

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL REGULAR MEETING
THURSDAY, FEBRUARY 21, 2019, 8:30 AM
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO
AGENDA**

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	60	Reed/Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(4)(b), for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e and for the Purpose of a Personnel Discussion Pursuant to C.R.S. 24-6-402(4)f
3.	9:30	5			Break
4.	9:35	5			Public Comment on Non-Agenda Items
5.	9:40	5	Johnston	Action	Consideration of Approval of the January 17, 2019 Regular Town Council Meeting Minutes
6.	9:45	20	Johnston	Action <i>Quasi-Judicial</i>	Liquor Licensing Authority: a. Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises Liquor License for an End of Season Celebration April 7, 2019 from 12:00 p.m. to 5:00 p.m. b. Consideration of an Application by Sunshine Pharmacy, LLC dba Sunshine Pharmacy for a New Fermented Malt Beverage Liquor License at 567 Mountain Village Blvd Unit 110
7.	10:05	15	Martelon	Informational	Marketing Telluride, Inc. (MTI) Quarterly Report
8.	10:20	20	Mahoney Caton MacIntire	Action	Consideration of a Settlement Agreement Resolving Civil Action No. 2015CV30031, San Miguel County District Court, concerning the Ridge Project and Lot 161-CR
9.	10:40	10	Miller	Action <i>Quasi-Judicial</i>	Second Reading, Public Hearing, and Council Vote on an Ordinance Approving a Density Transfer and Rezone for Lots 161A-R2 and 161D-2
10.	10:50	25	Kjome Haynes	Work Session	Discussion Regarding Use of Lot OSP-39 Also Known as the Wood Lot, for Arborist/Tree Removal Professional Use, Including Consideration of Continued Use, Discontinued Use and/or Possible Mitigating Measures
11.	11:15	20	Swain	Informational Action Work Session	Finance: a. Presentation of the January 31, 2019 Business & Government Activity Report (BAGAR) b. Consideration of the December 31, 2018 Financials c. Consideration and Ratification of the 2020 Budget Process
12.	11:35	20	Dohnal	Work Session	Vending Cart Committee Formation
	11:55	30			Lunch
13.	12:25	30	Council Members & Staff	Informational	Council Boards and Commissions Updates: a. San Miguel Watershed Coalition-Starr b. Colorado Flights Alliance -Jansen c. Transportation & Parking – MacIntire/Benitez d. Budget & Finance Committee –Caton/Gilbride e. Gondola Committee – Caton/Berry f. Colorado Communities for Climate Action – Berry g. San Miguel Authority for Regional Transportation (SMART)- Benitez/Caton/Binder h. Eco Action Partners – Berry i. Telluride Historical Museum- Berry j. Telluride Conference Center –MacIntire/Gilbride

					k. Alliance for Inclusion – Benitez l. Green Team Committee- Berry/MacIntire m. Telluride Tourism Board-Jansen n. Mayor’s Update - Benitez
14.	12:55	30	Kunz Montgomery	Informational	Staff Reports a. Human Resources 1. 2019 Budget Discussion b. Town Manager
15.	1:25	5			Other Business: Notification of Design Review Board Seats Expiring with Appointments to be Made in March as per Policy
16.	1:30				Adjourn

Please note that times are approximate and subject to change.

jk
02/11/2019

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6406 or email: mvclerk@mtnvillage.org. A minimum notice of 48 hours is required so arrangements can be made to locate requested auxiliary aid(s)

Public Comment Policy:

- All public commenters must sign in on the public comment sign in sheet and indicate which item(s) they intend to give public comment on
- Speakers shall wait to be recognized by the Mayor and shall give public comment at the public comment microphone when recognized by the Mayor
- Speakers shall state their full name and affiliation with the Town of Mountain Village if any
- Speakers shall be limited to five minutes with no aggregating of time through the representation of additional people
- Speakers shall refrain from personal attacks and shall keep comments to that of a civil tone
- No presentation of materials through the AV system shall be allowed for non-agendized speakers
- Written materials must be submitted 48 hours prior to the meeting date to be included in the meeting packet and of record. Written comment submitted within 48 hours will be accepted, but shall not be included in the packet or be deemed of record

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE JANUARY 17, 2019
REGULAR TOWN COUNCIL MEETING **DRAFT****

AGENDA ITEM #5

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:30 a.m. on Thursday, January 17, 2019 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Dan Jansen
Bruce MacIntire
Patrick Berry
Jack Gilbride
Natalie Binder

Also in attendance were:

Kim Montgomery, Town Manager
Jackie Kennefick, Town Clerk
Susan Johnston, Deputy Town Clerk
Christina Lambert, Deputy Town Clerk
David Reed, Town Attorney
Jim Mahoney, Assistant Town Attorney
Sue Kunz, Director of Human Resources
Chris Broady, Police Chief
Kevin Swain, Finance Director
Bill Kight, Director of Communications & Business Development
Zoe Dohnal, Community Engagement Coordinator
Kathrine Warren, Marketing & Communications Coordinator
Michelle Haynes, Director of Planning and Development Services
John Miller, Senior Planner
Sam Starr, Planner
Jim Loebe, Director of Transit and Recreation
Finn Kjome, Director of Public Works
Steven Lehane, Director of Cable & Broadband Services
Cecilia Curry, VCA Manager
Rob Johnson, Transit Operations Manager
Joel "BB" Burke, Deputy Police Chief
Richard Idles

Bill Jensen
Chris Hawkins
Tim Johnson
Thomas Umbhau
Michael Martelon
Robert Stenhammer
John Horn
Haleigh Lyon
Anton Benitez
Erin Neer
Cath Jett (by phone)
Carly Shaw
Joseph Coleman
Jolana Vanek
Alex Martin
Cameron Kelly
Winston Kelly
Sally Field
Carlotta Horn
J.J. Ossola
John Smith

Executive Session for the Purpose of a Personnel Matter Pursuant to C.R.S. Section 24-6-402((4)(f)(I)), and for Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (2)

On a **MOTION** by Jack Gilbride and seconded by Dan Caton, Council voted unanimously to enter into Executive Session for the purpose of a personnel matter pursuant to C.R.S. Section 24-6-402((4)(f)(I)), and for receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:30 a.m.

Council returned to regular session at 9:30 a.m.

Council took a break from 9:30 a.m. to 9:35 a.m. (3)

Public Comment on Non-Agenda Items (4)

No public comment was received.

Consideration of Approval of the December 13, 2018 Regular Town Council Meeting Minutes (5)

Deputy Town Clerk Susan Johnston presented. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, with Dan Caton abstaining because he was absent from the December meeting, Council voted 6-0 to approve the December 13, 2018 Regular Town Council meeting minutes as presented.

Liquor Licensing Authority:

Consideration of Re-Certification of the Mountain Village Promotional Association and Common Consumption Area (6)

Susan Johnston presented. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to approve the re-certification of the Mountain Village Promotional Association and Common Consumption Area with the condition that the applicant provide an updated insurance certificate to the Clerk's office by May 1, 2019 to show coverage for the remainder of the 2019 calendar year.

Consideration of a Resolution Designating Posting Locations for the Town's Ordinances and Public Notices (7)

Town Clerk Jackie Kennefick presented. Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Bruce MacIntire, Council voted unanimously to adopt a Resolution designating posting locations for the Town's Ordinances and public notices as presented.

Telluride Regional Airport Authority (TRAA) Bi-Annual Report (8)

Airport Manager Kenny Maenpa presented. Council discussion ensued.

Green Team Quarterly Report (9)

Green Team Co-Chair Jonathan Greenspan presented with Chair Cath Jett joining the meeting via conference call. Council discussion ensued. Council direction was to agendaize a future discussion on how to proceed with promoting a reduction of single use plastics. The Green Team will develop a plan and present to Council for discussion at a future meeting.

Finance: (10)

a. Presentation of the December 31, 2018 Business & Government Activity Report (BAGAR)

Director of Finance Kevin Swain presented.

b. Consideration of the November 30, 2018 Financials

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to approve the November 30, 2018 Financials as presented.

c. Private Lodging Regulations and Administration

Munirevs Owner Erin Neer and Lodging Revs Product Manager Haleigh Lyon presented. Council discussion ensued. Council requested that Ms. Neer and Ms. Lyon to provide a list of data points that are collected but not being reported through the Lodging Revs and MuniRevs licensing process.

Consideration of Approval of a Reinstatement and Extension of a Term Sheet Regarding Settlement Terms for Lot 161C-R and Ridge Lawsuit and Authorize the Mayor to Execute any Agreement in Connection Therewith (11)

Town Attorney David Reed and Assistant Town Attorney Jim Mahoney presented and stated that the purpose of this agenda item is to allow for additional negotiations on the Term Sheet regarding settlement terms for Lot 161C-R and Ridge Lawsuit and to extend the deadline to February 28, 2019. The original deadline was December 31, 2018. Council discussion ensued. On a **MOTION** by Jack Gilbride and seconded by Dan Caton, Council voted unanimously to approve a reinstatement and extension of the term sheet regarding settlement terms for Lot 161C-R and Ridge Lawsuit and authorize the Mayor to execute any agreement in connection therewith.

Consideration of a Resolution Amending and Restating Resolution 2018-0719-14, A Resolution of the Town Council of Mountain Village, Approving Alternative Parking Requirements for Lots 161A-1R, 161A-2, 161A-4 and 161D (Collectively the "Ridge Development") to Extend the Date to February 28, 2019 (12)

Director of Planning and Development Services Michelle Haynes presented. Council discussion ensued. On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted unanimously to approve a Resolution Amending and Restating Resolution 2018-0719-14, A Resolution of the Town Council of Mountain Village, Approving Alternative Parking Requirements for Lots 161A-1R, 161A-2, 161A-4 and 161D (Collectively the "Ridge Development") to Extend the Date for the Settlement Agreement to be finalized from December 31, 2018 to February 28, 2019.

Moved to agenda item 19a

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending the Community Development Code (CDC) Section 17.3.4(F)(4) – Single Family Subdivisions and Rezones, to Allow for Subdivision, Rezone and Density Transfers for Properties Zoned Single Family Within the Village Center Subarea Consistent with the Mountain Village Comprehensive Plan (13)

Jim Mahoney provided some background information regarding the Comprehensive Plan and advised Council that they could slow down this process in order to provide a greater opportunity for the public to weigh in before making any decisions on this matter. Council directed Senior Planner John Miller to produce a list of the properties affected by the proposed code change. Council discussion ensued. Public comment was received by Cameron Kelly, Winston Kelly and Joseph Coleman. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to eliminate this Ordinance for consideration and directed staff to agendize a worksession to discuss the list of properties affected by the rezoning and develop a long-term strategy for implementing the Comprehensive Plan and CDC.

Dan Jansen stepped out of the meeting from 11:39 a.m. -12:34 p.m.

First Reading, Setting of a Public Hearing, and Council Vote on an Ordinance Approving a Density Transfer and Rezone for Lots 161A-R2 and 161D-2 (14)

John Miller presented. Council discussion ensued. Public comment was received by John Horn. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted 6 - 0 (Dan Jansen was out of the room) to approve on first reading an Ordinance approving a Density Transfer and Rezone for Lots 161A-R2 and 161D-2 and to set the second reading, public hearing and final vote for February 21, 2019 with the following conditions:

1. The owner of record of density in the density bank shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.
2. The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC.
3. At the time of future development of the Lots, the applicant or owner shall be required to meet all applicable parking standards and requirements for the site. In addition, the applicant shall be required as necessary to update any outstanding parking agreements to better reflect the density that has been transferred into the density bank from the Ridge Development.

Council took a lunch break from 11:50 a.m. to 12:22 p.m.

Chief Broady introduced and swore in Deputy Police Chief Joel "BB" Burke.

Council continued with agenda item 19g

Village Court Apartments (VCA): (15)

a. Presentation of Bauen Group, LLC Architecture Conceptual Design and Rough Order of Magnitude Cost Estimating for the VCA(Village Court Apartments) Expansion

Michelle Haynes presented and introduced Thomas Umbhau, Principal Architect and owner of Bauen Group, LLC. Council discussion ensued. Council consensus was in favor of Scenario 1 as described in the packet which includes 49 units (including 42 two-bedroom and 7 one-bedroom units).

b. Presentation of Development Proforma Scenarios for VCA Expansion and Direction from Council on Next Steps

Kevin Swain presented financing options for the VCA expansion project. Patrick Berry and Jack Gilbride stated that they would be willing to assist in reviewing financing options. Council directed staff to meet with Patrick Berry and Jack Gilbride to prepare a draft of an RFP (Request for Proposal) for an architect for design and construction drawings along with a request for qualifications for a construction firm to work with the chosen architectural firm during pre-construction and construction of the project.

Gondola Long-Term Planning - Update from Gondola Committee (16)

Telluride Mountain Village Owners Association Executive Director Anton Benitez presented. Council discussion ensued.

Telluride Ski and Golf (TSG) Quarterly Update (17)

TSG Chief Executive Officer Bill Jensen presented. Council discussion ensued.

Consideration of Authorizing Broadband Director Steven Lehane and Town Manager Kim Montgomery to Negotiate a Contract for a Change in Broadband Service Provider from Century Link to Forethought.net (18)

Director of Cable & Broadband Services Steven Lehane presented stating that Forethought offers additional bandwidth and redundancy for a better price. Council discussion ensued. Council directed staff to gather more information regarding securing 4000 additional IP addresses and to present the findings at the February Town Council meeting.

On a **MOTION** by Bruce MacIntire and seconded by Jack Gilbride, Council voted unanimously to extend the meeting beyond 6 hours.

Council moved to Staff reports agenda item 22a.

Council Boards and Commissions Updates: (19)

- a. **San Miguel Watershed Coalition-Starr**
- b. **Colorado Flights Alliance-Jansen**
- c. **Transportation & Parking-MacIntire/Benitez**
- d. **Budget & Finance Committee-Caton/Gilbride**
- e. **Gondola Committee-Caton/Berry**
- f. **Colorado Communities for Climate Action-Berry**
- g. **San Miguel Authority for Regional Transportation (SMART)-Benitez/Caton/Binder**
- h. **Eco Action Partners-Berry**
- i. **Telluride Historical Museum-Berry**
- j. **Telluride Conference Center-MacIntire**
- k. **Alliance for Inclusion-Berry/Benitez**
- l. **Green Team Committee- Berry/MacIntire**
- m. **Telluride Tourism Board-Jansen**
- n. **Community Grant Committee-Benitez/Binder**
- o. **Mayor's Update- Benitez**

Council returned to agenda item 15.

Staff Reports: (22)

a. Communications & Business Development

Director Bill Kight presented. Council discussion ensued regarding creating a sub-committee to determine the vision and top three priorities for business development. Council directed staff to set up a meeting with the sub-committee including staff, Laila Benitez and Dan Caton followed by a work session at a future Council meeting to discuss.

b. Broadband Services

Director Steven Lehane presented.

c. Town Manager

Kim Montgomery presented.

Other Business: (21)

Jackie Kennefick stated that the Wilkinson Library has installed a new vending machine at the entry to the Market at Mountain Village called *The Twig* and invited Town Council and staff to attend a ribbon cutting ceremony on January 30th at noon.

There being no further business, on a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to adjourn the meeting at 3:20 p.m.

Respectfully prepared,

Susan Johnston
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick
Town Clerk

Town of Mountain Village

Date: 2/14/2019
To: Town Council, Acting as the Liquor Licensing Authority (LLA)
From: Susan Johnston, Deputy Town Clerk
RE: Local Liquor Licensing Authority Matters for the February 21st Meeting

Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises Permit on a Hotel & Restaurant with Optional Premises Liquor License for an End of Season Celebration April 7, 2019 from 12:00 p.m. to 5:00 p.m.

Telski has submitted a Temporary Modification of Premises (MOP) application to hold an *End of Season Celebration* April 7th celebrating the closing day of the 2018-2019 ski season. All required documentation and fees have been received. The MOP extends the serving area from Tomboy Tavern into Heritage Plaza and The Beach area as per the map included with the application. The packet has been reviewed by the following departments: Clerks, Gondola, Legal and Police with no adverse findings.

*Note: It was communicated to Council last month that the Mountain Village Promotional Association would be presenting an application to expand the hours and dates of the Common Consumption Area (beginning March 1) at the February Town Council Meeting. If the CCA was in effect, additional steps would be required to facilitate the Temporary Modification of Premises requested by Telski since the plaza could not be licensed by two entities at the same time. TMVOA has indicated that they will present an application at the March meeting for the expanded CCA with dates coinciding with the re-opening of the gondola in May so there is no conflict.

Staff recommendation: Motion to approve an application by Telski Food & Beverage Services dba Tomboy Tavern for a temporary modification of premises for an *End of Season Celebration* April 7, 2019.

Consideration of an Application by Sunshine Pharmacy, LLC dba Sunshine Pharmacy for a New Fermented Malt Beverage Liquor License at 567 Mountain Village Blvd Unit 110

All required documentation has been received and found to be in compliance. The application has been reviewed by the following departments: Clerks, Legal and Police. Letters of support as well as signatures have been included in the packet materials. The required fees have been paid and the required posting has occurred. This application was submitted December 27, 2018 which was prior to the State changes involving the sale of 3.2 beer. Because the application was submitted prior to January 1, 2019, the applicant is exempted from having to generate 20% of their sales from food.

Staff recommendation: Motion to approve an application by Sunshine Pharmacy, LLC dba Sunshine Pharmacy for a new Fermented Malt Beverage Liquor License contingent upon State approval.



565 MOUNTAIN VILLAGE BOULEVARD, TELLURIDE, CO 81435

970.728.7314

January 21, 2019

Town Council

Town of Mountain Village

Ref. Application for Temporary Modification of Premises

Telluride Food and Beverage LLC is requesting approval to modify the liquor license number 4091959001 for the date of April 7, 2019 to celebrate closing day of the 2018-2019 winter Ski Season, a concert and festivities to be held in the Heritage Plaza of the Mountain Village Core. The modification of liquor license will be used on Sunday, April 7, 2018.

The event will be highlighted by free live music in Mountain Village's Heritage Plaza from approximately 12pm to 5 pm on Sunday, April 7. The band will perform music free of charge to the public.

Telluride Ski Resort would like expand the patio area of Tomboy Tavern towards the Beach area of Heritage plaza to a line from the adjacent "British" phone booth, aligned with the eastern edge of the Plaza Bldg, and out to the Guest Services structure. The extended patio area will be fenced with the metal rail fencing used for prior events (photo attached), and each entry will be staffed by TSG employees. Three secure access points to the expanded licensed area would be located: 1. under the Gondola opposite the Ticket windows across the plaza, and 2. facing the pathway leading up the hill, slopeside, in the direction of the Inn at Lost Creek, 3. Top of the stairs descending to basement of Plaza Building, indicated on the attached map. The performance stage will be located in the Heritage Plaza area adjacent to the eastern corner of the Plaza building. Alcoholic beverages will be served at the outside bar located at Tomboy, and a satellite bar to be situated in the existing Guest Service structure. Both bars would be accessible for adults 21 years of age and older, offering alcoholic beverages for purchase. Only TIPs or Servsafe certified bartenders will be tending the bars.

We would like to thank the town of Mountain Village and the State of Colorado for reviewing this application, and respectfully request its approval.

Thank you for your consideration.

Sincerely,



Patrick Berry
Controller

Telluride Ski & Golf LLC

Permit Application and Report of Changes

Current License Number <u>4091959001</u> All Answers Must Be Printed in Black Ink or Typewritten Local License Fee \$ _____		
1. Applicant is a <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company		Present License Number 4091959001
2. Name of Licensee Telski Food & Beverage Services		3. Trade Name dba Tomboy Tavern
4. Location Address 565 Mountain Village Blvd		
City Mountain Village	County San Miguel	ZIP 81435
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.		
Section A – Manager reg/change		Section C
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.).....\$75.00 <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE		<input type="checkbox"/> Retail Warehouse Storage Permit (ea).....\$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea)..... 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea)..... 150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u> <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee
Section B – Duplicate License		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00		
Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ _____ .00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

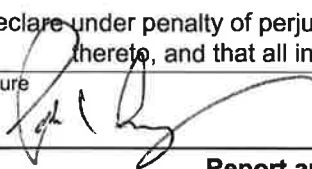
Section C

Check the appropriate box in section C and proceed below.

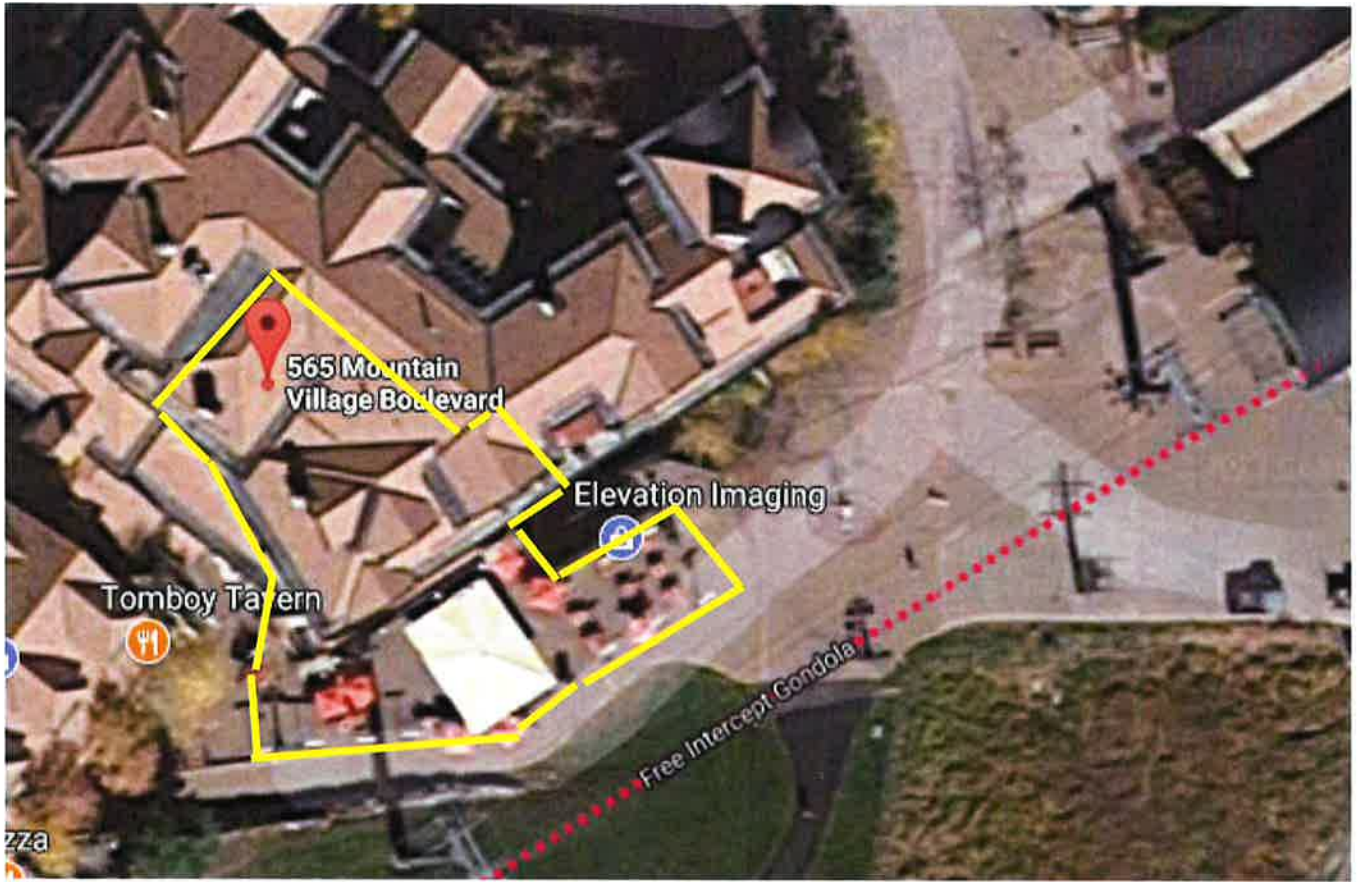
- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority <u>January 31, 2019</u> Date of Hearing <u>February 21, 2019</u></p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend liquor service of existing premise to accommodate concert guests</u> <u>The extension would run from existing premise along Plaza Bldg on Heritage Plaza approx to red phone booth then out to slopeside Guest Svcs structure along slopline to slope edge of existin premise</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>April 7, 2019</u> (mo/day/year) End <u>April 7, 2019</u> (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Controller	Date 1/21/19
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

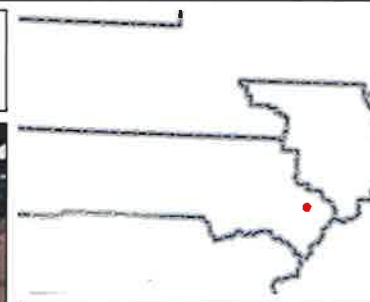
Google Maps 565 Mountain Village Blvd



Yellow Line indicates Existing Tomboy Licensed premise, interior and patio

Imagery ©2017 Google, Map data ©2017 Google United States 20 ft

565 Mountain Village Blvd
Mountain Village, CO 81435

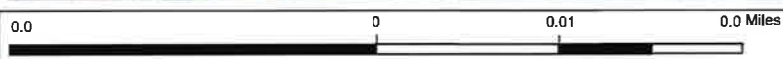


Legend

- County Boundaries
- Existing Licensed premise
- Requested modification area
- Security Checkpoints



1:414



Notes



Colorado Fermented Malt Beverage (3.2% Beer) License Application

<input type="checkbox"/> New License <input checked="" type="checkbox"/> New-Concurrent <input type="checkbox"/> Transfer of Ownership			
• All answers must be printed in black ink or typewritten • Applicant must check the appropriate box(es) • Local license fee \$ _____ • Applicant should obtain a copy of the Colorado Liquor and Beer Code: www.colorado.gov/enforcement/liquor			
1. Applicant is applying as a/an <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership (includes Limited Liability and Husband and Wife Partnerships) <input type="checkbox"/> Individual <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Association or Other			
2. Applicant(s) If an LLC, name of LLC; if partnership, at least 2 partners' names; if corporation, name of corporation <p style="text-align: center;">Sunshine Pharmacy, LLC</p>			FEIN <p style="text-align: center;">47-5373171</p>
2a. Trade Name of Establishment (DBA) <p style="text-align: center;">Sunshine Pharmacy</p>		State Sales Tax No. <p style="text-align: center;">30604539-0000</p>	Business Telephone <p style="text-align: center;">970.728.3601</p>
3. Address of Premises (specify exact location of premises) <p style="text-align: center;">567 Mountain Village Blvd Unit 110 Mountain Village, CO 81435</p>			
City <p style="text-align: center;">Mountain Village</p>	County <p style="text-align: center;">San Miguel</p>	State <p style="text-align: center;">CO</p>	ZIP Code <p style="text-align: center;">81435</p>
4. Mailing Address (Number and Street) <p style="text-align: center;">PO Box 104</p>		City or Town <p style="text-align: center;">Telluride</p>	State ZIP Code <p style="text-align: center;">CO 81435</p>
5. Email Address <p style="text-align: center;">orders@sunshinerx.net</p>			
6. If the premises currently has a liquor or beer license, you MUST answer the following questions			
Present Trade Name of Establishment (DBA)		Present State License No.	Present Class of License Present Expiration Date
Section A Nonrefundable Application Fees		Section B 3.2% Beer License Fees	
<input type="checkbox"/> Application Fee for New License \$1,100.00		<input type="checkbox"/> Retail 3.2% Beer On-Premises (City) \$96.25	
<input checked="" type="checkbox"/> Application Fee for New License - w/Concurrent Review \$1,200.00		<input type="checkbox"/> Retail 3.2% Beer On-Premises (County) \$117.50	
<input type="checkbox"/> Application Fee for Transfer \$1,100.00		<input checked="" type="checkbox"/> Retail 3.2% Beer Off-Premises (City) \$96.25	
		<input type="checkbox"/> Retail 3.2% Beer Off-Premises (County) \$117.50	
		<input type="checkbox"/> Master File Location Fee \$25.00 x _____ To _____	
		<input type="checkbox"/> Master File Background \$250.00 x _____ Total _____	
Questions? Visit www.colorado.gov/enforcement/liquor for more information Do Not Write In This Space - For Department Of Revenue Use Only			
Liability Information			
License Account Number	Liability Date:	License Issued Through: (Expiration Date)	Total \$ _____

Application Documents Checklist and Worksheet

Instructions: This check list should be utilized to assist applicants with filing all required documents for licensure. **All** documents must be properly signed and correspond with the name of the applicant exactly. **All** documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.

