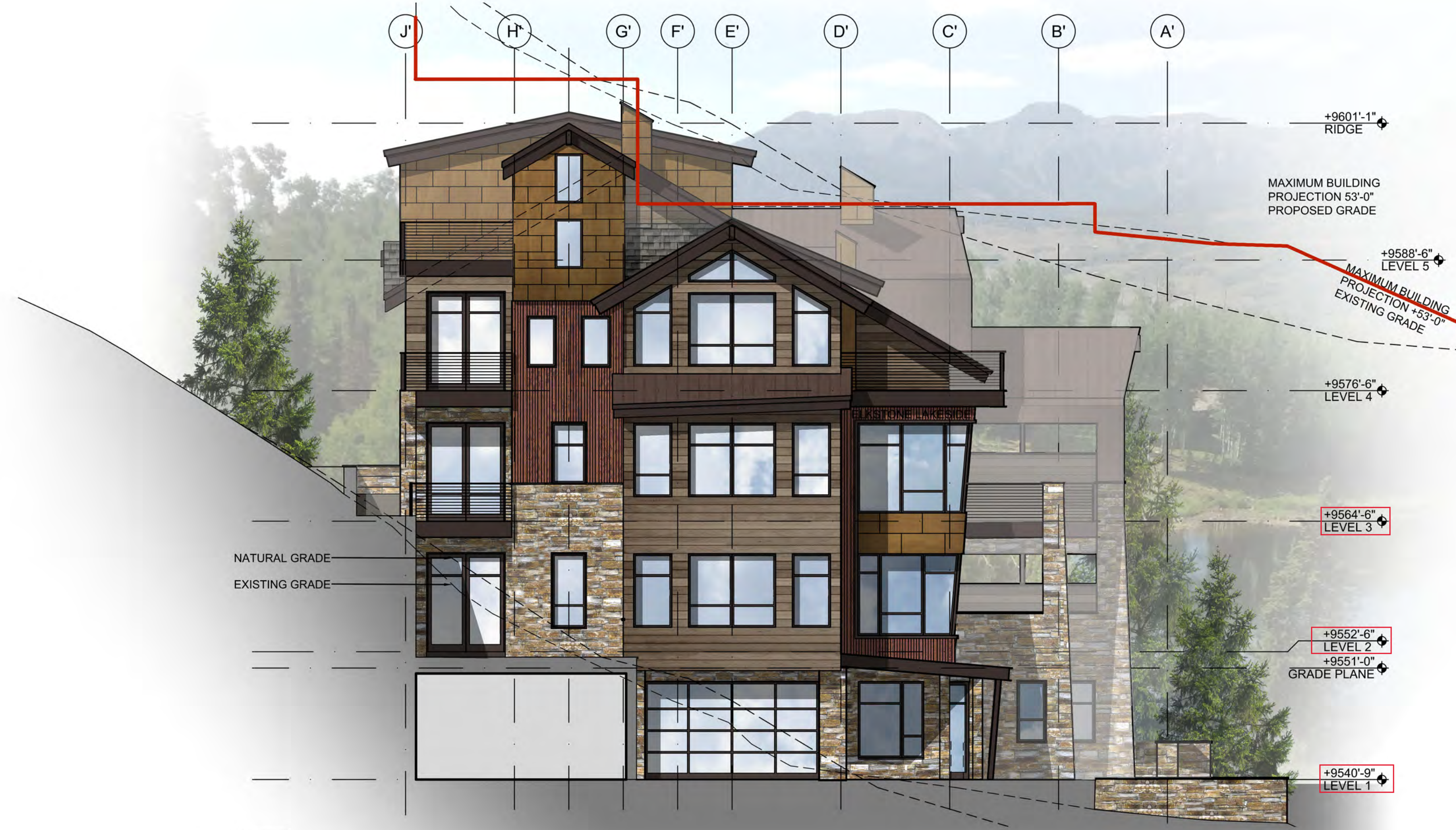
ISSUE C - DESIGN REVIEW REVISION

MARCH 06, 2019



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2 EAST ELEVATION (ENTRY)
A2.01 1/8" = 1'-0"



1 NORTH ELEVATION
A2.01 1/8" = 1'-0"

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MECHANICAL
AEC CONSULTING ENGINEERS
ELECTRICAL
AEC CONSULTING ENGINEERS

SEAL

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CONDOMINIUMS
LOT 600A
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| ISSUED FOR: | | |
|-------------|------------|-------------------|
| No. | DATE | COMMENT |
| A | 01/23/2018 | PLANNING & ZONING |
| B | 02/15/2019 | DESIGN REVIEW |
| C | 03/06/2019 | DESIGN REVIEW REV |
| | | |
| | | |

EXTERIOR
ELEVATIONS

| | |
|----------------------------|---------------------|
| PROJECT No. 20182606.00 | DATE 11/13/2018 |
| DRAWN BY JBR | CHK BY TRV BY TL |
| SHEET No. A2.01 | |
| SCALE: AS SHOWN | |



2 WEST ELEVATION
A2.02 1/8" = 1'-0"



1 SOUTH ELEVATION
A2.02 1/8" = 1'-0"

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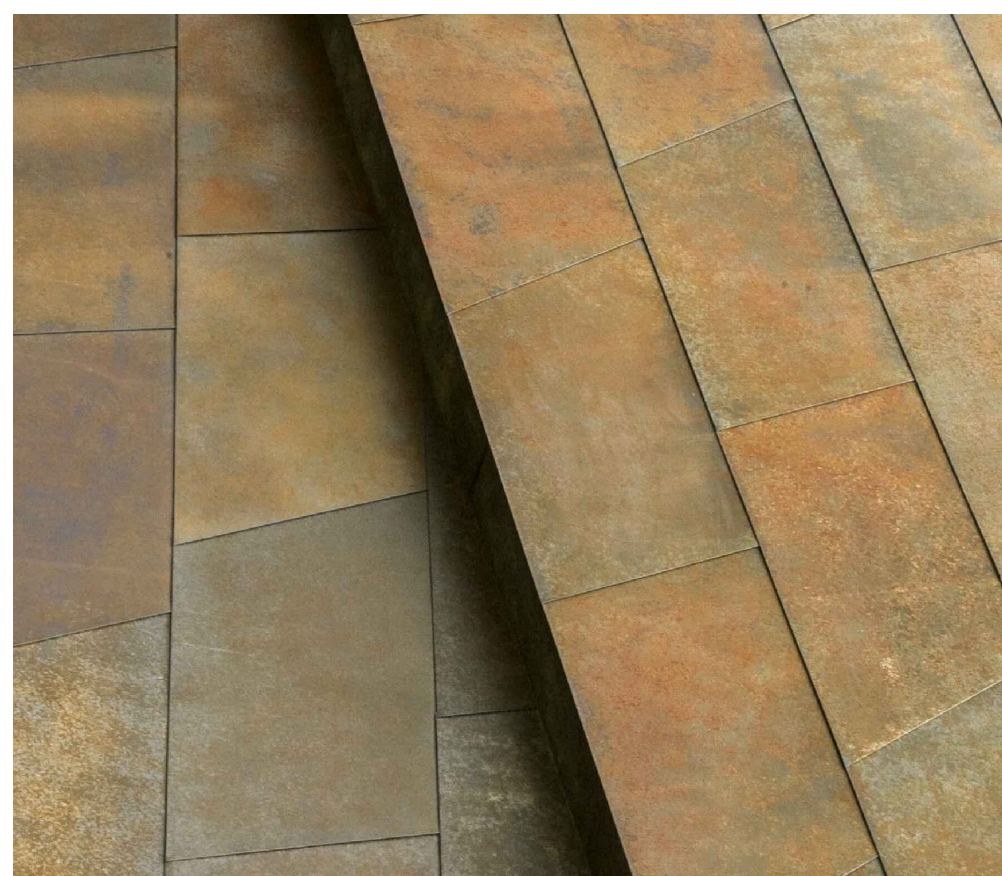
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|-------------|------------|-------------------|
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| B | 02/15/2019 | DESIGN REVIEW |
| C | 03/04/2019 | DESIGN REVIEW REV |
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EXTERIOR ELEVATIONS

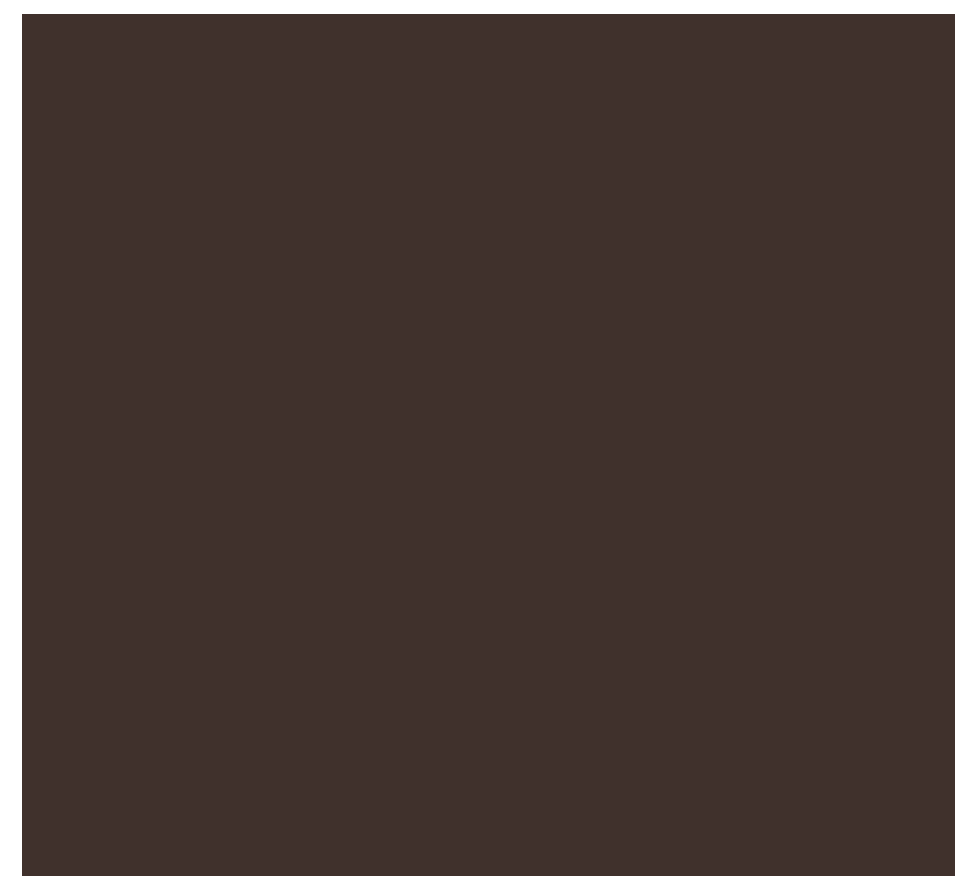
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| PROJECT No. 20182606.00 | DATE 11/13/2018 |
| DRAWN BY JBR | CHK BY TL |
| | TRV BY |

SHEET No.
A2.02
SCALE: AS SHOWN



ROANO ZINC
MANUFACTURER: ZAHNER

7 METAL PANEL
A2.03 1/8" = 1'-0"



COLOR: CORDOVAN BROWN SEMI SOLID STAIN
MANUFACTURER: BENJAMIN MOORE

6 WOOD FASCIA
A2.03 1/8" = 1'-0"



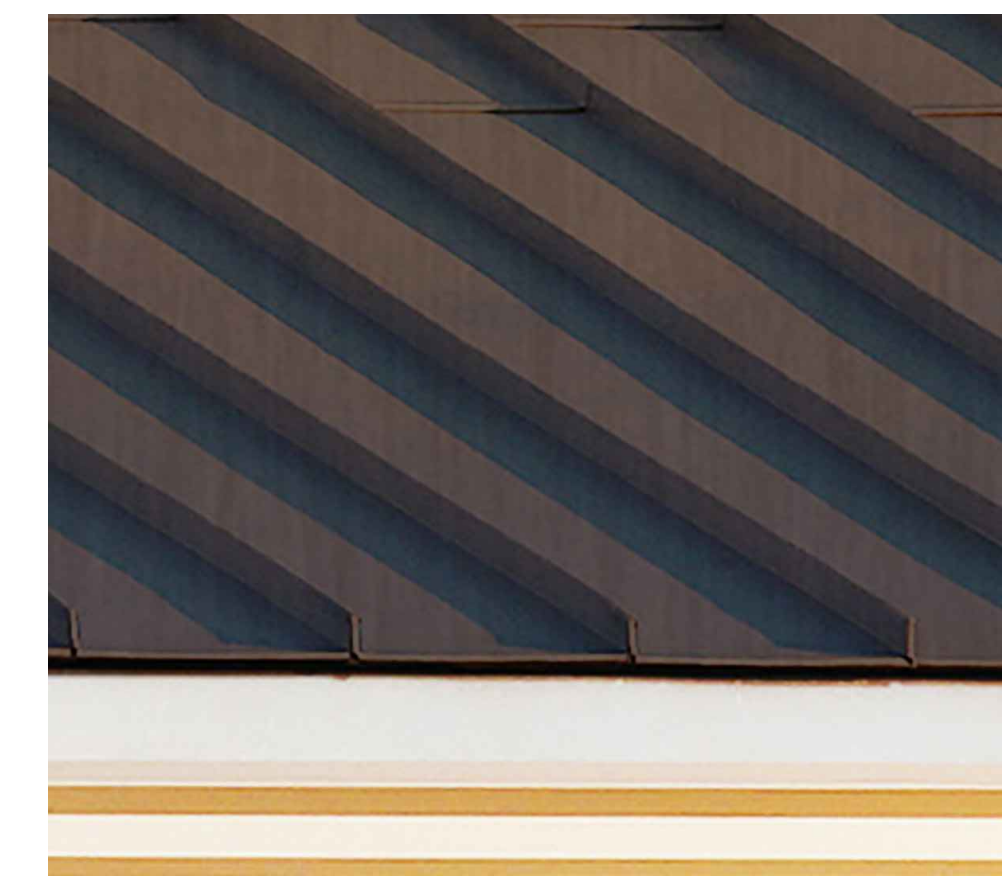
EXTERIOR COLOR: DARK BRONZE
MANUFACTURER: SIERRA PACIFIC

5 WINDOWS
A2.03 1/8" = 1'-0"



EXTERIOR COLOR: VICTORIAN SERIES: MODULINE
MANUFACTURER: BELGARD

4 PAVERS
A2.03 1/8" = 1'-0"



2" FIELD-LOK STANDING SEAM MTL ROOFING
FINISH: RED ZINC (95)
MANUFACTURER: ATAS INTERNATIONAL

3 STANDING SEAM MTL ROOF
A2.03 1/8" = 1'-0"



TELLURIDE GOLD STONE #304
SUPPLIER: GALLEGOS CORPORATION

8 STONE
A2.03 1/8" = 1'-0"



8" FIRE TREATED, STAINED, CHANNEL RUSTIC CEDAR SIDING
COLOR: BEECHWOOD GRAY, SEMI TRANSPARENT
MANUFACTURER: CABOT

9 WOOD SIDING
A2.03 1/8" = 1'-0"

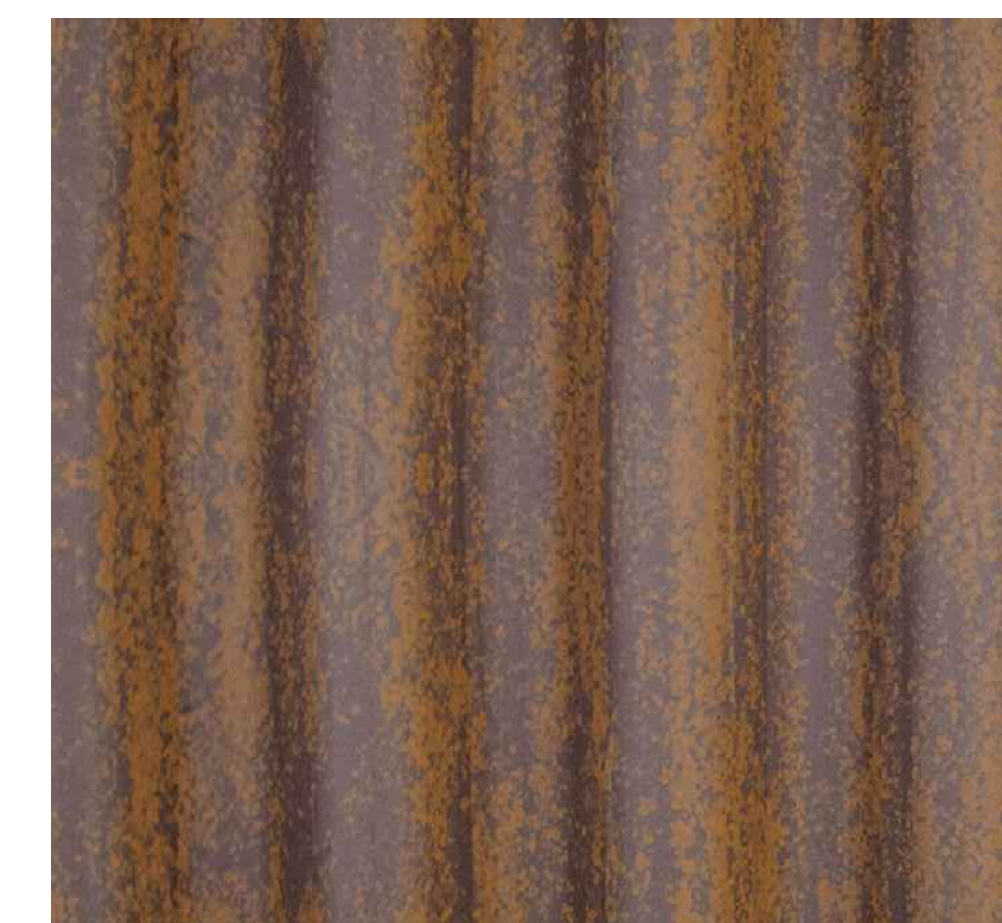


9 EAST ELEVATION (ENTRY)
A2.03 1/8" = 1'-0"



CASTLETOP METAL SHINGLES
FINISH: WEATHERED ACRYLIC COATED GALVALUME
MANUFACTURER: ATAS INTERNATIONAL

2 METAL SHINGLE ROOF
A2.03 1/8" = 1'-0"



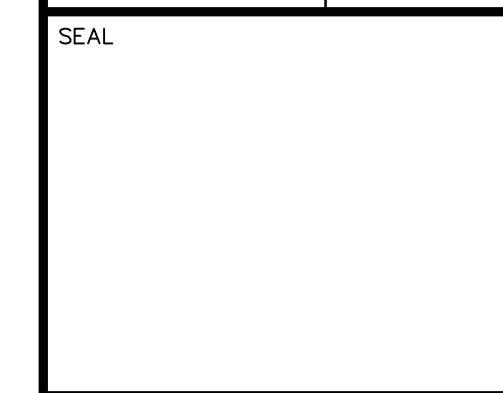
7/8" CORRUGATED SIDING
FINISH: RUSTIC RAWHIDE GR-50
MANUFACTURER: BRIDGER STEEL

1 CORRUGATED SIDING
A2.03 1/8" = 1'-0"

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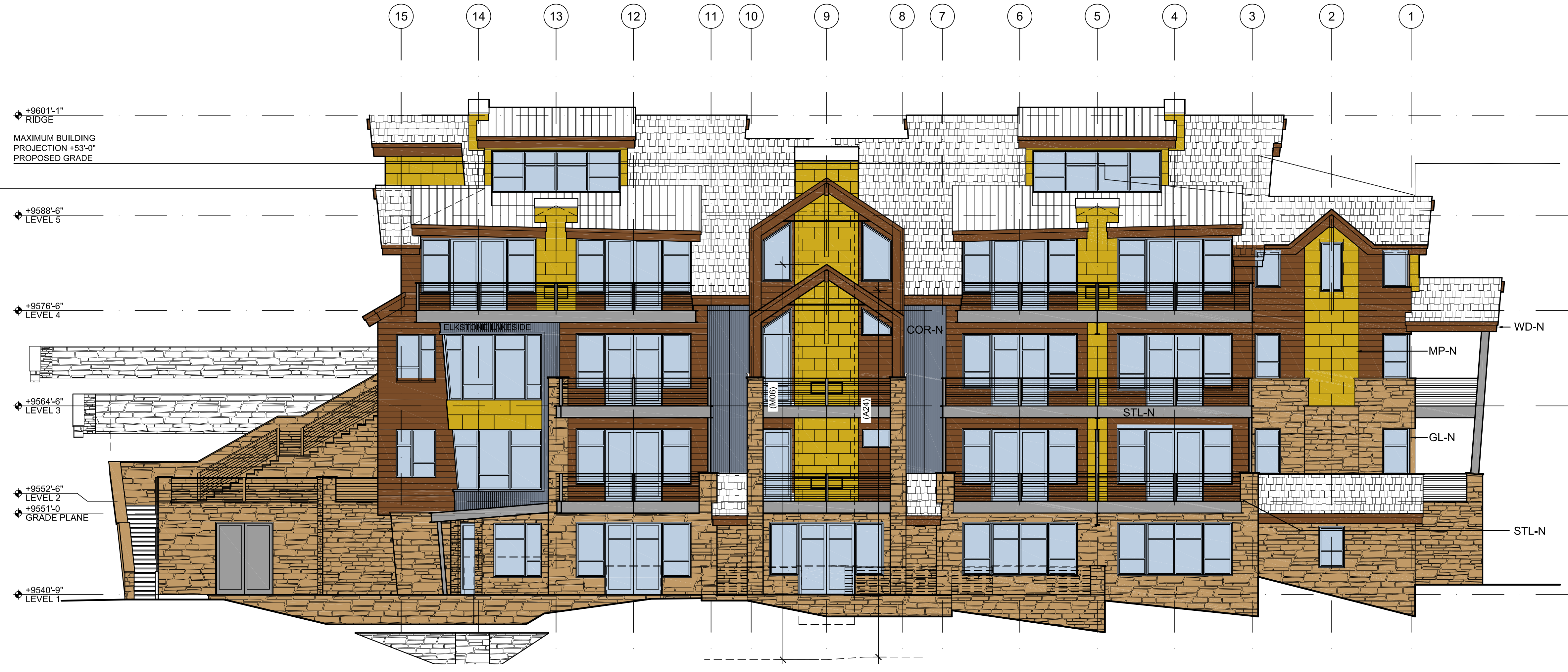
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| | | |
| | | |

PROPOSED EXTERIOR MATERIALS

| | |
|----------------------------|--------------------|
| PROJECT No. 20182606.00 | DATE 11/13/2018 |
| DRAWN BY JBR | CHK BY TL |
| TRV BY | |
| SHEET No. A2.03 | |
| SCALE: AS SHOWN | |



2 EAST ELEVATION (ENTRY)
A2.04 1/8" = 1'-0"



1 NORTH ELEVATION
A2.04 1/8" = 1'-0"

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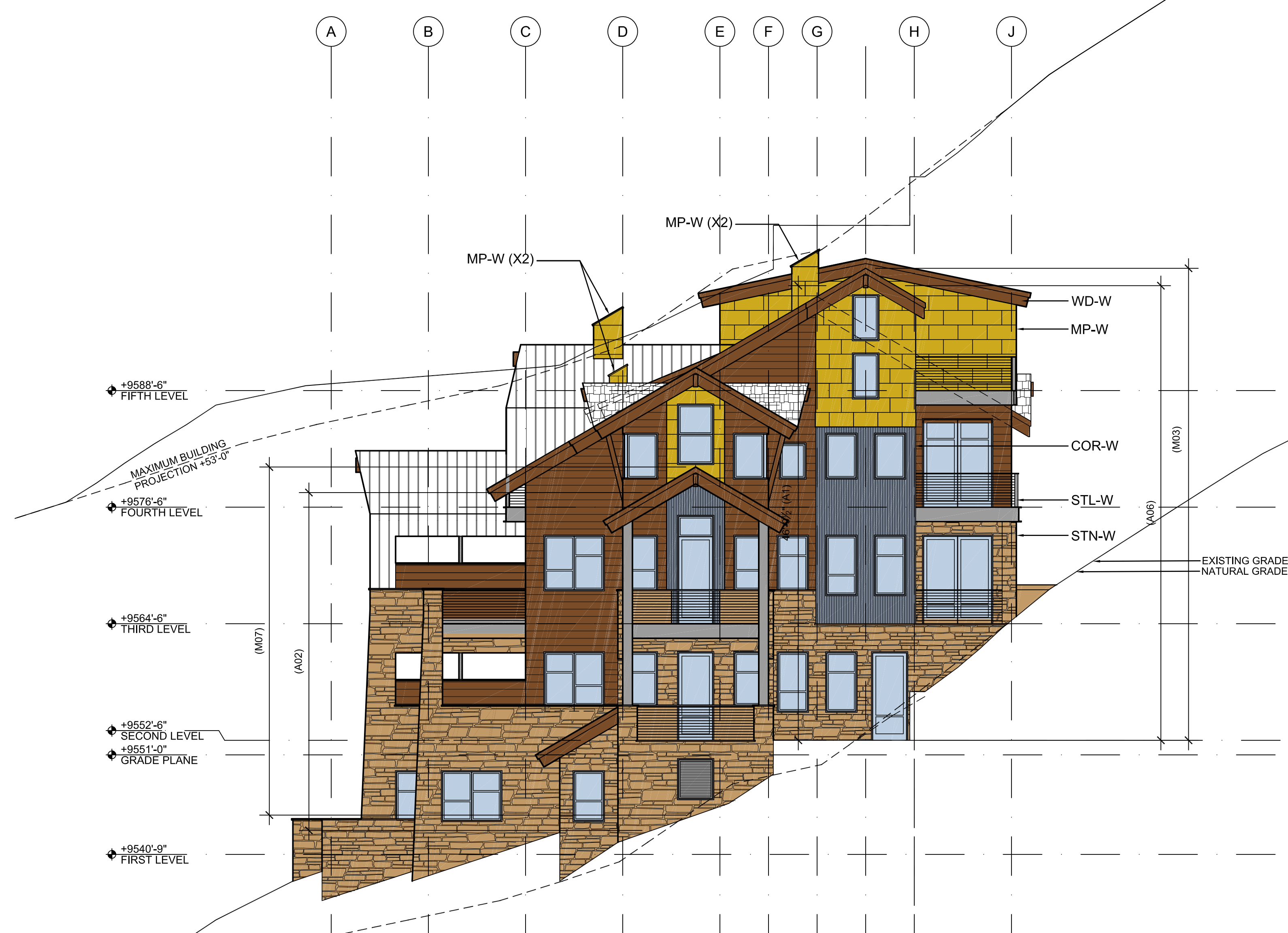
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LOT 600A
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| C | 03/04/2019 | DESIGN REVIEW REV |

EXTERIOR MATERIALS TAKE-OFF

| | |
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| PROJECT No. 20182606.00 | DATE 11/13/2018 |
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| TRV BY | |
| SHEET No. A2.04 | |
| SCALE: AS SHOWN | |



2 WEST ELEVATION
A2.05 1/8" = 1'-0"



1 SOUTH ELEVATION
A2.05 1/8" = 1'-0"

2/28/2019

| Material | Identification ID | Area (SQ. FT) | % of Total |
|--------------------------------------|-------------------|---------------|-------------|
| Metal Panel (MP) | | | |
| | MP-N | 724 | |
| | MP-E | 298 | |
| | MP-W | 329 | |
| | MP-S | 619 | |
| Total (MP) | | 648 | 4% |
| Glazing (GL) | | | |
| | GL-N | 2352 | |
| | GL-E | 662 | |
| | GL-W | 991 | |
| | GL-S | 632 | |
| Total (GL) | | 4637 | 28% |
| Wood Siding / Fascia (WD) | | | |
| | WD-N | 1362 | |
| | WD-E | 744 | |
| | WD-W | 760 | |
| | WD-S | 985 | |
| Total (WD) | | 3851 | 23% |
| Stone (STN) | | | |
| | STN-N | 2076 | |
| | STN-Hidden-N | 329 | |
| | STN-E | 947 | |
| | STN-Hidden-E | 211 | |
| | STN-W | 674 | |
| | STN-Hidden-W | 284 | |
| | STN-S | 1194 | |
| | STN-Hidden-S | 53 | |
| Total (STN) | | 5767 | 35% |
| Corrugate (COR) | | | |
| | COR-N | 288 | |
| | COR-E | 167 | |
| | COR-W | 193 | |
| | COR-S | 142 | |
| Total (COR) | | 790 | 5% |
| Steel Beam / Mech Grate (STL) | | | |
| | STL-N | 480 | |
| | STL-E | 125 | |
| | STL-W | 104 | |
| | STL-S | 68 | |
| Total (STL) | | 777 | 5% |
| Total SF Material | | 16470 | 100% |

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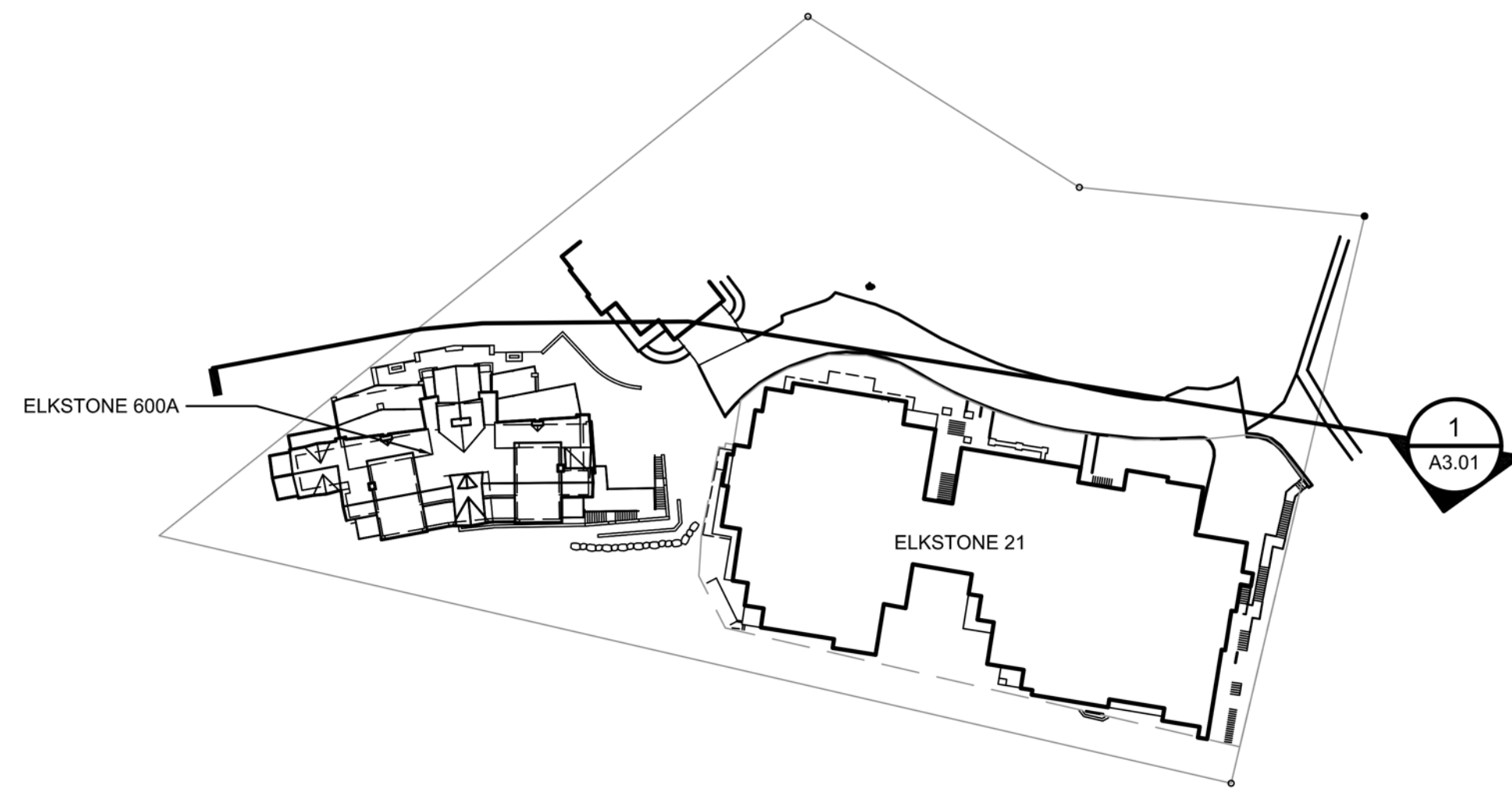
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EXTERIOR MATERIALS TAKE-OFF

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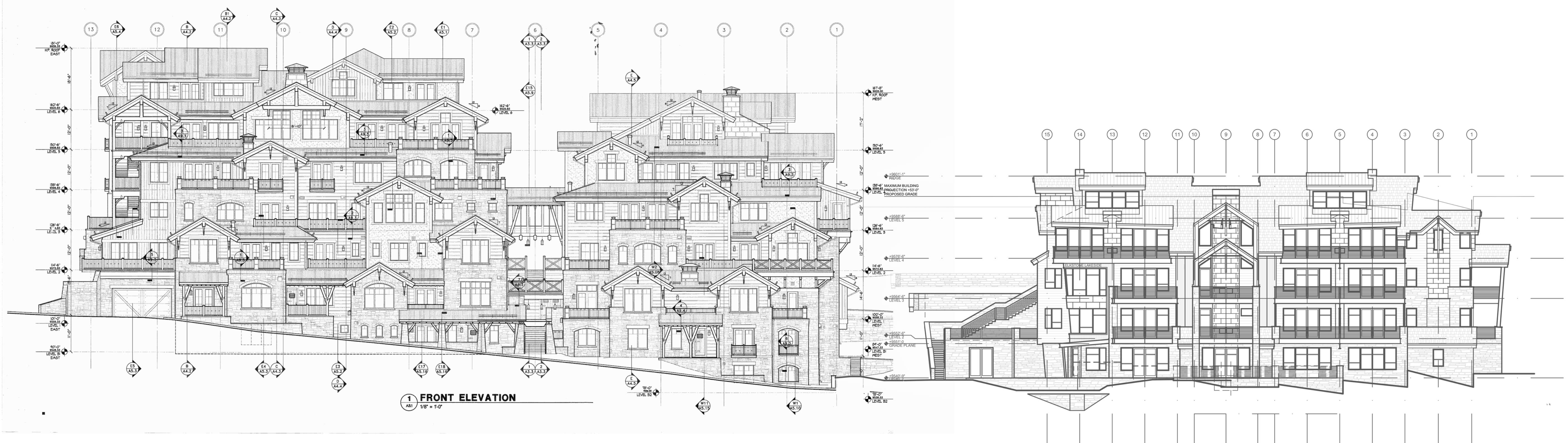
SHEET No.
A2.05
SCALE: AS SHOWN



KEYPLAN
1/64" = 1'-0"

EXTERIOR MATERIAL KEY

| | |
|--------------------------------|--------------------------------------|
| STONE VENEER REF: 1-040.3 | STUCCO REF: 1-040.3 |
| LOG SIDING REF: 1-040.3 | COMBUSTIBLE CORRUGATED ROOFING |
| BOARD & BATTEN REF: 1-040.3 | METAL ROOFING PANELS REF: 1-040.3 |



1 FRONT ELEVATION
3/8" = 1'-0"

1 SITE SECTION
A3.01 1/16" = 1'-0"

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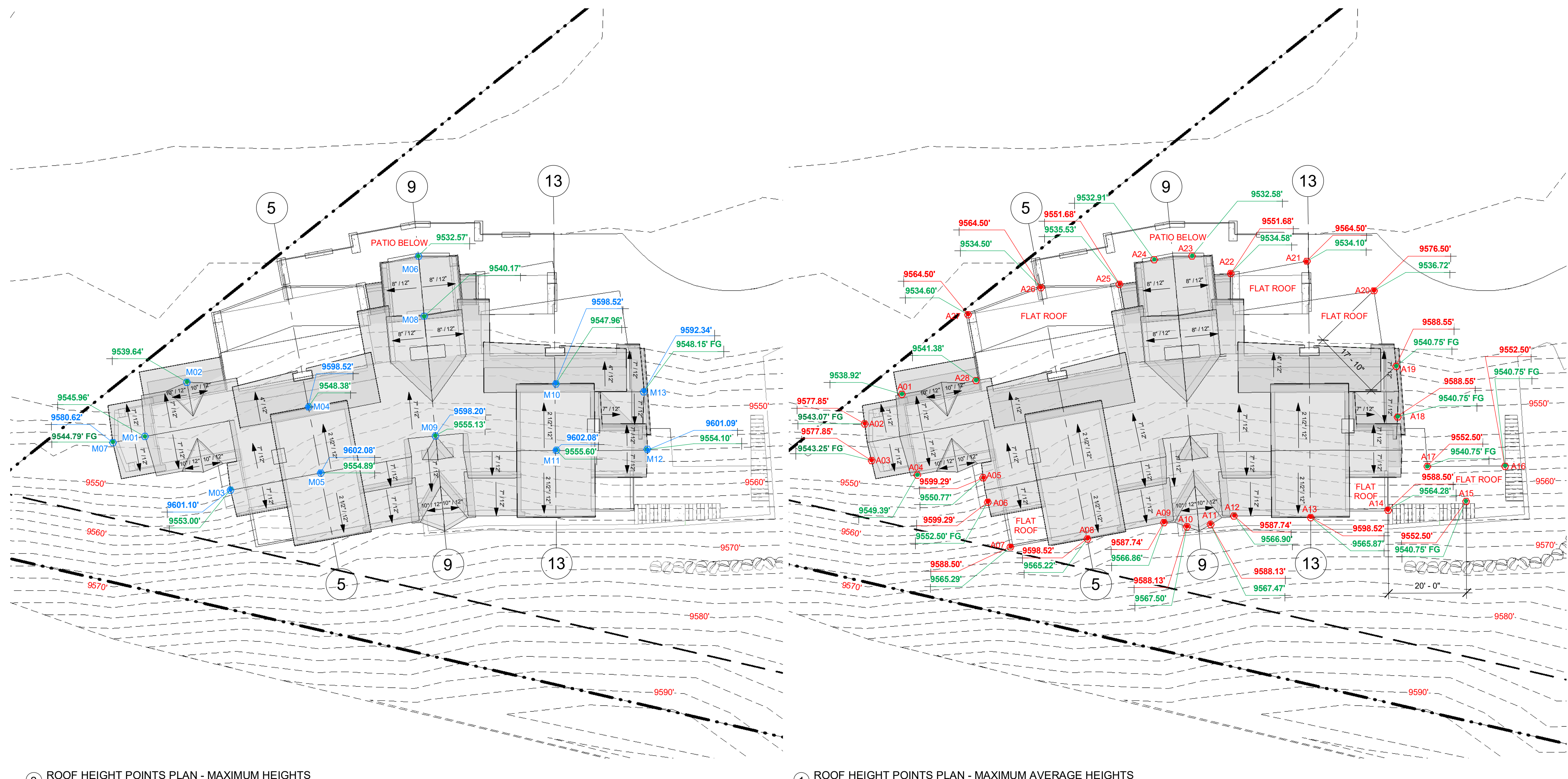
SITE SECTION

| | |
|-------------|---------------|
| PROJECT No. | DATE |
| 20182606.00 | 11/13/2018 |
| DRAWN BY | CHK BY TRV BY |
| JBR | TL TL |

SHEET No.
A3.01
SCALE: AS SHOWN

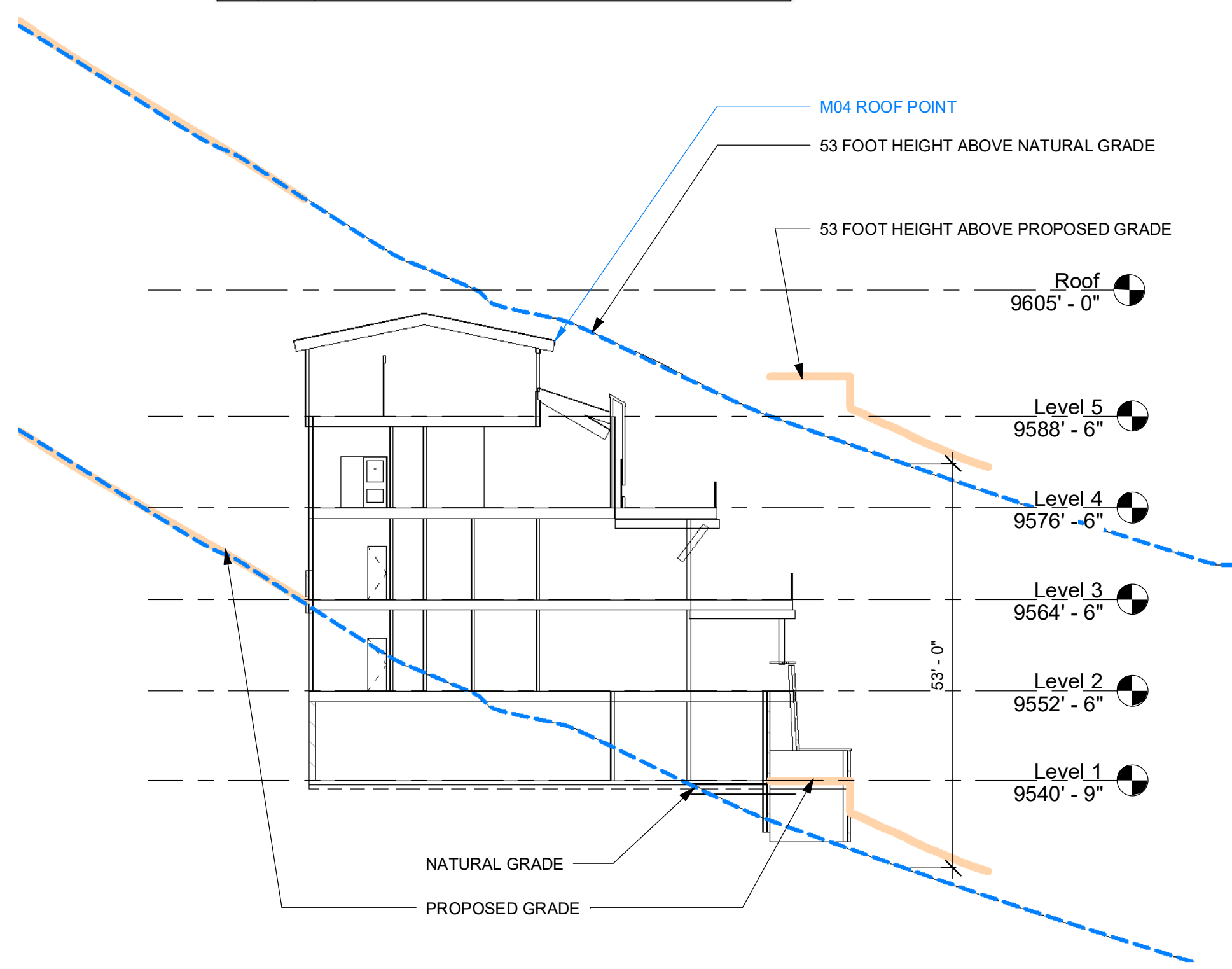
| Roof Point # | Roof Point Elevation | Natural Grade Elevation | Calculated Roof Height (feet) Above Natural Grade | Proposed Grade Elevation Below | Calculated Roof Height (feet) Above Finish Grade |
|--------------|----------------------|-------------------------|---|--------------------------------|--|
| M01 | 9590.87 | 9545.96 | 44.91 | 9544.86 | 46.01 |
| M02 | 9589.21 | 9539.64 | 49.57 | 9542.00 | 47.21 |
| M03 | 9601.10 | 9553.00 | 48.10 | 9552.50 | 48.60 |
| M04 | 9598.31 | 9548.16 | 50.15 | N/A | N/A |
| M05 | 9602.08 | 9554.89 | 47.19 | N/A | N/A |
| M06 | 9582.31 | 9532.57 | 49.74 | 9540.75 | 41.56 |
| M07 | 9580.62 | 9544.79 | 35.83 | N/A | N/A |
| M08 | 9593.08 | 9540.17 | 52.91 | N/A | N/A |
| M09 | 9598.20 | 9555.13 | 43.07 | N/A | N/A |
| M10 | 9598.52 | 9547.96 | 50.56 | N/A | N/A |
| M11 | 9602.08 | 9555.60 | 46.48 | N/A | N/A |
| M12 | 9601.08 | 9554.10 | 46.98 | N/A | N/A |
| M13 | 9592.34 | 9548.15 | 44.19 | 9540.75 | 51.59 |

| Roof Point # | Roof Elevation | Most Restrictive Elevation Below Roof Point | NG = Natural Grade FG = Finish Grade | Roof Height (feet) Above Most Restrictive |
|-------------------------|----------------|---|---|---|
| A01 | 9584.76 | 9538.92 | NG | 45.84 |
| A02 | 9577.85 | 9543.07 | FG | 34.78 |
| A03 | 9577.00 | 9543.25 | FG | 33.75 |
| A04 | 9584.76 | 9549.39 | NG | 135.37 |
| A05 | 9599.29 | 9550.77 | NG | 48.52 |
| A06 | 9599.29 | 9552.50 | FG | 46.79 |
| A07 | 9588.50 | 9565.29 | NG | 23.21 |
| A08 | 9598.52 | 9565.22 | NG | 33.30 |
| A09 | 9587.74 | 9566.86 | NG | 20.88 |
| A10 | 9588.13 | 9567.50 | NG | 20.63 |
| A11 | 9588.13 | 9567.47 | NG | 20.66 |
| A12 | 9587.74 | 9566.90 | NG | 20.84 |
| A13 | 9598.52 | 9565.87 | NG | 32.65 |
| A14 | 9588.50 | 9564.28 | NG | 24.22 |
| A15 | 9592.50 | 9540.75 | FG | 11.75 |
| A16 | 9592.50 | 9540.75 | FG | 11.75 |
| A17 | 9592.50 | 9540.75 | FG | 11.75 |
| A18 | 9588.55 | 9540.75 | FG | 47.80 |
| A19 | 9588.55 | 9540.75 | NG | 47.80 |
| A20 | 9576.50 | 9536.72 | NG | 39.78 |
| A21 | 9564.50 | 9534.10 | NG | 30.40 |
| A22 | 9551.68 | 9534.58 | NG | 17.10 |
| A23 | 9578.73 | 9532.58 | NG | 46.15 |
| A24 | 9579.07 | 9532.91 | NG | 46.16 |
| A25 | 9551.68 | 9535.53 | NG | 16.15 |
| A26 | 9564.50 | 9534.50 | NG | 30.00 |
| A27 | 9564.50 | 9534.60 | NG | 29.90 |
| A28 | 9584.82 | 9541.38 | NG | 43.44 |
| Average Height: | | | | 34.69 |
| Max. Average Allowable: | | | | 45.00 |
| Compliant By: | | | | 10.31 |

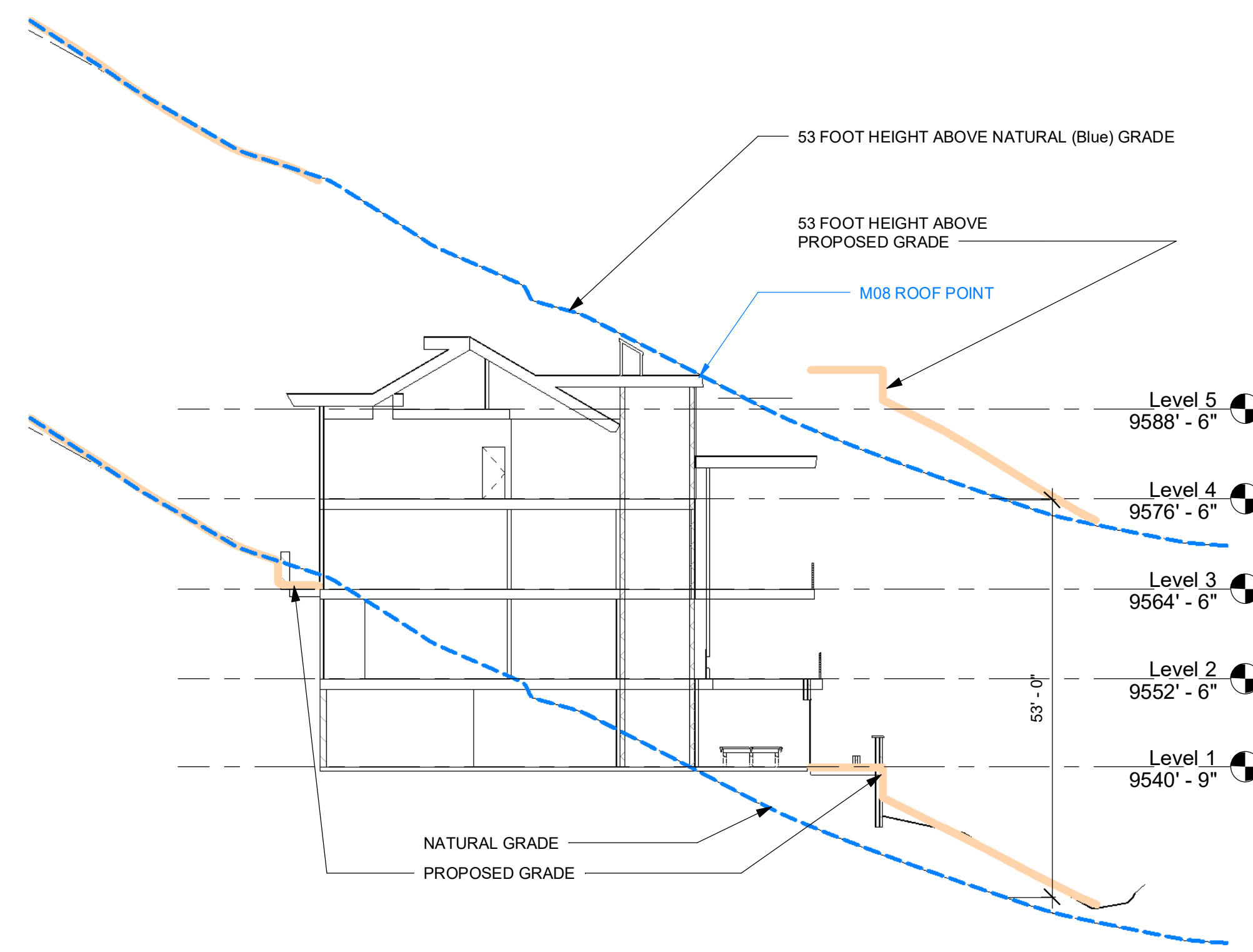


2 ROOF HEIGHT POINTS PLAN - MAXIMUM HEIGHTS
1/16" = 1'-0"

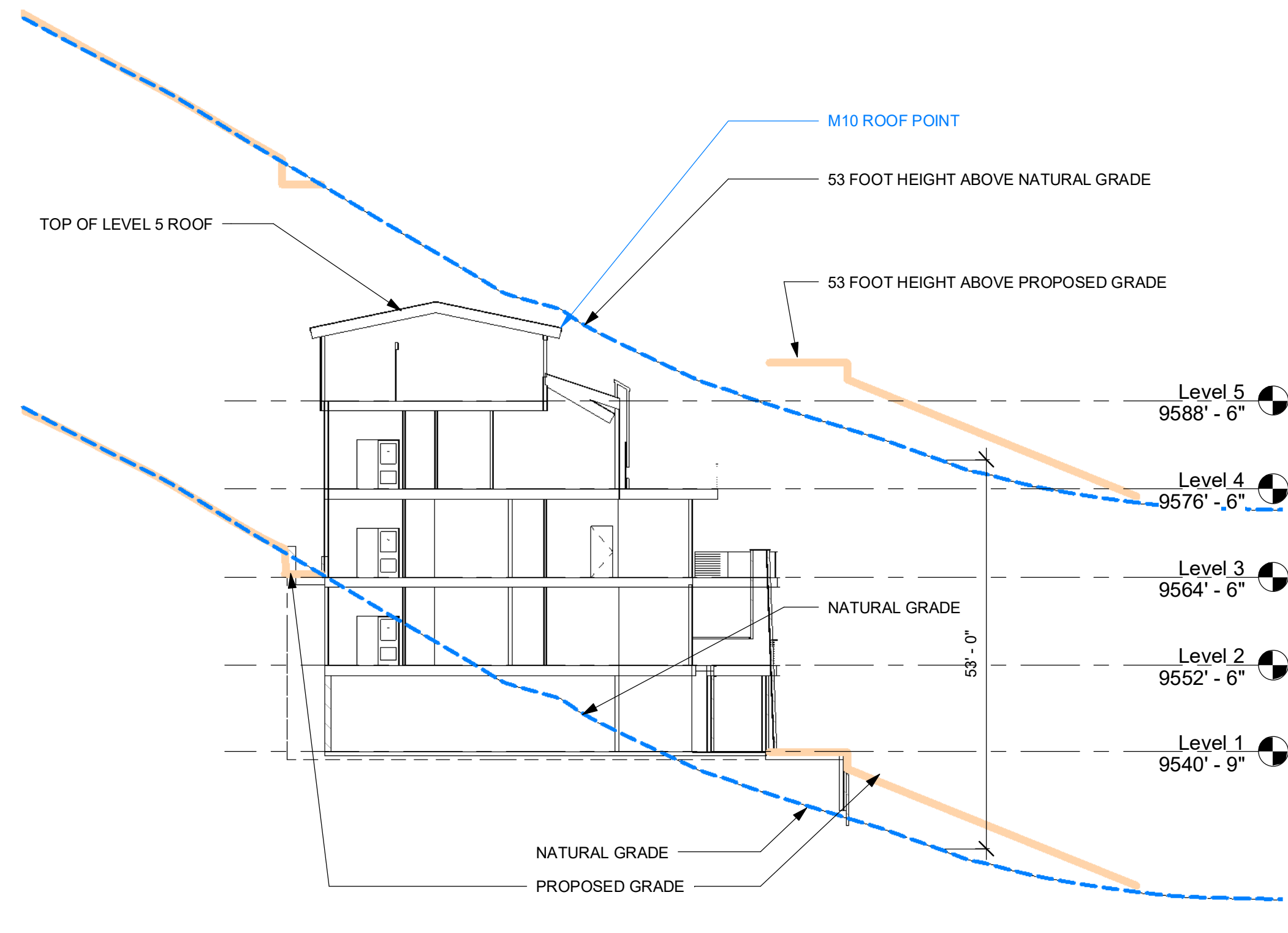
1 ROOF HEIGHT POINTS PLAN - MAXIMUM AVERAGE HEIGHTS
1/16" = 1'-0"



5 SECTION AT GRID 5 - (Unit 5) - ROOF HEIGHT ANALYSIS
1/16" = 1'-0"



4 SECTION AT GRID 9 (CENTER OF BUILDING) - ROOF HEIGHT ANALYSIS
1/16" = 1'-0"



3 SECTION AT GRID 13 (UNIT 6) - ROOF HEIGHT ANALYSIS
1/16" = 1'-0"

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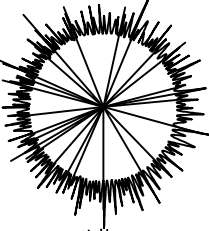
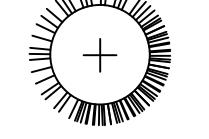

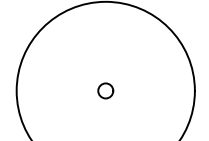
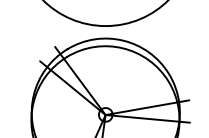
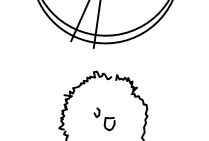
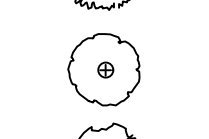
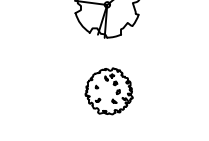
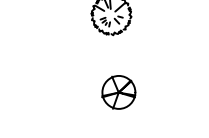
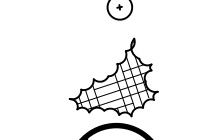
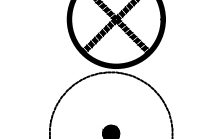
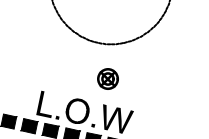





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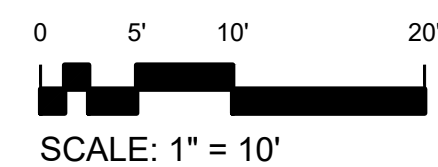
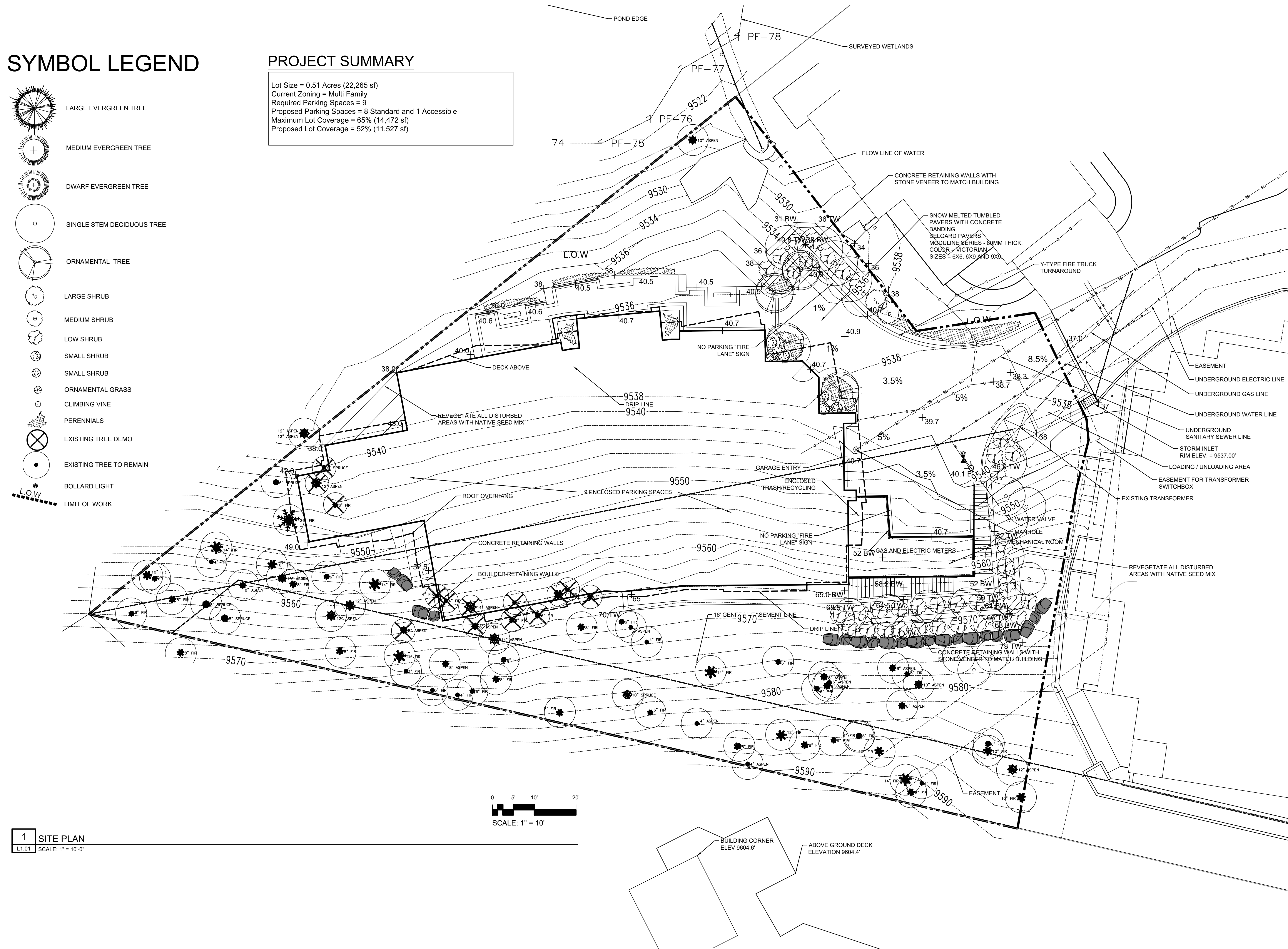
| BUILDING ROOF HEIGHT ANALYSIS | |
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| JB | TL |
| SHEET No. | |
| H1.00 | |
| SCALE: | |

SYMBOL LEGEND

-  LARGE EVERGREEN TREE
-  MEDIUM EVERGREEN TREE
-  DWARF EVERGREEN TREE
-  SINGLE STEM DECIDUOUS TREE
-  ORNAMENTAL TREE
-  LARGE SHRUB
-  MEDIUM SHRUB
-  LOW SHRUB
-  SMALL SHRUB
-  SMALL SHRUB
-  ORNAMENTAL GRASS
-  CLIMBING VINE
-  PERENNIALS
-  EXISTING TREE DEMO
-  EXISTING TREE TO REMAIN
-  BOLLARD LIGHT
-  LIMIT OF WORK

PROJECT SUMMARY

Lot Size = 0.51 Acres (22,265 sf)
 Current Zoning = Multi Family
 Required Parking Spaces = 9
 Proposed Parking Spaces = 8 Standard and 1 Accessible
 Maximum Lot Coverage = 65% (14,472 sf)
 Proposed Lot Coverage = 52% (11,527 sf)



1 SITE PLAN
 L1.01 SCALE: 1" = 10'-0"

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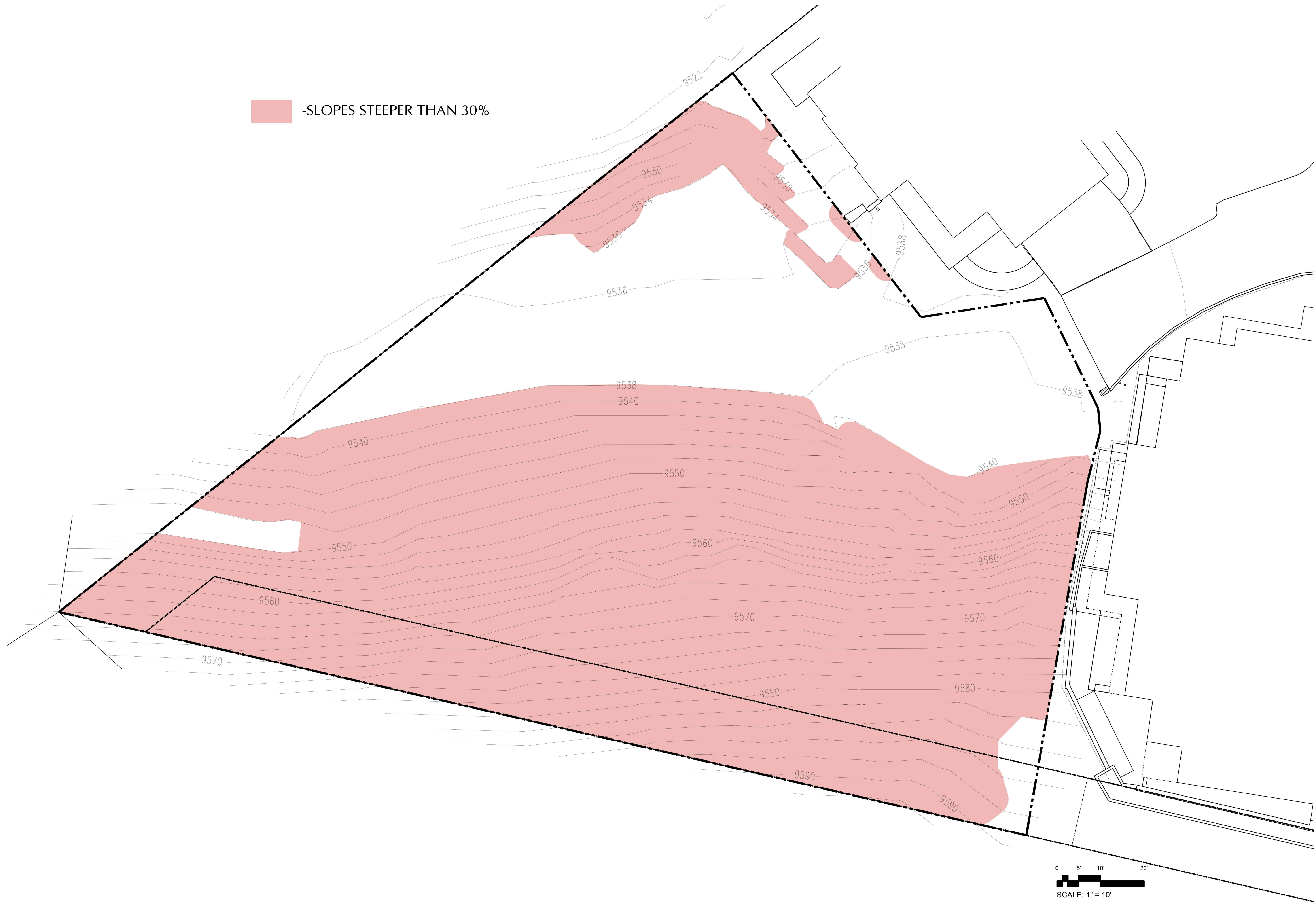
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SITE PLAN

| | | |
|-------------|--------------|--------|
| PROJECT No. | DATE | |
| 20182606.00 | 11/13/2018 | |
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| TH | PC | |
| SHEET No. | L1.01 | |
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-SLOPES STEEPER THAN 30%

1 STEEP SLOPES
L1.02 SCALE: 1" = 10'-0"

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STEEP SLOPES
MAP

PROJECT No. 20182606.00 DATE 11/13/2018

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L1.02

SCALE: AS SHOWN



1 PERSPECTIVE VIEW FROM EAST / MAIN ENTRY



2 PERSPECTIVE VIEW FROM NORTHEAST



3 PERSPECTIVE VIEW FROM NORTHWEST



4 PERSPECTIVE VIEW FROM SOUTHWEST



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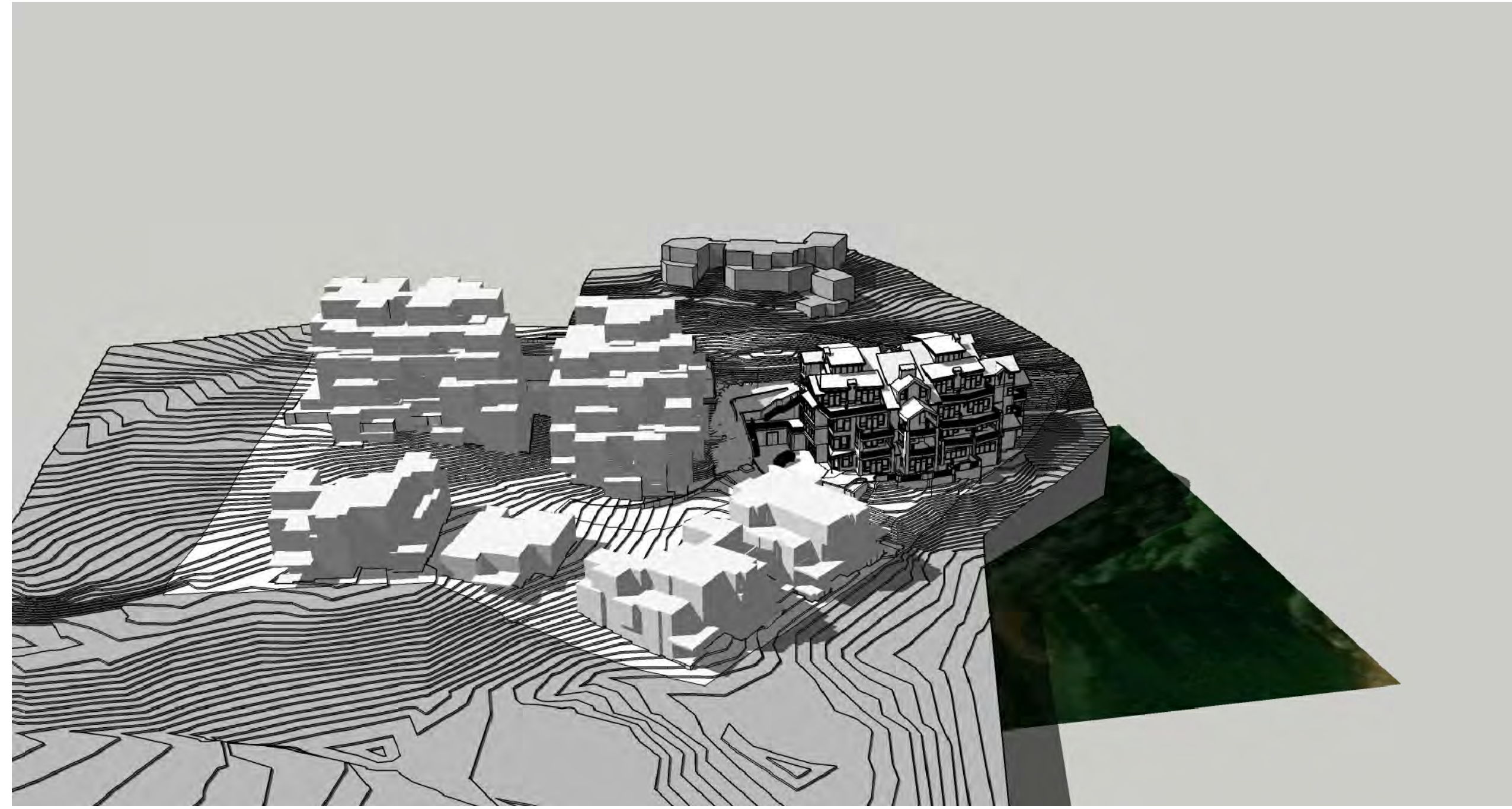
CONCEPT VIEWS

| PROJECT No. | DATE | |
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| JB/JBR | TL | TL |

SHEET No.