Questions? Visit: www.colorado.gov/enforcement/liquor for more information.

Items Submitted, Please Check all Appropriate Boxes Completed or Documents Submitted	
I.	Applicant Information <input type="checkbox"/> A. Applicant/Licensee identified <input checked="" type="checkbox"/> B. State sales tax license number listed or applied for at time of application <input type="checkbox"/> C. License type or other transaction identified <input checked="" type="checkbox"/> D. Submit originals to local authority <input type="checkbox"/> E. Additional information may be required by the local licensing authority
II.	Diagram of the Premises <input checked="" type="checkbox"/> A. No larger than 8 1/2" X 11" <input checked="" type="checkbox"/> B. Dimensions included (does not have to be to scale). Exterior areas should show control (fences, walls, etc.) - <input checked="" type="checkbox"/> C. Separate diagram for each floor (if multiple levels) <input checked="" type="checkbox"/> D. Bold/Outlined licensed premises
III.	Proof of Property Possession (One Year Needed) <input type="checkbox"/> A. Deed in name of the applicant ONLY (or) (matching question #2) date stamped/filed with County Clerk <input checked="" type="checkbox"/> B. Lease in the name of the applicant ONLY (matching question #2) <input type="checkbox"/> C. Lease Assignment in the name of the applicant (ONLY) with proper consent from the Landlord and acceptance by the applicant <input type="checkbox"/> D. Other agreement if not deed or lease (attach prior lease to show right to assumption)
IV.	Background Information and Financial Documents <input checked="" type="checkbox"/> A. Individual History Record(s) (Form DR 8404-I) <input checked="" type="checkbox"/> B. Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved State Vendor. Master File applicants submit results to the State using code 25YQHT with Identogo. The Vendors are as follows: Identogo - https://uenroll.identogo.com/ Phone: (844)539-5539 (toll-free) Identogo FAQs: https://www.colorado.gov/pacific/cbi/identification-faqs Colorado Fingerprinting by American Bioidentity – Details to be announced <input type="checkbox"/> C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license <input type="checkbox"/> D. List of all notes and loans.
V.	Sole Proprietor/Husband and Wife Partnership (if applicable) <input type="checkbox"/> A. Form DR 4679 <input type="checkbox"/> B. Copy of State Issued Driver's License or Identification Card for each Applicant
VI.	Corporate Applicant Information (If Applicable) <input type="checkbox"/> A. Certificate of Incorporation (date stamped by Colorado Secretary State's Office) and/or <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Certificate of Authorization if foreign corporation <input type="checkbox"/> D. List of officers, directors and stockholders of parent corporation (designate one person as "principal officer")
VII.	Partnership Applicant Information (If Applicable) <input type="checkbox"/> A. Partnership Agreement (general or limited). Not needed if husband and wife <input type="checkbox"/> B. Certificate of Good Standing (if formed after 2009)
VIII.	Limited Liability Company Applicant Information (If Applicable) <input checked="" type="checkbox"/> A. Copy of articles of organization (date stamped by Colorado Secretary of State's Office) <input checked="" type="checkbox"/> B. Certificate of Good Standing if organized more than two years <input checked="" type="checkbox"/> C. Copy of operating agreement <input type="checkbox"/> D. Certificate of Authority (if foreign company)

7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?	Yes	No		
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):				
(a) been denied an alcohol beverage license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(b) had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(c) had interest in another entity that had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet				
9. Has a 3.2 beer license for the premises to be licensed been denied within the preceding one year? If "yes," explain in detail.				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
10. Is the proposed Retail 3.2 % Beer Off Premises license within 500 feet of any public or parochial school, the principal campus of any college, university, or seminary? NOTE: The distances are to be computed using the methods outlined under C.R.S. 44-3-313(1)(d)(II). Some limited exceptions apply under C.R.S. 44-3-313.				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
11. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any current or former financial interest in said business including any loans to or from a licensee.				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
12. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by virtue of ownership, lease or other arrangement?				
<input type="checkbox"/> Ownership <input checked="" type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail) _____				
a. If leased, list name of landlord and tenant, and date of expiration, EXACTLY as they appear on the lease:				
Landlord <div style="text-align: center; border: 1px solid black; padding: 2px;">TSG Asset Holdings, LLC</div>	Tenant <div style="text-align: center; border: 1px solid black; padding: 2px;">Sunshine Pharmacy, LLC</div>	Expires <div style="text-align: center; border: 1px solid black; padding: 2px;">4/30/2022</div>		
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes complete question 12.				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
c. Attach a diagram or designate the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".				
13. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.				
Last Name <div style="text-align: center; border: 1px solid black; padding: 2px;">Hemphill</div>	First Name <div style="text-align: center; border: 1px solid black; padding: 2px;">Stephen</div>	Date of Birth <div style="text-align: center; border: 1px solid black; padding: 2px;">12/15/76</div>	FEIN or SSN <div style="text-align: center; border: 1px solid black; padding: 2px;">466-87-2669</div>	Interest <div style="text-align: center; border: 1px solid black; padding: 2px;">0%</div>
Last Name <div style="text-align: center; border: 1px solid black; padding: 2px;">Hemphill</div>	First Name <div style="text-align: center; border: 1px solid black; padding: 2px;">Karyn</div>	Date of Birth <div style="text-align: center; border: 1px solid black; padding: 2px;">12/15/77</div>	FEIN or SSN <div style="text-align: center; border: 1px solid black; padding: 2px;">523-35-4337</div>	Interest <div style="text-align: center; border: 1px solid black; padding: 2px;">0%</div>
Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.				
14. Name of Manager(s) for all on premises applicants.				
Last Name <div style="text-align: center; border: 1px solid black; padding: 2px;">Hemphill</div>	First Name <div style="text-align: center; border: 1px solid black; padding: 2px;">Stephen</div>	Date of Birth <div style="text-align: center; border: 1px solid black; padding: 2px;">12/15/76</div>		
15. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number.				
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
16. Tax Distraint Information. Does the applicant or any other person listed on this application including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue?				
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, provide an explanation and include copies of any payment agreements.				

17. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the Applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment to be fingerprinted by an approved State Vendor through the Vendor's website. See application checklist, Section IV, for details.

Name	Home Address, City & State	Date of Birth	Position	% Owned
Stephen Hemphill	123 E Gregory Ave Telluride, CO 81435	12/15/76	Manager	0
Karyn Hemphill	123 E Gregory Ave Telluride, CO 81435	12/19/77	Manager	0
Peak Pharmacy Development, LLC	333 W Colorado Ave #3 Telluride, CO 81435	N/A	Member	100

** Limited Liability Companies and Partnerships - 100% of ownership must be accounted for on question #16
 ** Corporations - The President, Vice-President, Secretary and Treasurer must be accounted for on question #16
 (Include ownership percentage if applicable)

Oath of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature <i>Stephen Hemphill</i>	Printed Name and Title Stephen Hemphill, Manager	Date 12/26/2018
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Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority <i>12-27-18</i>	Date of local authority hearing – for new license applicants cannot be less than 30 days from date of application 44-3-311(1) C.R.S.
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Each person required to file DR 8404-I has been:

- Fingerprinted
- Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license.

(Check One)

- Date of Inspection or Anticipated Date _____
- Upon approval of state licensing authority
- For new Retail 3.2 % Beer Off Premises licenses, distance requirements of Senate Bill 18-243 are satisfied

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S. and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority for <i>Town of Mountain Village</i>		Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County
Signature	Printed Name	Title	Date
Signature (attest)	Printed Name	Title	Date

Question 13

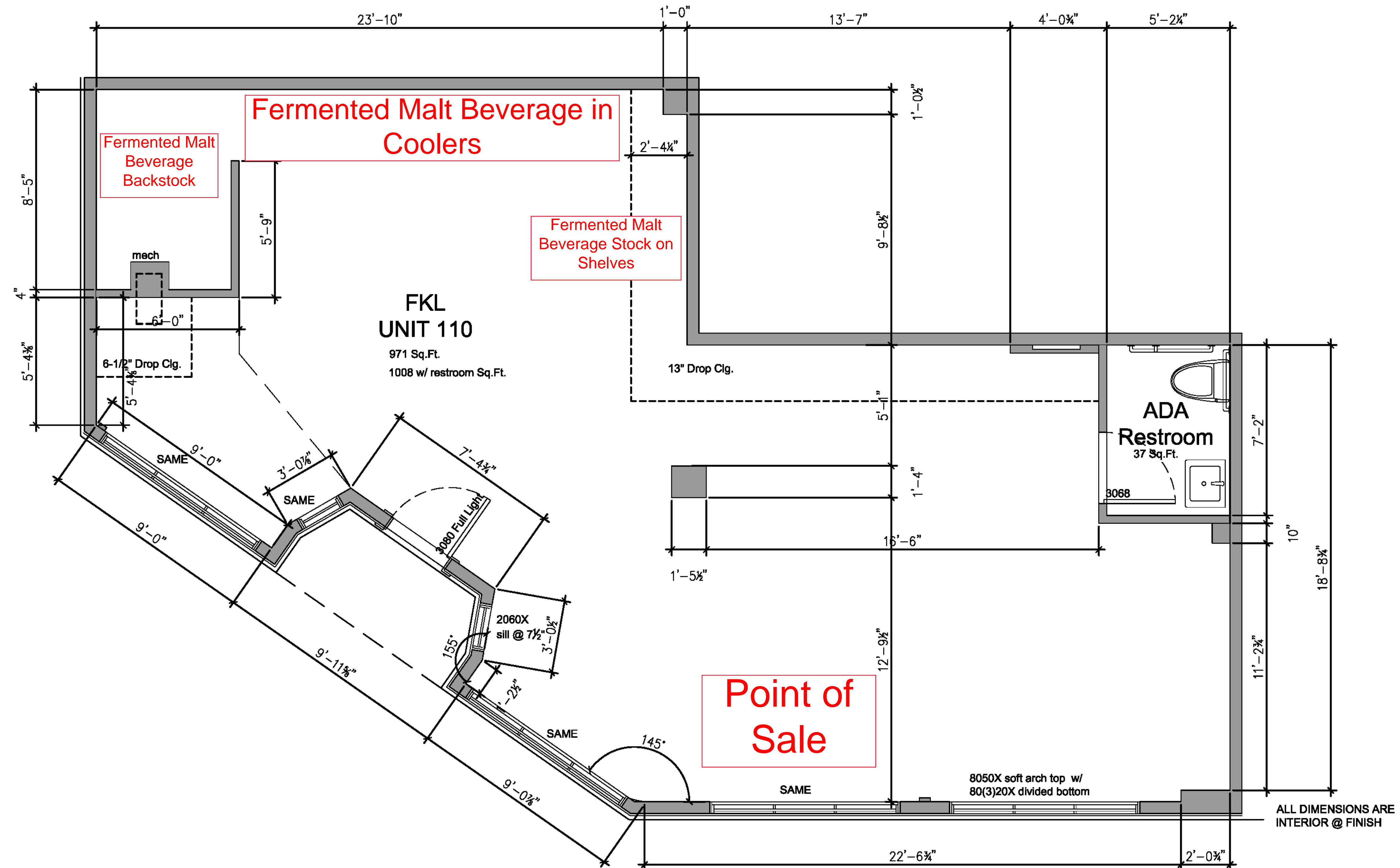
Peak Pharmacy Development, LLC (EIN 46-4123862) is the 100% owner and sole member of the applicant, Sunshine Pharmacy, LLC

Stephen Hemphill is a Member owning 50% of the membership units and Manager of Peak Pharmacy Development, LLC

Stephen Hemphill is a Manager of the applicant, Sunshine Pharmacy, LLC

Karyn Hemphill is a Member owning 50% of the membership units and Manager of Peak Pharmacy Development, LLC

Karyn Hemphill is a Manager of the applicant, Sunshine Pharmacy, LLC



1 EXISTING FLOOR PLAN
A0.3 1/4"=1'-0"

EXIST FLOOR PLAN

A0.3



January 18, 2019

Office of Town Clerk
Town of Mountain Village
455 Mountain Village Boulevard
Mountain Village, CO 81435

Town of Mountain Village:

TSG Ski and Golf is in support of the Fermented Malt Beverage license application that has been submitted by Sunshine Pharmacy, LLC for their location at 567 Mountain Village Boulevard, Unit 110 in the village core. The addition of malt beverage to the offerings currently available in the core will be a benefit for our guests.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Jensen", followed by a horizontal line.

Bill Jensen

4/26/19

TO TOMV:

I am in favor of Sunshine
pharmacy being issued a license
to sell beer at there proposed location
in the mtn village core.

Louane Coronado
411 mtn village Blvd #3
Telluride, CO 81435

1/26/19

To - Town of Mountain Village


I strongly support the issuance of a license to sell beer for Sunshine Pharmacy @ the Mountain Village Core location

Lisa Lane

106 Lawson Overlook
MV CO81435

To Town of Mountain Village,

I support the issuance of a license to sell beer ~~to~~ by Sunshine Pharmacy at their proposed location in the Franz Klammer building. The town can use another location to buy beer and the operators of Sunshine Pharmacy are excellent people.

Sincerely, 
Doug Fritchard
106 Lawson Overlook
Mountain Village, CO 81435

FEB 8 2019

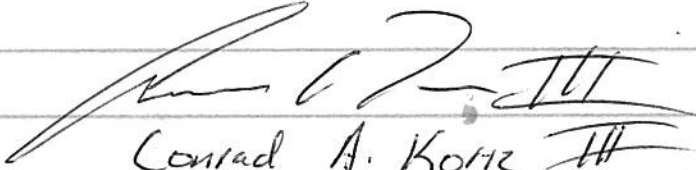
DEAR TOWN OF MTN. VILLAGE

I SUPPORT THE ISSUANCE OF A
PERMIT FOR SUNSHINE PHARMACY
TO SELL BEER IN UNIT 110 OF
THE FRANZ KLAMER BLDG.

SIGNED *Bruce Sander*
BRUCE SANDER
258 BENCHMARK
TELLURIDE MT VILLAGE

415 Mtn Village Blvd #7301 MVC
02-08 I am in support of the town of
Mountain Village issue a permit to
sell beer, Jacey Nicole (regarding
Sunshine pharmacy)

I Conrad A. Korte III Support
the issuance of a license to
sell Beer By Skln Shine Pharmacy
at Unit 110 of Franz Klammer in
Mountain Village


Conrad A. Korte III

327 Adams Ranch Rd Unit 101
Telluride Co 81435

PETITION

Applicant: Sunshine Pharmacy, LLC

Trade Name of Establishment: Sunshine Pharmacy

Proposed Location: 567 Mountain Village Blvd Unit 110 Mountain Village, CO 81435

Application For: Colorado Fermented Malt Beverage License (Off-Premises)

Directions: Please complete all fields except for the following. Place a checkmark in the column marked "Support" if you support approval of the application under consideration. Select "Oppose" if you oppose approval of the application under consideration.

#	Printed Name & Signature	Complete Address	Resident or Business Owner / Manager?	Age	Support	Oppose	Date Signed?
6	Lorraine Coronado <i>Lorraine Coronado</i>	411 mtn. Village Blvd #3 Telluride, CO 81435	Resident	43	X		1/12/19
7	MARGARET KINKEVICH <i>Margaret Kinkevich</i>	106 CARTINA DR MOUNTAIN VILLAGE CO	RESIDENT	49	X		1/14/19
8	EMMY BULLOV <i>Emmy Bullov</i>	21 Boulders Way MV, CO	Resident	34	X		1/14/19
9	Olivia Kunda <i>Olivia Kunda</i>	319 Adams Ranch Rd. MTV. CO, 81435	Resident	24	X		1/16/19
10	Adam Singer	1 Coyote Ct MTV, CO	Resident	54	X		1/25/19

PETITION

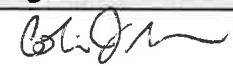
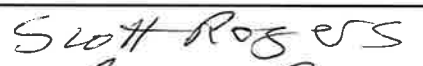
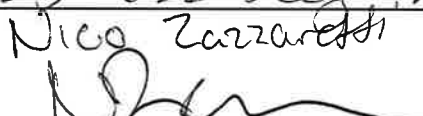

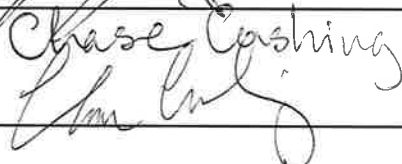
Applicant: Sunshine Pharmacy, LLC

Trade Name of Establishment: Sunshine Pharmacy

Proposed Location: 567 Mountain Village Blvd Unit 110 Mountain Village, CO 81435

Application For: Colorado Fermented Malt Beverage License (Off-Premises)

Directions: Please complete all fields except for the following. Place a checkmark in the column marked "Support" if you support approval of the application under consideration. Select "Oppose" if you oppose approval of the application under consideration.

#	Printed Name & Signature	Complete Address	Resident or Business Owner / Manager?	Age	Support	Oppose	Date Signed?
11	 Colin Baccus	415 Mtn. Village Blvd. #1234 Mtn Village, CO 81435	Resident/Manager	36	X		1/26/19
12	 Scott Rogers	1801 BO BOX Mtn Village CO 81435	Resident	55	X		1/26/19
13	 Nico Zazzaretti	568 Mountain Village Blvd #1105	Resident	29	X		1/26/19
14	 Kinsey Weil	568 Mtn. Village Blvd #1105	Resident Resident	25	X		1/26/19
15	 Chase Cushing	380 Adams Ranch Rd. Unit 528	Resident	27	X		1/26/19

PETITION






Applicant: Sunshine Pharmacy, LLC

Trade Name of Establishment: Sunshine Pharmacy

Proposed Location: 567 Mountain Village Blvd Unit 110 Mountain Village, CO 81435

Application For: Colorado Fermented Malt Beverage License (Off-Premises)

Directions: Please complete all fields except for the following. Place a checkmark in the column marked "Support" if you support approval of the application under consideration. Select "Oppose" if you oppose approval of the application under consideration.

#	Printed Name & Signature	Complete Address	Resident or Business Owner / Manager?	Age	Support	Oppose	Date Signed?
16	Gino Maneri 	302 Adams Ranch #10 Mountain Village, CO 81345	Resident	24	X		1/26/19
17	William Felicelli 	319 Adams Ranch #1501 Mountain Village Co 81435	Resident	69	X		1/29/19
18	Jason Smith 	10 Coyote Ct Mtn Village co	Resident	48	✓		1/29/19
19	William Schwagerl 	319 Adams Ranch Rd Unit 110A	Resident	41	☺		1/26/19
20	David Ramirez 	306 Adams Ranch rd Mtn Village co	Resident	38	✓		1/26/19

PETITION






Applicant: Sunshine Pharmacy, LLC

Trade Name of Establishment: Sunshine Pharmacy

Proposed Location: 567 Mountain Village Blvd Unit 110 Mountain Village, CO 81435

Application For: Colorado Fermented Malt Beverage License (Off-Premises)

Directions: Please complete all fields except for the following. Place a checkmark in the column marked "Support" if you support approval of the application under consideration. Select "Oppose" if you oppose approval of the application under consideration.

#	Printed Name & Signature	Complete Address	Resident or Business Owner / Manager?	Age	Support	Oppose	Date Signed?
21	Jen Waldorf 	Big Billies Yearround Resident	The Bean Cafe Supervisor	25	✓		1/26/19
22	Seth Welch  Seth M. Welch	830 Adams Ranch Rd. Unit #415	Peaks guest service supervisor	33	✓		1/26/19
23	Yohana Llarco 	330 Adams Ranch Rd Unit 201	Front Desk attendant	22	✓		01/26/19
24	Matthew Windt 	565 Mtn. Village Blvd Telluride, Co 81435	Employee/ Manager	40	✓		1/26/19
25	Morgan Baller 	21 Boulders 81435	Resident	37	✓		1/28/19

PETITION

Applicant: Sunshine Pharmacy, LLC

Trade Name of Establishment: Sunshine Pharmacy

Proposed Location: 567 Mountain Village Blvd Unit 110 Mountain Village, CO 81435

Application For: Colorado Fermented Malt Beverage License (Off-Premises)

Directions: Please complete all fields except for the following. Place a checkmark in the column marked "Support" if you support approval of the application under consideration. Select "Oppose" if you oppose approval of the application under consideration.

#	Printed Name & Signature	Complete Address	Resident or Business Owner / Manager?	Age	Support	Oppose	Date Signed?
26	Jennifer Shoup	2 Coyote Ct. P.O. Box 1055	Resident	47	✓		1.29.19
27	Ante Benitez	9 Raiders Way MU, CO 81435	Resident	50	✓		1.29.19 <i>[Signature]</i>
28	Elizabeth Forsythe	308 Adams Ranch Rd #21 Telluride, CO 81435	Resident	38	✓		1/29/19
29	Ryan Maisy <i>[Signature]</i>	302 Adams Ranch Rd #6 Mountain Village	Resident	38	✓		2/8/19
30	Amy Bolte <i>[Signature]</i>	130 Trunk Rd. Pleasantville CO 81470	Resident	34	✓		2/3/19



**Agenda Item No. 9
PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8250

TO: Town Council

FROM: John Miller, Senior Planner

FOR: February 21, 2019 Regular Town Council Meeting

DATE: February 8, 2018

RE: Rezone and Density Transfer – Lot 161A-R2 and 161D-2. Second Reading, Public Hearing and Council vote on, an Ordinance approving a rezone of Lots 161A-R2 and 161D-2, and transferring a net density of (48) person equivalents of Condominium density from 161A-R2 and 161D-2 into the Density Bank pursuant to Community Development Code Sections 17.4.9 & 17.4.10

PROJECT GEOGRAPHY

Legal Description: Lot 161A-R2 & Lot 161D-2; A portion of the “Ridge Development”

Address: See Figure 1, Vacant Lands

Applicant/Agent: John Horn, Real Estate Consultant

Owner: Coonskin Ridge Cabin Lot, LLC

Zoning: Multi Family Ridge

Zoning Designations: 1.) Condo, 2.) Condo/Commercial

Existing Use: Vacant Lands

Proposed Use: 1.) Condo
2.) Condo/Commercial

Lot Sizes: 1. 0.508 acres
2. 0.988 acres

Adjacent Land Uses, Lot 161A-R2:

- **North:** Multi Family
- **South:** Multi Family
- **East:** Multi Family
- **West:** Multi Family

Adjacent Land Uses, Lot 161D-2:

- **North:** Open Space
- **South:** Open Space
- **East:** Multi Family
- **West:** Open Space

ATTACHMENTS

- Exhibit A: Applicant's Narrative
- Exhibit B: Ordinance
- Exhibit C: Resolution No. 2008-0320-03
- Exhibit D: Staff Memo 07-19-2018; Michelle Haynes to Town Council
- Exhibit E: Public Comment

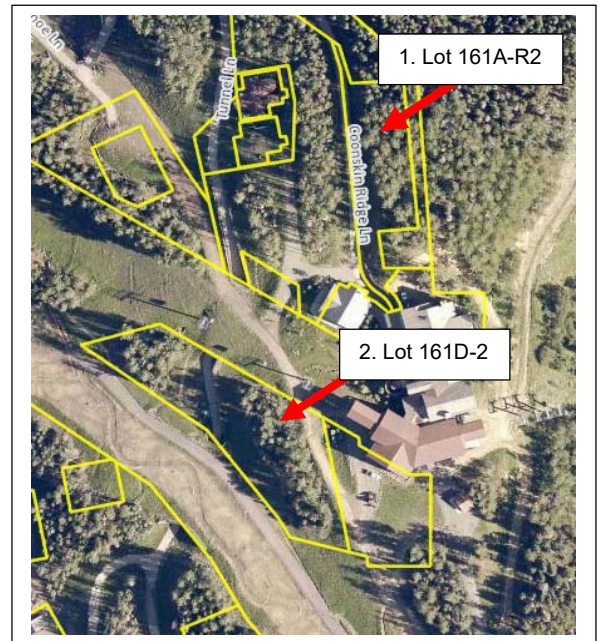


Figure 1: Vicinity Map

INTRODUCTION

John Horn, acting on behalf of Coonskin Ridge Cabin Lot, LLC. is requesting a density transfer and rezone on Lots 161A-R2 and 161D-2, reducing density as described below in more detail in *Table 1* and transferring said density into the density bank. The lots are located along Coonskin Ridge Ln and Tunnel Lane within the Ridge development and both currently consist of vacant undeveloped land. Although the lots are vacant, there are assigned density specific to each lot, and through this process the applicant is solely requesting the reduction of the densities assigned. It should be noted that the density transfer and rezoning processes are being processed as concurrent development applications. At the time of future development of the lots, the applicant or owner will be required work within the Design Review process to ensure that future uses, and structures meet the requirements of the CDC, enhance their sites and are compatible with the natural beauty of the Town's setting.

BACKGROUND

On April 21, 2004, the Ridge Master Development Plan "Ridge Development Agreement" was approved for Lots 161A, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2. The agreement addressed access to the lots as well as off-premise parking or payment in-lieu to be paid to the Town (Metro District). In 2008, the subject properties were involved in a replat, rezone, density transfer and parking variance. This approval granted increased density on both of the subject lots as well as granted allowances for alternate parking for each dwelling unit built until such time that parking becomes available in the Lot 161CR development.

In addition, an alternate parking map was approved by Resolution in 2018 that allowed for a reduced parking requirement but was conditioned on the finalization of a settlement agreement prior to taking effect. The resolution became null and void due to the fact that the settlement agreement was not finalized or executed by December 31, 2018 (See Exhibit D). The parties requested and received an extension to execute the aforementioned settlement agreement, which will expire on February 28, 2019. If this extension expires, any future development would be required to meet the existing parking requirements of 2 spaces per condominium unit regardless of density and potentially address the changes in required parking in a revised parking agreement between affected parties.

Table 1: Existing and Proposed Zoning/Densities

<u>Lot</u>	<u>Existing Zoning/Zoning Density</u>	<u>Existing Person Equivalent</u>	<u>Proposed Zoning/Density</u>	<u>Proposed Person Equivalent</u>
161A-R2	Condo; 4 Units	12	Condo; 1 Unit	3
161D-2	Condo/Commercial; 15 Units	45	Condo/Commercial; 2 Units	6

Staff Note: The proposal will result in a net reduction of 16 Condominium Units between the two lots with an overall person equivalent reduction of 48.

CRITERIA, ANALYSIS AND FINDINGS

The criteria for decision for the board to evaluate a rezone that changes the zoning designation and/or density allocation assigned to a lot is listed below. The following criteria must be met for the review authority to approve a rezoning application:

17.4.9: Rezoning Process

(***)

3. Criteria for Decision: The following Criteria shall be met for the review authority to approve a rezoning development application:

a. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan;

Staff Finding: While the subject lots are not called out within a specific subarea plan, the area has been identified within the Future Land Use map as an area for Multi-Unit Development. In which, the Comprehensive Plan provides guiding policies such as allowing mixed-use commercial development, considerations to minimizing environmental impacts and ensuring that development fits and blends into the existing environment and character of the area. Staff agrees that a reduction in residential density while retaining limited commercial space will still allow for mixed-use activity, while simultaneously reducing environmental impacts by decreasing the overall project density for potential future developments.

b. The proposed rezoning is consistent with the Zoning and Land Use Regulations;

Staff Finding: The proposed rezone and density transfer meets the requirements of the CDC. The Multi-Family Zone is intended to provide higher density multi-family uses limited to multi-family dwellings, hotbed development, recreational trails, workforce housing and similar uses. There are provisions that allow for limited accessory commercial units below residential – as envisioned by the applicant for Lot 161D-2.

c. The proposed rezoning meets the Comprehensive Plan project standards;

Staff Finding: As mentioned above, the subject lots are not within a planned subarea and therefore are not called out specifically within the Development Table (Comprehensive Plan; Pg. 52) with site specific project standards.

d. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources;

Staff Finding: Due to the history of the Ridge Development as well as the specific site constraints on the properties including access and parking, a reduction in density could be a preferable outcome for the overall development. Regardless of the approval of this project, the applicant has the ability to build a structure on each of the subject lots and therefore there would be no change in the public health, safety and welfare upon reduction in density.

e. The proposed rezoning is justified because there is an error in the current zoning, there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning;

Staff Finding: The applicant has indicated that due to the unique site-specific constraints and the predominate existing development pattern at the Ridge, the current high densities on Lots 161A-2R and 161D-2 are not warranted. By reducing density, the Lots will be more consistent with the predominate Ridge development pattern – better suiting the changing conditions on the site and the vicinity.

- f. Adequate public facilities and services are available to serve the intended land uses;
Staff Finding: Any future development would be required to utilize town infrastructure including sewer, water, and gondola public transportation. At this time, there is no development application other than the rezone/density transfer. It should be noted that the existing lines for all utilities serving the ridge development are sized to accommodate a density of 168 condominiums and, therefore are more than adequate to serve the proposed density transfer.
- g. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion; and
Staff Finding: The rezoning will not create a vehicular or pedestrian circulation hazards due to the unique location, parking limitations, and access to the public gondola.
- h. The proposed rezoning meets all applicable Town regulations and standards.
Staff Finding: The application meets all applicable regulations and standards.

. 17.4.10: Density Transfer Process

(***)

D. Criteria for Decision

(***)

- 2. Class 4 Applications. The following criteria shall be met for the Review Authority to approve a density transfer.
 - a. The criteria for decision for a rezoning are met, since such density transfer must be processed concurrently with a rezoning development application (except for MPUD development applications);
Staff Finding: The applicant has met the criteria for decision for rezoning as provided above.
 - b. The density transfer meets the density transfer and density bank policies; and
Staff Finding: The application meets all applicable density transfer and density bank policies.
 - c. The proposed density transfer meets all applicable Town regulations and standards.
Staff Finding: The application meets all applicable regulations and standards.

DESIGN REVIEW BOARD RECOMMENDATION

The Design Review Board reviewed the application for rezone and density transfer for the subject lots at their regular meeting on January 3, 2017 and provided a unanimous recommendation as written to the Town Council

RECOMMENDATION

If Town Council determines that the application to transfer density off Lots 161A-R2 and 161D-2 and into the density bank meets the criteria for decision listed within this staff memo, then staff has provided the following suggested motion:

I move to approve, an Ordinance approving the rezone and density transfer application pursuant to CDC Sections 17.4.9 & 17.4.10 of the Community Development Code, to rezone Lots 161A-R2 and 161D-2 and transfer sixteen condominium density units (45-person equivalent density) from the subject lots to the density bank with the following conditions:

- 1. The owner of record of density in the density bank shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.*
- 2. The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC.*
- 3. At the time of future development of the Lots, the applicant or owner shall be required to meet all applicable parking standards and requirements for the site. In addition, the applicant shall be required as necessary to update any outstanding parking agreements to better reflect the density that has been transferred into the density bank from the Ridge Development.*

This motion is based on the evidence and testimony provided at a public hearing held on February 21, 2019, with notice of such hearing as required by the Community Development Code.

/jm

To: Michelle Haynes,
 From: John Horn, Real Estate Consultanting
 Date: November 13, 2018
 Re: Lots 161A-2R and 161D-2, The Ridge
 -Rezoning and Density Transfer
 -Narrative

The request covered by this application is very simple, **reduce the density on Lot 161A-2R from 4 Condominium to 1 Condominium and reduce the density on Lot 161D-2 from 15 Condominium and Commercial to 2 Condominium and Commercial**, that is it, nothing else. The purpose of this memorandum is to provide the Development Narrative required by Item 7 of the Submittal Requirements of the Town’s Rezoning/Density Transfer Application. The five columns in the following table are set up as follows:

- A. Row numbers to assist in navigating the table.
- B. Sets forth the section number of the Community Development Code (“CDC”) that is addressed in the row.
- C. Sets forth the text of the CDC section that is addressed in the row.
- D. Contains the applicant’s commentary that explains how the application meets the key requirements of the CDC section that is addressed in the row.
- E. Sets forth the text of the applicable provisions of the either the Comprehensive Plan (“Comp Plan”) or the CDC necessary to explain how the application meets the key requirements of the CDC section that is addressed in the row.

A	B	C	D	E
1	CDC Section	CDC Language	Applicant’s Commentary	Relevant CDC or Comp Plan Provisions
2	17.4.9.C	Criteria for Decision		
3	17.4.9.C.3	3. The following criteria shall be met for the review authority to approve a rezoning development application:		

4	17.4.9.C.3.a	a. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan;	<p>1. The Comp Plan contains an extensive group of goals, policies and provisions, many of which do not apply to this application. In addressing Section 17.4.9.C.3.a we will address two categories of goals, policies and provisions that apply to this application, (i) general provisions that are relevant to the application and (ii) provisions that specifically apply to Lots 161A-2R and 161D-2.</p> <p>2. The landowner believes the application fully conforms with all provisions of the Comp Plan.</p> <p>3. General Provisions. It appears the goals, policies and provisions set forth in paragraphs 3.1 and 3.2 of Column E generally apply to this application:</p> <p style="padding-left: 40px;">3.1 Consistent with historical precedent, these lots are intended to be <u>“developed with fewer and larger condominiums rather than smaller condominiums per the original assigned zoning”</u></p> <p style="padding-left: 40px;">3.2 Consistent with the Comp Plan, this application seeks to <u>transfer density.</u></p>	<p>3.1 “As mentioned previously, Mountain Village also has created a density bank where unused density has been transferred from a lot to the bank when such density was not utilized on a site. For example, historically many lots were not developed with the maximum assigned zoning density because they were <u>developed with fewer and larger condominiums rather than smaller condominiums per the original assigned zoning.</u>” (page 33)</p> <p>3.2 <u>“A property owner may request</u> to rezone their property per the LUO, and/or <u>transfer density,</u> and/or subdivide their property to create new or reconfigured lots.” (page 33)</p>
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			<p>4. Specific Provisions. It appears the goals, policies and provisions set forth in paragraphs 4.1, 4.2, 4.3 and 4.4 specifically apply to this application:</p> <p>4.1 Both lots are subject to the <u>Ridgeline Lot Regulations</u> and the associated covenant. Nothing in this application seeks to change any aspect of this and the lots remain subject to the regulations and covenant.</p> <p>4.2 Both lots are zoned Multi-Unit and, additionally, Lot 161D-2 is zoned <u>Commercial</u>. This application does not seek to change any zoning, only to reduce the density as follows:</p> <p>4.2.1 Lot 161A-2R: from 4 Condominium to 1 Condominium.</p> <p>4.2.2 Lot 161D-2: from 15 Condominium to 2 Condominium plus Commercial.</p>	<p>4.1 “RIDGELINE DEVELOPMENT Specific lots located on the north side of the town within the original County PUD boundary are subject to detailed <u>Ridgeline Lot Regulations</u> and an associated covenant. In general, the Ridgeline Development Regulations were developed to limit visual impacts from the San Miguel River Canyon, which includes the Town of Telluride. Also, the Ridgeline Development Regulations limit height, mass and lights while also applying design considerations to minimize visual impacts like the use of landscape for visual buffering.” (page 33)</p> <p>4.2 “2. Multiunit a. <u>Allow mixed-use commercial development</u> in multiunit projects in appropriate locations in Meadows, the <u>Ridge</u>, Lot 126, Mountainside Lodge and other locations where Town Council determines, in its sole discretion, that commercial development is appropriate and necessary to serve the project or the neighborhood. c. Consider <u>minimizing environmental impacts</u> and ensure development <u>fits into and blends with the existing environment and character of the area.</u> “ (pages 38 & 39)</p>
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			<p>The reduced density <u>fits into and blends with</u> the density and <u>character</u> of the other lots in the Ridge development.</p> <p>The reduction in density will inherently reduce and thereby “<u>minimize environmental impacts</u>”.</p> <p>4.3 The purpose of paragraphs d and h appears to be to impose constraints on Lot 161C-R for the benefit the entire <u>Ridge project</u>, including Lots 161A-2R and 161D-2. The reduction in density will reduce the impact on Lot 161C-R.</p> <p>4.4 Both lots are subject to the <u>Ridgeline Development Regulations</u>. Nothing in this application seeks to change any aspect of this and the lots remain subject to the regulations and covenant.</p>	<p>4.3 “d. Continue to provide parking and access for the <u>Ridge project</u> as required by legal agreements. h. Provide any parking and access and other facilities for the <u>Ridge project</u> as may be required by legal agreements.” (page 56)</p> <p>4.4 “<u>Ridgeline Development Regulations</u>: specific regulations in the LUO that are intended to limit visual impacts of a development project that are located on the northern ridge of town as seen from the San Miguel Canyon that are based on the requirements of the County Settlement Agreement.” (page 91)</p>
5	17.4.9.C.3.b	b. The proposed rezoning is consistent with the <u>Zoning and Land Use Regulations</u> ;	5. Similar to the Comp Plan, the “Zoning and Land Use Regulations” (i.e. the CDC) contain extensive provisions, many of which do not apply to this application. In response to Section 17.4.9.C.3.b it is our understanding this narrative addresses all provisions (i.e. identified in Columns B and C) that we understand apply to this application; based on our review of the CDC this application conforms with all provisions of the CDC.	

6	17.4.9.C.3.c	c. The proposed rezoning meets the Comprehensive Plan project standards ;	<p>6. We have searched for the term “project standards” in the Comp Plan and did not find the term. Additionally, our search for the words “project”, “standard” and “standards” did not disclose anything that appeared relevant to this application. Based on our review of the Comp Plan it is our conclusion this Section 17.4.9.C.3.c is intended to address project limits set forth in Tables 5, 7, 8 and 9 of the Comp Plan. Our conclusion is based on language such as the following quote found on page 43 of the Comp Plan:</p> <p style="padding-left: 40px;">“B. Any rezoning, subdivision, density transfer or other project that requires general conformance with the Comprehensive Plan on a parcel that is designated by a Subarea Plan for hotbed development shall be required to provide: 1. A building design that meets standards in Table 5 unless Town Council approves another floor area configuration based on a finding that the project will still provide the targeted density as outlined in the applicable Development Table for each Subarea Plan. In no case should the amount of net floor area dedicated to condominium units be increased over 20% of the total net floor area of a building.”</p>	

7	17.4.9.C.3.d	<p>d. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources;</p>	<p>7. Public health, safety and welfare are subjective terms that are widely used in the public land use arena, yet vaguely defined. The proposed reduction in density has the following practical effects:</p> <p>7.1 Cause the use of the lots to be consistent with the stand-alone single-family character of the balance of the Ridge development.</p> <p>7.2 Reduce visual and light impact.</p> <p>7.3 Reduce environmental impacts.</p> <p>7.4 Reduce demands on public infrastructure (e.g. roads, water, sewer).</p> <p>7.5 By virtue of the transfer of the density to the Density Bank, it preserves the density in the event that in the future the Town determines it is in the interest of the community to locate the density elsewhere in the Town.</p> <p>8. CDC Section 17.3.3 Use Schedule A. states "The Town of Mountain Village Land Use Schedule ("Use Schedule"), Table 3-1, establishes specific permitted, accessory, conditional and not permitted land uses for each zone district." Table 3-1 indicates that <u>"Single-family dwelling platted as a condominium dwelling unit" is a permitted use in the Multi-Family Zone District</u> that these lots are located in.</p>	
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			9. In view of the benefits listed in paragraphs 7.1 through 7.5 and the fact that the proposed use is a permitted use in the Multi-Family Zone District it appears the application is “ consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources ”.	
8	17.4.9.C.3.e	e. The proposed rezoning is justified because there is an error in the current zoning, there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning;	10. The “ <u>Single-family dwelling platted as a condominium dwelling unit</u> ” pattern of development for the Ridge development is clearly established and varies from the high density that currently exist on these lots, this development pattern reflects a change “in conditions in the vicinity”.	
9	17.4.9.C.3.f	f. Adequate public facilities and services are available to serve the intended land uses;	11. The reduction in density results in a corresponding reduction in demands on public facilities and services. When the current density was established it was shown there were adequate public facilities and services available to serve the existing higher density land uses, therefore, it is apparent there is adequate capacity to serve the reduced density.	
10	17.4.9.C.3.g	g. The proposed rezoning shall not create vehicular or pedestrian	12. Similar to public facilities, the reduction in density results in a corresponding reduction in vehicular and pedestrian circulation hazards and parking, trash or service delivery congestion.	

		circulation hazards or cause parking, trash or service delivery congestion; and	When the current density was established it was shown there was adequate vehicular and pedestrian circulation, parking, and trash and service delivery to serve the intended higher density land uses, therefore, it is apparent there is adequate capacity to serve the reduced density.	
11	17.4.9.C.3.h	h. The proposed rezoning meets all applicable Town regulations and standards.	13. Based on our review of the CDC this application conforms with all provisions of the CDC and thereby meets all applicable Town regulations and standards.	
12	17.4.9.C.4	4. It shall be the burden of the applicant to demonstrate that submittal material and the proposed development substantially comply with the rezoning review criteria.	14. Please see above discussion.	
13	17.4.10.D.2	2. Class 4 Applications. The following criteria shall be met for the Review Authority to approve a density transfer:		
14	17.4.10.D.2.a	a. The criteria for decision for a rezoning are met,	15. Please see above discussion.	

		since such density transfer must be processed concurrently with a rezoning development application (except for MPUD development applications);		
15	17.4.10.D.2.b	b. The density transfer meets the density transfer and density bank policies; and	<p>16. The density transfer meets the density transfer and density bank policies are set forth in paragraphs 16.1 of Column E.</p> <p>16.1 In accordance with 17.3.8.B, density may be transferred from these lots to the density bank pursuant to this concurrent density transfer and rezoning process.</p> <p>16.2 In accordance with 17.3.8.C, all unused density is being transferred to the density bank.</p> <p>16.3 In accordance with 17.3.8.D, the unused density will retain the Condominium zoning designation from the lots.</p> <p>16.4 In accordance with 17.3.8.D.1, the applicant acknowledges it will be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as</p>	<p>16. "17.3.8 DENSITY TRANSFER AND DENSITY BANK POLICIES</p> <p>B. Density may be transferred from one lot to another lot or to the density bank provided the density transfer is approved pursuant to the density transfer and rezoning processes as concurrent development applications, except for MPUD development application that may defer density transfer to the final PUD plan stage.</p> <p>C. If all of the density assigned to a lot is not utilized as a part of a subdivision, rezoning, design review or other process as provided for in the CDC, such unused density shall be transferred to the density bank except for workforce housing density that must be built on a site as provided for in the workforce housing requirements set forth below.</p> <p>D. Density that is transferred to the density bank is not assigned to a specific lot, but retains the zoning designation from the original lot to which it was assigned unless it was rezoned to a new zoning designation during the density transfer.</p> <p>1. The owner of record of density in the density bank shall be responsible for all</p>

			the density is either transferred to a lot or another person or entity.	dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.”
16	17.4.10.D.2.c	c. The proposed density transfer meets all applicable Town regulations and standards.	17. Based on our review of the CDC this application conforms with all provisions of the CDC and thereby meets all applicable Town regulations and standards.	
17.	17.4.10.D.3	3. It shall be the burden of the applicant to demonstrate that submittal material and the proposed development substantially comply with the density transfer review criteria.	18. See paragraph 16 above, and its subparagraphs.	

END OF MEMORANDUM

ORDINANCE NO. 2019-221-__

ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO APPROVING: (1) REZONE OF LOTS 161A-R2 AND 161D-2 REALLOCATING CONDOMINIUM ZONING DESIGNATIONS AND, (2) TRANSFER OF DENSITY FROM LOT 161A-R2 FROM FOUR CONDOMINIUM UNITS TO ONE CONDOMINIUM UNITS, AND TRANSFER OF DENSITY FROM LOT 161D-2 FROM FIFTEEN CONDOMINIUM UNITS TO TWO CONDOMINIUM UNITS WITH MIXED-USE ACCESSORY COMMERCIAL SPACE, TO THE TOWN OF MOUNTAIN VILLAGE DENSITY BANK.

RECITALS

- A. The applicant and owner’s representative, John Horn, Esq., has submitted an application for a rezoning and density transfer of Lots 161A-R2 and 161D-2. The owner proposed to rezone the property to reallocate condominium zoning designations and change 19 condominium unit designations to three condominium unit designations pursuant to the requirements of the Community Development Code (“CDC”).
- B. Coonskin Ridge Cabin Lot LLC. is the owner of Lots 161A-R2 and 161D-2.
- C. The Owner has authorized John Horn, Esq. to pursue the approval of the concurrent rezoning and density transfer application to rezone the properties to change the density allocation and transfer density into the density bank (the “Rezone Application”).
- D. The Property has the following zoning designations pursuant to the Official Land Use and Density Allocation List and zoning as set forth on the Town Official Zoning Map:

Lot No.	Zone District	Zoning Designation	Actual Units	Person Equivalent per Actual Unit	Total Person Equivalent Density
161A-R2	Multi Family	Condominium	4	3	12
161D-2	Multi Family	Condominium	15	3	45

- E. At a duly noticed public hearing held on January 3, 2019, the DRB considered the Applications, testimony and public comment and recommended to the Town Council that the Applications be approved with conditions pursuant to the requirement of the CDC.
- F. At its regularly scheduled meeting held on February 21, 2019, the Town Council conducted a public hearing on this Ordinance, pursuant to the Town Charter and after receiving testimony and public comment, closed the hearing and approved the Applications and this Ordinance on second reading.
- G. This Ordinance rezones the Property as follows

Lot No.	Zone District	Zoning Designation	Actual Units	Person Equivalent per Actual Unit	Total Person Equivalent Density
161A-R2	Multi Family	Condominium	1	3	3
161D-2	Multi Family	Condominium	2	3	6

- H. The meeting held on February 21, 2019 was duly publicly noticed as required by the CDC Public Hearing Noticing Requirements, including but not limited to notification of all property owners within 400 feet of the Property, posting of a sign and posting on the respective agendas.
- I. The Town Council hereby finds and determines that the Applications meet the Rezoning Process Criteria for Decision as provided in CDC Section 17.4.9(D) as follows:

Rezoning Findings

- 1. The proposed rezoning is in general conformance with the goals, policies and provisions of the Comprehensive Plan.
 - 2. The proposed rezoning is consistent with the Zoning and Land Use Regulations.
 - 3. The proposed rezoning meets the Comprehensive Plan project standards.
 - 4. The proposed rezoning is consistent with public health, safety and welfare, as well as efficiency and economy in the use of land and its resources.
 - 5. The proposed rezoning is justified because there is an error in the current zoning, there have been changes in conditions in the vicinity or there are specific policies in the Comprehensive Plan that contemplate the rezoning.
 - 6. Adequate public facilities and services are available to serve the intended land uses.
 - 7. The proposed rezoning shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.
 - 8. The proposed rezoning meets all applicable Town regulations and standards.
- J. The Town Council finds that the Applications meet the Rezoning Density Transfer Process criteria for decision contained in CDC Section 17.4.10(D)(2) as follows:

Density Transfer Findings

- 1. The criteria for decision for a rezoning are met, since such density transfer must be processed concurrently with a rezoning development application
- 2. The density transfer meets the density transfer and density bank policies.
- 3. The proposed density transfer meets all applicable Town regulations and standards.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL HEREBY APPROVES THE APPLICATION SUBJECT TO THE FOLLOWING CONDITIONS.

- 1. The owner of record of density in the density bank shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity.

2. The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC.
3. At the time of future development of the Lots, the applicant or owner shall be required to meet all applicable parking standards and requirements for the site. In addition, the applicant shall be required as necessary to update any outstanding parking agreements to better reflect the density that has been transferred into the density bank from the Ridge Development.

Section 1. Effect on Zoning Designations

A. This Resolution does not change the zoning designations on the Properties it only removes the density from the Properties.

Section 2. Ordinance Effect

All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on February 21, 2019 following public hearing and approval by Council on second reading.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 21st of February 2019 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 17th day of January 2019.

TOWN OF MOUNTAIN VILLAGE

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

**HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village,
Colorado this 21st day of February 2019**

**TOWN OF MOUNTAIN VILLAGE
TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved as To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019 in accordance with Section 5.2b of the Town of Mountain Village Home Rule Charter.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this ____ day of _____, 2019.

Jackie Kennefick, Town Clerk

(SEAL)

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MOUNTAIN VILLAGE,
MOUNTAIN VILLAGE, COLORADO
APPROVING LOTS 161A-1R, 161A-R2, 161A-R3, TRACT OS161A-R3 AND TRACT OS161A-R4
A REPLAT, REZONE, DENSITY TRANSFER AND PARKING VARIANCE FOR LOTS
161A-1R, 161A-2, 161A-3, Tract OS161A-3**

Resolution No. 2008-0320-03

Whereas, St Sophia Partners, LLLP, is the owner of record of real property described as Lots 161A-1R, 161A-2, 161A-3, and Tract OS161A-3, Town of Mountain Village; and

Whereas, the owners have requested approval of an Amendment to the Final Plat of the aforementioned Lots; and

Whereas, the duly recorded plats of Lots 161A-1R, 161A-2, 161A-3, and Tract OS161A-3, designate the following:

Current Plat Status:

Lot	Zoning Designation	Acreage	Units	Density Per Unit	Total
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Lot	Current Zoning	Zoning Density	Population Density
161A-1R	Commercial	NA	NA
161A-2	Condominium Commercial	3 Condominiums	9
161A-3	Condominium Commercial	14 Condominiums	42
Tract OS161A-3	Active Open Space	NA	NA
161D-1	Condominium	9 Condominiums	27
161D-2	Condominium	14 Condominiums	42
Total		40 Condominiums	120

Whereas, in compliance with the provisions of Article 4 of the Land Use Ordinance and with due consideration of the matters set forth in the application filed, this application does hereby propose the following plat amendment:

Whereas, the Applicant proposes a Replat, Rezone, and Density Transfer of Lots 161A-1R, 161A-2, 161A-3, and Tract OS161A-3 as follows:

Proposed Plat Designation:

Lot	Current Zoning	Zoning Density	Population Density
161A-R1	Commercial	NA	NA
161A-R2	Condominium Commercial	4 Condominiums	12
161A-R3	Condominium Commercial	11 Condominiums	33
Tract OS161-R3	Active Open Space	NA	NA
Tract OS161-R3A	Active Open Space	NA	NA
161D-1	Condominium	10 Condominiums	30
161D-2	Condominium	15 Condominiums	45
Total		40 Condominiums	120

OPEN SPACE CALCULATION

	Current Acreage	Proposed Acreage	Change
Tract OS161-R3	1.275	1.209	-0.066
Tract OS161-R3A	Does not currently exist	0.073	+0.073
Total Acreage	1.275	1.282	+0.007

LOTS BEING REPLATTED OR CREATED

Current Lot Number	Replatted Lot Number
161A-1R	161A-R1
161A-2	161A-R2
161A-3	161A-R3
Tract OS161A-3	Tract OS161A-R3
Does Not Currently Exist	Tract OS161A-R4

REZONE

Current Lot Number	Rezoned Lot
A portion of 161A-3	Newly created OS161-R4

- Replat of Lots 161A-1R, 161A-2, 161A-3 and Tract OS161A-3 to Lots 161A-R1, 161A-R2, 161A-R3, Tract OS161AR-3 and Tract OS 161S-R4
- Rezone of a portion of 161A-3 currently zoned for condominium/commercial use to Active Open Space Tract OS161-R4
- Transfer of three (3) condominium units from Lot 161A-3 to Lots 161A-R2, 161D-1 and 161D-2, adding one condominium unit to each lot for a total of 3 population density (one condominium unit) to each Lot

Whereas, the Applicant has asked for relief from a condition in the 2006 Town Council Resolution of

approval of Density Transfer for Lots 161A-2, 161A-3 and 161D-2, which is mandates “No Building Permit will be issued for any Condominium Units on the Lots prior to the commencement of construction of the 80 parking spaces within the 161CR Development”.

Whereas, the Design Review Board (DRB) considered this application, along with evidence and testimony, at a public meeting held on February 14, 2008. Upon concluding their review, the DRB voted in favor of the Replat, Rezone and Density Transfer and recommended approval to the Town Council subject to certain conditions.

Whereas, the Town Council considered this application, along with evidence and testimony, at a public meeting held on March 20, 2008.

Now, Therefore, Be It Resolved that the Town Council hereby approves the Replat, Rezone, Density Transfer of Lots 161-A1R, 161A-2, 161A-3 and Tract OS161A-3 to 161A-1R, 161A-R2, 161A-R3, Tract OS161A-R3 AND Tract OS161A-R4 and authorizes the Mayor to sign the Resolution subject to the following conditions:

Town Council Findings of the Replat/Rezone:

1. The Replat/Rezone proposed is generally consistent with the underlying purposes and goals of the LUO and the Design Regulations.

Finding:

The Council found the Replat/Rezone consistent with the goals of the LUO and the Design Regulations.

2. The proposed Replat/Rezone is compatible with the surrounding environment, neighborhood and area relative to, but not limited to, scale, bulk, Building height, buffer zones, character, and orientation and shall not unreasonably affect existing land Uses and the future Development of the surrounding neighborhood and area.

Finding:

The Council found that the Replat/Rezone will not have a negative effect on the existing land uses and the future development of the surrounding neighborhood and area.

3. Adequate public facilities and services are available to serve the proposed Replat/Rezone.

Finding:

The Council found adequate public facilities are available for the Replat/Rezone.

4. The proposed Replat/Rezone shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.

Finding:

The Council found that the Replat/Rezone will not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.

Town Council Findings of the Density Transfer:

1. The Density transfer proposed is generally consistent with the underlying purposes and goals of the LUO and the Design Regulations that state the following:
 - Provide a clear, consistent, predictable and efficient land Development Review Process;

Finding:

The Council found that density will be clearly defined; the ultimate development of the lots will follow the Design Review process as set forth in the Town’s Design Regulations.

- Promote public health, safety and welfare;

Finding:

The Council found that the Density Transfer will promote public health, safety and welfare through environmental sustainability, economic sustainability, and social sustainability.

- Preserve Open Space and protect the environment;

Finding:

The Council found that the adjacent open space would not be impacted by the proposed Replat or Density Transfer.

- Enhance the natural beauty of the Town's surroundings;

Finding:

The Council found that the Density Transfer will not affect the natural beauty of the Town's surroundings because the Town of Mountain Village's Design Regulations will govern how the buildings are built.

- Foster a sense of community;

Finding:

The Council found that the Density Transfer will foster a sense of community.

- Promote good civic design and Development;

Finding:

As stated

- Create and preserve an attractive and functional community;

Finding:

As stated

- Promote the economic vitality of the Town;

Finding:

As stated

- Promote the resort nature and tourism trade of the Town;

Finding:

As stated

- Ensure that uses and structures enhance their sites and area compatible with the natural beauty of the Town's setting and its critical natural resources; and

Finding:

The Council found that the structures will be compatible with the natural beauty of the Town's setting because the Town's Design Regulations will be applied in the future applications related to buildings to be constructed on these lots receiving the density.

- Protect property values within the Town.

Finding:

As stated

- 2. The proposed Density transfer is compatible with the surrounding environment, neighborhood and area relative to, but not limited to, scale, bulk, Building height, buffer zones, character, and orientation and shall not unreasonably affect existing land Uses and the future Development of the surrounding neighborhood and area.

Finding:

The Council found that the density transfer is compatible with the surrounding environment.

- 3. Adequate public facilities and services are available to serve the proposed Density Transfer.

Finding:

The Council found that the existing main trunk lines for all utilities are more than adequate to serve the proposed density transfer.

- 4. The proposed Density Transfer shall not create vehicular or pedestrian circulation hazards or cause parking, trash or service delivery congestion.

Finding:

The Council found that there will not be an increase of vehicle trip generations as a result of this Density Transfer. .