R1.00

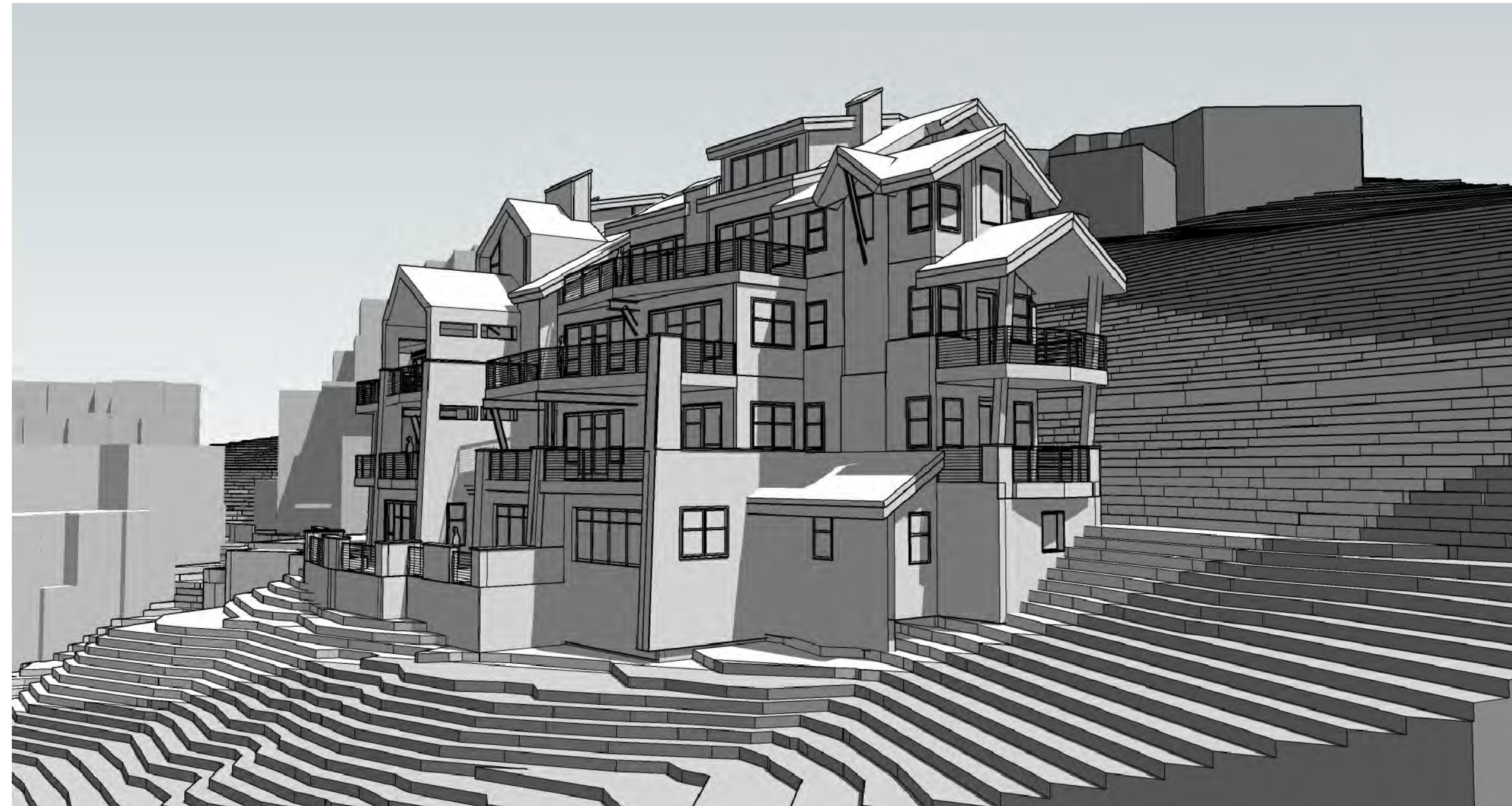
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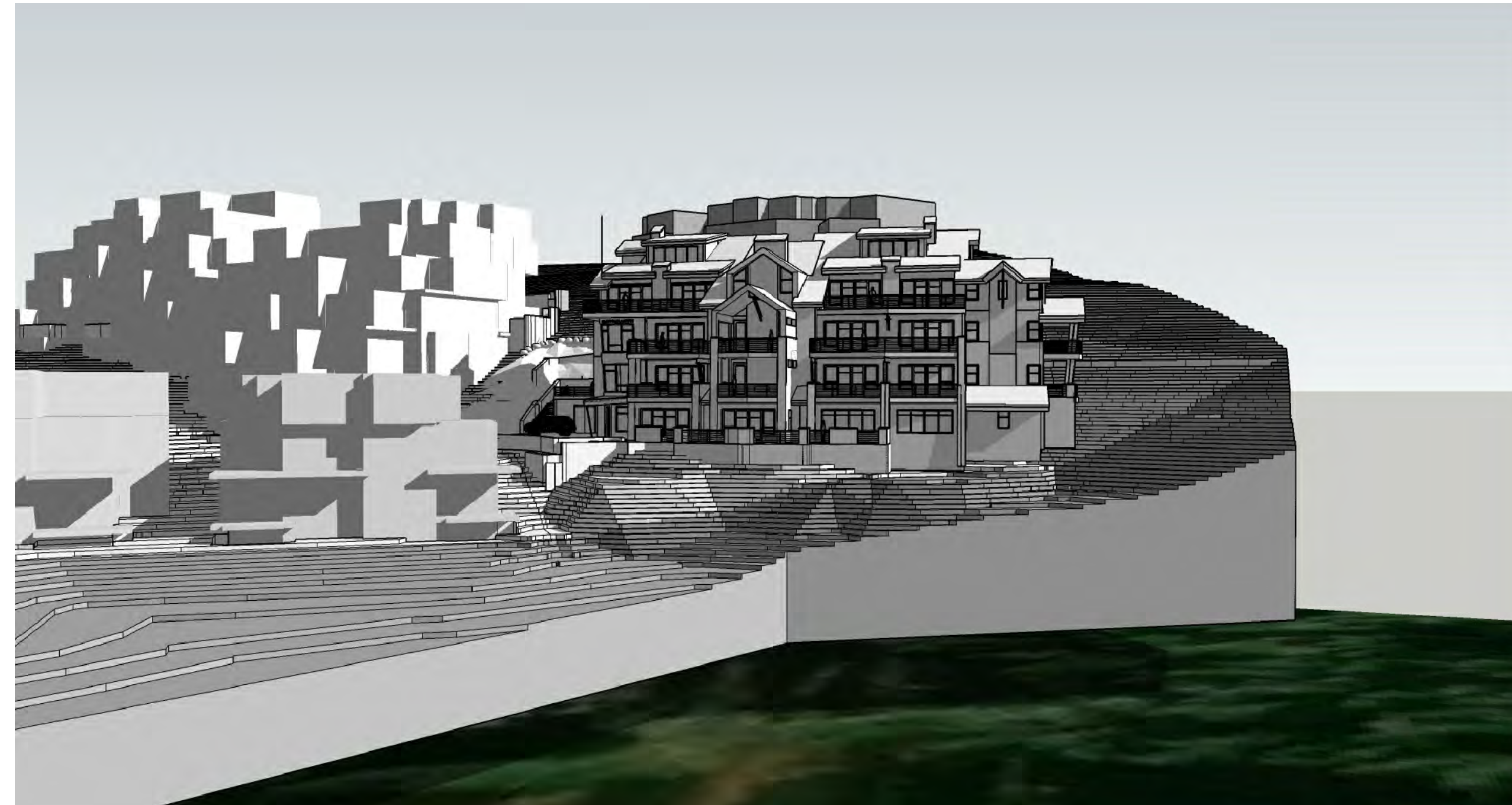
1 MASSING MODEL VIEW 1
R1.01 NTS



2 MASSING MODEL VIEW 2
R1.01 NTS



3 MASSING MODEL VIEW 3
R1.01 NTS



4 MASSING MODEL VIEW 4
R1.01 NTS

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| | | |
| | | |

**CONCEPT
VIEWS**

| | |
|----------------------------|--------------------|
| PROJECT No. 20182606.00 | DATE 11/13/2018 |
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| TRV BY | |
| SHEET No. R1.01 | |
| SCALE: AS SHOWN | |

ORDINANCE NO. 2019-0516-__

ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO APPROVING: (1) REZONE OF LOT 600A AND (2) TRANSFER DENSITY OF SIX (6) PERSON EQUIVALENTS OF CONDOMINIUM DENSITY FROM THE DENSITY BANK TO LOT 600A.

RECITALS

- A. The applicant and owner’s representative, Alpine Planning, has submitted an application for a rezoning and density transfer of the Expansion Area of Lot 600A. The proposed rezoning and density transfer is for two (2) units of condominium density, equivalent to six (6) person equivalents to be transferred from the density bank; Lot 161CR, held by JE Telluride Partners, LLC, to Lot 600A to be held by Sterling Snow, LLC (**Applicant**) pursuant to the requirements of the Community Development Code (“**CDC**”).
- B. The owner proposed to rezone the property to reallocate condominium zoning designations and change (4) condominium unit designations to six (6) condominium unit designations pursuant to the requirements of the CDC.
- C. Sterling Snow, LLC. is the owner of the declarant and development rights for the Expansion Area of Lot 600A as shown on the plat recorded at Reception Number 418711.
- D. The Owner has authorized Alpine Planning, to pursue the approval of the concurrent rezoning and density transfer application to rezone the properties to change the density allocation (the “Rezoning Application”).
- E. The Property has the following zoning designations pursuant to the Official Land Use and Density Allocation List and zoning as set forth on the Town Official Zoning Map:

| Lot | Acreage | Zone District | Zoning Designation | Actual Units | Person Equivalent per Actual Unit | Total Person Equivalent Density |
|---|----------------|----------------------|---------------------------|---------------------|--|--|
| Zoned Density | | | | | | |
| 600A | 2.133 | Multi-Family | Condominium | 32 | 3 | 96 |
| | | | Employee Apt. | 1 | 3 | 3 |
| Total | | | | 33 | | 99 |
| Built Density | | | Condominium | 28 | 3 | 84 |
| Remaining Density Unbuilt (Expansion Area) | | | Condominium | 4 | 3 | 12 |

- F. At a duly noticed public hearing held on March 28, 2019, the DRB considered the Applications, testimony and public comment and recommended to the Town Council that the Applications be approved with conditions pursuant to the requirement of the CDC.
- G. At its regularly scheduled meeting held on May 16, 2019, the Town Council conducted a public hearing on this Ordinance, pursuant to the Town Charter and after receiving testimony and public comment, closed the hearing and approved the Applications and this Ordinance on second reading.

H. This Ordinance approves a density transfer of an addition two condominium units as shown below:

| Lot | Acreage | Zone District | Zoning Designation | Actual Units | Person Equivalent per Actual Unit | Total Person Equivalent Density |
|---|---------|---------------|--------------------|--------------|-----------------------------------|---------------------------------|
| Zoned Density | | | | | | |
| 600A | 2.133 | Multi-Family | Condominium | 32 | 3 | 96 |
| | | | Employee Apt. | 1 | 3 | 3 |
| Total | | | | 33 | | 99 |
| Built Density | | | Condominium | 28 | 3 | 84 |
| Remaining Density Unbuilt after Density Transfer/Rezone (Expansion Area) | | | Condominium | 6 | 3 | 18 |

I. The meeting held on May 16, 2019 was duly publicly noticed as required by the CDC Public Hearing Noticing Requirements, including but not limited to notification of all property owners within 400 feet of the Property, posting of a sign and posting on the respective agendas.

J. The Town Council hereby finds and determines that the Applications meet the Rezoning Process Criteria for Decision as provided in CDC Section 17.4.9(D) as follows:

Rezoning Findings

1. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan.
2. The proposed rezoning is consistent with the Zoning and Land Use Regulations.
3. The proposed rezoning meets the Comprehensive Plan project standards.
4. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources.
5. The proposed rezoning is justified because there is an error in the current zoning, there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning.
6. Adequate public facilities and services are available to serve the intended land uses.
7. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.
8. The proposed rezoning meets all applicable Town regulations and standards.

K. The Town Council finds that the Applications meet the Rezoning Density Transfer Process criteria for decision contained in CDC Section 17.4.10(D)(2) as follows:

Density Transfer Findings

1. The criteria for decision for a rezoning are met, since such density transfer must be processed concurrently with a rezoning development application
2. The density transfer meets the density transfer and density bank policies.
3. The proposed density transfer meets all applicable Town regulations and standards.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL HEREBY APPROVES THE APPLICATION SUBJECT TO THE FOLLOWING CONDITIONS.

1. The owner of record of density shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.
2. The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC.
3. The Property Owner must demonstrate ownership of the additional two (2) condominium density (six-person equivalent density) prior to the issuance of a building permit.
4. The Property Owner must ensure and demonstrate to the Design Review Board at the Property Owners Final Architecture and Site Review that the final location and design of any building, grading, landscaping, parking areas, and other site improvements related to the project - on or off of Lot 600A, allow for the future construction of the Elk Pond Loop Trail as envisioned in the Town of Mountain Village Trails Master Plan. If the Design Review Board determines that this cannot be accomplished, then the Design Review Board shall impose a setback from the lot line which would allow for the future construction of the Elk Pond Loop Trail in conjunction with the protection of environmentally sensitive features.

Section 1. Effect on Zoning Designations

A. This Resolution does not change the zoning designations on the Properties it only removes the density from the Properties.

Section 2. Ordinance Effect

All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on May 16, 2019 following public hearing and approval by Council on second reading.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 16th of May 2019 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 25th day of April 2019.

TOWN OF MOUNTAIN VILLAGE

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 21st day of February 2019

**TOWN OF MOUNTAIN VILLAGE
TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved as To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|--------------------------|-------|------|--------|---------|
| Laila Benitez, Mayor | | | | |
| Dan Caton, Mayor Pro-Tem | | | | |
| Dan Jansen | | | | |
| Bruce MacIntire | | | | |
| Patrick Berry | | | | |
| Natalie Binder | | | | |
| Jack Gilbride | | | | |

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019 in accordance with Section 5.2b of the Town of Mountain Village Home Rule Charter.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|--------------------------|-------|------|--------|---------|
| Laila Benitez, Mayor | | | | |
| Dan Caton, Mayor Pro-Tem | | | | |
| Dan Jansen | | | | |
| Bruce MacIntire | | | | |
| Patrick Berry | | | | |
| Natalie Binder | | | | |
| Jack Gilbride | | | | |

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this ____ day of _____, 2019.

(SEAL)

John A. Miller

From: Finn KJome
Sent: Monday, March 18, 2019 3:27 PM
To: John A. Miller
Subject: RE: Referral for Lot 348R Upper Benchmark Dr; Initial Architecture and Site Review

John,
Public Works has reviewed the referral finding no issues. There are no concerns with the soil nails in the southern G.E. The existing utilities were designed to handle the future expansion. Looks like a good project.
Finn

Finn KJome
Public Works Director
Town of Mountain Village

From: John A. Miller
Sent: Thursday, March 07, 2019 4:53 PM
To: Finn KJome <FKJome@mtnvillage.org>; Steven LeHane <SLeHane@mtnvillage.org>; Jim Loebe <JLoebe@mtnvillage.org>; Chris Broady <CBroady@mtnvillage.org>; jeremy@smpa.com; brien.gardner@blackhillscorp.com; kirby.bryant@centurylink.com; Forward jim.telluridefire.com <jim@telluridefire.com>
Cc: jmahoney@jdreedlaw.com
Subject: RE: Referral for Lot 348R Upper Benchmark Dr; Initial Architecture and Site Review

Afternoon All,
This is the DRB Initial Architectural and Site Review for Six (6) Condominium Units; Read and Recommendation to Town Council for a Density Transfer and Rezone from Four (4) Condo Units to Six (6) Condo Units. Finn, I wanted to get your initial take on the series of soil nailing (approx. 15 feet horizontally into the hillside below grade but within the GE). The hillside requires stabilization and the design proposes this solution.

Thanks everyone,
J

John A Miller III, CFM
Senior Planner
Planning & Development Services
Town of Mountain Village
455 Mountain Village Blvd, Suite A
Mountain Village, CO 81435
O :: 970.369.8203
C :: 970.417.1789

John A. Miller

From: Jim Loebe
Sent: Friday, March 8, 2019 10:25 AM
To: John A. Miller
Subject: Re: Referral for Lot 348R Upper Benchmark Dr; Initial Architecture and Site Review

Proolly not. But they need to know that there's gonna be a trail in their back yard.

Jim Loebe
Transit Director
Town of Mountain Village
jloebe@mtnvillage.org
W 970 369 8300
C 970 729 3434

On Mar 8, 2019, at 8:14 AM, John A. Miller <JohnMiller@mtnvillage.org> wrote:

Thanks Jim. Do you think any of the proposed drives or the building will be a problem as sited?

John A Miller III, CFM
Senior Planner
Planning & Development Services
Town of Mountain Village
455 Mountain Village Blvd, Suite A
Mountain Village, CO 81435
O :: 970.369.8203
C :: 970.417.1789

<image001.jpg>

From: Jim Loebe
Sent: Thursday, March 7, 2019 5:02 PM
To: John A. Miller <JohnMiller@mtnvillage.org>
Subject: RE: Referral for Lot 348R Upper Benchmark Dr; Initial Architecture and Site Review

We may be putting a trail in around Elk Lake that will skirt the NW boundary of this lot.

Jim Loebe
Transit Director and Director of Parks and Recreation
Town of Mountain Village
O::970.369.8300
M::970.729.3434
Email Signup | Website | Facebook | Twitter | Pinterest | Videos On Demand

From: John A. Miller
Sent: Thursday, March 07, 2019 4:53 PM
To: Finn KJome <FKJome@mtnvillage.org>; Steven LeHane <SLeHane@mtnvillage.org>; Jim Loebe <JLoebe@mtnvillage.org>; Chris Broady <CBroady@mtnvillage.org>; jeremy@smpa.com; brien.gardner@blackhillscorp.com; kirby.bryant@centurylink.com; Forward jim.telluridefire.com <jim@telluridefire.com>

Cc: jmahoney@jdreedlaw.com

Subject: RE: Referral for Lot 348R Upper Benchmark Dr; Initial Architecture and Site Review

Afternoon All,

This is the DRB Initial Architectural and Site Review for Six (6) Condominium Units; Read and Recommendation to Town Council for a Density Transfer and Rezone from Four (4) Condo Units to Six (6) Condo Units. Finn, I wanted to get your initial take on the series of soil nailing (approx. 15 feet horizontally into the hillside below grade but within the GE). The hillside requires stabilization and the design proposes this solution.

Thanks everyone,

J

John A Miller III, CFM
Senior Planner
Planning & Development Services
Town of Mountain Village
455 Mountain Village Blvd, Suite A
Mountain Village, CO 81435
O :: 970.369.8203
C :: 970.417.1789

<image001.jpg>

John A. Miller

From: John A. Miller
Sent: Tuesday, March 12, 2019 4:06 PM
To: 'John McIntyre'; Michelle Haynes
Subject: RE: lot 600A Elkstone

Mr. McIntyre,

I am in receipt of your letter addressing your concerns regarding the proposed development at Lot 600A. I will ensure this letter is included within the Public Comment portion of the Packet for the DRB.

Thanks,

J

John A Miller III, CFM
Senior Planner
Planning & Development Services
Town of Mountain Village
455 Mountain Village Blvd, Suite A
Mountain Village, CO 81435
O :: 970.369.8203
C :: 970.417.1789



From: John McIntyre <john.mcintyre@outlook.com.au>
Sent: Tuesday, March 12, 2019 3:57 PM
To: Michelle Haynes <MHaynes@mtnvillage.org>
Cc: John A. Miller <JohnMiller@mtnvillage.org>
Subject: RE: lot 600A Elkstone

Dear Ms Haynes

We received no such correspondence.

We have some comments we would like conveyed to the DRB.

Bearing in mind our experience during the construction of Elkstone 21, we would like to get certainty about the existing trees they are allowed to be removed and what must be retained and protected during construction. These should be clearly marked and photographs provided to the town prior to the commencement of construction to ensure strict compliance with that condition of any approval.

It should be a condition of any approval that any crane boom used during construction cannot encroach into the airspace over our Lot.

It was our experience during the construction of Elkstone 21 that the height of the building as shown on the plans and told to us by the developer and his architect in person at our home was exceeded by a significant amount as constructed. We were told that the highest point of the roof would be level with the deck of our home that faces Elkstone 21.

As constructed the highest part of the roof of Elkstone 21 is at least 10 feet higher than our deck. The definition of the building height “above natural ground level “ is pretty much a fiction considering the nature of the terrain and the fact that it has already been significantly disturbed. The applicant should be required to erect marker poles illustrating the maximum height of the building at various places on the land that give an accurate illustration of the proposed height that can be viewed by neighbours prior to any final consideration of the application and photographed and recorded for future reference in the event that the height as constructed proves to be excessive and not in accordance with any approval that may be granted. we have seen that done on a number of building sites in the town of Telluride before any application of this nature is given final consideration. Please acknowledge receipt of this submission and confirm that it will be placed before the DRB.

Kind regards
John and Catherine McIntyre
“Eureka”
106 Gold Hill Court
Mountain Village, Telluride
Colorado

From: Michelle Haynes [<mailto:MHaynes@mtnvillage.org>]
Sent: Wednesday, 13 March 2019 1:42 AM
To: John McIntyre
Cc: John A. Miller
Subject: RE: lot 600A Elkstone

Dear Mr. McIntyre:

Good morning. I reviewed the public notice affidavit and a public notice was sent to your address noted as Box 208 in Thredbo, Australia by the applicant. The 600A Elkstone development application can be found at the following link for you to review:

<https://townofmountainvillage.com/governing/building-development/current-planning/current-planning-projects/>

I have copied John Miller, Senior Planner, should you have any additional questions regarding this application, he is the planner assigned to the project.

Thanks so much.

Michelle Haynes, MPA
Planning and Development Services Director
Town of Mountain Village
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
O:: 970-239-4061 – PLEASE NOTE NEW OFFICE PHONE NUMBER
M:: 970-417-6976
mhaynes@mtnvillage.org



[Email Signup](#) | [Website](#) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [Videos On Demand](#)

From: John McIntyre <john.mcintyre@outlook.com.au>

Sent: Monday, March 11, 2019 4:49 PM

To: Michelle Haynes <MHaynes@mtnvillage.org>

Subject: lot 600A Elkstone

Dear Ms Haynes

We have just learned that an application has been made for development on lot 600A Elkstone below us. We have not been notified and offered an opportunity to consider the application and make submissions. Can you please advise us what is proposed and how we can make a submission?

Kind regards

John and Catherine McIntyre

"Eureka"

106 Gold Hill Court

Mountain Village, Telluride

Colorado

970 728 4012

EMAIL : john.mcintyre@outlook.com.au

www.vrbo.com/188870

John A. Miller

From: David Mehl <dmehl@cottonwoodproperties.com>
Sent: Tuesday, February 5, 2019 11:49 AM
To: John A. Miller
Subject: Re Rezoning of Lot 600

DRB and Town Council

I respectfully oppose the rezoning of Lot 600 in the Elkstone Condominiums Expansion Area from 4 units to 6 units. Our family owns a home at 133 Benchmark Drive (Lot 210) that we built in 1991. We are long term residents of the Mountain Village. The overall massing that will occur, and that will be adjoining Elk Lake, is simply too large. The development of the currently allowed 4 units, instead of a 50% increase to 6 units, would better maintain the character around the lake and would lessen the impact on the views of the numerous existing homes.

Thank you for your consideration.

David Mehl

David Mehl
133 Benchmark Ave.
Mountain Village, Colorado 81435
Mobile: 520-907-6491
Home: 970-728-6754



TO: Mountain Village Town Council

FROM: John Miller, Senior Planner

FOR: May 16, 2019

DATE: May 6, 2019

RE: First reading of an Ordinance amending the Community Development Code at Sections 17.5.12: Lighting Regulations and 17.5.15: Commercial, Ground Level and Plaza Area Design Regulations, and Chapter 17.8: Definitions to clarify existing lighting requirements and provide additional lighting guidelines for residential exterior lighting.

Exhibits.

- A. *Acceptable Fixture Types*
- B. *The Dark Sky Concept Narrative – TMV Staff*
- C. *Cost analysis of Programable Light Switch Timers*

PART I. Introduction and Background

Mountain Village currently has existing outdoor lighting regulations, but this discussion relates to the effectiveness of the existing provisions given the ever-changing nature of light fixture design as well as the overall needs of residents looking to enjoy their outdoor living spaces. The purpose of this agenda item is to propose possible amendments to the Community Development Code (CDC) regarding exterior residential lighting in Mountain Village. The initial goal of this project was to allow for better illumination of outdoor living spaces given the increasing desire of residents and guests to spend time in those spaces – especially during summer months. In order to reduce existing lighting restrictions in those areas adjacent to the home, staff and the Design Review Board (DRB) felt that it was important to better align our current code with lighting industry standards for exterior lighting and specific measures to prevent off-site impacts. This would allow residents to spend more time in their outdoor living spaces by allowing a broader use of exterior lighting while also quantifying appropriate lighting levels as to prevent any off-site impacts to neighbors.

Town Staff held work sessions with both the DRB and Town Council regarding the proposed amendments and has received specific feedback from both bodies. These recommendations are reflected in the proposed amendment presented within this report. Specific direction was given to Staff to research potential for streamlining requirements for lighting rather than creating additional requirements which could increase the cost of

development within the village – particularly for affordable housing and topographically constrained lots. To accomplish this, staff has worked to provide a prescriptive process that outlines allowable lighting fixtures while limiting some requirements for certain projects that do not reach the threshold of what staff would consider a substantial development. In addition, staff was directed to provide a general cost analysis of typical timer systems used to restrict outdoor lighting systems which has been attached to this memo. Staff anticipates returning with a proposal to amend the commercial lighting regulations later this year (mid-2019).

PART II. Proposed Amendment Discussion

This memo and accompanying Ordinance address the following topics and include detailed discussions of each.

- Light Intensity Measurements (Lumens, Bulb Temperature)
- Outdoor Living Space Allowances
- Lighting Plan Requirements
- Addition of Specific Lighting Terms within Definition Section

The following formatting styles are used for the proposed code language:

Regular Text = Existing code language to remain

Underline = Proposed new language

~~Strikethrough~~ = Language proposed for removal

(***) = Portion of existing code removed (skipping to another code section to reduce report length)

Part 2.1: Amending Section 17.5.12 Lighting Regulations

17.5.12 LIGHTING REGULATIONS

A. Purpose and Intent

The purpose of the Lighting Regulations is to establish standards for minimizing the unintended and undesirable side effects of residential exterior lighting while encouraging the intended and desirable safety and aesthetic purposes of such lighting. It is the purpose of the Lighting Regulations to allow illumination that provides the minimum and safe amount of lighting that is needed for the lot on which the light sources are located. In addition, the purpose of this section is to protect the privacy of neighboring residents by controlling the intensity of the light source. All exterior lighting shall conform to the standards set forth below.

B. Limited Exterior Lighting

The basic guideline for exterior lighting is for it to be subdued, understated and indirect to minimize the negative impacts to surrounding lots and public rights-of-way. The location of exterior lighting that meets the requirements of this section shall only be allowed at:

1. Buildings where Building Codes require building ingress and egress doors;

2. Pedestrian walkways or stairs;
3. Plaza areas and other public areas where lighting is required;
4. Deck or patio areas;
5. Surface parking lots;
6. Signs;
7. Address identification or address monuments;
8. Flags;
9. Public art;
10. Driveways;
11. Street lights; ~~and/or~~
12. Swimming pools, spas and water features; and
13. Outdoor living spaces.

C. Prohibited Lighting. The following exterior lighting is prohibited:

1. Architectural lighting;
2. Landscape lighting;
3. Uplighting;
4. ~~3.~~ Flood lighting;
5. ~~4.~~ Other lighting not outlined above as permitted or exempt lighting;
6. Lighting that causes glare from a site or lot to any designated wetlands or other environmentally sensitive areas;
7. ~~5.~~ Lighting that causes glare from a site or lot to adjoining property; and
8. ~~6.~~ Lighting that produces glare to vehicles within a public right-of-way or access tract.

D. Exemptions. The following types of exterior lighting shall be exempt from the Lighting Regulations:

1. Seasonal lighting, providing individual lamps are less than ~~ten (10) watts and~~ seventy (70) lumens per linear foot of lighting;
 - a. Seasonal lighting shall not detrimentally affect adjacent neighbors. If the Town determines that ~~seasonal~~ such lighting detrimentally affects adjacent neighbors, it may determine such lighting to be a nuisance and require the lighting to be removed.
2. Temporary lighting that is used for theatrical, television, performance area and construction sites;
3. Emergency lighting; ~~and~~
4. Special event lighting approved by the Town as a part of the required development application; ~~;~~
5. Swimming pool and/or hot tub lighting when it is established that no off-site glare shall occur;
6. Lighting of the United States Flag when there is no other down-light option to prevent upward glare;
7. Lighting within public right-of-way for the principle purpose of illuminating streets or roads. No exemption shall apply to any lighting within the public right-

of-way when the purpose is to illuminate areas outside the public right-of-way; and,

8. Lighting required by the ski resort operator for the ordinary operation of the ski area snow making installation and operation.

E. Lighting Design Regulations.

1. **Full Cut-Off Fixture Design.** All exterior lighting shall be designed as eighty-five degrees (85°) full cut-off fixtures that direct the light downward without any off-site glare, except as exempted in Section 17.5.12(D).

a. ~~Opaque glass may be used to achieve this requirement.~~

a. ~~b. Each exterior luminaire shall be fully shielded down directed light sources and shall not exceed 850 lumens, with the exception of residential outdoor pathway and recessed stairway lighting which shall not exceed 300 lumens per luminaire. Lighting for Town owned parking garages shall not exceed 5000 lumens per luminaire.~~

b. ~~Exemptions:~~

i. ~~Swimming pool and water feature lighting when it is established that no off-site glare shall occur; and~~

ii. ~~Lighting of the United States flag when there is no other down-light option to prevent the upward glare.~~

c. ~~Approved surface parking lots lighting shall be screened to direct the light onto the parking lots and to ensure lower elevation development is protected from glare.~~

2. **Required Exterior Lighting Type.** LED lighting or other equivalent energy saving high efficacy lighting compliant with this section, shall be used for all exterior lighting. Any fixture with a 0-5 watt lamp shall have a minimum overall luminous efficacy of 30 lumens/watt; any fixture with a 6-15 watt lamp shall have a minimum overall luminous efficacy of 45 lumens/watt.

3. **Maximum Temperature.** The maximum correlated color temperature for differing all proposed lighting types regardless of lamp type, shall be a minimum of 2,400 degrees Kelvin and shall not exceed 3,000 degrees Kelvin, or may employ amber light sources, filtered LED light sources, or a suitable alternative - with the goal of having a warmer light source. :

a. ~~3,500 degrees Kelvin for incandescent, halogen lighting, HID and other lighting not specified herein.~~

b. ~~4,500 degrees Kelvin for LED lighting provided the degrees Kelvin is reduced closer to 3,500 to the extent practical given current LED technologies, with the goal of having warmer, less bluish toned LED lights.~~

4. **Lighting for Parking Areas.** Lighting shall be provided for surface parking areas and underground parking garages.

a. Surface parking lot lighting shall be located in landscaped areas to the extent practical.

- b. Parking area lights are encouraged to be greater in number, lower in height and lower in light level.
 - c. Approved parking area lighting shall direct the light onto the parking lot areas only and ensure lower elevation development is protected from glare.
5. **Maximum Height Limit for Lights.** The following light fixture height limits shall be met. The review authority may approve other heights based on site-specific considerations.
- a. The maximum height for a pole-mounted light fixture shall be twelve feet (12')- as measured from the immediate adjacent grade, either natural or finished. Pole-mounted light fixtures are not permitted or intended to be placed on buildings or structures in order to artificially increase the height allowance or circumvent maximum height allowances.
 - b. The maximum height for a wall-mounted light fixture shall be seven feet (7') above the directly adjacent walking surface or pathway, except for sign lighting that may be higher as reviewed and approved by the review authority to allow for proper illumination of the sign.
 - c. The maximum height for public surface parking, above ground and/or underground parking garage area lighting shall be fifteen feet (15') above the grade of the parking spaces that are intended to be illuminated. The town would encourage alternative lighting proposals to minimize parking area lighting impacts.
6. **Lighting on Upper Floors.**
- a. Exterior lighting on second or higher stories shall be provided by wall-mounted fixtures, ~~or by recessed wall,~~ or ceiling fixtures, or lighting that is louvered or otherwise designed to prevent off-site glare.
 - b. Decks on second and upper floors that do not have stairs shall have only recessed wall or ceiling, in-rail or in-wall, louvered or concealed lighting that is directed towards the building or the deck/patio surface and not to the exterior yards.
 - c. Exterior Lighting on second and upper floors shall require either a timer or sensor to reduce usage and energy loss during times of inactivity.
7. **Levels of Illumination:** Exterior Lighting, when in use, shall meet the following standards for illuminance of light consistent with the provisions listed below. A point-by-point photometric calculation listing the number, type, height, and level of illumination of all exterior lighting fixtures may be required as per Section 17.5.12(E)(9) prior to Design Review Board approval or staff approval to ensure compliance with these provisions.
- a. Parking lots, driveways, trash enclosures/areas, and group mailboxes shall be illuminated with a maximum average not to exceed four (4 fc) foot-candles of light.

- b. Pedestrian walkways and staircases shall be illuminated with a maximum average not to exceed two (2 fc) foot-candles of light or as otherwise required by building code.
 - c. Exterior doors shall be illuminated with a minimum maintained one (1 fc) foot-candle of light, measured within a five (5' 0") foot radius on each side of the door at ground level or as otherwise required by building code.
 - d. In order to minimize light trespass on abutting residential property, illumination measured at the nearest residential structure or rear yard setback line shall not exceed the moon's potential ambient illumination of one-tenth (0.1 fc) foot-candle
 - e. The use of exterior lighting shall be minimized in areas of important wildlife habitat and delineated wetlands, and lighting shall be designed so that it does not spill over or onto such critical habitat.
8. **Lighting Designer Required.** In the case of new development or remodeling subject to the Lighting Regulations, a Lighting Certified professional, a Certified Lighting Efficiency professional, an International Association of Lighting Designers member or similarly certified professional, or a licensed architect shall design all exterior lighting.
9. **Lighting Plan Required.** A detailed exterior lighting plan, separate from other required plans, shall be submitted with development application detailing the location and specifications of all lighting to be installed. New development of single-family dwellings having a gross floor area of less than 3,500 square feet as well as minor revisions to existing lighting plans shall be subject to only the requirements of 17.5.12(E)(9)(a) below unless it is determined by the Community Development Department that unique circumstances exist or if required for safety reasons.
- a. The exterior lighting plan shall describe the location, height above grade, type of illumination (such as ~~incandescent~~ LED, halogen, high pressure sodium, etc.), lumens, wattage, source, and correlated color temperature for each light source being proposed.
 - b. An isofootcandle diagram prepared by a certified lighting professional or licensed architect as outlined above ~~shall be provided~~ may be required and if required shall to indicate the level and extent of the proposed lighting as per 17.5.12(E)(7).
10. **Additional Lighting Requirements for the Village Center.** Provisions for seasonal ~~and holiday~~ lighting shall be incorporated into the exterior lighting plan for all projects located within the Village Center.
- a. Additional lighting requirements for the Village Center are found within the Commercial, Ground Level and Plaza Area Design Regulations.
11. **Application.** All newly installed exterior lighting shall comply with the Lighting Regulations.

- a. A redevelopment or remodel valued at fifty thousand dollars (\$50,000) or more shall retrofit all existing exterior lighting to comply with the then current Lighting Regulations.
- b. Notwithstanding the value of the redevelopment or remodel, if twenty-five percent (25%) or more of the exterior lights are to be replaced, all existing exterior lighting shall be retrofitted to comply with the then current Lighting

Section 3.2: Amending Section 17.5.15: Commercial, Ground Level and Plaza Area Design Regulations to better align Standards for Commercial storefront lighting.

(***)

(B)(4): Lighting

- a. In general, lighting within commercial areas shall originate within the storefront windows and not be dependent on freestanding light fixtures. Direct light sources should be used only for accent of architecture, landscape, artwork or for the definition of entries and walkways consistent with the Lighting Regulations.
- b. Window displays within storefront windows shall be illuminated lighted so as to provide an indirect glow of light onto adjacent pedestrian walkways and plazas. Harsh light and glare from storefront windows or interiors shall be avoided.
- c. Interior ~~fluorescent~~ lights shall be baffled so that the light source shall not be seen from pedestrian areas.
- d. ~~White, yellow or other~~ Town-approved LED lights with a minimum correlated color temperature of 2,400K and a maximum correlated color temperature of 3,000K shall be used to light storefronts. With all lighting types, extreme care shall be taken to avoid glare and color distortion. Flashing, blinking or moving lights shall not be used in storefronts. Colored lighting and projector lighting of the interior of a storefront may be used for storefronts and displays with specific approval from the review authority.

Section 3.3: Amending definitions to include related lighting terms – to be inserted in alphabetical order of the existing definitions.

Chapter 17.8 Definitions

(***)

Efficacy: Luminous efficacy is a measure of how well a light source produces visible light. It is the ratio of luminous flux to power, measured in lumens per watt (lm/W).

Exterior Lighting: Artificial outdoor illumination as well as outdoor illuminating devices or fixtures, whether permanent or temporary, including, but not limited to, illumination and illuminating devices or fixtures emanating from or attached to: the exterior of buildings, including under canopies and overhangs, within railings or stairs; structures, such as poles, fences, or decks; the interior or exterior of open-air structures or buildings such as gazebos, pergolas, and breezeways; and the ground, a tree, or other natural features.

Foot-Candle: ("FC") The basic unit of illuminance (the amount of light falling on a surface). Foot-candle measurement is taken with a hand-held light meter. One foot-candle is equivalent to the illuminance produced on one square foot of surface area by a source of one candle at a distance of one foot. Horizontal foot-candles measure the illumination striking a horizontal plane.

Glare: Light entering the eye directly from a light fixture or indirectly from reflective surfaces that cause visual discomfort or reduced visibility to a reasonable person.

Kelvin: The measure of color temperature of a light source. Temperature is measured in degrees with warmer temperatures having a lower number and cooler temperatures having a higher number.

Lamp: A source of optical radiation (i.e., "light"), often called a "bulb" or "tube." Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low-pressure sodium (LPS) lamps, as well as light emitting diode (LED) modules and arrays.

Light Pollution: The material adverse effect of artificial light, including but not limited to, glare, light trespass, energy waste, compromised safety and security, and impacts on the nocturnal environment.

Light Trespass: An undesirable condition in which exterior light is cast across property lines to areas that are unwarranted or unwanted.

Lumen: A unit of measure used to quantify the amount of visible light produced by a lamp or emitted by a light fixture (as distinct from "watt", a measure of power consumption).

Luminaire: A complete lighting unit consisting of one or more lamps, together with the components designed to distribute the light, to position and protect the lamps, and to connect the lamps to the electrical power supply; also called the lighting fixture or fixture.

Outdoor Living Space: an area that extends the usable living area of the home and includes indoor elements such as furniture, kitchen areas, walls or enclosures, overhead cover or canopy, fireplaces, or other entertainment elements that are typically found indoors.

Seasonal Lighting: Lighting installed and operated in connection with the holidays or other seasonal traditions.

PART IV. Findings and Recommended Motion

Design Review Board Recommendations:

The Design Review Board reviewed the proposed amendments at their regular meeting on May 2, 2019 and provided a unanimous recommendation as written to the Town Council.

Findings:

These amendments are necessary to implement the stated policies of the CDC which establish the purpose of the lighting regulations as minimizing the unintended and undesirable side effects of residential exterior lighting while encouraging the intended and desirable safety and aesthetic purpose of such lighting. This proposal works to accomplish this by bringing the town's regulations in line with current lighting technology and specific community needs for outdoor spaces.

Proposed Motion:

Staff recommends Town Council approval of the proposed amendments with the following proposed motion:

I move to approve, the first reading of an ordinance amending the Community Development Code Chapter 17.5 Design Regulations, Sections 17.15.12 – Lighting Regulations, 17.5.15 – Commercial, Ground Level and Plaza Area Design Regulations; and Chapter 17.8 – Definitions; and direct the Town Clerk to set a public hearing for June 18, 2019

This motion is based on the evidence and testimony provided at a public hearing held on May 16, 2019, with notice of such hearing as required by the Community Development Code.

/jjm

EXHIBIT A: Examples of Acceptable Exterior Dark Sky Compliant Fully Shielded Fixtures

Better Lights for Better Nights

Help eliminate light pollution. Select the best fixture for your application using this guide. Use the lowest wattage bulb appropriate for the task and turn off the light when it's not being used.

| Unacceptable / Discouraged Fixtures that produce glare and light trespass | Acceptable Fixtures that shield the light source to minimize glare and light trespass and to facilitate better vision at night |
|---|---|
|  <p>Unshielded Floodlights or Poorly-shielded Floodlights</p> |  <p>Full Cutoff Fixtures</p> |
|  <p>Unshielded Wallpacks & Unshielded or Poorly-shielded Wall Mount Fixtures</p> |  <p>Fully Shielded Wallpack & Wall Mount Fixtures</p> |
|  <p>Drop-Lens & Sag-Lens Fixtures w/ exposed bulb / refractor lens</p> |  <p>Fully Shielded Fixtures</p> |
|  <p>Unshielded Streetlight</p> |  <p>Full Cutoff Streetlight</p> |
|  <p>Unshielded Bollards</p> |  <p>Fully Shielded Barn Light</p> |
|  <p>Unshielded 'Period' Style Fixtures</p> |  <p>Fully Shielded 'Period' Style Fixtures</p> |
|  <p>Unshielded PAR Floodlights</p> |  <p>Shielded / Properly-aimed PAR Floodlights</p> |

presented by the
Dark Sky Society
www.darksksociety.org

Illustrations by Bob Crelin, used with permission. You may freely copy and distribute this document.

EXHIBIT B: THE DARK SKY CONCEPT

Preservation of the Night Sky

Light pollution was first raised as an issue in the 1970s by scientists and astronomers who noticed increasing degradation of the night sky. Since then, light pollution from growing communities and excessive exterior lighting has continued to diminish the view of the stars in and around developed areas. Because of this relatively rapid change in light intensity, many jurisdictions have adopted regulations to combat light pollution – commonly referred to as Dark Sky Lighting Regulations. While excessive exterior lighting may create a nuisance to neighbors, it also wastes electricity resulting in unnecessary emissions of greenhouse gases, decreases the quality of ambient lighting and overall community safety, and can have documented negative effects on the health of humans and wildlife.

To combat the above issues, the model ordinance from the International Dark Sky Association promotes a thoughtful approach to exterior lighting design that doesn't necessarily limit use of exterior light fixtures but rather limits the design to a manner that is more effective in lighting outdoor spaces. The primary method for prevention of light pollution and limiting energy waste is the full shielding of lighting fixtures, limiting the total light output (lumens) per property, and utilization of lighting curfews which requires properties turn off all non-security lighting between 10pm and 6am, including illuminated signs, parking lot lighting and lighting not required for building entry points.

Better Lighting means Better Neighbors

Exterior lighting, when appropriately shielded and directed, can improve visibility and safety while minimizing energy use, operating costs, and glare. In contrast, improperly shielded lights can shine into adjacent properties and create conflict with neighbors, drivers, and pedestrians. A general rule of thumb is if the bulb is visible from the property line, it's contributing to glare and light pollution; with dark sky rated lighting, only the intended area is illuminated. Due to the unique outdoor amenities and quality of life experienced by Mountain Village residents, there is an increasing desire to spend more time in dedicated outdoor living spaces. This is especially true during summer months, and this dynamic has increasingly led to conflicts between existing / proposed lighting and the regulations governing lighting in the town. To better understand this conflict, it may be helpful to better understand the typical lighting requests that have been received in the past and the evolving nature of outdoor space and its utilization within the town.

Generally speaking, most conflicts initially arise during the Design Review process and largely deal with issues such as lighting locations, number of fixtures and intensity, address monument illumination, conflicts with adjacent uses, and landscape/architectural lighting requests. It appears that the current process for new homes has been effective in providing a high standard of dark sky compliance, but there are some questions about the overall effectiveness of the non-conforming fixtures within the Town. These proposed changes do not affect the existing fixtures within the Town, only new proposed fixtures and allowances.

Impacts on Human Health

Excessive light at night negatively impacts many areas of human health. Bright points of light from poorly designed lighting can produce a condition known as "disability glare", which temporarily impairs vision and can cause us to avert our eyes from the veil of light being scattered across our retinas – a potentially dangerous condition for the numerous vehicle and pedestrian interfaces throughout Mountain Village. More concerning from a biological perspective are the effects of

ambient lighting on the 24-hour day/night cycle, known as the circadian clock, which affect physiologic processes in almost all organisms. Studies show disruption of the rhythms can result in insomnia, depression and cardiovascular disease. In June 2009, the American Medical Association adopted resolutions that support reducing light pollution and glare – advocating for the use of fully shielded exterior lighting because of the negative health effects caused by light pollution.

Impacts on Wildlife

Studies suggest that artificial night lighting has negative effects on a wide range of wildlife, including amphibians, birds, mammals, insects and even plants. Light pollution disorients migratory birds, disrupts mating behavior of frogs, and interferes with predator/prey relationships. Since the eyes of nocturnal animals have evolved for foraging in low-light conditions, small changes in ambient lighting conditions can alter their relationship with prey species. Light fixation and subsequent collisions are estimated to kill between 100 million and one billion birds annually within the United States – mainly due to collisions with buildings and windows¹. Small adjustments in our current lighting regulations such as the potential to create wetland lighting buffers may help to remedy some of these issues described above. Other issues such as bird/window collisions may be more complicated due to the fact that many windows are illuminated internally and not regulated under the CDC or Design Review Process.

Safety

Brighter light does not necessarily mean a safer environment. Bright, glaring lights that illuminate night time events or locations can decrease the security of the sites. Excessively bright lights can create a sharp contrast between light and darkness – making the area outside the light nearly impossible to see. It should be noted that most property crime offenses are committed during the day, or inside illuminated buildings. Although possibly counter-intuitive, a safer environment involves shielded lighting for roadways, parking lots, homes, businesses and landscapes; increasing visibility and decreasing distractions, such as glare and contrasts between dark and illuminated areas. In addition to security, lighting needs for pedestrian safety and ingress/egress purposes can be accomplished with similar principles of “less is more”, especially if the fixtures are properly shielded and directed to the area intended for illumination. There have been discussions related to The Comprehensive Plan and overall vibrancy within the core and with that, the need for more pedestrian lighting. Any pedestrian lighting within the core would be governed under the CDC – and should be potentially reviewed for conflicts moving forward.

An Economic Case for Proper Exterior Lighting

According to the International Dark Sky Association, inadequately sized and shielded exterior lighting in the US results in wasted energy amounting to over three billion dollars a year. This equates to 21 million tons of carbon dioxide, which for comparison would be offset by planting 875 million trees annually. Unshielded fixtures typically waste about 30% of their energy. When lighting is used only where needed, money that would otherwise be spent on energy costs can instead be spent on other things; a tradeoff which is beneficial to both property owners and the local economy. There are other economic benefits related to preservation of the night sky – typically dealing with tourism related to star gazing and the outdoor industry. Notably, light pollution from a community can travel over 100 miles from the source and application of the Dark Sky Concept regionally can provide surprisingly widespread benefits and sustainable economic growth.

¹ Loss, S. R., Will, T., Loss, S. S., & Marra, P. P. (2014). Bird–building collisions in the United States: Estimates of annual mortality and species vulnerability. *The Condor*, 116(1), 8-23. doi:10.1650/condor-13-090.1

It should be noted that there are currently several non-compliant light fixtures within the Town. The Community Development Code (CDC) requires that all new fixtures comply with current regulations but does not required retroactive replacement of non-compliant fixtures unless the redevelopment or remodel is valued at \$50,000.00 or more, or if 25% or more of the exterior lighting is replaced. Staff is not proposing to modify any provisions related to non-conforming fixtures at this time. It may be worthwhile to explore possible options to establish an incentive program that would allow homeowners with existing non-conforming lights to receive a financial rebate for the cost of retro-fitting existing lights that no longer meet Town Standards. This would allow for better implementation of the lighting code, and an overall reduction in energy consumption in the Town for existing homes and business.

Exhibit C: Cost Analysis of Programmable and Analog Light Switch Timers

Staff was requested to investigate any potential cost increases that may associated with requiring timers or sensors for new exterior residential lighting. An online search yielded very few fully shielded downlit light fixtures that also incorporated motion sensing technology , therefore – staff has limited this analysis to light switch timers. As proposed in the accompanying ordinance, staff has limited this requirement to exterior fixtures located on second or upper floors. The reason for this largely comes from requests to better illuminate those upper patio areas so that they can be better utilized as outdoor living space. In order to accommodate these requests, staff and the DRB felt like additional requirements for timers were an appropriate solution.

Most residential timers available on the market range from 20-50 Dollars per light switch. Some switches accommodate multiple exterior lighting fixtures, while others are designed for single fixtures. In comparison, a regular light switch is priced approximately 5-20 Dollars per light switch. Given that most homes do not have many exterior spaces on upper floors, this requirements appears to increase the costs of a project minimally.

The table below assumes multiple fixtures operated off each zone or timed switch:

| Home Size | # of Upper Level Lighting Fixtures Proposed | Cost Increase |
|-----------------------------|---|---------------|
| 3,000 sq. ft. (2 zones) | 4 | \$40-60 |
| 5,000 sq. ft. (3 zones) | 8 | \$45-90 |
| 10,000 sq. ft. (4 zones) | 15 | \$60-120 |
| 20,000 sq. ft. (5 zones) | 20 | \$75-150 |

Timed Switch Cost:(# Zones) x \$20-50

Minus

Non-Timed Switch Cost:(# Zones) x \$5-20

Equals Cost Increase

REGULATED POWER



Honeywell 7-Day Programmable Light Switch Timer, White (RPLS730B1000/U)

★★★★ 27 reviews [Honeywell](#) Walmart # 551864679

\$28.09 List: ~~\$36.99~~

Free shipping

Arrives by Monday, May 20

Or get it by Mon, May 13 with faster shipping [Options](#)

Add a [Walmart Protection Plan](#) powered by Allstate

| | | |
|------|-----------------|-----------------|
| None | 2 Year - \$2.00 | 3 Year - \$3.00 |
|------|-----------------|-----------------|

Qty:

1

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Intermatic Spring-Wound Timer, White, Timing Range: 0 to 60 min ...
★★★★★ (139)
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\$58.90 from 25+ stores
Timer, Intermatic, SPST, Wound, 60min, 20A
★★★★★ (32)




\$34.63 from 1000bulbs.com
Precision PM-12H - Commercial Spring Wound Auto-Off Timer - 12 Hr ...



\$26.04 from 1000bulbs.com
Precision PM-15M - Commercial Spring Wound Auto-Off Timer - 15 Min ...
★★★★★ (1)



\$28.96 from 1000bulbs.com
Precision PM-30M - Commercial Spring Wound Auto-Off Timer - 30 Min ...



\$30.39 from 10+ stores
Intermatic Ff12Hc 12-Hour Spring Wound Timer
★★★★★ (3)



\$54.59 from 10+ stores
Intermatic Ff46H 6-Hour Spring Wound Timer
★★★★★ (39)



\$47.59 from 10+ stores
Intermatic Ff312Hh 12-Hour Spring Wound Timer
★★★★★ (1)
[More size options](#)

ORDINANCE NO. 2019-XXXX-_____

AN ORDINANCE AMENDING THE COMMUNITY DEVELOPMENT CODE (CDC) AT SECTIONS 17.5.12: LIGHTING REGULATIONS AND 17.5.15: COMMERCIAL, GROUND LEVEL AND PLAZA AREA DESIGN REGULATIONS, AND CHAPTER 17.8: DEFINITIONS TO ACCOMPLISH THE FOREGOING.

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC from time to time due to changing circumstances or for general housekeeping purposes. Such an update of the CDC has become necessary for technical corrections, clarifications and consistency.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Community Development Code

- A. The Town of Mountain Village Community Development Code, Title 17 is hereby amended and replaced as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.

Section 2. Ordinance Effect

- A. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- B. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on _____ XX, 2019

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 16th day of May 2019 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 16th day of May, 2019

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

ATTEST:

By: _____
Laila Benitez, Mayor

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this XXth day of _____, 2019.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

ATTEST:

By: _____
Laila Benitez, Mayor

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|--------------------------|-------|------|--------|---------|
| Laila Benitez, Mayor | | | | |
| Dan Caton, Mayor Pro-Tem | | | | |
| Dan Jansen | | | | |
| Bruce MacIntire | | | | |
| Patrick Berry | | | | |
| Natalie Binder | | | | |
| Jack Gilbride | | | | |

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on ____ XX, 2019. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|--------------------------|-------|------|--------|---------|
| Laila Benitez, Mayor | | | | |
| Dan Caton, Mayor Pro-Tem | | | | |
| Dan Jansen | | | | |
| Bruce MacIntire | | | | |
| Patrick Berry | | | | |
| Natalie Binder | | | | |
| Jack Gilbride | | | | |

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2019.

Jackie Kennefick, Town Clerk

(SEAL)

EXHIBIT A

(Language ~~stricken~~ is deleted; underlined language is new.)

A.1: CDC § 17.5.12 is amended as follows:

17.5.12 LIGHTING REGULATIONS

A. Purpose and Intent

The purpose of the Lighting Regulations is to establish standards for minimizing the unintended and undesirable side effects of residential exterior lighting while encouraging the intended and desirable safety and aesthetic purposes of such lighting. It is the purpose of the Lighting Regulations to allow illumination that provides the minimum and safe amount of lighting that is needed for the lot on which the light sources are located. In addition, the purpose of this section is to protect the privacy of neighboring residents by controlling the intensity of the light source. All exterior lighting shall conform to the standards set forth below.

B. Limited Exterior Lighting

The basic guideline for exterior lighting is for it to be subdued, understated and indirect to minimize the negative impacts to surrounding lots and public rights-of-way. The location of exterior lighting that meets the requirements of this section shall only be allowed at:

1. Buildings where Building Codes require building ingress and egress doors;
2. Pedestrian walkways or stairs;
3. Plaza areas and other public areas where lighting is required;
4. Deck or patio areas;
5. Surface parking ~~lots~~;
6. Signs;
7. Address identification or address monuments;
8. Flags;
9. Public art;
10. Driveways;
11. Street lights; ~~and/or~~
12. Swimming pools, spas and water features; and
13. Outdoor living spaces.

C. Prohibited Lighting. The following exterior lighting is prohibited:

1. Architectural lighting;
2. Landscape lighting;
3. Uplighting;
4. ~~3.~~ Flood lighting;
5. ~~4.~~ Other lighting not outlined above as permitted or exempt lighting;
6. Lighting that causes glare from a site or lot to any designated wetlands or other environmentally sensitive areas;
7. ~~5.~~ Lighting that causes glare from a site or lot to adjoining property; and
8. ~~6.~~ Lighting that produces glare to vehicles within a public right-of-way or access tract.

D. Exemptions. The following types of exterior lighting shall be exempt from the Lighting Regulations:

1. Seasonal lighting, providing individual lamps are less than ~~ten (10) watts and seventy (70) lumens~~ per linear foot of lighting;
 - a. Seasonal lighting shall not detrimentally affect adjacent neighbors. If the Town determines that ~~seasonal~~ such lighting detrimentally affects adjacent neighbors, it may determine such lighting to be a nuisance and require the lighting to be removed.
2. Temporary lighting that is used for theatrical, television, performance area and construction sites;
3. Emergency lighting; and
4. Special event lighting approved by the Town as a part of the required development application;
5. Swimming pool and/or hot tub lighting when it is established that no off-site glare shall occur;
6. Lighting of the United States Flag when there is no other down-light option to prevent upward glare;
7. Lighting within public right-of-way for the principle purpose of illuminating streets or roads. No exemption shall apply to any lighting within the public right-of-way when the purpose is to illuminate areas outside the public right-of-way; and,
8. Lighting required by the ski resort operator for the ordinary operation of the ski area snow making installation and operation.

E. Lighting Design Regulations.

1. **Full Cut-Off Fixture Design.** All exterior lighting shall be ~~designed as~~ eighty-five degrees (85°) full cut-off fixtures that direct the light downward without any off-site glare, except as exempted in Section 17.5.12(D).
 - ~~a. Opaque glass may be used to achieve this requirement.~~
 - a. Each exterior luminaire shall be fully shielded down directed light sources and shall not exceed 850 lumens, with the exception of residential outdoor pathway and recessed stairway lighting which shall not exceed 300 lumens per luminaire. Lighting for Town owned parking garages shall not exceed 5000 lumens per luminaire.
 - b. ~~Exemptions:~~
 - i. ~~Swimming pool and water feature lighting when it is established that no off-site glare shall occur; and~~
 - ii. ~~Lighting of the United States flag when there is no other down-light option to prevent the upward glare.~~

- e. ~~Approved surface parking lots lighting shall be screened to direct the light onto the parking lots and to ensure lower elevation development is protected from glare.~~
2. **Required Exterior Lighting Type.** LED lighting or other equivalent ~~energy saving~~ high efficacy lighting compliant with this section, shall be used for all exterior lighting. Any fixture with a 0-5 watt lamp shall have a minimum overall luminous efficacy of 30 lumens/watt; any fixture with a 6-15 watt lamp shall have a minimum overall luminous efficacy of 45 lumens/watt.
 3. **Maximum Temperature.** The maximum correlated color temperature for ~~differing~~ all proposed lighting types regardless of lamp type, shall be a minimum of 2,400 degrees Kelvin and shall not exceed 3,000 degrees Kelvin, or may employ amber light sources, filtered LED light sources, or a suitable alternative - with the goal of having a warmer light source.
 - a. ~~3,500 degrees Kelvin for incandescent, halogen lighting, HID and other lighting not specified herein.~~
 - b. ~~4,500 degrees Kelvin for LED lighting provided the degrees Kelvin is reduced closer to 3,500 to the extent practical given current LED technologies, with the goal of having warmer, less bluish toned LED lights.~~
 4. **Lighting for Parking Areas.** Lighting shall be provided for surface parking areas and underground parking garages.
 - a. Surface parking lot lighting shall be located in landscaped areas to the extent practical.
 - b. Parking area lights are encouraged to be greater in number, lower in height and lower in light level.
 - c. Approved parking area lighting shall direct the light onto the parking lot areas only and ensure lower elevation development is protected from glare.
 5. **Maximum Height Limit for Lights.** The following light fixture height limits shall be met. The review authority may approve other heights based on site-specific considerations.
 - a. The maximum height for a pole-mounted light fixture shall be twelve feet (12') as measured from the immediate adjacent grade, either natural or finished. Pole-mounted light fixtures are not permitted or intended to be placed on buildings or structures in order to artificially increase the height allowance or circumvent maximum height allowances.
 - b. The maximum height for a wall-mounted light fixture shall be seven feet (7') above the directly adjacent walking surface or pathway, except for sign lighting that may be higher as reviewed and approved by the review authority to allow for proper illumination of the sign.
 - c. The maximum height for public surface parking, above ground and/or underground parking garage area lighting shall be fifteen feet (15') above the grade of the parking

spaces that are intended to be illuminated. The town would encourage alternative lighting proposals to minimize parking area lighting impacts.

6. Lighting on Upper Floors.

- a. Exterior lighting on second or higher stories shall be provided by wall-mounted fixtures, ~~or by~~ recessed wall, or ceiling fixtures, or lighting that is louvered or otherwise designed to prevent off-site glare.
- b. Decks on second and upper floors that do not have stairs shall have only recessed wall or ceiling, in-rail or in-wall, louvered or concealed lighting that is directed towards the building or the deck/patio surface and not to the exterior yards.
- c. Exterior Lighting on second and upper floors shall require either a timer or sensor to reduce usage and energy loss during times of inactivity.

7. Levels of Illumination: Exterior Lighting, when in use, shall meet the following standards for illuminance of light consistent with the provisions listed below. A point-by-point photometric calculation listing the number, type, height, and level of illumination of all exterior lighting fixtures may be required as per Section 17.5.12(E)(9) prior to Design Review Board approval or staff approval to ensure compliance with these provisions.

- a. Parking lots, driveways, trash enclosures/areas, and group mailboxes shall be illuminated with a maximum average not to exceed four (4 fc) foot-candles of light.
- b. Pedestrian walkways and staircases shall be illuminated with a maximum average not to exceed two (2 fc) foot-candles of light or as otherwise required by building code.
- c. Exterior doors shall be illuminated with a minimum maintained one (1 fc) foot-candle of light, measured within a five (5' 0") foot radius on each side of the door at ground level or as otherwise required by building code.
- d. In order to minimize light trespass on abutting residential property, illumination measured at the nearest residential structure or rear yard setback line shall not exceed the moon's potential ambient illumination of one-tenth (0.1 fc) foot-candle
- e. The use of exterior lighting shall be minimized in areas of important wildlife habitat and delineated wetlands, and lighting shall be designed so that it does not spill over or onto such critical habitat.

8. Lighting Designer Required. In the case of new development or remodeling subject to the Lighting Regulations, a Lighting Certified professional, a Certified Lighting Efficiency professional, an International Association of Lighting Designers member or similarly certified professional, or a licensed architect shall design all exterior lighting.

9. Lighting Plan Required. A detailed exterior lighting plan, separate from other required plans, shall be submitted with development application detailing the location and specifications of all lighting to be installed. New development of single-family dwellings having a gross floor area of less than 3,500 square feet as well as minor

revisions to existing lighting plans shall be subject to only the requirements of 17.5.12(E)(9)(a) below unless it is determined by the Community Development Department that unique circumstances exist or if required for safety reasons.

- a. The exterior lighting plan shall describe the location, height above grade, type of illumination (such as ~~incandescent~~ LED, halogen, high pressure sodium, etc.), lumens, wattage, source, and correlated color temperature for each light source being proposed.
- b. An isofootcandle diagram prepared by a certified lighting professional or licensed architect as outlined above ~~shall be provided~~ may be required and if required shall to indicate the level and extent of the proposed lighting as per 17.5.12(E)(7). _

10. Additional Lighting Requirements for the Village Center. Provisions for seasonal ~~and holiday~~ lighting shall be incorporated into the exterior lighting plan for all projects located within the Village Center.

- a. Additional lighting requirements for the Village Center are found within the Commercial, Ground Level and Plaza Area Design Regulations.

11. Application. All newly installed exterior lighting shall comply with the Lighting Regulations.

- a. A redevelopment or remodel valued at fifty thousand dollars (\$50,000) or more shall retrofit all existing exterior lighting to comply with the then current Lighting Regulations.
- b. Notwithstanding the value of the redevelopment or remodel, if twenty-five percent (25%) or more of the exterior lights are to be replaced, all existing exterior lighting shall be retrofitted to comply with the then current Lighting

A.2: CDC § 17.5.15 is amended as follows:

(***)

(B)(4): Lighting

- a. In general, lighting within commercial areas shall originate within the storefront windows and not be dependent on freestanding light fixtures. Direct light sources should be used only for accent of architecture, landscape, artwork or for the definition of entries and walkways consistent with the Lighting Regulations.
- b. Window displays within storefront windows shall be illuminated ~~lighted~~ so as to provide an indirect glow of light onto adjacent pedestrian walkways and plazas. Harsh light and glare from storefront windows or interiors shall be avoided.
- c. Interior ~~fluorescent~~ lights shall be baffled so that the light source shall not be seen from pedestrian areas.
- d. ~~White, yellow or other~~ Town-approved LED lights with a minimum correlated color temperature of 2,400K and a maximum correlated color temperature of less than

3,000K shall be used to light storefronts. With all lighting types, extreme care shall be taken to avoid glare and color distortion. Flashing, blinking or moving lights shall not be used in storefronts. Colored lighting and projector lighting of the interior of a storefront may be used for storefronts and displays with specific approval from the review authority.

A.3: CDC § 17.8 is amended as follows:

Chapter 17.8 Definitions

(***) to be inserted in alphabetical order of the existing definitions

Efficacy: Luminous efficacy is a measure of how well a light source produces visible light. It is the ratio of luminous flux to power, measured in lumens per watt (lm/W).

Exterior Lighting: Artificial outdoor illumination as well as outdoor illuminating devices or fixtures, whether permanent or temporary, including, but not limited to, illumination and illuminating devices or fixtures emanating from or attached to: the exterior of buildings, including under canopies and overhangs, within railings or stairs; structures, such as poles, fences, or decks; the interior or exterior of open-air structures or buildings such as gazebos, pergolas, and breezeways; and the ground, a tree, or other natural features.

Foot-Candle: ("FC") The basic unit of illuminance (the amount of light falling on a surface). Foot-candle measurement is taken with a hand-held light meter. One foot-candle is equivalent to the illuminance produced on one square foot of surface area by a source of one candle at a distance of one foot. Horizontal foot-candles measure the illumination striking a horizontal plane.

Glare: Light entering the eye directly from a light fixture or indirectly from reflective surfaces that cause visual discomfort or reduced visibility to a reasonable person.

Kelvin: The measure of color temperature of a light source. Temperature is measured in degrees with warmer temperatures having a lower number and cooler temperatures having a higher number.

Lamp: A source of optical radiation (i.e., "light"), often called a "bulb" or "tube." Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low-pressure sodium (LPS) lamps, as well as light emitting diode (LED) modules and arrays.

Light Pollution: The material adverse effect of artificial light, including but not limited to, glare, light trespass, energy waste, compromised safety and security, and impacts on the nocturnal environment.

Light Trespass: An undesirable condition in which exterior light is cast across property lines to areas that are unwarranted or unwanted.

Lumen: A unit of measure used to quantify the amount of visible light produced by a lamp or emitted by a light fixture (as distinct from "watt", a measure of power consumption).

Luminaire: A complete lighting unit consisting of one or more lamps, together with the components designed to distribute the light, to position and protect the lamps, and to connect the lamps to the electrical power supply; also called the lighting fixture or fixture.

Outdoor Living Space: an area that extends the usable living area of the home and includes indoor elements such as furniture, kitchen areas, walls or enclosures, overhead cover or canopy, fireplaces, or other entertainment elements that are typically found indoors.

Seasonal Lighting: Lighting installed and operated in connection with the holidays or other seasonal traditions.



Town of Mountain Village

Residential Outdoor Lighting Code
Amendment - 2019



INITIAL STAFF GOAL

- Amend the lighting code to allow residents and guests better use of outdoor living areas.
- In order to do this – lighting standards needed to be clarified to reduce off-site impacts to areas adjacent to these newly illuminated outdoor living areas.



PROPOSED CDC AMENDMENTS AND DISCUSSION

- Light Intensity Measurements (Lumens, Bulb Temperature)
- Outdoor Living Space Allowances
- Lighting Plan Requirements
- Addition of Specific Lighting Terms within Definition Section



DIRECTION FROM TOWN COUNCIL

- Generally Streamline the Lighting Regulations
 - Staff worked to accomplish this by clearly providing standards for appropriate lighting. These standards would minimally increase costs for an overall project and allow the applicant to better plan for the DRB process.
- Reduce requirements for less substantial development such as smaller deed restricted homes
 - Homes less than 3,500 Gross Sq.Ft.
- Remove language surrounding lighting curfews
- Better understand cost increases that accompany requiring timer controlled light switches
 - See Exhibit C of the Staff Memo



PROPOSED CDC AMENDMENTS AND DISCUSSION

- Light Intensity Measurements (Lumens, Bulb Temperature) and Residential Exterior Lighting Allowances



PROPOSED CDC AMENDMENTS AND DISCUSSION

- Outdoor Living Space Allowances



PROPOSED CDC AMENDMENTS AND DISCUSSION

- Lighting Plan Requirements
 - Tiered system based on size of home



PROPOSED CDC AMENDMENTS AND DISCUSSION

- Outdoor Lighting Timed Switches



PROPOSED CDC AMENDMENTS AND DISCUSSION

- Addition of Specific Lighting Terms within Definition Section



Questions?

Prepared by John Miller
Senior Planner
Town of Mountain Village





**COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 15

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director

FOR: Meeting of May 16, 2019

DATE: May 6, 2019

RE: First Reading of an Ordinance, Setting a Public Hearing and Council Vote Regarding an amendment to the Community Development Code (CDC) to allow for staff level review of synthetic roof materials at Section 17.5.6.C.3. Roof Material.

BACKGROUND

In 2018, the town amended the roof material section of the CDC to provide better clarity and to allow for a broader range of roof materials in the Village Center. At the time, the town decided that synthetic roof materials required a class 3 application, which is full Design Review Board (DRB) review.

The DRB has developed enough comfort with review of synthetic roof materials that they have requested a CDC amendment to allow for staff level review of synthetic roof materials outside of the Village Center zone district. The DRB requested staff to bring a CDC amendment forward for Council consideration to streamline the design review process for applicants. The DRB reserves concern regarding approval of flashing, gutters and downspouts that are not copper; however, staff will revisit flashing, gutters and downspouts at the June DRB meeting and is not proposing any additional amendments with this ordinance.

At the May 2, 2019 regular Design Review Board meeting, the DRB provided a unanimous recommendation to Town Council to approve the CDC amendment.

Attached is exhibit A showing the proposed redline amendment for your review.

ATTACHMENTS

1. Exhibit A. Proposed Ordinance including Exhibit A

ANALYSIS

The proposed CDC amendment moves synthetic roof material from full DRB review to a permitted material which is staff level review. The proposed amendment will expedite cedar shake roof replacements, by reducing review time, and is in alignment with our overall fire mitigation town goals.

RECOMMENDED MOTION

I move to approve upon first reading of an ordinance, a Community Development Code (CDC) amendment to CDC section 17.5.6.c.3., Roof Material, attached as exhibit A, and direct the Town Clerk to set a public hearing for June 13, 2019.

/mbh

ORDINANCE NO. 2019-__

AN ORDINANCE AMENDING THE COMMUNITY DEVELOPMENT CODE (CDC) AT SECTION 17.5.6.C.3, ROOF MATERIAL

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC, including the Roof Material Section in the CDC, from time to time.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Community Development Code

- A. The Town of Mountain Village Community Development Code, section 16.5.6.C.3 is hereby amended and replaced as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.

Section 2. Ordinance Effect

- D. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- E. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on _____, 2019.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 13th of June, 2019 in the Town Council

Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 16th of May, 2019

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 13^h of June, 2019.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2018, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|--------------------------|-------|------|--------|---------|
| Laila Benitez, Mayor | | | | |
| Dan Caton, Mayor Pro-Tem | | | | |
| Dan Jansen | | | | |
| Bruce MacIntire | | | | |
| Patrick Berry | | | | |
| Natalie Binder | | | | |
| Jack Gilbride | | | | |

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on June 13 2019 At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

| Council Member Name | "Yes" | "No" | Absent | Abstain |
|--------------------------|-------|------|--------|---------|
| Laila Benitez, Mayor | | | | |
| Dan Caton, Mayor Pro-Tem | | | | |
| Dan Jansen | | | | |
| Bruce MacIntire | | | | |
| Patrick Berry | | | | |
| Natalie Binder | | | | |
| Jack Gilbride | | | | |

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2019.

Jackie Kennefick, Town Clerk

(SEAL)

- e. Roof ridgelines shall, where practicable, step with the topography of the site following the stepped foundation.
- f. The design of roofs shall reflect concern for snow accumulation and ice/snow shedding. Entries, walkways and pedestrian areas shall be protected from ice/snow shedding.
- g. Eaves and fascia shall generally be responsive and proportional to the design of the building.

2. Roof Drainage

- a. Where roofs drip onto pedestrian or other public areas, all multi-family, mixed use or commercial buildings shall provide a system of gutters, downspouts and permitted heat-tape to direct and channel roof run-off into the project's landscape areas and to prevent ice build-up in pedestrian areas. In non-pedestrian or public areas, roofs may drip to cobble lined swales that direct water to the natural or proposed landscape.
- b. All development within the Village Center shall be required to provide an integral guttering system designed into the roof or other DRB approved system of gutters, downspouts and heat-tape to contain roof run-off.
- c. Within the Village Center, all building roof run-off shall be directed to storm sewers or drainage systems capable of handling the volume of run-off. Such system shall be kept and maintained by the owner and/or respective homeowners association in a clean, safe condition and in good repair.

3. Roof Material

- a. All roofing material shall be of a type and quality that will withstand high alpine climate conditions.
- b. The review authority may require class A roofing materials as a fire mitigation measure.
- c. Permitted roof material outside the Village Center include:
 - i. Metal roof material limited to the following: rusted, black or gray standing seam, bonderized or corrugated metal (not reflective);
 - ii. Zinc;
 - iii. Minimum 1/2" slate; and
 - iv. Copper;
 - (a) Copper shall only be considered when it is proposed with a brown patina finish.
 - (b) The brown patina finish shall be completed prior to issuing a certificate of occupancy.
 - v. Synthetic roofing material that accurately emulates wood shake, concrete and slate tile or any other roofing material permitted or existing in Mountain Village.
 - (a) Synthetic roofing material shall be:
 - (i) Durable

- ~~(ii.) High strength, both material and shape;~~
- ~~(iii.) Low absorption or permeability;~~
- ~~(iv.) High freeze/thaw damage resistance;~~
- ~~(v.) Color throughout the tile (not surface applied); and High-quality design that fits within the architectural context of the building and the architectural context of the surrounding area.~~

d. The following roofing materials outside of the Village Center shall be approved by the DRB as a specific approval that is processed as a class 3 development application if the DRB finds the roofing material is consistent with the town design theme and the applicable Design Regulations:

~~i. Synthetic roofing material that accurately emulates wood shake, concrete and slate tile or any other roofing material permitted or existing in Mountain Village.~~

~~(a) Synthetic roofing material shall be:~~

- ~~(i.) Durable~~
- ~~(ii.) High strength, both material and shape;~~
- ~~(iii.) Low absorption or permeability;~~
- ~~(iv.) High freeze/thaw damage resistance;~~
- ~~(v.) Color throughout the tile (not surface applied); and High-quality design that fits within the architectural context of the building and the architectural context of the surrounding area.~~

i. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).

e. Village Center roofing material will require a class 3 development application and building specific design review. The following roof materials shall be approved by the DRB if the DRB finds the roofing material is consistent with the town design theme and applicable Design Regulations:

- i. Burnt sienna concrete tile.
- ii. Earth tones compatible with burnt sienna concrete tile in color and texture.
- iii. Brown patina copper
- iv. Standing seam or bonderized metal (dark grey or black) (not rusted)
- v. Zinc
- vi. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).
- vii. Some variation of roof material color is permissible by specific DRB approval as long as it is contextually compatible in design, color, theme and durability.

f. Modification to roof materials on dormers and secondary roof forms may be reviewed as a class 1 development application.