- 5. In Applications that propose removing Density from a Village Center and Multi Unit Lots, the Applicant must prove the existence of a practical difficulty that prohibits the build out of the platted Density.

Finding:

The Council found that the density transfer promotes the build out of the platted density in a creative manner.

Be it Resolved that the Town Council voted in favor of granting a temporary parking variance for the development of Lot 161A-1R to allow the Applicant to provide alternate parking for each home built, until such time as parking becomes available in the development on Lot 161CR.

Be It Further Resolved that Lots 161A-1R, 161A-R2, 161A-R3, Tract OS161A-R3 AND Tract OS161A-R4 may be developed as submitted in accordance with Resolution NO. 2008-0320-03.

Approved by the Town Council at a public meeting March 20, 2008.

Town of Mountain Village, Town Council

By: _____
Robert Delves, Mayor

Attest:

By: _____
Kim Montgomery, Town Clerk



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 369-8250

Agenda Item No.

TO: Town Council
FROM: Michelle Haynes, Planning and Development Services Director
FOR: Meeting of July 19, 2018
DATE: July 2, 2018

RE: A Resolution Considering Approval of an Alternative Parking Requirements Application for Lot 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2 (Collectively the "Ridge Development") reducing the required parking at the Ridge Development pursuant to Community Development Code section 17.5.8.A.6

PROJECT GEOGRAPHY

Application

Legal Description: 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2 (Collectively the "Ridge Development")

Address: Various, see town address map

Applicant/Agent: Alpine Planning LLC on behalf of the Ridge at Telluride Homeowners Association, Inc (Ridge HOA) and Ridge owners.

Owner: See Resolution

Zoning: Multi-Family

Existing Use: Multi-Family Residential

Proposed Use: no change

Site Area:

Adjacent Land Uses:

- o **North:** Open Space
- o **South:** Open Space
- o **East:** Open Space
- o **West:** Open Space

ATTACHMENTS

- 1) Applicant's Narrative
 - a. Resolution 2003-0610-10
 - b. Parking Assurance Covenant
 - c. Parking Performance Agreement
 - d. The Ridge at Telluride Development Agreement
 - e. FHU Parking Analysis
 - f. Settlement Term Sheet
- 2) Resolution

INTRODUCTION

The Ridge HOA requests an Alternative Parking Requirement Pursuant to Community Development Code (CDC) Section 17.5.8(A)(6) and consistent with a term outlined in the Settlement Term Sheet.

BACKGROUND

The Ridge Master Development Plan for lots 161A, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2 was reviewed by the DRB and approved by the Town Council on April 21, 2004 and called the Ridge Development Agreement. The agreement included terms that the use of the access road from the base of the mountain to the Ridge Line Lots would receive minimal use by lot owner vehicles and otherwise the use of the road was restricted to golf cart use for access. The agreement contemplated off-premise parking on Lot 161C-R or payment in-lieu to the Town, the Metro District (which became the Town) at the time of execution.

Concurrent with the Ridge Development Agreement approval, the following parking related approvals were also executed:

- Resolution No 2003-0610-10, A Resolution approving a parking variance for Lots 161AR, 161A-2, 161A-3, 161A-4, 161-1 and 161D-2, allowing for off-site parking on Lot 161C-R or contribution to the Parking Fund with language that would allow for repayment to the developer of 161C-R with creation of an underground parking garage.
- The Ridge Development Parking Performance Agreement, recorded on February 3, 2004
- Parking Assurance Covenant on Lot 161C-R, recorded on February 3, 2004

All of the above referenced documents affirm the off-site parking requirement on 161CR, or payment in lieu fee and reference to a parking garage on 161C-R. However, the prior agreements did not fully address the parking requirements related to all the entitled density for the Ridge Development lots.

The Town, the Ridge HOA and the Ridge Owners and the owner of Lot 161-R, CO Lot 161C-R Mountain Village, LLC are parties to the lawsuit involving, parking for the Ridge and Lot 161C-R. (the "Lawsuit").

Around April 26, 2018 the parties to the Lawsuit entered into a Settlement Term Sheet which sets out the basis for resolving the Lawsuit and identifies the key terms to a Settlement Agreement. One requirement of the Term Sheet is that the Ridge Owners and the Ridge HOA submit an application to the Town to establish Alternative Parking Requirements consistent with the terms of the Term Sheet.

REQUEST

The Ridge Development application requests the parking requirements for the Ridge Development to be reduced to one (1) parking space per detached condominium and condominium from two (2) required by the CDC. The applicant requests that the lodge and efficiency lodge requirements be reduced from .5 to .33.

The CDC Parking Requirements per the CDC are shown in the table below per the Ridge Development unit designations.

Zoning Designation	Actual Units	Parking Space Per Unit	Total Parking Requirement
Detached Condominium	35	2	70

Condominium	15	2	30
Lodge	1	.5	.5
Efficiency Lodge	5	.5	2.5
Totals	56		103

Proposed Parking Requirement:

Zoning Designation	Actual Units	Alternate Parking Space Per Unit	Total Parking Requirement
Detached Condominium	35	1	35
Condominium	15	1	15
Lodge and Efficiency Lodge	6	.33	2
Totals	56		52

CRITERIA

The CDC Section 17.5.8(A)(6)(b) states,

“Any developer proposing alternative parking requirements shall submit a parking study prepared by a qualified parking or transportation consultant that confirms that the proposed minimum parking requirements shall provide sufficient parking spaces to serve the proposed uses.”

The applicants prepared a parking analysis (applicants exhibit E) which demonstrates use around the holidays in 2015 of .5 spaces to 1 space per unit. It also demonstrates that Village Center condominiums are required to provide one parking space per unit, consistent with the request.

The Ridge Development also has very limited vehicular access rights which limits the number of cars generated by the Ridge Development. Any increase in vehicular access rights to the Ridge Development would alter the analysis of an alternative parking requirement and staff would not support the reduction without limited vehicular access. Therefore, a condition is included in the resolution which would nullify the alternative parking requirement if additional vehicular access is ever granted to the Ridge Development.

The Term sheet is an important document reflecting years of effort and negotiation by multiple parties. It is important to all parties to satisfy the term sheet, of which this application is part of.

ANALYSIS

The Ridge Development parking is being addressed by this application. The Ridge Development is uniquely situated absent conventional access and the Ridge Parking Agreements and use of the Gondola help facilitate alternative and reasonable access. Staff recommends approving the Alternative Parking Application with the following findings:

Findings:

1. The application is consistent with the Settlement Term Sheet.
2. The application provided a parking study consistent with the criteria for review.
3. The Alternative Parking Requirements shall be sufficient to meet the parking demand for the proposed uses.

4. The Alternative Parking Requirements are not detrimental to the public health, safety and welfare.

RECOMMENDATION

If the Town Council approves the Resolution to approve the alternative parking request, staff has provided the following draft motion:

I move to approve by Resolution an Alternative Parking Requirement Application for Lot 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2 (Collectively the "Ridge Development") reducing the required parking at the Ridge Development pursuant to Community Development Code section 17.5.8.A.6 with the findings as stated in the staff memo dated July 2, 2018 and the following conditions:

- 1) *Detached condominium and condominium parking requirements are reduced to one parking space per unit. Lodge and Efficiency Lodge Parking Requirements are reduced to .33 parking spaces per unit.*
- 2) *Resolution shall not be valid, take effect, nor be binding and recorded in the records of the San Miguel County Clerk and Recorder unless and until the Town, the Ridge Owners, the Ridge HOA, CO Lot 161C-R, LLC, and St. Sophia Partners, LLLP enter into a legally binding "Settlement Agreement" consistent with the Term Sheet resolving civil action No. 2015CV30031, San Miguel County District Court (the "Lawsuit") as between the Parties to the Term Sheet.*
- 3) *This Resolution shall become null and void if the Settlement Agreement has not been finalized and executed by all Parties to the Term Sheet and St. Sophia Partners, LLLP, by December 31, 2018.*
- 4) *Upon satisfaction of all conditions of this Resolution it shall thereupon become effective, at which point it shall then supersede and replace the Ridge Parking Agreements upon the terms and conditions set forth in the Settlement Agreement, and this Resolution shall then also supersede and replace any provision of any other document related to parking approvals for the Ridge Development. Upon satisfaction of all conditions of this Resolution and thereupon becoming effective, this Resolution shall be recorded, along with the Settlement Agreement recorded at reception number _____, in the records of the San Miguel County Clerk and Recorder, at which point this Resolution shall be the sole Town approval governing the parking requirements for the Ridge Development.*
- 5) *If the Ridge Development becomes a vehicularly accessed community at any time in the future, this Resolution shall become invalid and the parking requirements for all lots and all density at the Ridge Development shall revert to the most restrictive CDC requirements for parking then in effect.*

This motion is based on the evidence and testimony provided at a Town Council public hearing held on July 19, 2018, with notice of such hearing as required by the Community Development Code.

/mbh

John A. Miller

From: Mike Rozycki <miker@sanmiguelcountyco.gov>
Sent: Thursday, December 20, 2018 3:29 PM
To: John A. Miller
Cc: James Van Hooser; Amy Markwell; Michelle Haynes
Subject: Re: Referral for Coonskin Ridge Density Transfer and Rezone

John,

Thank you for referring this Land Use application submitted by John Horn requesting a reduction in the approved density for Lots 161A-2R and for Lot 161D-2, both of which are "Ridgeline Properties" per the Ridgeline Covenant contained in the 1999 Stipulated Settlement Order. I also understand the application proposes a rezoning from from A-R2 Condo to D-2 Condo Commercial. I'm assuming this change in the zone designation is consistent with the Town of Mountain Village Master Plan?

In reviewing the materials you have provided this application is limited to a reduction of the approved density and rezoning. It did not propose building or improvement plans as this change does not involve or propose construction of buildings or residences as a part of this application. As such I have no comment or objection to this proposed Ridgeline Lot Density Transfer or to this zone change.

If or when there is a specific development plan or application for actual construction via a development approval and/or building permit, upon receipt of a Referral from the Town of Mountain Village we will review the application in accordance with the procedures and requirements of the Ridgeline Covenant.

regards

Mike Rozycki

On Thu, Dec 13, 2018 at 3:31 PM John A. Miller <JohnMiller@mtnvillage.org> wrote:

All,

Please find the referral form for a proposed Ridgeline Lot Density Transfer and Rezone located at Lots 161A-2R and 161D-2. I have included some of the materials provided by the applicant to orient yourself to the location a bit better.

Thank you all and let me know if there are any questions,

J

John A Miller III, CFM

Senior Planner

Planning & Development Services

Town of Mountain Village

455 Mountain Village Blvd, Suite A

Mountain Village, CO 81435

O :: 970.369.8203

C :: 970.417.1789



--

Mike Rozycki

Planning Director

Phone: 970.728.3083

miker@sanmiguelcountyco.gov

John A. Miller

From: James Van Hooser <jvanhooser@telluride-co.gov>
Sent: Monday, December 24, 2018 10:44 AM
To: John A. Miller
Cc: Michelle Haynes; miker@sanmiguelcountyco.gov; Planning Director
Subject: RE: Referral for Coonskin Ridge Density Transfer and Rezone

Good Morning John,

The Town of Telluride echoes the County's comments on this application at this time. We look forward to reviewing a specific construction application for conformance with the Ridgeline Covenant if and when said application is brought forward. Thank you for the opportunity to review the density transfer application, and have a happy holiday season. – James

James Van Hooser
Planner II
Town of Telluride
(970)728-2170

From: Mike Rozycki [mailto:miker@sanmiguelcountyco.gov]
Sent: Thursday, December 20, 2018 3:29 PM
To: John A. Miller <JohnMiller@mtnvillage.org>
Cc: James Van Hooser <jvanhooser@telluride-co.gov>; Amy Markwell <amym@sanmiguelcountyco.gov>; Michelle Haynes <mhaynes@mtnvillage.org>
Subject: Re: Referral for Coonskin Ridge Density Transfer and Rezone

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Thank you all and let me know if there are any questions,

J

John A Miller III, CFM

Senior Planner

Planning & Development Services

Town of Mountain Village

455 Mountain Village Blvd, Suite A

Mountain Village, CO 81435

O :: 970.369.8203

C :: 970.417.1789



--

Mike Rozycki
Planning Director
Phone: 970.728.3083
miker@sanmiguelcountyco.gov



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Item No. 10

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director & Finn Kjome, Public Works Director

DATE: February 13, 2019

RE: Discussion Regarding Use of Lot OSP-39 Also Known as the Wood Lot, for Arborist/Tree Removal Professional Use, Including Consideration of Continued Use, Discontinued Use and/or Possible Mitigating Measures

INTRODUCTION

Beginning around 2015, the Town authorized use of OSP39 (commonly known as the wood lot) for a staging area for tree removal. The town opened up the use to large private property tree removal projects as well as town use for forest health related tree removal projects on town property. The use was informal and generally managed by our then inhouse forester. Prior to use of the wood lot community wide for tree removal staging, tree removal professionals would stack the wood adjacent to the nearest road or street. People in need of firewood would drive throughout the village looking for wood piles to remove.

Consolidating tree removal staging community wide has both benefits and negative impacts.

The benefits include the following list:

- Wildfire fuels are removed from the specific properties and stored in a safe place.
- A reduction in the number of vehicles driving through Mountain Village neighborhoods looking for wood – there is a centralized location for free wood pick up.
- Tree removal professionals do not have to add the customary transportation surcharge for staging the wood somewhere outside of the Mountain Village. I am aware previously the removed trees would be transported as far as Rico. The cost savings is passed along directly to homeowners.
- People who live regionally collect free firewood from this location. I am aware of someone driving from as far as Olathe. A cord of wood otherwise costs about \$250 to purchase.

Negative Impacts include the following list:

- Complaints from visitors and community members because the wood lot and associated wood staging, is visible from Mountain Village Boulevard and in sharp contrast to our otherwise put together community.

STAFF ANALYSIS

At the staff level we looked at finding another site within the Mountain Village and have not found a suitable location. Staff believes the community benefits outweigh the negative impacts; however, recommend the negative impacts are mitigated.

RECOMMENDATION

Staff recommends the Town Council consider the following options:

- 1) Keep the wood lot in the existing location as a professional and regional courtesy.
- 2) Screen the wood lot with landscaping from the street.
- 3) Require only one access to the lot from Larkspur Lane.
- 4) Consider a use agreement with local professionals.
- 5) Educate homeowners of the value of the wood lot and their direct benefit which is both removing fuels from their property and staging them in a safe place and a reduction in their tree removal fees because there is not an additional wood transportation surcharge tacked on by the tree care professionals.

Attachments:

- a. Vicinity Map
- b. West Regional Wildfire Council, letter dated 2/13/19
- c. A copy of an email sent to our licensed tree removal professionals dated 2/13/19

CONCLUSION

Staff asked Town Council to discuss the wood lot and provide direction.

/mbh

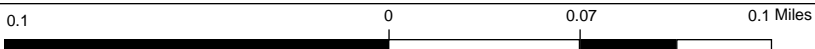


Legend

- Lot Numbers
- Parcel Boundaries
- Roads
- County Boundaries

Map Generated
 2/13/19 2:47 PM

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION
 www.sanmiguelcountyco.gov

2/13/2018

Dear Town of Mountain Village Town Council,

I am writing to express our full support of the communal wood lot the Town of Mountain Village provides to contractors and residents as a way to dispose of cut material from within the Town.

Not only is the wood lot a valuable resource for residents of the area as a place to obtain firewood, it also serves as a crucial way for residents of the Town of Mountain Village to dispose of excess fuel wood from around their homes. Many of the homes within Mountain Village are located within the Wildland Urban Interface (WUI) and are exposed to high wildfire risk. Any steps towards providing residents a way to reduce fuel loads from around their house is beneficial to them and their safety. The wood lot also helps reduce the overall cost of wildfire mitigation efforts by providing a way for contractors to effectively dispose of cut material.

Our organization, the West Region Wildfire Council, works in a 6 county region, including San Miguel, to educate homeowners about their wildfire risk and offers programs to support wildfire mitigation efforts. Disposing of fuel wood is a significant challenge we face and we are constantly looking for ways to tackle this issue. The service the Town of Mountain Village is currently providing is one of the best examples of a solution to this problem and we strongly encourage you to consider keeping this service available.

Please contact me if you have any questions or I can provide more clarity to the issue.

Thank you,

Courtney Haynes

West Region Wildfire Council

Wildfire Mitigation Specialist for San Miguel County

970-615-7300

From: [Michelle Haynes](#)
To: [Mark Allen](#); [Chris Chaput](#); "telluridearborist@yahoo.com"; [Nick Dillsworth](#); lancescapes@telluridecolorado.net; "tellurideforestrysolutions@gmail.com"; "psherry@sherrygroup.net"
Cc: [Finn KJome](#)
Subject: Lot OSP39, also known as the wood lot - Town Council Worksession scheduled for February 20 at 10:20 am
Date: Wednesday, February 13, 2019 3:20:00 PM

Dear Tree Care Professionals:


I encourage your participation in a Town Council worksession scheduled for 10:20 am on Thursday, February 20th at Town Hall (above the grocery store). This summer the Town and the TMVOA received many complaints about the visual appearance and use of the wood lot. The town has looked at other possible locations without any solution, recognizing that it is a lot provided as a courtesy, not a requirement, to our professionals and regional community members (who pick up free wood throughout the summer). Staff is raising the issue with Town Council so that they can better understand the use and value of the wood lot. Staff is proposing some ideas like screening the wood lot from Mountain Village Boulevard, or having professionals that use the wood lot to sign an agreement of a sort with expectations for care and maintenance of the lot.

The town understands the value of the lot to our tree care professionals. That value is passed along to homeowners who otherwise do not have to pay additional transportation costs to bring the wood to a staging location outside of the village. There are likely other benefits not stated here.

Please feel free to call Finn KJome or I, email comments, write a letter, or come to the meeting to provide input. This agenda item directly affects all of you and your input would be very helpful, and even critical, so that the value of the lot and ways to mitigate its impact could be better managed moving forward. Thanks so much and I hope you are all enjoying the winter months.

With regard,

Michelle Haynes, MPA
Planning and Development Services Director
Town of Mountain Village
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
O:: 970-239-4061 – PLEASE NOTE NEW OFFICE PHONE NUMBER
M:: 970-417-6976
mhaynes@mtnvillage.org

							
Business and Government Activity Report For the month ending: January 31st							
Activity	2019		2018		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Cable/Internet <i>In November 2018, bulk internet subscribers increased 8%</i>							
# Residential & Bulk Basic Cable	867		881		(14)	-1.6%	
# Premium Channel Residential & Bulk Subscribers	431		498		(67)	-13.5%	
# Digital Subscribers	218		230		(12)	-5.2%	
# Internet Subscribers	1,989		1,774		215	12.1%	
Average # Phone Subscribers	101		101		0	0.0%	
Village Court Apartments							
Occupancy Rate	%	99.09%	99.09%	99.10%	99.10%	-0.01%	0.0%
# Vacated Units		0	0	0	0	0	#DIV/0!
# Work Orders Completed		21	21	38	38	(17)	-44.7%
# on Waiting List		145		94		51	54.3%
Public Works							
Service Calls		251	251	310	310	(59)	-19.0%
Snow Fall	Inches	73	73	44	44	29	65.9%
Snow Removal - Streets & Prkg Lots	Hours	1,062	1,062	443	443	619	139.7%
Roadway Maintenance	Hours	31	31	233	233	(203)	-86.9%
Water Billed Consumption	Gal.	36,111,000	36,111,000	64,070,000	64,070,000	(27,959,000)	-43.6%
Sewage Treatment	Gal.	9,756,000	9,756,000	6,212,000	6,212,000	3,544,000	57.1%
Child Development Fund							
# Infants & Toddlers Actual Occupancy		19.68	19.68	21.30	21.30	(1.62)	-7.6%
# Preschoolers Actual Occupancy		17.32	17.32	14.56	14.56	2.76	19.0%
Transportation and Parking							
GPG (noon snapshot)		10,074	10,074	8,196	8,196	1,878	22.9%
GPG Parking Utilization (% of total # of spaces occupied)		70.6%	70.6%	59.4%	59.4%	11.2%	18.9%
HPG (noon snapshot)		2,217	2,217	1,694	1,694	523	30.9%
HPG Parking Utilization (% of total # of spaces occupied)		67.5%	67.5%	53.3%	53.3%	14.2%	26.6%
Total Parking (noon snapshot)		17,036	17,036	14,981	14,981	2,055	13.7%
Parking Utilization (% of total # of spaces occupied)		70.2%	70.2%	61.7%	61.7%	8.5%	13.8%
Paid Parking Revenues		\$37,328	\$37,328	\$29,917	\$29,917	\$7,411	24.8%
Bus Routes	# of Passengers	0	0	0	0	0	#DIV/0!
Employee Shuttle	# of Passengers	1,655	1,655	1,526	1,526	129	8.5%
Employee Shuttle Utilization Rate	%	59.7%	59.7%	51.7%	51.7%	8.00%	15.5%
Inbound (Vehicle) Traffic (Entrance)	# of Cars	68,303	68,303	66,815	66,815	1,488	2.2%
PART TIME: 7 council, 10 childcare, 2 police, 1 judge SEASONAL: 1 recreation NEW HIRES: bldg maintenance tech, 5 gondola ops, deputy chief TERMS: 2 gondola ops, building official, water tech (1 other job, 1 personal/ family, 1 performance, 1 school)							
Human Resources							
FT Year Round Head Count		82		80		2	2.5%
Seasonal Head Count (FT & PT)		1		2		(1)	-50.0%
PT Year Round Head Count		20		19		1	5.3%
Gondola FT YR, Seasonal, PT YR Head Count		61		59		2	3.4%
Total Employees		164		160		4	2.5%
Gondola Overtime Paid	Hours	231	231	424	424	(193)	-45.5%
Other Employee Overtime Paid		121	121	47	47	74	157.4%
# New Hires	Total New Hires	7	7	6	6	1	16.7%
# Terminations		4	4	2	2	2	100.0%
# Workmen Comp Claims		1	1	2	2	(1)	-50.0%
Workmen Comp Claims Costs		\$385	\$385	\$504	\$504	(\$119)	-23.6%
Marketing & Business Development							
Town Hosted Meetings		4	4	4	4	0	0.0%
Email Correspondence Sent		11	11	4	4	7	175.0%
E-mail List	#	6,181		4,688		0	31.8%
News Articles		5	5	na	na	#VALUE!	#VALUE!
Press Releases Sent		0	0	0	0	0	#DIV/0!
Gondola and RETA <i>Current RETA revenues are unaudited</i>							
Gondola	# of Passengers	355,781	355,781	319,968	319,968	35,813	11.2%
Chondola	# of Passengers	33,869	33,869	31,133	31,133	2,736	8.8%
RETA fees collected by TMOVA		478,098	478,098	417,855	417,855	\$60,243	14.4%

Activity	2019		2018		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Police							
Calls for Service	#	370	370	330	330	40	12.1%
Investigations	#	23	23	24	24	(1)	-4.2%
Alarms	#	37	37	16	16	21	131.3%
Arrests	#	12	12	0	0	12	#DIV/0!
Traffic Contacts	#	2	2	11	11	(9)	-81.8%
Traffic Tickets Written	#	0	0	1	1	(1)	-100.0%
Parking Tickets Written	#	441	441	377	377	64	17.0%
Administrative Dismissals	#	11	11	8	8	3	37.5%
Building/Planning							
Community Development Revenues		\$17,828	\$17,828	\$21,920	\$21,920	(\$4,092)	-18.7%
# Permits Issued		13	13	25	25	(12)	-48.0%
Valuation of Mtn Village Remodel/New/Additions Permits		\$25,000	\$25,000	\$78,311	\$78,311	(\$53,311)	-68.1%
Valuation Mtn Village Electric/Plumbing/Other Permits		\$34,800	\$34,800	\$87,938	\$87,938	(\$53,138)	-60.4%
Valuation Telluride Electric/Plumbing Permits		\$285,625	\$285,625	\$164,450	\$164,450	\$121,175	73.7%
# Inspections Completed		142	142	191	191	(49)	-25.7%
# Design Review/Zoning Agenda Items		9	9	5	5	4	80.0%
# Staff Review Approvals		6	6	14	14	(8)	-57.1%
Recreation							
Winter - November 1 - April 30							
Mile of Trails Maintained		14.7	14.7	14.7	14.7	0.00	0.0%
Platform Tennis Registrations		45	45	40	40	5	12.5%
Ice Rink Skaters		1763	1763	1085	1085	678	62.5%
Snow Cat Hours		109	109	12	12	97	816.0%
Plaza Services							
Snow Removal Plaza	Hours	762	762	287	287	475	165.9%
Plaza Maintenance	Hours	315	315	557	557	(242)	-43.4%
Lawn Care	Hours	0	0	0	0	0	#DIV/0!
Plant Care	Hours	8	8	8	8	0	3.1%
Irrigation	Hours	0	0	0	0	0	#DIV/0!
TMV Trash Collection	Hours	95	95	130	130	(35)	-26.8%
Christmas Decorations	Hours	132	132	261	261	(129)	-49.4%
Residential Trash	Pound	26,100	26,100	19,950	19,950	6,150	30.8%
Residential Recycle	Pound	30,246	30,246	27,246	27,246	3,000	11.0%
Diversion Rate	%	53.68%	53.68%	57.73%	57.73%	-4.05%	-7.0%
Vehicle Maintenance							
# Preventive Maintenance Performed		27	27	17	17	10	58.8%
# Repairs Completed		18	18	46	46	(28)	-60.9%
Special Projects		9	9	1	1	8	800.0%
# Roadside Assists		1	1	0	0	1	#DIV/0!
Finance							
# Employee Based Business Licenses Issued		721	721	650	650	71	10.9%
# Privately Licensed Rentals		62	62	68	68	(6)	-8.8%
# Property Management Licensed Rentals		401	401	395	395	6	1.5%
# Unique Property Advertisements Listings for MV		397	397	385	385	12	3.1%
# Paperless Billing Accts (YTD is total paperless customers)		15	905	17	832	73	8.8%
# of TMV AR Bills Processed		2,136	2,136	2,167	2,167	(31)	-1.4%
Accounts Receivable							
Current	TMV Operating Receivables (includes Gondola funding)		Utilities - Broadband and Water/Sewer		VCA - Village Court Apartments		General Fund Investment Activity
30+ Days							Change in Value (Month)
60+ Days							Ending Balance
90+ Days							Investment Income (Month)
over 120 days							Portfolio Yield
Total							Yield Change (Month)
		Other Billings - CDF, Construction Parking		Total All AR		Change Since Last Month - Increase (Decrease) in AR	
Current							Population (estimated)
30+ Days							(Active) Registered Voters
60+ Days							Property Valuation
90+ Days							
over 120 days							
Total							



Memorandum

To: Town Council
From: Kevin Swain, Finance Director
Date: February 13, 2019
Re: Town of Mountain Village Financial Statements through December 2018

Mountain Village Financials Statements through December 2018

General Fund Summary

These financials are unaudited. Changes to some of the items may be made in year-end adjustments. Budgets have been updated to reflect the revised 2018 budget, adopted December 13, 2018. Through the end of the year the General Fund reflects a surplus of \$1 million. Sales taxes show an increase of 3.8% over prior year and are less than 1% under the revised final budget. Revenues of \$10.45 million were over the budget by \$46,376 due mainly to interest income, fines & forfeits, and certain development related revenues.

Total operating expenditures of \$8.7 million were under budget by \$837,765. Capital expense through this period was for wayfinding, the emergency exit, and trail improvements.