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Item No. 16

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director and Sarah Abbott, Attorney, the law offices of J. David Reed

DATE: May 16, 2019

RE: Efficiency Lodge and Short-Term Accommodations Discussion regarding potential Community Development Code Amendments to clarify unit use restrictions- *continued from the March 21, 2019 Town Council Meeting*

INTRODUCTION

The Town Council directed staff to begin an education and compliance work plan specific to Efficiency Lodge condominium units in the Town of Mountain Village. Efficiency Lodge units comprise 99% of the Town of Mountain Village's accommodations bed base. At the March 21, 2019 meeting town staff shared that we have a total inventory of 401 efficiency lodge units in the Mountain Village on eight properties. We discussed the use limitations and discussed clarifying the use limitation in the Community Development Code. Town Council directed staff to investigate the following issues:

- 1) At the Peaks, which is comprised of 142 efficiency lodge units, 3 hotel units and 32 lodge units (along with penthouse condominium units and commercial space), Town Council specifically asked staff to research and report back, whether efficiency lodge unit owners would have been aware of the unit designations and use limitations associated with the efficiency lodge and lodge units. (See attachment A)
- 2) The Town Council agreed that less than 30 consecutive days is consistent with accommodation use.
- 3) Town Council wanted more information before determining a maximum allowable use by renters or owners within a calendar year. The Town's policy has been no more than 60 days in a calendar year.

See memo from March 16, 2019 for background related to this worksession item (See attachment B)

BACKGROUND

Efficiency Lodge units pursuant to the Community Development Code (CDC) are defined as a one room space with a separate bath and limited kitchen facility ***used primarily for short-term accommodations*** (emphasis added). Limited kitchen facilities may include a sink, microwave, two-element burner, and six (6) cubic foot (maximum) refrigerator.

Efficiency Lodge units are restricted in their use, would typically demand a lesser value on the open real estate market due to their use limitations, have lesser parking requirements due to their

use, and have different building code compliance issues because they are classified as hotel rooms, not residences, and carry a lesser person equivalent as it relates to our overall density cap and accounting, than a condominium unit designation. The CDC prohibits a rezone and density transfer from Efficiency Lodge, Hotel or Hotel Efficiency to Condominium which further emphasizes the importance of the preservation of our accommodation units and use in the Mountain Village. In 1997 by ordinance the LUO at the time also prohibited efficiency lodge units, once rezoned from condominium, to be rezoned to any other designation.

SHORT TERM ACCOMMODATIONS DEFINITION

The CDC notes that Efficiency Lodge units are, “primarily for short-term accommodations,” but does not specifically define “short term.” Pursuant to the Town’s business license and sales tax requirements, short-term accommodations use is defined as less than 30 consecutive days. The Town has also defined at a policy level that short-term accommodations use means less than 30 consecutive days and no more than a total of 60 days in a calendar year.

DISCUSSION

Staff seeks Town Council direction specifically whether to amend the CDC to provide better clarity regarding unit designations limited to short term accommodation use and what that means. These include efficiency lodge (99% of all accommodation use unit designations), hotel and hotel efficiency unit designations. Specifically, points for discussion are the following:

- 1) Whether to change “primarily” to “exclusively”
- 2) Whether to clarify that “short term” means less than 30 consecutive days
- 3) Whether owners should be limited to an overall annual usage of 60 or 90 days
- 4) Whether owners should be permitted to use their units for up to 6 months if they can demonstrate that their unit is included in a rental pool

Attachment:

- A. Memo from Sarah H. Abbot, Attorney, J. David Reed’s Office, Notice to Peak Unit Owners Regarding Unit Zoning
- B. Staff memo dated March 21, 2019, worksession with Town Council, Efficiency Lodge and Short-Term Accommodations Discussion regarding potential Community Development Code amendments to clarify unit use restrictions.

/mbh & sha

Memo

To: Mayor and Town Council
From: Sarah H. Abbott
Cc: Kim Montgomery and Michelle Haynes
Date: May 8, 2019
Re: Notice to Peaks Unit Owners Regarding Unit Zoning

The purpose of this Memo is to analyze whether Peaks owners (both past and current) had record notice that either (i) their unit was zoned as an Efficiency Lodge Unit or (ii) the Town reserved the right to rezone their unit. After a review of the recorded documents, it is clear that owners did have record notice regarding the zoning of their units and that the Town reserved the right to amend certain zoning definitions.

Analysis of Recorded Documents

In 2011, the declarant of the Peaks Resort completed a rezone and density transfer evidenced by a Second Amendment to the Condominium Plat for Doral Telluride Resort and Spa located on Lot 128, Town of Mountain Village, County of San Miguel, State of Colorado, which was recorded March 13, 2011 at Reception No. 416900 (the “**Replat**”).

In connection with the Replat, a First Amendment to Declaration of Covenants, Conditions and Restrictions Establishing a Plan for Condominium and Fractional Ownership of the Doral Telluride Resort and Spa, a Condominium, was recorded on the same date at Reception No. 416901 (the “**Amendment**”). Among other things, the Amendment established a “Unit Transient Usage Program” designed to manage units for rent for periods of thirty (30) days or less. It also provided that owners could not change door access mechanisms and that owners and occupants were required to check in and out of the front desk. An exhibit to the amendment outlined the residential units, allocated interests in the association, and sleeping capacity of each unit.

The second document recorded in connection with the Replat was the Declaration of Covenants, Conditions and Restrictions for Condominium-Hotel Operations of the Peaks Resort, recorded on the same date at Reception No. 416902 (the “**Operations Declaration**”). This document governs operational activities and related expenses for the Peaks with respect to certain specific units

defined as “Condo-Hotel Units.” These units are further described by their limited amenities, including kitchen facilities used primarily for short-term accommodations, and are those that were later rezoned to Lodge and Efficiency Lodge units.

The last document recorded in connection with the Replat was the Declaration of Covenants, Restrictions and Reservations (Density Transfer, Conveyed Land and New Development) recorded on the same date at Reception No. 416903 (the “**Density Transfer Declaration**”). This document applies to the same Condo-Hotel units covered by the last document mentioned, which it acknowledges are all zoned as “Condo Hotel Units” by the Town.

The Density Transfer Declaration specifically reserves to the declarant the right to apply for a rezone and density transfer of any or all of the Condo Hotel Units to Lodge Units and/or Efficiency Lodge Units, and states that, as of the effective date of the Density Transfer Declaration, “*substantially each of the uses, activities furnishings, finishes and equipment that are currently allowed to occur in a Condo Hotel Unit zoned as a ‘Hotel Unit’ will also be allowed to occur in a Condo Hotel Unit zoned a Lodge Unit’ and ‘Efficiency Lodge Unit,’ except that the Land Use Code may be amended from time to time by the Town of Mountain Village, which could modify some or all of such uses, activities furnishings, finishes and equipment occurring in a Condo Hotel Unit zoned a ‘Lodge Unit’ and ‘Efficiency Lodge Unit.’*” This language clearly and specifically places owners on notice that the Town can change its zoning definitions from time to time.

The Density Transfer Declaration also requires each owner of one of the Condo Hotel Units to acknowledge, consent and agree to the following: (i) that the declarant has reserved the right to submit a density transfer application to the Town affecting the owner’s unit; (ii) that the declarant is authorized to submit and pursue approval of such an application; (iii) that, if approved by the Town, a Condo Hotel Unit would be rezoned to Lodge Unit or Efficiency Lodge Unit, resulting in a surplus density that would be transferred to the density bank; (iv) that all of the uses and amenities available to a Condo Hotel Unit will be allowed in a Lodge Unit or Efficiency Lodge Unit *unless the Town amends the land use code to specify otherwise*; (v) that the owner does not have any interest in the excess density resulting from a rezone; and (iv) that each owner will execute a covenant restricting the use of the Condo Hotel to Lodge Unit or Efficiency Lodge Unit zoning. Each owner also authorized the declarant to act as its attorney-in-fact to apply for and complete rezoning and density transfers, and to cooperate with executing any further documents necessary to complete and evidence the restriction, among other things more fully described in the document.

The owner covenants were executed in 2011 but not recorded until 2015, when the Town adopted Ordinance 2015-10 approving a rezoning and density transfer for the Peaks. The rezoning application proposed to redesignate 174 Condo Hotel Units from hotels to 142 Efficiency Lodge Units and 32 Lodge Units and transfer 200.5 total person equivalents to the density bank (the “**Application**”). Recorded with the Ordinance approving the Application were approximately 100 executed Owner’s Acknowledgement, Consent and Authorization (Density Transfer, Conveyed Land and New Development), all with effective dates as of April 4, 2011 (the “**Consents**”).

The Consents evidenced each owner's acknowledgement that it was purchasing a specific unit that was burdened by a Density and New Development Covenant¹ and that such covenant disclosed information related to density transfers and new development. It required the owner/buyer to acknowledge that it reviewed the covenants in the Density and New Development Covenant and consented to and agreed to be bound by its terms, which terms specifically included short term accommodation limitations.

Findings

Based on the foregoing, it is undisputed that Peaks owners had notice that the Town could change the uses, activities, furnishings, finishes and equipment of Lodge Units and Efficiency Lodge Units. There is no recorded document that specifically shows which units are zoned Lodge Units and which units are zoned Efficiency Lodge Units, but that is typical. Zoning is not normally part of a legal description for any property, regardless of where it is located. It is incumbent on the purchaser of property to research zoning and determine whether the property is suitable for its intended purpose.

¹ Defined as the Declaration of Covenants, Restrictions and Reservations (Density Transfer and Development Expansion). We cannot find a document with this name, but based on context believe it is meant to refer to the Density Transfer Declaration.



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Item No. 18

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director and Sarah Abbott, Attorney, the law offices of J. David Reed

DATE: March 21, 2019

RE: Efficiency Lodge and Short-Term Accommodations Discussion regarding potential Community Development Code Amendments to clarify unit use restrictions

INTRODUCTION

In recent years, the community has recognized a shift in marketing, sales and use of condominium units in the Mountain Village. This shift has raised concern that the community views all condominium units as residential condominium units. In fact, there are six types of condominium zoning designations listed below, with a variety of use limitations, parking, building, planning and person equivalent requirements. Maintaining the integrity of the Town's zoning designations is a Town Council priority. The purpose of this memo is to raise points for discussion in furtherance of this priority.

As referenced above, condominium units may appear to be equal, however the Town of Mountain Village has specific zoning designations with attributable person equivalents per our settlement agreement with the county, and these zoning designations have various unit configuration, use and parking requirements.

Condominium Units that may look the same carry the following types of possible unit designations:

| Unit Designation | Person Equivalent | Parking Requirement | Parking Requirement Note |
|-------------------------|--------------------------|----------------------------|--|
| Condominium | 3 | 1.5 | 1 parking space if in Village Center |
| Lodge | .75 | .5 | |
| Efficiency Lodge | .5 | .5 | |
| Hotel | 1.5 | .5 | |
| Hotel Efficiency | 2 | .5 | |
| Employee Condominium | 3 | 1.5 | 1 parking space if in the Village Center |

If there were any confusion about a condominium unit's zoning designation, you can see how it would affect the overall person equivalent for the town, building, parking, planning, value and uses. The specific Efficiency Lodge unit limitations are discussed below.

The Town Council expressly directed staff to begin an education and compliance work plan specific to Efficiency Lodge condominium units, which is one of the accommodations zoning designations. The specific observed issues are that Efficiency Lodge units are:

- not rented for short term accommodations purposes;
- used as a primary residence;
- used for long term rentals (more than 30 consecutive days);
- modified through remodels absent Town approvals that are not consistent with accommodations use (adding full kitchens, removing beds when connected to other units, adding appliances that may add to the load calculations for the unit or building); and/or
- being marketed and sold (at a higher price) as residential condominium units.

EFFICIENCY LODGE DISCUSSION

The community has a total of 401 built Efficiency Lodge units. Those units are listed in the table below.

| Lot | Name of Property | Eff Lodge No. |
|------------|-------------------------|----------------------|
| 28 | Lumiere | 11 |
| 43 | Inn at Lost Creek | 24 |
| 128 | Peaks | 142 |
| 1006R | Mountain Lodge | 57 |
| 159R | Bear Creek Lodge | 36 |
| 38-50-51R | Madeline | 101 |
| 42B | Blue Mesa Lodge | 28 |
| 60RAB | La Chamonix | 2 |

Efficiency Lodge units pursuant to the Community Development Code (CDC) are defined as a one room space with a separate bath and limited kitchen facility used primarily for short-term accommodations. Limited kitchen facilities may include a sink, microwave, two-element burner, and six (6) cubic foot (maximum) refrigerator.

Efficiency Lodge units are restricted in their use, would typically demand a lesser value on the open real estate market due to their use limitations, have lesser parking requirements due to their use, and have different building code compliance issues because they are classified as hotel rooms, not residences. The CDC prohibits a rezone and density transfer from Efficiency Lodge to Condominium to further emphasize the importance of the preservation of our accommodation units and use in the Mountain Village.

SHORT TERM ACCOMMODATIONS DEFINITION

The CDC notes that Efficiency Lodge units are, "primarily for short-term accommodations," but does not specifically define "short term." Pursuant to the Town's business license and sales tax requirements, short-term accommodations use is defined as less than 30 consecutive days. The Town has also defined at a policy level that short-term accommodations use means less than 30 consecutive days and no more than a total of 60 days in a calendar year. Even so, short-term

accommodation use appears to be misunderstood as it relates to use of Efficiency Lodge units by property managers, unit owners and guests.

COMPARATIVE ANALYSIS

Pursuant to Town Council direction, the legal department and the planning staff put together a comparative analysis of similar communities relative to short term accommodations definition and practice. (See attachment)

As you will see in the attached Memo, other resort communities manage short-term accommodations in various ways, from vacation designations, zoning regulations, tax regulations and use limitations. Although it is difficult to compare the Town to other communities because the nature of the regulations is not the exactly equivalent, our survey shows that even within the various contexts “short-term” is usually defined as “less than 30 consecutive days.” Few other communities have a total calendar year limitation; however, we believe the limitation is useful to ensure the integrity of the regulation is maintained.

DISCUSSION

Staff recommends Town Council consider a few recommended additions or clarifications in the CDC as follows:

- 1) Amend the Efficiency Lodge unit definition to replace the word “primarily” to “exclusively” so that the short-term accommodations use is clearly the only approved use.
- 2) Add a definition of “short-term accommodation.” The Town standard is less than 30 consecutive days and no more than 60 days in a calendar year.

ANALYSIS

The Town’s commitment to zoning and unit designations is a community priority. Educating and bringing properties into compliance illustrates the Town’s long-term commitment to our settlement agreement with the County, managing investment and homeowner expectations, and ensuring that units have the appropriate building, safety and parking requirements satisfied.

DIRECTION

Staff asks for direction from Council regarding a possible CDC amendment to clarify and conform short term accommodations unit and use requirements.

Attachment:

- A. Memo: Survey of Short Term Accommodations Regulations in Resort Communities, Abbott, dated March 11, 2019
- B. Colorado Association of Ski Towns (CAST) Short Term Rental Ordinance Matrix, provided by CAST, dated March 2019

/mbh

Memo

To: Mayor Laila Benitez and Town Council
 From: Sarah H. Abbott
 CC: Kim Montgomery and Michelle Haynes
 Date: March 14, 2019
 Re: Survey of Short Term Accommodation Regulation in Resort Communities

In response to your direction at the February 2019 Town Council meeting, this Memo provides an analysis of what other resort communities in our area consider to be “short term” accommodations.

Summary of Regional Definitions and Regulation¹

| <u>Resort Community</u> | <u>Summary of Definitions/Regulations</u> |
|-------------------------|--|
| Aspen | Aspen collects sales and lodging tax on rentals for periods less than thirty (30) days. It also requires business licenses for all vacation rentals. |
| Breckenridge | Breckenridge collects sales tax on rentals for periods less than thirty (30) days. It also requires business licenses for “accommodation units,” which are defined as rentals for less than thirty (30) days, with no limitation on the number of days per year. The license contains a variety of requirements. |
| Crested Butte | Crested Butte collects sales tax and requires a business license for vacation rentals. It does not define vacation rentals by the number of days rented, but allows two types of licenses: an unlimited license and a primary residence license. The unlimited license is available only to 30% of the eligible residential units in town (subject to zoning restrictions). The primary residence license is limited to not more than 60 nights of rental use per year and is available in any zone district that allows for primary residences. |

¹ Attached to this Memo are specific Code citations for reference. These provide quite a bit more detail of each municipality’s nuanced regulations concerning types of units, rentals, occupancy restrictions, zoning restrictions, licenses and taxes. For the purpose of this Memo, this section only summarizes the definitions of “short term.”

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| | Because of the zoning restrictions, vacation rentals are not allowed for certain units. |
| Mt. Crested Butte | Mt. Crested Butte collects sales tax on short term rentals, which are defined as periods of less than thirty (30) days. It also requires a business license. |
| Jackson Hole | <p>Jackson Hole collects sales and lodging taxes on short-term rentals, which are defined as those for a period of less than one calendar month. It also requires a business license for short term rentals.</p> <p>Certain types of affordable and employee housing are considered restricted and are not allowed to be rented without approval. Owners of these units are also required to occupy their units full-time at least 10 months per year and may not permit adult guests for over 30 cumulative days per calendar year.</p> |
| Park City | Park City requires a business license for nightly rentals, which are rentals for any period less than thirty (30) days, without limitation in a calendar year. These units must also meet zoning requirements. |
| Pagosa Springs | <p>Pagosa Springs collects lodging tax on rentals for less than thirty (30) consecutive days per rental. Business licenses are required for vacation rentals.</p> <p>Lodging tax is also collected if a purchaser of a unit is not a resident of the unit for at least thirty (30) consecutive days or does not lease the unit for at least thirty (30) consecutive days.</p> |
| Steamboat Springs | Steamboat Springs collects sales tax on short term rentals, defined as those for periods less than thirty (30) consecutive days. |
| Telluride | <p>Telluride collects sales tax and requires a business license for short term rentals, which are accommodation units, units in lodging establishments or rental houses that are rented for period of less than thirty (30) days.</p> <p>Telluride also maintains deed restricted units. Under the Land Use Code, a “short term dwelling unit” is a permanent building or portion thereof consisting of a room or suite of two (2) or more rooms used as a dwelling by 1 family, excluding lodging and overnight accommodations, which is deed restricted such that no person shall be allowed to reside in or occupy such unit for a period greater than thirty (30) consecutive days, or a total of sixty days in any single calendar year.</p> <p>The deed restriction must also contain provisions that (i) the unit is registered through a property management company for short-term</p> |

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| | <p>rental uses to guarantee availability for short-term rental, (ii) certain submissions to the Planning Director, and (iii) penalties for violations.</p> <p>The Land Use Code also defines “Condominium-Hotel Units” which cannot be used as the primary residence of an owner and are subject to certain deed restrictions but do not have any restrictions on the number of days per month or year that an owner can use the unit.</p> |
| Vail | <p>Vail collects sales tax and requires a business license for short term rentals, defined as those for a period of less than thirty (30) consecutive days.</p> <p>Vail’s Zoning Regulations define certain types of units as appropriate for short term rentals. In this context, short term rentals are defined as those not exceeding a period of thirty (30) days.</p> |

Analysis and Recommendation

Interestingly, some communities regulate only rentals while others regulate both rentals and occupancy by the owner. Despite the variety of regulation above, it is clear that “short-term” commonly is considered “less than thirty (30) days.”

Our office previously suggested to Council that the Community Development Code could be amended to define “short term accommodations” as occupancy of a unit for less than thirty (30) days and not to exceed sixty (60) days in a calendar year by the same person or entity. Based on the data above, we believe this would be in line with other communities in our region.

The one variation to our previous recommendation that you may consider is removing the sixty (60) day limitation; however, this limitation prevents a situation where an owner could effectively reside in a unit full time by occupying it for 29 days, spending one night in a hotel or with a friend, then occupying it for another 29 days, and so on, thereby circumventing the intent of the regulation. Therefore, we recommend that the overall limitation be retained.

In the Town, Efficiency Lodge Units are defined as used for “primarily” short term accommodations rather than “exclusively.” While some communities have vague language regarding the “intended” use of certain types of units (leaving open to interpretation whether an owner could opt out of an intended use), we noted that no other communities have this subjective distinction and recommend amending this definition to change “primarily” to “exclusively.”

Cited Code Sections:

| <u>Location</u> | <u>Code Section</u> | <u>Text</u> |
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| City of Aspen | Sec. 23.32.100(27)(c) | “Lodging services are exempt [from sales tax] when they apply to: . . . (c) All sales to any occupant who is a permanent resident of a hotel, apartment hotel, lodging house, motel, guest house, guest ranch, or any other place which provides sleeping rooms or facilities and who enters into or has entered into a written agreement for occupancy of a room or rooms or accommodations for a period of at least thirty (30) consecutive days.” |
| Town of Breckenridge | Sec. 3-1-2 | “LODGING SERVICES: The furnishing, for a consideration, of a room or other accommodation in a hotel, inn, bed and breakfast establishment, apartment hotel, lodging house, condominium, condominium hotel, motor hotel, guesthouse, guest ranch, trailer coach, mobile home, auto camp, trailer court or trailer park, for a period less than thirty (30) consecutive days, under any rental agreement, concession, permit, right of access, license to use or other agreement, or otherwise, whereby any person uses, possesses or has the right to use or possess any such room or accommodation.” |
| | Sec. 3-1-3(G) | Tax shall be collected on the “entire amount charged to any person or persons for lodging services.” |
| | Sec. 4-1-2 | “Accommodation Unit: A separate and distinct living unit including condominium, townhome, house, trailer, studio unit, condominium unit, or any such other similar unit which is rented to any person, who, for consideration, uses, possesses or has the right to use or possess such accommodation unit for a period of less than thirty (30) consecutive days, regardless of the number of days during a license year such unit is rented.” |
| | Sec. 4-1-8-1(A)(6) | At the time of the issuance of the license the licensee shall also provide to the Finance Director the name, address and telephone number of a responsible agent who is authorized by the licensee to receive communications from the Town concerning the accommodation unit, and who agrees in writing to comply with the requirements of subsection A7 of this section. The responsible agent may be the same person designated by licensee pursuant to subsection |

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| | | <p>A5 of this section. The designated responsible agent may be changed by the licensee from time to time throughout the term of the license. To effect such change, the licensee shall notify the Finance Director of the change in writing and shall, at the same time, provide the Finance Director with the name, address and telephone number of the licensee's replacement responsible agent.</p> |
| | <p>Sec. 4-1-8-1(A)(7)</p> | <p>A licensee's responsible agent, or such person's employee or designee, shall be available twenty four (24) hours per day, seven (7) days per week, to respond (as defined in the administrative rules and regulations) to any complaint filed with or through the Town, or a website provided by the Town for such purpose, about the operation or condition of the licensee's accommodation unit. Such responsible agent shall respond to a complaint within sixty (60) minutes of receiving notice of such complaint. The responsible agent's failure to respond to a complaint as required by this section is chargeable to the owner pursuant to subsection B of this section.</p> |
| | <p>Sec. 4-1-8-1(A)(9)</p> | <p>Because accommodation units are, by their nature, intended to be occupied by numerous guests for short periods of occupancy, it is determined that the Town's ability to inspect accommodation units is in the interest of public safety. Therefore, whenever it is necessary or desirable to make an inspection to enforce the special requirements of this subsection A, an authorized public inspector may enter such accommodation unit at all reasonable times to inspect the same for the purpose of enforcing such special conditions; provided, however, that except as provided below with respect to an emergency involving the potential loss of property or human life, prior to entering an accommodation unit to conduct an inspection the public inspector shall first attempt to contact the owner of the accommodation unit, or the responsible agent for such owner, and arrange for a mutually agreeable date and time for the inspection. If permission to enter the accommodation unit to inspect cannot be obtained within fourteen (14) days from the date the public inspector first requests permission to enter the accommodation unit from the unit owner</p> |

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| | | <p>or the responsible agent, the authorized public inspector shall have recourse to every remedy provided by law to secure entry. When an authorized public inspector has obtained a proper inspection warrant or other remedy provided by law to secure entry, no owner, occupant, or any other persons having charge, care, or control of any accommodation unit shall fail or refuse, after proper request is made as herein provided, to promptly permit entry therein by the authorized public inspector for the purpose of inspection of the accommodation unit. No inspection warrant or permission shall be required for an authorized public inspector to enter and inspect an accommodation unit in the case of an emergency involving the potential loss of property or human life.</p> |
| | <p>Sec. 4-1-8-1(A)(10)</p> | <p>Because accommodation units are, by their nature, intended to be occupied by numerous guests for short periods of occupancy, it is determined that the Town's ability to inspect accommodation units is in the interest of public safety. Therefore, whenever it is necessary or desirable to make an inspection to enforce the special requirements of this subsection A, an authorized public inspector may enter such accommodation unit at all reasonable times to inspect the same for the purpose of enforcing such special conditions. Provided, that if such accommodation unit is occupied, the authorized public inspector shall first present proper credentials and request entry, and if such accommodation unit is unoccupied, shall first make a reasonable effort to locate the owner, the local responsible agent, or other person having charge or control of the accommodation unit and request entry. If such entry is refused, or if the accommodation unit is locked, the authorized public inspector shall have recourse to every remedy provided by law to secure entry. When an authorized public inspector has obtained a proper inspection warrant or other remedy provided by law to secure entry, no owner, occupant, or any other persons having charge, care, or control of any accommodation unit shall fail or refuse, after proper request is made as herein provided, to promptly permit entry therein by the authorized public inspector for the purpose of inspection of the accommodation</p> |

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| | | unit. No inspection warrant or permission shall be required for an authorized public inspector to enter and inspect an accommodation unit in the case of an emergency involving the potential loss of property or human life. |
| | Sec. 4-1-8-1(B) | Owner Liable: Compliance with the special conditions set forth in subsection A of this section shall be the nondelegable responsibility of the owner of an accommodation unit; and each owner of an accommodation unit shall be strictly liable for complying with the conditions set forth in subsection A of this section. |
| | Sec. 4-1-8-1(G) | Exemptions: Condominiums, condominium/hotels, and hotels/lodgings/inns as defined in section <u>9-1-5</u> of this Code are exempt from the provisions of this section if they have: 1) a twenty four (24) hour front desk; 2) a twenty four (24) hour telephone system; and 3) twenty four (24) hour on site private security; chalet houses as defined in section <u>9-1-5</u> of this Code are exempt from the provisions of this section. |
| | Sec. 9-1-5 | <p>Condominium: A multi-unit structure in which units may be individually owned and which provides on the site of the development recreation and leisure amenities.</p> <p>Condominium/Hotel: A multi-unit structure in which units may be individually owned and which provides on the site of the development a centralized management structure incorporating the following features: a) a twenty four (24) hour front desk check in operation, b) a central phone system to individual rental units, c) meeting rooms or recreation and leisure amenities, and d) food services.</p> <p>Hotel/Lodging/Inn: A multi-unit structure owned by a single owner which provides a centralized management structure incorporating the following features or standards: limited kitchens in the units, a twenty four (24) hour front desk check in operation, a central phone system to individual rental units, meeting rooms, food services, and recreational or leisure amenities.</p> |
| Crested Butte | Sec. 6-6-10. | Purpose. The purpose of this Article shall be to require the licensing of vacation rentals. Such licensing shall provide the Town with necessary information relating to the operation of vacation rentals in order to protect the health, safety and |

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| | | welfare of the residents and visitors of Crested Butte. |
| | Sec. 16-14-90. | <p>Limitation on vacation rentals.</p> <p>(a) Intent. The use of property as a vacation rental has impacts on the neighborhoods not unlike that of bed and breakfasts, hotel or lodges and motels. The impacts of vacation rentals on neighboring uses can be significant when the vacation rental property is occupied by multiple tenants in consecutive tenancies throughout the year. The commercial aspects of vacation rentals can have detrimental effects on the quiet, dignity and neighborliness of adjacent residential uses and therefore should be regulated to protect the health, safety and welfare of Crested Butte.</p> <p>(b) Limitations. There shall be imposed limitations on vacation rentals as follows:</p> <p>(1) Vacation rentals are not allowed in bed and breakfasts, condo hotels, hotels or lodges, motels or short-term residential accommodations uses as defined in the Code, as amended.</p> <p>(2) Vacation rentals are not allowed in any property that is subject to a deed restriction, covenant or other Town restriction or requirement regarding occupancy where the use as a vacation rental is inconsistent with the intent of such deed restriction, covenant or other Town restriction or requirement.</p> <p>(3) Vacation rentals are permitted in the "R1," "R1A," "R1C," "R1D," "R1E," "R2," "R2C," "R3C," "B3," and "B4" Districts, provided that the number of vacation rentals shall at all times be limited to thirty (30) percent of the total free market residential units in such Districts cumulatively. Vacation rentals beyond the thirty (30) percent limit will be issued if the vacation rental also serves as a primary residence of the vested title property owner. Vacation rentals that are licensed in primary residences shall be limited to no more than sixty (60) nights of use per year. Primary residences may apply for a</p> |

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| | | <p>non-primary residence license in which case they will be subject to the thirty (30) percent of free market residential unit limitation.</p> <p>(4) Vacation rentals are not permitted in the "R1B," "R4," "R2A," "B1," "B2," "M," "T," "C," "AO," and "P" Districts unless the vacation rental also serves as a primary residence of the vested title property owner in which case they will be limited to no more than sixty (60) nights of use per year.</p> <p>(5) Any property for which a Business Occupation License for a Short Term Rental as of June 14, 2017 has been approved in 2017 in any zone may continue to operate as a vacation rental where such property owner has and maintains a vacation rental license as required by <u>Chapter 6</u>, Article 6, until such time as the property is no longer licensed and used as a vacation rental for a period of one year or the title to the property has been transferred to a new entity and the transfer is subject to the "Land Transfer Excise Tax."</p> |
| Jackson, Wyoming | Sec. 5.60.020.A. | <p>"Residential Short-Term Rental" means the rental of all or a portion of a residential unit such that occupancy is limited to less than one calendar month. One calendar month is the period of time from a day of one month to the corresponding day of the next month if such exists; or if not, to the last day of the next month. One calendar month shall be computed by excluding the first and including the last day (as from January 4 to February 3 or from January 31 to February 29).</p> |
| | Sec. 5.60.050.C. | <p>Lodging and Sales Taxes: Residential Short-Term Rental unit owners are subject to and responsible for collecting and remitting all applicable taxes, specifically including the sales and lodging taxes.</p> |
| | Sec. 16.10.000.B. | <p>Summary of Housing Programs. The general goal of all housing programs covered by the Housing Department Rules and Regulations is to provide and maintain housing affordable to persons and families who make a living primarily from employment located in Teton County, Wyoming. The housing programs addressed in the Housing Department Rules and Regulations are: Affordable Ownership, Affordable Rental, Workforce Ownership, and</p> |

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| | | Workforce Rental. Legacy programs (including Accessory Residential Units, Attainable units, Employee units, and Employment-based units) are referenced in some properties' restrictions, so these Housing Department Rules and Regulations also contain the rules that pertain to these programs. |
| | Sec. 16.10.005 | <p>Tenancy and Rental Standards and Procedures - To maintain the character of neighborhoods and respect the nature of the community, restricted ownership units are not allowed to be rented without prior approval from the Housing Department. This includes renting any portion of the dwelling, any room within the dwelling or the garage.</p> <p>1. Primary Residence - Owners of restricted housing units shall maintain the home as their primary residence.</p> <p>a. Occupancy Requirement - Households shall occupy their home full-time at least 10 months out of each calendar year.</p> <p>b. Business Activity Restricted - Households who rent a restricted housing unit shall not engage in any business activity in such dwelling, other than any home occupation use permitted in that zoning district and as permitted in the Lease Agreement.</p> <p>c. No Guests for an Extended Period - Households who own restricted housing units shall not permit any adult guests over the age of 18 for periods in excess of thirty (30) cumulative days per calendar year.</p> |
| Town of Mt. Crested Butte | Sec. 19-20(a)(14) | The tax levied by section 19-18(a) shall apply to the price of the following: (14) Lodging services. |
| | Sec. 19-17 | <i>Lodging services</i> means the furnishing of rooms or accommodations by any person, partnership, association, corporation, estate, representative capacity, or any other combination of individuals by whatever name known to a person who for a consideration uses, possesses, or has the right to use or possess any room in a hotel, inn, bed and breakfast residence, apartment hotel, lodging house, motor hotel, guesthouse, guest ranch, trailer coach, mobile home, auto camp or trailer court and park, condominium, single or multiple-family residential unit, or similar establishment for a period of less than thirty (30) days under any concession, permit, right of access, license to use, or other agreement, or otherwise. |

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| | Sec. 11-5 | <p>Persons subject to license. A license is required for the maintenance, operation or conduct of any business or establishment, or for doing business or engaging in any activity or occupation, and a person shall be subject to the requirement if by him or herself or through an agent, employee or partner he or she holds him or herself forth as being engaged in such business or occupation; or solicits patronage therefor, or performs or attempts to perform any part of such business or occupation in the town, including the delivery of goods or services within the town which are purchased or contracted for outside of the corporate limits of the town. Advertisement of an accommodation unit that is located within the town is considered engaging in a business activity within the town. It shall be unlawful for any person to conduct business within the town without having first obtained a business and occupational license under this article.</p> |
| | Sec. 11-1 | <p><i>Accommodation unit</i> shall mean any room or group of rooms with or without full kitchen facilities, not intended or designed for permanent occupancy as a housekeeping unit, designed for or adapted to occupancy by guests, available for short-term rental by an individual or group of individuals, and accessible from common corridors, walks or balconies, without passing through another accommodation unit or dwelling unit and which is intended to be rented on a short-term basis.</p> |
| | Sec. 21-1 | <p><i>Accommodations</i> shall mean any hotel, motel, lodge, townhome or condominium project with an on-premises front desk and centrally-managed room cleaning service, that offers rooms or groups of rooms designed for or adapted to occupancy by guests, available for short-term rental of less than thirty (30) days, and accessible from common areas without having to pass through another accommodation unit or residential unit.</p> <p><i>Accommodations room or unit</i> shall mean a room or the smallest combination of a group of rooms with or without full kitchen facilities, not intended</p> |

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| | | <p>or designed for permanent occupancy, that can be rented on a short-term basis as an accommodation and that contains at least one (1) sleeping area. Lock-off rooms are to be considered a separate accommodations room.</p> <p><i>Rental, long-term</i> shall mean occupancy of a building or portion thereof for a period of at least thirty (30) consecutive days in return for payment in a fixed amount.</p> <p><i>Rental, short-term</i> shall mean occupancy of a furnished room or group of rooms for a period of less than thirty (30) days in return for payment. Short-term rentals are subject to the town’s sales tax ordinances, Chapter 19, Article II of this Code. Short-term rentals are also subject to the town’s business license ordinances, Chapter 11, Article I of this Code.</p> |
| Park City | Sec. 4-1-1.29 | <p>NIGHTLY LODGING FACILITY. Any place where any portion is rented or otherwise made available to Persons for transient lodging purposes for a period less than thirty (30) days including, without limitation, a hotel, motel, lodge, condominium project, single family residence, or timeshare project.</p> |
| | Sec. 15-15-1 | <p><u>NIGHTLY RENTAL.</u> The rental of a Dwelling Unit or any portion thereof, including a Lockout Unit for less than thirty (30) days to a single entity or Person. Nightly Rental does not include the Use of Dwelling Units for Commercial Uses.</p> <p><u>DWELLING UNIT.</u> A Building or portion thereof designed for Use as the residence or sleeping place of one (1) or more Persons or families and includes a Kitchen, but does not include a Hotel, Motel, Lodge, Nursing Home, or Lockout Unit.</p> <p><u>HOTEL/MOTEL.</u> A Building containing sleeping rooms for the occupancy of guests for compensation on a nightly basis that includes accessory facilities such as restaurants, bars, spas, meeting rooms, on-site check-in lobbies, recreation facilities, group dining facilities, and/or other facilities and activities</p> |

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| | | customarily associated with Hotels, such as concierge services, shuttle services, room service, and daily maid service. Hotel/Motel does not include Nightly Rental Condominium projects without restaurants, bars, spas, and on-site check-in lobbies. Lockout Units or Bed and Breakfast Inns and Boarding Houses are not Hotels. Hotels are considered a lodging Use and ownership of units may be by a condominium or timeshare instrument Hotel rooms may include a Lockout as part of the Unit. |
| Town of Pagosa Springs | Sec. 6.7.2 | <i>Vacation rental</i> means a lodging use of a furnished dwelling unit, or portion thereof, for less than thirty (30) consecutive days per rental. Meals are not provided, although guests may have full access to kitchen facilities. Hotel, motel, or lodge rooms and B&Bs and inns are not considered a vacation rental. Offering the use of one's property where no fee is charged or collected is not considered a vacation rental. |
| | Sec. 16.4.2 | <i>Lodging accommodation</i> means a hotel, motel, motor hotel, lodge, townhome, condominium building, time share building, guest house, bed and breakfast, vacation rental, guest ranch, mobile home, auto camp, trailer court, trailer park, or campground. |
| | Sec. 16.4.5. - Exemptions. | The tax imposed in this Article shall not apply to the following individuals or entities and under the following specific circumstances: (1) If a purchaser is a resident of the lodging accommodation for a period of at least thirty (30) consecutive days; (2) If the purchaser enters into or has entered into a written agreement for lodging at the lodging accommodation for a period of at least thirty (30) consecutive days; |
| Steamboat Springs | Sec. 22-183(d)(11)(a) | <i>Other deductions.</i> <i>Monthly rentals of rooms.</i> The Sales and Purchases of commodities and services under the provisions of <u>section 22-182(c)(5)</u> hereof to any occupant who is a permanent Resident of any hotel, apartment hotel, lodging house, motor hotel, guest house, guest ranch, mobile home, auto camp, trailer court or park, or any other place and who enters into or has entered into a |

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| | | written agreement for occupancy of a room or rooms or Accommodations for a period of at least thirty (30) consecutive days during the calendar year or preceding year. |
| Town of Telluride | Sec. 4-2-20 | Lodging services means the furnishing of rooms or accommodations by any person, who for a consideration uses, possesses or has the right to use or possess any room in a hotel, inn, bed and breakfast residence, apartment hotel, lodging house, motor hotel, guesthouse, guest ranch, trailer coach, mobile home, auto camp and campground, trailer court and park, condominium, single- or multiple-family residential unit or similar establishment for a period of less than thirty (30) days under any concession, permit, right of access, license to use or other agreement, or otherwise. |
| | Sec. 6-1-10 | Accommodations unit means any separately owned condominium or condominium-hotel unit with one (1) or more sleeping rooms which is rented or leased for increments of less than thirty days (1-29 days). Lodging establishment means any hotel, motel, boardinghouse, roominghouse or lodge owned by a single entity and having an on-site lobby. Rental House means a single family home or duplex offered for rental, rented or leased for less than thirty days (1-29 days). Short Term Rental Unit means an accommodations unit, unit in a lodging establishment, or a rental house which is rented for increments of less than thirty days (1-29 days). |
| | Sec. 2-229 | “Short-term Dwelling Unit” means a Dwelling Unit as defined in Section 2-140 , which is deed restricted such that no person shall be allowed to reside in or occupy such unit for a period greater than thirty (30) consecutive days, or a total of sixty days in any single calendar year. The deed restriction for such unit shall also, at a minimum: 2-229.A. require the unit be registered through a property management company for short-term rental |

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| | | <p>uses or an alternative technique to guarantee availability of the unit for short-term rental;</p> <p>2-229.B. require submission to the Planning Director on a semi-annual basis a report consisting of: i) evidence such unit is available for short-term uses, and at reasonable rates relative to the Town short-term rental market, ii) the occupancy rate of such unit, and iii) evidence that the occupancy level for short-term uses is generally consistent with similar type units available for short-term rental in Town; and</p> <p>2-229.C. provide that in the event of a violation the Town may require compliance with Land Use Code provisions applicable to non-deed restricted units (including but not limited to, parking, water and sewer tap fees, and dimensional variations) as well as pursue any and all other remedies available to the Town for Land Use Code violations.</p> <p>Such deed restriction may be transferred to another unit upon the approval of P&Z.</p> |
| | <p>Sec. 2-130</p> | <p>“Condominium-hotel room” shall mean a hotel-styled room, constructed, managed and operated in accordance with Section 6-412 that is designed to operate as a condominium-hotel project. Each condominium-hotel room will be managed, maintained and available for use and occupancy in connection with an actual hotel operation. A “condominium-hotel room” may also be designated as a unit on the condominium documents and be available separate sale and ownership, subject to the restrictions contained in Section 6-412 et seq. of the Land Use Code.</p> |
| | <p>Sec. 6-412.G.</p> | <p>outlines the restrictions for condominium-hotels, including, but not limited, to the following:</p> <p>e. Each condominium-hotel units in the condominium-hotel project must be included in the Management and Marketing Program and managed by the Property Management Company. A separate unit management agreement for each unit must be executed at the time of closing on a condominium-</p> |

| | | |
|--------------|-----------------|--|
| | | <p>hotel unit, consistent with this section of the LUC, the condominium documents and the management contract. When not in use by the owner of a condominium-hotel unit, each condominium-hotel unit must be included in and available for rental occupancy and accommodations by guests.</p> <p>f. With respect to each condominium-hotel unit, the restrictions set forth in this section shall be reflected in a separate deed restriction for each condominium-hotel unit so that the owner of each unit is affirmatively stating that their unit(s) will be available to paying guests when not in use by the owner, in accordance with this requirement.</p> <p>m. For conversions of hotels into condominiums, each of the original hotel rooms shall be accessible from the common hallways, requiring that such units shall have their own room number and a separate locking system than the other condo-hotel rooms in a suite.</p> <p>q. The condominium-hotel units shall not be the primary residence of the owner.</p> <p>s. The owner shall provide lead-time on notice of occupancy; with February 28th the deadline for providing intended summer occupancy dates, and September 30 for winter occupancy dates. The owner may use the condominium-hotel unit at other times without any lead-time notice if the unit is not reserved for lodging purposes.</p> |
| Town of Vail | Sec. 4-14-2 | <p>SHORT-TERM RENTAL PROPERTY: A residential dwelling unit, or any room therein, available for lease for a term of less than thirty (30) consecutive days.</p> |
| | Sec. 4-3-3-1.F. | <p>There is levied, and there shall be collected and paid a sales tax in the amount stated in section 4-3-3-3 of this chapter as follows:</p> <p>F. Lodging Services: "Lodging services" as defined in section 4-3-1-2 of this chapter."</p> |

| | | |
|--|--------------|---|
| | Sec. 4-3-1-2 | <p>LODGING SERVICES: The furnishing of rooms or accommodations by any person, partnership, association, corporation, estate, representative capacity or any other combination of individuals by whatever name known to a person who for a consideration uses, possesses, or has the right to use or possess any room in a hotel, apartment hotel, lodging house, motor hotel, guesthouse, guest ranch, trailer coach, mobile home, auto camp, or trailer court and park, for a period of less than thirty (30) consecutive days under any concession, permit, right of access, license to use, or other agreement, or otherwise.</p> |
| | Sec. 12-2-2 | <p>ACCOMMODATION UNIT: Any room or group of rooms without "kitchen facilities", as defined herein, which are designed for temporary occupancy by visitors, guests, individuals, or families on a short term rental basis, and accessible from common corridors, walks, or balconies without passing through another accommodation unit, limited service lodge unit, fractional fee club unit or dwelling unit. An accommodation unit is not intended for permanent residency and shall not be subdivided into an individual condominium unit, pursuant to title 13, "Subdivision Regulations", of this code.</p> <p>LODGE DWELLING UNIT: A small dwelling unit with limited kitchen and floor area and which contains six hundred fifty (650) square feet or less of floor area and is intended to be rented on a short term basis.</p> <p>LODGE UNIT, LIMITED SERVICE: Any room or group of rooms with "kitchen facilities", as defined herein, in a limited service lodge which are designed for temporary occupancy by visitors, guests, individuals, or families on a short term rental basis, and accessible from common corridors, walks, or balconies without passing through another accommodation unit, limited service lodge unit, fractional fee club unit or dwelling unit. A limited service lodge unit is not intended for permanent residency and shall not be subdivided into an individual condominium unit, pursuant to title 13, "Subdivision Regulations", of this Code.</p> |

| | | |
|--|--|--|
| | | SHORT TERM RENTAL: Shall be deemed to be a rental for a period not exceeding thirty (30) days. |
|--|--|--|

Short-Term Rental Property Ordinance Matrix-March 2019
Credits: Colorado Association of Six Towns, CM, City of Fort Collins

| City | Primary Residence Allowed | Non-Primary Residence Allowed | Which Taxes Required | Tax Collected: By municipality or listing agency | License Required | Neighbor Notification | Concentration Limit | Zoning Limitations | Fees | Occupancy Requirement | Requires a "local responsible party" to take complaints? | Mandatory response time for the responsible party to address the complaint? | Utilize a 24 hour call center for complaints? | Compliance Efforts? (Compliance monitoring company, municipal staff, software, other) | Weblink to STR ordinance/regulations | Number of listings (Approx.) | Other | |
|--|---|---|---|--|---|--------------------------|---|---|--|---|--|--|--|---|---|---|--|---|
| Avon | yes | yes | yes | yes | yes, non-transferable | no | no | Short Term Overlay Districts - primarily town core | Annual Business License fee is \$75 | none | No | No | No | MuniRevs | http://www.avon.org/str | 135 | | |
| Aurora | yes | no | 8% lodging tax | municipality | yes | no | no | yes, accessory to primary residence, no external evidence of business activity | \$30 fee | no other than regular building and zoning code | No | No | No | STR Helper | https://www.aurora.gov/str | 300 | require license number in online ads, no limit on number of days or amount of permits used in the activity, however, limit to a singular listing as part of being accessory to primary residence | |
| Basalt | yes | May only be rented on a short-term basis with the primary residence | yes | yes | yes, annually renewable | no | no | no on single-family, max. of 6 short-term rental allowed in multi-family buildings | \$35 annually, plus a \$100 safety inspection charge on initial license | none | No | No | No | STR Helper | | 1200 | Not permitted in employee housing units. Requires local representative | |
| Beaver Creek | no | no | yes | by BCRC | yes, annual Business License | no | no | no | \$200 annually | no | Yes | 30 days | No | We are utilizing Host Compliance to find owners renting on their own who have not paid appropriate tax assessment | www.colorado.gov/townofbeaver | 148 | BCRC collects 5.56% Civic Assessment and .0066% Lodging Assessment for all STR | |
| Blue River | yes | yes | yes | lodging tax | Municipality | yes, non-transferable | no | no | \$200 first time; \$75 annually | none | No | No | No | We utilize Hamari | www.colorado.gov/townofblue | 148 | | |
| Boulder | yes | no | 7.5% lodging tax | Airbnb collects for their listings. Taxes remitted directly to the City by owner/manager in other cases. | yes, non-transferable | no | no | yes, determine occupancy limits | \$190 that line includes business license, \$105 for 4 year license renewal | determined by zoning | No | No | No | 1 dedicated FTE compliance officer, Host Compliance software beginning 2019 | Boulder STR Code | 900 licenses as of 12/31/2018 | require license number in online ads, no advertising before obtaining license, must be principal residence, new ordinance to require annual certification being considered by council | |
| Breckenridge | yes | yes | yes | lodging tax | municipality | yes, non-transferable | no | no | BOLT, \$75 - \$175 annually/Admin Fee | none | Yes | 60 minutes | Yes, STR Helper (970)-368-2044 | Yes, STR Helper | www.townofbreckenridge.com/short-term | 3781 | All properties - Special Conditions of License/BOLT License - Location Card posting requirements/Advertisement Requirements | |
| Crested Butte | Yes | Yes | 4.5% Lodging Sales Tax & 5% Vacation Rental Excise Tax | The Property owner or authorized agent is responsible for collecting and remitting taxes through the Town's online licensing and sales tax software program. | Vacation Rental License & Tax of Crested Butte Business License are both required | Yes, 100% radius | No | No. The number of unlimited vacation rental licenses is limited to 30% of the total number of freemarket residential units in town located in the permitted zone districts. Currently 213 unlimited vacation rental licenses can be issued. | \$25-\$150 annually | 2 people per bedroom plus an additional 2 people for the unit with a maximum occupancy of 10 people. Occupancy over 10 people requires an additional parking space be provided on site for every 4 additional people or part thereof. | Yes | 1 Hour | No | Short Term Rental Helper generates a monthly list of non-compliant properties based on our list of licensed properties. | https://www.crestedbutte-co.gov/index.asp?SEC=0DA6E8B9-36E1-4A3A-B0E1-8F16483DEFCD&Type=B_BASIC | 209 unlimited licenses, 17 primary residence licenses | Site safety inspection and on-site parking verification required. | |
| Denver | yes | no | lodging tax: 10.75% occupational privilege tax: \$4/month business personal property tax and/or sales tax if applicable | Airbnb collects for their listings. Taxes remitted directly to the City in other cases. | yes, lodger's tax id license and non-transferable business license required | no | no | Yes. Allowed wherever residential uses are permitted, but additional limitations apply. See sections 11.7.1, 11.8.10, and 11.12.7 of the Denver Zoning Code. | Lodger's Tax License - \$50 biannually Business License application fee - \$25 upon application Business License - \$25 annually | No maximum number of guests per night. No simultaneous rental to more than one party under separate contracts. | Yes, LRP must be in City and County of Denver during the entire length of the STR period, must have access to the licensed premises, and must be authorized to make decisions regarding the licensed premises. | No | Yes. Complaints may be filed at any time by calling 311; however, response will likely only come during business hours (except for emergency situations) | Host Compliance, 1 full-time Compliance Manager, 4 employees who assist with STR compliance matters part time, STR Advisory Committee to guide policy changes | STR Business Licensing Homepage | 3773 active listings, 2566 active licenses | | |
| Dillon | Yes | Yes | Yes | State collected sales tax but lodging tax remitted to Town | yes, renew annually | no | no | yes, only allowed in certain zones | \$60 annually | no | yes | no | yes | yes, STR Helper | https://www.townofdillon.com/business-resources/dillon-short-term-rental/ | 113 | requires license number in ads, must submit parking and trash/recycling plans | |
| Durango | yes | yes | sales/lodging | Airbnb collects for their listings. Taxes remitted directly to the City by owner/manager in other cases. | yes, non-transferable | yes, 300 foot radius | yes, by zone including total number and by block face | yes, only allowed in certain zones | \$750 first time and annual business license fees of approx. \$100 | none | Yes | No | No | HostCompliance, since 2017 | http://online.enodoxplus.com/regid-range-colorado-viewer.aspx?siteid=273 | 93 | Staff will be coordinating a public process and going to City Council to propose eliminating vacation rentals as a permitted use in additional zone districts. | |
| Estes Park | no | yes | yes | yes | yes for in town with fee, operating permit for county with no fee | yes | no | no | \$200 base fee plus \$50 per bedroom for properties inside Town limits | 2 per bedroom, plus 2 to 8 total Large vacation home application can be applied for homes larger than 3 bedroom | Yes | 30 Minutes - May be changed to 1 hour | Yes | Host Compliance | www.estes.org/businesslicensing | 588 residential and 190 commercially zoned. | New regulations were adopted December 2016 and modified in March 2017. Additional modifications are being proposed for 2019. The Town's cap for residential was met in May 2018 and the waiting list is at 47 | |
| Estes Park - outside Town, inside Estes Valley | Same as Town | Same | Same | Same | no, however, an operating permit is required per the land use code (Estes Valley Development Code) | Same | Same | yes, in all residential zones, A-1 Accommodational/Low Intensity and CD Downtown Commercial | none | Same | | | | | | | | |
| Fort Collins | yes | yes | 3.88% sales tax | 3% lodging tax | municipality | tax license, STR license | no | yes, primary only in zones that allow B&Bs up to 6 bed/ton-primary only in zones that allow B&B, motels | \$150, annual renewal is \$100 | no | yes | Yes 4 hours | No | Host Compliance | https://www.fcgov.com/shorttermrental/ads/faq.php | 643 | parking requirements, owners only - not tenants, fee waiver for accessibility standards, self-certify, unit meets rental habitability standards Program implementation late 2017 | |
| Fraser | no | yes | yes | registration | yes | no | no | none | \$150 | no | no | no | no | | | | | None, we are working on a new ordinance to address modification, occupancy, and several other issues. |
| Frisco | no | yes | yes | registration | yes | no | no | none | \$150 | no | no | no | no | | | | | |
| Georgetown | yes | yes | sales/lodging | yes | yes, non-transferable | yes | 7% per town ward | no | \$600 first time; \$250 renewal | based on sq footage, must be posted | Yes, with Clear Creek County | Yes, provide emergency contact local | Yes, through STR Helper Consultant | Georgetown STR Code | 100 ish | New regulations adopted in 2018, enforcement in January 2019 | | |
| Golden | yes, must be owner/occupied to be licensed in residential zones | yes, as "hourly homes" no owner occupancy required | yes | Sales and Use Tax | municipality | yes-\$200 for two years | No | Must meet regular occupancy restrictions no more than 4 unrelated per unit. | \$200 for 2 year license, \$25 Sales and Use Tax license and remittance as required | 4 unrelated | Yes, must provide emergency contact local | Yes, through STR Helper Consultant | STR Helper | www.cityofgolden.net/shorttermrental/ | 100 ish | New regulations adopted in 2018, enforcement in January 2019 | | |
| Grand Lake Silverthorne | yes | yes | yes | Annual STR license in addition to requirement to remit sales & lodging tax to the town. | Listing Agency Owners are responsible for collection/remittance of base except for listings with Airbnb. | yes, renewable annually | Yes, only in case of duplex | no | Tiered fee: Studio \$100, 1 BR \$150, 2BR \$200, 3BR \$250 4BR+ \$300 | none | Max advertised occupancy >2 bedroom = 2 | 15 min 7am -11pm (60 minutes) 11pm -7am (30 minutes) | Yes | STR Helper | https://www.silverthorne.org/town-services/finance-administrative-services/business-liquor-licenses | 100 | STR license is required to be posted in online ads. Good Neighbor Guidelines must be posted prominently in rental property. STR license is required to be visibly displayed in rental property (address, license #, property owner name & contact info for responsible agent). STR prohibited in deed restricted & workforce housing units. | |
| Snowmass Village | Yes | Yes | Yes | Yes (Sales & Lodging) | yes, non-transferable | No | No | No | No | Yes, under the building code | No | No | No | | | | Not permitted in employee housing units without prior approval. | |
| Steamboat Springs | yes | yes | Yes (Sales & Lodging) | Municipality | Sales Tax License Required, VHR permit required for single family homes and duplexes in most zone districts | yes for VHR permits | no | no | \$50 Sales Tax Fee (one time); \$500 VHR permit fee; \$75 annual renewal fee | 1 per 200 sq max 16 | no | no | no | CDC Section 302 E.4 (http://steamboatprings.net/246Community-Development-Code) | 171 active permits, Approx 2386 listings in area. | We only require a VHR permit for single family and duplex units OUTSIDE of the resort area (RR and O) zone districts. Multiple family units and all units in RR and G are allowed by right. | | |
| Telluride | yes | yes | yes | yes | yes | no | no | yes, restrictions in residential zone | \$165 base fee plus \$22 per bedroom | none | No | No | Yes | | | | Restrictions in Residential Zone - no more than 3 rentals per year, w aggregate not to exceed 29 days, implemented in 2011, will revisit in 2017 | |
| Vail | Yes | Yes | Yes sales/lodging | Prog. Owner or representative / booking agency remits taxes | yes Effective 3/1/19 STR Registration required per unit | No | No | No | tiered fee structure- \$150 per unit for unmanaged properties, \$10 per unit for managed units, \$5 per unit for concierge managed units (24x7 front desk) | Not permitted in employee housing units, local contact required; more than three validated complaints in one year could cause revocation of registration for 2 years | Yes Local contact within 60 minute distance required | 60 min response time unless between 11pm and 7am, then 30 minute response time | Yes, contracted with STR Helper | https://www.vailgov.com/short-term-rentals | 1650 | Nationalized affidavit required as part of the application for acknowledgement of life safety, noise, trash and parking regulations | | |

| | | | | | | | | | | | | | | | | | |
|------------------------------------|---|----------------------------|---|--|--|---|--|--|---|---|---|--|--|-------------------|--|---|--|
| Winter Park, CO | yes | yes | yes | Municipality | yes, non-transferable | no | no | no | no | Annual business license fee of none \$60 | no | no | no | Lodging/tax | no | We require a business license. We have contracted with Lodging/tax that tracks various sites for rentals that have not obtained a business license. The Town does not have other limits or restrictions for short term rentals excluding any seasonal zoning restrictions | |
| Counties | | | | | | | | | | | | | | | | | |
| Eagle County | No county-wide restriction; short-term rentals not allowed in price-capped deed-restricted units. | No county-wide restriction | If assessor's office is aware a unit is a rental, it is taxed as such | No. counties can not initiate business licenses | No county-wide restriction | No county-wide restriction | No county-wide restriction | none | Eagle County Land use codes state no more than one person per every 300 square feet; this limit is not enforced | | | | | | | No county-wide restriction | |
| Summit County | yes | yes | All short term property rentals are subject to the sales tax, mass transit and affordable housing tax. A sales tax license is obtained from the State because the State of Colorado Department of Revenue collects these taxes. Personal property tax is also collected by the County Assessor on | Sales tax is collected through the State. Personal property tax on short term rental properties is assessed and collected by the County Assessor's office. A sales tax license is required through the State of Colorado. A personal property tax declaration form must be submitted to the County Assessor. | A short-term vacation rental permit is required through the County Planning Department. There are no business licenses in unincorporated Summit County, so the use is regulated through a land use permit. | Notice is sent to neighbors only in cases where changes are proposed to the exterior of the property or building. | no | Zoning regulations are included in Section 3021 of the Summit County Land Use and Development Code, and include requirements for permitting, responsible agent, health & safety standards, parking, trash, noise, outdoor lighting, pets, signage, advertising, and complaints and enforcement. Not permitted in deed restricted workforce housing units, and in certain PUDs that expressly prohibit the use. | Initial permit - \$150; Annual renewal - \$75 Administrative Conditional Use Permit (CUP) requests higher occupancy and parking requests Initial CUP fee - \$350 (this is the full fee charged; not charged both the STR permit fee and the CUP fee); Annual CUP renewal - \$75 20% discount applied to bulk permit applications of 6 STR permits or more | 2 persons per bedroom plus 4 additional occupants, or 1 person per 200 square feet of living area, whichever allows for a greater occupancy. Responsible agent must be available 24 hours per day, 7 days per week, and must respond to complaints within 1 hour. | Responsible agent required. Local residency not required for the agent. | yes, required to respond within 1 hour | yes, STR Helper 24-hour call center is utilized in conjunction with the towns in Summit County (Breckenridge, Dillon, Frisco and Silverthorne) | yes, STR Helper | www.SummitCountyCO.gov/STR | County STR regulations were adopted 12/18/18. The permitting system and complaint management system are currently in development with STR Helper. The anticipated implementation timeline is as follows: - Late February / early March 2019 - STR permitting system will go live and the County will begin accepting and processing permit applications. - June 1, 2019 - required deadline for STR permit applications to be submitted. - June 30, 2019 - begin enforcement of the new County STR regulations | |
| Out-of-state municipalities | | | | | | | | | | | | | | | | | |
| Park City, UT | yes | yes | COMDEV does not have any enforcement. All applicants need to provide state sales tax number | Owner rents tax to State Tax Commission. | yes, non-transferable, annual business license | yes, in cases of duplexes or if shared common areas/hallways (if more than 1) within a building | Yes, 75 sq. ft. per bedroom, at least 50sq ft. of floor space per occupant | yes, only allowed in certain zones or with CUP's in certain zones | \$149.00 Admin Fee, \$28.74 per bedroom fee, \$17.00 Yearly renewal admin fee plus \$28.74/bedroom | Yes, 75 sq. ft. per bedroom, at least 50sq ft. of floor space per occupant (if more than 1) | yes | must be 1 hour or less away | no, just police dispatch | (Host Compliance) | www.parkcity.org/MunicipalCode | 2150 | Site visit and safety inspection prior to application |
| Jackson, WY | yes | yes | yes | Collected by state and by AIG-B | yes, a permit | no | no | yes, only allowed within the Lodging Overlay District or the Snow King Resort District | yes, \$10 for each residential short-term unit being permitted | Limited to less than one calendar month | no | no | yes | Host Compliance | yes | 164 | |
| Ketchum, ID | yes | yes | yes | As of Jan 18 tax collected by listing agency and remitted to City County and Ardenb | yes, business license | no | no | No, State Legislature pre-empted local control of STR's | no | Max 30 days/guest | | | | | | | no |
| Moab, UT | no | no | yes | | Yes, for each property owner | no | no | yes, only allowed in certain commercial zones | Business license fee - \$45 plus \$4 per room | no | no | no | no | no | | https://moab.municipal.codes/Code/5.87.010 | Not permitted in any residential zones. Only permitted in certain commercial zones. Building, fire, health and zoning inspections required for short-term rentals permitted in commercial zones. |



16 May 2019

Mayor Laila Benitez and Mountain Village Town Council
 Mountain Village Town Hall
 411 Mountain Village Boulevard
 Mountain Village, Colorado 81435

Dear Madam Mayor and honored Town Council Members:

Thank you in advance for allowing the Tourism Board an opportunity to provide its perspective on a current matter being considered in Mountain Village. Let us all be vigilantly cognizant of tourism being our only industry – knowing full well that it, and it alone, is the tide that lifts all boats.

When contemplating the revenue loss for a long-term, versus a short-term unit, the variables are countless and complex – incidental and room-night revenue swings wildly within the calendar year. A few quick facts to digest:

Average Daily Rate for a hotel room in Mountain Village can swing by 146% from a core season to a shoulder season.

Lost Sales Tax Revenue for long-term (30+ days) rentals generate no town (4.5%) taxes and no lodging (4%) taxes.

Lost Hotel Revenue in resort and service fees that hotels rely on to successfully operate in a highly competitive environment.

Short-Term Stays attribute approximately 62% of their spend on incidentals for each stay – long-term stays can easily find ways to avoid that spend – even more so with full kitchens or kitchenettes, which of course has a direct impact on restaurants. This incremental spend imbalance is further exasperated during the winter season with ski passes versus daily lift tickets, ski rentals, ski school, spa services and other winter activities – snow mobile tours, fat tire bike rentals, sleigh rides, etc.

Philosophically, an economist could easily suggest that the explosion of the shared economy was a primary culprit in the conversion wave from long-term to short-term properties in our community. Markets behave as they are allowed. In this case, the workforce in our community became the obvious victim. Setting a precedent that dedicated, zoned short-term lodging, if so desired, can become a long-term option, opens the gates to countless unintended consequences. As a destination, the traditional hotel/lodge room is our most neglected accommodations segments with less than 8% in the town of Telluride and less than 15% in Mountain Village. Logically, “Well, we’ll just do it for this one”, or that a hotel property becomes “lived in” is not a supportable position; one that we believe could be an unknown variable that may cause unsalvageable damage to the town – and to tourism’s financial ecosystem. Consequently, it is the Tourism Board’s opinion that the suggestion of dedicated short-term being allowed to convert to long-term will negatively affect our brand, the guest experience and the economic health of our community. We adamantly opposed such a change.

Respectfully,

Michael Martelon
 President & CEO

THE MOST COLORADO PLACE ON EARTH.®

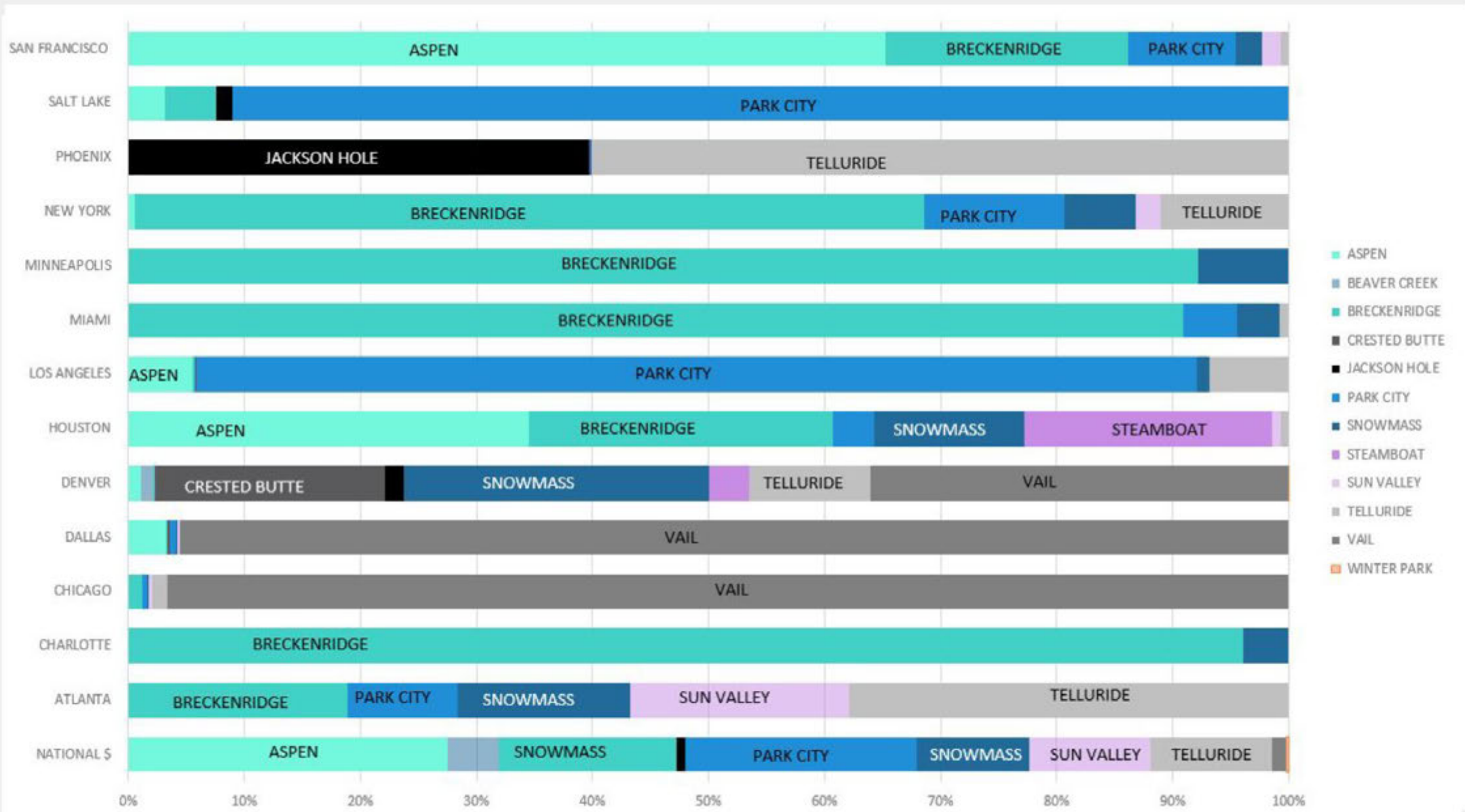


UNCHARTED

Telluride Tourism Board
Town of Mountain Village
16 May 2019

2019-2020 MEDIA STRATEGY





Competitive Spending (Summer)

2018 COHORT GROUPS

100.0

90.0

80.0

70.0

60.0

50.0

40.0

30.0

20.0

10.0

0.0

CODE

NAME

INDEX

US HH's

PENETRATION

REVENUE

173

205

278

349

353

367

288

420

543

576

642

834

1469

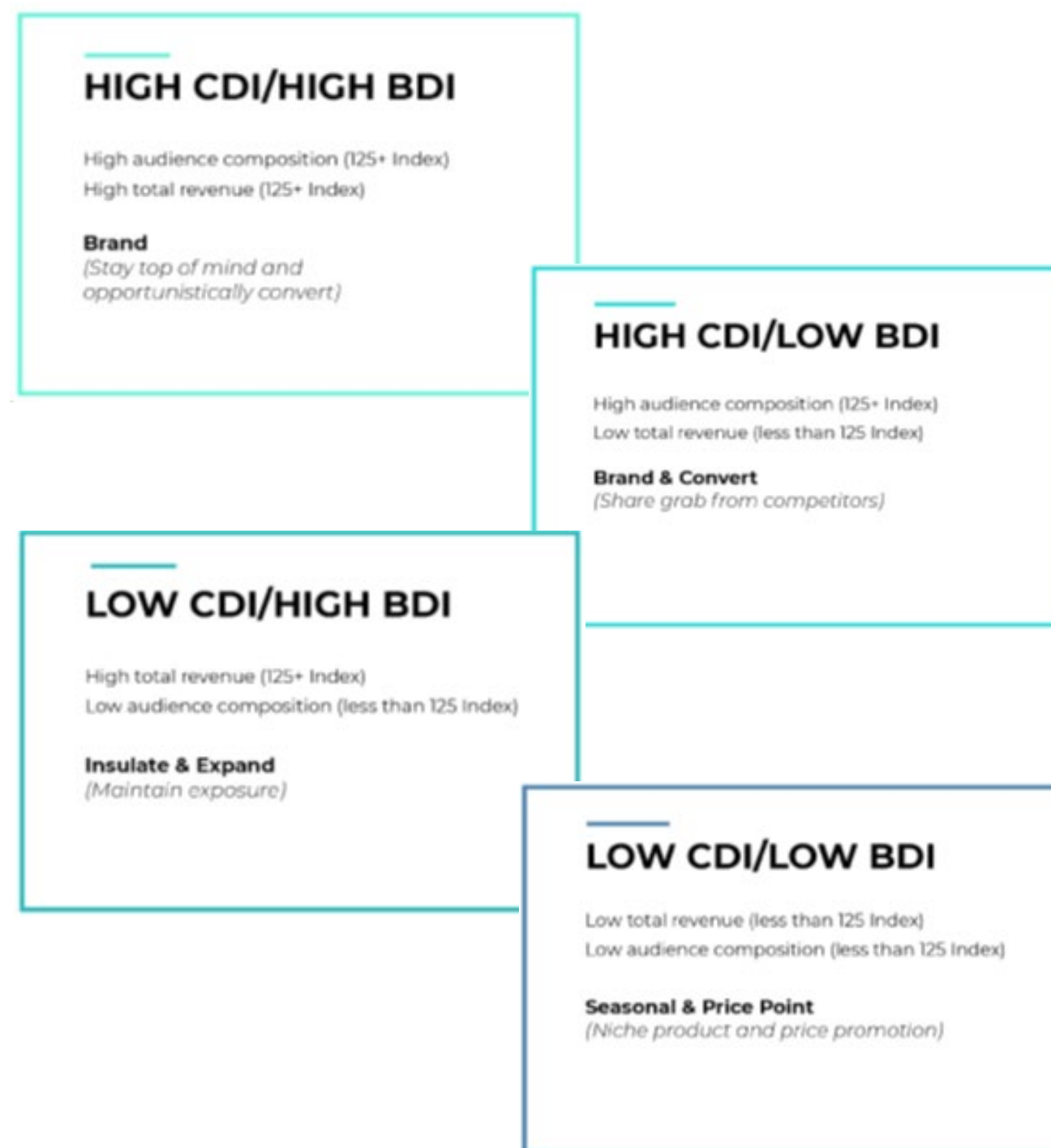
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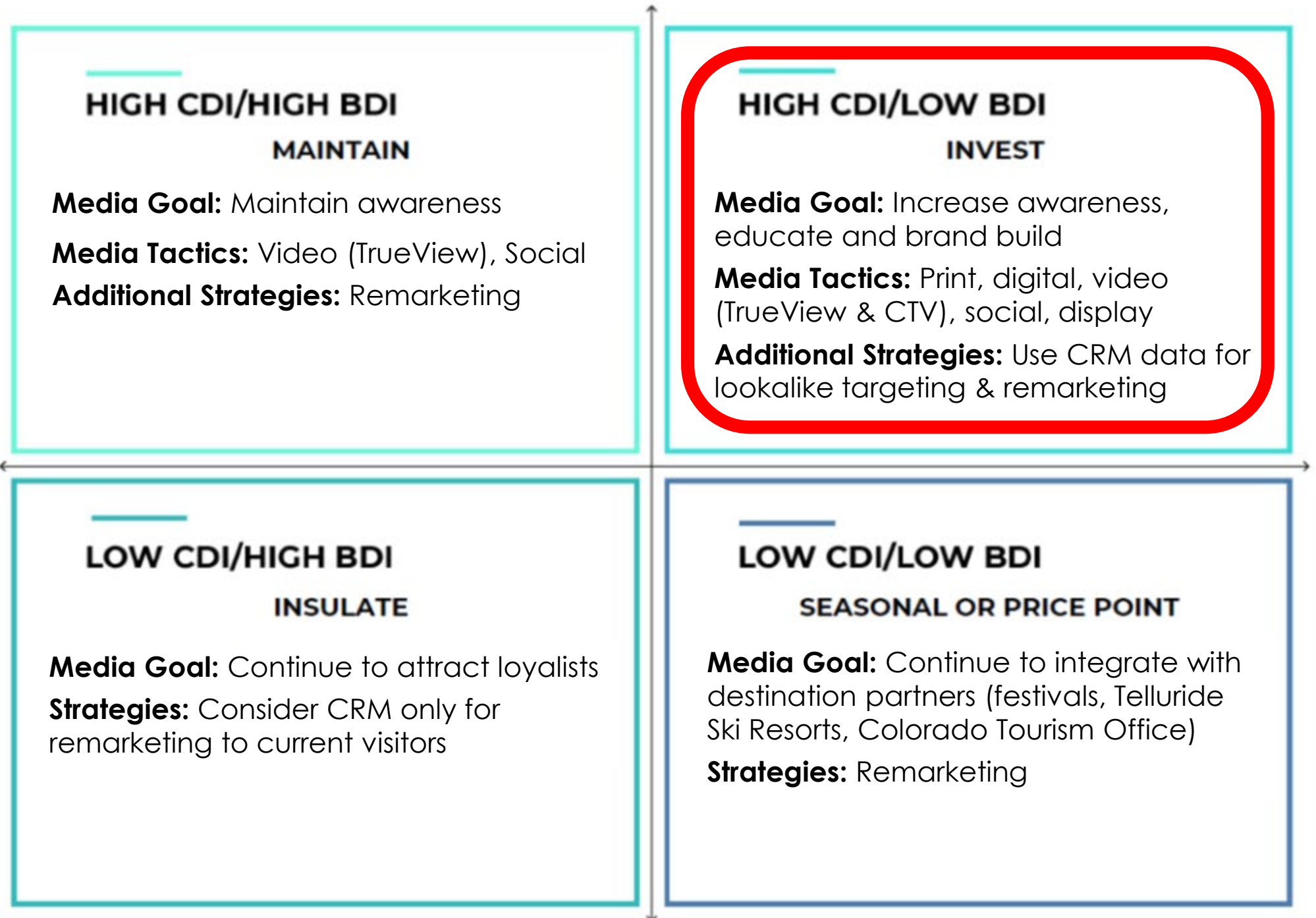
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Category Development Index (CDI) is designed to measure the sales/conversion strength of each market. For CDI, we are using O&D data and the index of targeted segments in each demographic area.

Brand Development Index (BDI) measures the relative sales strength of the Telluride brand within each market. For BDI, we are using the revenue index from the 2017 analytics report for each demographic area.

Together, CDI and BDI help us identify markets for maximum return. The indexes identify strong or weak segments, designated by quadrant, and determine how much effort should be dedicated in specific geographic markets for maximum return.







Festival Economic Impact - EI365

NEIL YOUNG ECONOMIC IMPACT ESTIMATES

CONSIDERATIONS

- ▶ In terms of roomnights, calculations assume 85% of camping will be used and "comp'd" attendees will stay with family or friends.
- ▶ In terms of "hotbed" usage, the calculations are the two-year average ADR, "Pure Transient" with 2.66 guests per key.
- ▶ In terms of daily F&B/retail spend, calculations account for: campers: \$25 per person per day (PPPD); hotbed visitors: \$70 (PPPD); comp'd visitors: \$75 (PPPD).
- ▶ The "total economic impact" multiplier is 2.75, which is conservative but, appropriate given the size of our community.

HISTORIC PERSPECTIVE

| | September 26-27, 2014 | September 25-26, 2015 | Two-Year Average |
|---------------------------|-----------------------|-----------------------|------------------------|
| OCCUPANCY | | | |
| Friday | 74.0% | 88.0% | 80.0% |
| Saturday | 75.0% | 89.0% | 82.0% |
| AVERAGE DAILY RATE | | | |
| Monthly Average | \$197.00 | \$253.00 | \$393.75 |
| | | | Festival 1 rate: 1.75* |

TICKET ALLOCATIONS

9,000 Total
 1,000 Local Allocation
 1,000 Comp'd
 7,000 Total Pure Transient

CAMPING POTENTIAL

1,020 Total

HOTBED USAGE

2,248 Per Night
 4,496 Total

HOTBED SPEND

Per Night: \$885,197.37
 Total Hotbeds: \$1,770,394.74

INCIDENTAL SPEND

1,020 Camping Visitors
 8,228 Hotbed Visitors
 1,000 Comp'd Visitors

ONE DAY

\$25,500.00
 \$675,968.42
 \$75,000.00

BOTH DAYS

\$51,000.00
 \$1,151,936.84
 \$150,000.00

Total Hotbeds: \$1,770,394.74
 Total Incidental: \$1,352,936.84
 Total Direct Impact: \$3,123,331.58
 Total Economic Impact (2.75): \$8,589,161.64

CONCLUSIONS

- ▶ Given previous years' occupancy levels, ADR will likely be higher and the region's occupancy level will be 90% to "Sold-Out"
- ▶ Total direct impact is estimated to be \$3.1+ million - with a 2.75 economic multiplier, total economic impact is \$8.5 million.

Considerations

- Locals
- Campers
- Comp'd
- Attendees
- Average Daily Rate
- Multiplier

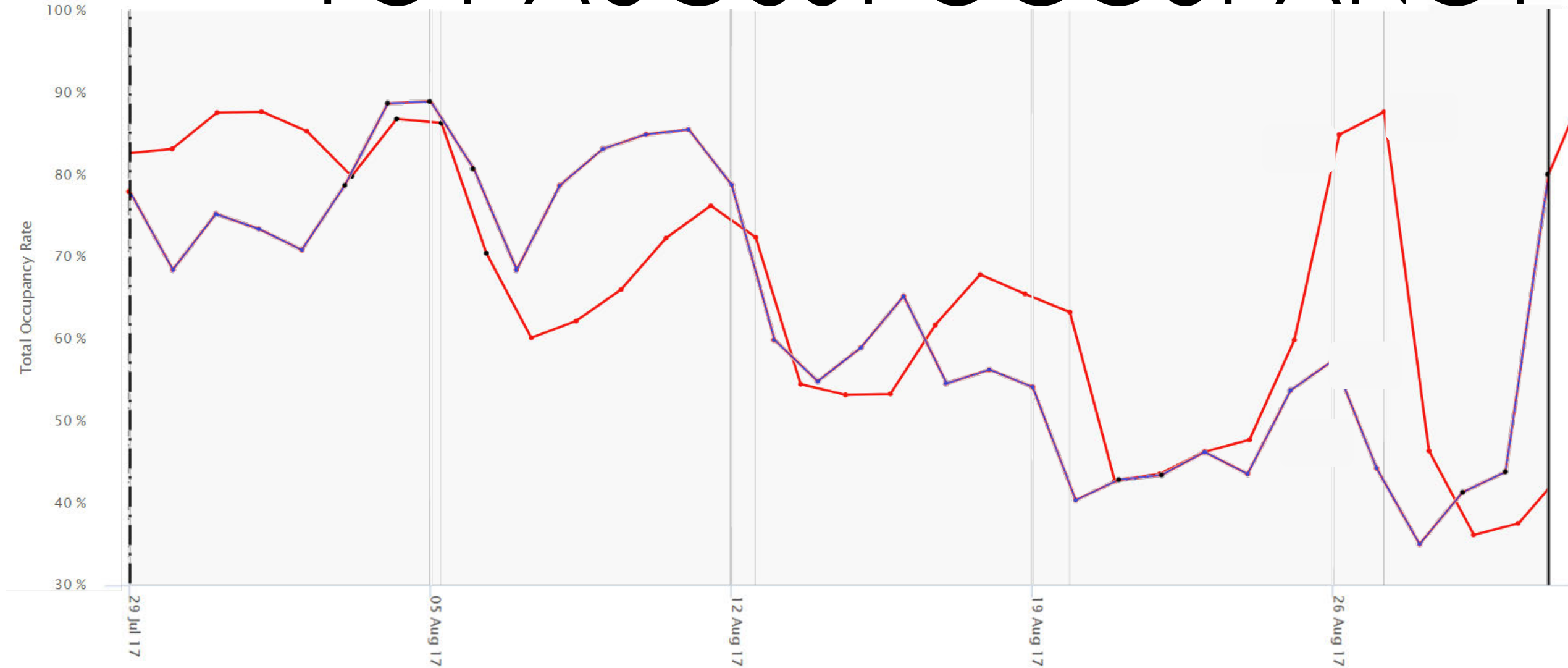
Ticket Allocations

- Locals
- Comp'd
- Attendees

Discretionary Spend

- \$25 campers
- \$70 attendees
- \$75 comp's

YOY AUGUST OCCUPANCY



P
R
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S
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FESTIVAL ECONOMIC IMPACT

MOUNTAIN FILM FESTIVAL 2018 ECONOMIC IMPACT ESTIMATES

CONSIDERATIONS

- ▶ In terms of roomnights, calculations assume about 10 campers and "comp'd" and "friends and family" attendees will stay in non-hotbed lodging.
 - ▶ In terms of "hotbed" usage, the calculations are the two-year average ADR at applicable Festival Rates.
- ▶ In terms of daily F&B/retail spend, calculations account for: campers: \$40 (PPPD); hotbed visitors: \$75 (PPPD); comp'd visitors/speakers: \$75 (PPPD).
 - ▶ The "total economic impact" multiplier is 2.75, which could be generous but, appropriate given the size of our community.

HISTORIC PERSPECTIVE

OCCUPANCY



AVERAGE DAILY RATE



TICKET ALLOCATIONS



CAMPING POTENTIAL

10 Total

HOTBED USAGE



INCIDENTAL SPEND

| Category | Quantity | Rate | Total |
|-------------------------------------|----------|------|-----------------------|
| Hotbed Visitors | 2,036 | \$75 | \$152,676.00 |
| Comp'd/Vendor L | 1,000 | \$75 | \$75,000.00 |
| Comp'd/Vendor NL | 1,000 | \$25 | \$25,000.00 |
| Total Hotbeds | | | \$1,176,920.08 |
| Total Incidental | | | \$1,020,224.00 |
| Total Direct Impact | | | \$2,197,144.08 |
| Total Economic Impact (2.75) | | | \$6,042,146.22 |

CONCLUSIONS

Total direct economic impact is estimated to be approximately \$2,197,144.08
 With a 2.75 economic multiplier, the estimated total economic impact \$6 million.

THE FESTIVAL

\$2.1 Million+

\$6 Million

56%

THE OPERATIONS

\$1.5 Million+

2,890,036

\$30,000

180

91,000

26,000

380

800

1,300

THE OPERATIONS

5,500

1,100

2,700

600

300

150

100

9.5

THE INTANGIBLES

(EARNED MEDIA)

GLOSSARY

Impressions – the aggregate of outlets' unique visitors per month (UVPM). *UVPM does not account for how often news is shared on social channels.*

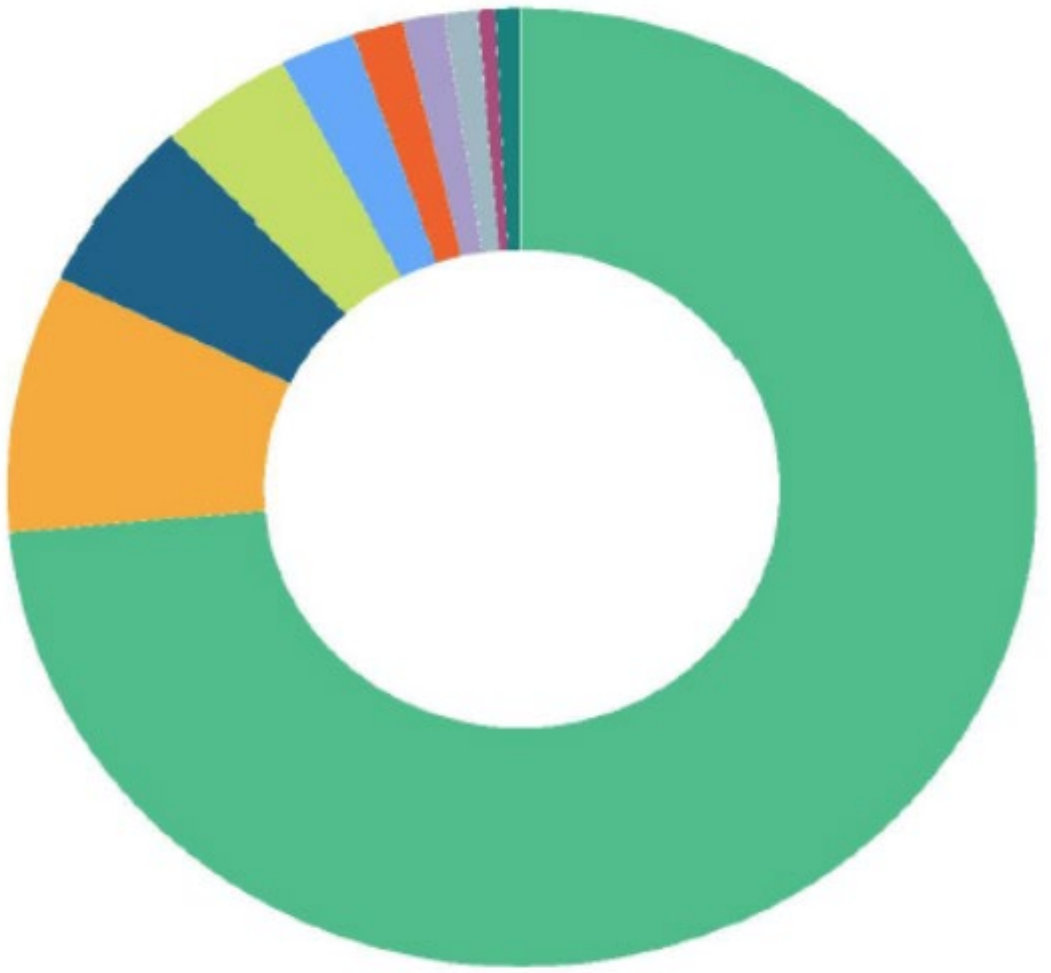
Reach – a more comprehensive view of audience engagement, which includes factors like outlets' website traffic, link analysis and social media conversations.

Advertising equivalency – an approximation of the monetary value of earned media coverage and social mentions.

THE INTANGIBLES

(EARNED MEDIA)

SHARE OF COVERAGE BY MEDIA TYPE



| | | |
|-----------------------------------|-----|-------|
| Online, consumer | 278 | 73.5% |
| Online, trade/industry | 33 | 8.7% |
| Newspaper | 22 | 5.8% |
| Newspaper, community | 16 | 4.2% |
| Social Networking Site | 9 | 2.4% |
| Blog, consumer | 6 | 1.6% |
| Online, news and business | 5 | 1.3% |
| News/Release Distribution Service | 4 | 1.1% |
| Television program | 2 | 0.5% |
| Other | 3 | 0.8% |

EARNED & SOCIAL MEDIA EVALUATION

MOUNTAINFILM

TOTAL MENTIONS

1,243

TOTAL IMPRESSIONS

874.6M

TOTAL VALUE

\$542.2M

ECONOMIC IMPACT 365

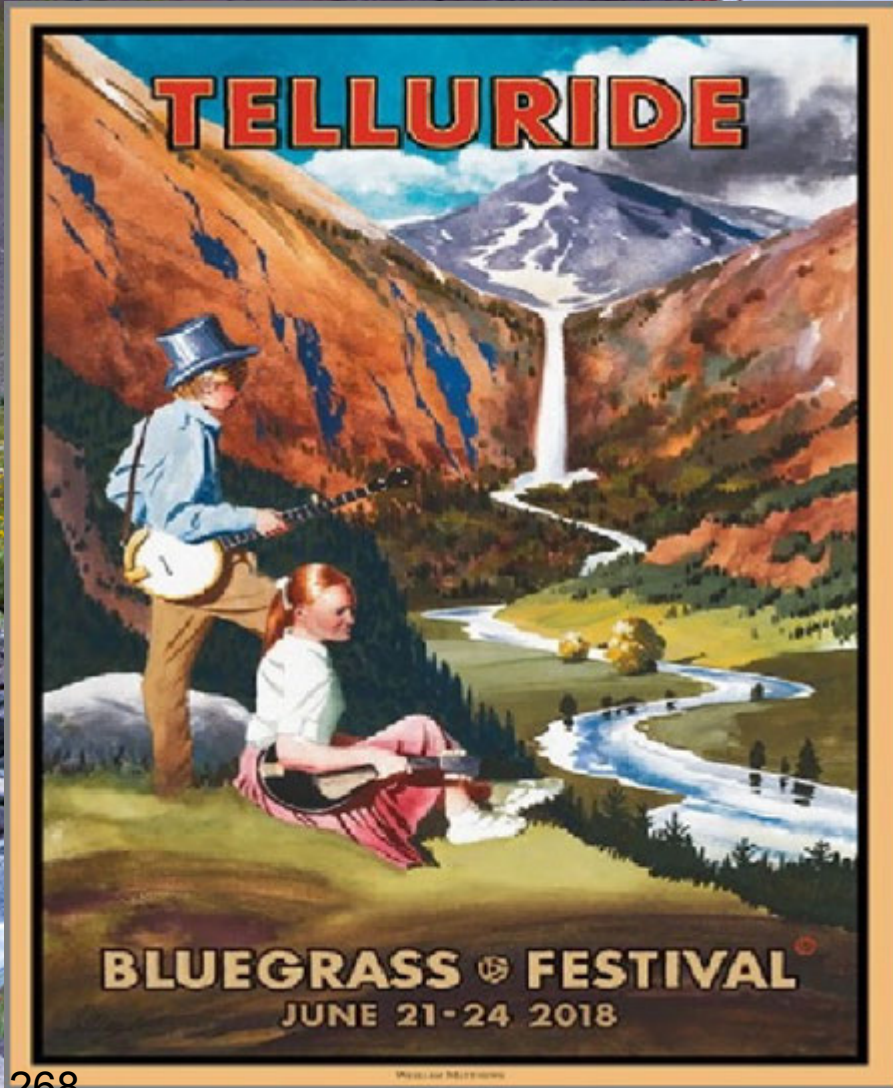
FESTIVAL: \$ 6,042,146.22

OPERATIONS: \$ 2,302,862.79

INTANGIBLES: \$ 983,100.00

EI-365: \$ 9,328,109.01

INTANGIBLES



EARNED & SOCIAL MEDIA EVALUATION



BLUEGRASS FESTIVAL

TOTAL MENTIONS

2,080

TOTAL IMPRESSIONS

2.6B

TOTAL VALUE

\$1.4M

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INTANGIBLES



EARNED & SOCIAL MEDIA EVALUATION



JAZZ FESTIVAL

TOTAL MENTIONS

224

TOTAL IMPRESSIONS

2.6M

TOTAL VALUE

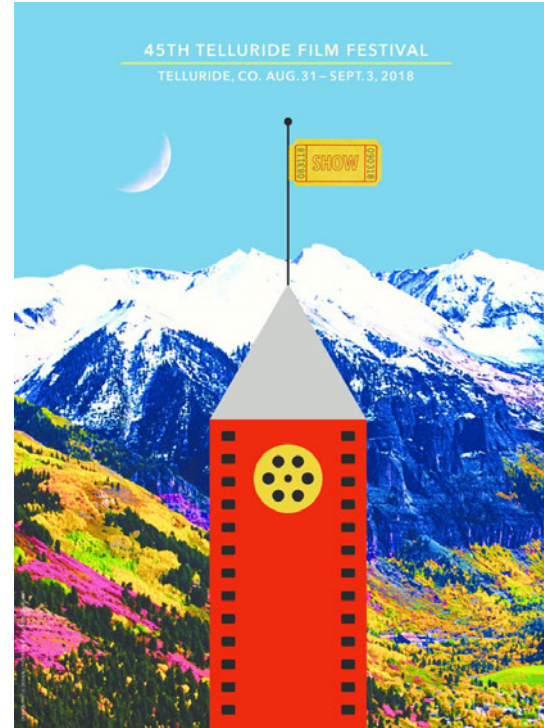
\$112K

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INTANGIBLES



EARNED & SOCIAL MEDIA EVALUATION



FILM FESTIVAL

TOTAL MENTIONS

5,000

TOTAL IMPRESSIONS

12.5B

TOTAL VALUE

\$8.3M

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INTANGIBLES

25th ANNUAL
TELLURIDE BLUES & BREWS
FESTIVAL
TELLURIDE, COLORADO
SEPTEMBER 14, 15, 16, 2018

Pez Wez Hayes

ROBERT PLANT & THE SENSATIONAL SPACE SHIFTERS
GOV'T MULE
BEN HARPER AND CHARLIE MUSSELWHITE
BOOKER T'S STAX REVUE • J.J. GREY & MOFRO • ANDERS OSBORNE



EARNED & SOCIAL MEDIA EVALUATION



BLUES & BREWS FESTIVAL

TOTAL MENTIONS

438

TOTAL IMPRESSIONS

327.8M

TOTAL VALUE

\$182K

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EARNED & SOCIAL MEDIA EVALUATION

| FESTIVAL | MENTIONS | IMPRESSIONS | REACH | AD EQUIVLANCY |
|-----------------|-----------------|--------------------|--------------|----------------------|
| Mountainfilm | 1,243 | 874,600,000 | 2,300,000 | \$542,200 |
| Bluegrass | 2,080 | 2,600,000,000 | 2,500,000 | \$1,400,000 |
| Jazz | 224 | 263,800,000 | 9,800 | \$112,000 |
| Film | 5,000 | 12,500,000,000 | 42,400,000 | \$8,300,000 |
| Blues & Brews | 438 | 327,800,000 | 83,800 | \$182,000 |
| | 8,985 | 16,566,200,000 | 47,293,600 | \$10,536,200 |

THE TOWN & MOUNTAIN VILLAGE

TELLURIDE

THE OFFICIAL GUIDE | SUMMER 2019



TELLURIDE
LOVE STORIES

FUN ON TWO
WHEELS

THE NATIONAL
IS BACK

FRESH AIR,
FINE TIME

QUESTIONS



Telluride Tourism Board Board of Directors

Greg Pack, Chairman

Dan Jansen, Vice Chairman

Kevin Jones, Treasurer

Frank Ruggeri, Secretary

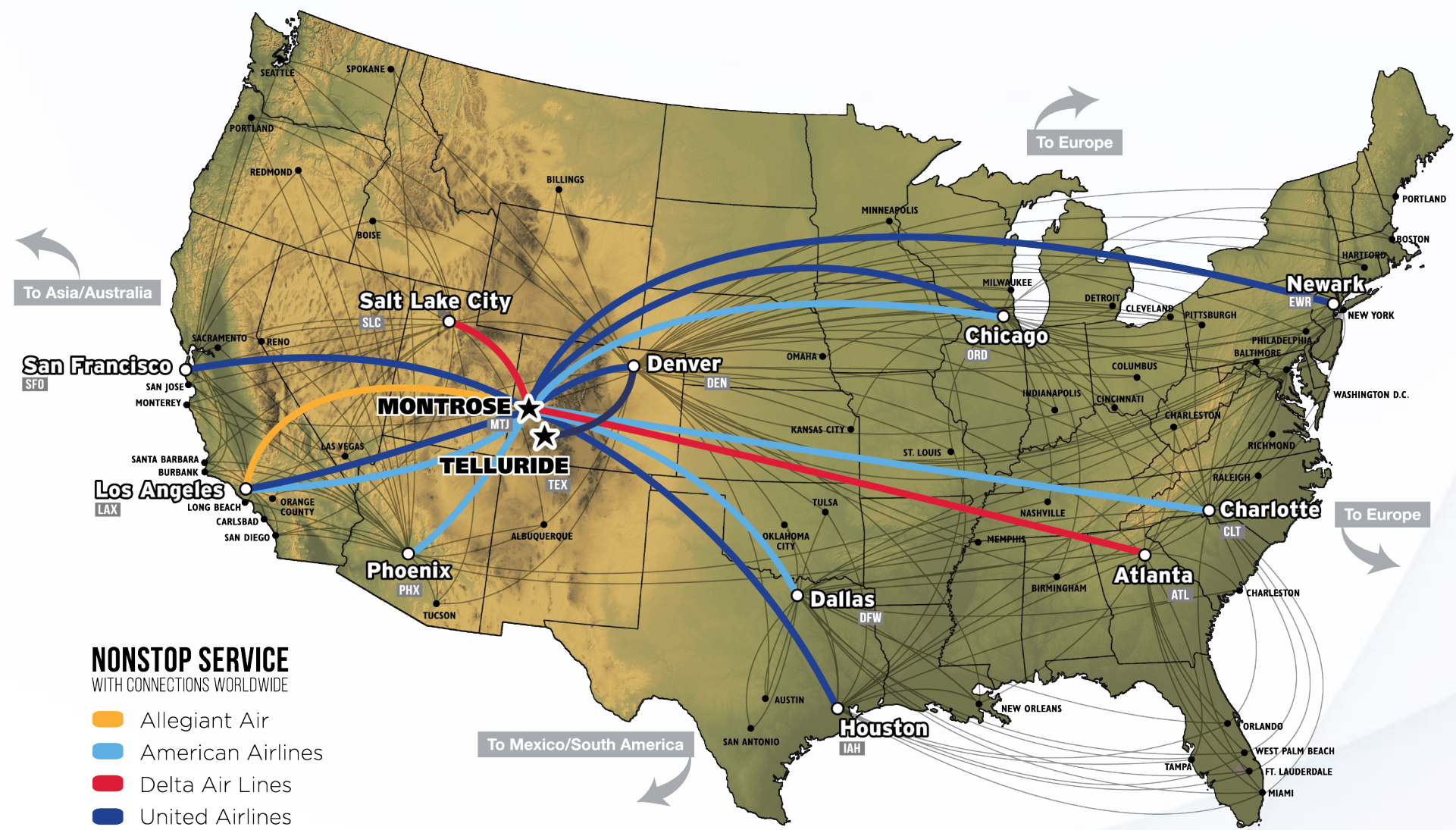
Clare Afman

Penelope Gleason

Albert Roer



COLORADO FLIGHTS
ALLIANCE



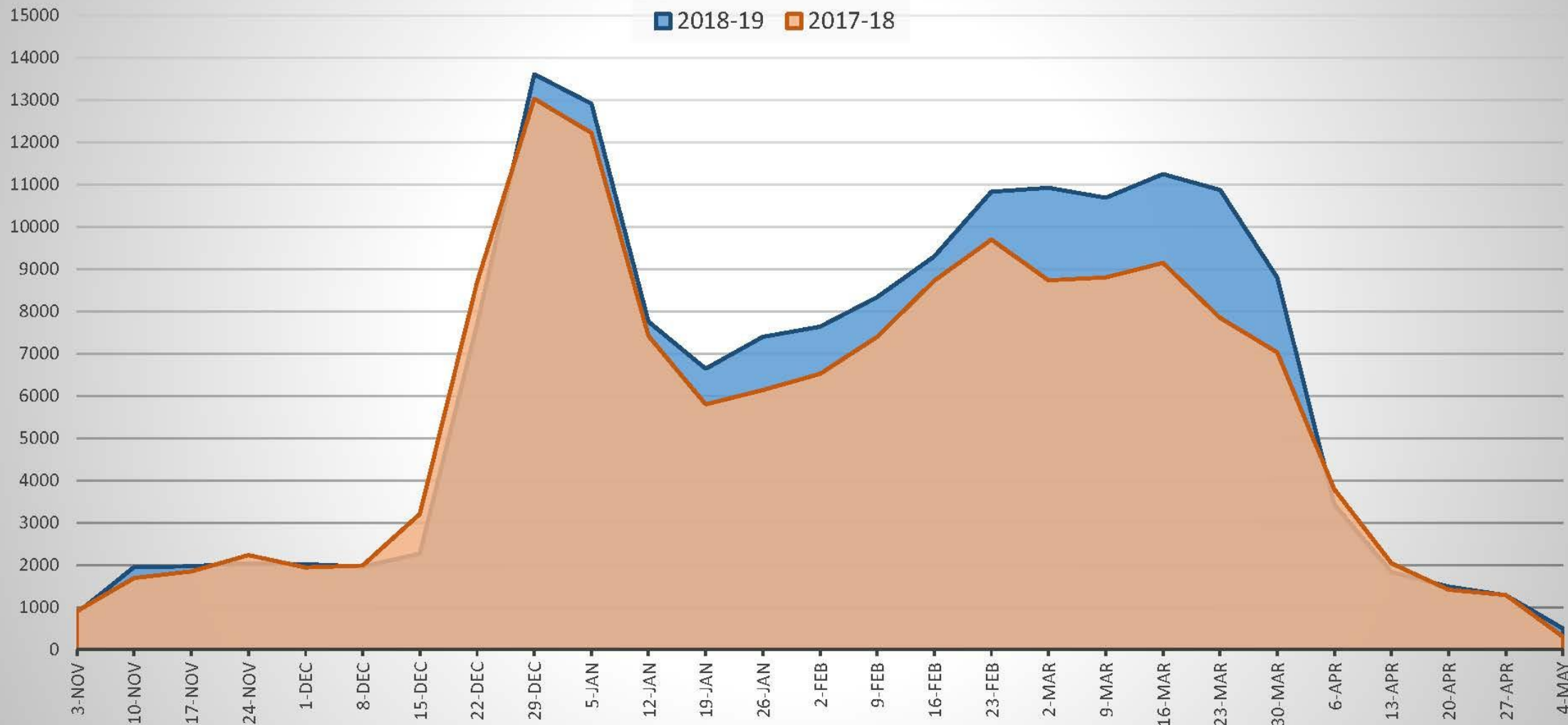
NONSTOP SERVICE
WITH CONNECTIONS WORLDWIDE

- Allegiant Air
- American Airlines
- Delta Air Lines
- United Airlines
- Boutique Air/United



Winter Passengers

■ 2018-19 ■ 2017-18



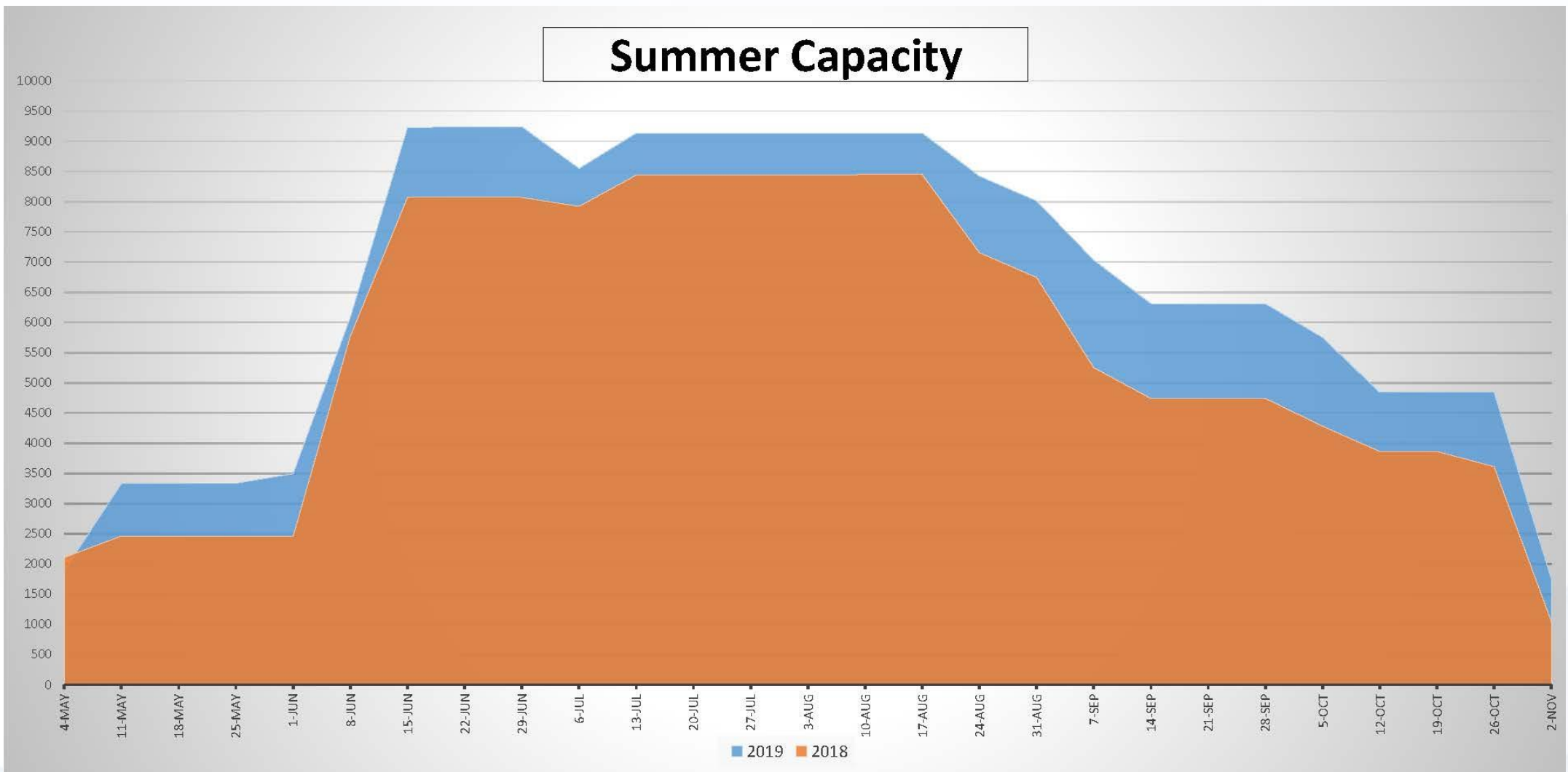


NONSTOP SERVICE
WITH CONNECTIONS WORLDWIDE

-  American Airlines
-  United Airlines
-  Boutique Air/United
-  Denver Air Connection/United

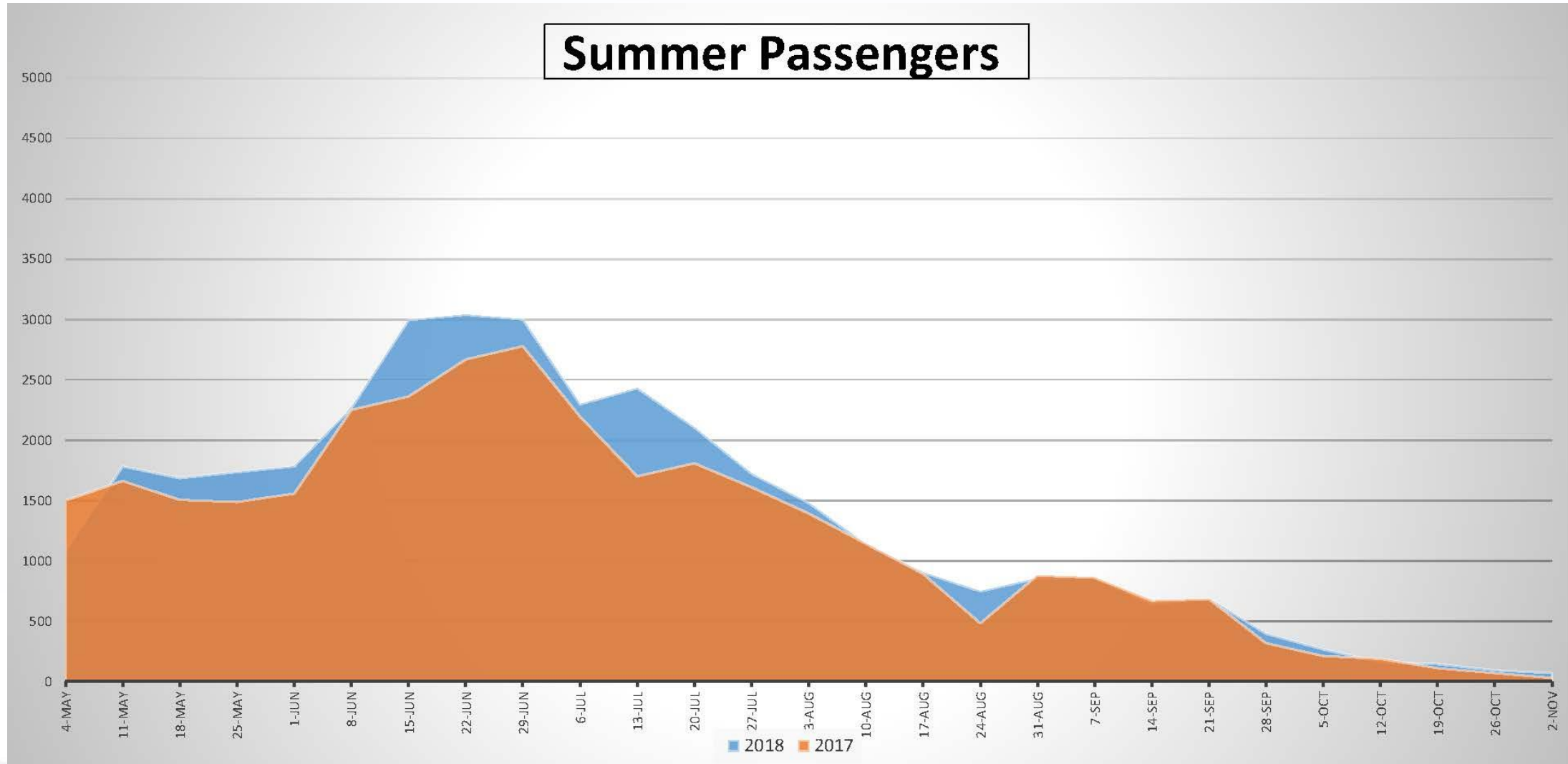


Summer Capacity



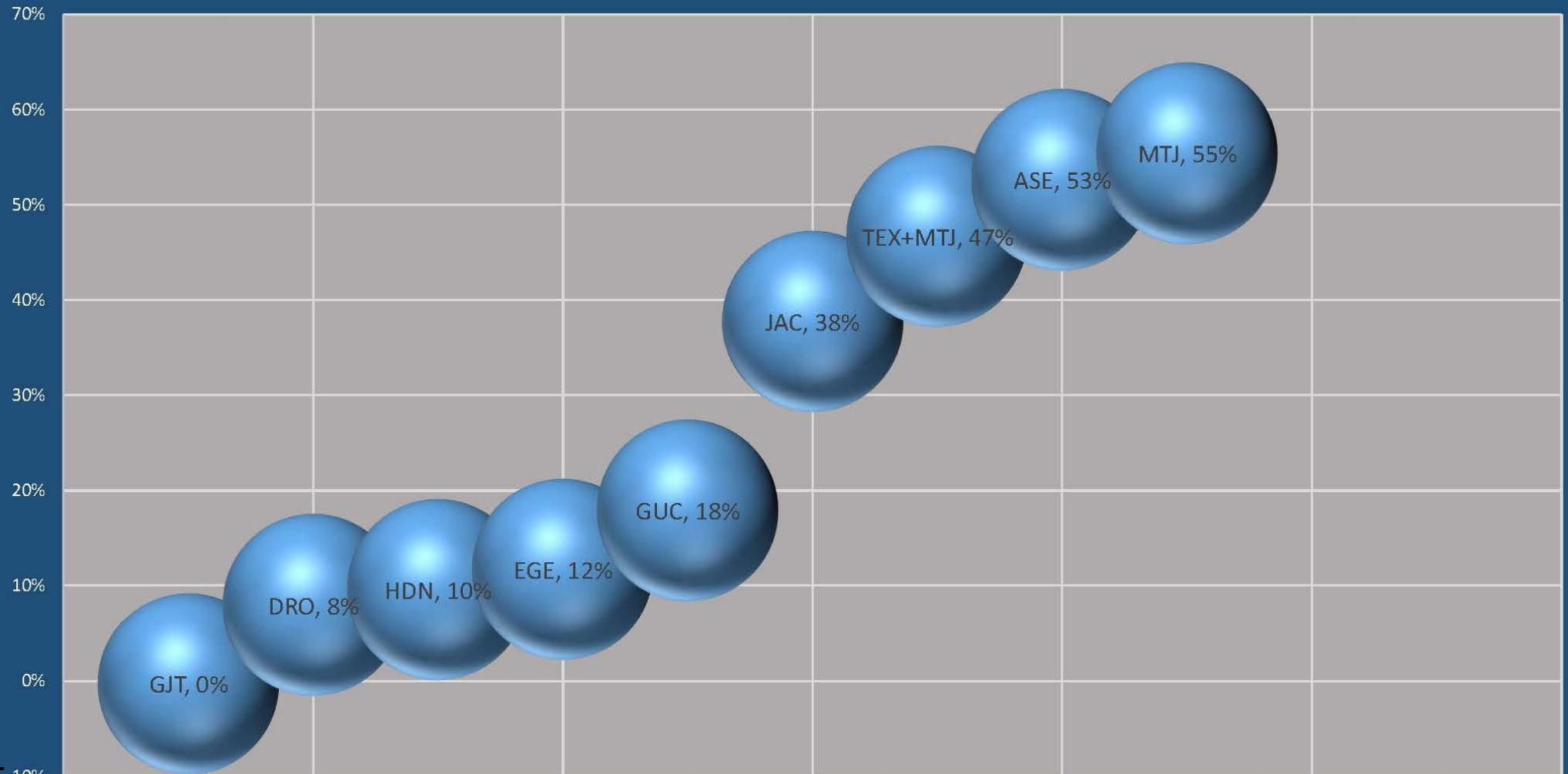


Summer Passengers





5YR Comp Set Seat Growth





COLORADO FLIGHTS
ALLIANCE

Agenda Item 18

To: Honorable Mayor Benitez and Mountain Village Town Council
From: Jim Loebe, Transit & Recreation Director
Date: May 8th, 2019
Re: Transit & Recreation Semi-Annual Report

The Transit Department currently is comprised of four functions with budgets in the Gondola Fund, General Fund, and Parking Services Fund:

1. Gondola Operations & Maintenance
2. Municipal Bus services
3. Commuter Shuttle program
4. Parking Services

The Transportation Department management team includes:

- Connor Intemann, Gondola Maintenance Manager
- Rob Johnson, Transit Operations Manager (Gondola Ops, Municipal Bus, Commuter Shuttles and Parking)

The Parks & Recreation Department operates within the General Fund and is staffed by four full time year round employees and one FTE seasonal employee.

Town of Mountain Village

GONDOLA OPERATIONS & MAINTENANCE

Winter Season Report: Nov. 1, 2018 – April 30, 2019

Vision

To make every guest's experience as unique and unparalleled as the services we provide so they want to return. Our mission is: ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community. Undertake a comprehensive maintenance program to ensure the highest degree of safety and reliability for system users and employees.

Department Goals

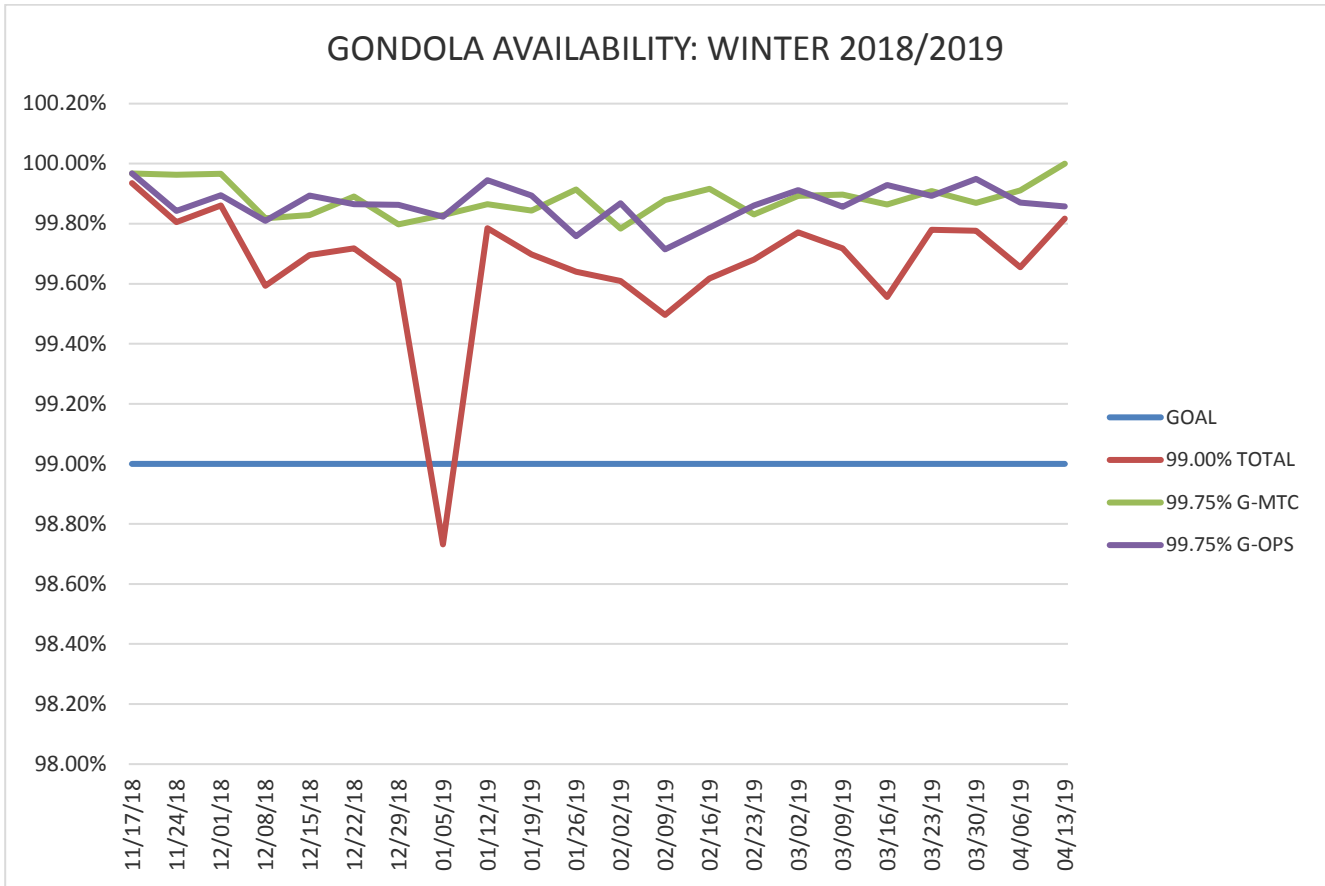
1. Keep gondola downtime to a minimum through training and teamwork.
2. Safely transport all guests and employees by attending to every cabin and every guest.
3. Provide excellent guest services by interacting with every guest in a professional manner.
4. Control costs by performing routine audits of the department's financial performance.
5. Provide a clean, trash free environment at the gondola terminals.
6. Keep up with all mandated maintenance procedures and inspections to remain in compliance with all applicable rules and regulations.

Performance Measures

- 1a. Operations availability: SUMMER > 99.67% and WINTER > 99.75% of operating hours.
- 1b. Maintenance related availability > 99.75% of operating hours.
- 1c. Total gondola availability > 99.0% of operating hours (includes weather and power outage events)
- 2a. The number of riders are tallied and the data is tracked and reported.
- 2b. There are no (0) passenger injuries from operating incidents.
- 2c. There are no (0) employee injuries from operating incidents.
3. Customer satisfaction: score above 4.0 rating on customer surveys.
4. The department operates at or below budget.
5. Provide > 36 man-hours per year labor allocated to trash and litter pick-up at the terminals.
6. CPTSB Inspection Results and Reporting Requirements: Licenses received and maintained in good standing and zero (0) late or failure to report incidents.

Performance Report

- 1a. Operations Availability: The Gondola Operations department met the 99.75% WINTER availability goal 21 of the 22 operating weeks during the winter season, with an overall achievement of 99.86%.
- 1b. Maintenance Availability: The Gondola Maintenance department met the 99.75% WINTER availability goal 22 of the 22 operating weeks during the winter season, with an overall achievement of 99.88%.
- 1c. Overall Gondola Availability: Total gondola availability exceeded the 99.00% availability goal 22 of the 22 operating weeks of the winter season with an overall achievement of 99.64% for the season.

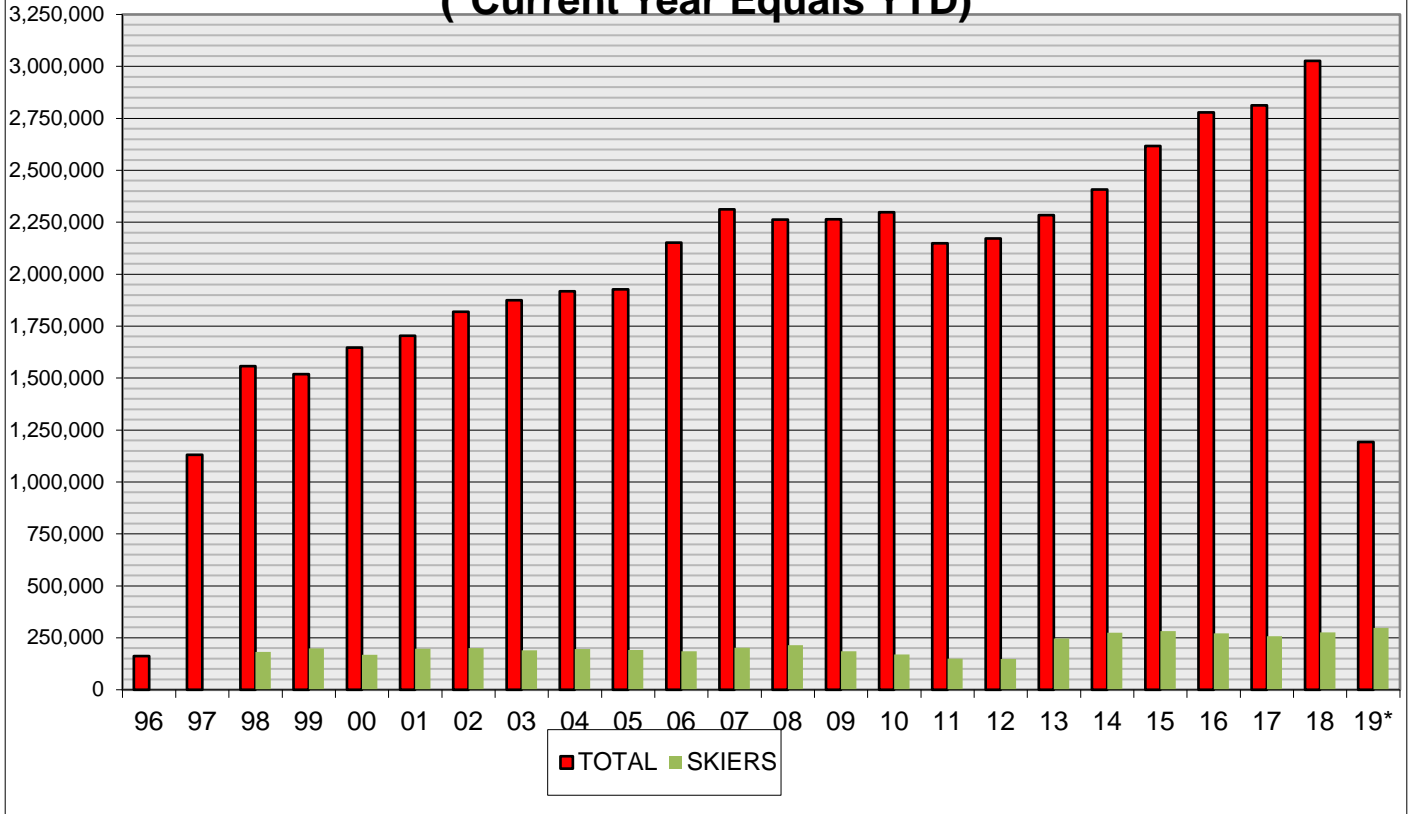


Availability decreased the week ending 1/05/19 due to a power outage.

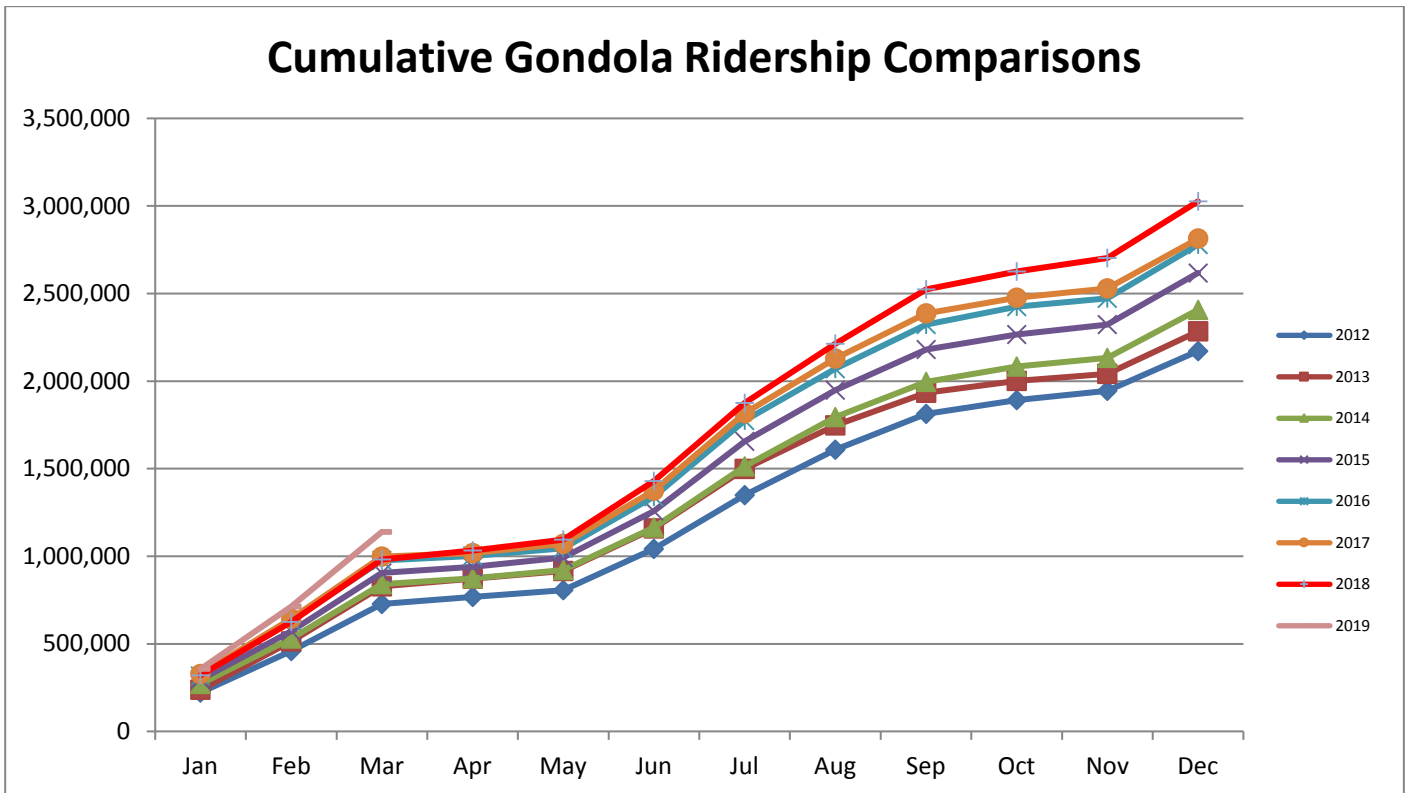
2a. Ridership: Gondola ridership increased 16.38% for the 2018-2019 winter season compared to the previous winter. Skier usage on the Gondola increased 45.94%. Total passengers for calendar year 2018 numbered 3,026,131. Gondola passengers 2019 YTD are 1,192,764. Chondola ridership increased 11.19%.

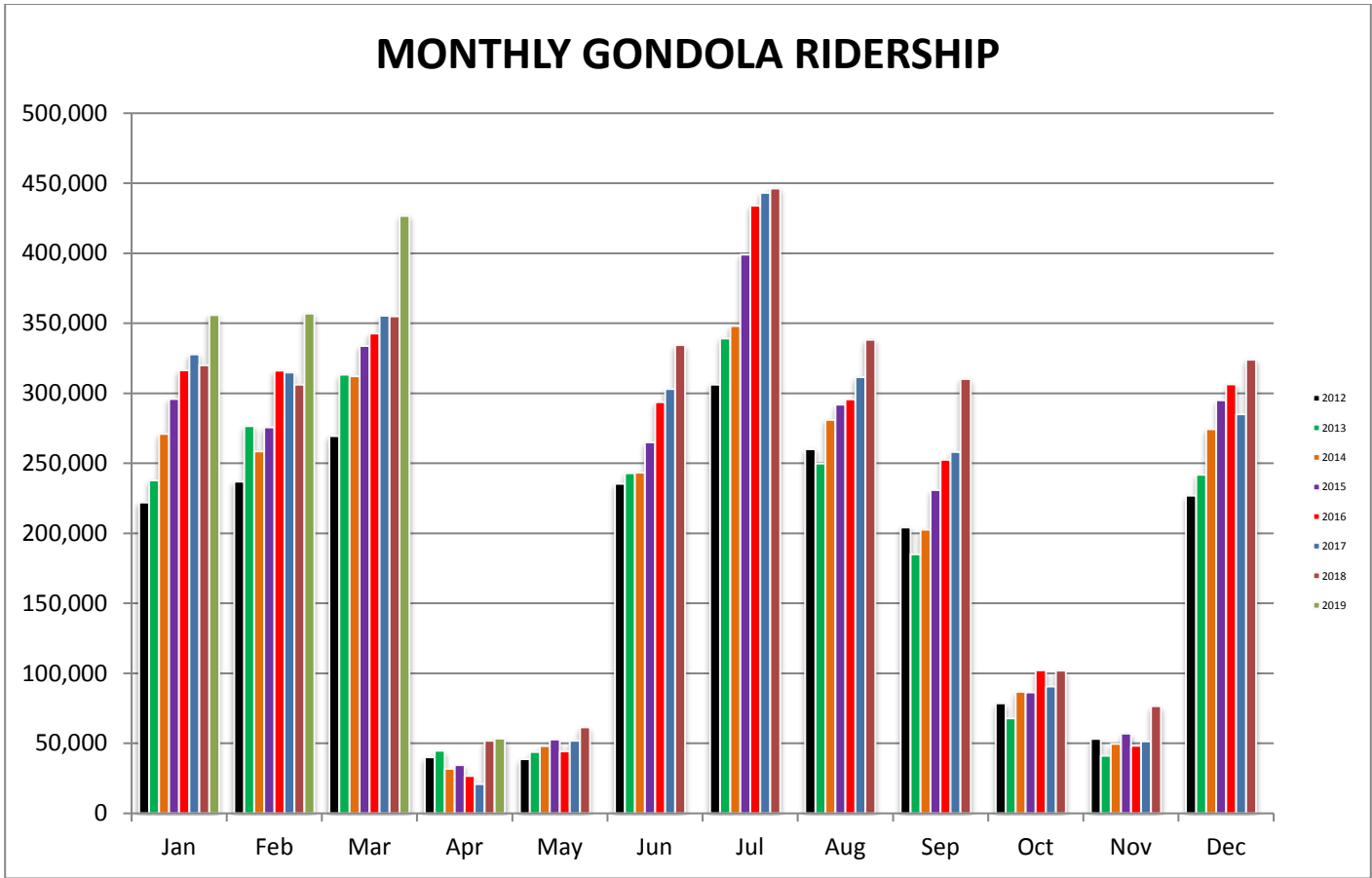
| | Winter 2018/19 | Winter 2018/17 | DIFF | STD % |
|---------------|----------------|----------------|---------|--------|
| Gondola Total | 1,593,363 | 1,369,148 | 224,215 | 16.38% |
| Skier use | 361,918 | 247,991 | 113,927 | 45.94% |
| Chondola | 139,381 | 125,348 | 14,033 | 11.19% |

ANNUAL GONDOLA RIDERSHIP (*Current Year Equals YTD)



Cumulative Gondola Ridership Comparisons



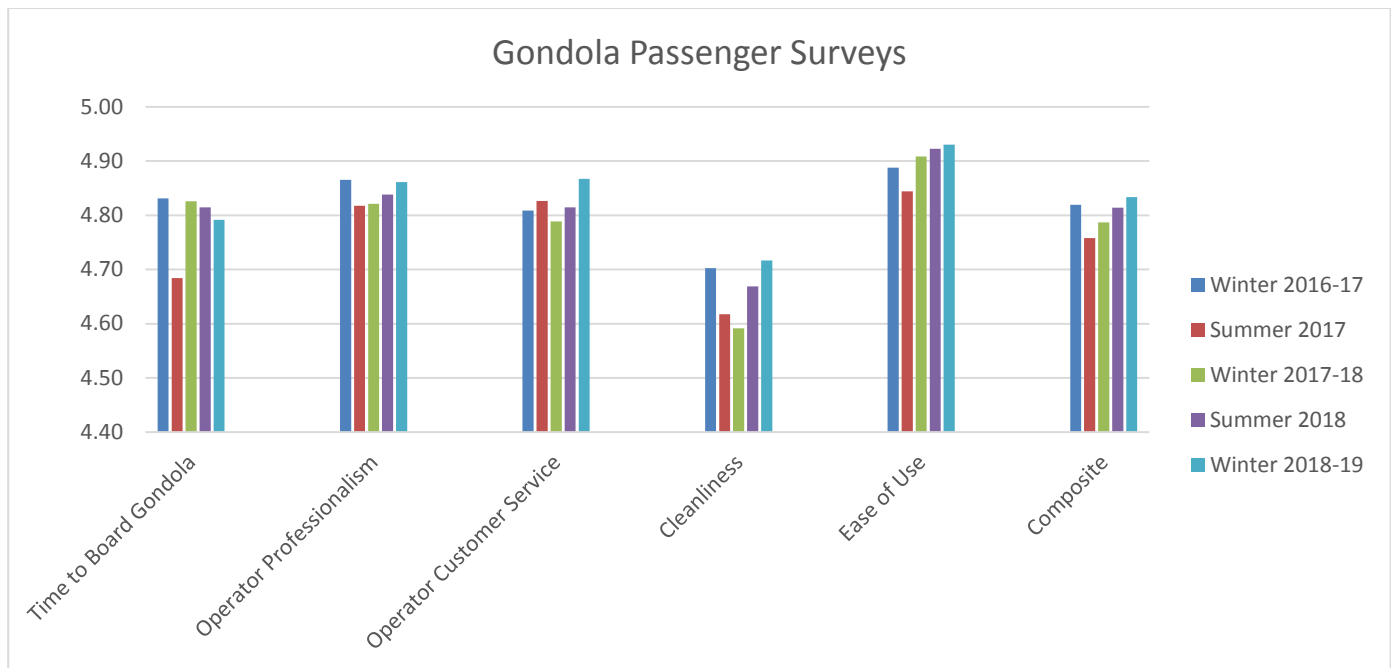


2b. Passenger injuries: There was one (1) passenger incident during the winter season that resulted in a guest receiving medical attention away from the scene. A passenger arrived at Station 4 extremely inebriated. The passenger was incoherent and non-ambulatory. The passenger was transported by Emergency Medical Services to TMC.

2c. Employee injuries: Gondola Operations incurred three workman’s compensation claims that resulted in an expense to the Town of Mountain Village during the winter season. Gondola Maintenance did not incur any worker’s compensation claims this winter resulting in an expense to the Town.

3. Customer satisfaction: The gondola received a composite score of 4.83 on the winter 2018-2019 Gondola Passenger Surveys.

| GONDOLA RIDER SURVEYS | Winter 18/19 Visitors | Winter 18/19 Residents | Winter 18/19 Total |
|---------------------------|--------------------------|---------------------------|-----------------------|
| Wait time to load cabin | 4.91 | 4.69 | 4.79 |
| Operator professionalism | 4.94 | 4.80 | 4.86 |
| Operator customer service | 4.94 | 4.81 | 4.87 |
| Cabin cleanliness | 4.78 | 4.67 | 4.72 |
| Ease of use | 4.94 | 4.92 | 4.93 |
| Composite score | 4.90 | 4.78 | 4.83 |



4. **Budget:** The Gondola Fund ended 2018 under budget for total expenses. YTD (4/30/19), the Gondola Fund expenses are tracking under budget.
5. **Terminal Clean-up:** Gondola Operations allocated 2.0 man-hours to line and terminal cleanup during the winter season; the department remains on track to meet or exceed the 36 man-hour goal for FY-2019. Clean up operations beneath the gondola lines have not started due to extensive snow cover.
6. **CPTSB Compliance:** All required licenses have been received and maintained in good standing and there have been zero (0) instances of late or failure to report incidents.

Customer Contacts

- Compliments: “The station crew at Oak this morning was aces – best team synergy at a peak time.” “A shout out to the angle station gondola operator at about 3:30pm today who did not allow a seriously intoxicated male leave the station. The operator, upon being advised by security, somehow got him back in the gondola to go to Telluride, avoiding a potentially serious problem. Excellent job and I would like to thank him or her.” “Love the view and the ride.” “What is not to love!” “Keep on keepin’ on! Good work!” “We have three kids under five who love the red cabin. Everyone is always helpful on us waiting for it. The services all around are top notch at Telluride!” “I live in Dolores. Buy a ski pass every year last 12 years. Never had a problem. Keep up the good work.”

During the winter the gondola was reviewed 55 times on Trip Advisor. Trip Advisor posts rate a service on a scale from one to five with one being terrible and five being excellent. The gondola received 50 posts rating it a five and 5 posts rating it a four.

- Complaints: “Loose hairs from other passengers often get stuck on the carpeted seats and gross me out!” “Don’t allow dogs on the seats because there is a lot of mud left on them sometimes.” “Keep the dirty dogs on the floor, it’s a bummer when the seats are a mess.” “Have hand wipes available for passengers to wipe seats off.” “Bluetooth speakers, more comfy seated gondolas.”

While loading a cabin with multiple other people, a four year old girl slipped out of the cabin and began to slide under the ski racks. The mother and another passenger grabbed the young girl and averted a potentially serious

accident. The mother complained the operator was not performing his job correctly. We reviewed the video. The operator was in the correct position to “bump” the cabin. Another child was boarding at the same time with a plastic sled which obscured the operator’s view. The video is being used as a training tool to show operators how quickly a situation can go bad.

Cost Per Ride

2018 ANNUAL COST PER PASSENGER TRIP

| Cost per Ride: | # passenger trips | 2018 O&M \$/passenger Trip | 2018 Fully Loaded \$/passenger trip |
|----------------|-------------------|-------------------------------|--|
| Gondola Rider | 3,026,131 | \$1.14 | \$1.38 |
| Chondola Rider | 136,700 | \$4.35 | - |

Gondola \$/passenger trip = (G-Ops + G-Mtc + FGOC + MARRS) ÷ total riders..... [Capital & Major Repairs not included]

Gondola Fully Loaded \$/passenger trip = (O&M costs + capital & major repairs 15-year amortized expenses) ÷ total riders

Chondola \$ cabin passenger trip = (Chondola \$\$ x 2) ÷ total riders..... [Chondola costs split 50 /50 with TSG

Other

- **Extended Gondola Hours:** The gondola operated for six extra hours on three days for the Fire Festival, New Year’s Eve and the Lifestylez Group during the winter season.
- **Operating Schedule:** The gondola closed for the winter season on April 7, 2019, concurrent with the closing of the Telluride Ski Area. The gondola is scheduled to reopen for the summer season on Thursday, May 23, 2019. Extended hour dates currently scheduled for the summer season include Mountain Film, Bluegrass, The Ride, Telluride Film Festival, and Blues & Brews (gondola and Meadows bus services are open to the public during all extended hour events).
- **Operator Recruitment & Retention:** Employee retention for the winter season was at 73.63%. Employee retention for the 2017-2018 winter season was 80.46%.

Town of Mountain Village

MUNICIPAL BUS

Winter Season Report: Nov. 1, 2018 – Apr 30, 2019

Vision

To make every guest's experience as unique as the services we provide so they want to return. Our mission is: ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community. Beginning January 1, 2018, pursuant to a Funding Agreement between the Town of Mountain Village (Town) and SMART, the Town continues to provide regional transit services along established routes prescribed by the Town.

Department/Program Goals

1. Safely transport all guests and employees without incidents/accidents.
2. Provide excellent guest services by interacting with every guest in a professional manner.
3. Operate a fiscally responsible department through auditing, inventory management and scheduling management.
4. Provide a clean, trash free natural environment at the Meadows and Town Hall parking lots.

Performance Measures

- 1a. Number of vehicle accidents: no vehicle accidents
- 1b. Number of worker's comp claim: no worker comp claims
- 2a. Number of rides: track ridership data
- 2b. Customer satisfaction: score above 4.0 on customer service surveys
- 2c. On-Time bus stop departures > 90.0%
3. The department operates at or below budget
4. Allocate > 12 man-hours per year to trash and litter pick-up at the Meadows and Town Hall parking lots

Performance Report

1a. NUMBER OF VEHICLE ACCIDENTS: The municipal bus program had one (1) vehicle accident during the winter season.

1b. NUMBER OF WORKER'S COMP CLAIMS: The municipal bus program had zero (0) worker's comp claims during the winter season.

2a. RIDERSHIP DATA:

WINTER SEASON BUS RIDERSHIP: Nov 1 – Apr 30

| ROUTE | 2018/19 | 2017/18 | DIFFERENCE | % DIFF |
|----------------|---------|---------|------------|---------|
| Meadows | 928 | 5,546 | -4,618 | -83.27% |
| Village Center | 41 | 413 | -372 | -90.07% |
| Town Loop | 7,129 | 6,261 | 868 | 13.86% |
| Total | 8,098 | 12,220 | -4,122 | -33.73% |

2b. CUSTOMER SATISFACTION: Supervisory staff conducts periodic rider surveys; rider surveys for winter 2018/19 had an overall score of 4.54.

WINTER SEASON: Nov 1 – Apr 30

| MUNICIPAL BUS SURVEYS | Winter 2015-16 | Winter 2016-17 | Winter 2017-18 | Winter 2018-19 |
|---------------------------------------|----------------|----------------|----------------|----------------|
| Bus Punctuality | 4.12 | 4.41 | 4.41 | 4.42 |
| Driver Skill | 4.41 | 4.68 | 4.54 | 4.53 |
| Driver Courtesy | 4.69 | 4.76 | 4.78 | 4.76 |
| Vehicle Cleanliness | 3.71 | 4.19 | 4.10 | 4.22 |
| Overall Satisfaction | 4.43 | 4.81 | 4.74 | 4.76 |
| Location of Stops & Routes | 4.27 | 4.83 | 4.86 | 4.84 |
| Composite Score | 4.27 | 4.57 | 4.51 | 4.54 |

ON-TIME BUS DEPARTURES: TMV bus service is scheduled to operate on the Telluride loop in the spring and fall shoulder seasons and the Meadows loop during the summer gondola operating season. The bus does not run during the winter months when the Chondola is open for public operations. The November on-time departure rate was 90.2%. The April on-time departure rate was 91.3%. The composite on-time departure rate for the period November 1 through April 30 was 90.9%.

3. BUDGET: FY-2018 bus expenses were \$217,479. The revised FY-2018 budget was \$215,228. YTD 2019 bus expenses are tracking under budget.

4. CLEAN-UP: The municipal bus crew spent 10.00 man-hours cleaning up trash and litter at the bus stops, Town Hall parking lot and Meadows parking lot during the winter season; this puts the department on track to meet or exceed the 12 man-hour goal for FY-2018.

Customer Contacts

- Compliments: “This is the best bus service I have ever used. The buses are on time and they are clean. I have lived in Seattle and San Francisco and this is much better.” “Thank God for the bus during the offseason. I don’t have a car and without the bus life would be tough.” “I really appreciate the bus. I work in town and commuting would be hard without the bus.”
- Complaints: “Why isn’t there an 8:00am bus to the Mountain School during offseason? There should be a bus to the Mountain School just like the rest of the year.” “Why don’t you go to Centrum during the offseason? (we adjusted the route to include Centrum pick-ups) “You should run two buses on Saturday and Sunday.”

Other Transit News

- The municipal bus service between Telluride and Mountain Village began on October 22, 2018 for the fall shoulder season and continued until the gondola opened on November 17th. The Meadows route service then operated until the Chondola opened for public operation on November 21, 2018. The municipal bus began Telluride loop operations for the spring shoulder season on April 8, 2019.
- The Meadows bus will begin running for the summer season when the gondola opens on May 23rd.