Transfers to other funds include:

Fund	This Month	YTD Budget	YTD Actual	Budget Variance
Capital Projects Fund (From GF)	\$ -	\$ 267,970	\$ 11,247	(256,723)
Child Development Fund	\$ 26,876	\$ 132,798	\$ 155,758	22,960
Conference Center Subsidy	\$ 8,158	\$ 209,352	\$ 202,543	(6,809)
Affordable Housing Development Fund (Monthly Sales Tax Allocation)	\$ 74,881	\$ 496,148	\$ 493,177	(2,971)
Vehicle & Equipment Acquisition Fund	\$ 51,932	\$ 413,535	\$ 356,833	(56,702)

Income transfers from other funds include:

Fund	This Month	YTD Budget	YTD Actual	Budget Variance
Overhead allocation from Broadband, W/S, Gondola, VCA and Parking Services	\$ 151,885	\$ 531,787	\$ 540,924	9,137
Affordable Housing Development Fund (Housing Office Expenses)	\$ 19,630	\$ 19,939	\$ 19,630	(309)
*Tourism Fund	\$ 6,033	\$ 38,625	\$ 44,195	5,570
*This transfer is comprised of administrative fees, interest, and penalties collected.				
Debt Service Fund (Specific ownership taxes)	\$ 76,884	\$ 32,000	\$ 29,307	(2,693)

Vehicle and Equipment Acquisition Fund – No Fund Income Statement Attached

A mini-ex for the recreation department, a pick-up truck for plaza services, a police vehicle, an employee shuttle, a backhoe and tilt deck for Road & Bridge, and some shop equipment have been purchased. \$356,833 has been transferred from the General Fund.

Capital Projects Fund – No Fund Income Statement Attached

\$11,248 was spent on the Meadows Improvement Plan and \$9,487 was spent on DOJ grant funded fingerprint scanning equipment.

Historical Museum Fund – No Fund Income Statement Attached

\$94,941 in property taxes were collected and \$93,036 was tendered to the historical museum. The county treasurer retained \$1,905 in treasurer’s fees.

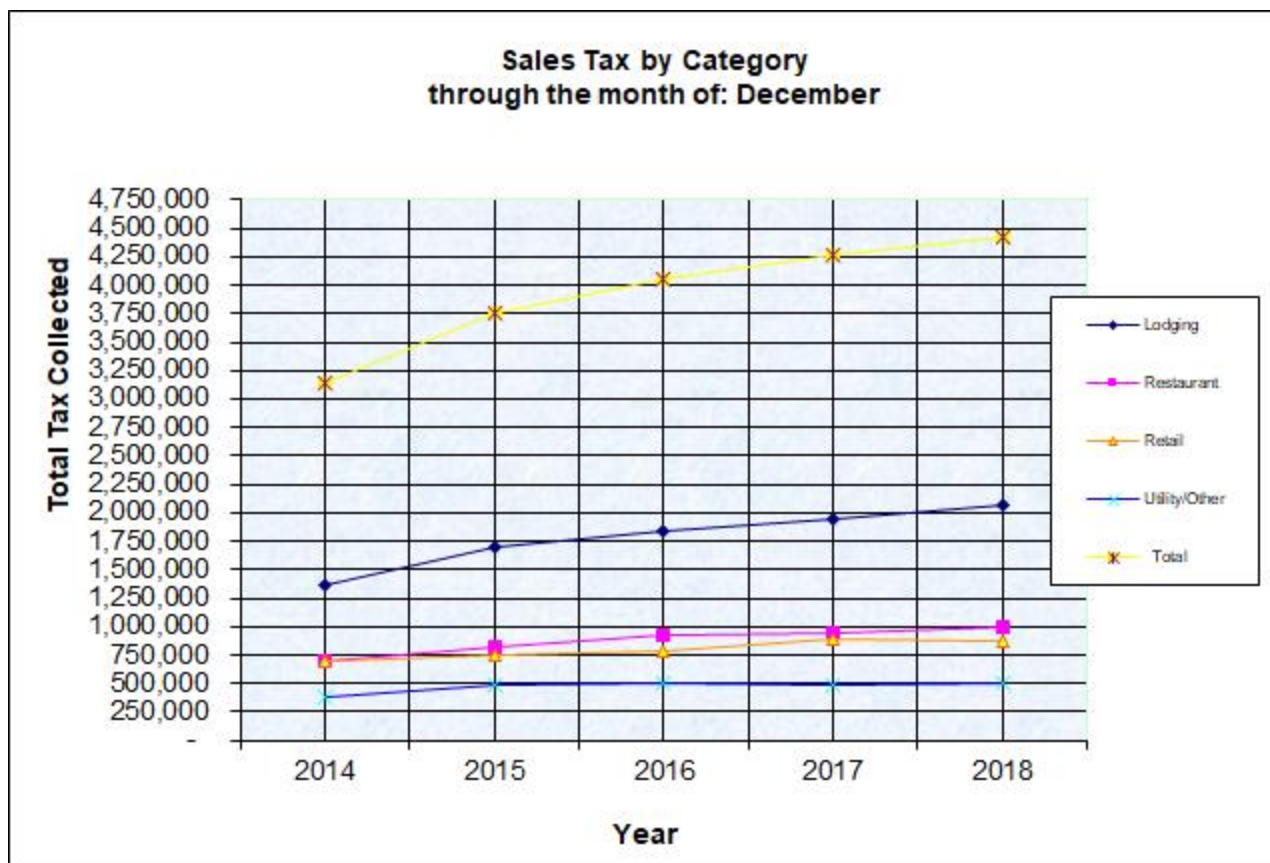
Mortgage Assistance Fund – No Fund Income Statement Attached

There has been no activity in this fund.

Sales Tax

Sales taxes of \$4.4 million are 3.8% over 2018 through this period and are under budget by less than 1%. Lodging shows the highest growth at 6.7%, followed by restaurant at 4.2%.

Actual Sales Tax Base By Class, Through December 2018										
Category	Actual 2014	Actual 2015	PY % Increase	Actual 2016	PY % Increase	Actual 2017	PY % Increase	Actual 2018	PY \$ Variance	PY % Increase
	4.5%	4.5%	2014 to 2015	4.5%	2015 to 2016	4.5%	2016 to 2017	4.5%	2017 to 2018	2017 to 2018
Lodging	30,473,814	37,582,678	23%	40,954,783	9%	43,103,703	5%	45,989,348	2,885,645	6.69%
Restaurant	15,497,118	18,425,565	19%	20,589,021	12%	21,149,461	3%	22,043,578	894,117	4.23%
Retail	15,593,895	16,511,742	6%	17,407,997	5%	19,651,825	13%	19,229,981	(421,844)	-2.15%
Utility/Other	8,363,744	10,952,440	31%	11,105,038	1%	10,919,851	-2%	11,156,362	236,510	2.17%
Total	69,928,571	83,472,424	19%	90,056,839	8%	94,824,840	5%	98,419,268	3,594,428	3.79%



Tourism Fund

2018 restaurant taxes totaling \$440,611 have been collected and \$431,799 was tendered to the airline guarantee program. \$1,838,719 in lodging taxes were collected and \$1,811,138 was tendered to the airline guarantee program and to MTI. Additional funding of \$31,694 was remitted to MTI for the guest services agent. The Town retained \$4,699 in administrative fees, and penalties and interest of \$13,560.

Lodging taxes are exceeding prior year by 6.65% and exceeded budget by 4%. Restaurant taxes are ahead of prior year and budget by 4.2% and 1.9%, respectively.

Town of Mountain Village Colorado Lodging Tax Summary									
	2014	2015	2016	2017	2018		2017	2018	Budget
	Activity (4%)	Activity (4%)	Activity (4%)	Activity (4%)	Activity (4%)		Var %	Budget	Var %
January	159,264	216,904	193,815	245,628	273,707		11.43%	252,909	7.60%
February	170,098	231,700	249,339	260,809	262,096		0.49%	270,687	-3.28%
March	248,285	303,173	304,515	312,990	320,999		2.56%	323,700	-0.84%
April	7,291	12,319	7,638	8,353	18,205		117.96%	8,978	50.68%
May	10,627	15,282	16,633	12,493	18,134		45.15%	12,856	29.10%
June	74,275	84,204	106,415	122,193	137,664		12.66%	126,812	7.88%
July	109,934	136,711	153,342	158,585	170,730		7.66%	165,183	3.25%
August	88,929	88,990	111,760	112,264	136,080		21.21%	116,767	14.19%
September	82,891	113,475	139,363	148,624	170,736		14.88%	154,789	9.34%
October	17,383	22,812	31,322	34,399	34,696		0.86%	35,189	-1.42%
November	11,840	11,372	14,725	18,535	17,307		-6.62%	17,954	-3.74%
December	191,249	226,508	261,808	289,201	278,363		-3.75%	279,101	-0.26%
Total	1,172,067	1,463,449	1,590,676	1,724,073	1,838,719		6.65%	1,764,925	4.01%
Tax Base	29,301,670	36,586,237	39,766,902	43,101,835	45,967,963			44,123,125	

Town of Mountain Village Colorado Restaurant Tax Summary									
	2014	2015	2016	2017	2018		2017	2018	Budget
	Activity (2%)	Activity (2%)	Activity (2%)	Activity (2%)	Activity (2%)		Var %	Budget	Var %
January	38,239	46,261	48,594	54,097	57,188		5.72%	55,332	3.25%
February	48,466	53,871	60,243	60,144	63,140		4.98%	61,384	2.78%
March	53,516	60,420	71,171	74,202	75,202		1.35%	76,082	-1.17%
April	1,995	2,876	1,511	1,829	7,119		289.24%	1,946	72.67%
May	5,154	5,457	4,568	4,448	4,838		8.78%	4,539	6.18%
June	25,366	25,426	34,359	34,365	39,048		13.63%	35,015	10.33%
July	32,661	40,081	44,827	46,470	46,603		0.29%	47,551	-2.03%
August	25,017	29,015	35,020	34,998	39,031		11.52%	35,879	8.08%
September	23,831	32,169	36,195	39,291	36,920		-6.04%	40,202	-8.89%
October	5,369	9,492	11,312	13,519	12,695		-6.10%	13,833	-8.96%
November	5,765	6,637	5,099	5,352	7,221		34.94%	5,620	22.18%
December	49,923	55,055	59,070	54,303	51,604		-4.97%	54,900	-6.39%
Total	315,303	366,759	411,969	423,017	440,611		4.16%	432,283	1.89%
Tax Base	15,765,152	18,337,941	20,598,437	21,150,852	22,030,560			21,614,150	

Business license fees of \$312,981 are under budget (1%) and less than prior year (less than 2%). \$294,202 was remitted to MTI and \$28,327 in admin fees and penalties were transferred to the General Fund.



To: TMVOA; Town Council
From: Kevin Swain, Finance Director
Date: February 13, 2019
Re: Gondola Quarterly Report, December 31, 2018

At the end of 2018, the gondola fund is \$189,345 under budgeted expenses.

Gondola Fund - Expenditures

1. **Mobile Aerial Rapid Rescue System (MARRS):**

Annual budget: \$74,246
YTD expenditures: \$54,138
YTD budget: \$74,246

MARRS is 12.4% under budget. This is primarily due to savings in employee costs.

2. **Chondola Operations and Maintenance:**

Annual budget: \$260,044
YTD expenditures: \$241,077
YTD budget: \$260,044

Chondola operations expenses are under budget by 7.3%. There are savings in utilities and other TSG costs such as supplies, and gear box rebuilds.

3. **Gondola Operations:**

Annual budget: \$1.75 million (includes grant success fees)
YTD expenditures: \$1.7 million
YTD budget: \$1.75 million

Gondola operations were under budget by \$59,133. Group insurance and worker's compensation premiums are under budget \$29,000 and \$16,800. Wages and group insurance are under budget due mainly to turnover in positions. Worker's comp savings are a mixture of prior year audit, prior year dividend returns, and favorable rates.

4. **Gondola Maintenance:**

Annual budget: \$1.3 million
YTD expenditures: \$1.27 million
YTD budget: \$1.3 million

Gondola maintenance is under budget by \$25,762. Worker's compensation premiums are under \$21,700 and other employee benefits are under budget also.

5. Fixed, General, Overhead and Administration:

Annual budget: \$424,556
YTD expenditures: \$395,274
YTD budget: \$424,556

FGOA costs are \$29,282 below budget. Savings are mainly in utilities, both natural gas and electricity, and property insurance.

6. Town Administrative Overhead:

Annual Budget: \$45,000
YTD transfer: \$54,138
YTD budget: \$45,000

Administrative allocations are based on actual hours and are considered a transfer to the General Fund rather than an expense.

7. Major Repairs and Replacements:

Annual Budget: \$1.75 million (there are matching grant funds of \$737,000 towards expenses)
YTD expenditures: \$1.79 million
YTD budget: \$1.75 million

Expenditures made were for cabin refurbishment, haul ropes, a vehicle, a generator, and lightning array repairs/maintenance. Wayfinding is over budget as well as cabin refurb.

8. Capital Outlay:

Annual Budget: \$140,000
YTD expenditures: \$141,778
YTD budget: \$140,000

Activity to date is for the terminal flooring and staircase projects. The staircase project is slightly over budget while the terminal flooring came in slightly under budget.

Overall Financial Performance through December 31, 2018

Total gondola expenditures through this period of \$5.7 million were less than 3% under budget. Budget savings are due in large part to worker's compensation, and utility costs. Total funding for the period of \$5.7 million was primarily provided by TMVOA (80%), with contributions of approximately \$4.58 million, \$188,099 (3%) provided by TSG from lift ticket sales, \$737,063 in capital grant funding (12%), \$145,719 in operating grant funding (2%), Miscellaneous revenues and event operations funding of \$46,720.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018						2017	2016	2015
	Actual YTD	Budget YTD	Budget Variance	Budget Variance	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
			(\$)	(%)					
Revenues									
Charges for Services	\$ 320,224	\$ 252,222	\$ 68,002	26.96%	\$ 252,222	\$ (68,002)	\$ 489,267	\$268,083	\$341,139
Contributions	8,783	25,938	(17,155)	-66.14%	25,938	17,155	74,551	45,209	39,762
Fines and Forfeits	57,899	6,077	51,822	852.76%	6,077	(51,822)	8,282	11,157	7,146
Interest Income	156,638	45,000	111,638	248.08%	45,000	(111,638)	32,522	47,908	60,650
Intergovernmental	436,185	499,881	(63,696)	-12.74%	499,881	63,696	374,212	377,290	375,754
Licenses and Permits	353,865	340,708	13,157	3.86%	340,708	(13,157)	566,818	302,975	349,783
Miscellaneous Revenues	65,618	79,118	(13,500)	-17.06%	79,118	13,500	245,763	86,312	95,173
Taxes and Assessments	9,051,863	9,155,755	(103,892)	-1.13%	9,155,755	103,892	9,460,884	8,485,683	8,057,308
Total Revenues	10,451,075	10,404,699	46,376	0.45%	10,404,699	(46,376)	11,252,299	9,624,617	9,326,715
Operating Expenses									
Legislation & Council	84,204	83,510	694	0.83%	83,510	(694)	96,623	59,066	38,825
Town Manager	269,265	274,841	(5,576)	-2.03%	274,841	5,576	250,003	227,719	220,455
Administrative Services	364,588	376,188	(11,600)	-3.08%	376,188	11,600	367,609	365,761	328,745
Finance	834,033	845,533	(11,500)	-1.36%	845,533	11,500	811,431	793,106	784,943
Technical	333,700	365,223	(31,523)	-8.63%	365,223	31,523	193,434	163,641	156,481
Human Resources	351,830	335,684	16,146	4.81%	335,684	(16,146)	296,357	291,849	273,828
Town Attorney	414,772	527,994	(113,222)	-21.44%	527,994	113,222	450,145	538,421	524,997
Marketing and Business Development	388,649	395,173	(6,524)	-1.65%	395,173	6,524	241,594	315,756	263,148
Municipal Court	29,981	31,982	(2,001)	-6.26%	31,982	2,001	30,713	28,827	28,432
Police Department	827,950	952,125	(124,175)	-13.04%	952,125	124,175	779,607	781,208	762,206
Community Services	52,017	53,194	(1,177)	-2.21%	53,194	1,177	50,184	47,130	48,810
Community Grants and Contributions	122,850	126,850	(4,000)	-3.15%	126,850	4,000	106,000	77,500	66,500
Roads and Bridges	1,032,651	1,096,373	(63,722)	-5.81%	1,096,373	63,722	1,067,792	1,061,715	843,589
Vehicle Maintenance	423,029	451,907	(28,878)	-6.39%	451,907	28,878	579,205	461,527	433,858
Municipal Bus	217,302	218,003	(701)	-0.32%	218,003	701	195,188	186,049	155,433
Employee Shuttle	72,359	85,394	(13,035)	-15.26%	85,394	13,035	44,498	44,219	52,286
Parks & Recreation	527,631	593,805	(66,174)	-11.14%	593,805	66,174	513,115	443,790	398,610
Plaza Services	1,202,526	1,330,539	(128,013)	-9.62%	1,330,539	128,013	1,094,831	1,240,457	1,126,922
Public Refuse Removal	64,707	65,028	(321)	-0.49%	65,028	321	50,937	47,230	50,128
Building/Facility Maintenance	202,329	244,904	(42,575)	-17.38%	244,904	42,575	193,090	167,933	171,537
Building Division	344,764	390,225	(45,461)	-11.65%	390,225	45,461	296,639	7,301	6,034
Housing Division Office	19,630	19,939	(309)	-1.55%	19,939	309	18,998	364,795	238,476
Planning and Zoning Division	534,394	603,731	(69,337)	-11.48%	603,731	69,337	390,394	21,431	18,348
Contingency	-	84,781	(84,781)	-100.00%	84,781	65,151	-	473,125	306,141
Total Operating Expenses	8,715,161	9,552,926	(837,765)	-8.77%	9,552,926	818,135	8,118,387	8,243,057	7,298,732
Surplus / Deficit	1,735,914	851,773	884,141	103.80%	851,773	(864,511)	3,133,912	1,381,560	2,027,983
Capital Outlay	182,771	550,000	(367,229)	-66.77%	550,000	367,229	940,709	101,004	198,817
Surplus / Deficit	1,553,143	301,773	1,251,370	414.67%	301,773	(1,251,370)	2,193,203	1,280,556	1,829,166
Other Sources and Uses									
Sale of Assets	30,533	-	30,533	#DIV/0!	-	(30,533)	-	4,822	30,034
Transfer (To) From AHDF (Housing Office)	19,630	19,939	(309)	-1.55%	19,939	309	18,998	-	-
Transfer (To) From Affordable Housing	(493,177)	(496,148)	2,971	-0.60%	(496,148)	(2,971)	(474,477)	(445,361)	(423,604)
Transfer (To) From Broadband	10,000	(74,922)	84,922	-113.35%	(74,922)	(84,922)	-	-	147,147
Transfer (To) From Child Development	(155,758)	(132,798)	(22,960)	17.29%	(132,798)	69,745	(120,404)	(67,460)	(59,902)
Transfer (To) From Capital Projects	(11,247)	(267,970)	256,723	-95.80%	(267,970)	(312,165)	(266,071)	(355,658)	-
Transfer (To) From Debt Service	29,307	32,000	(2,693)	-8.42%	32,000	(508,924)	357,151	136,536	149,178
Transfer (To) From Overhead Allocation	540,924	531,787	9,137	1.72%	531,787	(9,137)	482,133	431,654	423,645
Transfer (To) From Parking Services	-	-	-	#DIV/0!	-	155,758	-	-	191,508
Transfer (To) From Conference Center	(202,543)	(209,352)	6,809	-3.25%	(209,352)	(209,352)	(199,089)	(196,206)	(193,103)
Transfer (To) From Tourism	44,195	38,625	5,570	14.42%	38,625	9,318	37,942	25,755	62,645
Transfer (To) From Vehicle/Equipment	(356,833)	(413,535)	56,702	-13.71%	(413,535)	(56,702)	(561,775)	(353,671)	(283,305)
Transfer (To) From Water/Sewer	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(544,969)	(972,373)	427,404	-43.95%	(972,374)	(979,576)	(725,592)	(819,589)	44,242

2018						2017	2016	2015
Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD

Surplus / Deficit \$ 1,008,174 \$ (670,600) \$1,678,774 -250.34% \$ (670,601) \$ (2,230,946) \$ 1,467,611 \$ 460,967 \$ 1,873,408

<u>Beginning Fund Balance Components</u>	<u>Actual YTD</u>	<u>Annual Budget</u>
Emergency Reserve	\$ 3,343,524	\$ 3,458,314
Unreserved	7,570,401	5,542,978

Beginning Fund Balance \$ 10,913,925 \$ 9,001,292

<u>YTD Ending Fund Balance Components</u>		
Emergency Reserve	\$ 3,343,524	\$ 3,458,314
Health Care Premium Savings Reserve	50,000	50,000
Facility Maint Reserve	155,000	155,000
Unreserved	8,373,575	4,667,377

Ending Fund Balance \$ 11,922,099 \$ 8,330,691

Revenues

Taxes & Assessments - Property taxes are under budget due to abatements. Specific Ownership taxes collected are exceeding budget 25% and prior year 11%.

Sales tax revenues are less than 1% under budget and 3.8% over prior year. Construction use tax is under budget \$51,400.

Licenses & Permits - Building & mechanical permits are over budget.

Intergovernmental - Intergovernmental revenues are under budget due to the SMART contribution, which is based on expenses.

Charges for Services - DRB fees, plan review fees, and road impact fees are exceeding budget.

Fines & Forfeits - Exceeding budget in traffic and building fines.

Investment Income - Interest is over budget and prior year.

Miscellaneous - Under budget in miscellaneous finance revenues and plaza use fees.

Contributions - Consists of TMVOA gondola portion of shuttle expenses.

Top Ten Budget Variances

Under Budget

Plaza Services - \$128,013 Under budget in natural gas, electricity, consulting, and planter/paver repair.

Police - \$124,175 Savings in personnel costs due to vacancies and turnover.

Town Attorney - \$113,222 Under in general legal (\$22,000), extraordinary (\$75,000), and litigation (\$14,000).

Planning & Development - \$69,337 Under in employee costs and master planning.

Parks and Recreation - \$66,174 Under budget in ice rink expenses, vehicle R&M, and labor costs.

Road & Bridge - \$63,722 Under budget in vehicle R&M, and bridge repair.

Building Division - \$45,461 Environmental incentive programs and roof rebates are under budget.

Building/Facility Maintenance - \$42,575 Savings in personnel costs due to vacancies and turnover.

Over Budget

Human Resources- \$16,146 Over budget due to safety program expense, recruiting, and travel and training.

Legislation & Council - \$694 Over budget in business meals and dues and fees.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018				2017	2016	2015		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Actual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Tourism Fund									
Revenues									
Business License Fees	\$ 312,981	\$ 315,307	\$ (2,326)	-1%	\$ 315,307	\$ 2,326	\$ 320,857	\$296,585	\$281,898
Lodging Taxes - Condos/Homes	1,004,678	958,772	45,906	5%	958,772	(45,906)	965,419	912,743	812,121
Lodging Taxes - Hotels	834,041	806,153	27,888	3%	806,153	(27,888)	755,468	725,343	685,304
Lodging Taxes - Prior Year	6,751	5,781	970	17%	5,781	(970)	692	824	4,840
Penalties and Interest	23,108	27,000	(3,892)	-14%	27,000	3,892	14,565	15,635	26,448
Restaurant Taxes	440,611	432,283	8,328	2%	432,283	(8,328)	422,623	411,969	366,365
Restaurant Taxes - Prior Year	394	-	394	#DIV/0!	-	(394)	-	85	641
Total Revenues	2,622,564	2,545,296	77,268	3%	2,545,296	(77,268)	2,479,623	2,363,183	2,177,617
Tourism Funding									
Additional Funding	31,694	40,000	(8,306)	-21%	40,000	8,306	27,915	38,000	8,091
Airline Guaranty Funding	1,336,466	1,291,283	45,182	3%	1,291,283	(45,183)	1,257,744	1,206,879	1,095,776
MTI Funding	1,207,710	1,172,888	34,822	3%	1,172,888	(34,821)	1,153,787	1,090,050	1,008,605
Total Tourism Funding	2,575,869	2,504,171	71,698	3%	2,504,171	(71,698)	2,439,446	2,334,929	2,112,472
Surplus / Deficit	46,695	41,125	5,570	14%	41,125	(5,570)	40,177	28,255	65,145
Administrative Fees									
Audit Fees	2,500	2,500	-	0%	2,500	-	2,235	2,500	2,500
Total Administrative Fees	2,500	2,500	-	0%	2,500	-	2,235	2,500	2,500
Surplus / Deficit	44,195	38,625	5,570	14%	38,625	(5,570)	37,942	25,755	62,645
Other Sources and Uses									
Transfer (To) From Other Funds	(44,195)	(38,625)	(5,570)	14%	(38,625)	5,570	(37,942)	(25,755)	(62,645)
Total Other Sources and Uses	(44,195)	(38,625)	(5,570)	14%	(38,625)	5,570	(37,942)	(25,755)	(62,645)
Surplus / Deficit	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018						2017	2016	2015
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Parking Services Fund									
Revenues									
Contributions/Shared Facility Expenses	\$ 5,985	\$ 13,473	\$ (7,488)	-56%	\$ 13,473	\$ 7,488	\$ 12,230	\$9,953	\$7,732
Fines and Forfeits	40,283	30,000	10,283	34%	30,000	(10,283)	10,156	48,374	52,769
Gondola Parking Garage	87,360	75,000	12,360	16%	75,000	(12,360)	115,680	105,111	198,945
Heritage Parking Garage	207,257	175,000	32,257	18%	175,000	(32,257)	195,112	157,278	153,063
Parking in Lieu Buyouts	-	-	-	#DIV/0!	-	-	80,000	6,214	12,288
Parking Meter Revenues	21,914	18,000	3,914	22%	18,000	(3,914)	18,105	14,605	16,995
Parking Permits	14,115	12,000	2,115	18%	12,000	(2,115)	12,546	-	-
Special Event Parking	50,628	48,000	2,628	5%	48,000	(2,628)	49,286	65,897	60,299
Total Revenues	427,542	371,473	56,069	15%	371,473	(56,069)	493,115	407,432	502,091
Operating Expenses									
Other Operating Expenses	20,491	24,630	(4,139)	-17%	24,630	4,139	53,327	5,874	2,762
Personnel Expenses	116,607	135,844	(19,237)	-14%	135,844	19,237	120,937	113,641	115,759
Gondola Parking Garage	42,640	66,418	(23,778)	-36%	66,418	23,778	76,389	38,268	37,424
Surface Lots	46,338	48,900	(2,562)	-5%	48,900	2,562	63,794	18,802	21,344
Heritage Parking Garage	72,868	105,455	(32,587)	-31%	105,455	32,587	89,744	89,770	87,294
Meadows Parking	1,000	-	1,000	#DIV/0!	-	(1,000)	1,000	15,454	1,000
Total Operating Expenses	299,944	381,247	(81,303)	-21%	381,247	81,303	405,191	281,809	265,583
Surplus / Deficit	127,598	(9,774)	137,372	-1405%	(9,774)	(137,372)	87,924	125,623	236,508
Capital									
Capital	5,615	14,800	(9,185)	-62%	14,800	9,185	4,800	4,800	14,715
Surplus / Deficit	121,983	(24,574)	146,557	-596%	(24,574)	(146,557)	83,124	120,823	221,793
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Overhead Allocation	(33,571)	(33,571)	-	0%	(33,571)	-	(32,899)	(30,285)	(31,821)
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	-	(191,508)
Total Other Sources and Uses	(33,571)	(33,571)	-	0%	(33,571)	-	(32,899)	(30,285)	(223,329)
Surplus / Deficit	\$ 88,412	\$ (58,145)	\$ 146,557	-252%	\$ (58,145)		\$ 50,225	\$ 90,538	\$ (1,536)
Beginning Fund Balance	\$ 144,009	\$ 144,009	\$ -						
Ending Fund Balance	\$ 232,421	\$ 85,864	\$ 146,557						