Town of Mountain Village

COMMUTER SHUTTLE PROGRAM

Winter Season Report: Nov. 1, 2018 – April 30, 2019

Vision

The Town of Mountain Village provides safe and reliable transportation for Town employees and public riders. The shuttle program was initially implemented for groups of three (3) or more Town employees who work similar shifts and who commute in similar directions from the same location or on the same general route. In order to offset costs associated with the program, and provide regional transit services, the program was also made available to the public. The Town partially subsidized rides for both employee and public riders. Beginning January 1, 2018, pursuant to a Funding Agreement between the Town of Mountain Village (Town) and SMART, the Town continues to provide regional transit services along established routes prescribed by the Town. Regional commuter shuttles are operated by the Town and funded by SMART.

Department/Program Goals

1. Provide the regional workforce with efficient and effective public transportation that meets employee and town scheduling needs.
2. Emphasize driver training to provide safe commuter shuttle services.
3. Operate the commuter shuttle program pursuant to the Funding Agreement Between the Town of Mountain Village and the San Miguel Authority for Regional Transportation.

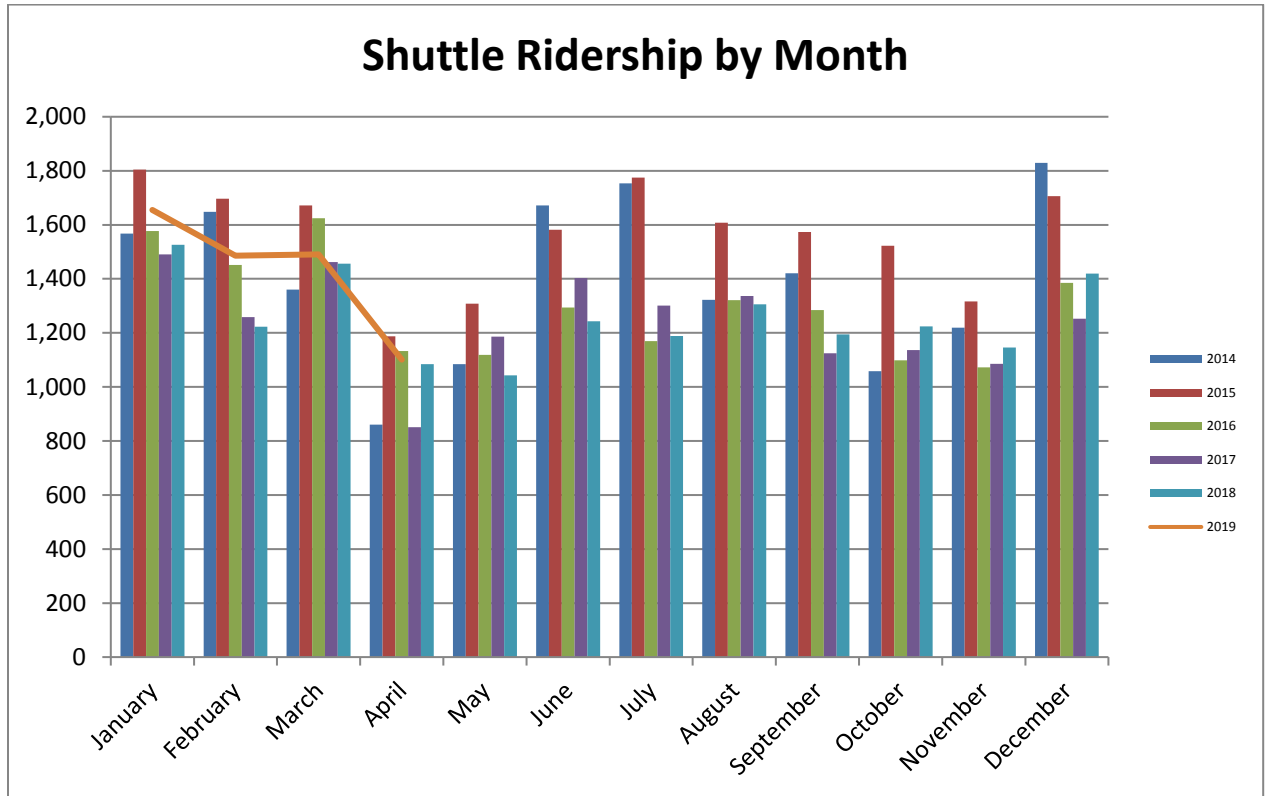
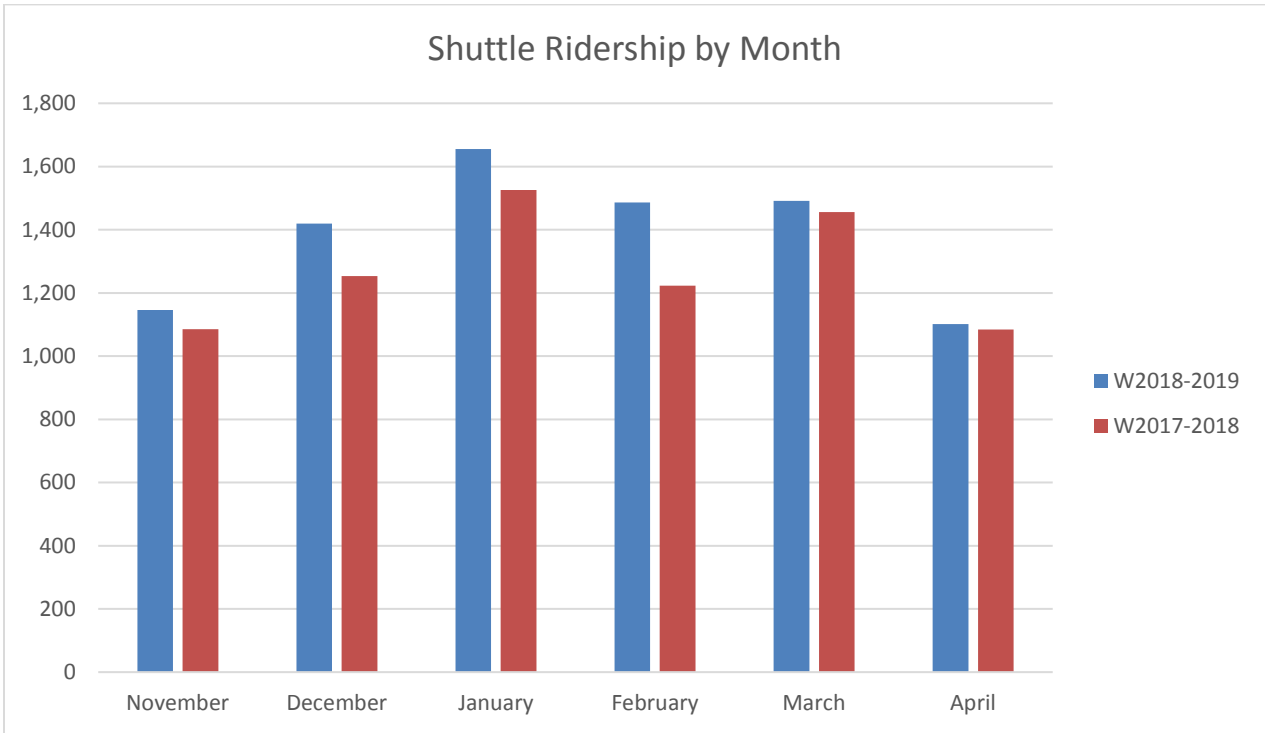
Performance Measures

1. Data: Track program and route ridership data.
2. Asset Utilization: Capacity utilization per route greater than 50%.
3. Subsidy: SMART and Town commuter shuttle per rider subsidy below \$2.50 per passenger trip.
4. Training: 100% driver training compliance.
5. Safety: Zero vehicle accidents.
6. Financial: Total annual expenditures within or below the adopted budget.

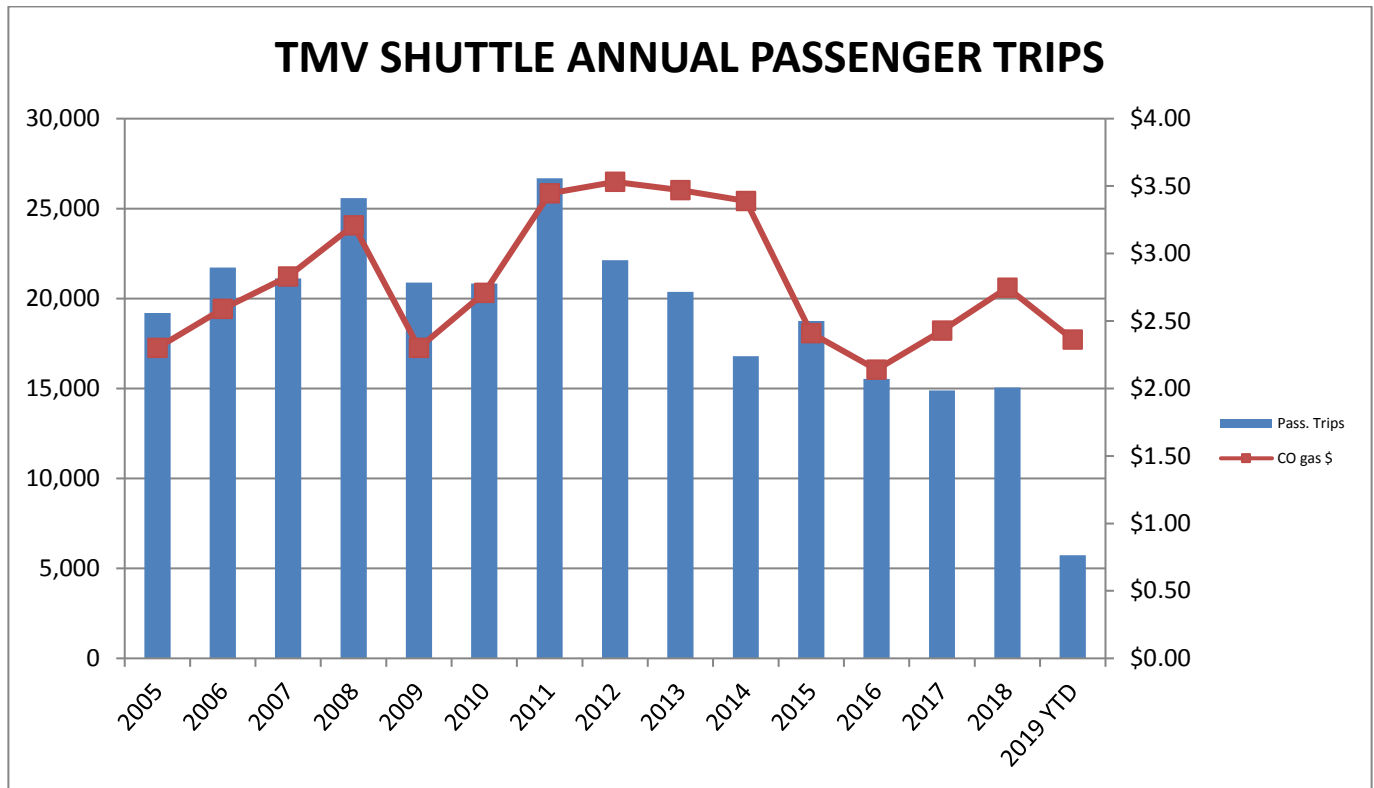
Performance Measure 1: Commuter Shuttle Ridership

During the winter season of 2018-2019, the number of vehicle trips increased by 3.52%, the number of seats available for passengers decreased by 0.62%, and the number of passengers transported increased by 8.80% compared to the 2017-2018 winter season.

| Period | # of Trips | # of Seats | # of Passengers | Utilization |
|-----------------|------------|------------|-----------------|-------------|
| Nov2018-Apr2019 | 1,796 | 15,313 | 8,298 | 54.19% |
| Nov2017-Apr2018 | 1,735 | 15,409 | 7,627 | 49.50% |
| Difference | 61 | -96 | 671 | 4.69% |
| %Difference | 3.52% | -0.62% | 8.80% | 9.48% |

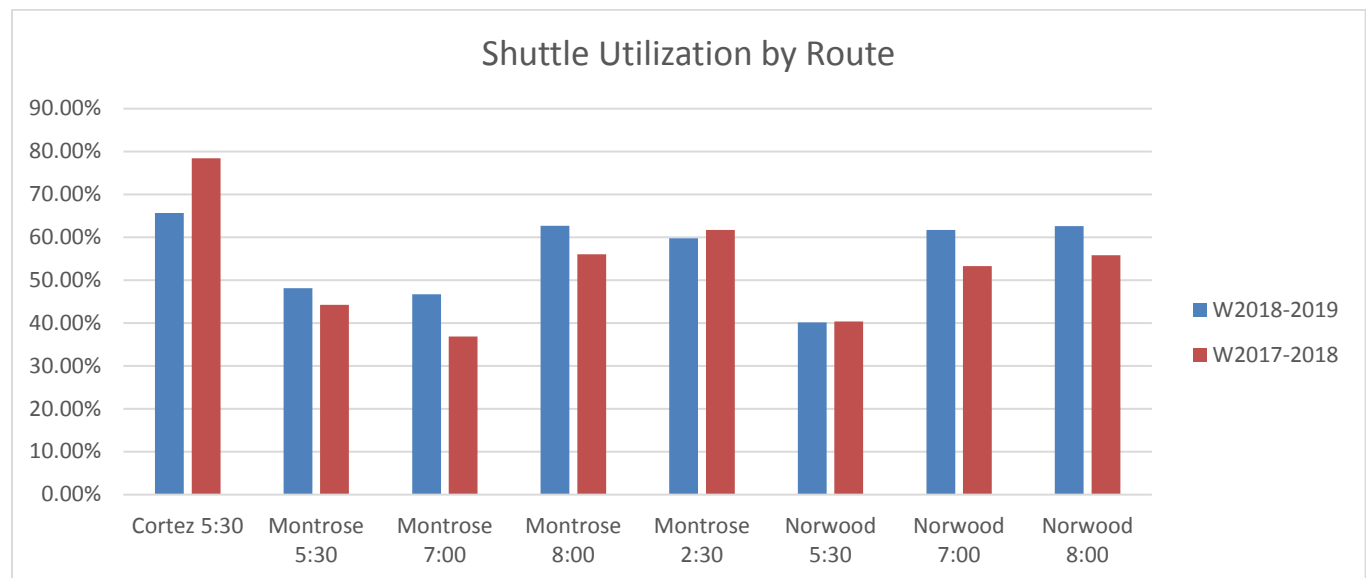


Shuttle ridership is impacted by several factors including the number of Town employees living locally, the number of seasonal Town and public riders, and the cost of fuel. Other things being equal, higher gasoline costs generally equate to higher shuttle passenger numbers.



Performance Measure 2a: Shuttle Utilization by Route

Overall shuttle utilization for the 2018-2019 winter season was 54.19% compared to overall shuttle utilization for the 2017-2018 winter season of 49.50%



Performance Measure 2b: Cost Per Rider Subsidy

The gross cost per passenger trip for the 2018-2019 winter season was \$3.75 (this analysis does not include vehicle depreciation). After factoring in van rider revenues, the gross subsidy is \$2.10 per passenger trip. TMVOA's contribution for Gondola employee ridership costs are based on the percentage of shuttle riders employed on the Gondola. Gondola employees were 22.16% of shuttle riders for the winter season. After TMVOA's contribution, the net subsidy is \$1.60 per rider. Total cost per passenger trip for the 2017-18 winter season was \$2.96 and the net subsidy per rider was \$1.10.

| COST PER RIDER | | Nov-Dec 2018 | Jan-Apr 2019 | Total |
|-----------------------------------|--|---------------------|---------------------|--------------|
| Expenditures (GL) | | \$ 19,203 | \$ 11,926 | \$ 31,129 |
| Shop Hours Exp | | 1,245 | 930 | 2,175 |
| Van Rider Revenue | | (4,912) | (10,929) | (15,841) |
| Net Expenses | | 15,536 | 1,927 | 17,463 |
| Riders | | 2,565 | 5,733 | 8,298 |
| Total Cost Per Passenger Trip | | \$ 7.49 | \$ 2.08 | \$ 3.75 |
| Gross Subsidy Per Rider | | \$ 6.06 | \$ 0.34 | \$ 2.10 |
| TMVOA Contribution | | (3,761) | (409) | (4,171) |
| Expenses After TMVOA Contribution | | \$ 11,774 | \$ 1,518 | \$ 13,292 |
| Net Subsidy Per Rider | | \$ 4.59 | \$ 0.26 | \$ 1.60 |

Performance Measure 3a: Training

All new TMV employee shuttle participants who elect to drive are required to complete shuttle driver training prior to driving. Semi-annual refresher training is completed by all shuttle drivers. Training is typically completed before June 1 and December 1 of each year.

Performance Measure 3b: Vehicle Accidents

The shuttle program had zero accidents during the 2018-2019 winter season.

Performance Measure 4: Budget

Total Commuter Shuttle expenses were under budget for fiscal year 2018 and are tracking under budget YTD for fiscal year 2019.

TOWN OF MOUNTAIN VILLAGE

PARKING SERVICES SEMI-ANNUAL REPORT

Winter Season Report: Nov. 1, 2018 – April 30, 2019

Vision

Provide excellent parking services to the residents, guests and employees of the Mountain Village.

Department/Program Goals

1. Manage HPG, surface lots and GPG to minimize on-street overflow parking
2. Maximize parking revenues
3. Provide user friendly parking opportunities
4. Continue moving towards self-sustainability
5. Provide a clean, trash free natural environment at Town managed parking facilities.

Performance Measures

- 1a. Track parking usage at all lots and on-street overflow
- 1b. Track % utilization of parking spaces used to capacity
2. Operate within adopted budget
3. Respond to all complaints and call center reports within 24-hours
4. Each year, the enterprise operates with a reduced transfer from the General Fund
5. Allocate > 36 man-hours per year to trash and litter pick-up at parking facilities.

Summary

Total noon parking counts were up 13.1% this winter as compared to the 2017-2018 winter season. Revenues were up 27.4% from the same period last year. Revenues increased 32.2% and 26.1% at HPG and GPG, respectively. Winter 2018-19 parking utilization was 54.6% as compared to the winter season of 2017-2018 when overall utilization was 48.2%. GPG accounts for the majority of available parking spaces. GPG utilization increased to 57.8% in the 2018-19 winter season from 46.1% in the 2017-2018 winter season. During the same period HPG utilization increased to 52.6% from 42.8%

WINTER SEASON NOON PARKING COUNTS (Nov 1 – Apr 30)

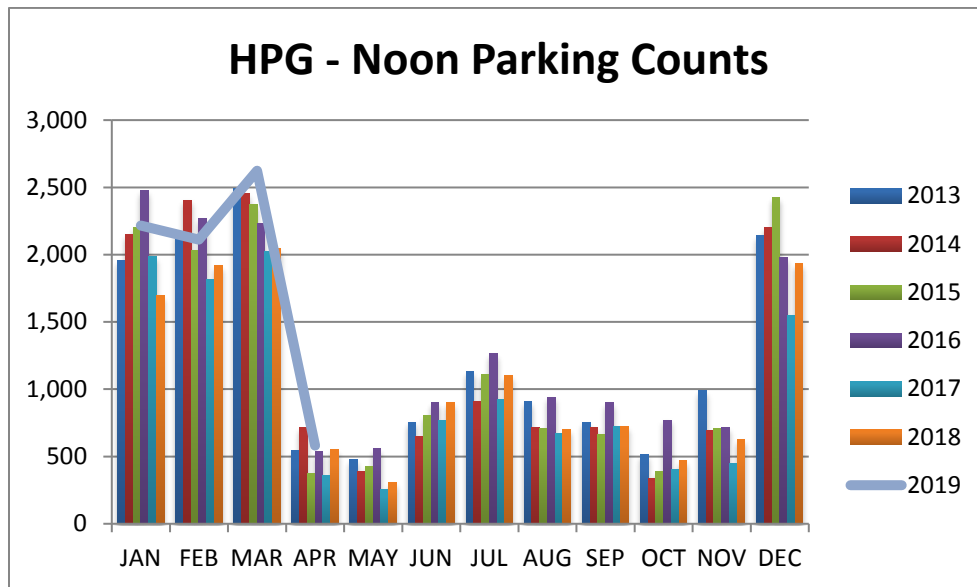
| | HPG | GPG | Street | UMVB | NVCP | THP | SVC | Meadows | TOTAL |
|---------------|--------|--------|--------|--------|-------|-------|-------|---------|--------|
| 2018/19 | 10,092 | 48,111 | 0 | 64 | 3,333 | 5,266 | 1,706 | 12,303 | 80,875 |
| 2017/18 | 8,212 | 38,379 | 0 | 4,301 | 2,489 | 4,837 | 1,802 | 11,494 | 71,514 |
| diff | 1,880 | 9,732 | 0 | -4,237 | 844 | 429 | -96 | 809 | 9,361 |
| % | 22.9% | 25.4% | 0.0% | -98.5% | 33.9% | 8.9% | -5.3% | 7.0% | 13.1% |
| cap | 106 | 460 | - | 40 | 25 | 60 | 18 | 110 | 819 |
| utilization % | 52.6% | 57.8% | - | 0.9% | 73.7% | 48.5% | 52.4% | 61.8% | 54.6% |

WINTER SEASON PARKING REVENUE (Nov1 – Apr 30)

| | HPG | GPG | NVC | permits | event fees | TOTAL |
|-----------|-----------|----------|----------|---------|------------|-----------|
| 2018/19 | \$136,485 | \$26,895 | \$12,758 | \$8,695 | \$0 | \$184,833 |
| 2017/18 | \$103,273 | \$21,335 | \$10,984 | \$9,515 | \$0 | \$145,107 |
| diff \$\$ | \$33,212 | \$5,560 | \$1,774 | (\$820) | \$0 | \$39,726 |
| % | 32.2% | 26.1% % | 16.2% | -8.6% | \$0 | 27.4% |

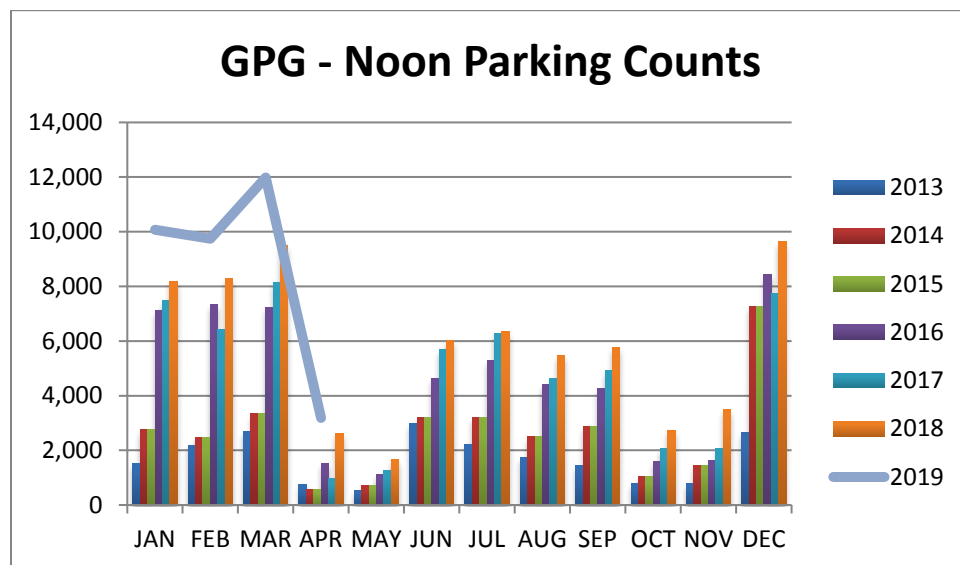
Heritage Parking Garage

The Heritage Parking Garage (HPG) daily noon parking counts increased 22.9% and revenues increased 32.2% from the previous winter season. The gross yield for the 2018-2019 winter season at HPG was \$13.52 per parked car as compared to \$12.58 for the same period during the winter of 2017-2018.



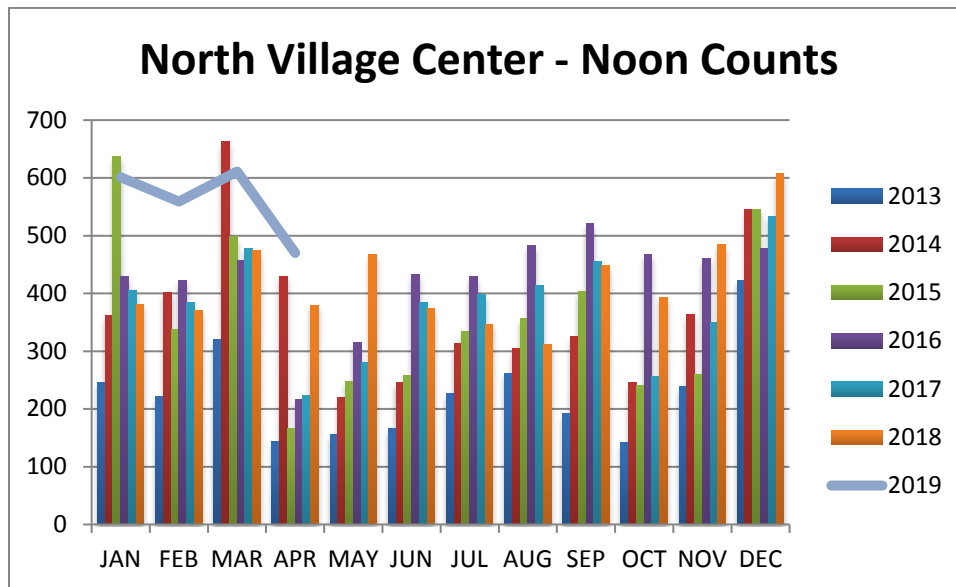
Gondola Parking Garage

Noon parking counts at the GPG increased 25.4% in the 2018-2019 winter season versus the 2017-2018 winter season. Revenues were up 26.1% over the same period with a \$0.56 yield per parked vehicle. The yield per parked vehicle was \$0.56 for the 2017-2018 winter season as well.



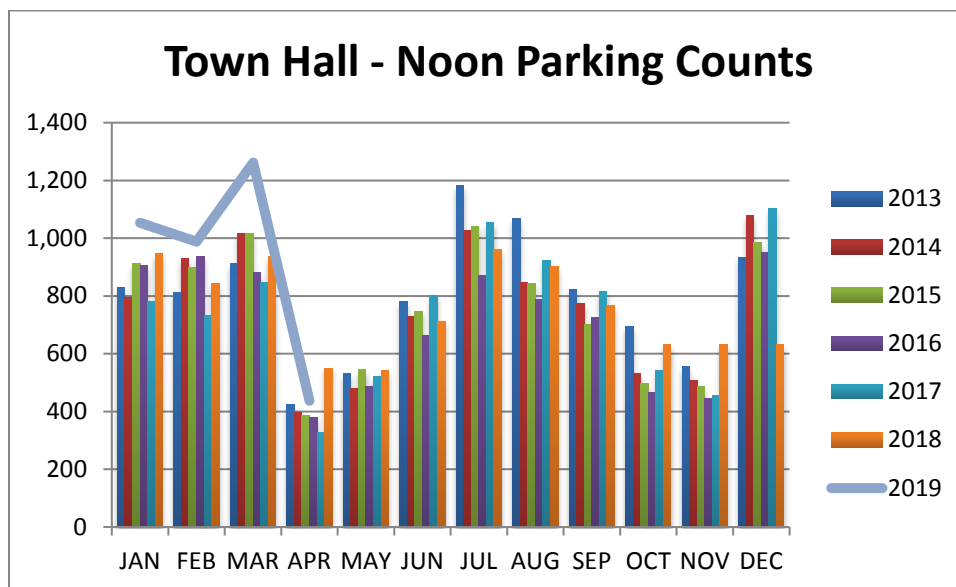
North Village Center Surface Lot

Noon parking counts were up 33.9% from the previous winter season at NVC and gross revenues were up 16.2%. The yield per parked vehicle for the 2018-2019 winter season was \$3.83 versus \$4.41 for the winter of 2017-2018. Residential parking permit holders use this lot free of charge.



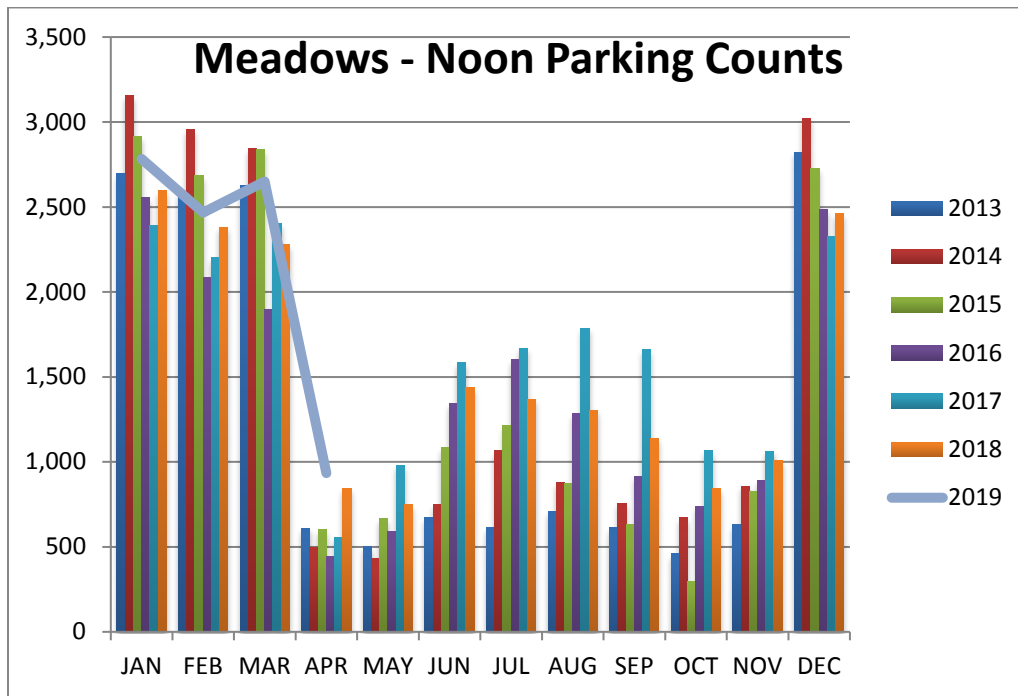
Town Hall Parking

Parking during the 2018-2019 winter season increased 8.9% compared to the winter of 2017-2018 at the Town Hall surface lot. Free, day-use residential permit parking continues to be provided along the rock wall.



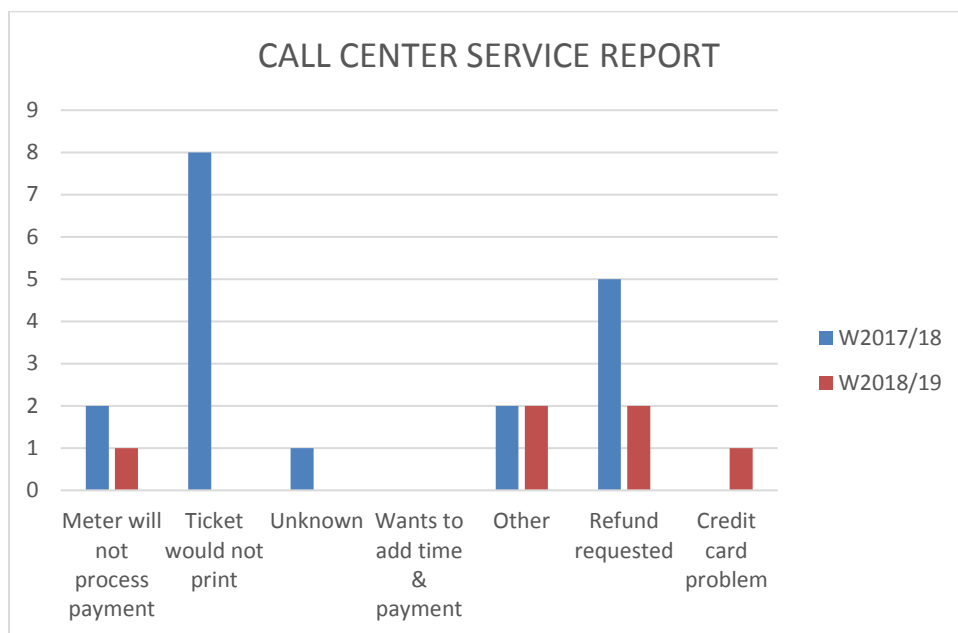
Meadows Parking

Winter parking usage at the Meadows lot increased 7.0% from the previous winter.



Calls for Service

Best Connections answering service handles customer complaint calls for service. During the winter season BC logged 6 calls received and resolved by the service center with 17,654 transactions for a 0.03% ratio of complaint calls to meter transactions.



Parking Services Budget

The Parking Fund generated a \$88,412 surplus in 2018. Parking revenue 2019 YTD is consistent with budget projections. Parking related YTD 2019 expenses are tracking under budget.

PARKING SERVICES FUND – SURPLUS/(DEFICIT)

| | 2015 | 2016 | 2017 | 2018 | 2019 YTD |
|----------------------------|-----------|-----------|-----------|-----------|----------|
| Total Revenues | 502,091 | 407,432 | 493,116 | 427,542 | 154,098 |
| Total Expenses | (280,298) | (286,610) | (405,192) | (299,944) | (80,840) |
| Subtotal / Surplus/Deficit | 221,793 | 120,822 | 87,924 | 127,599 | 73,258 |
| Overhead & Asset Sales | (30,285) | (27,038) | (37,699) | (39,186) | (19,455) |
| Surplus/Deficit | 191,508 | 93,784 | 50,225 | 88,412 | 53,804 |
| Fund Balance | NA | 93,784 | 144,009 | 232,421 | 286,225 |

Parking Rate Plan

The Parking Committee’s vision is to manage a comprehensive parking plan that provides consistent and fair parking options to guests, residents, business owners and employees of the Mountain Village. TMV parking services are generally well received in that overflow parking is avoided (except Bluegrass), HPG is better utilized providing convenient customer access to Mountain Village Center businesses, and revenues are collected at GPG and HPG to help offset Parking Services O&M expenses.

The following parking rate schedule was in effect for the winter season:

| | GPG | HPG | NVC | Short Term (Wells Fargo) | SVC (Blue Mesa) | Town Hall | Meadows |
|--------------|-----------------------------|---|--|-----------------------------|--|---------------------------|----------------------------------|
| Day Rate \$: | Free | \$2 per hour; \$35 max per 24-hr period | \$2 per hour (MV resident permit - free) | Free | Free | Free | Free |
| Limit: | 14 days | 7 days | Free public parking 6 pm – 2 am | 30 minutes 7 am – 2 am | 30 minutes 7 am – 2 am Unlimited after 6 pm | 60 minutes 7 am – 2 am | 8 am – 8 pm 14 day max |
| Overnight | \$25.00 valid for 24 hrs | same as day rate | NO | NO | NO | NO | BY PERMIT ONLY 8 pm – 8 am |

Parking Lot Trash

Town staff participated in 28.75 hours of trash and litter pick-up at different parking lots during the winter season. The department is on track to meet or exceed the 36 man-hour goal for FY-2019.

**TOWN OF MOUNTAIN VILLAGE
PARKS & RECREATION
Winter Season 2018-19**

VISION

The Mountain Village Parks and Recreation Department provides accessible, affordable and diverse recreational opportunities to all Mountain Village residents and visitors.

DEPARTMENT GOALS

1. Establish effective relationships with stakeholders for recreation venues.
2. Manage a fiscally responsible department by balancing expenses with revenue and grant acquisitions to remain within budget.
3. All recreation venues are prepared by the beginning of their respective seasons.
4. Perform departmental operations with attention to safety.
5. Provide a clean, weed free natural environment along the hike and bike trails.

DEPARTMENT PERFORMANCE MEASURES

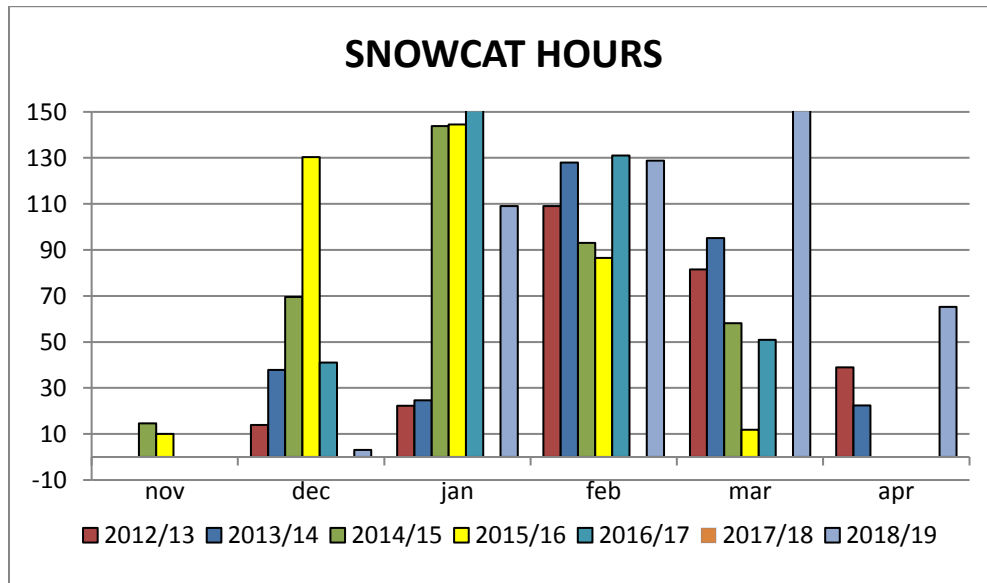
1. Manage stakeholder agreements with TSG, TMVOA & USFS.
2. Perform department functions within adopted budget.
3. 100% of recreational venues operational at the beginning of their respective seasons.
4. No worker comp claims.
5. Allocate > 20 man-hours of weed control activities along the hike and bike trails.

WINTER 2018-19 PARKS & RECREATION ACHIEVEMENTS

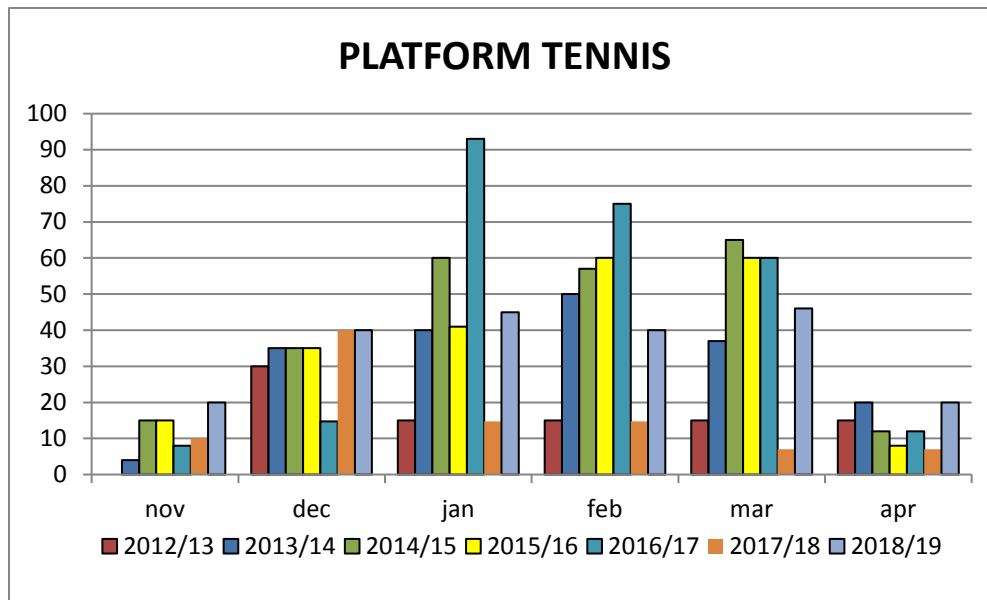
1. Stakeholder relations:
 - Coordinated with TSG with winter trail opening and closings.
 - Continued collaboration with USFS and regional partners to help fund “Rec Ranger” program for summer 2019 season.
 - Collaboration with the Telluride Mountain Club’s regional trails coordination effort.
 - Collaboration with local partners to develop unified regional trails safety messaging and wayfinding plan.
 - Continued coordination with USFS for trail maintenance on public lands.
 - Working with new management at Hotel Madeline on skate center lease agreement.
 - Development of draft Trails Master Plan with input from local stakeholders.
2. The 2018 year-end expenses were under budget. YTD 2019 expenses are tracking under budget.
3. All winter venues were ready to open at beginning of their respective seasons.
4. No Workers Compensation claims YTD resulting in TMV costs.
5. No weed control was conducted during the winter season. Weed control typically is allocated in July & August.

OTHER WINTER VENUE OBSERVATIONS

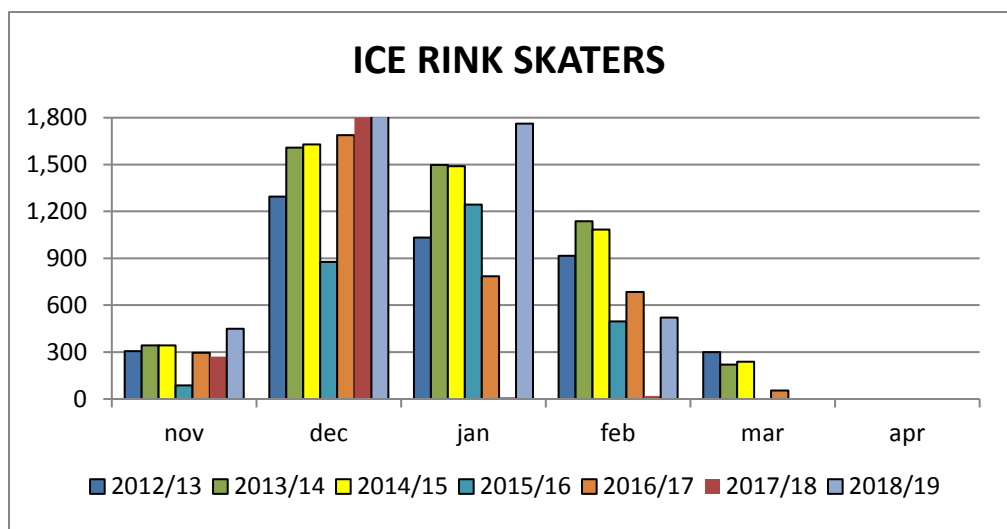
- Snowcat Grooming: Compared to last winter, it was a good year for nordic grooming. The season started off slow but took off in January and stayed strong well into April.



- Paddle Tennis: Paddle court usage was up 55.9% from the winter 17/18 season.



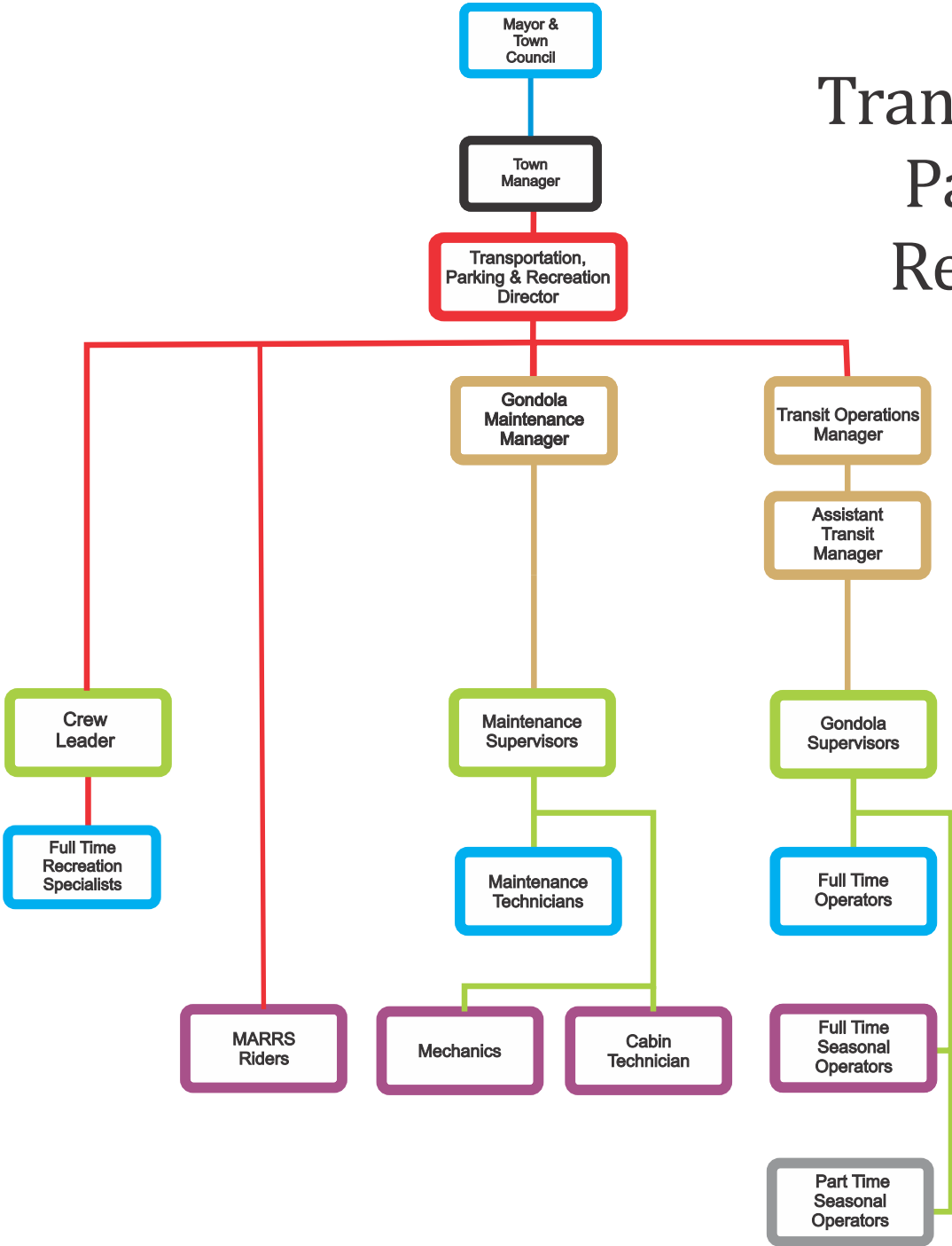
- **Ice Rink Activity:** Ice rink usage was down 3.7% from 2017-18 with a total of 4,848 visitors. The rink opened for the season on Thanksgiving Day and succumbed to the sun on February 26th. Village Pond opened on December 18th and closed for the season on March 4th.



UPCOMING PARKS & REC PROJECTS

- **Trails Master Plan:** The draft Trails Master Plan was developed over the past 10 months and will be presented to council at the June meeting.
- **Summer Venue Schedule:** Most summer venues (Adventure Rock, Reflection Plaza AstroTurf, hike & bike trails) are projected to be available upon the opening of the Gondola on May 23rd. Disc golf may be postponed due to the amount of snow on Sundance and Double Cabin. The Town will not be operating the bike park this summer. TSG's new lift-served flow trail system is scheduled to open on June 22nd.
- **Boulevard Trail:** Improvements will be ongoing along Boulevard Trail this summer after receiving public input collected during the trails master planning process.
- **Paddle Courts:** On-going maintenance will take place on the skirting, flaps, and decking around the courts. The winter heating system is scheduled for maintenance as well.
- **Sidewalk Repairs:** On-going concrete sidewalk repair along the Blvd Trail is scheduled for this summer.
- **USFS Summer Trail Maintenance:** Rec staff, as part of an MOU with the USFS will continue assisting with maintenance activities on public lands within TSG 's special use permit area, namely on the Ridge Trail.
- **Jurassic Trail:** Based on public feedback during the master planning process, improvements to the Jurassic Trail corridor will be constructed.
- **Meadows Trail Reroute:** With the purchase of lot 615-1CR and the development of the lot, Meadows Trail will be rerouted to the north of the lot.
- **Tennis Courts:** Rec staff will be assisting TSG with pre-season and on-going maintenance at the tennis facility.

Transportation, Parking & Recreation



**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
GONDOLA OPERATIONS PROGRAM NARRATIVE**

To make every guest’s experience as unique and un-paralleled as the services we provide so they want to return. The mission is; ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community.

DEPARTMENT GOALS

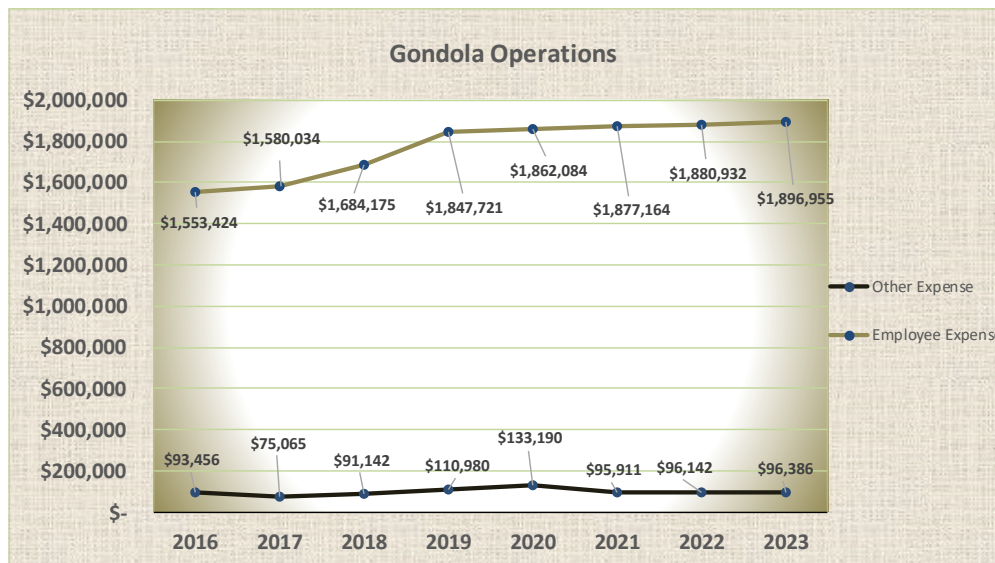
1. Keep Gondola downtime to a minimum through training and teamwork.
2. Safely transport all guests and employees by attending to every cabin and every guest
3. Provide excellent guest services by interacting with every guest in a professional manner.
4. Control costs by performing routine audits of the department’s financial performance.
5. Provide a clean, trash free natural environment at the gondola terminals.

PERFORMANCE MEASURES

1. Availability goals: SUMMER > 99.67%; and WINTER > 99.75% of operating hours.
- 2a. The number of riders are tallied and the data is tracked and reported.
- 2b. There are no (0) passenger injuries from operating incidents.
- 2c. There are no (0) employee injuries from operating incidents.
3. Customer satisfaction: score above 4.0 rating on customer surveys
4. The department operates at or below its budget.
5. Provide > 36 man-hours per year labor allocated to trash and litter pick-up at the terminals.

GONDOLA OPERATIONS 2018 YTD ACHIEVEMENTS:

- o Gondola Operations Availability: Winter Season 2017-18: 99.83%; Summer Season to Date 2018: 99.55%; Combined: 99.69%
- o Passenger trips YTD: 2,371,389
- o Zero (0) passenger injury claims
- o Two (2) G-Ops WC claims with a combined TMV expense of \$595
- o Gondola Passenger Survey for the Winter 2017-18Season: 4.74 on a 5 scale
- o Gondola Passenger Survey for the Summer 2018 Season to Date: 4.81 on a 5 scale
- o Year-end budget projection: UNDER BUDGET
- o Man hours for trash and litter pick up: 87 hours



Percentage Change in Expenditures - Year to Year

| 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 0.50% | 7.26% | 10.33% | 1.87% | -1.11% | 0.20% | 0.82% |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
GONDOLA MAINTENANCE PROGRAM NARRATIVE**

Gondola Maintenance conducts a comprehensive maintenance program to ensure the highest degree of safety for system users and employees alike. Management operates with an annual budget agreement between the Town and its funding partner, the Telluride Mountain Village Owners Association thereby operating with a high level of financial scrutiny and accountability.

DEPARTMENT GOALS

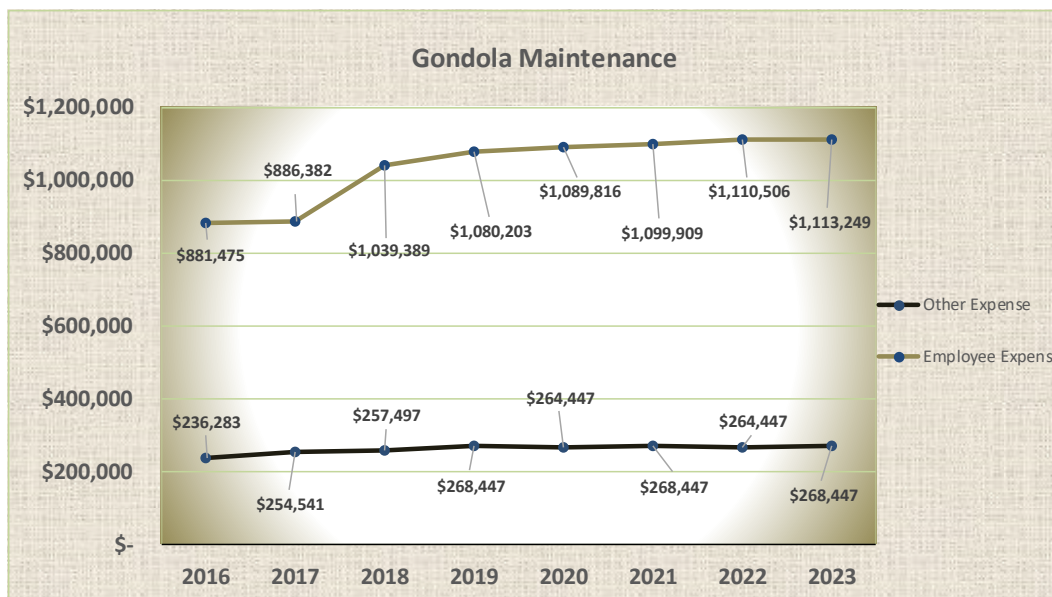
1. Perform both scheduled and unscheduled maintenance tasks thoroughly and competently to ensure trouble free operation.
2. Keep up with all mandated maintenance procedures and inspections in order to be in compliance with all applicable rules and regulations.
3. Perform all duties in a conscientious manner with a focus on both personal and passenger well being.
4. Operate a fiscally responsible department through auditing, inventory management and scheduling management.
5. Utilize a work order system to track all work performed on the gondola system.

PERFORMANCE MEASURES

1. Availability Goal: > 99.75% G-Mtc (mechanical & electrical downtime).
2. CPTSB Inspection Results and Reporting Requirements: Licenses received and maintained in good standing & zero (0) late or failure to report incidents.
3. Employee injuries: Zero (0) WC claims resulting in lost work days or expense to TMV.
4. End of Year Budget Results: On or under budget.
5. Work Orders Completed: 100% completion rate on all PM tasks on or before the scheduled due date.

GONDOLA MAINTENANCE 2018 ACHIEVEMENTS:

- o Winter 17/18 = 99.66%; Summer 2018 = 99.90%; Combined = 99.78%
- o 100% compliance with licensing and reporting requirements.
- o Two (2) G-Mtc WC claims resulting in no lost work days - TMV expense of \$1,255 on one of the claims
- o Year-end budget projection: ON BUDGET
- o 98% of scheduled work orders completed on time.



Percentage Change in Expenditures - Year to Year

| 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 2.07% | 13.67% | 3.99% | 0.42% | 1.04% | 0.48% | 0.49% |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
CHONDOLA OPERATIONS PROGRAM NARRATIVE**

The Chondola provides resort transportation services for residents and visitors connecting the Meadows sub area with the Mountain Village Center. The Chondola is a TSG asset and they operate the machine during the winter season daytime hours concurrent with ski area operations. The Town of Mountain Village Transit Department operates the Chondola during the winter season evening hours so that the Chondola operates concurrent hours with the Gondola. Operating and maintenance expenses are assigned to TSG and The Town based on stipulations in the Gondola Operating Agreement generally resulting in a 50-50% shared expense. The Town's portions of the annual costs are then refunded by TMVOA based on stipulations in the Chondola Funding Agreement.

DEPARTMENT GOALS

1. Keep Chondola downtime to a minimum through training and teamwork.
2. Safely transport all guests and employees by attending to every cabin and every guest
3. Provide excellent guest services by interacting with every guest in a professional manner.
4. Control costs by performing routine audits of the department's financial performance.

PERFORMANCE MEASURES

1. Availability goal: > 99.75% of operating hours.
- 2a. The number of riders are tallied and the data is tracked and reported.
- 2b. There are no (0) passenger injuries from operating incidents.
- 2c. There are no (0) employee injuries from operating incidents.
3. Customer satisfaction: score above 4.0 rating on customer surveys
4. The department operates at or below its budget.

CHONDOLA 2018 YTD ACHIEVEMENTS:

- o Chondola Operations Availability: 99.91%
- o Passenger trips: 125,348 (cabins only)
- o Zero (0) passenger injuries
- o Zero (0) Chondola-Ops worker's compensation claims with TMV expense
- o Chondola Passenger Satisfaction Survey Winter 2017-2018: 4.74 on a 5 scale
- o Year-end budget projection: OVER BUDGET



| Year | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Change (%) | 17.27% | -18.51% | -18.22% | -17.00% | 3.70% | -3.36% | 3.71% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Gondola Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|---------------------------------|-----------------------------------|-------------------|------------------|------------------|------------------|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | Projection | | | | | | | | | | |
| <u>Summary</u> | | | | | | | | | | | | |
| Revenues | | | | | | | | | | | | |
| Gondola Funding | TMVOA Operations Contribution | 3,156,620 | 3,229,844 | 3,676,282 | 3,609,380 | (66,902) | 3,841,128 | 231,747 | 3,845,272 | 3,843,658 | 3,850,305 | 3,878,699 |
| Gondola Funding | TMVOA Cap & Major Repairs Funding | 1,297,602 | 1,461,922 | 1,103,426 | 1,158,771 | 55,345 | 1,189,578 | 30,807 | 140,000 | 374,500 | 250,000 | 240,000 |
| TMVOA Funding | | 4,454,222 | 4,691,766 | 4,779,708 | 4,768,151 | (11,557) | 5,030,706 | 262,554 | 3,985,272 | 4,218,158 | 4,100,305 | 4,118,699 |
| Gondola Funding | TSG - 1% Lift Ticket Contribution | 195,809 | 186,075 | 200,000 | 200,000 | - | 200,000 | - | 200,000 | 200,000 | 200,000 | 200,000 |
| Gondola Funding | Event Operations Funding | 7,029 | 14,157 | - | - | - | - | - | - | - | - | - |
| Gondola Funding | TOT Extended Ops Contribution | 36,000 | 36,000 | 36,000 | 36,000 | - | 36,000 | - | 36,000 | 36,000 | 36,000 | 36,000 |
| Gondola Funding | Miscellaneous Revenue | 3,658 | 591 | - | - | - | - | - | - | - | - | - |
| Gondola Funding | CDOT Grant Funding - Ops | 150,100 | 149,982 | 150,100 | 145,600 | (4,500) | 141,240 | (4,360) | 141,240 | 141,240 | 141,240 | 141,240 |
| Gondola Funding | CDOT Grant Funding - Cap/MR&R | 808,977 | 88,000 | 784,000 | 737,063 | (46,937) | 390,800 | (346,263) | - | - | - | - |
| Total Gondola Funding | | 5,655,794 | 5,166,571 | 5,949,808 | 5,886,814 | (62,994) | 5,798,746 | (88,069) | 4,362,512 | 4,595,398 | 4,477,545 | 4,495,939 |
| Expenditures | | | | | | | | | | | | |
| Gondola Operations | | 1,646,880 | 1,655,099 | 1,902,608 | 1,775,317 | (127,291) | 1,958,701 | 183,384 | 1,995,274 | 1,973,075 | 1,977,074 | 1,993,340 |
| Gondola Maintenance | | 1,117,757 | 1,140,923 | 1,257,115 | 1,296,886 | 39,771 | 1,348,650 | 51,764 | 1,354,263 | 1,368,356 | 1,374,953 | 1,381,696 |
| Overhead/Fixed Costs | | 404,450 | 386,335 | 463,994 | 424,556 | (39,438) | 455,556 | 31,000 | 455,556 | 455,556 | 455,556 | 455,556 |
| MARRS | | 68,273 | 73,595 | 76,246 | 74,246 | (2,000) | 76,246 | 2,000 | 74,246 | 74,246 | 76,246 | 74,246 |
| Chondola | | 272,107 | 319,109 | 206,751 | 260,044 | 53,293 | 212,660 | (47,384) | 176,498 | 183,037 | 176,894 | 183,452 |
| Contingency | | - | - | 110,668 | 114,931 | 4,263 | 121,554 | 6,623 | 121,675 | 121,628 | 121,822 | 122,649 |
| Total Operating Costs | | 3,509,468 | 3,575,060 | 4,017,382 | 3,945,980 | (71,402) | 4,173,368 | 227,387 | 4,177,512 | 4,175,898 | 4,182,545 | 4,210,939 |
| Capital/MR&R | | | | | | | | | | | | |
| Major Repairs & Replacements | | 1,007,901 | 299,156 | 1,767,426 | 1,755,834 | (11,592) | 1,452,378 | (303,456) | 130,000 | 362,500 | 230,000 | 40,000 |
| Capital | | 1,098,678 | 1,250,866 | 120,000 | 140,000 | 20,000 | 128,000 | (12,000) | 10,000 | 12,000 | 20,000 | 200,000 |
| Total Capital/MR&R | | 2,106,579 | 1,550,022 | 1,887,426 | 1,895,834 | 8,408 | 1,580,378 | (315,456) | 140,000 | 374,500 | 250,000 | 240,000 |
| Total Expenditures | | 5,616,047 | 5,125,082 | 5,904,808 | 5,841,814 | (62,994) | 5,753,746 | (88,069) | 4,317,512 | 4,550,398 | 4,432,545 | 4,450,939 |
| Other Sources | | | | | | | | | | | | |
| Sale of Assets | | 3,350 | 1,672 | - | - | - | - | - | - | - | - | - |
| Administrative Services | | (43,097) | (43,161) | (45,000) | (45,000) | - | (45,000) | - | (45,000) | (45,000) | (45,000) | (45,000) |
| Total Other Sources/Uses | | (39,747) | (41,489) | (45,000) | (45,000) | - | (45,000) | - | (45,000) | (45,000) | (45,000) | (45,000) |
| Surplus (Deficit) | | - | - | - | - | - | - | - | - | - | - | - |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Gondola Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|--------------------|----------------------------------|----------------|----------------|----------------|----------------|-----------------|----------------|---------------|----------------|----------------|----------------|----------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Gondola - MARRS | Salaries & Wages | 54,570 | 55,165 | 59,542 | 59,542 | - | 59,542 | - | 59,542 | 59,542 | 59,542 | 59,542 |
| Gondola - MARRS | PERA & Payroll Taxes | 8,224 | 8,203 | 9,158 | 9,158 | - | 9,158 | - | 9,158 | 9,158 | 9,158 | 9,158 |
| Gondola - MARRS | Workers Compensation | 3,875 | 1,387 | 2,866 | 2,866 | - | 2,866 | - | 2,866 | 2,866 | 2,866 | 2,866 |
| Gondola - MARRS | Payroll Processing | 1,603 | 2,584 | 1,680 | 1,680 | - | 1,680 | - | 1,680 | 1,680 | 1,680 | 1,680 |
| Gondola - MARRS | General Supplies & Materials | - | 6,257 | 500 | 500 | - | 500 | - | 500 | 500 | 500 | 500 |
| Gondola - MARRS | MARRS Zip Bikes | - | - | 2,000 | - | (2,000) | 2,000 | 2,000 | - | - | 2,000 | - |
| Gondola - MARRS | Evacuee Clothing | - | - | 500 | 500 | - | 500 | - | 500 | 500 | 500 | 500 |
| Total MARRS | | 68,273 | 73,595 | 76,246 | 74,246 | (2,000) | 76,246 | 2,000 | 74,246 | 74,246 | 76,246 | 74,246 |
| Gondola - FGOA | Technical Support | 2,685 | 4,593 | 5,500 | 5,500 | - | 5,500 | - | 5,500 | 5,500 | 5,500 | 5,500 |
| Gondola - FGOA | Lightning Detection Service | 17,200 | 17,200 | 18,000 | 1,500 | (16,500) | 18,000 | 16,500 | 18,000 | 18,000 | 18,000 | 18,000 |
| Gondola - FGOA | Janitorial/Trash Removal | 27,095 | 25,290 | 26,000 | 26,000 | - | 35,000 | 9,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| Gondola - FGOA | Insurance | 34,657 | 32,469 | 36,057 | 36,057 | - | 36,057 | - | 36,057 | 36,057 | 36,057 | 36,057 |
| Gondola - FGOA | Communications | 9,232 | 8,896 | 12,000 | 15,000 | 3,000 | 12,000 | (3,000) | 12,000 | 12,000 | 12,000 | 12,000 |
| Gondola - FGOA | Dues & Fees | 5,495 | 7,296 | 8,500 | 8,000 | (500) | 9,000 | 1,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| Gondola - FGOA | Utilities - Water/Sewer | 5,661 | 7,207 | 6,624 | 6,624 | - | 6,624 | - | 6,624 | 6,624 | 6,624 | 6,624 |
| Gondola - FGOA | Utilities - Natural Gas | 22,363 | 25,479 | 39,375 | 39,375 | - | 39,375 | - | 39,375 | 39,375 | 39,375 | 39,375 |
| Gondola - FGOA | Utilities - Electricity | 257,111 | 242,007 | 294,000 | 270,000 | (24,000) | 275,000 | 5,000 | 275,000 | 275,000 | 275,000 | 275,000 |
| Gondola - FGOA | Utilities - Internet | 2,137 | 2,137 | 2,500 | 2,500 | - | 2,500 | - | 2,500 | 2,500 | 2,500 | 2,500 |
| Gondola - FGOA | Gondola Employee Shuttle Expense | 10,398 | 2,858 | 13,438 | 11,000 | (2,438) | 13,500 | 2,500 | 13,500 | 13,500 | 13,500 | 13,500 |
| Gondola - FGOA | Legal - Miscellaneous | 10,416 | 10,903 | 2,000 | 3,000 | 1,000 | 3,000 | - | 3,000 | 3,000 | 3,000 | 3,000 |
| Total FGOA | | 404,450 | 386,335 | 463,994 | 424,556 | (39,438) | 455,556 | 31,000 | 455,556 | 455,556 | 455,556 | 455,556 |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Gondola Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|-----------------------|---------------------------------------|----------------|----------------|----------------|----------------|---------------|----------------|-----------------|----------------|----------------|----------------|----------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Chondola | Salaries & Wages - Operations (1) | 40,701 | 45,671 | 46,800 | 52,500 | 5,700 | 54,560 | 2,060 | 54,560 | 54,560 | 54,560 | 54,560 |
| Chondola | Salaries & Wages - Maintenance | 6,108 | 21,476 | 10,000 | 10,000 | - | 15,500 | 5,500 | 10,000 | 15,500 | 10,000 | 15,500 |
| Chondola | PERA & Payroll Taxes | 6,911 | 10,061 | 8,736 | 9,929 | 1,193 | 10,775 | 846 | 9,929 | 10,775 | 9,929 | 10,775 |
| Chondola | Workers Compensation | 276 | 1,285 | 5,705 | 3,500 | (2,205) | 3,675 | 175 | 3,859 | 4,052 | 4,254 | 4,467 |
| Chondola | Telski Labor | 15,580 | 16,579 | 16,310 | 22,500 | 6,190 | 22,500 | - | 22,500 | 22,500 | 22,500 | 22,500 |
| Chondola | Telski-Dues, Fees, Licenses | 743 | 465 | 1,300 | 1,300 | - | 2,750 | 1,450 | 2,750 | 2,750 | 2,750 | 2,750 |
| Chondola | Telski - Parts & Supplies | 13,314 | 37,237 | 28,000 | 28,000 | - | 28,000 | - | 28,000 | 28,000 | 28,000 | 28,000 |
| Chondola | Telski - Outside Labor | 444 | 1,750 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Chondola | Telski-Utilities | 33,001 | 32,295 | 39,900 | 39,900 | - | 39,900 | - | 39,900 | 39,900 | 39,900 | 39,900 |
| Chondola | Major R&R Terminal Rebuilds | 61,506 | - | - | - | - | - | - | - | - | - | - |
| Chondola | Major R&R Grip Jaws (2) | 30,774 | 20,635 | 30,000 | - | (30,000) | 30,000 | 30,000 | - | - | - | - |
| Chondola | Major R&R - Cabin Replacement | 4,750 | - | - | - | - | - | - | - | - | - | - |
| Chondola | Gearbox Rebuild (3) | - | - | - | 19,200 | 19,200 | - | (19,200) | - | - | - | - |
| Chondola | Controls (4) | - | 17,208 | - | 33,998 | 33,998 | - | (33,998) | - | - | - | - |
| Chondola | Cabin Refurbs | - | 21,287 | 15,000 | 15,000 | - | - | (15,000) | - | - | - | - |
| Chondola | Equipment Storage & Material Handling | - | - | - | - | - | - | - | - | - | - | - |
| Chondola | Video Surveillance | - | 38 | - | - | - | - | - | - | - | - | - |
| Chondola | Belt Replacement | 8,714 | 1,579 | - | - | - | - | - | - | - | - | - |
| Chondola | AC Drives, Motors, Processors (5) | 45,478 | - | - | 19,217 | 19,217 | - | (19,217) | - | - | - | - |
| Chondola | Seat Pads | 3,809 | - | - | - | - | - | - | - | - | - | - |
| Chondola | Sound Dampening | - | 91,543 | - | - | - | - | - | - | - | - | - |
| Total Chondola | | 272,107 | 319,109 | 206,751 | 260,044 | 53,293 | 212,660 | (47,384) | 176,498 | 183,037 | 176,894 | 183,452 |

(1) Includes 3% merit increase

(2) There will be no capital grip jaw purchase in 2018.

(3) This is an unbudgeted expense for 2018. It was an emergency parts purchase by TSG.

(4) This is an unbudgeted expense for 2018 and was supposed to hit in 2017.

(5) This was a project budgeted and completed in 2016. It is an unbudgeted expense in 2018.

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Gondola Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|--------------------------|----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|------------------|------------------|------------------|------------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Gondola Operations | Salaries & Wages (1) | 973,083 | 987,945 | 1,021,557 | 1,021,557 | - | 1,122,941 | 101,384 | 1,122,941 | 1,122,941 | 1,122,941 | 1,122,941 |
| Gondola Operations | Seasonal Bonus | 26,603 | 34,410 | 35,000 | 35,000 | - | 35,000 | - | 35,000 | 35,000 | 35,000 | 35,000 |
| Gondola Operations | Gondola Ops-Admin Mgmt Support | 127,728 | 177,722 | 176,930 | 176,930 | - | 176,930 | - | 176,930 | 176,930 | 176,930 | 176,930 |
| Gondola Operations | Offset Labor | - | (6,968) | - | - | - | - | - | - | - | - | - |
| Gondola Operations | Group Insurance | 200,762 | 156,597 | 225,557 | 175,000 | (50,557) | 219,000 | 44,000 | 229,950 | 241,448 | 241,453 | 253,525 |
| Gondola Operations | Dependent Health Reimbursement | (6,007) | (8,557) | (5,500) | (5,500) | - | (5,500) | - | (5,500) | (5,500) | (5,500) | (5,500) |
| Gondola Operations | PERA & Payroll Taxes | 150,884 | 152,083 | 162,498 | 165,275 | 2,777 | 178,091 | 12,816 | 178,091 | 178,091 | 178,091 | 178,091 |
| Gondola Operations | PERA 401K | 10,663 | 16,027 | 21,835 | 21,835 | - | 23,931 | 2,096 | 23,931 | 23,931 | 23,931 | 23,931 |
| Gondola Operations | Workers Compensation | 40,247 | 44,401 | 93,630 | 65,000 | (28,630) | 68,250 | 3,250 | 71,663 | 75,246 | 79,008 | 82,958 |
| Gondola Operations | Other Employee Benefits | 29,462 | 26,373 | 29,078 | 29,078 | - | 29,078 | - | 29,078 | 29,078 | 29,078 | 29,078 |
| Gondola Operations | Agency Compliance | 5,629 | 4,009 | 5,200 | 5,200 | - | 5,200 | - | 5,200 | 5,200 | 5,200 | 5,200 |
| Gondola Operations | Employee Assistance Program | 1,220 | 1,205 | 1,236 | 1,236 | - | 1,236 | - | 1,236 | 1,236 | 1,236 | 1,236 |
| Gondola Operations | Employee Life Insurance | 2,083 | 1,806 | 2,500 | 2,500 | - | 2,500 | - | 2,500 | 2,500 | 2,500 | 2,500 |
| Gondola Operations | Flex Spending Admin Fees | 257 | 96 | 268 | 268 | - | 268 | - | 268 | 268 | 268 | 268 |
| Gondola Operations | Uniforms (2) | 5,938 | 3,716 | 12,500 | 1,500 | (11,000) | 14,000 | 12,500 | 47,500 | 10,000 | 10,000 | 10,000 |
| Gondola Operations | Payroll Processing | 13,760 | 13,408 | 14,302 | 14,302 | - | 14,302 | - | 14,302 | 14,302 | 14,302 | 14,302 |
| Gondola Operations | Vehicle Repair & Maintenance | 22 | 650 | 2,271 | 2,000 | (271) | 2,300 | 300 | 2,300 | 2,300 | 2,300 | 2,300 |
| Gondola Operations | Vehicle Repair & Maintenance | 539 | 326 | - | - | - | - | - | - | - | - | - |
| Gondola Operations | Recruiting | 10,481 | 14,743 | 11,000 | 11,000 | - | 13,000 | 2,000 | 13,000 | 13,000 | 13,000 | 13,000 |
| Gondola Operations | Travel, Education & Training | 4,702 | 6,025 | 8,000 | 8,000 | - | 8,000 | - | 8,000 | 8,000 | 8,000 | 8,000 |
| Gondola Operations | Supplies (3) | 8,970 | 11,884 | 14,000 | 25,000 | 11,000 | 26,500 | 1,500 | 15,000 | 15,000 | 15,000 | 15,000 |
| Gondola Operations | Operating Incidents | 970 | - | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Gondola Operations | Blankets - Purchase/Cleaning (4) | 3,310 | 2,209 | 5,500 | 2,000 | (3,500) | 5,500 | 3,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| Gondola Operations | Business Meals (5) | 268 | 643 | 500 | 400 | (100) | 500 | 100 | 500 | 500 | 500 | 500 |
| Gondola Operations | Employee Appreciation (6) | 2,346 | 3,182 | 2,500 | 3,000 | 500 | 3,000 | - | 3,000 | 3,000 | 3,000 | 3,000 |
| Gondola Operations | Utilities - Gas & Oil (7) | 2,354 | 2,427 | 4,200 | 4,000 | (200) | 4,200 | 200 | 4,410 | 4,631 | 4,862 | 5,105 |
| Gondola Operations | Grant Success Fees | 30,606 | 8,736 | 56,046 | 8,736 | (47,310) | 8,474 | (262) | 8,474 | 8,474 | 8,474 | 8,474 |
| Total Gondola Ops | | 1,646,880 | 1,655,099 | 1,902,608 | 1,775,317 | (127,291) | 1,958,701 | 183,384 | 1,995,274 | 1,973,075 | 1,977,074 | 1,993,340 |

- (1) 2018-Increased to reflect extended seasons. / 2019-Includes 3% merit increase
- (2) 2018-Pushed summer uniform purchases to 2019. / 2019-TSG pushed winter uniform purchases to 2020.
- (3) 2018-Line item increased to account for maze panel purchases. / 2019-Line item increased for projected additional maze panel and banner purchases.
- (4) 2018-No blanket purchases anticipated in 2018.
- (5) 2018-Line item decreased due to YTD activity.
- (6) 2018-Line increased due to YTD activity and anticipated expenditures in Q4.
- (7) 2018-Line item decreased due to YTD activity. / 2019 line item increased to original 2018 number with a 5% escalator thereafter.

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Gondola Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|---------------|------------------|---------------|------------------|------------------|------------------|------------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Gondola Maintenance | Salaries & Wages (1) | 582,577 | 593,643 | 638,060 | 690,000 | 51,940 | 720,000 | 30,000 | 720,000 | 720,000 | 720,000 | 720,000 |
| Gondola Maintenance | Housing Allowance | 6,820 | 6,669 | 10,716 | 10,716 | - | 10,716 | - | 10,716 | 10,716 | 10,716 | 10,716 |
| Gondola Maintenance | Group Insurance | 134,414 | 136,613 | 146,160 | 144,960 | (1,200) | 144,960 | - | 152,208 | 159,818 | 167,809 | 167,814 |
| Gondola Maintenance | Dependent Health Reimbursement | (10,954) | (9,480) | (9,672) | (9,672) | - | (9,672) | - | (9,672) | (9,672) | (9,672) | (9,672) |
| Gondola Maintenance | PERA & Payroll Taxes | 88,663 | 90,634 | 98,134 | 106,122 | 7,988 | 110,736 | 4,614 | 110,736 | 110,736 | 110,736 | 110,736 |
| Gondola Maintenance | PERA 401K | 28,073 | 24,092 | 30,746 | 30,746 | - | 34,695 | 3,949 | 34,695 | 34,695 | 34,695 | 34,695 |
| Gondola Maintenance | Workers Compensation | 34,548 | 27,123 | 57,037 | 45,037 | (12,000) | 47,289 | 2,252 | 49,653 | 52,136 | 54,743 | 57,480 |
| Gondola Maintenance | Other Employee Benefits | 17,334 | 17,088 | 21,480 | 21,480 | - | 21,480 | - | 21,480 | 21,480 | 21,480 | 21,480 |
| Gondola Maintenance | Agency Compliance | 401 | 466 | 1,000 | 1,000 | - | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Gondola Maintenance | Employee Assistance Program | 231 | 312 | 320 | 320 | - | 320 | - | 320 | 320 | 320 | 320 |
| Gondola Maintenance | Employee Life Insurance | 2,448 | 2,367 | 2,500 | 2,500 | - | 2,500 | - | 2,500 | 2,500 | 2,500 | 2,500 |
| Gondola Maintenance | Flex Spending Admin Fees | 289 | 123 | 400 | 300 | (100) | 300 | - | 300 | 300 | 300 | 300 |
| Gondola Maintenance | Uniforms | 1,822 | 6,880 | 4,000 | 2,500 | (1,500) | 4,000 | 1,500 | 4,000 | 4,000 | 4,000 | 4,000 |
| Gondola Maintenance | Payroll Processing | 4,827 | 4,062 | 4,827 | 4,827 | - | 4,827 | - | 4,827 | 4,827 | 4,827 | 4,827 |
| Gondola Maintenance | Vehicle Repair & Maintenance | 1,974 | 2,754 | 11,000 | 11,000 | - | 15,000 | 4,000 | 11,000 | 15,000 | 11,000 | 15,000 |
| Gondola Maintenance | Vehicle Repair & Maintenance | 1,022 | 4,203 | - | - | - | - | - | - | - | - | - |
| Gondola Maintenance | Vehicle Repair & Maintenance | 349 | 1,017 | - | - | - | - | - | - | - | - | - |
| Gondola Maintenance | Vehicle Repair & Maintenance | 73 | - | - | - | - | - | - | - | - | - | - |
| Gondola Maintenance | Vehicle Repair & Maintenance | 185 | - | - | - | - | - | - | - | - | - | - |
| Gondola Maintenance | Vehicle Repair & Maintenance | 868 | 98 | - | - | - | - | - | - | - | - | - |
| Gondola Maintenance | Vehicle Repair & Maintenance | 5,539 | 11,884 | - | - | - | - | - | - | - | - | - |
| Gondola Maintenance | Trails & Road Maintenance | 2,000 | 49 | 8,000 | 4,000 | (4,000) | 8,000 | 4,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| Gondola Maintenance | Facility Expenses | 21,284 | 23,585 | 20,000 | 20,000 | - | 20,000 | - | 20,000 | 20,000 | 20,000 | 20,000 |
| Gondola Maintenance | Recruiting | 1,225 | 3,135 | 500 | 400 | (100) | 500 | 100 | 500 | 500 | 500 | 500 |
| Gondola Maintenance | Dues & Fees | 17,972 | 12,705 | 14,000 | 14,000 | - | 14,000 | - | 14,000 | 14,000 | 14,000 | 14,000 |
| Gondola Maintenance | Travel, Education & Training | 1,408 | 7,052 | 7,500 | 11,000 | 3,500 | 7,500 | (3,500) | 7,500 | 7,500 | 7,500 | 7,500 |
| Gondola Maintenance | Contract Labor | 25,686 | 12,817 | 25,000 | 25,000 | - | 25,000 | - | 25,000 | 25,000 | 25,000 | 25,000 |
| Gondola Maintenance | Postage & Freight | 563 | 471 | 550 | 700 | 150 | 550 | (150) | 550 | 550 | 550 | 550 |
| Gondola Maintenance | Supplies | 35,606 | 32,965 | 40,000 | 35,000 | (5,000) | 40,000 | 5,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| Gondola Maintenance | Parts | 106,715 | 123,792 | 120,000 | 120,000 | - | 120,000 | - | 120,000 | 120,000 | 120,000 | 120,000 |
| Gondola Maintenance | Business Meals | 514 | 673 | 1,000 | 1,000 | - | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Gondola Maintenance | Employee Appreciation | 678 | 709 | 550 | 550 | - | 550 | - | 550 | 550 | 550 | 550 |
| Gondola Maintenance | Utilities - Gas & Oil | 2,605 | 2,420 | 3,307 | 3,400 | 93 | 3,400 | - | 3,400 | 3,400 | 3,400 | 3,400 |
| Total Gondola Maintenance | | 1,117,757 | 1,140,923 | 1,257,115 | 1,296,886 | 39,771 | 1,348,650 | 51,764 | 1,354,263 | 1,368,356 | 1,374,953 | 1,381,696 |

(1) Includes 3% rate increase and overtime contingency

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Gondola Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|-----------------------|-------------------------------|------------------|------------------|------------------|------------------|-----------------|------------------|------------------|----------------|----------------|----------------|----------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | 2018 Original | 2018 Revised | Adjustments | Adopted | Adjustments | Projection | Projection | Projection | Projection |
| Gondola Capital/MR&R | Noise Mitigation (1) | - | - | 207,426 | 359,500 | 152,074 | 35,000 | (324,500) | - | - | - | - |
| Gondola Capital/MR&R | Bull Wheel Replacement | 41,978 | - | - | - | - | - | - | 50,000 | - | 50,000 | - |
| Gondola Capital/MR&R | Gearbox Rebuild (2) | 157,763 | - | - | - | - | - | - | - | 100,000 | - | - |
| Gondola Capital/MR&R | Boiler Replacement | 258,264 | - | - | - | - | - | - | - | - | - | - |
| Gondola Capital/MR&R | Painting (3) | 96,783 | - | - | - | - | - | - | - | - | - | - |
| Gondola Capital/MR&R | Haul Ropes (4) | - | 126,833 | 650,000 | 465,000 | (185,000) | - | (465,000) | - | - | - | - |
| Gondola Capital/MR&R | Conveyor Drives & Gear Motors | - | - | - | - | - | - | - | 50,000 | 50,000 | - | - |
| Gondola Capital/MR&R | Conveyor Rebuilds | 110,667 | - | - | - | - | - | - | - | 150,000 | 150,000 | - |
| Gondola Capital/MR&R | Cabin Window Buffing | - | 9,672 | 10,000 | 10,000 | - | 20,000 | 10,000 | 10,000 | 20,000 | 10,000 | 20,000 |
| Gondola Capital/MR&R | Fiber Optics - Control System | - | - | 450,000 | 450,000 | - | 723,378 | 273,378 | - | - | - | - |
| Gondola Capital/MR&R | Cabin Refurbs | 342,446 | 161,285 | 330,000 | 306,000 | (24,000) | 234,000 | (72,000) | - | - | - | - |
| Gondola Capital/MR&R | Station Upgrades (5) | - | - | - | - | - | 400,000 | 400,000 | - | - | - | - |
| Gondola Capital/MR&R | Electric Motor (6) | - | - | - | - | - | - | - | - | 22,500 | - | - |
| Gondola Capital/MR&R | Lighting Array Repairs | - | - | 90,000 | 90,334 | 334 | 20,000 | (70,334) | 20,000 | 20,000 | 20,000 | 20,000 |
| Gondola Capital/MR&R | Wayfinding | - | 1,365 | 30,000 | 75,000 | 45,000 | 20,000 | (55,000) | - | - | - | - |
| Total MR&R | | 1,007,901 | 299,156 | 1,767,426 | 1,755,834 | (11,592) | 1,452,378 | (303,456) | 130,000 | 362,500 | 230,000 | 40,000 |
| Gondola Capital/MR&R | Gondola Cabins | - | 413,495 | - | - | - | - | - | - | - | - | - |
| Gondola Capital/MR&R | Vehicles | - | 25,794 | - | - | - | - | - | - | - | - | - |
| Gondola Capital/MR&R | Equipment Replacement (7) | 350,576 | 811,577 | - | - | - | 28,000 | 28,000 | 10,000 | 12,000 | 20,000 | - |
| Gondola Capital/MR&R | Grip Replacements (8) | 127,140 | - | - | - | - | - | - | - | - | - | 200,000 |
| Gondola Capital/MR&R | Bike Racks | - | - | - | - | - | 100,000 | 100,000 | - | - | - | - |
| Gondola Capital/MR&R | Staircases | - | - | 35,000 | 55,000 | 20,000 | - | (55,000) | - | - | - | - |
| Gondola Capital/MR&R | Terminal Flooring | - | - | 85,000 | 85,000 | - | - | (85,000) | - | - | - | - |
| Gondola Capital/MR&R | AC Drives/Motors | 620,963 | - | - | - | - | - | - | - | - | - | - |
| Total Capital | | 1,098,678 | 1,250,866 | 120,000 | 140,000 | 20,000 | 128,000 | (12,000) | 10,000 | 12,000 | 20,000 | 200,000 |

(1) TMVOA funded project.

(2) Done every five years - Last done 2016..

(3) Done every 10 years. Last done in 2016.

(4) Done every 10 years. Last done in 2018.

(5) 2019 - 200K for modification to Oak Street station entrance to accommodate bike / ped traffic more efficiently, and 50K for TA bumper rail extension at station 1,4,5, &6 to accommodate passenger / bike loading in the turn-arounds. and 150K for replacement and expansion of Oak St. public restrooms.

(6) Done every 5 years. New in 2016.

(7) RZR and snowmobile in 2019, snowmobile in 2020, snowmobile in 2021, RZR in 2022.

(8) Done every 7 years. Last cycle completed in 2015 and 2016.

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET**

MUNICIPAL BUS PROGRAM NARRATIVE

Mountain Village Transit Department provides a safe and customer friendly transit system within Mountain Village by operating fixed route bus service during the summer to the Meadows and seasonally to Telluride and within the Mountain Village Core. To make every guest's experience as unique and unparalleled as the services we provide so they want to return. Our mission is: ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community.

DEPARTMENT GOALS

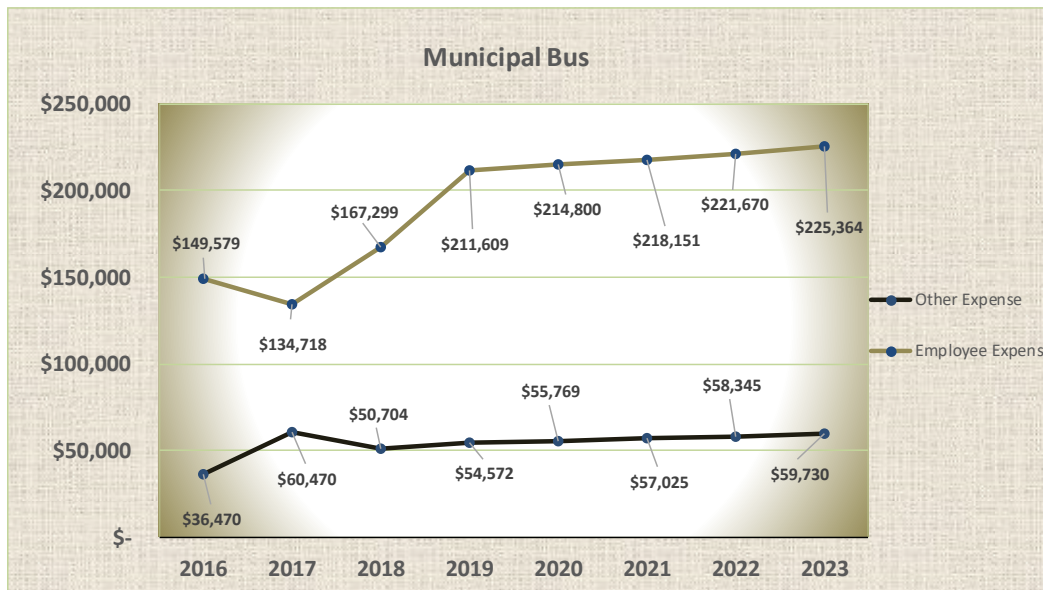
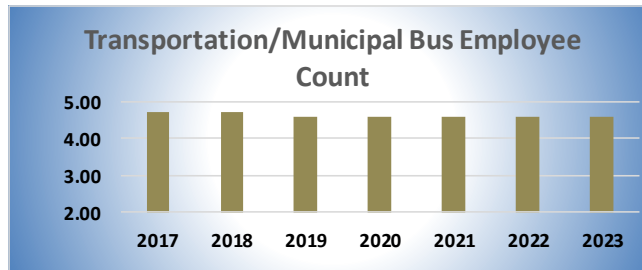
1. Safely transport all guests and employees without incidents/accidents.
2. Provide excellent guest services by interacting with every guest in a professional manner.
3. Operate a fiscally responsible department through auditing, inventory management and scheduling management.
4. Provide a clean, trash free natural environment at the Meadows and Town Hall Parking Lots.

PERFORMANCE MEASUREMENTS

- 1a. Number of vehicle accidents: no vehicle accidents
- 1b. Number of worker's comp claim: no WC claims
- 2a. Numbers of Rides: track ridership data
- 2b. Customer satisfaction: score above 4.0 rating on customer surveys
- 2c. On-time bus-stop departures > 90.0%
3. The department operates at or below its budget.
4. Allocate > 12 man-hours per year to trash and litter pick-up at Meadows and Town Hall parking lots.

MUNICIPAL BUS 2018 YTD ACHIEVEMENTS:

- o Two (2) vehicle accidents YTD
- o Zero (0) WC claims YTD
- o 35,383 passenger trips
- o Bus Passenger Survey: 4.74 (2018 summer season)
- o Year-end budget projection: ON BUDGET
- o YTD man hours for trash & litter pick up: 13



| Percentage Change in Expenditures - Year to Year | | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|-----------|
| 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
| 4.91% | 11.69% | 22.10% | 1.65% | 1.70% | 1.76% | 1.81% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Municipal Bus

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|---------------|--------------------------------|----------------|----------------|----------------|----------------|---------------|----------------|---------------|----------------|----------------|----------------|----------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | Projection | Projection | Projection | Projection | |
| Municipal Bus | Salaries & Wages | 210,659 | 217,161 | 228,859 | 231,764 | 2,905 | 267,834 | 36,070 | 267,834 | 267,834 | 267,834 | 267,834 |
| Municipal Bus | Offset Labor | (127,728) | (177,722) | (176,930) | (176,930) | - | (176,930) | - | (176,930) | (176,930) | (176,930) | (176,930) |
| Municipal Bus | Group Insurance | 23,637 | 48,805 | 40,526 | 60,000 | 19,474 | 60,000 | - | 63,000 | 66,150 | 69,458 | 72,930 |
| Municipal Bus | Dependent Health Reimbursement | (1,684) | (2,494) | (2,628) | (2,628) | - | (2,628) | - | (2,628) | (2,628) | (2,628) | (2,628) |
| Municipal Bus | PERA & Payroll Taxes | 30,460 | 33,747 | 35,199 | 35,645 | 446 | 41,193 | 5,548 | 41,193 | 41,193 | 41,193 | 41,193 |
| Municipal Bus | PERA 401K | 10,835 | 11,378 | 12,068 | 12,221 | 153 | 14,731 | 2,510 | 14,731 | 14,731 | 14,731 | 14,731 |
| Municipal Bus | Workers Compensation | 1,513 | 1,159 | 3,647 | 3,647 | - | 3,829 | 182 | 4,021 | 4,222 | 4,433 | 4,655 |
| Municipal Bus | Other Employee Benefits | 1,887 | 2,684 | 3,580 | 3,580 | - | 3,580 | - | 3,580 | 3,580 | 3,580 | 3,580 |
| Municipal Bus | Janitorial/Trash Removal | 84 | 1,560 | 1,050 | 1,560 | 510 | 1,560 | - | 1,560 | 1,560 | 1,560 | 1,560 |
| Municipal Bus | Vehicle Repair & Maintenance | 8,755 | 4,923 | 7,235 | 12,115 | 4,880 | 10,000 | (2,115) | 10,000 | 10,000 | 10,000 | 10,000 |
| Municipal Bus | Facility Expenses | 3,274 | 1,113 | 2,500 | 2,500 | - | 2,500 | - | 2,500 | 2,500 | 2,500 | 2,500 |
| Municipal Bus | Communications | 3,295 | 1,908 | 3,500 | 3,500 | - | 3,500 | - | 3,500 | 3,500 | 3,500 | 3,500 |
| Municipal Bus | Dues, Fees, Licenses | 11 | 31 | 325 | 325 | - | 325 | - | 325 | 325 | 325 | 325 |
| Municipal Bus | Travel, Education, Training | 374 | - | 750 | 750 | - | 750 | - | 750 | 750 | 750 | 750 |
| Municipal Bus | General Supplies & Materials | 451 | 537 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Municipal Bus | Supplies-Uniforms | 175 | 56 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Municipal Bus | Operating Incidents | - | 4,830 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Municipal Bus | Business Meals | 23 | 45 | 700 | 700 | - | 700 | - | 700 | 700 | 700 | 700 |
| Municipal Bus | Employee Appreciation | - | - | 450 | 450 | - | 450 | - | 450 | 450 | 450 | 450 |
| Municipal Bus | Utilities - Natural Gas | 229 | 416 | 519 | 519 | - | 600 | 81 | 600 | 600 | 600 | 600 |
| Municipal Bus | Utilities - Electricity | 744 | 530 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Municipal Bus | Utilities - Gasoline | 16,918 | 17,384 | 18,035 | 18,035 | - | 23,937 | 5,902 | 25,134 | 26,390 | 27,710 | 29,095 |
| Municipal Bus | SMART Contribution | - | 25,000 | - | - | - | - | - | - | - | - | - |
| Municipal Bus | Internet Services | 2,137 | 2,137 | 2,250 | 2,250 | - | 2,250 | - | 2,250 | 2,250 | 2,250 | 2,250 |
| Total | | 186,049 | 195,188 | 189,635 | 218,003 | 28,368 | 266,180 | 48,177 | 270,569 | 275,176 | 280,014 | 285,094 |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
EMPLOYEE COMMUTER SHUTTLE**

COMMUTER SHUTTLE

The employee commuter shuttle program provides safe, reliable, use friendly transportation services for Mountain Village and regional employees.

DEPARTMENT GOALS

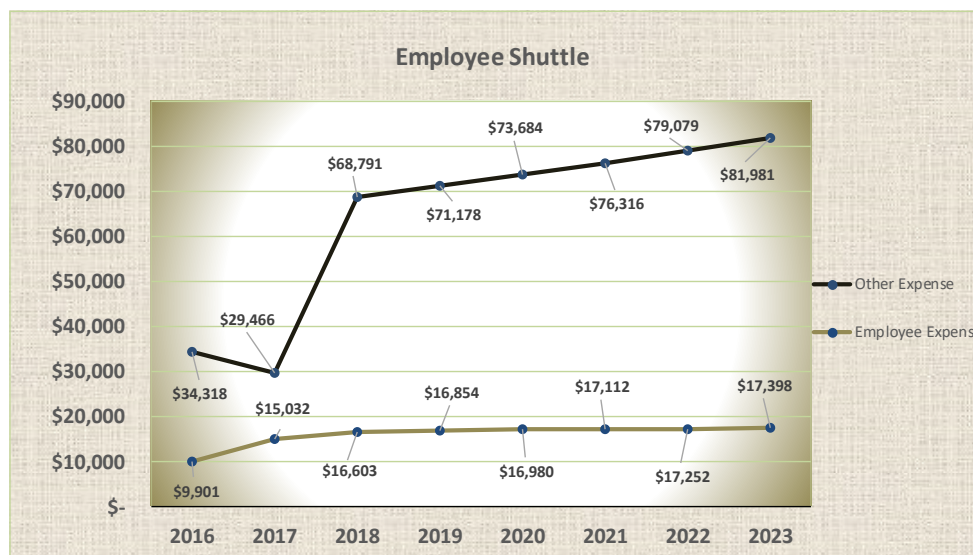
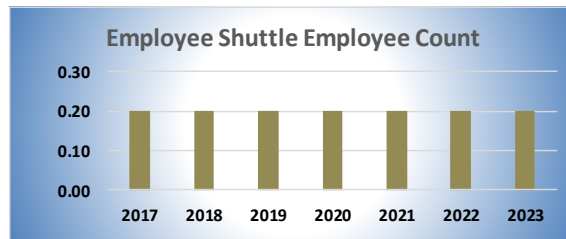
1. Provide Town and regional employees with public transportation service that meets employee and town scheduling requirements.
2. Operate the Town commuter shuttle program to maximize cost effectiveness.
3. Emphasize driver training to provide safe commuter shuttle services.
4. Department shall stay within budget.

PERFORMANCE MEASURES

1. Route & Ridership statistics: track ridership data
- 2a. Percent of capacity utilization per route > 50%
- 2b. Cost per rider metrics: < \$2.50 per rider Town subsidy
- 3a. Driver training records: 100% driver training compliance
- 3b. Vehicle accidents: no vehicle accidents
5. Department year end expenditure totals do not exceed the adopted budget.

COMMUTER SHUTTLE 2018 YTD ACHIEVEMENTS:

- o Total passenger trips: 10,070
- o Utilization: 50.1%
- o YTD TMV gross subsidy: Projected to be under target subsidy for 2018
- o 100% semi-annual driver training compliance
- o One (1) vehicle accident – Deer hit, vehicle drivable
- o Year-end budget projection: UNDER BUDGET



Percentage Change in Expenditures - Year to Year

| Year Range | Percentage Change |
|------------|-------------------|
| 2016-2017 | 0.63% |
| 2017-2018 | 91.90% |
| 2018-2019 | 3.09% |
| 2019-2020 | 2.99% |
| 2020-2021 | 3.05% |
| 2021-2022 | 3.11% |
| 2022-2023 | 3.16% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Employee Shuttle

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|------------------|------------------------------|---------------|---------------|---------------|---------------|--------------|---------------|--------------|---------------|---------------|---------------|---------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Employee Shuttle | Salaries And Wages - Admin | 5,666 | 11,010 | 12,600 | 11,882 | (718) | 12,263 | 381 | 12,263 | 12,263 | 12,263 | 12,263 |
| Employee Shuttle | Group Insurance | 1,952 | 1,967 | 2,363 | 2,363 | - | 2,363 | - | 2,481 | 2,605 | 2,735 | 2,872 |
| Employee Shuttle | PERA & Payroll Taxes | 2,075 | 1,743 | 1,938 | 1,827 | (111) | 1,886 | 59 | 1,886 | 1,886 | 1,886 | 1,886 |
| Employee Shuttle | Workers Compensation | 46 | 119 | 154 | 154 | - | 162 | 8 | 170 | 178 | 187 | 197 |
| Employee Shuttle | Other Employee Benefits | 162 | 193 | 197 | 377 | 180 | 180 | (197) | 180 | 180 | 180 | 180 |
| Employee Shuttle | Agency Compliance | 723 | 394 | 550 | 550 | - | 550 | - | 550 | 550 | 550 | 550 |
| Employee Shuttle | Vehicle Repair & Maintenance | 13,664 | 6,619 | 20,000 | 20,000 | - | 20,000 | - | 20,000 | 20,000 | 20,000 | 20,000 |
| Employee Shuttle | General Supplies & Materials | 70 | 807 | 500 | 500 | - | 500 | - | 500 | 500 | 500 | 500 |
| Employee Shuttle | Utilities - Gasoline | 19,862 | 21,647 | 47,741 | 47,741 | - | 50,128 | 2,387 | 52,634 | 55,266 | 58,029 | 60,931 |
| Total | | 44,219 | 44,498 | 86,043 | 85,394 | (649) | 88,032 | 2,638 | 90,664 | 93,429 | 96,331 | 99,379 |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
PARKING SERVICES FUND**

PARKING SERVICES

Provide excellent parking services and choices to the residents, guests and employees of the Mountain Village.

DEPARTMENT GOALS

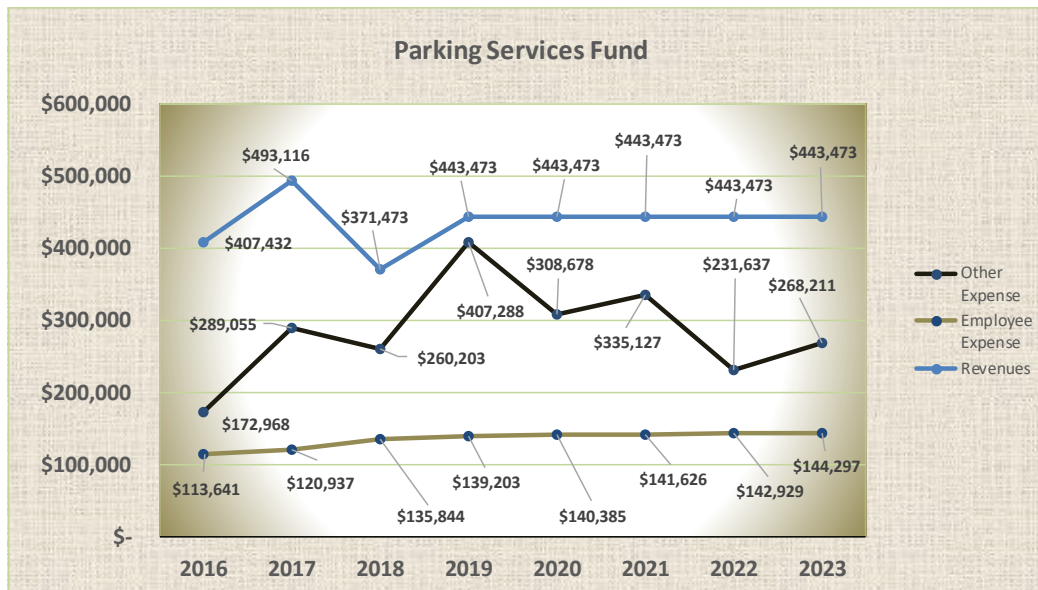
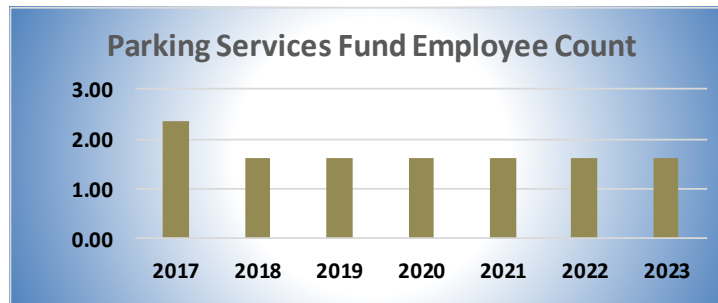
1. Manage HPG, surface lots and GPG to minimize on-street overflow parking
2. Maximize parking revenues
3. Provide user friendly parking opportunities
4. Continue moving towards self-sustainability.
5. Provide a clean, trash free natural environment at the Town parking lots.

PERFORMANCE MEASURES

- 1a. Track parking usage at all lots and on-street overflow
- 1b. Track % utilization of parking spaces used to capacity
2. Operate within adopted budget
3. Call center contacts to total user ratio < 1.0%
4. Each year the enterprise operates with a reduced transfer from the General Fund or other funds of the Town.
5. Allocate > 36 man-hours per year to trash and litter pick-up at the Gondola Parking Garage and Heritage Parking Garage.

PARKING SERVICES 2018 YTD ACHIEVEMENTS:

- o Total parked cars at 87,730 (noon snapshot counts)
- o Total utilization = 45.2%
- o Year-end revenue projection: UNDER BUDGET
- o Year-end expense projection: UNDER BUDGET
- o Call Center contacts (42) to total user ratio: 0.01%
- o Man hours for trash and litter pick up: 45 hours
- o Net Surplus: 2011 = (\$77,738); 2012 = \$37,557; 2013 = \$42,057; 2014 = \$68,572; 2015 = \$221,793; 2016 = \$94,898; 2017 = \$50,225



Percentage Change in Expenditures - Year to Year

| Year Range | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Percentage Change | 43.05% | -3.40% | 37.99% | -17.83% | 6.17% | -21.43% | 10.13% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Parking Services Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | | 2019 | | 2019 | 2020 Long Term Projection | 2021 Long Term Projection | 2022 Long Term Projection | 2023 Long Term Projection |
|--|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | Adopted | Adjustments | | | | | |
| Parking Fund Revenues | Permits - Parking | 14,605 | 12,548 | 12,000 | 12,000 | - | 12,000 | - | 12,000 | 12,000 | 12,000 | 12,000 | |
| Parking Fund Revenues | Parking Meter Revenues | 6,214 | 18,518 | 12,000 | 18,000 | 6,000 | 18,000 | - | 18,000 | 18,000 | 18,000 | 18,000 | |
| Parking Fund Revenues | Gondola Parking Garage Revs | 105,111 | 115,680 | 105,000 | 75,000 | (30,000) | 75,000 | - | 75,000 | 75,000 | 75,000 | 75,000 | |
| Parking Fund Revenues | Cash (Over)/Short | - | (413) | - | - | - | - | - | - | - | - | - | |
| Parking Fund Revenues | Special Event Parking | 65,897 | 49,286 | 41,000 | 48,000 | 7,000 | 120,000 | 72,000 | 120,000 | 120,000 | 120,000 | 120,000 | |
| Parking Fund Revenues | Heritage Parking Garage Revs | 157,278 | 195,112 | 150,000 | 175,000 | 25,000 | 175,000 | - | 175,000 | 175,000 | 175,000 | 175,000 | |
| Parking Fund Revenues | Contributions-Shared Expense | 9,953 | 12,230 | 13,473 | 13,473 | - | 13,473 | - | 13,473 | 13,473 | 13,473 | 13,473 | |
| Parking Fund Revenues | Parking In Lieu Buyouts | - | 80,000 | - | - | - | - | - | - | - | - | - | |
| Parking Fund Revenues | Parking Fines | 46,110 | 10,156 | 30,000 | 30,000 | - | 30,000 | - | 30,000 | 30,000 | 30,000 | 30,000 | |
| Parking Fund Revenues | Parking Fines Bad Debt Allowance | 2,264 | - | (5,100) | - | 5,100 | - | - | - | - | - | - | |
| Total Parking Revenues | | 407,432 | 493,116 | 358,373 | 371,473 | 13,100 | 443,473 | 72,000 | 443,473 | 443,473 | 443,473 | 443,473 | |
| Parking Fund Expense | Salaries & Wages | 77,410 | 83,281 | 94,978 | 94,253 | (725) | 97,269 | 3,016 | 97,269 | 97,269 | 97,269 | 97,269 | |
| Parking Fund Expense | Group Insurance | 20,820 | 20,982 | 20,564 | 20,564 | - | 20,564 | - | 21,592 | 22,672 | 23,805 | 24,996 | |
| Parking Fund Expense | Dependent Health Reimbursement | (421) | (1,155) | - | - | - | - | - | - | - | - | - | |
| Parking Fund Expense | PERA & Payroll Taxes | 11,392 | 12,766 | 14,608 | 14,608 | - | 14,605 | (3) | 14,605 | 14,605 | 14,605 | 14,605 | |
| Parking Fund Expense | PERA 401K | 2,076 | 1,615 | 2,523 | 1,700 | (823) | 1,899 | 199 | 1,899 | 1,899 | 1,899 | 1,899 | |
| Parking Fund Expense | Workers Compensation | 1,108 | 2,049 | 2,929 | 2,929 | - | 3,075 | 146 | 3,229 | 3,391 | 3,560 | 3,738 | |
| Parking Fund Expense | Other Employee Benefits | 1,255 | 1,400 | 1,790 | 1,790 | - | 1,790 | - | 1,790 | 1,790 | 1,790 | 1,790 | |
| Parking Fund Expense | Consultant Services | - | 71 | - | - | - | - | - | - | - | - | - | |
| Parking Fund Expense | Communications | 3,025 | 3,060 | 3,600 | 3,600 | - | 3,708 | 108 | 3,819 | 3,934 | 4,052 | 4,173 | |
| Parking Fund Expense | General Supplies & Materials | 2,680 | 542 | 1,030 | 1,030 | - | 1,061 | 31 | 1,093 | 1,126 | 1,159 | 1,194 | |
| Parking Fund Expense | Other Parking Expenses | 4 | - | - | - | - | - | - | - | - | - | - | |
| Parking Fund Expense | Wayfinding | - | 49,622 | 20,000 | 20,000 | - | 20,000 | - | 10,000 | - | - | - | |
| Parking Fund Expense | Business Meals | 166 | 32 | - | - | - | - | - | - | - | - | - | |
| General Parking Expense | | 119,516 | 174,264 | 162,022 | 160,474 | (1,548) | 163,971 | 3,497 | 155,296 | 146,685 | 148,140 | 149,664 | |
| Parking Fund Expense | Rental Equipment | - | 4,680 | - | 5,000 | 5,000 | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | |
| Parking Fund Expense | Maintenance - GPG (1) | 2,578 | 1,789 | 5,000 | 5,000 | - | 55,000 | 50,000 | 5,000 | 5,000 | 5,000 | 5,000 | |
| Parking Fund Expense | Striping | 1,200 | 1,200 | 1,500 | 1,500 | - | 1,500 | - | 1,500 | 1,500 | 1,500 | 1,500 | |
| Parking Fund Expense | Credit Card Processing Fees | 2,297 | 2,974 | 3,600 | 3,600 | - | 3,600 | - | 3,600 | 3,600 | 3,600 | 3,600 | |
| Parking Fund Expense | General Supplies & Materials | 2,635 | 2,559 | 7,000 | 5,000 | (2,000) | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | |
| Parking Fund Expense | Utilities - Electric | 16,094 | 15,541 | 18,318 | 18,318 | - | 19,234 | 916 | 20,196 | 21,205 | 22,266 | 23,379 | |
| Parking Fund Expense | Utilities - Gasoline | 339 | 508 | 551 | 1,000 | 449 | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 | |
| Parking Fund Expense | Internet Costs | - | - | - | - | - | 750 | 750 | 750 | 750 | 750 | 750 | |
| Parking Fund Expense | Elevator Maintenance Intercept | 11,669 | 5,350 | 10,000 | 10,000 | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | |
| Parking Fund Expense | Asphalt Repair | 1,084 | 41,789 | 8,000 | 7,500 | (500) | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 | |
| Parking Fund Expense | Concrete Repair | - | - | 7,000 | 7,500 | 500 | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 | |
| Parking Fund Expense | Painting | 373 | - | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 | |
| Gondola Parking Garage Expense | | 38,268 | 76,389 | 62,969 | 66,418 | 3,449 | 118,084 | 51,666 | 69,046 | 70,055 | 71,116 | 72,229 | |
| Parking Fund Expense | Surface Lots Maintenance | 4,290 | 21,090 | 7,500 | 7,500 | - | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 | |
| Parking Fund Expense | Striping | 5,040 | 4,060 | 3,000 | 4,000 | 1,000 | 4,000 | - | 4,000 | 4,000 | 4,000 | 4,000 | |
| Parking Fund Expense | Credit Card Processing Fees | 215 | 1,149 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 | |
| Parking Fund Expense | Parking Meter Supplies | 1,115 | 511 | - | - | - | - | - | - | - | - | - | |
| Parking Fund Expense | Parking Meter Expense | 8,143 | 4,584 | 10,000 | 10,000 | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | |
| Parking Fund Expense | Surface Lot Leases | - | 32,400 | 5,400 | 5,400 | - | 5,400 | - | 5,400 | 5,400 | 5,400 | 5,400 | |
| (Village Core) Surface Lots Expense | | 18,802 | 63,794 | 27,900 | 28,900 | 1,000 | 28,900 | - | 28,900 | 28,900 | 28,900 | 28,900 | |
| Parking Fund Expense | Maintenance - Heritage | 10,452 | 17,232 | 7,500 | 10,000 | 2,500 | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | |
| Parking Fund Expense | Elevator Maintenance - Heritage | 5,804 | 9,989 | 8,000 | 8,000 | - | 8,000 | - | 8,000 | 8,000 | 8,000 | 8,000 | |
| Parking Fund Expense | Striping | 1,300 | - | 2,500 | 2,500 | - | 2,500 | - | 2,500 | 2,500 | 2,500 | 2,500 | |
| Parking Fund Expense | GSFE - Hotel Madeline | 46,189 | 40,335 | 54,255 | 54,255 | - | 54,255 | - | 54,255 | 54,255 | 54,255 | 54,255 | |
| Parking Fund Expense | Credit Card Processing Fees | 6,741 | 10,882 | 12,413 | 13,000 | 587 | 13,130 | 130 | 13,261 | 13,394 | 13,528 | 13,663 | |
| Parking Fund Expense | General Supplies & Materials | - | 4,004 | 7,725 | 5,000 | (2,725) | 5,150 | 150 | 5,305 | 5,464 | 5,628 | 5,796 | |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Parking Services Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | | 2019 | | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|--|--------------------------------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|-----------------|----------------|----------------|-----------------|-----------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| Parking Fund Expense | Internet Costs | - | - | 700 | 700 | - | 700 | - | 700 | 700 | 700 | 700 |
| Parking Fund Expense | Floor Sealing | - | - | - | - | - | - | - | 25,000 | - | - | - |
| Parking Fund Expense | Tech Support | 19,283 | 7,302 | 12,000 | 12,000 | - | 12,000 | - | 12,000 | 12,000 | 12,000 | 12,000 |
| Heritage Parking Garage Expense | | 89,770 | 89,744 | 105,093 | 105,455 | 362 | 105,735 | 280 | 131,021 | 106,313 | 106,610 | 106,915 |
| Parking Fund Expense | Maintenance | 14,454 | - | - | - | - | - | - | - | - | - | - |
| Parking Fund Expense | Striping | 1,000 | 1,000 | 1,000 | - | (1,000) | - | - | - | - | - | - |
| Meadows Parking Lot Expense | | 15,454 | 1,000 | 1,000 | - | (1,000) | - | - | - | - | - | - |
| Parking Fund Expense | Bobcat Lease Exchange | 4,800 | 4,800 | 4,800 | 4,800 | - | 4,800 | - | 4,800 | 4,800 | 4,800 | 4,800 |
| Parking Fund Expense | Capital Costs GPG (2) | - | - | 30,000 | 30,000 | - | 125,000 | 95,000 | 60,000 | 120,000 | 15,000 | 50,000 |
| Parking Capital Expense | | 4,800 | 4,800 | 34,800 | 34,800 | - | 129,800 | 95,000 | 64,800 | 124,800 | 19,800 | 54,800 |
| Total Parking Expenses | | 286,610 | 409,992 | 393,784 | 396,047 | 2,263 | 546,490 | 150,443 | 449,063 | 476,753 | 374,566 | 412,508 |
| Parking Fund Revenues | Transfer (To)/From General Fund | - | - | 65,835 | - | (65,835) | 58,490 | 58,490 | 46,667 | 70,693 | - | - |
| Parking Fund Revenues | Transfer To GF - Overhead Allocation | (27,038) | (32,899) | (30,424) | (33,571) | (3,147) | (41,337) | (7,766) | (41,077) | (37,413) | (38,094) | (38,727) |
| Other Sources/Uses Expense | | (27,038) | (32,899) | 35,411 | (33,571) | (68,982) | 17,153 | 50,725 | 5,590 | 33,280 | (38,094) | (38,727) |
| Surplus (Deficit) | | 93,784 | 50,225 | - | (58,145) | (58,145) | (85,864) | (27,719) | - | - | 30,813 | (7,762) |
| Beginning Fund Balance | | - | 93,784 | 144,009 | 144,009 | - | 85,864 | - | - | - | - | 30,813 |
| Ending Fund Balance | | 93,784 | 144,009 | 144,009 | 85,864 | - | - | - | - | - | 30,813 | 23,051 |

(1) General cosmetic improvements

(2) 2019-\$50K HPG Structural, \$75K Lot A asphalt. / 2020-\$60K GPG main ramp overlay/ 2021-\$100K GPG top deck reseal, \$20K Meadows chip seal. / 2022-\$15K NVC chip seal. / 2023-\$50K placeholder.

**TOWN OF MOUNTAIN VILLAGE
2019 PARKS AND RECREATION PROGRAM NARRATIVE**

The Mountain Village Parks and Recreation Department provides accessible, affordable and diverse recreational opportunities to all Mountain Village residents and visitors.

DEPARTMENT GOALS

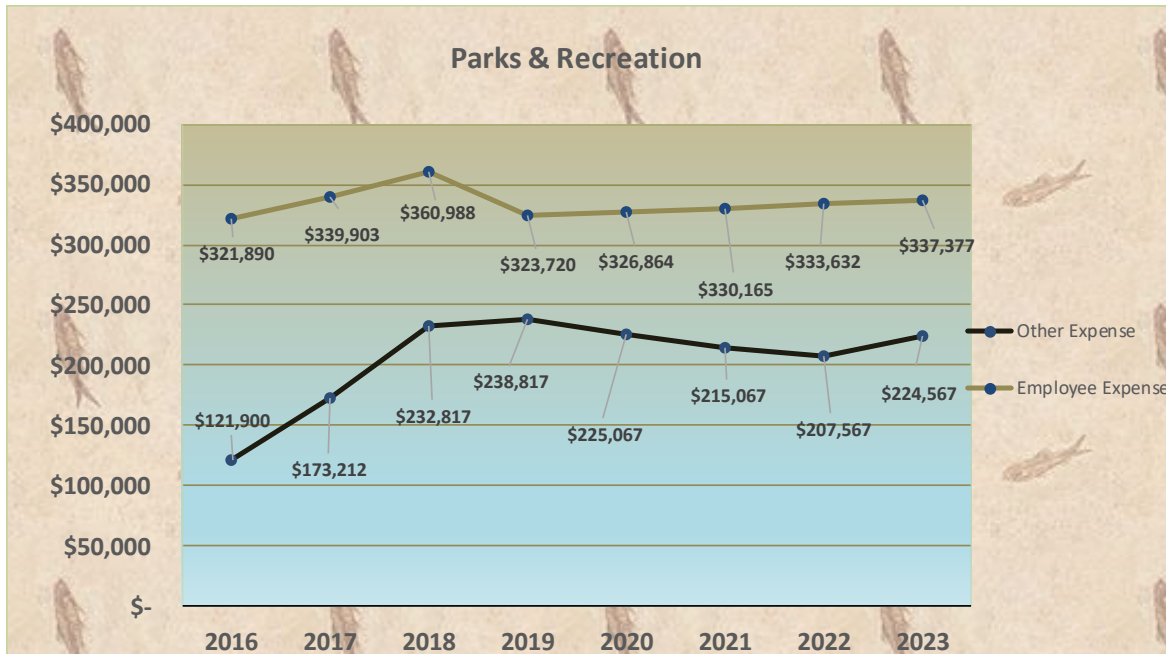
1. Establish effective relationships with stakeholders for recreation venues.
2. Manage a fiscally responsible department by balancing expenses with revenue and grant acquisitions to remain within budget.
3. All recreation venues are prepared by the beginning of their respective seasons.
4. Perform departmental operations with attention to safety.
5. Provide a clean, weed free natural environment along the hike and bike trails.

DEPARTMENT PERFORMANCE MEASURES

1. Manage stakeholder agreements with TSG, USFS, SMC & TOT.
2. Perform department functions within adopted budget.
3. 100% of recreational venues operational at the beginning of their respective seasons.
4. No worker comp claims.
5. Allocate > 20 man-hours of weed control activities along hike and bike trails.

RECREATION DEPT 2018 ACHIEVEMENTS:

- Stakeholder relations: on-going with TSG, USFS, SMC, TOT, SMVC, & Telluride Mountain Club
- Year-end budget projection: within budget
- All venues ready to open at beginning of winter and summer seasons
- Two WC claims, one with no lost time or expenses incurred, the other with 9.5 lost days and a \$9,661 expense to the town
- Performed 30 man-hours of weed control activities



Percentage Change in Expenditures - Year to Year

| Year Range | Percentage Change |
|------------|-------------------|
| 2016-2017 | 15.62% |
| 2017-2018 | 15.73% |
| 2018-2019 | -5.27% |
| 2019-2020 | -1.89% |
| 2020-2021 | -1.21% |
| 2021-2022 | -0.74% |
| 2022-2023 | 3.83% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Parks & Recreation

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|--------------------|--|----------------|----------------|----------------|----------------|-----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term Projection | Term Projection | Term Projection | Term Projection |
| Parks & Recreation | Salaries & Wages | 222,890 | 240,515 | 260,158 | 248,000 | (12,158) | 226,994 | (21,006) | 226,994 | 226,994 | 226,994 | 226,994 |
| Parks & Recreation | Offset Labor | (8,829) | (11,223) | (8,000) | - | 8,000 | (4,000) | (4,000) | (4,000) | (4,000) | (4,000) | (4,000) |
| Parks & Recreation | Seasonal Bonus | 3,471 | 3,416 | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Group Insurance | 55,954 | 56,388 | 53,793 | 53,750 | (43) | 53,750 | - | 56,438 | 59,259 | 62,222 | 65,333 |
| Parks & Recreation | Dependent Health Reimbursement | (1,696) | (2,137) | (724) | (724) | - | (5,200) | (4,476) | (5,200) | (5,200) | (5,200) | (5,200) |
| Parks & Recreation | PERA & Payroll Taxes | 34,037 | 38,098 | 40,012 | 38,000 | (2,012) | 34,912 | (3,088) | 34,912 | 34,912 | 34,912 | 34,912 |
| Parks & Recreation | PERA 401K | 6,353 | 6,329 | 9,903 | 7,403 | (2,500) | 2,270 | (5,133) | 2,270 | 2,270 | 2,270 | 2,270 |
| Parks & Recreation | Workers Compensation | 6,227 | 3,976 | 8,697 | 8,697 | - | 9,132 | 435 | 9,588 | 10,068 | 10,571 | 11,206 |
| Parks & Recreation | Other Employee Benefits | 3,483 | 4,541 | 5,862 | 5,862 | - | 5,862 | - | 5,862 | 5,862 | 5,862 | 5,862 |
| Parks & Recreation | Uniforms | 3,293 | 1,775 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Parks & Recreation | Consultant Services | - | - | 20,000 | 20,000 | - | - | (20,000) | - | - | - | - |
| Parks & Recreation | Weed Control | 3,000 | - | 3,000 | 3,000 | - | 3,000 | - | 3,000 | 3,000 | 3,000 | 3,000 |
| Parks & Recreation | Vehicle Repair & Maintenance | - | 54 | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Vehicle Repair & Maintenance | 696 | 1,303 | 10,000 | 10,000 | - | 15,000 | 5,000 | 10,000 | 15,000 | 10,000 | 15,000 |
| Parks & Recreation | Vehicle Repair & Maintenance | 169 | - | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Vehicle Repair & Maintenance | 1,494 | 191 | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Vehicle Repair & Maintenance | 1,165 | 136 | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Vehicle Repair & Maintenance | 16 | - | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Vehicle Repair & Maintenance | 1,301 | 728 | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Equipment Rental | - | 12,789 | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Facility Expense | 95 | 619 | 3,000 | 3,000 | - | 3,000 | - | 3,000 | 3,000 | 3,000 | 3,000 |
| Parks & Recreation | Communications | 1,892 | 1,743 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Parks & Recreation | Dues & Fees | 93 | 90 | 260 | 260 | - | 260 | - | 260 | 260 | 260 | 260 |
| Parks & Recreation | Hotel Madeline HOA Dues | 5,022 | 4,367 | 5,200 | 5,200 | - | 5,200 | - | 5,200 | 5,200 | 5,200 | 5,200 |
| Parks & Recreation | Hotel Madeline Shared Facility Expense | 29,098 | 37,211 | 30,000 | 44,000 | 14,000 | 44,000 | - | 44,000 | 44,000 | 44,000 | 44,000 |
| Parks & Recreation | Travel, Education & Conference | 2,664 | - | 3,500 | 3,500 | - | 3,500 | - | 3,500 | 3,500 | 3,500 | 3,500 |
| Parks & Recreation | Contract Labor | 1,545 | 1,560 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Parks & Recreation | Striping | 880 | 880 | 1,000 | 1,000 | - | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Parks & Recreation | Postage And Freight | 37 | 27 | 200 | 200 | - | 200 | - | 200 | 200 | 200 | 200 |
| Parks & Recreation | General Supplies & Materials | 4,996 | 2,090 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Parks & Recreation | Trail Maintenance Materials | 7,481 | 2,022 | 15,600 | 15,600 | - | 15,600 | - | 15,600 | 15,600 | 15,600 | 15,600 |
| Parks & Recreation | Trail Materials - Dog Stations | 798 | - | - | - | - | - | - | - | - | - | - |
| Parks & Recreation | Business Meals | 250 | 91 | 655 | 655 | - | 655 | - | 655 | 655 | 655 | 655 |
| Parks & Recreation | Employee Appreciation | 182 | 213 | 300 | 300 | - | 300 | - | 300 | 300 | 300 | 300 |
| Parks & Recreation | Utilities - Natural Gas | 2,084 | 2,453 | 2,928 | 2,928 | - | 2,928 | - | 2,928 | 2,928 | 2,928 | 2,928 |
| Parks & Recreation | Utilities - Electricity | 1,127 | 837 | 1,654 | 1,654 | - | 1,654 | - | 1,654 | 1,654 | 1,654 | 1,654 |
| Parks & Recreation | Utilities - Gasoline | 4,256 | 5,693 | 9,270 | 7,500 | (1,770) | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 |
| Parks & Recreation | Open Space - Playgrounds | 754 | - | 1,000 | 1,000 | - | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Parks & Recreation | Boulder Activity | - | - | 500 | 500 | - | 500 | - | 500 | 500 | 500 | 500 |
| Parks & Recreation | Frisbee Golf Activity | 608 | 1,130 | 1,000 | 1,000 | - | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Parks & Recreation | Platform Tennis Courts | 2,074 | 10,266 | 2,000 | 2,000 | - | 2,000 | - | 12,000 | 2,000 | 2,000 | 14,000 |
| Parks & Recreation | Tennis Courts Expenses | - | - | 6,000 | - | (6,000) | - | - | - | - | - | - |
| Parks & Recreation | Nordic Trails & Grooming | 734 | 3,870 | 4,000 | 5,500 | 1,500 | 4,000 | (1,500) | 4,000 | 4,000 | 4,000 | 4,000 |
| Parks & Recreation | Ice Rink Expenses Lot 50/51 | 16,582 | 14,849 | 37,485 | 17,500 | (19,985) | 17,500 | - | 17,500 | 17,500 | 17,500 | 17,500 |
| Parks & Recreation | Ice Rink - Lot 50/51 Electric | 21,716 | 23,890 | 5,000 | 26,270 | 21,270 | 26,270 | - | 26,270 | 26,270 | 26,270 | 26,270 |
| Parks & Recreation | Zamboni Room - Natural Gas | 3,109 | 12,307 | 15,000 | 15,000 | - | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 |
| Parks & Recreation | Bike Park Expenses | 2,691 | 3,671 | 3,750 | 3,750 | - | 3,750 | - | - | - | - | - |
| Parks & Recreation | Wayfinding | - | 1,357 | 20,000 | 2,500 | (17,500) | 25,000 | 22,500 | 10,000 | 5,000 | 2,500 | 2,500 |
| Parks & Recreation | Contribution USFS Ranger | - | 25,000 | 25,000 | 25,000 | - | 25,000 | - | 25,000 | 25,000 | 25,000 | 25,000 |
| Total | | 443,790 | 513,115 | 611,003 | 593,805 | (17,198) | 562,537 | (31,268) | 551,931 | 545,232 | 541,199 | 561,944 |

TOWN OF MOUNTAIN VILLAGE
PUBLIC WORKS DEPARTMENT

Item # 18b

SEMI-ANNUAL REPORT TO TOWN COUNCIL

NOVEMBER 1ST 2018 - APRIL 30TH 2019

PUBLIC WORKS

Director: Finn Kjome; Managers: Robert Haining, Water Dept.; John Owens, Vehicle Maintenance; Nolan Merrill, Road & Bridge; JD Wise, Plaza Services.

ROAD AND BRIDGE

Road and Bridge is responsible for the care and maintenance of twenty (20) miles of road, 20 bridges and 8 parking areas as well as inspecting and maintaining 29 miles of sewer lines, 231 manholes and 3 sewer lift stations.

Department Goals

1. Provide snow and ice removal for all the Town's roadways and parking areas to ensure the safest conditions possible in all weather conditions.
2. Complete the initial plow routes within the proscribed time limits; the grader route within 3 hours on light to normal snow days (<6") and 3.25 hours on heavy days (>6"); the snowplow/sand truck route within 1 3/4 hours on light to normal days and 2 hours on heavy days.
3. Provide safe roadways by maintaining quality pavements, shoulders and drainage at a cost advantageous to the Town.
4. Provide quality, cost effective maintenance to all Town facilities as directed.
5. Perform all tasks in the safest possible manner.
6. Perform snow removal procedures and sensitive area mitigation as per the Wetlands Protection Plan.
7. Operate the department within budget.

Performance Measures

1. Track man hours for snow removal compared to snow fall totals.
2. Track the number of snow days that meet or exceed the initial snow route time limits with a goal of 80% or better.
3. Annually track the cost of asphalt patching and pavement repair with the goal of keeping costs below commercial prices.
4. Annually track the cost of facility maintenance with the goal of keeping costs below commercial prices.
5. Track work time lost to injury with zero injuries the goal.
6. Annually inspect and document improvement of wetland protection systems as per the Wetlands Protection Plan.
7. Department year end expenditure totals do not exceed the adopted budget.

Performance Report

1. We used 4447-man hours for snow removal with 342 inches of snow fall.
2. Snow route completion times were met; 100% on light to normal and 100% on heavy days for the grader route, 99% on light to normal and 82% on heavy days for snow plow/sand truck.
3. Roads and Bridge used 65-man hours filling pot holes in roads and parking lots and crack sealing roads this winter this with a labor cost at \$2,057.73 compared to \$9,750 in contractor prices.
4. We had street sweeping costs of \$11,252.60 compared to \$16,340 in potential contractor cost.
5. There was 0 hours lost due to on the job injury.
6. Mitigation of snow storage and wetland areas has started with debris cleanup and drainage check dams cleaned out. We worked 136-man hours protecting our water ways and wetlands.
7. Department year end expenditures to be calculated in the fall.

Staffing

Road and Bridge experienced some staffing difficulties last winter. We had one equipment operator quit in the middle of the season and another out with a non-work-related injury. The vacant position has been filled as of last week.

Training

All operators were trained on the new equipment we purchased this year. Nolan Merrill has been taking continue education classes for his sewer distribution license.

Department Projects and Issues

This winter we saw much higher snow totals compared to last year. We received snow totals of 342 inches of snow for this season compared to 168 inches last year. The number of days of measurable snow was up over last year, 71 days this year compared to 31 days last year. For total snow removal operations this season the crews spent 4447-man hours compared to 2039.75 last year. The Water Dept. spent 362.25 hours compared to 145.25 last winter at GPG and the trail to the Mountain Village Core. The total snow removal labor costs compare at \$139,311.05 this year to \$61,384 last year.

This summer the crew will be concentrating on in-house patching and pavement maintenance in anticipation of the upcoming asphalt overlays, ongoing repairs to the sewer system, sensitive area mitigation, hazard tree removal and other maintenance projects.

Roads scheduled to be overlaid with asphalt this summer are Snowfield Drive, Rocky Road, Sundance Lane, High Country Drive, Wilson Peak Drive and Single Tree Way. These roads are slated for a 1 ½ “overlay of new asphalt following the 2019 Road Improvement Plan. We will also be re-paving the Town Hall Parking lot. Roads scheduled to be overlaid with a chip seal treatment are Stone Bridge Lane, Butch Cassidy

Drive, Stonegate Drive, AJ Drive, Russell Drive, Lupine Lane, Coyote Court, and Adams Ranch Road from Big Billies to North Star and Fairway Four.

WATER

The Water Department is responsible for the operation and maintenance of the water systems of the Mountain Village; systems include Mountain Village, Ski Ranches and West Meadows. The water department staff also serves as the operators for the Elk Run subdivision's water system. The water department is also responsible for snow removal at the Gondola Parking Garage and the trail from Town Hall to the Blue Mesa parking lot.

Department Goals

1. Provide clean and safe drinking water to the customers of the Mountain Village Water system.
2. Provide prompt and courteous service to all customers, timely locates and inspections on system installations and response to system problems.
3. Maintain the system to a higher level than the industry standard of 10% water loss due to leakage.
4. Maintain regulatory compliance according to all applicable rules and laws that apply to public water systems.
5. Perform an effective maintenance program to reduce costs and lessen severity of breakdowns.
6. Provide service to residents and guests by the timely and cost-effective removal of snow from GPG and walkways.
7. Operating the enterprise does not require general tax subsidy.

Performance Measures

1. Water consumption with 100% of water sample tests results are without deficiencies.
2. A. Track times for response and resolution of customer service issues and contractor's requests and system emergencies with the objective of same day service.
B. Track time for response to emergency situations with the goal of one to two hours response.
3. Perform monthly water audit tracking percent of water loss with the objective of less than 10% loss.
4. 100% regulatory compliance.
5. a. Track maintenance costs on hydrants, valves and meters and compare with industry standards.
b. Reduce down time due to system failures compared with industry standard of no customers without water.
6. Perform snow removal tasks at GPG by 8AM on light to normal (<3") snow days and 9AM (>3") on heavy days with a goal of 90% or greater.
7. Department year end expenditures do not exceed the adopted budget.

Performance Report.

1. Water consumption was 155.7 million gallons (Nov.-April) with zero deficiency for the system.
2. a. There was 100% response time to customer issues, contractor requests and system emergencies within 24 hours.
b. There was 100% response time to emergency situations within 2 hours.
3. The water audits indicated 4.76% of water loss.
4. We had no regulatory violation.
5. a. Maintenance costs will be tracked annually. Cost comparisons will be available in the November report.
b. We had one incident with 12 customers out of water for 6 hours.
6. The snow removal goals at GPG were met on 43 of 48 days a 90% success rate.
7. Department year end expenditures will be calculated in the fall.

Staffing

The Water Department had one turn over last winter. The position has been filled and the department is at its normal level of 4 employees. We would like to welcome Joshua Bissonnette to the water department team.

Training

All employees participated in in-house safety training and were trained on new equipment.

Department Projects and Issues

The focus of work for the water crew this winter have been daily operations and maintenance of the water system and the snow removal at GPG including the trail from Town Hall to Blue Mesa.

The water department is in the process of implementing a corrosion control program to help with copper levels at the regional sewer plant. We have submitted our corrosion control plan to CDPHE for approval. Once we have State approval we will bring the program before Council for discussion and approval.

Water construction projects this summer will consist of the continuation of replacing water lines in the Ski Ranches. Telluride Gravel was awarded the contract for this year's project.

A new water well is planned to be drilled this summer. The new source of water will be tied into the Double Cabin water tank. This project is still in the design stages but is expected to be constructed later this summer.

Other summer work will include routine summer maintenance, fire hydrants, valves and meters.

The annual water conservation incentive program is on the website. The program will incentivize the purchase of “smart controllers:” for irrigation systems through a rebate program.

VEHICLE MAINTENANCE

The Vehicle Maintenance Department provides repair and preventive maintenance on all Town vehicles and equipment. Vehicle Maintenance staff are responsible for keeping the sidewalk in the Meadows clear of snow for the winter season. They also have duties above and beyond vehicle repair and maintenance such as fabrication for special projects for all departments, biannually changing all the plaza directories maps, annual painting and maintenance of the Gondola Parking Garage and Heritage Garage. One day a week in the winter a mechanic is a snow plow operator to fill out the schedule.

Department Goals

1. Provide high level, cost effective service to all departments for their vehicle and equipment maintenance needs while managing expenses to a level below commercial price.
2. Provide support to all departments on special projects in a timely and cost-effective manner.
3. Perform all tasks in the safest manner possible.
4. Operate the budget within budget.
5. Maintain or reduce natural gas consumption at maintenance shop.

Performance Measures

1. a. Track total cost of shop operations and compare to outside shop rates.
b. Track number of preventive maintenance work orders including safety checks and fluid levels completed within 30 minutes for vehicles; with a goal of 80% or better.
2. Special projects completed at a cost compared to any outside source.
3. Track the number of work-related injuries with a goal of zero injuries.
4. Department year end expenditures totals do not exceed the adopted budget.
5. Compare current year natural gas usage to year 2013. 2013 Total Natural Gas Therms 5621

Performance Report

1. a. Maintenance costs will be tracked annually. Cost comparisons will be available in the November report.
b. There were 54 of 59 vehicle service orders completed within 30 minutes an 92% success rate.
2. One of the Vehicle Maintenances strong suits is metal fabrication and welding. The Town labor costs for metal fabrication projects were \$2078.58 compared to \$4095 average contracted prices.
3. Vehicle Maintenance had no time lost for a work-related injury.

4. Year end expenditures to be calculated in the fall.

5. In 2013 the maintenance shop used 5621 therms. and in 2018 the maintenance shop used 4497 therms. a 20% decrease.

Staffing

Vehicle Maintenance is at its budgeted level of four mechanics.

Training

All mechanics were trained on the maintenance of the new equipment we purchased this winter. All employees took part in in-house safety training.

Department Projects and Issues

Vehicle Maintenance went back to a 7-day coverage schedule for the winter season. A full-time seasonal position was filled to make the schedule work. Maintenance is once again back to a 5-day Monday- Friday schedule.

The Bauen Group was hired to design an expansion on to the front of the maintenance shop and to come up with a design for the remodel of the upstairs. We are on schedule to bring the plan to Council in June.

We switched our fuel dispensing system from an out dated and no longer supported Fuel Boy system to a modern Fuel Master system.

PLAZA SERVICES

Plaza Services is responsible for: the sustainable upkeep of the Town's plazas, lawns, irrigation systems, flower beds, flower pots and hanging baskets; snow and ice removal throughout public plazas; permitting and overseeing plaza vehicle access; providing plaza assistance for fee; performing public trash and recycling collection; special event management; Market on the Plaza production and management; installation and removal of all Christmas decorations for the Town; providing high quality guest service at all times.

Department Goals

1. Maintain the Town's public plazas, lawns and gardens to a high standard of care, and safety in an environmentally sustainable manor.
2. Manage third party public plaza uses including Plaza Vehicle Access Permits, Plaza Motorized Cart Permits, Plaza Special Event Permits, and various Plaza HOA and merchant activities with great attention to detail and a high level of customer service.
3. Provide a high level of customer service consistently and professionally.
4. Perform all tasks in the safest possible manner
5. Operate department within adopted budget.

Performance Measures

1. Track man hours for lawn and plant care, plaza maintenance and snow removal.

2. Track man hour for events on the plazas compared to number of events
3. Number of departmental customer service tailgate sessions annually
4. Track work time lost to injury with zero injuries as the goal.
5. Operate department at or below adopted budget while continuing to improve services.

2019 Performance Report

1. Plaza Services spent 86-man hours on lawn care, 142 hours on plant care, 1938 hours on plaza maintenance and 2750 hours last winter on snow removal.
2. Since November 1st Plaza Services spent 16-man hours to assist with 19 events.
3. Plaza Services held 15 customer service tailgate sessions from Nov. 1-April 30th.
4. There was no time lost due to injuries.
5. Yearend expenditures will be calculated in the fall.

Staffing

Plaza Services has one vacancy in its full-time staff and 2 vacancies in its seasonal positions.

Training/Education:

- a. JD Wise (Manager), Jessica Quinn (Supervisor), and Derek Baxter (Horticulturist) attended the ProGreen conference and trade show in Denver.
- b. Derek Baxter completed Colorado Master Gardener courses and earned certification as a Master Gardener.
- c. James Owens continues to serve as chairperson for the safety committee.

Department Update/Projects/Issues:

- a. Cory English was hired as FTYR groundskeeper to replace Brad Buss who moved to Grand Junction. We are happy to have Cory on the team.
- b. Trent Miller (Irrigation Specialist) was hired as Equipment Operator with the Road and Bridge Department. We currently have an opening for Irrigation Specialist.
- c. We are currently seeking two FT Seasonal groundskeepers.
- d. The above average winter brought excitement and challenges, especially with regard to snow removal and storage. However, we worked diligently to provide safe pedestrian access in the Village Center and cooperated with many of our neighbors during roof snow removal and storage activities.
- e. Spring projects completed and ongoing include: continued paver replacement and repair at the beach including adding drainage at the plaza/snow interface at the base of lift 4; paver repair and replacement at Sunset Plaza, Wells Fargo Corridor, and miscellaneous stone repair, landscape screening at the “wood lot” on the corner of MV Boulevard and Larkspur Lane; a new summer planter in the Heritage Plaza fire pit; wayfinding signage; various small landscape projects; and routine seasonal maintenance projects.

TRASH AND RECYCLING

The Plaza Services department is responsible for the collection of trash and recycling in Town common areas (not including recreation trails) and the management of hauling and disposal/processing contracts for those materials.

Department Goals

1. Manage daily public trash and recycling collection and disposal processing efforts in a timely and efficient manner.
2. Ensure a safe waste handling program for all employees.
3. Department shall manage trash contracts and monitor trash expenses to operate within approved budget.

Performance Measures

1. Ensure 100% town facilities have adequate trash and recycling stations.
2. Track work loss to injuries with zero injuries as the goal.
3. Department year end expenditure totals do not exceed the adopted annual budget year.

2017 Performance Report

1. We continue to monitor trash and recycling to ensure there are adequate receptacles throughout the Village Center and will evaluate the need for any additional containers needed for the common consumption area.

We transitioned to a more environmentally friendly dog waste bag and are currently using a bag that breaks down faster and meets commercial composting standards.

2. There was no time loss due to injuries.
3. Yearend expenditures will be calculated in the fall.

Department Projects and Issues

Continue to work with Bruin Waste to reduce trash removal noise to the greatest extent possible.

BRUIN WASTE ANNUAL REPORT

Town of Mountain Village Resource Recovery Service for Residents, Commercial Entities, and Town Government Facilities Annual Report 2018

2018 was a volatile year in the recycling industry, China has slowed and, in some cases, even stopped receiving product due to contamination and the ability to now recycle their own products. Losing China as our strongest importer of recyclables soon opened up other foreign markets including Vietnam and although these other markets are strong importers, their inability to quickly and efficiently process the volume they were importing caused a slowdown in the market there as well.

Domestic markets are taking the paper and cardboard volume as they can but once again the volume of recyclables has outpaced the production of recycled materials. All this is

causing the markets to fall to low levels that we haven't seen in decades, the low prices producers are paying for the baled cardboard and paper don't cover our freight costs to get these materials to the mill.