Parking revenues are over budget \$56,100. HPG revenues are over budget 18% and 6% over prior year. Parking meter (surface lots) revenues are over budget 22% and prior year 18%. GPG revenues are over budget 16% and under prior year 24%. Personnel costs and other costs (mainly wayfinding) are under budget. HPG is under budget in shared expenses, tech support, supplies, and maintenance. GPG is under budget with savings in maintenance, elevator maintenance, and asphalt and concrete repair. The year to date transfer to the General Fund is \$33,571, which is the overhead allocation.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018					2017	2016	2015	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Gondola Fund									
Revenues									
Event Operations Funding	\$ 3,556	\$ -	\$ 3,556	#DIV/0!	\$ -	\$ (3,556)	\$ 14,157	\$ 7,029	\$ 16,663
Event Operations Funding - TOT	36,000	36,000	-	0.00%	36,000	-	36,000	36,000	36,000
Operations Grant Funding	145,719	145,600	119	0.08%	145,600	(119)	149,982	150,100	150,101
Capital/MR&R Grant Funding	737,063	737,063	-	0.00%	737,063	-	88,000	808,977	171,842
Miscellaneous Revenues	7,164	-	7,164	#DIV/0!	-	(7,164)	591	-	-
Sale of Assets	-	-	-	#DIV/0!	-	-	1,672	3,350	10,500
TMVOA Operating Contributions	3,383,314	3,609,380	(226,066)	-6.26%	3,609,380	226,066	3,229,745	3,156,618	3,158,639
TMVOA Capital/MR&R Contributions	1,196,554	1,158,771	37,783	3.26%	1,158,771	(37,783)	1,462,022	1,297,602	398,801
TSG 1% Lift Sales	188,099	200,000	(11,901)	-5.95%	200,000	11,901	186,075	195,809	181,205
Total Revenues	5,697,469	5,886,814	(189,345)	-3.22%	5,886,814	189,345	5,168,244	5,659,143	4,135,851
Operating Expenses									
Overhead Allocation Transfer	54,138	45,000	9,138	20.31%	45,000	(9,138)	43,161	43,097	43,735
MAARS	65,018	74,246	(9,228)	-12.43%	74,246	9,228	73,595	68,273	66,092
Chondola	241,077	260,044	(18,967)	-7.29%	260,044	18,967	319,109	272,107	225,093
Grant Success Fees	8,474	8,736	(262)	-3.00%	8,736	262	8,736	30,606	29,166
Operations	1,707,710	1,766,581	(58,871)	-3.33%	1,766,581	58,871	1,646,363	1,616,274	1,632,286
Maintenance	1,271,124	1,296,886	(25,762)	-1.99%	1,296,886	25,762	1,140,923	1,117,757	1,194,030
FGOA	395,274	424,556	(29,282)	-6.90%	424,556	29,282	386,335	404,450	374,806
Major Repairs and Replacements	1,791,839	1,755,834	36,005	2.05%	1,755,834	(36,005)	299,156	1,007,901	214,440
Contingency	21,036	114,931	(93,895)	-81.70%	114,931	93,895	-	-	-
Total Operating Expenses	5,555,691	5,746,814	(191,123)	-3.33%	5,746,814	191,123	3,917,378	4,560,465	3,779,648
Surplus / Deficit	141,778	140,000	1,778	1.27%	140,000		1,250,866	1,098,678	356,203
Capital									
Capital Outlay	141,778	140,000	1,778	1.27%	140,000	(1,778)	1,250,866	1,098,678	356,203
Surplus / Deficit	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018				2017	2016	2015		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Actual YTD	Actual YTD	Actual YTD		
Child Development Fund									
Revenues									
Daycare Fees	\$ 254,675	\$ 275,396	(20,721)	-7.52%	\$ 275,396	\$ 20,721	\$ 272,382	\$283,175	\$252,544
Fundraising Revenues - Daycare	10,992	13,000	(2,008)	-15.45%	13,000	2,008	16,768	14,857	13,417
Fundraising Revenues - Preschool	5,150	5,000	150	0.08%	5,000	(150)	3,075	2,880	3,379
Grant Revenues - Daycare	34,005	34,005	-	0.00%	34,005	-	25,650	32,354	24,904
Grant Revenues - Preschool	32,900	25,700	7,200	28.02%	25,700	(7,200)	13,000	14,168	13,595
Preschool Fees	174,909	177,167	(2,258)	-1.27%	177,167	2,258	162,438	177,131	172,082
Total Revenues	512,631	530,268	(17,637)	-3.33%	530,268	17,637	493,313	524,565	479,921
Operating Expenses									
Daycare Other Expense	65,545	61,384	4,161	6.78%	61,384	(4,161)	70,112	70,244	58,338
Daycare Personnel Expense	383,771	377,275	6,496	1.72%	377,275	(6,496)	345,127	332,421	336,385
Preschool Other Expense	55,596	56,856	(1,260)	-2.22%	56,856	1,260	39,395	39,518	35,374
Preschool Personnel Expense	163,477	167,551	(4,074)	-2.43%	167,551	4,074	159,083	149,842	109,726
Total Operating Expenses	668,389	663,066	5,323	0.80%	663,066	(5,323)	613,717	592,025	539,823
Surplus / Deficit	(155,758)	(132,798)	(22,960)	17.29%	(132,798)		(120,404)	(67,460)	(59,902)
Other Sources and Uses									
Contributions	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	155,758	132,798	(22,960)	-17.29%	132,798	(22,960)	120,404	67,460	59,902
Total Other Sources and Uses	155,758	132,798	(22,960)	-17.29%	132,798	(22,960)	120,404	67,460	59,902
Surplus / Deficit	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

Child Development revenues are \$17,600 under budget or 3.3%. The winter fundraiser brought in less than expected. Capacity was down in the last quarter of the year for toddlers and infants. Operating expenses are \$5,300 over budget due primarily to salaries & wages in daycare and scholarship expense. As staff has completed educational requirements, their wages were increased, affecting most employee costs. The program has required \$155,758 from the General Fund.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018						2017	2016	2015	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD	
Water & Sewer Fund										
Revenues										
Mountain Village Water and Sewer	\$ 2,825,765	\$ 2,604,793	\$ 220,972	8.48%	\$ 2,604,793	\$ (220,972)	\$ 2,594,660	\$2,262,918	\$2,276,311	
Other Revenues	8,693	13,450	(4,757)	-35.37%	13,450	4,757	10,373	9,753	10,126	
Ski Ranches Water	157,460	161,263	(3,803)	-2.36%	161,263	3,803	155,919	139,185	131,230	
Skyfield Water	27,749	27,896	(147)	-0.53%	27,896	147	29,474	26,165	21,874	
Total Revenues	3,019,667	2,807,402	212,265	7.56%	2,807,402	(212,265)	2,790,426	2,438,021	2,439,541	
Operating Expenses										
Mountain Village Sewer	537,707	547,638	(9,931)	-1.81%	547,638	9,931	507,191	479,585	455,206	
Mountain Village Water	1,010,496	985,717	24,779	2.51%	985,717	(24,779)	864,433	883,342	936,056	
Ski Ranches Water	20,864	45,184	(24,320)	-53.82%	45,184	24,320	65,478	18,894	25,704	
Contingency	-	31,571	(31,571)	-100.00%	31,571	31,571	-	-	-	
Total Operating Expenses	1,569,067	1,610,110	(41,043)	-2.55%	1,610,110	41,043	1,437,102	1,381,821	1,416,966	
Surplus / Deficit	1,450,600	1,197,292	253,308	21.16%	1,197,292		1,353,324	1,056,200	1,022,575	
Capital										
Capital Outlay	625,110	923,300	(298,190)	-32.30%	923,300	298,190	389,153	392,577	1,742,372	
Surplus / Deficit	825,490	273,992	551,498	201.28%	273,992		964,171	663,623	(719,797)	
Other Sources and Uses										
Overhead Allocation Transfer	(149,630)	(149,630)	-	0.00%	(149,630)	-	(142,527)	(131,311)	(127,164)	
Mountain Village Tap Fees	113,108	100,000	13,108	13.11%	100,000	(13,108)	255,316	42,960	105,228	
Grants	-	-	-	#DIV/0!	-	-	-	-	67,774	
Ski Ranches Tap Fees	-	5,000	(5,000)	-100.00%	5,000	5,000	21,232	-	-	
Skyfield Tap Fees	-	2,000	(2,000)	-100.00%	2,000	2,000	-	-	-	
Sale of Assets	-	-	-	#DIV/0!	-	-	352	-	-	
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	-	-	
Total Other Sources and Uses	(36,522)	(42,630)	6,108	-14.33%	(42,630)	(6,108)	134,373	(88,351)	45,838	
Surplus / Deficit	\$ 788,968	\$ 231,362	\$ 557,606	241.01%	\$ 231,362		\$ 1,098,544	\$ 575,272	\$ (673,959)	

Snowmaking is over budget 75% and excess usage fees are under \$14,000. Skyfield and Ski Ranches revenues are under budget in excess water fees and irrigation water. Other revenues are under budget in Elk Run Maintenance fees and inspection fees. Sewer expenditures are under budget in regional O&M costs by \$8,000. MV water is still over budget primarily due to electricity (\$60,000), which is due to snowmaking. Ski Ranches has savings in R&M, supplies, and tank maintenance. Capital costs were for the Ski Ranches project, a vehicle, generators, water rights, regional sewer which was under budget \$152,000, YBR well, and San Miguel pump which was under budget \$149,000.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018				2017	2016	2015		
	Budget	Budget	Budget	Annual	Budget	Actual YTD	Actual YTD	Actual YTD	
Actual YTD	YTD	Variance	Variance	Budget	Balance				
		(\$)	(%)						
Broadband Fund									
Revenues									
Cable User Fees	\$ 954,525	\$ 996,358	\$ (41,833)	-4.20%	\$ 996,358	\$ 41,833	\$ 890,845	\$860,098	\$825,982
Internet User Fees	1,039,306	908,479	130,827	14.40%	908,479	(130,827)	952,341	869,961	787,572
Other Revenues	63,876	63,840	36	0.06%	63,840	21,175	65,219	51,050	68,575
Phone Service Fees	42,665	40,000	2,665	6.66%	40,000	(23,876)	37,465	37,495	35,413
Total Revenues	2,100,372	2,008,677	91,695	4.56%	2,008,677	(91,695)	1,945,870	1,818,604	1,717,542
Operating Expenses									
Cable Direct Costs	810,772	858,837	(48,065)	-5.60%	858,837	48,065	792,333	784,883	651,234
Phone Service Costs	24,344	25,000	(656)	-2.62%	25,000	656	24,240	24,905	26,745
Internet Direct Costs	205,620	211,116	(5,496)	-2.60%	211,116	5,496	214,500	232,132	167,783
Cable Operations	613,510	660,501	(46,991)	-7.11%	660,501	46,991	551,251	532,128	530,962
Contingency	2,313	3,000	(687)	-22.90%	3,000	687	55	-	-
Total Operating Expenses	1,656,559	1,758,454	(101,895)	-5.79%	1,758,454	101,895	1,582,379	1,574,048	1,376,724
Surplus / Deficit	443,813	250,223	193,590	77.37%	250,223		363,491	244,556	340,818
Capital									
Capital Outlay	226,435	294,000	(67,565)	-22.98%	294,000	67,565	131,574	51,774	126,654
Surplus / Deficit	217,378	(43,777)	261,155	-596.56%	(43,777)		231,917	192,782	214,164
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	(10,000)	74,922	(84,922)	-113.35%	74,922	84,922	-	-	(147,147)
Overhead Allocation Transfer	(163,416)	(163,416)	-	0.00%	(163,416)	-	(145,028)	(127,762)	(117,017)
Total Other Sources and Uses	(173,416)	(88,494)	(84,922)	95.96%	(88,494)	84,922	(145,028)	(127,762)	(264,164)
Surplus / Deficit	\$ 43,962	\$ (132,271)	\$ 176,233	-133.24%	\$ (132,271)		\$ 86,889	\$ 65,020	\$ (50,000)
Beginning (Available) Fund Balance	\$ 126,924	\$ 126,924	\$ -						
Ending (Available) Fund Balance	\$ 170,886	\$ (5,347)	\$ 176,233						

Cable user revenues are under budget 4%, but over prior year 7%. The prior year variance is mainly due to increased rates and budget variance due to bulk subscribers. Internet revenues are over budget 14.4% and prior year 9%. Other revenues are just over budget. Direct costs for cable are under budget because bulk and digital subscriber numbers are down, but expenses are over prior year due to increasing programming costs. Internet costs are under budget due to timing of a changeover in services and costs but are normally a flat monthly fee. Phone service revenues are over budget by 6.7%, while phone service expenses are under budget by 2.6%. Cable operating expenses are under budget with savings in consulting, marketing, DVR's, electricity and supplies. Capital expense was for a vehicle, system upgrades, and equipment.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018				2017	2016	2015		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Telluride Conference Center Fund									
Revenues									
Beverage Revenues	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Catering Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Facility Rental	-	-	-	#DIV/0!	-	-	-	-	-
Operating/Other Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Total Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Operating Expenses									
General Operations	2,017	-	2,017	#DIV/0!	-	(2,017)	5,058	-	27
Administration	87,796	89,352	(1,556)	-1.74%	89,352	1,556	88,467	82,422	82,639
Marketing	100,000	100,000	-	0.00%	100,000	-	100,000	100,000	100,000
Contingency	-	-	-	#DIV/0!	-	-	-	-	-
Total Operating Expenses	189,813	189,352	461	0.24%	189,352	(461)	193,525	182,422	182,666
Surplus / Deficit	(189,813)	(189,352)	(461)	0.24%	(189,352)		(193,525)	(182,422)	(182,666)
Capital Outlay/ Major R&R	12,730	20,000	(7,270)	-36.35%	20,000	7,270	5,564	13,784	10,437
Surplus / Deficit	(202,543)	(209,352)	6,809	-3.25%	(209,352)		(199,089)	(196,206)	(193,103)
Other Sources and Uses									
Damage Receipts	-	-	-	#DIV/0!	-	-	-	-	-
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	202,543	209,352	(6,809)	-3.25%	209,352	6,809	199,089	196,206	193,103
Overhead Allocation Transfer	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	202,543	209,352	(6,809)	-3.25%	209,352	6,809	199,089	196,206	193,103
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -		\$ -	\$ -	\$ -

Expenses for the year are HOA dues, HVAC repairs, marketing contract, and other minor facility repairs.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018				Annual Budget	Budget Balance	2017	2016	2015
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)			Actual YTD	Actual YTD	Actual YTD
Affordable Housing Development Fund									
Revenues									
Contributions	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Rental Income	13,050	12,778	272	2.13%	12,778	(272)	13,165	13,135	12,579
Sales Proceeds	245,958	277,858	(31,900)	-11.48%	277,858	31,900	-	-	-
Total Revenues	259,008	290,636	(31,628)	-10.88%	290,636	31,628	13,165	13,135	12,579
Operating Expenses									
Community Garden	-	750	(750)	-100.00%	750	750	-	-	2,495
Cassidy Ridge Purchase	280,470	279,682	788	0.28%	279,682	(788)	-	-	-
HA Consultant	-	-	-	#DIV/0!	-	-	4,900	-	-
RHA Funding	107,668	120,258	(12,590)	-10.47%	120,258	12,590	87,776	88,500	82,138
Town Owned Properties	19,719	13,987	5,732	40.98%	13,987	(5,732)	11,694	10,004	9,920
Density bank	8,856	11,013	(2,157)	-19.59%	11,013	2,157	8,856	8,856	8,856
Total Operating Expenses	416,713	425,690	(8,977)	-2.11%	425,690	8,977	113,226	107,360	103,409
Surplus / Deficit	(157,705)	(135,054)	22,651	-16.77%	(135,054)	22,651	(100,061)	(94,225)	(90,831)
Other Sources and Uses									
Transfer (To) From MAP	-	(30,000)	30,000	-100.00%	(30,000)	-	-	-	(30,000)
Transfer (To) From General Fund - Sales Tax	493,177	496,148	(2,971)	-0.60%	496,148	2,971	474,477	445,361	423,604
Transfer (To) From Capital Projects Fund (1)	-	-	-	#DIV/0!	-	-	-	-	(453,202)
Transfer (To) From General Fund Housing Office	(19,630)	(19,939)	309	-1.55%	(19,939)	-	(18,998)	-	-
Total Other Sources and Uses	473,547	446,209	27,338	6.13%	446,209	2,971	455,479	445,361	(59,599)
Surplus / Deficit	\$ 315,842	\$ 311,155	\$ (4,687)	-1.51%	\$ 311,155	\$ 25,621	\$ 355,419	\$ 351,136	\$ (150,429)
Beginning Fund Equity Balance	\$ 1,504,952	\$ 1,504,952	\$ -						
Ending Equity Fund Balance	\$ 1,820,794	\$ 1,816,107	\$ 4,687						

Expenses consist of HOA dues, RHA contribution, maintenance and utilities on town owned property and the Cassidy Ridge unit purchase.

Town of Mountain Village Monthly Revenue and Expenditure Report

December 2018

	2018						2017	2016	2015
	Actual YTD	Budget YTD	Budget Vary (\$)	Budget Var (%)	Annual Budget	Budget Balance	Actual	Actual	Actual
Village Court Apartments									
Operating Revenues									
Rental Income	\$ 2,261,422	\$ 2,247,771	\$ 13,651	1%	\$ 2,247,771	\$ (13,651)	\$ 2,248,663	\$2,274,578	\$2,264,605
Other Operating Income	124,701	98,260	26,441	27%	98,260	(26,441)	105,106	59,251	72,856
Less: Allowance for Bad Debt	-	-	-	#DIV/0!	-	-	-	(1,917)	(9,619)
Total Operating Revenue	2,386,123	2,346,031	40,092	2%	2,346,031	(40,092)	2,353,769	2,331,911	2,327,842
Operating Expenses									
Office Operations	188,876	195,725	6,849	3%	195,725	6,849	175,688	138,114	195,125
General and Administrative	108,484	128,935	20,451	16%	128,935	20,451	127,667	115,696	111,240
Utilities	376,517	395,945	19,428	5%	395,945	19,428	370,625	353,617	348,609
Repair and Maintenance	380,587	415,240	34,653	8%	415,240	34,653	385,612	367,916	365,407
Major Repairs and Replacement	315,195	357,523	42,328	12%	357,523	42,328	195,032	164,548	90,721
Contingency	-	14,934	14,934	0%	14,934	14,934	-	9,338	-
Total Operating Expenses	1,369,658	1,508,302	138,644	9%	1,508,302	138,644	1,254,623	1,149,229	1,111,102
Surplus / (Deficit) After Operations	1,016,464	837,729	178,735	21%	837,729		1,099,145	1,182,682	1,216,740
Non-Operating (Income) / Expense									
Investment Earning	(5,383)	(60)	5,323	8872%	(60)	5,323	(1,264)	(52)	(72)
Debt Service, Interest	394,539	394,541	2	0%	394,541	2	406,401	432,260	480,291
Debt Service, Fees	1,925	-	(1,925)	#DIV/0!	-	(1,925)	357,073	1,750	4,500
Debt Service, Principal	393,738	393,738	-	0%	393,738	-	1,750	367,621	356,834
Total Non-Operating (Income) / Expense	784,819	788,219	3,400	0%	788,219	3,400	763,960	801,580	841,553
Surplus / (Deficit) Before Capital	231,646	49,510	182,136	368%	49,510		335,186	381,102	375,187
Capital Spending	398,387	375,000	(23,387)	-6%	375,000	(23,387)	6,713	5,496	-
Surplus / (Deficit)	(166,741)	(325,490)	158,749	-49%	(325,490)		328,473	375,606	375,187
Other Sources / (Uses)									
Transfer (To)/From General Fund	(140,169)	(140,169)	-	0%	(140,169)	(140,169)	(118,518)	(102,446)	(105,444)
Sale of Assets	-	-	-	0%	-	-	(3,245)	-	-
Grant Revenues	-	-	-	0%	-	-	-	-	-
Transfer From AHDF	-	-	-	0%	-	140,169	-	-	-
Total Other Sources / (Uses)	(140,169)	(140,169)	-	0%	(140,169)	140,169	(121,763)	(102,446)	(105,444)
Surplus / (Deficit)	(306,910)	(465,659)	158,749	-34%	(465,659)		206,710	273,160	269,743

Rent revenues exceeding budget and prior year 1% and .5%. Other revenues are over budget 27% due mainly to lease break fees, unit transfer fees, cleaning and repair fees, late payment fees, and interest income. Office operations are under budget 3% due mainly to worker's compensation and retirement benefits. General and administrative is under budget 16% due mainly to credit card fees, property insurance and legal fees. Utilities are 5% under budget in electricity although waste disposal and cable services are over budget. Maintenance is under budget 8% due to employee expenses and subcontracting fees. MR&R is under budget 12% with savings in various items. Expenses include roof repairs, window repairs, carpet replacement, appliances, vinyl replacement, cabinet replacement, and common area improvements. Capital is over budget because of the parking improvements and new laundry facility.

**Town of Mountain Village Monthly Revenue and Expenditure Report
December 2018**

	2018						2017	2016	2015
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Debt Service Fund									
Revenues									
Abatements	\$ (53,221)	\$ -	\$ (53,221)	#DIV/0!	\$ -	\$ 53,221	\$ (68,358)	\$ -	\$ -
Contributions	201,650	201,650	-	0.00%	201,650	-	204,515	207,975	206,275
Miscellaneous Revenue	-	-	-	#DIV/0!	-	-	-	-	-
Property Taxes	551,407	552,059	(652)	-0.12%	552,059	652	3,482,706	3,438,748	3,473,399
Reserve/Capital/Liquidity Interest	5,001	2,000	3,001	150.06%	2,000	(3,001)	4,302	1,314	1,561
Specific Ownership Taxes	29,307	32,000	(2,693)	-8.42%	32,000	2,693	149,712	136,536	149,178
Total Revenues	734,143	787,709	(53,566)	-6.80%	787,709	53,566	3,772,877	3,784,572	3,830,413
Debt Service									
2001/2011 Bonds - Gondola - Paid by contributions from TMVOA and TSG									
2001/2011 Bond Issue - Interest	86,650	86,650	-	75.35%	86,650	-	89,515	92,975	96,275
2001/2011 Bond Issue - Principal	115,000	115,000	-	#DIV/0!	115,000	-	115,000	115,000	110,000
2005 Bonds - Telluride Conference Center - (refunding portion)									
2005 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	34,000	66,250	97,000
2005 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	680,000	645,000	615,000
2006/2014 Bonds - Heritage Parking									
2014 Bond Issue - Interest	256,225	256,225	-	93.17%	256,225	-	267,180	276,425	285,211
2014 Bond Issue - Principal	275,000	275,000	-	#DIV/0!	275,000	-	505,000	15,000	245,000
2007 Bonds - Water/Sewer (refunding 1997)									
2007 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	89,513	174,825	244,800
2007 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	1,705,000	1,625,000	1,555,000
2009 Bonds - Telluride Conference Center (refunding 1998 bor									
2009 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	12,400	24,200	32,900
2009 Bond Issue - Principal	-	-	-	0.00%	-	-	310,000	295,000	290,000
Total Debt Service	732,875	732,875	-	0.00%	732,875	-	3,807,608	3,329,675	3,571,186
Surplus / (Deficit)	1,268	54,834	(53,566)	-97.69%	54,834	-	(34,731)	454,897	259,227
Operating Expenses									
Administrative Fees	3,158	6,250	(3,093)	-49.48%	6,250	3,093	2,175	11,764	12,325
County Treasurer Collection Fees	14,995	16,230	(1,235)	-7.61%	16,230	1,235	102,762	103,442	104,429
Total Operating Expenses	18,153	22,480	(4,327)	-19.25%	22,480	4,327	104,937	115,206	116,754
Surplus / (Deficit)	(16,884)	32,354	(49,238)	-152.19%	32,354	-	(139,669)	339,691	142,473
Other Sources and Uses									
Transfer (To) From General Fund	(29,307)	(32,000)	2,693	-8.42%	(32,000)	(2,693)	(357,151)	(136,536)	(149,178)
Transfer (To) From Other Funds (1)	-	-	-	#DIV/0!	-	-	-	-	-
Bond Premiums	-	-	-	#DIV/0!	-	-	-	-	-
Proceeds From Bond Issuance	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(29,307)	(32,000)	2,693	-8.42%	(32,000)	(2,693)	(357,151)	(136,536)	(149,178)
Surplus / (Deficit)	\$ (46,191)	\$ 354	\$ (46,545)	-13146.84%	\$ 354	\$ -	\$ (496,820)	\$ 203,155	\$ (6,704)
Beginning Fund Balance	\$ 450,278	\$ 450,278	\$ -						
Ending Fund Balance	\$ 404,087	\$ 450,632	\$ (46,545)						

**Town of Mountain Village
2020 BUDGET PROCESS
Schedule of Activities**

Time Period	Activity
February 21, 2019	Town Council considers and ratifies the process to adoption
April 2, 2019	Budget and Finance Committee meeting to establish preliminary revenue and spending level targets, including a recommendation for total grant funding, for the 2020 budget.
May 16, 2019	Town Council regular meeting Budget Goal Setting Worksession
June 17, 2019 – July 19, 2019	<p>Department heads and Managers to identify/or revise and develop:</p> <ol style="list-style-type: none"> 1) Department Program Narratives 2) Department Goals 3) Performance Measures 4) Mid-term Department performance evaluation 5) 2019 Revised year end budget amounts 6) 2020 - 2024 Budget and long-term projections 7) Revenue Expectations for 2020 8) Capital Outlay requests
July 29 – August 8, 2019	Department Directors meet with Finance
August 20, 2019	Present draft to Finance and Budget Committee
August 27, 2019	Finance and Budget Committee review first amended draft
August 27 – September 6, 2019	Departments revise proposed budget figures with finance.
September 19, 2019	<p>Town Council Meeting Overview of first amended draft</p>
October 9, 2019 8:30 am	<p>Special Council Meeting Review of second draft and meet with all departments:</p> <ul style="list-style-type: none"> • Public Works, including Roads and Bridges, Vehicle Maintenance, Water and Sewer, Facility Maintenance, Vehicles and Equipment Acquisitions, Plaza & Trash Services • Public Safety including Police, Community Services and Municipal Court

- Transportation and Parking, including Municipal Bus Service, Parking Services, Employee Shuttle and Gondola/Chondola
- Parks and Recreation
- Broadband Services
- Administration including, Town Council, Town Manager, Administrative Services, Human Resources, Marketing and Business Development, Finance, Legal
- Community Grants, Information Technology
- Capital Projects
- Child Care and Development
- Planning and Development Services including Building, Planning, Affordable Housing Development, Village Court Apartments, San Miguel Regional Housing Authority
- Town Council convening as the Mountain Village Metropolitan District for The Debt Service Fund
- Telluride Conference Center
- Tourism and Historical Museum Funds

October 10 – November 8, 2019 Finance works with departments to make requested changes and prepare proposed 2020 Budget and revised 2019 Budget for first reading.

November 21, 2019 **Council meets for First Reading and Consideration of 2019 Revised Budget and 2020 Proposed Budget and for the 2020 fines and fees changes resolution**

November 22 – Nov 29, 2019 Finance works with departments to make requested changes and prepares final 2020 Budget.

December 12, 2019 **Second Reading, Public Hearing and Adoption of 2019 Revised Budget and 2020 Budget.**



**AGENDA ITEM #12
COMMUNICATIONS & BUSINESS DEVELOPMENT
DEPARTMENT
COMMUNITY ENGAGEMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970)369-8236

TO: Town Council
FROM: Zoe Dohnal, Community Engagement Coordinator
FOR: Meeting of February 21, 2019
DATE: January 4, 2019
RE: Conceptual Work Session for Vending Cart Committee Formation

OVERVIEW:

2018/2019 has seen an increased interest of winter and summer vending in Mountain Village. With the newly proposed AECOM Village Center vitality plan for expanded vending and temporary structures in Heritage Plaza and the current CDC vending regulations, it is suggested a vending committee for future vendor selection be introduced.

Currently, vendor selection is at the sole discretion of the Business Development and Community Engagement Coordinator. History has proven vending can be controversial. Therefore, the creation of a vending committee is suggested to allow the opportunity for public comment, a non-biased viewpoint, and transparency in vendor selection.

It is proposed the vending committee would meet biannually following the summer and winter vending cart application deadlines.

Recommended committee members shall consist of one representative from Town of Mountain Village Planning, Plaza Services, and the Community Engagement Departments, as well as TMVOA and Town Council.