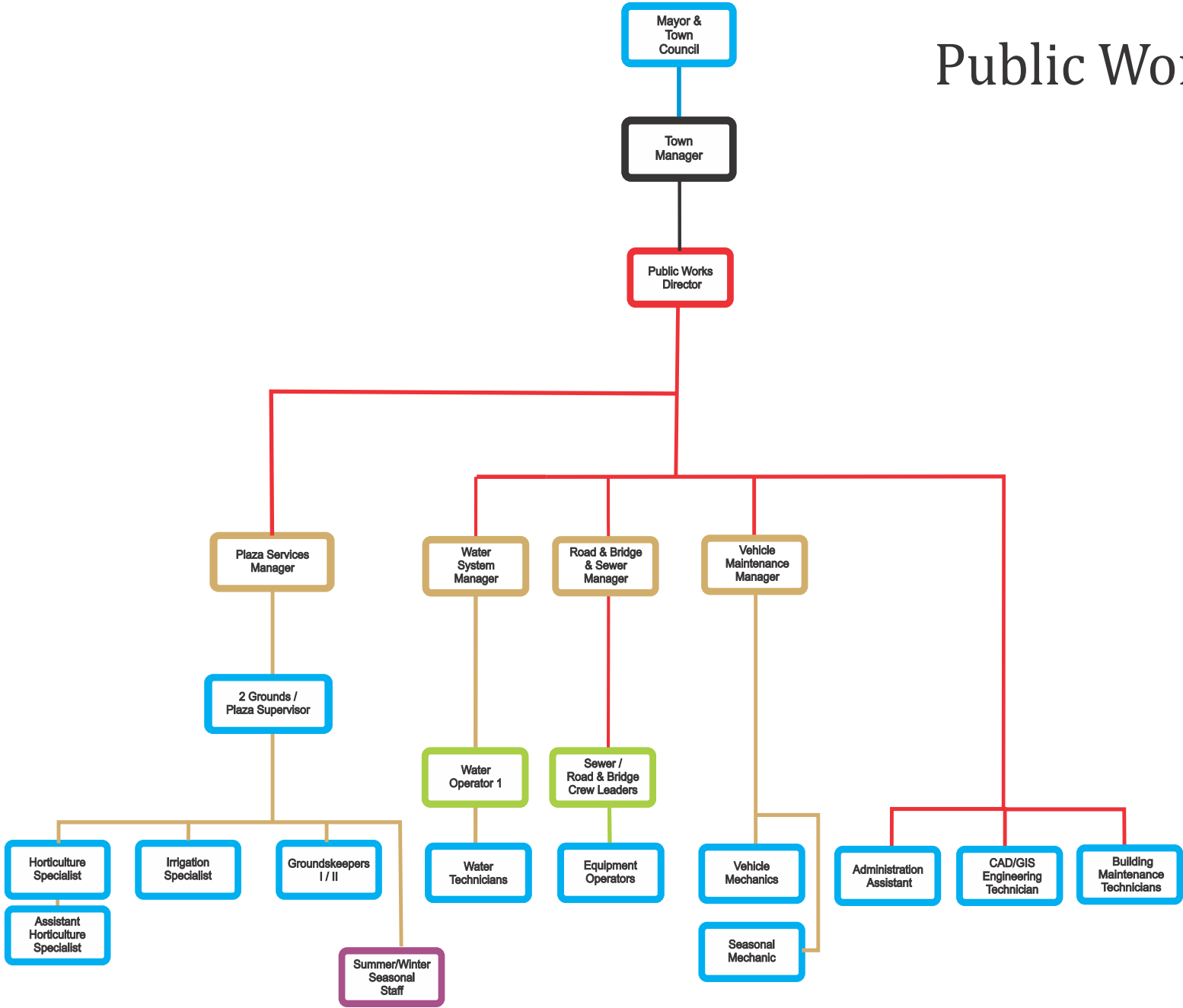
Plastic prices as a general rule follow petroleum prices, with the downward trend of prices at the pump this dip in plastic prices was expected. Demand for #1 and #2 plastics stays strong even though the market price is low.

Aluminum is at the mid line at \$.40 which is down \$600 per ton from last fall. Demand and pricing for steel has remained strong even for the shortfalls in the rest of the recycling market.

| Town Of Mountain Village Annual Waste and Recycle Volume Report | | | | | | | | | | | |
|---|---------------------------|--------------------|----------------|-------------------|--------------|------------|---------------------|---------------------|------------------------|---------------|---------|
| Commerci 2018 | | | | | | | | | | | |
| | Trash (cubic yards) | Cardboard (lbs) | Paper (lbs) | aluminum (lbs) | tin (lbs) | glass(lbs) | Plastic #1 (lbs) | Plastic #2 (lbs) | Plastic #3- 7 (lbs) | Contamination | |
| January | 362 | 15,262 | 9,481 | 740 | 693 | 8,972 | 2,312 | 2,867 | 2,497 | 3,422 | 46,246 |
| February | 384 | 13,695 | 8,507 | 664 | 622 | 8,051 | 2,075 | 2,573 | 2,241 | 3,071 | 41,883 |
| March | 253 | 16,747 | 10,403 | 812 | 761 | 9,845 | 2,537 | 3,146 | 2,740 | 3,755 | 50,999 |
| April | 256 | 9,487 | 5,893 | 460 | 431 | 5,577 | 1,437 | 1,782 | 1,522 | 2,127 | 28,972 |
| May | 344 | 6,105 | 3,792 | 925 | 277 | 3,589 | 925 | 1,147 | 999 | 1,369 | 19,472 |
| June | 386 | 10,972 | 6,816 | 532 | 498 | 6,450 | 1,662 | 2,061 | 1,795 | 2,460 | 33,632 |
| July | 368 | 11,055 | 6,867 | 536 | 502 | 6,499 | 1,675 | 2,077 | 1,809 | 6,499 | 37,887 |
| August | 322 | 13,117 | 7,950 | 636 | 596 | 7,711 | 1,987 | 2,464 | 2,146 | 2,941 | 39,870 |
| September | 356 | 12,375 | 7,500 | 600 | 562 | 7,275 | 1,875 | 2,325 | 2,025 | 2,775 | 37,668 |
| October | 335 | 8,827 | 5,483 | 428 | 401 | 5,189 | 1,337 | 1,658 | 1,444 | 1,974 | 27,076 |
| November | 254 | 12,952 | 8,046 | 800 | 588 | 7,614 | 1,962 | 2,433 | 2,119 | 2,904 | 39,672 |
| December | 335 | 16,500 | 10,250 | 800 | 750 | 9,700 | 2,500 | 3,100 | 2,700 | 3,700 | 50,335 |
| Total | 3955 | 147,094 | 90,988 | 7933 | 6681 | 86,472 | 22284 | 27633 | 24037 | 36,997 | 450,119 |

| Town Of Mountain Village Annual Waste and Recycle Volume Report | | | | | | | | | | | |
|---|---------------------------|--------------------|-------------|-------------------|--------------|---------------------------|---------------------|---------------------|-----------------------|---------------|---------|
| Residential 2017 | | | | | | | | | | | |
| | Trash (cubic yards) | Cardboard (lbs) | Paper (lbs) | aluminum (lbs) | tin (lbs) | Residential glass(lbs) | Plastic #1 (lbs) | Plastic #2 (lbs) | Plastic #3-7 (lbs) | Contamination | Total |
| January | 160 | 13,530 | 8,405 | 656 | 615 | 7,954 | 2,050 | 2,542 | 2,214 | 3,034 | 41,000 |
| February | 144 | 8,910 | 5,536 | 432 | 405 | 5,238 | 1,350 | 1,674 | 1,458 | 1,998 | 27,001 |
| March | 126 | 9,405 | 5,842 | 456 | 427 | 5,529 | 1,425 | 1,767 | 1,539 | 2,109 | 28,499 |
| April | 132 | 9,306 | 5,781 | 451 | 423 | 5,470 | 1,410 | 1,748 | 1,522 | 2,086 | 28,197 |
| May | 104 | 6,141 | 3,815 | 297 | 279 | 3,610 | 930 | 1,153 | 1,004 | 1,377 | 18,606 |
| June | 154 | 12,622 | 7,841 | 612 | 573 | 7,420 | 1,912 | 2,371 | 2,065 | 2,830 | 38,246 |
| July | 204 | 14,932 | 9,276 | 724 | 678 | 8,778 | 2,262 | 2,805 | 2,443 | 3,348 | 45,246 |
| August | 123 | 11,220 | 6,970 | 544 | 510 | 6,595 | 1,700 | 2,108 | 1,836 | 2,516 | 33,999 |
| September | 134 | 11,385 | 7,072 | 552 | 517 | 6,727 | 1,725 | 2,139 | 1,863 | 2,553 | 34,533 |
| October | 169 | 10,560 | 6,560 | 512 | 480 | 397 | 1,600 | 1,643 | 1,728 | 2,368 | 25,848 |
| November | 118 | 8,745 | 5,432 | 424 | 397 | 5,141 | 1,325 | 1,643 | 1,431 | 1,961 | 26,499 |
| December | 174 | 9,982 | 6,201 | 484 | 453 | 5,868 | 1,512 | 1,875 | 1,633 | 2,238 | 30,246 |
| Total | 1742 | 126,738 | 78,731 | 6144 | 5757 | 68,727 | 19,201 | 23,468 | 20,736 | 28,418 | 377,920 |

Public Works



**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
ROAD AND BRIDGE DEPARTMENT PROGRAM NARRATIVE**

The Road and Bridge Department is responsible for the care and maintenance of 20 miles of road, 20 bridges and 8 parking areas as well as inspecting and maintaining 9 miles of sewer main, 232 manholes and 3 lift stations.

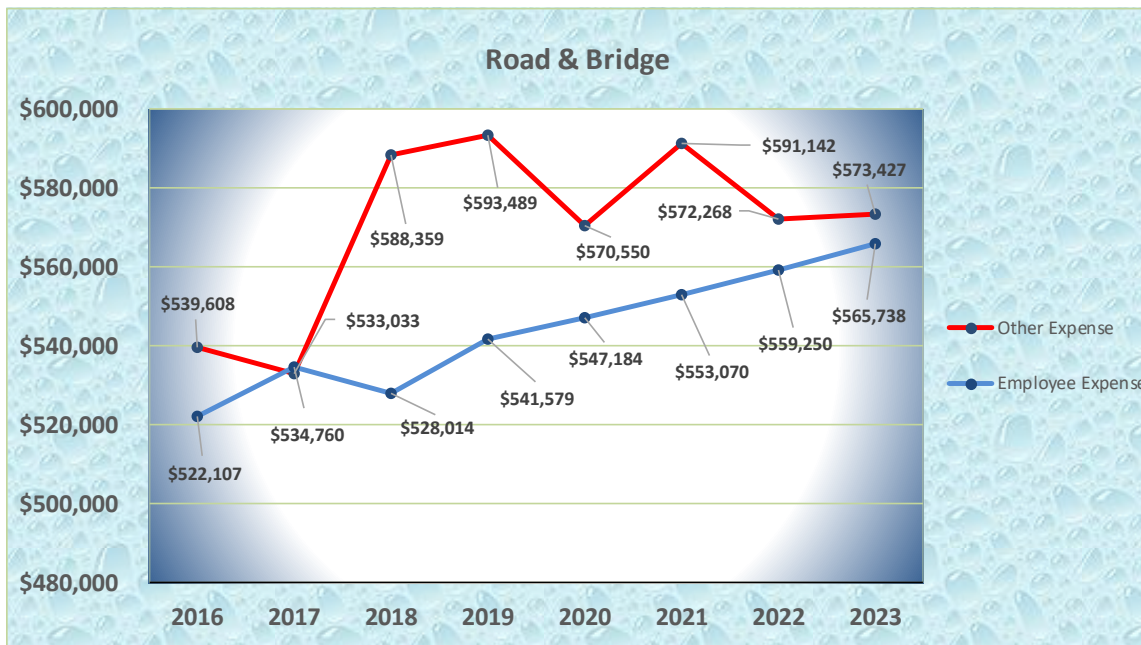
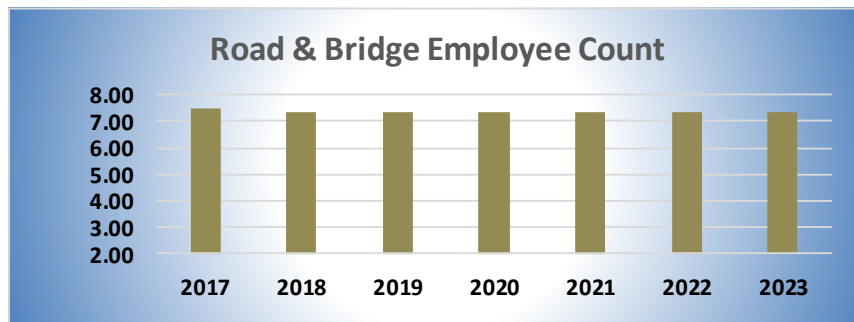
The Road and Bridge staff performs all in-house pavement repairs. They provide a significant amount of full depth asphalt patching at a considerable savings to the Town. The process involves all grinding, prep and paving operations as well as traffic control. The staff performs all other phases of roadway repair and maintenance. Road and Bridge has also undertaken numerous repairs of the main line sewer system identified by video inspection of the lines. In the winter the R&B staff provides seven day coverage for snow removal and all other required maintenance with three operators on the day shift and one operator at night until midnight. Snow removal includes all roads and parking areas owned by the Town. Along with these primary duties R&B performs wetland or sensitive area mitigation, sign repair, tree removal, road striping, culvert and drainage maintenance and routine maintenance of the sewer system.

DEPARTMENT GOALS

1. Provide snow and ice removal for all the Town’s roadways and parking areas to ensure the safest conditions possible in all weather conditions.
2. Complete the initial plow routes within proscribed time limits; the grader route within 3 hours on light to normal snow days (<6”) and 3.25 hours on heavy days (>6”); the snowplow/sand truck route within 1 3/4 hours on light to normal days and 2 hours on heavy days.
3. Provide safe roadways by maintaining quality pavements, shoulders and drainage at a cost advantageous to the Town.
4. Provide quality cost effective repair and maintenance to all Town facilities as directed.
5. Perform all tasks in the safest possible manner.
6. Perform snow removal procedures and sensitive area mitigation as per the Wetlands Protection Plan.
7. Operate the department within budget.

DEPARTMENT PERFORMANCE MEASURES

1. Track man hours for snow removal compared to snow fall total.
2. Track the number of snow days that meet or exceed the initial road opening goals with the target of 80% or better.
3. Track the cost of asphalt patching and pavement repair with the goal of keeping costs below commercial prices.
4. Track the cost for facility maintenance with the goal of keeping costs below commercial prices.
5. Track work time lost to injury with zero injuries the goal.
6. Annually inspect and document improvement of wetland protection systems as per the Wetlands Protection Plan.
7. Department year end expenditure totals do not exceed the adopted budget.



Percentage Change in Expenditures - Year to Year

| Year Range | Percentage Change |
|------------|-------------------|
| 2016-2017 | 0.57% |
| 2017-2018 | 4.55% |
| 2018-2019 | 1.67% |
| 2019-2020 | -1.53% |
| 2020-2021 | 2.37% |
| 2021-2022 | -1.11% |
| 2022-2023 | 0.68% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Road & Bridge

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | 2019 | | 2020 Long | 2021 Long | 2022 Long | 2023 Long | |
|---------------|--------------------------------|------------------|------------------|------------------|------------------|----------------|------------------|---------------|------------------|------------------|------------------|------------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | 2019 Adopted | Adjustments | Term Projection | Term Projection | Term Projection | Term Projection |
| Road & Bridge | Salaries & Wages | 346,213 | 351,678 | 349,914 | 348,922 | (992) | 359,896 | 10,974 | 359,896 | 359,896 | 359,896 | |
| Road & Bridge | Offset Labor | (91) | (1,360) | - | - | - | - | - | - | - | - | |
| Road & Bridge | Group Insurance | 105,171 | 106,002 | 100,077 | 97,930 | (2,147) | 97,930 | - | 102,827 | 107,968 | 113,366 | |
| Road & Bridge | Dependent Health Reimbursement | (7,977) | (6,429) | (3,280) | (3,280) | - | (3,280) | - | (3,280) | (3,280) | (3,280) | |
| Road & Bridge | PERA & Payroll Taxes | 52,642 | 53,707 | 53,817 | 53,561 | (256) | 55,352 | 1,791 | 55,352 | 55,352 | 55,352 | |
| Road & Bridge | PERA 401K | 8,879 | 10,358 | 10,723 | 10,672 | (51) | 10,797 | 125 | 10,797 | 10,797 | 10,797 | |
| Road & Bridge | Workers Compensation | 11,196 | 13,890 | 14,838 | 13,500 | (1,338) | 14,175 | 675 | 14,884 | 15,628 | 16,409 | |
| Road & Bridge | Other Employee Benefits | 6,075 | 6,913 | 6,709 | 6,709 | - | 6,709 | - | 6,709 | 6,709 | 6,709 | |
| Road & Bridge | Uniforms | 1,113 | 1,116 | 1,200 | 1,200 | - | 1,200 | - | 1,200 | 1,200 | 1,200 | |
| Road & Bridge | Engineering | 3,170 | - | - | - | - | - | - | - | - | - | |
| Road & Bridge | Consultant Services (1) | - | - | 20,000 | 20,000 | - | - | (20,000) | - | - | - | |
| Road & Bridge | Janitorial/Trash Removal | 1,560 | 1,560 | 1,500 | 1,500 | - | 1,500 | - | 1,500 | 1,500 | 1,500 | |
| Road & Bridge | Vehicle Repair & Maintenance | 37,641 | 39,072 | 45,968 | 45,968 | - | 45,968 | - | 45,968 | 45,968 | 45,968 | |
| Road & Bridge | Rental - Equipment | - | 109 | - | - | - | - | - | - | - | - | |
| Road & Bridge | Facility Expenses | 1,252 | 1,119 | 731 | 731 | - | 731 | - | 731 | 731 | 731 | |
| Road & Bridge | Communications | 2,322 | 2,527 | 4,829 | 4,829 | - | 4,829 | - | 4,829 | 4,829 | 4,829 | |
| Road & Bridge | Public Noticing | 408 | 465 | 400 | 400 | - | 500 | 100 | 500 | 500 | 500 | |
| Road & Bridge | Dues, Fees & Licenses | 236 | 234 | 250 | 250 | - | 250 | - | 250 | 250 | 250 | |
| Road & Bridge | Travel, Education, Training | 1,412 | 1,275 | 2,260 | 2,260 | - | 2,260 | - | 2,260 | 2,260 | 2,260 | |
| Road & Bridge | Contract Labor (2) | - | - | 2,500 | 2,500 | - | 5,000 | 2,500 | 2,500 | 2,500 | 2,500 | |
| Road & Bridge | Paving Repair (3) | 391,912 | 388,843 | 400,000 | 400,000 | - | 400,000 | - | 400,000 | 400,000 | 400,000 | |
| Road & Bridge | Striping | 10,033 | 14,042 | 12,480 | 12,480 | - | 12,480 | - | 12,480 | 12,480 | 12,480 | |
| Road & Bridge | Guardrail Repair | 19,060 | 15,610 | 500 | 500 | - | 22,000 | 21,500 | 500 | 20,000 | - | |
| Road & Bridge | Bridge Repair & Maintenance | 8,867 | 7,065 | 18,000 | 18,000 | - | 18,000 | - | 18,000 | 18,000 | 18,000 | |
| Road & Bridge | Postage & Freight | 69 | 46 | 100 | 100 | - | 100 | - | 100 | 100 | 100 | |
| Road & Bridge | General Supplies & Materials | 12,164 | 8,711 | 7,972 | 7,972 | - | 7,972 | - | 7,972 | 7,972 | 7,972 | |
| Road & Bridge | Supplies - Office | 1,442 | 1,394 | 1,406 | 1,406 | - | 1,406 | - | 1,406 | 1,406 | 1,406 | |
| Road & Bridge | Supplies - Sand / Deicer | 24,065 | 21,759 | 28,000 | 25,000 | (3,000) | 25,000 | - | 25,000 | 25,000 | 25,000 | |
| Road & Bridge | Supplies - Signs & Safety | 6,196 | 6,404 | 6,200 | 8,000 | 1,800 | 8,000 | - | 8,000 | 8,000 | 8,000 | |
| Road & Bridge | Gen Supplies - CAD | 104 | 55 | - | - | - | - | - | - | - | - | |
| Road & Bridge | Business Meals | 341 | 559 | 200 | 200 | - | 200 | - | 200 | 200 | 200 | |
| Road & Bridge | Employee Appreciation | 128 | 176 | 733 | 733 | - | 733 | - | 733 | 733 | 733 | |
| Road & Bridge | Utilities - Electricity | 1,275 | 909 | 1,528 | 1,528 | - | 1,574 | 46 | 1,621 | 1,670 | 1,720 | |
| Road & Bridge | Utilities - Gasoline | 14,838 | 19,984 | 32,802 | 32,802 | - | 33,786 | 984 | 34,800 | 35,844 | 36,919 | |
| Total | | 1,061,715 | 1,067,792 | 1,122,357 | 1,116,373 | (5,984) | 1,135,068 | 18,695 | 1,117,734 | 1,144,212 | 1,131,517 | 1,139,165 |

(1) Emergency Evacuation Route

(2) 2019 Subbase Analysis Rocky Road

(3) Road maintenance repairs are included as outlined in the Public Works 2019 Long Term Paving Plan

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
WATER AND SEWER DEPARTMENT PROGRAM NARRATIVE**

The Water Department is responsible for the operation and maintenance of the water systems of Mountain Village. Systems include: Mountain Village, Ski Ranches, and West Meadows. Water Department staff serves as operators of the Elk Run development system as well. The department is also responsible for the snow removal at the Gondola Parking Garage and the trail from Town Hall to Blue Mesa Parking lot.

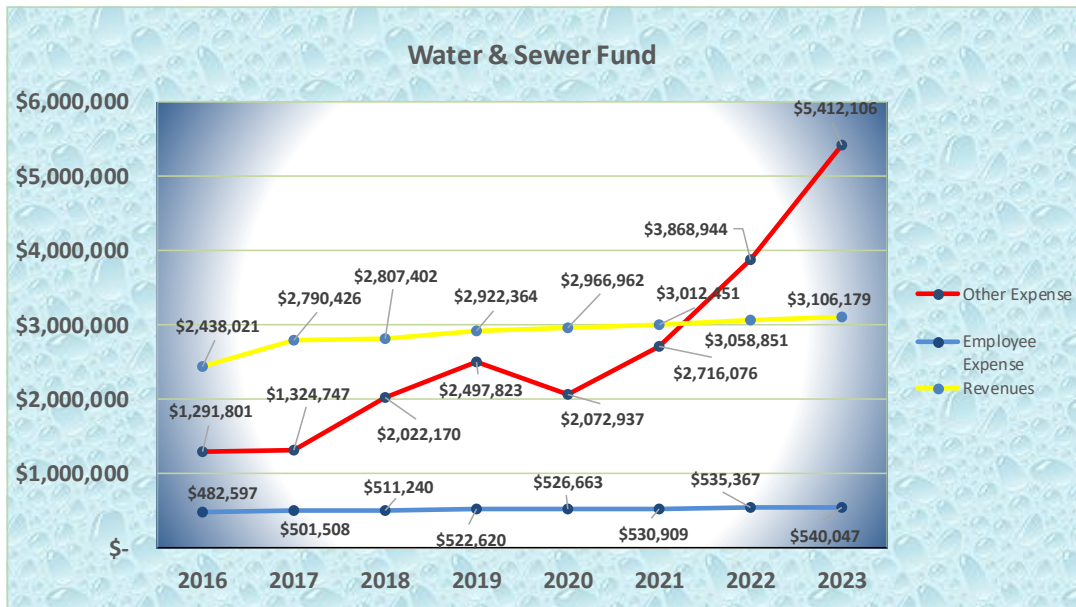
The water department staff operates on a seven day a week schedule in the winter and provides seven day twenty-four hour emergency on call coverage year round. The staff also plays a significant part in the winter operating plan as they provide all the manpower for the snow removal at the Gondola Parking Garage and the trail to the Village Center.

DEPARTMENT GOALS

1. Provide clean and safe drinking water to the customers of the Mountain Village water system.
2. Provide prompt and courteous service to all customers, timely locates and inspections on water or sewer system installations and response to system problems.
3. Maintain the system to a higher level than industry standard of less 10% loss due to leakage.
4. Maintain regulatory compliance according to all applicable rules and laws that pertain to public water systems.
5. Perform an effective maintenance program to reduce costs and lessen the severity of breakdowns.
6. Provide service to the residents and guests by the timely and cost effective removal of snow from GPG and walkways.
7. Operating the enterprise does not require general tax subsidy.

DEPARTMENT PERFORMANCE MEASURES

1. 100% of water consumption reports and water sample test results are without deficiencies.
2. A. Track time for response and resolution of customer service issues, and contractor requests with the objective of same day service. B. Track time for response to emergency situations with the goal of one to two hour response.
3. Perform monthly water audit tracking percent of water loss with the objective of less than 10% loss.
4. 100% regulatory compliance.
5. A. Track maintenance costs on hydrants, valves and PRVs and compare with industry average. B. Reduce down time due to system failures; compared with industry standard of no customers without water.
6. Performing snow removal tasks at GPG by 8AM on light snow days (<3”) and by 9AM on medium to heavy (>3”) snow days with a goal of 90% or better.
7. Department year end expenditures do not exceed the adopted budget.



Percentage Change in Expenditures - Year to Year

| Year | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Percentage Change | 2.92% | 38.72% | 19.22% | -13.93% | 24.90% | 35.64% | 35.14% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Water & Sewer Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 Adjustments | 2019 Adopted | 2019 Adjustments | 2020 Long Term Projection | 2021 Long Term Projection | 2022 Long Term Projection | 2023 Long Term Projection |
|---------------------------|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Summary | | | | | | | | | | | | |
| Revenues | | | | | | | | | | | | |
| | Water & Sewer Service Fees | 2,428,268 | 2,780,053 | 2,688,952 | 2,793,952 | 105,000 | 2,908,914 | 114,962 | 2,953,512 | 2,999,001 | 3,045,401 | 3,092,729 |
| | Other Revenues | 9,753 | 10,373 | 13,450 | 13,450 | - | 13,450 | - | 13,450 | 13,450 | 13,450 | 13,450 |
| | Total Revenues | 2,438,021 | 2,790,426 | 2,702,402 | 2,807,402 | 105,000 | 2,922,364 | 114,962 | 2,966,962 | 3,012,451 | 3,058,851 | 3,106,179 |
| Operating Expenses | | | | | | | | | | | | |
| | Water Operating Costs | 902,236 | 929,911 | 1,165,801 | 1,030,901 | (134,900) | 1,138,963 | 108,062 | 1,063,037 | 1,077,551 | 1,092,565 | 1,108,100 |
| | Sewer Operating Costs | 479,585 | 507,191 | 547,636 | 547,638 | 2 | 550,737 | 3,099 | 551,662 | 552,631 | 553,646 | 554,710 |
| | Water/Sewer Contingency | - | - | 34,269 | 31,571 | (2,698) | 33,794 | 2,223 | 32,294 | 32,604 | 32,924 | 33,256 |
| | Total Operating Costs | 1,381,821 | 1,437,102 | 1,747,706 | 1,610,110 | (137,596) | 1,723,493 | 113,384 | 1,646,993 | 1,662,785 | 1,679,136 | 1,696,066 |
| Capital | | | | | | | | | | | | |
| | Capital Costs | 392,577 | 389,153 | 1,379,250 | 923,300 | (455,950) | 1,296,950 | 373,650 | 952,608 | 1,584,200 | 2,725,175 | 4,256,088 |
| | Total Capital | 392,577 | 389,153 | 1,379,250 | 923,300 | (455,950) | 1,296,950 | 373,650 | 952,608 | 1,584,200 | 2,725,175 | 4,256,088 |
| Other Source/Uses | | | | | | | | | | | | |
| | Tap Fees | 42,960 | 255,316 | 100,000 | 100,000 | - | 100,000 | - | 100,000 | 100,000 | 100,000 | 100,000 |
| | Tap Fees | - | 21,232 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| | Tap Fees | - | - | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| | Water/Sewer Other Sources/Uses | - | 352 | - | - | - | - | - | - | - | - | - |
| | Water/Sewer Other Sources/Uses | (131,311) | (142,527) | (152,406) | (149,630) | 2,776 | (170,976) | (21,346) | (176,060) | (176,755) | (180,301) | (183,625) |
| | Total Other Sources/Uses | (88,351) | 134,373 | (45,406) | (42,630) | 2,776 | (63,976) | (21,346) | (69,060) | (69,755) | (73,301) | (76,625) |
| | Surplus (Deficit) | 575,272 | 1,098,544 | (469,960) | 231,362 | 701,322 | (162,055) | (393,417) | 298,301 | (304,289) | (1,418,761) | (2,922,600) |
| | Beginning Available Fund Balance | 1,970,055 | 2,545,327 | 3,643,871 | 3,643,871 | | 3,875,233 | | 3,713,177 | 4,011,478 | 3,707,189 | 2,288,428 |
| | Ending Available Fund Balance | 2,545,327 | 3,643,871 | 3,173,911 | 3,875,233 | | 3,713,177 | | 4,011,478 | 3,707,189 | 2,288,428 | (634,172) |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Water & Sewer Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | | 2019 | | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|--|--------------------------------|------------------|------------------|------------------|------------------|----------------|------------------|---------------|------------------|------------------|------------------|------------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| <u>Revenues</u> | | | | | | | | | | | | |
| MV Water | MV-Water Base Fees | 824,377 | 911,686 | 930,375 | 930,375 | - | 1,023,413 | 93,038 | 1,043,881 | 1,064,758 | 1,086,054 | 1,107,775 |
| MV Water | MV-Sewer Base Fees | 824,377 | 911,686 | 930,375 | 930,375 | - | 1,023,413 | 93,038 | 1,043,881 | 1,064,758 | 1,086,054 | 1,107,775 |
| MV Water | MV-Water Excess Fees | 349,882 | 390,316 | 350,000 | 375,000 | 25,000 | 350,000 | (25,000) | 350,000 | 350,000 | 350,000 | 350,000 |
| MV Water | MV-Water Irrigation Fees | 65,772 | 92,682 | 66,524 | 66,524 | - | 66,524 | - | 66,524 | 66,524 | 66,524 | 66,524 |
| MV Water | MV-Water Construction | 463 | 531 | 1,577 | 1,577 | - | 1,577 | - | 1,577 | 1,577 | 1,577 | 1,577 |
| MV Water | MV-Snowmaking Fees | 198,047 | 287,759 | 220,942 | 300,942 | 80,000 | 225,000 | (75,942) | 225,000 | 225,000 | 225,000 | 225,000 |
| Total Mountain Village Revenues | | 2,262,918 | 2,594,660 | 2,499,793 | 2,604,793 | 105,000 | 2,689,926 | 85,133 | 2,730,863 | 2,772,618 | 2,815,208 | 2,858,650 |
| Ski Ranches Water | SR-Water Base Fees | 127,963 | 142,206 | 145,049 | 145,049 | - | 174,059 | 29,010 | 177,540 | 181,091 | 184,713 | 188,407 |
| Ski Ranches Water | SR-Water Excess Fees | 11,217 | 13,392 | 15,697 | 15,697 | - | 15,697 | - | 15,697 | 15,697 | 15,697 | 15,697 |
| Ski Ranches Water | SR-Irrigation Fees | - | 289 | 175 | 175 | - | 175 | - | 175 | 175 | 175 | 175 |
| Ski Ranches Water | SR-Water Construction | 5 | 32 | 342 | 342 | - | 342 | - | 342 | 342 | 342 | 342 |
| Total Ski Ranches Revenues | | 139,185 | 155,919 | 161,263 | 161,263 | - | 190,273 | 29,010 | 193,754 | 197,305 | 200,927 | 204,621 |
| Skyfield Water | SKY-Water Base Fees | 7,862 | 8,684 | 8,190 | 8,190 | - | 9,009 | 819 | 9,189 | 9,373 | 9,560 | 9,752 |
| Skyfield Water | SKY-Water/Standby Fees | 8,190 | 8,190 | 8,721 | 8,721 | - | 8,721 | - | 8,721 | 8,721 | 8,721 | 8,721 |
| Skyfield Water | SKY-Water Excess Fees | 10,113 | 12,600 | 10,200 | 10,200 | - | 10,200 | - | 10,200 | 10,200 | 10,200 | 10,200 |
| Skyfield Water | SKY-Water Irrigation Fees | - | - | 785 | 785 | - | 785 | - | 785 | 785 | 785 | 785 |
| Total Skyfield Revenues | | 26,165 | 29,474 | 27,896 | 27,896 | - | 28,715 | 819 | 28,895 | 29,079 | 29,266 | 29,458 |
| Other Revenues - Water/Sewer | MV-Water/Sewer Inspection Fees | 1,200 | 3,600 | 4,500 | 4,500 | - | 4,500 | - | 4,500 | 4,500 | 4,500 | 4,500 |
| Other Revenues - Water/Sewer | SR/SF Water Inspection Fees | - | 300 | - | - | - | - | - | - | - | - | - |
| Other Revenues - Water/Sewer | Elk Run Maintenance Fees | 3,858 | 2,038 | 3,800 | 3,800 | - | 3,800 | - | 3,800 | 3,800 | 3,800 | 3,800 |
| Other Revenues - Water/Sewer | Late Fees | 4,195 | 4,335 | 4,700 | 4,700 | - | 4,700 | - | 4,700 | 4,700 | 4,700 | 4,700 |
| Other Revenues - Water/Sewer | Water Fines | 500 | 100 | 450 | 450 | - | 450 | - | 450 | 450 | 450 | 450 |
| Total Other Revenues | | 9,753 | 10,373 | 13,450 | 13,450 | - | 13,450 | - | 13,450 | 13,450 | 13,450 | 13,450 |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Water & Sewer Fund

| Worksheet | Account Name | <u>Water & Sewer Fund</u> | | | | | | 2020 Long | 2021 Long | 2022 Long | 2023 Long | |
|---------------|--------------------------------|-------------------------------|----------------|----------------|----------------|------------------|----------------|------------------|-----------------|-----------------|-----------------|-----------------|
| | | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 Adjustments | 2019 Adopted | 2019 Adjustments | Term Projection | Term Projection | Term Projection | Term Projection |
| Sewer Expense | Salaries & Wages | 51,654 | 54,499 | 61,674 | 61,675 | 1 | 63,649 | 1,974 | 63,649 | 63,649 | 63,649 | 63,649 |
| Sewer Expense | Group Insurance | 13,013 | 13,113 | 12,513 | 12,513 | - | 12,513 | - | 13,139 | 13,796 | 14,485 | 15,210 |
| Sewer Expense | Dependent Health Reimbursement | (724) | (722) | (725) | (725) | - | (725) | - | (725) | (725) | (725) | (725) |
| Sewer Expense | PERA & Payroll Taxes | 7,896 | 8,316 | 9,485 | 9,486 | 1 | 9,790 | 304 | 9,790 | 9,790 | 9,790 | 9,790 |
| Sewer Expense | PERA 401K | 3,045 | 3,212 | 3,635 | 3,635 | - | 3,819 | 184 | 3,819 | 3,819 | 3,819 | 3,819 |
| Sewer Expense | Workers Compensation | 878 | 943 | 1,094 | 1,094 | - | 1,149 | 55 | 1,206 | 1,266 | 1,330 | 1,396 |
| Sewer Expense | Other Employee Benefits | 810 | 875 | 895 | 895 | - | 895 | - | 895 | 895 | 895 | 895 |
| Sewer Expense | Employee Appreciation | 50 | 138 | 100 | 100 | - | 100 | - | 100 | 100 | 100 | 100 |
| Sewer Expense | Vehicle Repair & Maintenance | 16,345 | 8,938 | 10,000 | 10,000 | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 |
| Sewer Expense | Vehicle Repair & Maintenance | - | - | 1,082 | 1,082 | - | 1,082 | - | 1,082 | 1,082 | 1,082 | 1,082 |
| Sewer Expense | Sewer Line Checks | 20,751 | 26,889 | 27,040 | 27,040 | - | 27,040 | - | 27,040 | 27,040 | 27,040 | 27,040 |
| Sewer Expense | Facility Expenses | 1,140 | 931 | 1,000 | 1,000 | - | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| Sewer Expense | Communications | 741 | 896 | 650 | 650 | - | 1,000 | 350 | 1,000 | 1,000 | 1,000 | 1,000 |
| Sewer Expense | Travel-Education & Training | 280 | 478 | 1,500 | 1,500 | - | 1,500 | - | 1,500 | 1,500 | 1,500 | 1,500 |
| Sewer Expense | General Supplies & Materials | 4,246 | 3,829 | 5,083 | 5,083 | - | 5,083 | - | 5,083 | 5,083 | 5,083 | 5,083 |
| Sewer Expense | Supplies-Safety | 781 | - | 877 | 877 | - | 877 | - | 877 | 877 | 877 | 877 |
| Sewer Expense | Supplies - Office | 994 | 1,027 | 800 | 800 | - | 800 | - | 800 | 800 | 800 | 800 |
| Sewer Expense | Regional Sewer O&M | 308,595 | 331,965 | 360,794 | 360,794 | - | 360,794 | - | 360,794 | 360,794 | 360,794 | 360,794 |
| Sewer Expense | Regional Sewer Overhead | 43,772 | 47,499 | 44,000 | 44,000 | - | 44,000 | - | 44,000 | 44,000 | 44,000 | 44,000 |
| Sewer Expense | Utilities - Electricity | 2,251 | 2,161 | 2,426 | 2,426 | - | 2,547 | 121 | 2,675 | 2,808 | 2,949 | 3,096 |
| Sewer Expense | Utilities - Gasoline | 3,067 | 2,204 | 3,713 | 3,713 | - | 3,824 | 111 | 3,939 | 4,057 | 4,179 | 4,304 |
| Total | | 479,585 | 507,191 | 547,636 | 547,638 | 2 | 550,737 | 3,099 | 551,662 | 552,631 | 553,646 | 554,710 |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Water & Sewer Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|------------------|--------------------------------|----------------|----------------|------------------|----------------|------------------|------------------|----------------|------------------|------------------|------------------|------------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| MV Water Expense | Salaries & Wages | 271,845 | 263,493 | 284,438 | 281,383 | (3,055) | 290,387 | 9,004 | 290,387 | 290,387 | 290,387 | 290,387 |
| MV Water Expense | Offset Labor | (2,106) | (2,380) | (5,000) | (5,000) | - | (5,000) | - | (5,000) | (5,000) | (5,000) | (5,000) |
| MV Water Expense | Housing Allowance | 8,993 | 8,967 | 8,970 | 8,970 | - | 8,970 | - | 8,970 | 8,970 | 8,970 | 8,970 |
| MV Water Expense | Group Insurance | 58,089 | 63,985 | 60,880 | 59,707 | (1,173) | 59,707 | - | 62,692 | 65,827 | 69,118 | 72,574 |
| MV Water Expense | Dependent Health Reimbursement | (3,000) | (3,724) | (7,809) | (7,809) | - | (7,809) | - | (7,809) | (7,809) | (7,809) | (7,809) |
| MV Water Expense | PERA & Payroll Taxes | 41,770 | 40,845 | 43,747 | 43,699 | (48) | 44,662 | 963 | 44,662 | 44,662 | 44,662 | 44,662 |
| MV Water Expense | PERA 401K | 14,345 | 11,930 | 16,832 | 16,832 | - | 15,035 | (1,797) | 15,035 | 15,035 | 15,035 | 15,035 |
| MV Water Expense | Workers Compensation | 6,515 | 5,499 | 5,616 | 6,500 | 884 | 6,825 | 325 | 7,166 | 7,525 | 7,901 | 8,296 |
| MV Water Expense | Other Employee Benefits | 4,455 | 4,200 | 4,923 | 4,923 | - | 4,923 | - | 4,923 | 4,923 | 4,923 | 4,923 |
| MV Water Expense | Employee Appreciation | 188 | 138 | 533 | 533 | - | 533 | - | 533 | 533 | 533 | 533 |
| MV Water Expense | Uniforms | 1,176 | 636 | 1,170 | 1,170 | - | 1,170 | - | 1,170 | 1,170 | 1,170 | 1,170 |
| MV Water Expense | Legal - Water | 4,660 | 32,305 | 20,000 | 20,000 | - | 20,000 | - | 20,000 | 20,000 | 20,000 | 20,000 |
| MV Water Expense | Legal - Elk Run | - | - | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| MV Water Expense | Legal - TSG Water | - | - | 15,000 | 15,000 | - | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 |
| MV Water Expense | Water Sample Analysis | 9,098 | 4,899 | 15,000 | 15,000 | - | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 |
| MV Water Expense | Water Augmentation Plan (1) | 19,815 | 25,330 | 30,000 | 30,000 | - | 30,000 | - | 30,000 | 30,000 | 30,000 | 30,000 |
| MV Water Expense | Janitorial/Trash Removal | 1,560 | 1,560 | 1,586 | 1,586 | - | 1,586 | - | 1,586 | 1,586 | 1,586 | 1,586 |
| MV Water Expense | Vehicle Repair & Maintenance | 22,903 | 35,620 | 30,897 | 30,897 | - | 31,445 | 548 | 32,003 | 32,573 | 33,155 | 33,747 |
| MV Water Expense | Software Support | 1,280 | 1,722 | 2,500 | 2,500 | - | 1,500 | (1,000) | 1,500 | 1,500 | 1,500 | 1,500 |
| MV Water Expense | Backflow Testing | - | - | - | - | - | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| MV Water Expense | Facility Expenses | 1,053 | 1,222 | 1,170 | 1,170 | - | 1,170 | - | 1,170 | 1,170 | 1,170 | 1,170 |
| MV Water Expense | Insurance | 15,506 | 12,223 | 20,000 | 20,000 | - | 20,000 | - | 20,000 | 20,000 | 20,000 | 20,000 |
| MV Water Expense | Communications | 4,120 | 4,593 | 4,329 | 4,329 | - | 4,329 | - | 4,329 | 4,329 | 4,329 | 4,329 |
| MV Water Expense | Internet Services | 2,011 | 2,011 | 2,208 | 2,208 | - | 2,208 | - | 2,252 | 2,252 | 2,252 | 2,252 |
| MV Water Expense | Dues & Fees | 2,281 | 2,459 | 2,500 | 2,500 | - | 1,500 | (1,000) | 1,500 | 1,500 | 1,500 | 1,500 |
| MV Water Expense | Travel-Education & Training | 510 | 147 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| MV Water Expense | Invoice Processing | 3,713 | 3,695 | 3,500 | 3,500 | - | 4,000 | 500 | 4,000 | 4,000 | 4,000 | 4,000 |
| MV Water Expense | Online Payment Processing Fees | 19,278 | 17,084 | 18,000 | 18,000 | - | 20,000 | 2,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| MV Water Expense | Postage & Freight | 4,631 | 4,539 | 5,772 | 5,772 | - | 5,772 | - | 5,772 | 5,772 | 5,772 | 5,772 |
| MV Water Expense | General Supplies & Materials | 20,182 | 20,623 | 20,955 | 20,955 | - | 20,955 | - | 20,955 | 20,955 | 20,955 | 20,955 |
| MV Water Expense | Supplies - Chlorine | 13,630 | 10,564 | 15,450 | 15,450 | - | 15,450 | - | 15,450 | 15,450 | 15,450 | 15,450 |
| MV Water Expense | Supplies - Office | 1,682 | 1,515 | 1,714 | 1,714 | - | 1,714 | - | 1,714 | 1,714 | 1,714 | 1,714 |
| MV Water Expense | Meter Purchases | 6,637 | 1,716 | 3,200 | 3,200 | - | 3,200 | - | 3,200 | 3,200 | 3,200 | 3,200 |
| MV Water Expense | Business Meals | 60 | 337 | 150 | 150 | - | 150 | - | 150 | 150 | 150 | 150 |
| MV Water Expense | Utilities - Natural Gas | 1,624 | 1,850 | 3,270 | 3,270 | - | 3,401 | 131 | 3,537 | 3,678 | 3,825 | 3,978 |
| MV Water Expense | Utilities - Electricity | 278,310 | 278,384 | 344,409 | 300,000 | (44,409) | 309,000 | 9,000 | 318,270 | 327,818 | 337,653 | 347,782 |
| MV Water Expense | Utilities - Gasoline | 3,715 | 4,746 | 9,211 | 9,211 | - | 9,395 | 184 | 9,583 | 9,775 | 9,970 | 10,170 |
| MV Water Expense | Pump Replacement | 22,813 | 8,809 | 23,397 | 23,397 | - | 23,397 | - | 23,397 | 23,397 | 23,397 | 23,397 |
| MV Water Expense | Tank Maintenance | - | 3,850 | 100,000 | 10,000 | (90,000) | 100,000 | 90,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| MV Water Expense | Water Conservation Incentives | 20,000 | (10,957) | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Total | | 883,342 | 864,433 | 1,123,518 | 985,717 | (137,801) | 1,097,075 | 111,358 | 1,020,598 | 1,034,542 | 1,048,968 | 1,063,894 |

(1) Augmentation water lease with Trout Lake

| | | | | | | | | | | | | |
|---------------------------|--------------------------------|-------|--------|--------|--------|-------|--------|---------|--------|--------|--------|--------|
| Ski Ranches Water Expense | Salaries & Wages | 3,670 | 23,832 | 8,131 | 10,000 | 1,869 | 10,320 | 320 | 10,320 | 10,320 | 10,320 | 10,320 |
| Ski Ranches Water Expense | Group Insurance | 543 | 672 | 673 | 673 | - | 673 | - | 707 | 742 | 779 | 818 |
| Ski Ranches Water Expense | Dependent Health Reimbursement | - | - | 1,251 | 1,251 | - | 1,251 | - | 1,251 | 1,251 | 1,251 | 1,251 |
| Ski Ranches Water Expense | PERA & Payroll Taxes | 676 | 3,353 | 506 | 1,538 | 1,032 | 1,587 | 49 | 1,587 | 1,587 | 1,587 | 1,587 |
| Ski Ranches Water Expense | PERA 401K | 228 | 601 | - | - | - | - | - | - | - | - | - |
| Ski Ranches Water Expense | Water Sample Analysis | 522 | 954 | 3,309 | 3,309 | - | 2,500 | (809) | 2,500 | 2,500 | 2,500 | 2,500 |
| Ski Ranches Water Expense | Vehicle Repair & Maintenance | 5,114 | 10,976 | 10,744 | 10,744 | - | 11,066 | 322 | 11,398 | 11,740 | 12,092 | 12,455 |
| Ski Ranches Water Expense | Dues & Fees | 226 | 274 | 150 | 150 | - | 150 | - | 150 | 150 | 150 | 150 |
| Ski Ranches Water Expense | General Supplies & Materials | 1,744 | (62) | 1,515 | 1,515 | - | 1,560 | 45 | 1,607 | 1,655 | 1,705 | 1,756 |
| Ski Ranches Water Expense | Chlorine | 1,700 | 1,700 | 2,060 | 2,060 | - | 250 | (1,810) | 258 | 265 | 273 | 281 |
| Ski Ranches Water Expense | Supplies-Safety | 80 | 234 | 200 | 200 | - | 200 | - | 200 | 200 | 200 | 200 |
| Ski Ranches Water Expense | Meter Purchases | 1,632 | - | 2,040 | 2,040 | - | 500 | (1,540) | 500 | 500 | 500 | 500 |
| Ski Ranches Water Expense | Utilities - Natural Gas | 492 | 896 | 1,746 | 1,746 | - | 1,746 | - | 1,746 | 1,746 | 1,746 | 1,746 |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Water & Sewer Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|-----------------------------|---------------------------|----------------|----------------|------------------|----------------|------------------|------------------|----------------|----------------|------------------|------------------|------------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Ski Ranches Water Expense | Utilities - Electricity | 2,057 | 1,634 | 3,150 | 3,150 | - | 3,276 | 126 | 3,407 | 3,543 | 3,685 | 3,832 |
| Ski Ranches Water Expense | Utilities - Gasoline | 210 | 285 | 958 | 958 | - | 958 | - | 958 | 958 | 958 | 958 |
| Ski Ranches Water Expense | Tank And Pipe Replacement | - | 20,129 | 5,850 | 5,850 | - | 5,850 | - | 5,850 | 5,850 | 5,850 | 5,850 |
| Total | | 18,894 | 65,478 | 42,283 | 45,184 | 2,901 | 41,888 | (3,296) | 42,439 | 43,008 | 43,597 | 44,205 |
| Water/Sewer Capital Expense | Water Rights | 37,403 | 6,524 | 15,000 | 15,000 | - | - | (15,000) | - | - | - | - |
| Water/Sewer Capital Expense | Leak Detection System (1) | - | - | - | - | - | 30,000 | 30,000 | - | - | - | - |
| Water/Sewer Capital Expense | Vehicles (2) | - | 39,724 | 28,000 | 28,000 | - | - | (28,000) | - | - | 28,000 | - |
| Water/Sewer Capital Expense | Miscellaneous FF&E (3) | - | - | - | - | - | - | - | - | 10,000 | - | 2,500,000 |
| Water/Sewer Capital Expense | Arizona Water Line | 29,150 | - | - | - | - | - | - | - | - | - | - |
| Water/Sewer Capital Expense | Ski Ranches Capital | - | 25,191 | 250,000 | 250,000 | - | 250,000 | - | 250,000 | 250,000 | 250,000 | 250,000 |
| Water/Sewer Capital Expense | Power Generators | 147,210 | 1,500 | 150,000 | 95,000 | (55,000) | 55,000 | (40,000) | 150,000 | - | - | - |
| Water/Sewer Capital Expense | Lift 7 Waterline | - | 245,863 | - | - | - | - | - | - | - | - | - |
| Water/Sewer Capital Expense | Regional Sewer Capital | 178,814 | 70,351 | 761,250 | 335,300 | (425,950) | 796,950 | 461,650 | 387,608 | 1,159,200 | 2,282,175 | 1,141,088 |
| Water/Sewer Capital Expense | Wells - New (4) | - | - | - | 25,000 | 25,000 | 165,000 | 140,000 | 165,000 | 165,000 | 165,000 | 165,000 |
| Water/Sewer Capital Expense | San Miguel Pump (5) | - | - | 175,000 | 175,000 | - | - | (175,000) | - | - | - | 200,000 |
| Total | | 392,577 | 389,153 | 1,379,250 | 923,300 | (455,950) | 1,296,950 | 373,650 | 952,608 | 1,584,200 | 2,725,175 | 4,256,088 |

(1) 2019 Replace Leak Correlator Equipment

(2) 2022 Replace 2008 Dodge Dakota

(3) Replace Supply Lines @ Double Cabin Tank Site 2021, 2023 New meter reading system

(4) 2018-2019 YBR Well

(5) 2023 Replace Pump

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
VEHICLE MAINTENANCE DEPARTMENT PROGRAM NARRATIVE**

The Vehicle Maintenance Department provides repair and preventative maintenance on all town vehicles and equipment. They also do fabrication and provide assistance to other departments on special projects. Vehicle Maintenance staff are responsible for keeping the sidewalk in the Meadows clear of snow for the winter season.

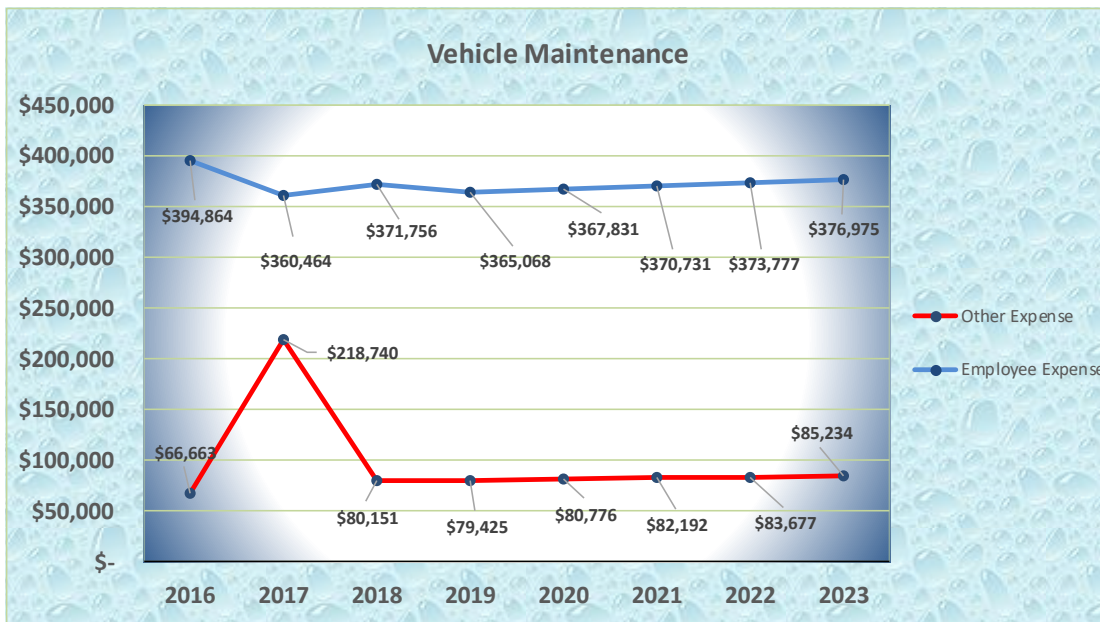
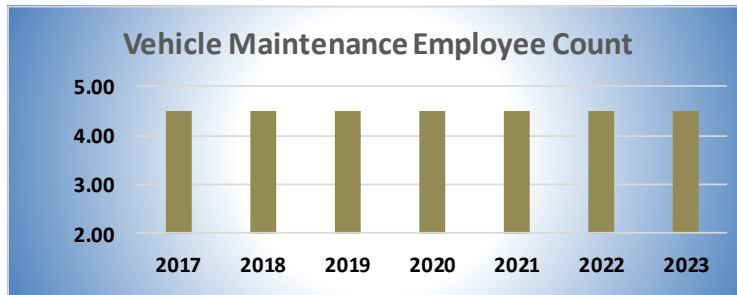
The vehicle maintenance staff is on a seven day a week schedule providing full service to all departments during the winter season and a five day schedule with one less staff member the rest of the year. They also have extra duties above and beyond vehicle repair and maintenance; fabrication of special materials and equipment for all departments, biannually changing all the plaza directory maps, servicing the backup generators for the Gondola, annual painting and maintenance of Gondola Parking Garage and Heritage Parking Garage, as well as providing a significant amount of the labor and support required to install and remove the Christmas decorations each year. One day a week in winter a mechanic is a snow plow operator to fill out the schedule.

DEPARTMENT GOALS

1. Provide high level, cost effective service to all departments for their vehicle and equipment maintenance needs while managing expenses to a level below commercial prices.
2. Provide support to all departments on special projects in a timely and cost effective manner.
3. Perform all tasks in the safest manner possible.
4. Operate the budget within budget.
5. Maintain or reduce natural gas consumption at maintenance shop.

DEPARTMENT PERFORMANCE MEASURES

1. A. Track cost of shop operations and compare to outside shop rates.
B. Track the number of preventive maintenance work orders including safety checks and fluid levels completed within 30 minutes for vehicles; with a goal of 80% or better.
2. Special projects completed at a cost compared to any outside source.
3. Track the number of work related injuries with a goal of zero injuries.
4. Department year end expenditures totals do not exceed the adopted budget.
5. Compare current year natural gas usage to year 2013. 2013 Total Natural Gas Therms 5621



Percentage Change in Expenditures - Year to Year

| Year Range | Percentage Change |
|------------|-------------------|
| 2016-2017 | 25.50% |
| 2017-2018 | -21.98% |
| 2018-2019 | -1.64% |
| 2019-2020 | 0.93% |
| 2020-2021 | 0.96% |
| 2021-2022 | 1.00% |
| 2022-2023 | 1.04% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Vehicle Maintenance

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | 2019 | | 2020 Long | 2021 Long | 2022 Long | 2023 Long | |
|---------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | 2019 Adopted | Adjustments | Term Projection | Term Projection | Term Projection | Term Projection |
| Vehicle Maintenance | Salaries & Wages | 273,794 | 245,961 | 256,519 | 256,519 | - | 251,200 | (5,319) | 251,200 | 251,200 | 251,200 | 251,200 |
| Vehicle Maintenance | Offset Labor | (489) | (228) | - | - | - | - | - | - | - | - | - |
| Vehicle Maintenance | Group Insurance | 53,385 | 54,654 | 49,423 | 50,000 | 577 | 50,000 | - | 52,500 | 55,125 | 57,881 | 60,775 |
| Vehicle Maintenance | Dependent Health Reimbursement | (5,301) | (5,190) | (4,839) | (4,839) | - | (4,839) | - | (4,839) | (4,839) | (4,839) | (4,839) |
| Vehicle Maintenance | PERA & Payroll Taxes | 41,580 | 37,213 | 39,453 | 39,453 | - | 38,635 | (818) | 38,635 | 38,635 | 38,635 | 38,635 |
| Vehicle Maintenance | PERA 401K | 22,572 | 20,097 | 21,148 | 21,148 | - | 20,347 | (801) | 20,347 | 20,347 | 20,347 | 20,347 |
| Vehicle Maintenance | Workers Compensation | 6,084 | 4,457 | 6,796 | 5,000 | (1,796) | 5,250 | 250 | 5,513 | 5,788 | 6,078 | 6,381 |
| Vehicle Maintenance | Other Employee Benefits | 3,240 | 3,500 | 4,475 | 4,475 | - | 4,475 | - | 4,475 | 4,475 | 4,475 | 4,475 |
| Vehicle Maintenance | Uniforms | 390 | 423 | 600 | 600 | - | 600 | - | 600 | 600 | 600 | 600 |
| Vehicle Maintenance | Janitorial/Trash Removal | 7,035 | 7,039 | 7,000 | 7,000 | - | 7,000 | - | 7,000 | 7,000 | 7,000 | 7,000 |
| Vehicle Maintenance | Vehicle Repair & Maintenance | 1,612 | 899 | 2,250 | 2,250 | - | 2,250 | - | 2,250 | 2,250 | 2,250 | 2,250 |
| Vehicle Maintenance | Vehicle Repair & Maintenance | 331 | 1,030 | - | - | - | - | - | - | - | - | - |
| Vehicle Maintenance | Vehicle Repair & Maintenance | 182 | 572 | - | - | - | - | - | - | - | - | - |
| Vehicle Maintenance | Vehicle Repair & Maintenance | 2,957 | - | - | - | - | - | - | - | - | - | - |
| Vehicle Maintenance | Facility Expense | - | 155,030 | - | - | - | - | - | - | - | - | - |
| Vehicle Maintenance | Communications | 1,364 | 1,481 | 1,366 | 1,366 | - | 1,366 | - | 1,366 | 1,366 | 1,366 | 1,366 |
| Vehicle Maintenance | Dues, Fees, Licenses | - | 161 | 770 | 770 | - | 870 | 100 | 870 | 870 | 870 | 870 |
| Vehicle Maintenance | Dues & Fees, Fuel Depot | 106 | 672 | - | - | - | - | - | - | - | - | - |
| Vehicle Maintenance | Travel, Education, Training | 2,154 | 1,953 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Vehicle Maintenance | Postage & Freight | 59 | 15 | 100 | 100 | - | 100 | - | 100 | 100 | 100 | 100 |
| Vehicle Maintenance | Trash / Waste Removal | 4,191 | 4,437 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Vehicle Maintenance | General Supplies & Materials | 23,616 | 20,398 | 28,000 | 28,000 | - | 26,000 | (2,000) | 26,000 | 26,000 | 26,000 | 26,000 |
| Vehicle Maintenance | Supplies - Office | 280 | 255 | 300 | 300 | - | 300 | - | 300 | 300 | 300 | 300 |
| Vehicle Maintenance | Supplies - Building Maintenance | 627 | 1,754 | 1,854 | 1,854 | - | 1,854 | - | 1,854 | 1,854 | 1,854 | 1,854 |
| Vehicle Maintenance | Safety Supplies | 518 | 663 | 914 | 914 | - | 800 | (114) | 800 | 800 | 800 | 800 |
| Vehicle Maintenance | Supplies - Fuel Depot | 1,327 | 3,134 | 2,500 | 2,500 | - | 2,500 | - | 2,500 | 2,500 | 2,500 | 2,500 |
| Vehicle Maintenance | Employee Appreciation | 300 | 138 | 450 | 450 | - | 450 | - | 450 | 450 | 450 | 450 |
| Vehicle Maintenance | Utilities - Natural Gas | 2,742 | 2,615 | 4,104 | 4,104 | - | 4,309 | 205 | 4,525 | 4,751 | 4,988 | 5,238 |
| Vehicle Maintenance | Utilities - Electricity | 6,903 | 6,551 | 8,020 | 8,020 | - | 8,421 | 401 | 8,842 | 9,284 | 9,748 | 10,236 |
| Vehicle Maintenance | Utilities - Gasoline | 2,275 | 3,413 | 3,213 | 3,213 | - | 3,309 | 96 | 3,409 | 3,511 | 3,616 | 3,725 |
| Vehicle Maintenance | Utilities - Oil Depot | 7,695 | 6,108 | 11,710 | 11,710 | - | 12,296 | 586 | 12,910 | 13,556 | 14,234 | 14,945 |
| Total | | 461,527 | 579,205 | 453,126 | 451,907 | (1,219) | 444,493 | (7,414) | 448,606 | 452,923 | 457,453 | 462,208 |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
PLAZA SERVICES NARRATIVE**

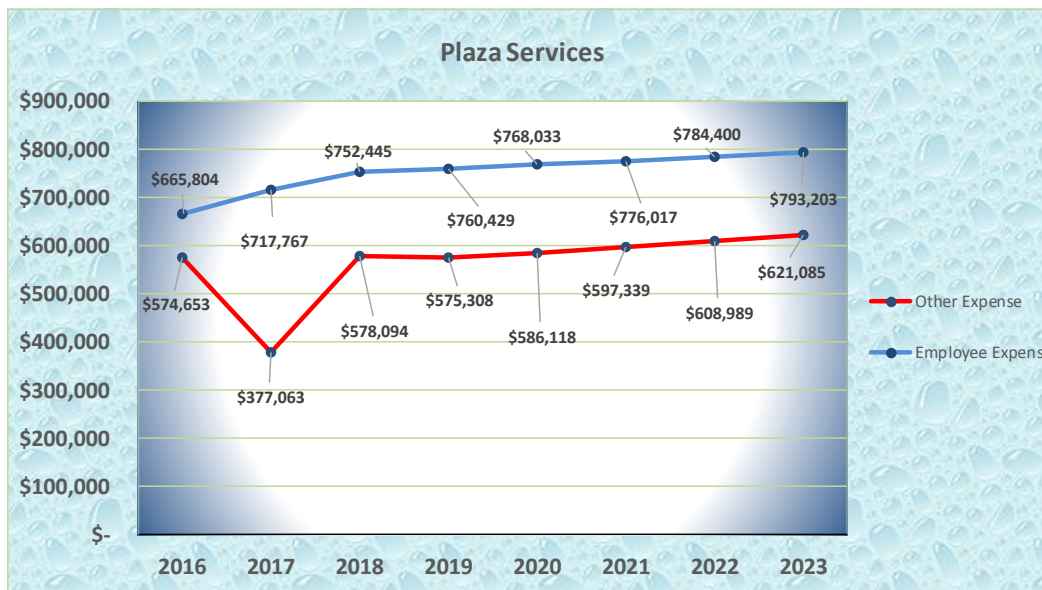
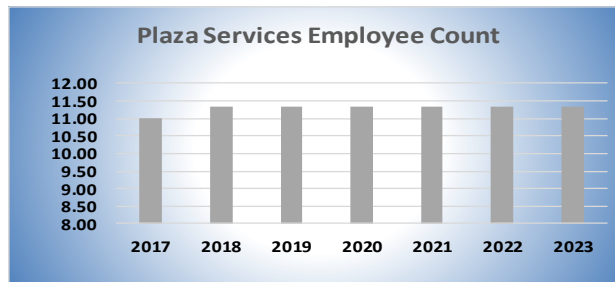
Plaza Services is responsible for: the sustainable upkeep of the Town’s plazas, lawns, irrigation systems, flower beds, flower pots and hanging baskets; snow and ice removal throughout public plazas; permitting and overseeing plaza vehicle access; providing plaza assistance for fee; performing public trash and recycling collection; special event management; Market on the Plaza production and management; installation and removal of all Christmas decorations for the Town; providing high quality guest service at all times.

DEPARTMENT GOALS

1. Maintain the Town's public plazas, lawns and gardens to a high standard of care, and safety in an environmentally sustainable manor.
2. Manage third party public plaza uses including Plaza Vehicle Access Permits, Plaza Motorized Cart Permits, Plaza Special Event Permits, and various Plaza HOA and merchant activities with great attention to detail and a high level of customer service.
3. Provide a high level of customer service consistently and professionally.
4. Perform all tasks in the safest possible manner
5. Operate department within adopted budget.

DEPARTMENT PERFORMANCE MEASURES

1. Track man hours for law and plant car; plaza maintenance. snow removal.
2. Track man hour for events on the plazas compared to number of events
3. Number of departmental customer service tailgate sessions annually
4. Track work time lost to injury with zero injuries as the goal.
5. Operate department at or below adopted budget while continuing to improve services.



| 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| -11.74% | 21.53% | 0.39% | 1.38% | 1.42% | 1.46% | 1.50% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Plaza & Trash Services

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | | 2019 | | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|----------------|----------------------------------|------------------|------------------|------------------|------------------|-----------------|------------------|--------------|------------------|------------------|------------------|------------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | 2019 Adopted | Adjustments | Term Projection | Term Projection | Term Projection | Term Projection |
| Plaza Services | Salaries & Wages | 448,088 | 473,614 | 496,663 | 495,879 | (784) | 500,588 | 4,709 | 500,588 | 500,588 | 500,588 | 500,588 |
| Plaza Services | Offset Labor | (410) | (210) | (4,000) | - | 4,000 | - | - | - | - | - | - |
| Plaza Services | Group Insurance | 112,902 | 126,330 | 136,426 | 126,426 | (10,000) | 126,426 | - | 132,747 | 139,385 | 146,354 | 153,672 |
| Plaza Services | Dependent Health Reimbursement | (5,057) | (4,025) | (3,426) | (3,426) | - | (3,426) | - | (3,426) | (3,426) | (3,426) | (3,426) |
| Plaza Services | PERA & Payroll Taxes | 68,293 | 72,300 | 76,387 | 76,387 | - | 76,990 | 603 | 76,990 | 76,990 | 76,990 | 76,990 |
| Plaza Services | PERA 401K | 19,858 | 19,616 | 22,011 | 22,011 | - | 23,462 | 1,451 | 23,462 | 23,462 | 23,462 | 23,462 |
| Plaza Services | Workers Compensation | 13,582 | 21,079 | 20,428 | 24,428 | 4,000 | 25,649 | 1,221 | 26,932 | 28,278 | 29,692 | 31,177 |
| Plaza Services | Other Employee Benefits | 8,549 | 9,062 | 10,740 | 10,740 | - | 10,740 | - | 10,740 | 10,740 | 10,740 | 10,740 |
| Plaza Services | Uniforms | 2,255 | 1,866 | 2,000 | 2,000 | - | 2,200 | 200 | 2,200 | 2,200 | 2,200 | 2,200 |
| Plaza Services | Consultant Services | - | 5,373 | 10,000 | 10,000 | - | 6,000 | (4,000) | 6,000 | 6,000 | 6,000 | 6,000 |
| Plaza Services | Janitorial/Trash Removal | 27,387 | 26,977 | 20,267 | 20,267 | - | 24,267 | 4,000 | 24,267 | 24,267 | 24,267 | 24,267 |
| Plaza Services | Vehicle Repair & Maintenance | 5,778 | - | 9,262 | 9,262 | - | 9,262 | - | 9,262 | 9,262 | 9,262 | 9,262 |
| Plaza Services | Repairs & Maintenance-Equipment | 1,402 | 1,979 | 3,937 | 3,937 | - | 3,937 | - | 3,937 | 3,937 | 3,937 | 3,937 |
| Plaza Services | R&M-Landscape, Plaza, Irrigation | 24,856 | 28,819 | 28,996 | 28,996 | - | 28,996 | - | 28,996 | 28,996 | 28,996 | 28,996 |
| Plaza Services | Facility Expenses | 1,878 | 1,648 | 5,054 | 5,054 | - | 5,054 | - | 5,054 | 5,054 | 5,054 | 5,054 |
| Plaza Services | Communications | 3,698 | 3,821 | 6,793 | 6,793 | - | 6,793 | - | 6,793 | 6,793 | 6,793 | 6,793 |
| Plaza Services | Public Notice | - | - | 302 | 302 | - | 302 | - | 302 | 302 | 302 | 302 |
| Plaza Services | Dues & Fees | 1,365 | 1,000 | 2,700 | 2,700 | - | 1,000 | (1,700) | 1,000 | 1,000 | 1,000 | 1,000 |
| Plaza Services | Travel, Education & Training | 907 | 1,032 | 2,100 | 2,100 | - | 2,500 | 400 | 2,500 | 2,500 | 2,500 | 2,500 |
| Plaza Services | Contract Labor | 6,301 | 175 | 10,000 | 10,000 | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 |
| Plaza Services | Weed Control | 15,440 | 12,527 | 12,500 | 12,500 | - | 12,500 | - | 12,500 | 12,500 | 12,500 | 12,500 |
| Plaza Services | Postage & Freight | 63 | 9 | 210 | 210 | - | 210 | - | 210 | 210 | 210 | 210 |
| Plaza Services | General Supplies & Materials | 21,189 | 24,887 | 25,036 | 25,036 | - | 25,036 | - | 25,036 | 25,036 | 25,036 | 25,036 |
| Plaza Services | Office Supplies | 717 | 663 | 831 | 831 | - | 831 | - | 831 | 831 | 831 | 831 |
| Plaza Services | Business Meals | 743 | 245 | 1,000 | 200 | (800) | 200 | - | 200 | 200 | 200 | 200 |
| Plaza Services | Employee Appreciation | 889 | 1,005 | 1,063 | 1,063 | - | 1,063 | - | 1,063 | 1,063 | 1,063 | 1,063 |
| Plaza Services | Pots & Hanging Baskets | 9,638 | 9,491 | 10,000 | 10,000 | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 |
| Plaza Services | Paver-Planter Repair | 85,414 | 52,095 | 100,000 | 100,000 | - | 100,000 | - | 100,000 | 100,000 | 100,000 | 100,000 |
| Plaza Services | Plaza Beautification Non Capital | 8,025 | 5,591 | 10,000 | 10,000 | - | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 |
| Plaza Services | Christmas Decorations | 36,888 | 17,592 | 30,000 | 30,000 | - | 25,000 | (5,000) | 25,000 | 25,000 | 25,000 | 25,000 |
| Plaza Services | Utilities - Water/Sewer | 30,955 | 43,876 | 26,301 | 26,301 | - | 29,301 | 3,000 | 29,887 | 30,485 | 31,094 | 31,716 |
| Plaza Services | Utilities - Natural Gas | 239,119 | 85,567 | 243,129 | 180,000 | (63,129) | 177,200 | (2,800) | 184,188 | 191,451 | 198,998 | 206,843 |
| Plaza Services | Utilities - Electricity | 42,600 | 41,490 | 69,788 | 69,788 | - | 72,580 | 2,792 | 75,483 | 78,502 | 81,642 | 84,908 |
| Plaza Services | Utilities - Gasoline | 7,144 | 9,334 | 10,754 | 10,754 | - | 11,077 | 323 | 11,409 | 11,751 | 12,104 | 12,467 |
| Total | | 1,240,457 | 1,094,830 | 1,397,252 | 1,330,539 | (66,713) | 1,335,738 | 5,199 | 1,354,151 | 1,373,357 | 1,393,389 | 1,414,288 |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
PUBLIC AREA TRASH AND RECYCLE REMOVAL NARRATIVE**

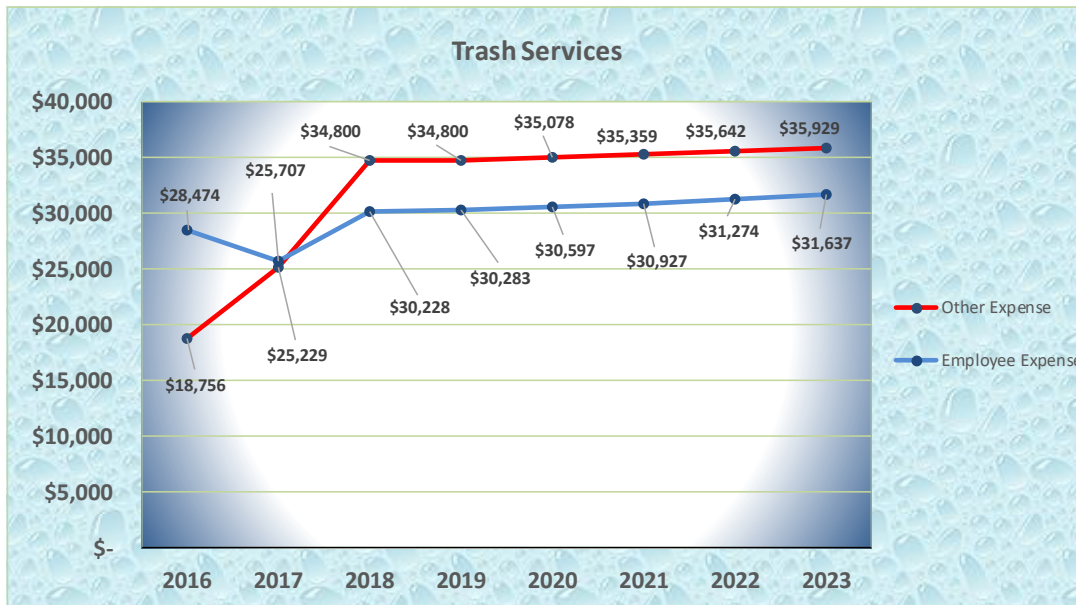
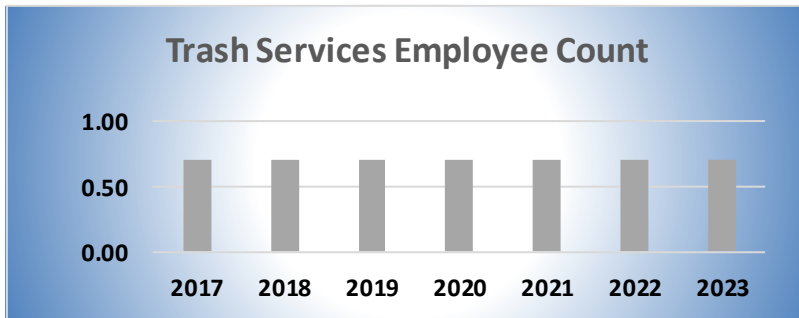
The Plaza Services department is responsible for the collection of trash and recycling in Town common areas (not including recreation trails) and the management of hauling and disposal/processing contracts for those materials.