RELEVANT CODE SECTIONS

15.5.15 E. 3.

Vending locations will be approved and assigned by the "Vending Committee." The Vending Committee shall consist of the **Town Planning Director, Business Development Director, and Plaza Services Director (update to recommended committee members previously mentioned above)**. Complete applications shall be delivered to the Vending Committee and must be received by the seasonal deadline to be considered for approval.

The seasonal deadlines for applications to be considered shall be March 1 for the upcoming summer season and September 1 for the winter season. All applications filed after such deadlines shall not be accepted. **Below are criteria that will be considered for vendor selection.**

- a. Diversity (in town and between vendors) of offered food, goods, wares, merchandise, services and hours of operation;
- b. The number of summer and/or winter seasons the applicant has vended on public property in the town;
- c. Appearance, quality, safety and attractiveness of the vending operation, and display apparatus;

- d. Compliance and performance with vending cart regulations;
- e. It shall be the burden of the applicant to demonstrate that submittal material and the proposed vending business substantially comply with the Vending Regulations; and
- f. The Vending Committee will have sole and absolute discretion in granting a vending permit and will base its decision on the town's needs for vending at that time.

RECOMMENDED NEXT STEPS:

Town Council **February** Agenda:

Work session to discuss the creation of a Vending Committee.

Town Council **March** Agenda:

Form committee, appoint representatives and adopt bylaws.

April:

First committee meeting to vote on summer applicants.

Town of Mountain Village
HUMAN RESOURCES DEPARTMENT
Biannual Report to Town Council
August 2019 – January 2019

We make Mountain Village a great place to live, work & visit.

HUMAN RESOURCES STAFF:

Corrie McMills, HR Coordinator
Sue Kunz, HR Director

SUMMARY

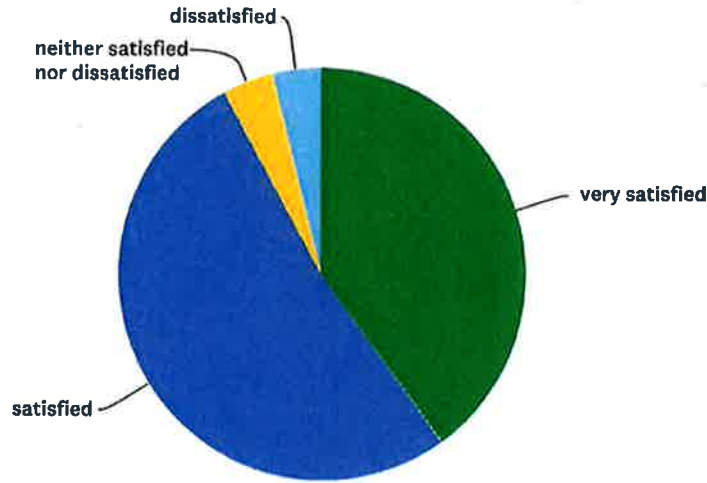
- NO INCREASE to 2019 medical premiums AND we received a \$65,730 dividend check.
- 2019 Pinnacol Workers Compensation dividends total \$101,869
- FTA minimum random drug testing requirements increased from 25% to 50% of covered employees
- New employees are now eligible to enroll in either a PERA defined contribution plan or a defined benefit plan
- 11% are over age 60 (eligible for retirement)
- 59% of employees are over age 40 (increased potential for advancement within the organization)
- Baby boom is happening

DEPARTMENT GOALS

1. **BENEFITS & COMPENSATION:** Administer attractive benefits, compensation, and recognition programs to attract and retain high-performing, well-qualified employees.
 - 92% of the employees that completed the Employee Satisfaction Survey are satisfied with overall employment with the Town. 50 employees completed the survey.
 - A special thank you to BootDoctors for providing Fat Bikes and Nordic skis for Employee Recreation Day on January 23, 2019 and Jon Tracy for coordinating event logistics.
 - Farm to Table program has been added to the Employee Wellness Benefit and is eligible for reimbursement.
 - New employees are now eligible to enroll in either a PERA defined contribution plan or a defined benefit plan
 - Annual Employee Appreciation Picnic tentatively scheduled for June 12, 2019

Q1 Overall, how satisfied are you with the town as an employer?

Answered 50 Skipped 0



ANSWER CHOICES

RESPONSES

very satisfied	40.00%	20
satisfied	52.00%	26
neither satisfied nor dissatisfied	4.00%	2
dissatisfied	4.00%	2
very dissatisfied	0.00%	0
TOTAL		50

#	COMMENTS	DATE
1	I feel that TMV is a good place to work with excellent benefits. I do however feel that the town should look into the management, or lack of, at VCA. I believe the management is very apathetic and underqualified. The town should find a manager that cares about the property and the residents. As well as someone who is in touch with the needs of maintaining a property and not just someone who is able to perform office work.	1/30/2019 8:28 AM
2	very friendly staff, patient and educative	1/24/2019 3:57 PM
3	I love working with such an amazing group of people	1/23/2019 9:32 AM
4	Communication is lacking	1/15/2019 7:48 AM

Q2 What department do you work in? (optional)

Answered: 26 Skipped: 24

#	RESPONSES	DATE
1	gondola maint	2/7/2019 8:57 AM
2	gondola operations	2/7/2019 8:51 AM
3	gops	2/7/2019 8:46 AM
4	Preschool	2/3/2019 9:44 AM
5	property maintenance	1/31/2019 3:28 PM
6	Mtn Munchkins	1/31/2019 1:20 PM
7	Public Works	1/31/2019 9:17 AM
8	Child Care	1/31/2019 6:50 AM
9	Cable It Facility's	1/30/2019 8:46 AM
10	property maintenance	1/29/2019 5:22 PM
11	Plaza Services	1/29/2019 5:20 PM
12	Finance	1/29/2019 4:51 PM
13	Mountain Munchkins	1/29/2019 2:30 PM
14	cable	1/29/2019 7:18 AM
15	Gondola Operator	1/24/2019 3:57 PM
16	Public Works	1/23/2019 4:34 PM
17	Finance	1/23/2019 11:43 AM
18	Childcare	1/23/2019 9:59 AM
19	Communications and Business Development	1/23/2019 9:47 AM
20	MARCOM	1/23/2019 9:32 AM
21	Gondola Ops	1/21/2019 12:19 PM
22	Facility Maintenance	1/17/2019 12:52 PM
23	Gondola Operations	1/15/2019 7:48 AM
24	Manager	1/15/2019 7:26 AM
25	Communications	1/14/2019 3:51 PM
26	Gondola Maintenance	1/14/2019 1:44 PM

Q3 FULL TIME YEAR ROUND BENEFITS: How satisfied are you with the benefits offered? If you do not utilize a particular benefit, please select n/a.

Answered: 49 Skipped: 1

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	NOT APPLICABLE TO ME (N/A)	TOTAL
health benefits	38.78% 19	53.06% 26	2.04% 1	0.00% 0	0.00% 0	6.12% 3	49
dental benefits	34.69% 17	46.94% 23	4.08% 2	6.12% 3	2.04% 1	6.12% 3	49
vision benefits	31.25% 15	50.00% 24	6.25% 3	4.17% 2	0.00% 0	8.33% 4	48
amount of EMPLOYEE premium (health, dental, vision) paid by the town (employees pay \$0; town pays \$620 per month)	66.67% 32	25.00% 12	2.08% 1	0.00% 0	0.00% 0	6.25% 3	48
amount of DEPENDENT premium (health, dental, vision) paid by the town (employees pay \$60 per dependent per month)	46.94% 23	26.53% 13	6.12% 3	0.00% 0	0.00% 0	20.41% 10	49
flex spending accounts (FSA)	30.61% 15	18.37% 9	14.29% 7	0.00% 0	0.00% 0	36.73% 18	49
PERA (public employee's retirement association) in lieu of social security	55.10% 27	32.65% 16	4.08% 2	0.00% 0	0.00% 0	8.16% 4	49
FPPA (police only)	3.33% 1	13.33% 4	3.33% 1	0.00% 0	0.00% 0	80.00% 24	30
wellness reimbursement program (\$900 per employee)	70.83% 34	18.75% 9	6.25% 3	0.00% 0	0.00% 0	4.17% 2	48
commuter shuttle benefits	22.92% 11	14.58% 7	10.42% 5	0.00% 0	0.00% 0	52.08% 25	48
FMLA (Family Medical Leave Act)	22.92% 11	22.92% 11	18.75% 9	2.08% 1	0.00% 0	33.33% 16	48
holiday pay (time and 1/2 for non-exempt employees working designated holidays)	30.61% 15	26.53% 13	8.16% 4	2.04% 1	0.00% 0	32.65% 16	49
amount of PTO	48.98% 24	36.73% 18	6.12% 3	2.04% 1	2.04% 1	4.08% 2	49
401(k) match	46.94% 23	40.82% 20	4.08% 2	0.00% 0	0.00% 0	8.16% 4	49

Employee Satisfaction Survey 2019

SurveyMonkey

employer paid life insurance (\$50,000) (employees pay \$0)	42.86% 21	38.78% 19	12.24% 6	0.00% 0	0.00% 0	6.12% 3	49
voluntary life insurance	22.92% 11	35.42% 17	6.25% 3	0.00% 0	0.00% 0	35.42% 17	48
employer paid long term disability (LTD) (employees pay \$0)	42.86% 21	40.82% 20	8.16% 4	0.00% 0	0.00% 0	8.16% 4	49
employer paid bereavement (40 hours of paid time off to attend a funeral of an immediate family member)	53.06% 26	38.78% 19	0.00% 0	0.00% 0	0.00% 0	8.16% 4	49
employer paid jury duty	48.98% 24	32.65% 16	4.08% 2	0.00% 0	0.00% 0	14.29% 7	49
employer paid military leave	20.83% 10	14.58% 7	6.25% 3	0.00% 0	0.00% 0	58.33% 28	48
direct deposit	65.96% 31	25.53% 12	4.26% 2	0.00% 0	0.00% 0	4.26% 2	47
EAP (employee assistance program)	40.82% 20	36.73% 18	6.12% 3	0.00% 0	2.04% 1	14.29% 7	49
training reimbursement	36.73% 18	36.73% 18	10.20% 5	0.00% 0	0.00% 0	16.33% 8	49
AFLAC	35.42% 17	33.33% 16	6.25% 3	0.00% 0	0.00% 0	25.00% 12	48
Employee Service Awards (5 year, 10 year, 15 year...)	30.61% 15	38.78% 19	14.29% 7	0.00% 0	0.00% 0	16.33% 8	49
Discounted Peaks Spa Membership	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0
Employee Recreation Day	41.67% 20	25.00% 12	10.42% 5	2.08% 1	2.08% 1	18.75% 9	48
Annual Employee Appreciation Picnic	35.42% 17	43.75% 21	8.33% 4	2.08% 1	2.08% 1	8.33% 4	48
Employee Monthly Great Service Awards	29.17% 14	45.83% 22	10.42% 5	0.00% 0	2.08% 1	12.50% 6	48
Employee Potlucks	31.25% 15	31.25% 15	27.08% 13	0.00% 0	0.00% 0	10.42% 5	48

#	COMMENTS OR QUESTIONS?	DATE
1	Generally like the potlucks/appreciation events but would be cool to have a holiday party that wasn't a potluck. Something maybe simply catered off site (mountain lodge/peaks/oak?) to keeps costs down, but so that employees/depts that help with setup/purchasing food/cooking turkey/dishes/trash would be off the hook for one special event at the holidays and able to simply show up and enjoy.	1/28/2019 11:58 AM
2	We don't participate in potlucks	1/23/2019 9:59 AM
3	The wellness benefit is a wonderful and thoughtful benefit. The reason for my average rating is that, employee are required to use this for ergonomic office equipment and personally this should be an employee cost per state law.	1/23/2019 9:47 AM
4	The amount of PTO is great but the difficultly actually using earned PTO in our department is not.	1/21/2019 12:19 PM

Employee Satisfaction Survey 2019

SurveyMonkey

- | | | |
|---|--|-------------------|
| 5 | Benefits are great | 1/14/2019 4:38 PM |
| 6 | Wish holiday time was separate from PTO | 1/14/2019 3:51 PM |
| 7 | I am so grateful for the comprehensive benefits the Town offers. | 1/14/2019 3:51 PM |
| 8 | More matching would be great; as would not having to use PTO for holidays. Is jury duty a benefit? | 1/14/2019 3:50 PM |

Q4 SEASONAL/ PART TIME BENEFITS: How satisfied are you with each of the benefits offered? If you don't utilize a particular benefit, select n/a

Answered: 30 Skipped: 20

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
end of season bonus	6.90% 2	6.90% 2	3.45% 1	0.00% 0	0.00% 0	82.76% 24	29
direct deposit	21.43% 6	10.71% 3	0.00% 0	0.00% 0	0.00% 0	67.86% 19	28
EAP (employee assistance program)	14.29% 4	7.14% 2	3.57% 1	0.00% 0	0.00% 0	75.00% 21	28
commuter shuttles	10.71% 3	7.14% 2	0.00% 0	0.00% 0	0.00% 0	82.14% 23	28
FMLA (family medical leave)	14.29% 4	7.14% 2	3.57% 1	0.00% 0	0.00% 0	75.00% 21	28
holiday pay	20.69% 6	13.79% 4	0.00% 0	0.00% 0	0.00% 0	65.52% 19	29
employer paid jury duty	7.14% 2	10.71% 3	3.57% 1	0.00% 0	0.00% 0	78.57% 22	28
voluntary life insurance	10.71% 3	10.71% 3	0.00% 0	0.00% 0	0.00% 0	78.57% 22	28
paid military leave	7.14% 2	3.57% 1	3.57% 1	0.00% 0	0.00% 0	85.71% 24	28
PERA (public employee's retirement association)- in lieu of social security	14.29% 4	17.86% 5	0.00% 0	0.00% 0	0.00% 0	67.86% 19	28
free ski pass	20.69% 6	3.45% 1	0.00% 0	0.00% 0	0.00% 0	75.86% 22	29
AFLAC	10.71% 3	7.14% 2	3.57% 1	0.00% 0	0.00% 0	78.57% 22	28
Employee Recreation Day	10.71% 3	0.00% 0	7.14% 2	0.00% 0	0.00% 0	82.14% 23	28
Annual Employee Appreciation Picnic	10.71% 3	10.71% 3	3.57% 1	0.00% 0	0.00% 0	75.00% 21	28
Employee Monthly Great Service Awards	10.71% 3	10.71% 3	3.57% 1	0.00% 0	0.00% 0	75.00% 21	28

Q5 Compensation

Answered: 50 Skipped: 0

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
My pay is fair for the work that I perform	28.57% 14	46.94% 23	10.20% 5	10.20% 5	4.08% 2	0.00% 0	49
Overall I'm satisfied with the town's benefit package	50.00% 25	44.00% 22	6.00% 3	0.00% 0	0.00% 0	0.00% 0	50

#	COMMENTS OR QUESTIONS?	DATE
1	Telluride is very expensive, and I don't want to steal food anymore	1/31/2019 3:28 PM
2	It is my opinion that my job requires me to be both operator and mechanic. while simultansiously not receiving the mechanic benefits (free Ski pass + wellness benefit)	1/14/2019 1:44 PM

Q6 My job (if a question does not apply, please select n/a)

Answered: 50 Skipped: 0

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
I like the type of work that I do	48.00% 24	44.00% 22	8.00% 4	0.00% 0	0.00% 0	0.00% 0	50
I am given enough authority to make decisions that I need to make	36.00% 18	42.00% 21	20.00% 10	0.00% 0	2.00% 1	0.00% 0	50
I believe that my job is secure	40.82% 20	40.82% 20	10.20% 5	4.08% 2	4.08% 2	0.00% 0	49
Deadlines in my department are realistic	34.00% 17	42.00% 21	10.00% 5	4.00% 2	2.00% 1	8.00% 4	50
I feel part of a team working toward a shared goal	36.00% 18	40.00% 20	18.00% 9	4.00% 2	2.00% 1	0.00% 0	50
I am able to maintain a reasonable balance between my work and personal life	34.00% 17	44.00% 22	10.00% 5	10.00% 5	2.00% 1	0.00% 0	50
My job makes good use of my skills and abilities	30.00% 15	44.00% 22	18.00% 9	8.00% 4	0.00% 0	0.00% 0	50
I have a clear understanding of my job role	44.00% 22	46.00% 23	2.00% 1	8.00% 4	0.00% 0	0.00% 0	50
I understand the importance of my job to the success of my department and to Mountain Village	48.00% 24	44.00% 22	4.00% 2	4.00% 2	0.00% 0	0.00% 0	50

#	COMMENTS OR QUESTIONS?	DATE
1	I am very happy with my team and what I do.	1/23/2019 9:32 AM
2	Don't fully understand which direction my dept. is going in	1/15/2019 6:44 PM

Q7 My work environment (if a question does not apply, please select n/a)

Answered: 50 Skipped: 0

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
safety is a high priority in my department	50.00% 25	38.00% 19	8.00% 4	2.00% 1	0.00% 0	2.00% 1	50
customer service is a high priority in my department	56.00% 28	36.00% 18	8.00% 4	0.00% 0	0.00% 0	0.00% 0	50
protecting the environment is a high priority in my department	40.00% 20	50.00% 25	6.00% 3	2.00% 1	0.00% 0	2.00% 1	50
my physical working conditions are good	40.00% 20	50.00% 25	6.00% 3	4.00% 2	0.00% 0	0.00% 0	50
my general work area is adequately lit and clean	48.00% 24	44.00% 22	8.00% 4	0.00% 0	0.00% 0	0.00% 0	50
there is adequate noise control to allow me to focus on my work	42.00% 21	42.00% 21	12.00% 6	0.00% 0	0.00% 0	4.00% 2	50
I feel physically safe in my work environment	44.00% 22	46.00% 23	6.00% 3	4.00% 2	0.00% 0	0.00% 0	50
the town provides adequate facilities for recycling (glass, plastic, aluminum, paper, cardboard, compost) in my department	50.00% 25	40.00% 20	8.00% 4	2.00% 1	0.00% 0	0.00% 0	50
energy efficiency is a high priority in my department	38.00% 19	42.00% 21	14.00% 7	2.00% 1	0.00% 0	4.00% 2	50
my department always practices efficient use of natural resources (fuel, water, electricity, natural gas, heat)	40.00% 20	38.00% 19	12.00% 6	2.00% 1	2.00% 1	6.00% 3	50
I am willing to recycle waste and conserve energy in the workplace to help the town reach its Zero Waste and Energy Efficiency goals	52.00% 26	38.00% 19	10.00% 5	0.00% 0	0.00% 0	0.00% 0	50

#	COMMENTS OR QUESTIONS?	DATE
1	need safety improvement cards; should have employees do safety audit; need safety complacency training	2/7/2019 8:46 AM
2	we should set up a community education / composting area	1/31/2019 3:28 PM
3	We could do better for office recycling in my opinion and for energy efficiency (some offices don't have the auto off lights).	1/23/2019 9:47 AM

Q8 My relationship with my immediate supervisor

Answered: 50 Skipped: 0

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
my supervisor treats me fairly and with respect	60.00% 30	22.00% 11	12.00% 6	2.00% 1	4.00% 2	0.00% 0	50
my supervisor handles my work related issues satisfactorily	54.00% 27	26.00% 13	10.00% 5	8.00% 4	2.00% 1	0.00% 0	50
my supervisor handles my personal issues satisfactorily	52.00% 26	24.00% 12	18.00% 9	0.00% 0	2.00% 1	4.00% 2	50
my supervisor acknowledges me when I do my work well	48.00% 24	28.00% 14	14.00% 7	4.00% 2	6.00% 3	0.00% 0	50
my supervisor tells me when my work needs improvement	52.00% 26	26.00% 13	20.00% 10	2.00% 1	0.00% 0	0.00% 0	50
my supervisor is open to hearing my opinion or feedback	50.00% 25	24.00% 12	14.00% 7	6.00% 3	6.00% 3	0.00% 0	50
my supervisor helps me develop to my fullest potential	48.00% 24	20.00% 10	20.00% 10	8.00% 4	4.00% 2	0.00% 0	50
I can trust what my supervisor tells me	54.00% 27	26.00% 13	10.00% 5	8.00% 4	2.00% 1	0.00% 0	50
my peers treat me fairly and with respect	52.00% 26	38.00% 19	10.00% 5	0.00% 0	0.00% 0	0.00% 0	50

#	COMMENTS OR QUESTIONS?	DATE
1	supervisors need to be given more autonomy to change things and make decisions they see fit - limit bureaucracy	2/7/2019 8:46 AM
2	My immediate supervisor is a great leader and fosters a good team environment	1/23/2019 9:32 AM

Q9 Training & Development

Answered: 50 Skipped: 0

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
the town provided as much initial training as I needed to provide high quality service	40.00% 20	46.00% 23	6.00% 3	8.00% 4	0.00% 0	0.00% 0	50
the town provides as much on-going training as i need to provide high quality service	36.00% 18	42.00% 21	14.00% 7	4.00% 2	4.00% 2	0.00% 0	50
the town provides enough information, equipment, and resources I need to do my job well	34.00% 17	48.00% 24	10.00% 5	8.00% 4	0.00% 0	0.00% 0	50
the town clearly tells me what is expected for advancement	24.00% 12	42.00% 21	18.00% 9	10.00% 5	2.00% 1	4.00% 2	50
I trust what the town tells me it takes to advance my career	24.49% 12	36.73% 18	24.49% 12	6.12% 3	0.00% 0	8.16% 4	49
the town has provided training or experiences to help me explore other opportunities within the town	22.45% 11	34.69% 17	20.41% 10	14.29% 7	0.00% 0	8.16% 4	49
there is room for me to advance at this organization	18.00% 9	22.00% 11	34.00% 17	10.00% 5	4.00% 2	12.00% 6	50
I trust that if I do good work, the town will consider me for a promotion of available	20.00% 10	34.00% 17	20.00% 10	12.00% 6	2.00% 1	12.00% 6	50

#	COMMENTS OR QUESTIONS?	DATE
1	I hope to grow a be apart of this place of work for years to come!	1/23/2019 9:32 AM
2	I am of the opinion that opportunities are only available if I greatly sacrifice my personal time. Ie; works schedules that take me away from my family when they are awake and at home	1/14/2019 1:44 PM

Q10 Town leadership & planning

Answered: 50 Skipped: 0

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	N/A	TOTAL
I understand the long range vision of the town	20.00% 10	56.00% 28	20.00% 10	4.00% 2	0.00% 0	0.00% 0	50
I have confidence in the leadership of town staff	28.00% 14	48.00% 24	22.00% 11	0.00% 0	0.00% 0	2.00% 1	50
town managers & supervisors care about their employee's well-being	30.61% 15	51.02% 25	10.20% 5	6.12% 3	2.04% 1	0.00% 0	49
there is adequate planning of the departmental objectives	22.45% 11	48.98% 24	20.41% 10	4.08% 2	2.04% 1	2.04% 1	49
managers/ supervisors are open to input from employees	32.65% 16	42.86% 21	16.33% 8	4.08% 2	4.08% 2	0.00% 0	49
the town's communications are frequent enough	30.61% 15	42.86% 21	16.33% 8	6.12% 3	4.08% 2	0.00% 0	49
the town's communications are detailed enough	28.57% 14	44.90% 22	16.33% 8	6.12% 3	4.08% 2	0.00% 0	49
I have a good understanding of how the town is doing financially	22.45% 11	30.61% 15	24.49% 12	10.20% 5	2.04% 1	10.20% 5	49
I can trust what the town tells me	26.53% 13	42.86% 21	22.45% 11	8.16% 4	0.00% 0	0.00% 0	49
the town treats me like a person, not a number	30.61% 15	51.02% 25	12.24% 6	6.12% 3	0.00% 0	0.00% 0	49
the town gives me enough recognition for work that is well done	26.53% 13	38.78% 19	24.49% 12	8.16% 4	2.04% 1	0.00% 0	49
staffing levels are adequate to provide quality services	22.92% 11	43.75% 21	18.75% 9	10.42% 5	4.17% 2	0.00% 0	48
I believe there is a spirit of cooperation with the town	26.53% 13	46.94% 23	18.37% 9	8.16% 4	0.00% 0	0.00% 0	49
employees are treated fairly here regardless of race, gender, age, religion, sexual orientation, & disability	38.78% 19	48.98% 24	10.20% 5	2.04% 1	0.00% 0	0.00% 0	49
changes that affect me are communicated prior to implementation	25.00% 12	33.33% 16	18.75% 9	18.75% 9	4.17% 2	0.00% 0	48

#	COMMENTS OR QUESTIONS?	DATE
1	The town has already proven to me that they deeply care for their employees and family. I am very grateful.	1/23/2019 9:32 AM

Q11 employment

Answered: 50 Skipped: 0

	VERY LIKELY	LIKELY	MAYBE	NOT LIKELY	VERY UNLIKELY	N/A	TOTAL
I am willing to give extra effort to help the town succeed	67.35% 33	24.49% 12	4.08% 2	4.08% 2	0.00% 0	0.00% 0	49
I plan to continue my career with the town for at least 2 more years	59.18% 29	24.49% 12	14.29% 7	2.04% 1	0.00% 0	0.00% 0	49
I am interested in advancement with the town if an opportunity becomes available	52.00% 26	18.00% 9	16.00% 8	4.00% 2	4.00% 2	6.00% 3	50
I would recommend employment with the town to a friend	56.00% 28	36.00% 18	6.00% 3	0.00% 0	2.00% 1	0.00% 0	50

#	COMMENTS OR QUESTIONS?	DATE
1	the very higher salaried employees have no respect for the poor hourly wage earners	1/31/2019 3:28 PM
2	I have recommended employment before	1/23/2019 9:59 AM

Q12 Safety Culture

Answered: 48 Skipped: 2

	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED	TOTAL
I get the safety training I need before I perform a task	38.30% 18	44.68% 21	10.64% 5	6.38% 3	0.00% 0	47
I believe safety suggestions are taken seriously and followed up on	44.68% 21	44.68% 21	4.26% 2	6.38% 3	0.00% 0	47
I know the rules and procedures for safe work in my job	46.81% 22	42.55% 20	10.64% 5	0.00% 0	0.00% 0	47
I am provided with the PPE (hard hats, safety glasses, etc...) that I need	44.68% 21	36.17% 17	17.02% 8	0.00% 0	2.13% 1	47
I, or my co-workers, never take short cuts or disregard safe work procedures	40.43% 19	38.30% 18	19.15% 9	2.13% 1	0.00% 0	47
I am empowered to correct safety procedures on my own	46.81% 22	40.43% 19	10.64% 5	2.13% 1	0.00% 0	47
I am cautioned by my co-workers when observed working unsafely	38.30% 18	42.55% 20	17.02% 8	2.13% 1	0.00% 0	47
My supervisor feels that most accidents are preventable	36.17% 17	42.55% 20	21.28% 10	0.00% 0	0.00% 0	47
My supervisor never directs an employee to perform a job that he/she thinks is unsafe	46.81% 22	34.04% 16	17.02% 8	2.13% 1	0.00% 0	47
Hazards are identified during inspections in my department corrected	45.65% 21	34.78% 16	15.22% 7	4.35% 2	0.00% 0	46
Deadlines never override my supervisor's concern and attention to safety	45.65% 21	34.78% 16	17.39% 8	0.00% 0	2.17% 1	46
Deadlines never override my supervisor's concern and attention to safety	46.67% 21	35.56% 16	15.56% 7	0.00% 0	2.22% 1	45
My supervisor verbally acknowledges employees when they perform their jobs safely	39.13% 18	36.96% 17	15.22% 7	6.52% 3	2.17% 1	46
Our accident investigation process does not seek to place blame on an individual	39.13% 18	36.96% 17	23.91% 11	0.00% 0	0.00% 0	46
Management wants to be informed of serious accidents	60.87% 28	28.26% 13	10.87% 5	0.00% 0	0.00% 0	46
Management is consistent in their treatment of those violating safety rules and procedures	54.35% 25	26.09% 12	19.57% 9	0.00% 0	0.00% 0	46
Managers and supervisors consistently follow established safety rules and procedures	50.00% 23	30.43% 14	15.22% 7	2.17% 1	2.17% 1	46

Employee Satisfaction Survey 2019

SurveyMonkey

Management supports safety program efforts with funding and other resources	50.00% 23	30.43% 14	17.39% 8	0.00% 0	2.17% 1	46
Management regularly participates in safety program activities	44.44% 20	35.56% 16	17.78% 8	0.00% 0	2.22% 1	45
Management's view on the importance of safety is frequently stressed to employees	45.65% 21	36.96% 17	13.04% 6	2.17% 1	2.17% 1	46
Safety Awards: one year accident free	48.94% 23	34.04% 16	10.64% 5	2.13% 1	4.26% 2	47
Safety Awards: Mountain Village safety bucks	51.06% 24	34.04% 16	6.38% 3	4.26% 2	4.26% 2	47
Safety Awards: hard hat awards	46.51% 20	32.56% 14	9.30% 4	4.65% 2	6.98% 3	43

#	OTHER (PLEASE SPECIFY)	DATE
1	I can see safety is important but more follow up is needed on incidents to teach others	2/7/2019 8:48 AM
2	very good safety communication here	1/31/2019 3:29 PM
3	Hard hat award- Not sure what that means	1/23/2019 10:01 AM
4	safety There are not a lot of safety risks with our particular department so I feel pretty neutral to these questions.	1/14/2019 3:52 PM
5	At times, some safety requirements feel like check boxes to meet insurance standards	1/14/2019 3:51 PM

Q13 What is your preferred method of town communication? (check all that apply)

Answered: 46 Skipped: 4

ANSWER CHOICES	RESPONSES	
HR Newsletter	65.22%	30
Mountain Village website (townofmountainvillage.com)	21.74%	10
Mountain Village Facebook page (https://www.facebook.com/townofmountainvillage)	15.22%	7
department staff meetings	54.35%	25
Town of Mountain Village email blast	34.78%	16
Ultipro home page	50.00%	23
Other (please specify)	2.17%	1
Total Respondents: 46		

#	OTHER (PLEASE SPECIFY)	DATE
1	Gossip on the streets ;)	1/23/2019 9:51 AM

2. **DOCUMENT MANAGEMENT:** Maintain accurate personnel files in compliance with the Colorado Retention Schedule. All contracts/ agreements with milestones are entered the spreadsheet and comply with the PII policy.
 - Personal Identifying Information Act became effective September 1, 2018
 - The Data Disposal Policy was adopted by town council on December 13, 2018 regarding the protection of Personal Identifying Information (PII)
 - A contract clause is in place for all new contracts going forward for third party service providers
 - Employee personnel documentation is retained according to the Record Retention schedule dates and in PaperVision as applicable.
 - Drug and alcohol reports are maintained in compliance with FTA regulations

3. **ENVIRONMENT:** Promote the town's commitment to environmental sustainability by educating and engaging current and future employees.
 - Ongoing employee education, policies and programs (waste reduction, recycling, energy conservation measures, green gondola, zero waste plan...) are communicated in employee orientations, recruiting, and monthly newsletters to encourage all employees to take responsibility for recycling, waste reduction and energy conservation
 - Annual Environmental Stewardship Award recognized at the employee picnic
 - Annual employee town clean-up day in May
 - W-2 paperless option is available for all employees. You can import directly into TurboTax.