DEPARTMENT GOALS

1. Manage daily public trash and recycling collection and disposal processing efforts in a timely and efficient manner.
2. Ensure a safe waste handling program for all employees.
3. Department shall manage trash contracts and monitor trash expenses to operate within approved budget.

DEPARTMENT PERFORMANCE MEASURES

1. Ensure 100% town facilities have adequate trash and recycling stations.
2. Track work loss to injuries with zero injuries as the goal.
3. Department year end expenditure totals do not exceed the adopted annual budget year.



Percentage Change in Expenditures - Year to Year

| Year Range | Percentage Change |
|------------|-------------------|
| 2016-2017 | 7.85% |
| 2017-2018 | 27.66% |
| 2018-2019 | 0.08% |
| 2019-2020 | 0.91% |
| 2020-2021 | 0.93% |
| 2021-2022 | 0.95% |
| 2022-2023 | 0.97% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections
Plaza & Trash Services

| Worksheet | Account Name | Actuals | | 2018 | | 2019 | | 2020 Long | 2021 Long | 2022 Long | 2023 Long | |
|----------------|------------------------------|---------------|---------------|---------------|---------------|-------------|---------------|-------------|---------------|---------------|---------------|---------------|
| | | 2016 | 2017 | Original | Revised | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| Trash Services | Salaries & Wages | 21,962 | 19,534 | 20,752 | 20,752 | - | 20,800 | 48 | 20,800 | 20,800 | 20,800 | 20,800 |
| Trash Services | Group Insurance | 3,253 | 3,278 | 6,284 | 6,284 | - | 6,284 | - | 6,598 | 6,928 | 7,275 | 7,638 |
| Trash Services | PERA & Payroll Taxes | 3,258 | 2,895 | 3,192 | 3,192 | - | 3,199 | 7 | 3,199 | 3,199 | 3,199 | 3,199 |
| Trash Services | Commercial Trash Removal | 15,687 | 19,595 | 27,800 | 27,800 | - | 27,800 | - | 28,078 | 28,359 | 28,642 | 28,929 |
| Trash Services | Annual Spring Clean Up | 2,944 | 3,466 | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Trash Services | General Supplies & Materials | 125 | 2,168 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Total | | 47,230 | 50,937 | 65,028 | 65,028 | - | 65,083 | 55 | 65,675 | 66,286 | 66,916 | 67,566 |

**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
BUILDING MAINTENANCE DIVISION PROGRAM NARRATIVE**

The Building Maintenance Division has the following primary maintenance and repair responsibilities:

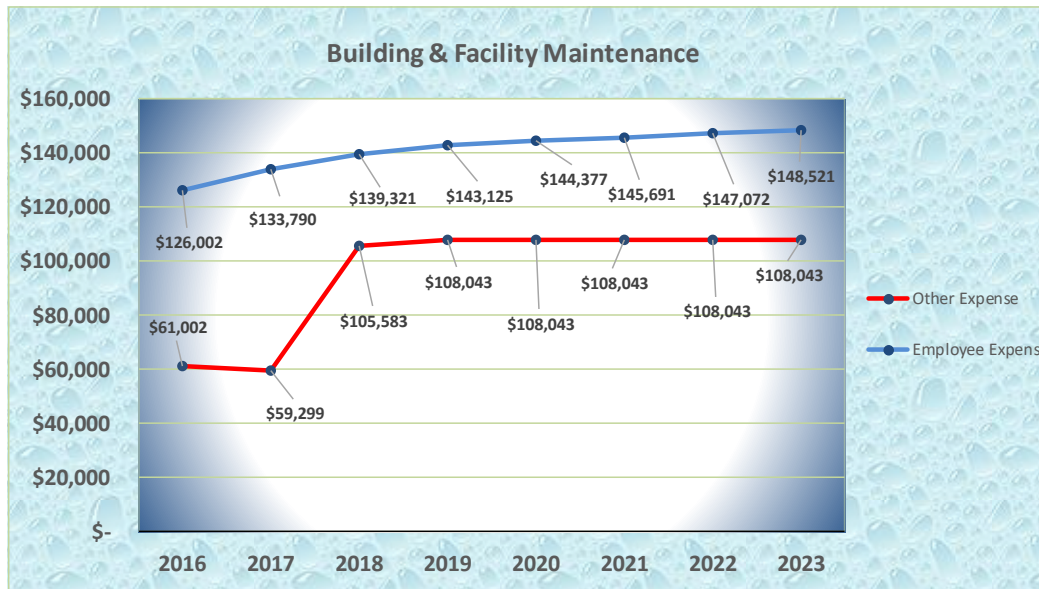
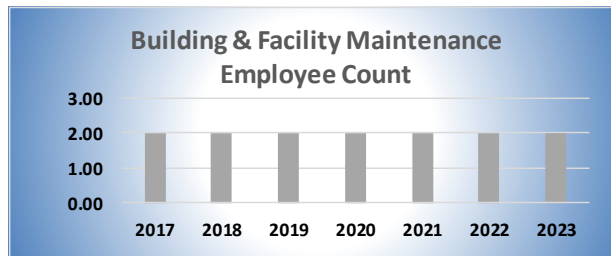
1. All town owned boilers (Post Office, Blue Mesa, Conference Center, See Forever I and II, Heritage Plaza, Le Chamonix Plaza, Oak Street, Gondola Plaza Building, Heritage Crossing).
2. Gas fire pits in Heritage Plaza ,Reflection Plaza and at See Forever.
3. All street lights (streets and plazas).
4. All town owned and managed buildings (Town Hall, Town Shops, town departments in Fire Station, Gondola Parking Garage, Telluride Conference Center (as needed), Heritage Parking Garage, Gondola terminals and Post Office buildings).
5. All lighting in plazas.
6. Review utility locates for projects in close proximity to all street lights.
7. Repair and maintain public bathrooms-cleaning performed by contract services.
8. Repair signs in plazas and street signs.

BUILDING MAINTENANCE DIVISION GOALS

1. All building/facility issue that are identified as a potential life-safety threat shall be addressed immediately.
2. Address all maintenance issues such as street lights, and minor facility repairs in a timely fashion.
3. Prioritize the completion of work orders based on safety, short and long-term cost savings, and timing of request.
4. Operate the department in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural gas, fuel, paper, water, and chemicals.
5. Operate within Town Council adopted budget.

BUILDING MAINTENANCE DIVISION PERFORMANCE MEASURES

1. All building/facility issue that are identified as a potential life-safety threat shall be addressed within one (1) hour.
2. Address all maintenance issues such as street lights, and minor facility repairs within 24 hours.
3. Prioritize the completion of work orders based on safety within 24 hours, short and long-term cost savings, and timing of request.
4. Wherever possible, reduce the use of electricity, natural gas, fuel, paper, water, and chemicals.
5. Throughout 2017, operate within Town Council adopted budget.



Percentage Change in Expenditures - Year to Year

| Year | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Percentage Change | 3.25% | 26.83% | 2.56% | 0.50% | 0.52% | 0.54% | 0.57% |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Building & Facility Maintenance

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 | | | 2019 | | 2020 Long Term Projection | 2021 Long Term Projection | 2022 Long Term Projection | 2023 Long Term Projection |
|---------------------------------|----------------------------------|----------------|----------------|----------------|----------------|-------------|----------------|--------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | | | | 2018 Original | 2018 Revised | Adjustments | 2019 Adopted | Adjustments | | | | |
| Building & Facility Maintenance | Salaries & Wages | 83,203 | 85,683 | 89,258 | 89,500 | 242 | 92,364 | 2,864 | 92,364 | 92,364 | 92,364 | 92,364 |
| Building & Facility Maintenance | Offset Labor | (2,823) | - | - | - | - | - | - | - | - | - | - |
| Building & Facility Maintenance | Group Insurance | 23,840 | 24,026 | 25,026 | 25,026 | - | 25,026 | - | 26,277 | 27,591 | 28,971 | 30,422 |
| Building & Facility Maintenance | Dependent Health Reimbursement | (1,377) | (1,444) | (720) | (720) | - | (720) | - | (720) | (720) | (720) | (720) |
| Building & Facility Maintenance | PERA & Payroll Taxes | 12,688 | 13,152 | 13,728 | 13,765 | 37 | 14,205 | 440 | 14,205 | 14,205 | 14,207 | 14,205 |
| Building & Facility Maintenance | PERA 401K | 3,670 | 5,407 | 3,937 | 4,500 | 563 | 5,000 | 500 | 5,000 | 5,000 | 5,000 | 5,000 |
| Building & Facility Maintenance | Workers Compensation | 5,181 | 5,217 | 5,460 | 5,460 | - | 5,460 | - | 5,460 | 5,460 | 5,460 | 5,460 |
| Building & Facility Maintenance | Other Employee Benefits | 1,620 | 1,750 | 1,790 | 1,790 | - | 1,790 | - | 1,790 | 1,790 | 1,790 | 1,790 |
| Building & Facility Maintenance | Uniforms | 412 | 115 | 350 | 500 | 150 | 500 | - | 500 | 500 | 500 | 500 |
| Building & Facility Maintenance | R&M-Boilers / Snowmelt | 23,464 | 18,321 | 45,000 | 45,000 | - | 45,000 | - | 45,000 | 45,000 | 45,000 | 45,000 |
| Building & Facility Maintenance | Vehicle Repair & Maintenance | 157 | 480 | 500 | 500 | - | 500 | - | 500 | 500 | 500 | 500 |
| Building & Facility Maintenance | Vehicle Repair & Maintenance | 638 | 394 | - | - | - | - | - | - | - | - | - |
| Building & Facility Maintenance | Street Light Repair & Replace | 7,011 | 6,504 | 9,000 | 9,000 | - | 9,000 | - | 9,000 | 9,000 | 9,000 | 9,000 |
| Building & Facility Maintenance | Facility Expenses - Town Hall | 16,366 | 21,790 | 27,040 | 27,040 | - | 28,000 | 960 | 28,000 | 28,000 | 28,000 | 28,000 |
| Building & Facility Maintenance | HVAC Maintenance - Town Hall | - | 291 | 3,500 | 3,500 | - | 3,500 | - | 3,500 | 3,500 | 3,500 | 3,500 |
| Building & Facility Maintenance | Elevator Maintenance - Town Hall | 2,705 | 2,675 | 4,500 | 4,500 | - | 4,500 | - | 4,500 | 4,500 | 4,500 | 4,500 |
| Building & Facility Maintenance | Facility Maintenance | 5,932 | 4,436 | 9,500 | 8,500 | (1,000) | 8,500 | - | 8,500 | 8,500 | 8,500 | 8,500 |
| Building & Facility Maintenance | Other Public Amenities | - | 25 | - | - | - | - | - | - | - | - | - |
| Building & Facility Maintenance | Communications | 1,203 | 1,350 | 1,212 | 1,560 | 348 | 1,560 | - | 1,560 | 1,560 | 1,560 | 1,560 |
| Building & Facility Maintenance | Dues & Fees, Licenses | - | 11 | - | - | - | - | - | - | - | - | - |
| Building & Facility Maintenance | Travel, Education & Training | - | 160 | - | - | - | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| Building & Facility Maintenance | Postage & Freight | 56 | - | - | - | - | - | - | - | - | - | - |
| Building & Facility Maintenance | General Supplies And Materials | 1,282 | 956 | 2,000 | 2,000 | - | 2,000 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Building & Facility Maintenance | Employee Appreciation | - | - | 200 | 300 | 100 | 300 | - | 300 | 300 | 300 | 300 |
| Building & Facility Maintenance | Utilities - Gasoline | 1,776 | 1,792 | 3,183 | 3,183 | - | 3,183 | - | 3,183 | 3,183 | 3,183 | 3,183 |
| Total | | 187,004 | 193,090 | 244,464 | 244,904 | 440 | 251,168 | 6,264 | 252,420 | 253,734 | 255,115 | 256,564 |

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Capital Projects Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|---------------------------------|-------------------------------------|----------------|----------------|----------------|-----------------|-----------------|---------------|------------------|------------------|----------------|----------------|----------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Capital Projects Fund Revs | DOJ Grant Revenue | - | - | - | 9,487 | 9,487 | - | (9,487) | - | - | - | - |
| Capital Projects Fund Revs | Firehouse Buy Out | - | - | - | - | - | - | - | 488,000 | - | - | - |
| Capital Projects Fund Revs | Interest-Developer Notes | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenues | | - | - | - | 9,487 | 9,487 | - | (9,487) | 488,000 | - | - | - |
| Capital Projects Fund | Meadows Improvement Plan | 354,812 | 266,071 | 300,000 | 300,000 | - | - | (300,000) | - | 300,000 | 300,000 | 300,000 |
| Capital Projects Fund | Meadows Park | 846 | - | - | - | - | 25,000 | 25,000 | 300,000 | - | - | - |
| Capital Projects Fund | Town Hall Sub Area Improvements (1) | - | - | - | - | - | - | - | 2,000,000 | - | - | - |
| Capital Projects Fund | Shop Remodel | - | - | - | - | - | 50,000 | 50,000 | 500,000 | - | - | - |
| Capital Projects Fund | Radio Technology & Equipment | - | - | - | 9,487 | 9,487 | - | (9,487) | - | - | - | - |
| Total Expense | | 355,658 | 266,071 | 300,000 | 309,487 | 9,487 | 75,000 | (234,487) | 2,800,000 | 300,000 | 300,000 | 300,000 |
| Capital Projects Fund Transfers | Transfer (To)/From General Fund | 355,658 | 266,071 | 300,000 | 267,970 | (32,030) | 75,000 | (192,970) | 2,312,000 | 300,000 | 300,000 | 300,000 |
| Capital Projects Fund Transfers | Transfer (To)/From General Fund | - | - | - | - | - | - | - | - | - | - | - |
| Total Other Sources/Uses | | 355,658 | 266,071 | 300,000 | 267,970 | (32,030) | 75,000 | (192,970) | 2,312,000 | 300,000 | 300,000 | 300,000 |
| Surplus (Deficit) | | - | - | - | (32,030) | (32,030) | - | 32,030 | - | - | - | - |
| Beginning Fund Balance | | 32,030 | 32,030 | 32,030 | 32,030 | | - | | - | - | - | - |
| Ending Fund Balance | | 32,030 | 32,030 | 32,030 | - | | - | | - | - | - | - |

(1) 2019 Realign Mountain Village Blvd including Round About

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Vehicle & Equipment Acquisition Fund

| Worksheet | Account Name | Actuals 2016 | Actuals 2017 | 2018 Original | 2018 Revised | 2018 | 2019 | 2019 | 2020 Long | 2021 Long | 2022 Long | 2023 Long |
|---------------------------------|------------------------------------|----------------|----------------|----------------|----------------|-----------------|----------------|------------------|----------------|----------------|----------------|----------------|
| | | | | | | Adjustments | Adopted | Adjustments | Term | Term | Term | Term |
| | | | | | | | | | Projection | Projection | Projection | Projection |
| Revenues | Grant Revenue-Transportation | - | 61,970 | - | - | - | - | - | - | - | - | - |
| Revenues | Grant Revenue - Public Works | 177,501 | - | - | - | - | - | - | - | - | - | - |
| Total Revenues | | 177,501 | 61,970 | - | - | - | - | - | - | - | - | - |
| Vehicle & Equipment Expense | Grant Success Fees | 3,840 | - | - | - | - | - | - | - | - | - | - |
| Vehicle & Equipment Expense | Vehicle Acquisition | - | - | - | - | - | - | - | - | - | - | - |
| Vehicle & Equipment Expense | Road & Bridge Vehicles (1) | 14,725 | - | - | - | - | 50,000 | 50,000 | - | - | - | - |
| Vehicle & Equipment Expense | Parks & Recreation Vehicles | 13,791 | - | 15,000 | - | (15,000) | - | - | 15,000 | 15,000 | - | - |
| Vehicle & Equipment Expense | Employee Shuttle Vehicles | 49,494 | - | 30,000 | 27,000 | (3,000) | - | (27,000) | 30,000 | - | - | - |
| Vehicle & Equipment Expense | Municipal Bus Vehicles | - | 77,462 | - | - | - | - | - | 90,000 | - | - | - |
| Vehicle & Equipment Expense | Plaza Services Vehicles (2) | 29,548 | - | 40,000 | 40,000 | - | 25,000 | (15,000) | - | 15,000 | - | - |
| Vehicle & Equipment Expense | Building Maintenance Vehicles | - | 35,578 | - | - | - | - | - | 37,000 | - | - | - |
| Vehicle & Equipment Expense | Police Department Vehicles (3) | 39,248 | 39,485 | 41,000 | 42,700 | 1,700 | 43,000 | 300 | 43,500 | 44,000 | 44,500 | 44,500 |
| Vehicle & Equipment Expense | Community Services Vehicles (4) | - | - | - | - | - | 30,000 | 30,000 | - | - | - | - |
| Vehicle & Equipment Expense | Vehicle Maintenance Vehicles (5) | - | 27,547 | - | - | - | - | - | - | - | 28,000 | - |
| Vehicle & Equipment Expense | Building Division Vehicles | - | - | - | - | - | - | - | - | - | - | - |
| Vehicle & Equipment Expense | Heavy Equipment Acquisition | - | - | - | - | - | - | - | - | - | - | - |
| Vehicle & Equipment Expense | Road & Bridges Heavy Equipment (6) | 214,400 | 110,488 | 155,000 | 155,000 | - | 25,000 | (130,000) | 190,000 | - | - | - |
| Vehicle & Equipment Expense | Bobcat Lease Exchange | 37,997 | 10,200 | 10,404 | 10,404 | - | 10,716 | 312 | 11,038 | 11,369 | 11,710 | 12,061 |
| Vehicle & Equipment Expense | Shop Equipment | 7,951 | 5,644 | 8,000 | 8,000 | - | 8,000 | - | 8,000 | 8,000 | 8,000 | 8,000 |
| Vehicle & Equipment Expense | Parks & Recreation Equipment | - | 189,000 | 35,000 | 35,000 | - | - | (35,000) | - | - | - | - |
| Vehicle & Equipment Expense | Plaza Services Equipment (7) | 37,950 | - | - | - | - | - | - | - | - | - | 30,000 |
| Total Expenditures | | 448,944 | 495,405 | 334,404 | 318,104 | (16,300) | 191,716 | (126,388) | 424,538 | 93,369 | 92,210 | 94,561 |
| V&E AF Other Sources/Uses | Gain/Loss On Sale Of Assets | - | 1,300 | - | - | - | - | - | - | - | - | - |
| V&E AF Other Sources/Uses | Transfer (To)/From General Fund | 353,671 | 561,775 | 434,725 | 413,535 | (21,190) | 249,231 | (164,304) | 551,899 | 121,379 | 119,873 | 122,929 |
| Total Other Sources/Uses | | 353,671 | 563,075 | 434,725 | 413,535 | (21,190) | 249,231 | (164,304) | 551,899 | 121,379 | 119,873 | 122,929 |
| Surplus (Deficit) | | 82,229 | 129,640 | 100,321 | 95,431 | (4,890) | 57,515 | (37,916) | 127,361 | 28,011 | 27,663 | 28,368 |
| Beginning Fund Balance | | 125,287 | 207,516 | 337,156 | 337,156 | | 432,587 | | 490,102 | 617,463 | 645,474 | 673,137 |
| Ending Fund Balance | | 207,516 | 337,156 | 437,477 | 432,587 | | 490,102 | | 617,463 | 645,474 | 673,137 | 701,505 |

- (1) 2019 Replace 2000 F450 flat bed diesel
- (2) 2019 Replace 2006 GMC 1/2 ton pickup, 2021 Replace 2010 550 Artic Cat
- (3) Replace one patrol vehicle per year, old vehicles roll to other town departments
- (4) 2019 replace 2010 F-150 (125,000 miles)
- (5) 2022 Replace 2007 F150 pickup
- (6) 2019 Replace 1997 Sulliar air compressor 2020 Replace 2003 Kamotsu Backhoe with Loader
- (7) 2023 Replace 2007 Cushman



**TOWN OF MOUNTAIN VILLAGE
TOWN MANAGER
CURRENT ISSUES AND STATUS REPORT
MAY 2019**

1. Great Services Award Program

- **Great Services Award – APRIL**
 - No nominations for April

2. VCA Update

- The town received the complete VCA Phase IV design, density and variance applications.
- Staff is preparing the public notice and plan for the public hearings to span from June to July.
- The VCA Committee met on May 7th to discuss the development and finance timeline and other details.
- The sewer line relocation project continues to move forward with work to occur this summer.

3. Broadband

- Put together a project timeline including:
 1. Agreements for purchase, installation and support of Adtran equipment
 2. Prepare headend for installation
 3. Alpha testing of equipment
 4. Beta testing of test area
 5. Finalize design of Phase 1
 6. Prepare and issue RFP for construction
 7. Order materials
 8. Fiber placement for Phase 1
 9. Prep cabinets, place cabinets and splice cabinets
- Hosted a meeting with Jim Soukup, Bill Kight and Dave Stockton with Uptown Services to discuss Marketing for Fiber to the Premise (FTTP). This includes sending notices to homes that don't currently have a house drop with conduit running from the curb to their residence. There will be additional costs for these residents to install the conduit to the home and we want to notify them as soon as possible. In addition, our Marketing and Communications Department is creating a dedicated website page for the fiber project. We discussed using an ESRI map system (a real time mapping tool that allows our constituents to follow construction progress) along with a project plan to give the community the best possible update experience regarding the project status.
- Hosted a meeting with the Adtran vendor to discuss what equipment is in stock and lead times to receive and install equipment. This also includes finalizing Boston Commons as the staging area for the new equipment. I (Kim) am in the final stages of working with Tom Kennedy and San Miguel Valley Corp. to complete this easement (we do not own the road, utilities and road right of way).

4. IT

- **Cybersecurity**
 - Continue to address and monitor threats and vulnerabilities.
 - Continue to listen and read about current cybersecurity news. Will likely outsource a managed security service. This will be added as a new budget line item.
 - Improved email security sub-system.
- **System Administration**
 - Began reviewing how TMV shares information.
 - Deployed an email archiving server.
 - Participated in many small IT projects. One larger project is the new fuel system.
- **Network Administration**
 - Began changing the network.
 - Continue to make network changes in conjunction with cybersecurity and efficiency.
 - Added additional security measures.
- **Training**
 - Spending considerable time training staff.
 - Continue to improve IT awareness.
- Desktop Support
 - Continue to upgrade machines accordingly.
 - Continue to provide technical help when necessary.
- **Facilities**
 - Currently making improvements to solve some electrical issues at the headend.
 - Have started moving equipment to headend.
- **Emergency Management and Continuity of Operations (COOP)**
 - Finalized new off-site backup system. Planning to test continuity of operations in the near future.

5. Miscellaneous

- Attended the San Miguel County Planning Commission meeting for consideration of an application by Genesee Properties (SMVC) for an amendment to the Telluride Regional Area Master Plan regarding land uses for the Society Turn Parcel which include proposed public uses, housing, medical, commercial and accommodations. This amendment includes the donation of land for the Medical Center and expansion land for the Telluride Regional Waste Water Treatment Plant (TRWWTP).
- Attended the April 30th Telluride Town Council meeting for the purpose of an update on the TRWWTP.
- Met with Cath Jett, Chair of the Green Team, for updates on progress to date.
- Attended two San Miguel Regional Housing Authority Board meetings.
- Attended the San Miguel Authority for Regional Transit meeting.
- Participated in the RFP meeting for the Village Center pond area for landscape architects to enhance the pond and adjacent plaza areas. Dredging of the pond will occur this fall and staff is working on coordinating improvements with this work.
- Conducting weekly team meetings on Gondola Parking Garage improvements and VCA Phase IV expansion.

- Attended the IG Meeting on May 13th.

Memo

Agenda Item # 19

To: Mayor and Town Council

From: James Mahoney

Date: May 10, 2019

Re: Consideration of an extension of Ridge Alternative Parking Resolution

As you know the approval of alternative parking requirements reducing parking requirements for the Ridge Development is conditioned upon execution of a Settlement Agreement resolving the litigation associated with the Ridge and Lot 161-CR. The deadline imposed at the March approval is May 17, 2019, which I have been informed will not be met. Therefore, this extension is necessary.

Proposed Motion:

Approval: I move to approve the resolution extending and reinstating the Ridge Alternative Parking approvals.

**RESOLUTION OF THE TOWN COUNCIL
OF MOUNTAIN VILLAGE AMENDING AND RESTATING, RESOLUTION 2018-0719-14 2019-
0117-02 AND RESOLUTION 2019-0321-05 APPROVING ALTERNATIVE PARKING
REQUIREMENTS FOR LOTS 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 AND 161D-2**

RESOLUTION NO. 2019

- A. The Ridge At Telluride Homeowners Association, Inc. (“The Ridge HOA”), a Colorado nonprofit corporation has applied for an Alternative Parking Requirement pursuant to the Town’s Community Development Code (“CDC”) on behalf of the following owners of The Ridge Development: Coonskin Ridge Cabin Lot, LLC, a Michigan limited liability company (“Coonskin”); Ironhorse Land Company, LLC, a Nevada limited liability company (“Ironhorse”); CO Ridge Lots 3 & 11, LLC, a Delaware limited liability company (“CO Ridge Lots”); Jonathan H. and Tiffany L. Horton Living Trust (“Horton Trust”); Life @ 10,500 Ft LLC, a Colorado limited liability company (“Life @ 10,500”); Telluride Longview, LLC, a Colorado limited liability company (“Longview”); See Forever Holdings, LLC, a Tennessee limited liability company (“See Forever”); Eenhoorn Ridge, LLC, a Michigan limited liability company (“Eenhoorn”); Leonard Conway (“Conway”); SSS Ranch, LLC, a Colorado limited liability company (“SSS Ranch”); Ridge Cabin Holdings, LLC, a Colorado limited liability company (“Ridge Cabin”); Lakshmana R. Madala (“L. Madala”); Manjula Madala (“M. Madala”); Lot 20 , LLC, a Michigan limited liability company (“Lot 20”); Lot 16 The Ridge, LLC, a Michigan limited liability company (“Lot 16”) (collectively excluding the Ridge HOA, the “Ridge Owners”).
- B. The Ridge consists of 35 detached condominiums, 15 condominiums, 1 lodge unit, 5 efficiency lodge units, commercial and associated amenity space (“The Ridge Development”) that is located on Lots 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 AND 161D-2 (“THE RIDGE Lots”)
- C. The Ridge HOA has authorized Alpine Planning LLC to pursue the approval of Alternative Parking Requirement which Alpine Planning LLC has submitted to the Town (“Application”).
- D. The Ridge Development has previous approvals relating to the parking requirements of The Ridge Development which allow for off-premise parking on Lot 161C-R (“Lot 161C-R”), including but not limited to Resolution Number 2003-0610-10, The Ridge Development Parking Performance Agreement as recorded at Reception Number 363808, Resolution Number 2003-0610-10 approving off-site parking on Lot 161C-R or a payment in-lieu, and the Lot 161C-R “Parking Assurance Covenant” with the Town as recorded at Reception Number 363809 (collectively the “Ridge Parking Agreements”).
- E. The Ridge Parking Agreements allow for, among other things, the satisfaction of parking requirements for The Ridge Development and the Ridge Lots through off-site parking on Lot 161C-R or through a payment of a parking payment in lieu fee to the Town or a combination thereof. The Town, The Ridge HOA, The Ridge Owners, CO Lot 161C-R, Mountain Village, LLC, the owner of Lot 161C-R (“CO Lot”) and the Town are parties to the “Lawsuit” (defined below), which involve among other things The Ridge Parking Agreements.
- F. On or about April 26, 2018, The Town, The Ridge HOA, The Ridge Owners and CO Lot entered into a Settlement Term Sheet (“Term Sheet”) which sets out the basis for resolving the Lawsuit and identifies the key terms to a Settlement Agreement to be prepared and entered into by the Parties to the Term Sheet. One requirement of the Term Sheet is that The Ridge Owners and The

Ridge HOA submit an application to the Town to establish Alternative Parking Requirements consistent with the terms of the Term Sheet.

- G. The Application is consistent with the Term Sheet.
- H. The Ridge HOA, The Ridge Owners and the Town all acknowledge and rely upon the fact that The Ridge Development has limited vehicular access as outlined in the Non-Gondola Access Easement Agreement as recorded at Reception Number 335491 and as amended at Reception Number 342408 (collectively referred to as “The Ridge Access Agreements”). Therefore, the limited vehicular access pursuant to The Ridge Access Agreements will suppress the number of vehicles associated with The Ridge Development is one of the primary factors supporting approval of the Alternative Parking Requirement, which is a reduction in the required parking at The Ridge Development.
- I. The Application provided a parking study which shows lower parking utilization numbers for similar developments within the Town.
- J. The Alternative Parking Requirement is generally the same parking as required for the Village Center with one space per condominium unit, with The Ridge development designed and planned integral to the Village Center and with limited vehicular access. Therefore, the parking approved herein for The Ridge generally conforms to the parking required for Village Center Development.
- K. The Owners have addressed, or agreed to address, all conditions of approval of the Application imposed by Town Council.
- L. The Ridge Development currently has 56 total units of density with 50 condominium units of density, 1 lodge unit, and 5 efficiency lodge units along with commercial. The Parking Requirements per the CDC are shown in the table below:

| Zoning Designation | Actual Units | Parking Space Per Unit | Total Parking Requirement |
|----------------------|--------------|------------------------|---------------------------|
| Detached Condominium | 35 | 2 | 70 |
| Condominium | 15 | 2 | 30 |
| Lodge | 1 | .5 | .5 |
| Efficiency Lodge | 5 | .5 | 2.5 |
| Totals | 56 | | 103 |

- M. The proposed and approved Alternative Parking Requirements consistent with this approval are shown in Table 2 below:

| Zoning Designation | Actual Units | Alternate Parking Space Per Unit | Total Parking Requirement |
|----------------------------|--------------|----------------------------------|---------------------------|
| Detached Condominium | 35 | 1 | 35 |
| Condominium | 15 | 1 | 15 |
| Lodge and Efficiency Lodge | 6 | .33 | 2 |
| Totals | 56 | | 52 |

- N. The Town Council finds that the Alternative Parking Requirement meets the criteria for decision set forth in Section 17.5.8.A.6 of the CDC as follows:
1. The Alternative Parking Requirements shall be sufficient to meet the parking demand for the proposed uses; and
 2. The Alternative Parking Requirements are not detrimental to the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL HEREBY APPROVES THE ALTERNATIVE PARKING REQUIREMENT AS SHOWN IN EXHIBIT A AND AUTHORIZES THE MAYOR TO SIGN THE RESOLUTION SUBJECT TO THE FOLLOWING CONDITIONS:

- 1) This Resolution shall not be valid, take effect, nor be binding and recorded in the records of the San Miguel County Clerk and Recorder unless and until the Town, The Ridge Owners, The Ridge HOA, CO Lot 161C-R, LLC, and St. Sophia Partners, LLLP enter into a legally binding “Settlement Agreement” consistent with the Term Sheet resolving civil action No. 2015CV30031, San Miguel County District Court (the “Lawsuit”) as between the Parties to the Term Sheet.
- 2) This Resolution shall become null and void if the Settlement Agreement has not been finalized and executed by all Parties to the Term Sheet and St. Sophia Partners, LLLP, by June 14, 2019.
- 3) Upon satisfaction of all conditions of this Resolution it shall thereupon become effective, at which point it shall then supersede and replace The Ridge Parking Agreements upon the terms and conditions set forth in the Settlement Agreement, and this Resolution shall then also supersede and replace any provision of any other document related to parking approvals for The Ridge Development. Upon satisfaction of all conditions of this Resolution and thereupon becoming effective, this Resolution shall be recorded, along with the Settlement Agreement recorded at Reception Number _____, in the records of the San Miguel County Clerk and Recorder, at which point this Resolution shall be the sole Town approval governing the parking requirements for The Ridge Development.
- 4) Any change in location of parking from Lot 161C-R, or any change of zoning at The Ridge that increases the actual unit density will be required to concurrently amend this Alternative Parking Requirement.
- 5) In the event the Ridge Development becomes a vehicularly accessed community beyond those rights as set forth in the Ridge Access Agreements at any time in the future, all units of condominium density for which a building permit has been issued and parking satisfied pursuant to this Resolution and the Settlement Agreement, which choose to access the Ridge Development by vehicle under such expanded vehicular access shall be required to construct one additional covered onsite parking space (pursuant to the CDC design standards for parking) or make a parking payment in lieu to the Town at the then current payment in lieu rate for one additional parking space. All units of condominium density which have not been constructed prior to any expanded vehicular access shall be required to provide two parking spaces per unit, of which one can be satisfied in the manner set forth in this Resolution and the Settlement Agreement and at least one

must be satisfied by providing a covered parking space with the condominium unit on site at the Ridge Development with such design standards as set forth in the CDC.

Section 1. Resolution Effect

- A. This Resolution shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the resolutions repealed or amended as herein provided and the same shall be construed and concluded under such prior resolutions.
- B. All resolutions, of the Town, or parts thereof, inconsistent or in conflict with this Resolution, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 2. Severability

The provisions of this Resolution are severable and the invalidity of any section, phrase, clause or portion of this Resolution as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Resolution.

Section 3. Effective Date

This Resolution, with its stated conditions and contingencies, shall become initially effective on January 17, 2019 (the "Effective Date") as herein referenced throughout this Resolution.

Section 4. Public Meeting

A public meeting on this Resolution was held on the 16th day of May 2019 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

Approved by the Town Council at a public meeting held on May 16, 2019.

Town of Mountain Village, Town Council

By: _____
Laila Benitez, Mayor

Attest:

By: _____
Jackie Kennefick, Town Clerk

Approved as to Form:

James Mahoney, Assistant Town Attorney

EXHIBIT A

The Alternative Parking Requirements for The Ridge Development shall be as follows:

1. The number of parking spaces per unit of density shall be as follows for all units in The Ridge Development:

| Zoning Designation | Actual Units | Alternate Parking Space Per Unit | Total Parking Requirement |
|----------------------------|--------------|----------------------------------|---------------------------|
| Detached Condominium | 35 | 1 | 35 |
| Condominium | 15 | 1 | 15 |
| Lodge and Efficiency Lodge | 6 | .33 | 2 |
| Totals | 56 | | 52 |

2. The Alternative Parking Requirements for units which have not been constructed at The Ridge Development shall be required to be satisfied in the manner set forth below prior to the pulling of a building permit for a unit at The Ridge Development.
3. The Alternative Parking Requirements for units which have been constructed prior to the date of this Resolution had promissory notes issued by the original developer St. Sophia Partners, LLLP to Town for parking payment-in-lieu fees in the total principal amount of \$234,000.00 as follows:
 - a. Principal amount of \$78,000 for three parking spaces for Unit 2, Lot 161A-1R Building;
 - b. Principal amount of \$52,000 for two parking spaces for Unit 7, Lot 161A-1R Building;
 - c. Principal amount of \$52,000 for two parking spaces for Unit C-3, The Ridge; and
 - d. Principal amount of \$52,000 for two parking spaces for Unit 21, The Ridge.

The Settlement Agreement shall require that replacement promissory be issued by The Ridge Owners of the same units and parking spaces identified above and for the same amounts as provided for in the St. Sophia promissory notes as follows (the “Promissory Note Owners”):

- a. Coonskin - Principal amount of \$78,000 for three parking spaces for Unit 2, Lot 161A-1R Building;
- b. Coonskin - Principal amount of \$52,000 for two parking spaces for Unit 7, Lot 161A-1R Building;
- c. SSS Ranch - Principal amount of \$52,000 for two parking spaces for Unit C-3, The Ridge;
- d. Eenhoorn - Principal amount of \$52,000 for two parking spaces for Unit 21, The Ridge.

The Promissory Note Owners shall be required to pay their respective Promissory Notes or provide the Town with an executed “Reservation Agreement” which demonstrates

their commitment to purchase a deed parking space at Lot 161C-R within 60 days of execution of the Settlement Agreement along with proof of deposit of the escrowed funds related to the Reservation Agreement.

4. The Town approves the manner of satisfying the Alternative Parking Requirements for The Ridge Development as follows:
 - a. Purchasing a deeded parking space at Lot 161C-R, which has a deed restriction, restricting said parking space to the particular Ridge unit owned by the applicable Ridge Unit Owner; or
 - b. Paying to the Town a payment in lieu fee at the then current rate as established by the Town Council multiplied by the number of parking spaces required by this approval.

5. The purchasing of a deeded parking space at Lot 161C-R shall be evidenced by either (a) presenting a deed to a parking space at Lot 161C-R deed restricted to the particular Ridge Unit; or (b) presenting a fully executed Reservation Agreement, which demonstrates the commitment to purchase a deeded parking space at Lot 161C-R which contains language which requires release of the then current amount of the payment in lieu fee from the escrow guaranteeing the Reservation Agreement to the Town and proof of deposit of the related escrowed funds.

TOWN OF MOUNTAIN VILLAGE
Town Council Meeting
May 16, 2019
8:30 a.m.

During Mountain Village government meetings and forums, there will be an opportunity for the public to speak. If you would like to address the board(s), we ask that you approach the podium, state your name and affiliation, and speak into the microphone. Meetings are filmed and archived and the audio is recorded, so it is necessary to speak loud and clear for the listening audience. If you provide your email address below, we will add you to our distribution list ensuring you will receive timely and important news and information about the Town of Mountain Village. Thank you for your cooperation.

NAME: (PLEASE PRINT!!)

| | |
|-------------------|-------------|
| Jackie Kennetick | EMAIL: |
| Susan Johnston | EMAIL: |
| Christina Lambert | EMAIL: |
| Kim Montgomery | EMAIL: |
| David Reed | EMAIL: |
| Dan Jansen | EMAIL: |
| Jack Gilbride | EMAIL: |
| Patrick Berry | EMAIL: |
| Laila Benitez | EMAIL: |
| Dan Caton | EMAIL: |
| Bruce MacIntire | EMAIL: |
| Natalie Binder | EMAIL: |
| Jim Mahoney | EMAIL: |
| Sarah Abbott | EMAIL: |
| Jim Loebe | EMAIL: |
| Chris Broady | EMAIL: |
| Kevin Swain | EMAIL: |
| John Miller | EMAIL: |
| Michelle Haynes | EMAIL: |
| Zoe Dohnal | EMAIL: |
| Sherri Reeder | EMAIL: |
| ROBIN WOLFF | EMAIL: |
| Jonathan Greenman | EMAIL: |
| Rich Flores | EMAIL: |
| R. STEPHAMMA | EMAIL: T 56 |

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NAME: (PLEASE PRINT!!)

| | |
|--------------------------|--|
| Andrew Shafiq | EMAIL: andrew@felski |
| Laura Robinson | EMAIL: laura@telluridewinefestival.com |
| Andrew Shafiq | EMAIL: |
| Anton Benitez | EMAIL: TmvaA |
| Shawn | EMAIL: TDP |
| STEVE ROTH | EMAIL: SROTH@TELSKI |
| Ann Barker | EMAIL: ann@tmva.org |
| Sherri Beeden | EMAIL: |
| Jill Brooke | EMAIL: info@telluridewinefestival.com |
| Wendy Osiliva | EMAIL: leo@osiliva.com |
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| RICK FLORES | EMAIL: |
| Jared Lin | EMAIL: jlin@felski.com |
| BEN REDDOW | EMAIL: REDDOWBEN@gmail.com |
| Sam Starr | EMAIL: |
| Abkott Smith | EMAIL: |
| Heidi Stenhammer | EMAIL: |
| Garrett Bedford | EMAIL: tmvaA |
| Julia Caulfield | EMAIL: KOTD |
| David Ausencio | EMAIL: |
| Tom Brown | EMAIL: |
| Adam Miller | EMAIL: amcmiller@quest.com |
| ALLAN VADDA | EMAIL: ALLANV@MINDSPRING.COM |
| KEITH BROWN | EMAIL: keith.telluride@quad.cc |
| RUDY SHARP | EMAIL: RSHARP@TELKI.COM |
| Chris Clark | EMAIL: chris@alpineplanning.com |

TOWN OF MOUNTAIN VILLAGE
Town Council Meeting
May 16, 2019
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NAME: (PLEASE PRINT!!)

| | |
|----------------------------|--|
| Kristin Mencia | EMAIL: kmencia@telluridealrealtors.com |
| Karey Vanduzer | EMAIL: kvanduzer@telluridealrealtors.com |
| TRACY BOYCE | EMAIL: tracy.boyce@coloradobysrealty.com |
| Jana Kropienske | EMAIL: |
| Jana Kropienske | EMAIL: jana.kropienske@telluridealrealtors.com |
| PETER RICCARDI | EMAIL: Peter@TRIDELAW.com |
| BLUE MESA LODGE | EMAIL: Peter@TRIDELAW.com |
| Paul Zuck | EMAIL: P.Zuck@TRIDELAW.COM |
| Robyn Hall | EMAIL: evp@telluridealrealtors.net |
| Marta Skuman | EMAIL: |
| Grik Fallenius | EMAIL: telluridebroker@gmail.com |
| Don Imwalle | EMAIL: don@imwalledev.com |
| David Mackown | EMAIL: |
| MIKE THEILE | EMAIL: |
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From: [Kendra Norris](#)
To: [mvclerk](#)
Cc: [Eileen Burns](#); [Eunika Rogers](#); [Brittney Clarke](#); [Annica Abbott](#); [Kaycee Joubert](#); [Barbara Glanznig](#); [Dave Gruss](#); [Ken Fuhrer](#); [Peter Walker](#)
Subject: Parking in Mountain Village
Date: Friday, May 10, 2019 5:18:26 PM
Attachments: [image001.png](#)

To Whom It May Concern:

I'd like to address the parking in Mountain Village during offseason. There are well over 10 people in our office and only 1 allotted parking spot. With the absence of the gondola and various professional or personal errands, many of us are now driving to work. Because we are in and out, sometimes carrying heavy loads, it hasn't made sense to pay for more than a couple hours at a time. Not to mention the delightful spring weather that we are currently enjoying. That being said, most of us monitor our parking either by setting alarms and paying manually or using the app.

I personally use the app. As you know, it notifies you 15 minutes before your time is up and again when it is over, which is wonderful. The issue with relying on this is that I am often on the phone fielding work phone calls and making deals that are not only several thousands of dollars but also time sensitive. My time has run out on a couple occasions while I am on the phone, and less than 30 minutes after my time expired (after paying all day), I was given a ticket.

The other day, I purposefully sat in my vehicle and paid for parking several hours in advance via the app. A few hours later, I had a sinking feeling as I hadn't gotten any notifications for a suspicious amount of time. I checked the app, it turns out that my payment hadn't gone through because I wasn't yet connected to wifi. I went out to my car and the ominous orange envelope was tucked under my windshield wiper, time stamped during the time I had "paid for."

These are just a couple of my personal experiences. Everyone in my office has had received a ticket for a number of reasons. Not a single person blatantly tries to park without payment—everyone pays and checks several times a day, but when you work for a company where customer service is your business, your time is no longer your own.

We all understand why it is paid parking, it's a small lot. It keeps people from staying for long periods of time during the season. But when it is offseason and there is no danger of the lot being filled up with several empty spots? This kind of monitoring feels excessive, exploitative, and unwelcoming.

The ask here is not for free parking, but maybe a little grace when there is a history of payment. Also, I was never aware of the parking permits. My tickets have already exceeded the amount of a single personal permit. So have the tickets of my colleagues— would it be possible for us to pool together for company permits?

Please let us know.

Ryder Walker Family

Cheers,
Kendra Norris

Destination & Accommodations Specialist

Ryder Walker Alpine Adventures

PO Box 947 - Telluride, CO 81435

kendra@ryderwalker.com

+1 970 728 6481

Toll free in US: 888 586 8365

www.ryderwalker.com



THE GLOBAL TREKKING SPECIALISTS

*Celebrating 35 years of
Outdoor Adventure*



From: [Michelle Haynes](#)
To: [Bruce MacIntire](#); [Dan Caton](#); [Dan Jansen](#); [Jack Gilbride](#); [Laila Benitez](#); [Natalie Binder](#); [Patrick Berry](#)
Cc: [Kim Montgomery](#); [David Reed](#); [Sarah Abbott](#); "[Jim Mahoney \(jmahoney@jdreedlaw.com\)](#)"; [mvclerk](#)
Subject: FW: Thoughts on Town Zoning
Date: Thursday, May 16, 2019 7:55:50 AM

See below public comment letter.

From: Lee Ayers <LeeMargaret@msn.com>
Sent: Wednesday, May 15, 2019 5:05 PM
To: Michelle Haynes <MHaynes@mtnvillage.org>
Cc: Todd Pistorese <pistorese@msn.com>
Subject: FW: Thoughts on Town Zoning

Dear Michelle,

Thank you so much for your call today, and for providing a little history of what is happening.

Even though our primary residence is in Seattle I am a Colorado girl. I graduated from high school in Colorado Springs, went to CU Boulder for my undergraduate degree, and I got my Masters at Naropa in Boulder. The first years of my career were spent at NOAA, the US Bureau of Mines, the USGS, CSES and a consulting firm.

In 2014 when my husband and I attended my 40th high school reunion in Colorado Springs; I did so with the intention returning to the San Juan's and finding a property that I could call my home away from home.

We looked specifically for a property that was a full condominium and discarded anything with kitchenettes or was smaller than 700 sq feet. Our intent has been to operate the property as a full-time rental until we can afford to spend more time there. I'm a writer and often need a secluded place to work. Off season in Telluride is great for this.

I am a disabled veteran, so you can imagine my horror when I was recently told I could be restricted to very limited use of my own home and that I would be forced to clean up after other people for the duration in which we owned this property. This is not something I can do without pain.

We bought this property when it was in foreclosure from the bank. The previous owners had gone through a 200-\$300,000 renovation, converting two units into one with a fully upgraded bathroom and kitchen. It was their intention to live here as their primary residence, but they chose to default on their loan when the market tanked and they went underwater on their loan.

Even though it had been upgraded in every possible way, when we bought the place it needed months of work. The previous owner didn't leave it in good condition and the renter who occupied for a year or two after they left, also left it in worse condition. It took us nearly six months to complete repairs and install new furnishing in the property.

Currently we spend about 2 to 4 weeks in Telluride, however 80% of that time is spent cleaning up, replacing things and repairing damage renters do to properties that are not their homes. Parents tend to let their kids run rampant with crayons, paint, and toys while they checkout in the living room with a glass of wine or four. So rather than enjoying my home and Telluride, any short stays are only a maintenance burden.

Should the Town decide to limit our use of this property there's no longer a silver lining for the long-term plan we have. Restrictions on our use are a non-starter. The ability to maintain a rental property and enjoy the scenic beauty of Telluride and Mountain Village are not compatible with a 30 or 60-day limited use restriction.

We bought in Telluride because we love the environment, hiking, skiing, summer festivals and the people whom we've come to know here. We had options on where to invest in a second home as well as which property to purchase. Not the BML by-laws, the realtors, the attorney we hired to review documents, contractors, nor the Town zoning mentioned any restriction on property use.

How could the previous owners be allowed to purposely renovate for permanent residency and the Town issue permits for their contractor's work if the Zoning did not allow it? We can understand that the Town wants to have consistency in their zoning, but retroactively? We cannot believe that all the professionals who we interacted with in Mountain Village in the process of acquiring and preparing this property had no idea of these restrictions to its use. This clearly is the fault of the Town, not us as buyers or these professionals.

The only resolution I see is the Town either grandfather the properties to allow for flexible use or buy these properties at current market prices and turn them into the hotel spaces they want. But this is small consolation for me as I would permanently lose MY home.

I know the town wishes to shore-up it's guidelines, but it's certainly not a reasonable solution to create a financial and emotional hardship on owners because of vague and inconsistent guidelines made by the Town over the years.

Thank you again for your time today. Speaking with you was a pleasure.

Sincerely,

Lee Margaret Ayers

(206) 399-3815

leemargaret@msn.com

From: [Thomas Scruton](#)
To: [mvclerk](#)
Cc: [Michelle Haynes](#)
Subject: Blue Mesa Lodge owner concerned about Community Development Code amendments
Date: Wednesday, May 15, 2019 10:36:16 PM

Dear Mayor Benitez and Town of Mountain Village Council Members,

My wife and I represent LLC ownership of a condominium unit in Blue Mesa Lodge (BML). We purchased a studio condominium unit in 2012 already equipped with a cozy but full kitchen from owners that had been renting seasonally to local employees. We have further updated and improved the unit with town approved building-permits and inspected work. We market the unit for short and long-term rentals as is best suited to demand for lodging, and pay all applicable property and lodging taxes. We have been looking forward to using it more ourselves as time allows. Our unit is clearly described as a residential condominium on our deed and the San Miguel County Assessor site.

We were concerned to learn that Ms. Haynes has characterized all of the units at Blue Mesa Lodge as “Efficiency Lodge Units” in her correspondence to our HOA in April. Research has revealed that this was once considered an efficiency lodge, when BML had a front desk and rental pools similar to other hotel-like accommodations in Mountain Village. Per the HOA documents, subsequent replats in 1998, and going forward none of the documents I have reviewed describe BML properties as “Efficiency Lodge Units”. To my best understanding there are actually very few units in BML that could meet the CDC description outlined by Ms. Haynes (2 burner stoves, 6 cf refrigerators, etc.). Respectfully, *I am not confident in her assessment that BML should be considered an Efficiency Lodge.*

We urge the Town Council to REJECT Ms. Haynes proposal to amend definitions to restrict use to “short-term accommodations exclusively”, or specifically limit personal use of our lawfully defined condominium to “no more than 60 days in a calendar year”. We primarily rent our unit for short-term accommodations, and find the community needs for seasonal “long-term” rentals far outstrip supply. To decrease our flexibility to use the unit ourselves to no more than 60 days, as we choose, is offensive and unacceptable.

If our unit at BML is considered to fall into that category, with many other parties also affected, there are some specific problems that will be created:

- Property values and associated property taxes will take a nasty fall, think 20% timeshare values—that’s 60 days, costing MV property tax revenue.
- Reduced occupancy rates will hurt local businesses, we are good people to have in town for revenue and sales taxes!
- Real estate transactions may be stalled triggering local recession in the real estate market, with reduced transfer taxes.
- Future investment in Mountain Village may be seriously hurt by perception of the municipality with demonstrated hostility to owners.
- Mandatory short-term rental zoning may directly hurt viability for new development of large short-term lodging projects / hotels.
- Limitations on long-term rental severely reduces already limited housing for local employment, and directly decreases workforce availability.
- Legal challenges would likely be *vigorous, well funded, well organized, and very expensive* for MV to defend.

There are lots of different opinions about how to resolve this matter, we hope to be considered in a public and transparent manner. We will also need a legal remedy to permanently remove any future action the town might take against our property use and value. Please, be sensible and fair to these owners who have invested so much in our community. This is NOT smart, DO NOT SUPPORT THESE CHANGES!

With most sincere concern,

Thomas J. Scruton
Wenshu Yu

Susan Johnston

Subject: FW: BLUE MESA LODGE

From: Gosia Nowak <skindoctor725@hotmail.com>
Sent: Wednesday, May 15, 2019 7:33 AM
To: Jane Marinoff <JMarinoff@mtnvillage.org>
Subject: BLUE MESA LODGE

Dear Ms. Marinoff,

Kindly forward this email to the Town Mayor and Council Members.

Dear Mayor and Town Council Members,

I purchased condos at Blue Mesa Lodge more than a decade ago. I understand the town is considering restrictions that will limit my use of my properties and seriously devalue my investments.

I find it hard to understand why the town is doing this. Why I was not informed by the town or my HOA? How can the town consider this without informing owners? This is a very serious concern. I do not know why this is happening or details of what the town is proposing. From my limited knowledge it seems very unfair and damaging.

I am out of state and cannot attend your meeting with such short notice. I request Town Council to stop this action. If you are determined to proceed, then please at least not vote on this matter until I and all owners are well informed and have a chance to represent our interests.

Thank you,

Gosia Nowak, MD.

Owner at Blue Mesa Lodge, 117 Lost Creek Lane, Mountain Village. CO 81435

Peter and Jenifer Flynn
Dallas, Texas

Lewis and Lisa Powell
Richmond, Virginia

Hole In The Wall, LLC

May 15, 2019

By Email

Town Council
Mountain Village, Colorado

Possible Action That Could Significantly Reduce
The Value of Our Investment in Blue Mesa Lodge Condominiums

Ladies and gentlemen,

Acting through Hole In The Wall, LLC, our families purchased Blue Mesa Lodge Condominiums units 40B and 40C in 2003. We purchased unit 40A in 2011, thereby reuniting all three units into their original “penthouse” configuration, with one parking space underground.

We rent all three units, sometimes together and sometimes separately—as the market demands. When we rent them together, we hold them out as a unified “condominium.” This enables us to ask for, and receive, top rental value. Our families regularly use the units for winter and summer vacations.

We were alarmed to learn, only yesterday, that you have under consideration certain actions regarding the units in our buildings (and other MV properties) that, if taken, could significantly devalue our investment. It is item 16 on the agenda for your meeting tomorrow.

We received no notice of this possible action. That lack of notice to property owners should, by itself, prevent your taking any action at all. We live in Texas and Virginia, so we cannot reasonably be expected to attend your meeting tomorrow. We therefore request that you take no action tomorrow, or do anything else that commits the Town or its staff to further steps that might, down the road, be relied on to justify what we understand to be under consideration.

We were especially concerned to hear from various sources that the Town might undertake to require the removal of full kitchens from units that the Town believes to be “efficiency units.” Unit 40B had a full kitchen when we bought it in 2001. My wife and I rented this unit in March 1995, barely two years after the building was constructed. It had a full kitchen then. Forced removal of our full kitchen, or anyone else’s, would be a classic “regulatory taking.” It would severely impair the value of our investment, not only for resale purposes but

also because we would be unable to charge what we now charge when we rent all three units together or 40B by itself. We sincerely hope that our sources are mistaken about this.

Yours sincerely,



Peter and Jenifer Flynn



Lewis and Lisa Powell

cc: Ms. Jane Marinoff
Sarah H. Abbot, Esq.

Susan Johnston

Subject: FW: Town Council - Efficiency Lodge and Short-term Accommodation Discussion

From: Todd Pistorese <pistorese@msn.com>

Sent: Tuesday, May 14, 2019 10:04 PM

To: Jane Marinoff <JMarinoff@mtnvillage.org>

Subject: Town Council - Efficiency Lodge and Short-term Accommodation Discussion

Dear Ms. Marinoff,

I am a property owner in Blue Mesa Lodge. It was brought to my attention today that there will be a town council discussion regarding the zoning of our property that may affect it's use, and more concerning, its value. I find it difficult to understand how the Town of Mountain Village can hold such discussions without prior notification of property owners. I certainly would have liked the courtesy of being informed of discussions which may directly impact my investment.

Since I do not live in Colorado, I am unable to attend this Thursday's Council meeting. I request any discussion of changes to zoning or the current wording of existing property use descriptions that may impact my property or its use be postponed. I further request information be provided regarding the intent of the Town and what circumstances have brought this issue to light at this time.

I appreciate your transparency on this subject and request the opportunity to comment once I have seen the details of the proposal. I would also request ample advanced notification of a rescheduled discussion so I, or my representative, can prepare, attend and participate.

Regards,

Todd A. Pistorese

(206) 399-3815

pistorese@msn.com

From: [Jane Marinoff](#)
To: [mvclerk](#); [Michelle Haynes](#)
Subject: FW: Letter for Town Council RE: Efficiency Lodge and Short-term Accommodation Discussion
Date: Thursday, May 16, 2019 9:21:41 AM
Importance: High

From: G H <gmatq1@yahoo.com>
Sent: Thursday, May 16, 2019 9:12 AM
To: Jane Marinoff <JMarinoff@mtnvillage.org>
Subject: Letter for Town Council RE: Efficiency Lodge and Short-term Accommodation Discussion

To Town Council Members,

I purchased my condominium in Blue Mesa Lodge several years ago. It has a full kitchen and I have used it for both long and short term rentals.

On May 15th, I learned that the town is intending to vote today to change the designation of Blue Mesa Lodge residential units to efficiency lodges available for short-term rentals only and no full kitchens.

From the limited information that I have received and been able to review, I object to this change in designation for several reasons. First, this zoning change would significantly negatively impact the value of BML properties. Second, I do not feel that it is reasonable to make property owners, who will already be losing property value, remodel their current full kitchens into limited kitchen facilities. That requirement would put additional financial burden on property owners and is extremely environmentally unfriendly as our full-sized appliances get taken to a landfill. Third, the Town already has difficulty accommodating those who want to live and work in Mountain Village and this will further impact not only the housing shortage issue but eventually the available workforce.

At minimum, I request that this vote be delayed until affected property owners can be ethically provided 1) written communication as to the circumstances bringing about the desire for the Town to re-zone our property, 2) sufficient time to review the information, and 3) ample notice as to a meeting date and time so that arrangements can be made for an owner or representative to be present and to participate in a discussion regarding the proposed change.

Thank you very much for your consideration in this manner.

Regards,

Grace Hwang

From: [Keith Brown](#)
To: [mvclerk](#)
Cc: [Laila Benitez](#); [Michelle Haynes](#); [Sam Starr](#); [Bruce MacIntire](#); [Dan Caton](#); [Dan Jansen](#); [Patrick Berry](#); [Jack Gilbride](#); [Natalie Binder](#)
Subject: Letter for Town Council Members,
Date: Wednesday, May 15, 2019 9:45:59 PM

Dear All,

The letter below and attached has been sent to town clerk and directly to town Council members and Staff due to time.

Thank you, Keith Brown

To Town Council

May 15, 2019

Re Town Council May 16, 2019 consideration of *a CDC amendment that clarifies the permitted uses of efficiency lodge units and adds the definition of “short-term accommodation.”* These clarifications are being proposed to ensure that properties that were zoned to function as hotel rooms or “hot-beds,” are not used as a primary residence or as long-term rentals.

I'm Keith Brown, a 14 year full-time resident and owner at Blue Mesa Lodge. I would like to thank the town staff and the town council members Sam, Michelle, Laila, Bruce, Patrick, Jack, Natalie and Dan & Dan for speaking with me. You were all helpful in my understanding this concern.

Blue Mesa Lodge is a healthy, mixed-use building. It has been so for 20+ years. Mixed use was and is the stated use by the town. There are restaurants and offices on the plaza level. Upstairs there are 3 floors of vacation rental condos and long term rental condos in roughly equal number. There is a locally employed working couple with an infant, a Telski employee and a condo for a family who want their children to experience Mountain Village during holidays and summer. I've lived at Blue Mesa Lodge with my wife year-round since 2006 when I purchased my residential condo as my home. The diversity of occupants is charming and unique. It works. Visitors and occupants are happy. It is a living building year- round while tonight off-season most of the town center will be empty with 100's of cold, not hot beds or condos.

Owners have invested deeply to renovate and upgrade. There are beautiful condos with full kitchens, renovated with building department permits and in some instances with town planning review and approval. Blue Mesa Lodge was a basic quality building that has improved steadily since the 1993 opening, per the love and desire of owners and the demands of vacation renters. Blue Mesa Lodge current owners have also paid a considerable cost in expense and time to repair the previously failing Sunset Plaza. Work done in good cooperation with the town.

Blue Mesa Lodge is not a hotel. There is no space for a front desk, no staff. It is not and

cannot be a hotel. Functionally it does not comparable to the Peaks Hotel, Mountain Lodge or Hotel Madeline.

The town is considering making Blue Mesa Lodge comply with an Efficiency Lodge designation. Efficiency Lodge is a fancy, misunderstood and opaque name for a condo hotel.

The town considered action is based on a 1998 resolution, never enforced and with significant ambiguities This resolution allowed the developers to sell more units, by solving the problem of parking requirements. Frankly this resolution has been hidden to buyers. I believe no condo owner at Blue Mesa Lodge knew about this resolution or it's implications. Significant ambiguities of this resolution includes:

- The maximum number of days visitor and owners may stay?
- Most condos have full kitchens, not the limited kitchens allowed Efficiency Lodges
- The resolution is quite confusing. Why does the resolution go into detail over yet another obscure, misunderstood designation called "Lodge" if the resolution turned all Blue Mesa Condos into "Efficiency Lodge" units? My residential condo where I have lived 14 years meets the 1998 resolution criteria of "Lodge" which has no limitations on duration of stay specified. Yet my condo legal description is "Condo".

I am not comfortable if the town solution is to resolve these ambiguities and apply them retroactively to the 1998 resolution.

I understand the town concern about density. The 1998 resolution reduced density at Blue Mesa Lodge. Mountain Village has obligations to the county for compliance.

Is it an option to mitigate the density concern by a contribution or purchase from the town density bank applied to Blue Mesa Lodge? Could the town find a way for Blue Mesa Lodge to remain a healthy mixed use building as designed, and not force an ill-suited condo hotel, efficiency lodge use?

I and many if not all owners at Blue Mesa Lodge are very concerned and feel threatened. I/we think town action may reduce our property value by up to 50%+-, cause the eviction of owners and residents and diminish the enjoyment of owners and visitors of our Blue Mesa Lodge.

Thank you, Keith Brown

970 417 9513 keithtelluride@gmail.com 117 Lost Creek Lane, #41a, Mountain Village, CO 81435

From: [Jane Marinoff](#)
To: [mvclerk](#); [Michelle Haynes](#)
Cc: [mraeber@comcast.net](#)
Subject: FW: Town Council Meeting May 16th Efficiency Lodge and Short-term Accommodation Discussion
Date: Wednesday, May 15, 2019 4:03:56 PM

I have forwarded your email to the appropriate departments.

From: MARSHA RAEBER <mraeber@comcast.net>
Sent: Wednesday, May 15, 2019 3:59 PM
To: Jane Marinoff <JMarinoff@mtnvillage.org>
Cc: marsha raeber <mraeber@comcast.net>
Subject: Town Council Meeting May 16th Efficiency Lodge and Short-term Accommodation Discussion

Dear Mayor and Town Council Members,

I purchased a condo at Blue Mesa Lodge over 20 years ago.. I understand the town is considering restrictions that will limit my use of my property.

I find it hard to understand why the town is doing this?. Why I was not informed by the town or my HOA? How can the town consider this without informing owners? This sounds like we are living in Venezuela or Cuba and the Town of Mountain Village is trying to take ownership and control of my private property. This is unfair and un-American.

I am out of state and cannot attend your meeting with such short notice. I request Town Council to stop this action. If you are determined to proceed, then please at least not vote on this matter until I and all owners are well informed and have a chance to represent our interests. How can the Town of Mountain Village tell the owners of Blue Mesa what they can do with their property when this building has been a mixed use as long as I can remember? Short Term and Long term and owner occupied. Sounds like a few people are trying to control Mountain Village? Isn't there something else on the agenda where you all can spend your time more wisely?

Regards,

Marsha Raeber Owner at Blue Mesa Lodge, 117 Lost Creek Lane, Mountain Village. CO 81435

404-664-8215

From: abacusltd@gmail.com
To: [mvclerk](#); Jackie Kennefick
Subject: Blue Mesa Lodge; Wednesday 16 May 2019 Meeting; Item 18
Date: Wednesday, May 15, 2019 3:57:30 PM

RE: Item 18
May 16, 2019 Town Council Meeting

Efficiency Lodge and Short-Term Accommodations Discussion regarding potential Community Development Code Amendments to clarify unit use restrictions - continued from the March 21, 2019 Town Council Meeting

VIA: Email to mvclerk@mtnvillage.org

TO: Mountain Village Town Council

As owners of Blue Mesa Lodge Unit 20B we are very concerned that Town Council may take actions that prevent us from renting our Condominium for periods other than “short term”.

We purchased BML 20B in 2004. For the first few years of ownership the rental of 20B was handled by a local rental agency. The Unit remained unoccupied due to a lack of short-term demand for well over-two thirds of the days available. To the best of my memory it was occupied on average for 70–90 days a year at best.

After years of punishing losses and in an attempt to increase the minimal net income to us that threatened us with the loss of our property, on or about 2012 we began leasing for periods of greater than six months.

Since 2012 our Unit has been leased to three separate single Tenants. Each one of these Tenants was/is employed locally in either the Town of Telluride or Mountain Village. If memory serves, none of these Tenants was able to secure “locals, deed-restricted or affordable housing” due to the availability which at any given time is best described as “minimal to none”.

For example, my current Tenant came to Mountain Village from Missouri to work as a chef at a newly opened Telluride restaurant. Since he was new to town in June as a new local employee, he was not able to secure deed-restricted housing and was desperate for something within his limited budget. My unit was among the few, if not the only, available Condo he could afford. If such an inexpensive Condo had not been available to him he would have been forced to rent a much, much more expensive hotel room for the qualifying six months. In other words, he could not have afforded to come here and work. He’d probably have stayed in Missouri!

We regularly read about the “Locals Housing Shortage” in Mountain Village. My Unit helps fill this void and helps to bring needed new workers to our town. At the very least as a 6-12 month stopgap measure until, with repeated checking, asking around and luck an affordable deed-restricted unit *might* be found.

Our Unit was built new in 1992-1993 with a full-sized refrigerator, 4-burner gas range with integral gas oven and built-in dishwasher. As such, my Unit’s kitchen is a FULL kitchen and not a “*limited kitchen*” as the term is used on **Page 2** of **Item 18**. Moreover, my Unit still has what we believe is the original full-sized refrigerator, a 4-burner gas range with integral gas oven and built-in dishwasher.

Our Unit also has parking within the Blue Mesa Lodge’s underground garage.

So, our Unit was neither built nor intended to be a hotel room.

In a quick scan of the current LUO we find nothing that limits our condo to short term rentals only. In fact, it seems that TMV has not to date even defined what constitutes a short-term rental!

Item 18 seems to be TMV’s first move toward making such a definition but there is no hard and fast definition yet.

Should TMV impose newly defined restrictions or limitations on my property such would be a taking of what are at least our grandfathered rights if not codified rights since the newly defined limitations and restrictions were not in place when we made our purchase in 2004 and not in place today as we write this email!

Since our Ownership in 2004 not once has leasing our Unit in longer than 60-day terms been brought to our attention as a potential violation. Not once!

Not that we should have expected such a notice since under the current use and occupancy of our Unit no such restriction is “on the books” of which we are aware.

Under the Doctrine of Laches the Town’s failure to make any effort to restrict our (or other Unit Owners’ in the Blue Mesa Lodge) rental options to short term since our 2004 purchase speaks further to what should under equity, if not law, continue to be our ability and right to rent our Unit for any period of time we choose; short or long term.

We only learned of the matter yesterday and then informally. We believe the matter under consideration merits further dialogue between the Blue Mesa Lodge Unit Owners and the Town for all to be properly informed and able to fully discuss and present concerns.

Especially since we believe our property rights may be threatened.

Accordingly, we respectfully ask Town Council to delay any formal action or instruction to Town Staff in this matter.

Sincerely,
Denis Palmisciano
Irene Cochran, Trustee
Gulf Realty Trust
Blue Mesa Lodge, Unit 20B

850-227-5050 -- iPhone (cell)+ text + voice mail
abacusltd@gmail.com

From: [Michelle Haynes](#)
To: [Bruce MacIntire](#); [Dan Caton](#); [Dan Jansen](#); [Jack Gilbride](#); [Laila Benitez](#); [Natalie Binder](#); [Patrick Berry](#)
Cc: [Kim Montgomery](#); [David Reed](#); [Sarah Abbott](#); "[Jim Mahoney \(jmahoney@jdreedlaw.com\)](#)"; [mvclerk](#)
Subject: FW: Today's Discussion
Date: Thursday, May 16, 2019 7:59:22 AM

See public comment below

From: jjossola@gmail.com <jjossola@gmail.com>
Sent: Thursday, May 16, 2019 7:18 AM
To: 'Jim Mahoney' <jmahoney@jdreedlaw.com>; Michelle Haynes <MHaynes@mtnvillage.org>
Subject: Today's Discussion

Morning,

A few points for today's discussion that should not be overlooked:

1. Hotels will not get developed without a major component of for-sale real estate. Imposing restrictions on for-sale real estate makes it harder to sell and will discourage developers. If you want to see any new development with hotel-type components, then you must pay attention to this fact. Otherwise, developers will choose to simply build condo units.
2. Hotel operations don't profit unless the basis for the asset is lowered to cost well below basis, thus making the for-sale real estate component so important. Case in point with Madeline selling at a total of \$100m on a \$225m cost to build.
3. If you want to change things, incentivize developers to build not-for-sale hotel rooms classified as such which would eliminate the problem you are discussing today. Don't try to change the past, correct the future.
4. Owner usage isn't a bad thing for the vitality of town. Clearly occupancy is "hot" bed base and owners do spend the same, if not more, money in stores and restaurants. Case in point with Franz Klammer Lodge...a hot bed base with almost all owner usage.
5. The Peaks is clearly the elephant in the room and we don't want to see people living in the lodge eff units there. That does not make sense and was an unfortunate path, but we can't put that genie back in the bottle. We can collectively agree that PCP is the culprit here, but let's not forget that the Peaks was shut down and had plywood over the bath tubs for a period of time during Blackstone ownership. We may curse PCP now, but they did rescue our flagship hotel and selling units was the only way to make sense of it.

In conclusion, if you feel you absolutely need to change the rules for Lodge Efficiencies, I would recommend using a model similar to Hotel Telluride/Madeline:

- a. Owners of lodge eff may not make them their primary residence or "live" in the unit.
- b. Units must be made available for rent when owners are not in residence.
- c. Subject those units to audits by Town.

J.J. Ossola | Global Real Estate Advisor
LIV Sotheby's International Realty
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565 Mountain Village Blvd Suite 101 | Telluride, CO 81435



Potential path shown is ascending at 8% grade from the red X. This trail is listed in the Town of Mountain Village Trails Master Plan as trail NS-8 and it is described as a low angle trail providing beginner-level hiking and mountain biking.

Flat boardwalk through wetlands

Surveyed wetlands

Existing residence

FFE = 40.75'

Proposed Elkstone Condominiums

NOTE:
The Elkstone Condominium Association(s) have not reviewed or approved the conceptual trail alignment provided at the town's request. The concept utilizes topography from 6/13/01 survey as well as wetlands and pond delineation indicated on a 2/4/19 survey by Foley Associates. It is recommended that final engineered designs be based upon updated surveys that may better reflect current conditions.

1 TRAIL EXHIBIT PLAN
SCALE: 1" = 10'-0"

SCALE: 1" = 10'

ZEHREN AND ASSOCIATES, INC.
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LANDSCAPE ARCHITECTURE
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ELKSTONE CONDOMINIUMS
LOT 600A
MOUNTAIN VILLAGE, COLORADO
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| REV. | DATE | DESCRIPTION |
|------|------------|--------------------------------|
| A | 11/13/2018 | Revised to include 2018 survey |
| B | 11/13/2018 | Revised to include 2018 survey |
| C | 11/13/2018 | Revised to include 2018 survey |

TRAIL EXHIBIT

| | |
|-------------|------------|
| PROJECT NO. | DATE |
| 20182606.00 | 11/13/2018 |
| DESIGNED BY | CHECKED BY |
| TH | PC |

SCALE: AS SHOWN
L1.04