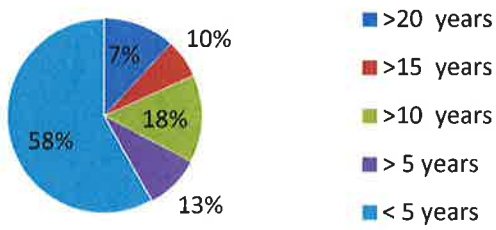
4. **FISCAL RESPONSIBILITY:** Prepare and stay within the HR department's approved budget.
 - Actively seek opportunities to optimize financial costs and investments when making decisions.
 - Monitor benefit utilization and look to reduce benefit expenses.

5. **POLICY ADMINISTRATION & ENFORCEMENT:** Administer and enforce town policies in compliance with state/federal laws and town goals.
 - Participate in Employment Law Update Conference (6/4/2019)
 - Ongoing communication/training with MSEC, CML, CIRSA, and Pinnacol regarding state and federal laws, employment regulations and town goals
 - Handbook updated and approved by town council (February 21, 2019). Current handbook is being reviewed by MSEC.
 - Continuing to monitor impacts of Affordable Health Care (ACA) for eligible seasonal employees
 - 2019 Colorado minimum wage increased from \$10.20/ hour to \$11.10 / hour

6. **RECRUITMENT: / ONBOARDING:** Assist management with timely and lawful recruitment processes to maintain proper staffing levels and reduce turnover. Get the right people on the bus and in the right seats. Get the wrong people off the bus.
 - New recruitment module will be live on March 12, 2019 which will integrate with our current HR/ payroll database as well as LinkedIn, Indeed.com, HireRight...

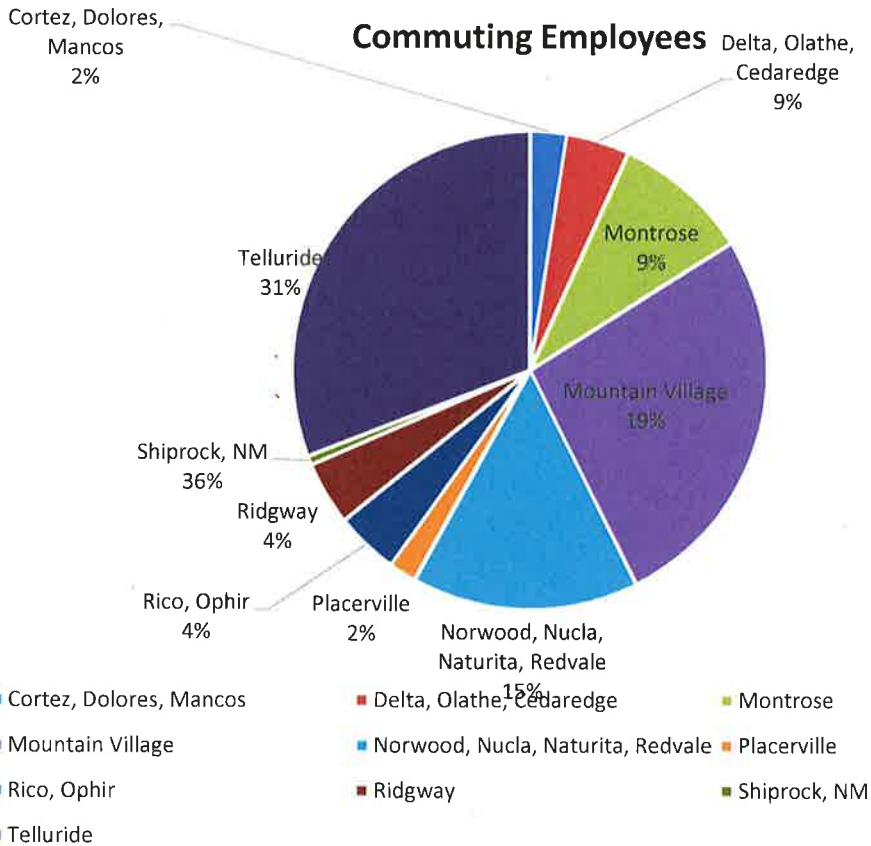
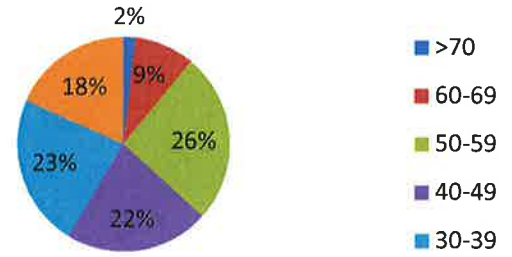
Average Years of Service Full time, year round employees

2018: Average 5.6 years
2017 Average: 7.8 years
2016 Average: 5.8 years



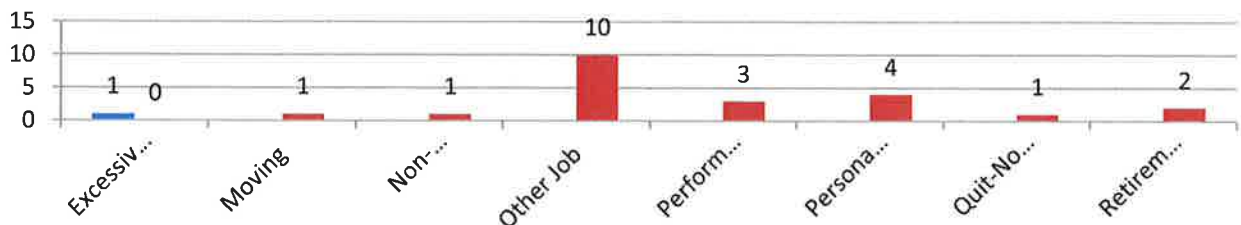
Employees by Age (FTYR)

*59% are over age 40
*average age (FTYR) is 43
*average age (seas) is 42



Reasons for Termination

Full Time Year Round
Jan - Dec 2018

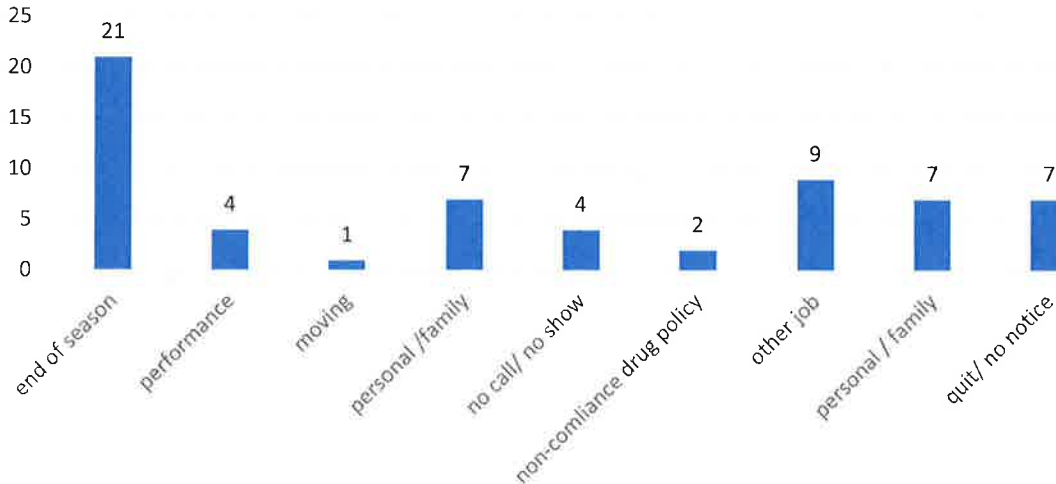


- 59% full time employees > 40 years old
- 50% of all TMV employees live in Mountain Village/ Telluride
- FTYR turnover rate: 20%
- Hard to fill positions include police officer, water technician and child care.
 - Child care education requirements have increased (both teachers and directors). Mountain Village assists with education expenses and provides pay increases for completing certification levels; \$2000 tax credit for early childhood educators

Reasons for Termination

Seasonal Employees

Jan - Dec 2018



- Increased demands on gondola operators/ drivers
 - Record 3 million riders on 2018 (22,000 riders on Dec. 30th and 31st)
 - Adding two bus routes (Galloping Goose is not providing off-season bus service)
 - Operating until 2:00 am on weekends
 - Potential longer season in fall 2019
- Gondola fill-in supervisors training program provides a succession plan for open supervisor positions
- Seasonal gondola operator positions are promoted to full time, year-round employees
- Continuing to monitor Affordable Care Act (ACA) challenges
 - Employees that work more than 1560 hours qualify for health care the following year
 - Limits ability to work overtime
 - In 2019, due to the extended hours and longer gondola season, more employees will be eligible for health insurance
- HR is managing 8 furnished employee housing units at VCA for up to 16 seasonal employees.

7. SAFETY

Nobody gets hurt; nothing gets broken. Provide a safe workplace and minimize workplace injuries.

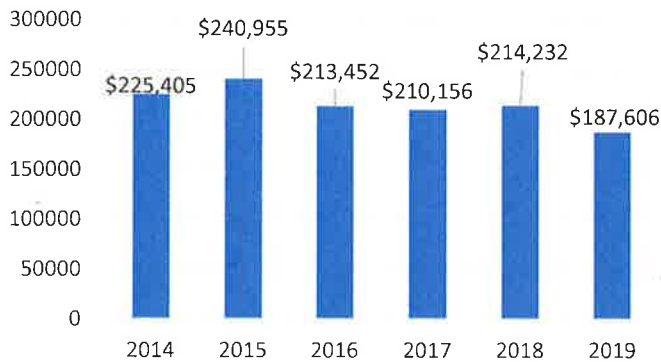
- 2018 CIRSA audit score: 92%
- Driver motor vehicle records are reviewed annually
- Employee Safety Committee meets monthly
 - Distributes safety incentives including one-year accident free awards, bi-monthly Mountain Village Safety Bucks and monthly hard hat drawing.
 - Provide monthly department safety tailgates with the new CIRSA loss control standards

Workers Compensation

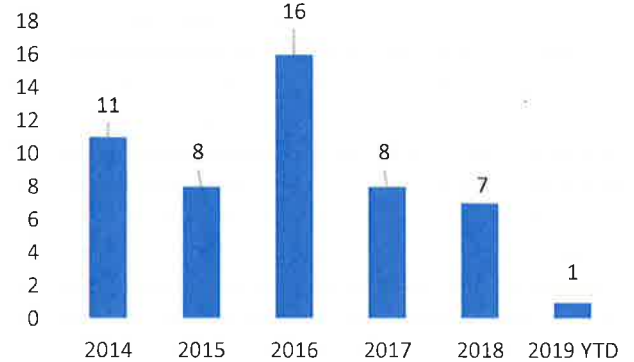
2019 Dividends

- Deductible Discount (\$2500): \$15,073
- Cost Containment Certification: \$10,441
- Experience modification (MOD): \$58,024
- Premium discount: \$18,331

Workers Compensation Premiums



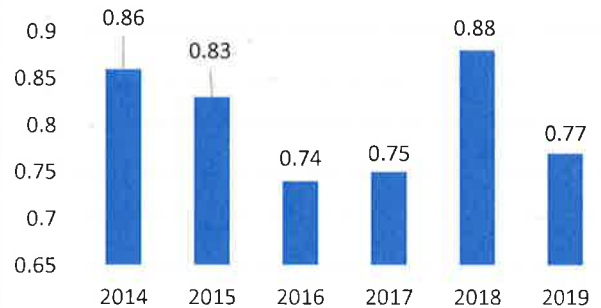
Workers Compensation Claims



Workers Compensation Claims Costs



Workers Compensation Modifier Rate (MOD)



8. TRAINING & PROFESSIONAL DEVELOPMENT:

Combine performance management with staff training & development.

- 2019 Employee goals/ performance measures have been updated to align with town goals.
- Annual performance reviews for full time, year-round employees were conducted December 2018
- Seasonal employee performance reviews were conducted in March & October 2018
- HR Coordinator/ Housing Manager maintains a Certified Professional Collector for onsite drug testing and will attend the FTA Drug & Alcohol Conference in April 2019
- Gondola Orientation schedule for May 13

Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Human Resources

Worksheet	Account Name	Actuals 2016	Actuals 2017	2018 Original	2018 Revised	2018			2019			2020 Long	2021 Long	2022 Long	2023 Long	
						Adjustments	2019 Adopted	2019 Adjustments	Term Projection	Term Projection	Term Projection	Term Projection				
Human Resources	Salaries & Wages	129,928	134,658	143,080	143,346	266	147,933	4,587	147,933	147,933	147,933	147,933	147,933	147,933	147,933	
Human Resources	Group Insurance	26,025	26,227	24,603	25,000	397	25,000	-	26,250	27,563	28,941	30,388	26,250	27,563	28,941	30,388
Human Resources	Dependent Health Reimbursement	(2,170)	(2,166)	(2,160)	(2,160)	-	(2,160)	-	(2,160)	(2,160)	(2,160)	(2,160)	(2,160)	(2,160)	(2,160)	(2,160)
Human Resources	PERA & Payroll Taxes	19,653	20,453	22,006	22,047	41	22,753	706	22,753	22,753	22,753	22,753	22,753	22,753	22,753	22,753
Human Resources	PERA 401K	9,032	8,645	9,946	9,175	(771)	9,469	294	9,469	9,469	9,469	9,469	9,469	9,469	9,469	9,469
Human Resources	Workers Compensation	103	109	233	233	-	245	12	257	270	283	297	257	270	283	297
Human Resources	Other Employee Benefits	3,720	(1,130)	1,790	1,790	-	1,800	10	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Human Resources	Agency Compliance	3,073	4,547	4,300	4,300	-	4,300	-	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300
Human Resources	Employee Assistance Program	2,573	2,604	3,485	3,485	-	3,485	-	3,485	3,485	3,485	3,485	3,485	3,485	3,485	3,485
Human Resources	Life Insurance	22,989	26,462	27,203	27,203	-	27,203	-	27,203	27,203	27,203	27,203	27,203	27,203	27,203	27,203
Human Resources	Safety Programs	5,016	4,041	5,252	5,252	-	5,252	-	5,252	5,252	5,252	5,252	5,252	5,252	5,252	5,252
Human Resources	Employee Functions	7,702	9,649	15,400	15,400	-	15,400	-	17,400	17,400	17,400	17,400	17,400	17,400	17,400	17,400
Human Resources	HR Payroll Software	36,370	37,944	35,000	40,000	5,000	40,000	-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Human Resources	Consultant Services	-	107	-	-	-	-	-	-	-	-	-	-	-	-	-
Human Resources	HR Housing - Expense	5,622	1,932	3,350	3,350	-	3,350	-	3,350	3,350	3,350	3,350	3,350	3,350	3,350	3,350
Human Resources	Communications	655	1,180	658	1,335	677	1,335	-	1,335	1,335	1,335	1,335	1,335	1,335	1,335	1,335
Human Resources	Recruiting	10,550	10,105	16,000	16,000	-	16,000	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Human Resources	Dues & Fees	5,200	5,634	6,300	6,300	-	6,300	-	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300
Human Resources	Travel, Education & Training	3,710	3,423	11,000	11,000	-	11,000	-	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Human Resources	Postage & Freight	42	245	204	204	-	204	-	204	204	204	204	204	204	204	204
Human Resources	General Supplies & Materials	1,671	1,196	1,224	1,224	-	1,224	-	1,224	1,224	1,224	1,224	1,224	1,224	1,224	1,224
Human Resources	Employee Appreciation	100	100	200	200	-	200	-	200	200	200	200	200	200	200	200
Human Resources	Special Occasion Expense	257	391	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Human Resources	Books & Periodicals	27	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total		291,849	296,357	330,074	335,684	5,610	341,292	5,608	344,554	345,879	347,271	348,732	344,554	345,879	347,271	348,732



Percentage Change in Expenditures - Year to Year

2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
1.54%	13.27%	1.67%	0.96%	0.38%	0.40%	0.42%



**TOWN OF MOUNTAIN VILLAGE
TOWN MANAGER
CURRENT ISSUES AND STATUS REPORT
FEBRUARY 2019**

1. Great Services Award Program

▪ **Great Services Award – November**

- **Jasper Gleason**, vehicle maintenance, was nominated by Cecilia Curry. He is always willing to go beyond his job duties. He provided Bobcat training for VCA maintenance.
- **Shawn Cline**, nominated by Officer Erika Moir for search warrant evidence. Shawn provided great service on the execution of a search warrant. Shawn took photos, documented in detail, entered and handled over 37 pieces of important evidence.
- **Nolan Merrill**, nominated by Finn & homeowner at Knoll Estates. Excellence in snow removal in Knoll Estates.

- **Gondola staff – WINNER FOR JANUARY**

Email received on January 7, 2019 at 1:34:25 PM MST

Subject: Gondola Power loss

Dear Mr. Loebe & Mr. Inteman-

My name is Scott Harper and my family and I are frequent visitors to Telluride/Mountain Village in the winter and summer seasons. One of the things we love most about Telluride is taking the gondola and having to never touch our vehicle.

My wife, young son and I were on the gondola to the Village market when much of the power to Mountain Village went out one evening last week (wed. night). Our car also had a family from New York City in it and we were all stuck right over the Poachers Pub area. I realize that power outages happen and sometimes events and issues are out of our control.

What I want to share with you about our experience is how impressed we were with the team that handled the situation. We weren't left dangling for long when a voice came over the speaker alerting us that they were working on it. Yes, it was cold, and we were all worried about what would happen- but we never felt unsafe. After a few minutes the speaker came on again and asked us to call a number letting them know who was in our car –we called- they answered right away and we gave the number of people who were in the car – along with two medical conditions (I am a type 1 diabetic and one of the children from NYC had clinical anxiety). The gondola representative told us if they couldn't get it going soon they would come "get us out". We all thought that meant repelling down out of the gondola and had a good laugh- it really broke the tension- especially for the little girl who was very anxious. I guess the generator kicked in as we did start moving soon afterward but very slowly – again they kept us informed the whole time. Once we arrived at the station we were immediately met with an apology and ushered into a warm control room with blankets. Within minutes the bus was there to take us back to the village core (the grocery had closed).

Every employee we encountered and spoke to throughout the ordeal was kind, courteous and sympathetic to our circumstance. You have a great team that knew what to do and I want you to know that it meant a great deal to us who were in that gondola car. I regret I cannot name these individuals- so please do me the favor of passing along my gratitude to them for the tremendous effort they put forth that night to keep us safe.

All my best- Scott Harper & Family

2. CTO/Broadband Update

- Conducted 9 preliminary and 4 finalist interviews. Finalist interview committee included, Patrick Berry, Jack Gilbride, Dan Jansen, Kim Montgomery, Sue Kunz, Jim Loebe and Neil Shaw from Uptown. Laila Benitez also met with each of the finalists. Thanks to everyone for spending the quality time it took to thoroughly interview each candidate
- Many of the Department Heads also spent time over lunch to meet each of the candidates
- Unanimous agreement was made for the top candidate and an offer will be extended by the end of the week 2/15/2019
- Met with Resort Internet regarding the sale/purchase of 4,000 IP addresses. We agreed to continue providing them services on a month to month basis until the CTO has had a chance to analyze whether we should purchase said IP addresses. Resort Internet agreed they would hold on to the IP addresses until we completed our analysis
- After discussions both internally and with Patrick, Jack and Laila, we are proceeding with RFP's for 1.) Fiber to the Home Project, 2.) New Broadband Provider and 3.) New VOIP Provider. However, we will wait to make any decisions or sign contracts until the CTO has come on board
- Neil Shaw provided the following analysis at our request regarding the decision to issue an RFP for a new Broadband Provider and other questions that arose as a result of Council discussion:

“After discussions with our network engineer, Steven Lehane and Dave Stockton, I am comfortable that we are on the right path for the Town to optimize their Internet backbone connection solution. I’ve listed my observations below:

1. Severing the Forethought agreement was in the best interest of the Town. The pricing was not right and they were hopelessly delayed.
2. We have already issued the RFP for a new backbone solution. The RFP called for options related to redundant routes (transport), bandwidth (Internet content) and IP addresses for the town (buy or lease). I realize that any provider is likely to use the CenturyLink route to Cortez for the southern route, but the new selection process will give you the opportunity to dig deeper into that issue with the chosen provider (liquidated damages/credits for non-performance).
3. CenturyLink owns the IP block the Town is using, which is exhausted. Assuming the Town moves to another provider as a result of the RFP, you will need to find a new block of addresses going forward.
4. We should wait to see what the RFP respondents offer in the way of IP blocks. If those offers are better than that of Resort Internet AND you are comfortable with the new provider as a long-term player in the state, then you should use the provider IPs. If the offer is not favorable, then you should consider the grey market for IPs (i.e. Resort Internet). The traditional route to secure IP blocks for ISPs (ARIN) has a waiting list that looks to be 18 to 24 months long. You can’t wait that long.
5. You might want to dabble in some IPv6 address blocks in the future, but the main need for your ISP is IPv4 for the foreseeable future. The devil is in the details regarding the efficacy of IPv6 in a consumer broadband operation and I don’t think the Town should rely on IPv6 to solve your IP issue.

I would suggest that we talk after we have the results of the RFP in hand and evaluated.

Regards,
Neil Shaw
Principal
Uptown Services, LLC”

3. VCA Update

- The Request for Proposal for architectural services deadline was February 15th. Our selection committee met this week and a final decision will be rendered on February 20th. We amended the RFP to include a request to provide pricing for stick frame, modular and a price to provide both types of bid documents. This is because we have concerns regarding the additional design expense to produce two sets of bid documents based upon two types of construction. The VCA Subcommittee continues to regularly meet to discuss details regarding project decision making
- Some general discussion points have been keeping to an aggressive schedule to break ground in the fall of 2019 and whether we could do some preparatory site work, like relocating and connecting deep utilities, in advance of the project to save time once construction begins. Staff shared the recommended rent structure for the new units and provided comparative information with the Subcommittee. Rents will ultimately be established by Town Council as the project nears completion. We have otherwise discussed contract structure, liability, proforma and staff time constraints regarding project managing once the construction bid is awarded. The committee meetings have been a positive forum to vet issues as they arise for staff and to keep the town and selected council members informed as we move forward

4. Miscellaneous

- An offer was extended and accepted by Drew Harrington for a promotion to Building Official from Building Inspector. We began advertising for a new Building Inspector and hope to fill that position quickly.
- Mayor Benitez and I met with TSG for our bi-monthly meeting
- Michelle Haynes, Jim Mahoney and I met with a prospective developer for Lot 161CR to answer questions and provide information
- Met with the VCA Subcommittee including Jack Gilbride, Kevin Swain, Michelle Hayes and Jim Mahoney to further discuss financing, contracting for work, timelines and general direction
- Met with Paul Major and Gorman Developers, Laila Benitez, Dan Jansen, Jack Gilbride, Kevin Swain, Michelle Haynes and Jim Mahoney to discuss opportunities for public/private partnerships in developing workforce housing. It was agreed in general that VCA did not present a likely opportunity, but we will continue discussions regarding other properties including Lot 644

TOWN OF MOUNTAIN VILLAGE
Town Council Meeting
February 21, 2019
8:30 a.m.

During Mountain Village government meetings and forums, there will be an opportunity for the public to speak. If you would like to address the board(s), we ask that you approach the podium, state your name and affiliation, and speak into the microphone. Meetings are filmed and archived and the audio is recorded, so it is necessary to speak loud and clear for the listening audience. If you provide your email address below, we will add you to our distribution list ensuring you will receive timely and important news and information about the Town of Mountain Village. Thank you for your cooperation.

NAME: (PLEASE PRINT!!)

Kim Montgomery	EMAIL:
Jim Mahoney	EMAIL:
Dan Jansen	EMAIL:
Jack Gilbride	EMAIL:
Natalie Binder	EMAIL:
Laila Benitez	EMAIL:
Dan Caton	EMAIL:
Patrick Berry	EMAIL:
Bruce MacIntire	EMAIL:
Jacque Kennefick	EMAIL:
Susan Johnston	EMAIL:
Christina Lambert	EMAIL:
Tim Johnson	EMAIL:
David Reed	EMAIL:
Lex Tuddenham	EMAIL:
Steve Hampshire	EMAIL: shemphill@sunshinex.net
Michael Martelon	EMAIL:
Anton Benitez	EMAIL:
STEVE TOUW	EMAIL: STOUW@MOUNTAINLODGETELLURIDE.COM
Sam Barnes	EMAIL: sbarnes@mountainlodgetelluride.com
Charity Banker	EMAIL: cbanker@mountainlodgetelluride.com
John Horn	EMAIL:
Katherine Warren	EMAIL:
Bill Kight	EMAIL:
Zoe Dohnal	EMAIL:
Michelle Hanes	EMAIL:



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Item No. 14.b.

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director and on behalf of the VCA Phase IV Architectural RFP Selection Committee

DATE: February 29, 2019

RE: A Supplement to the Manager's Report Regarding the VCA Phase IV Committee Recommendation

VCA PHASE IV COMMITTEE RECOMMENDATION FOR ARCHITECTURAL SERVICES

As noted in the manager's report, the deadline for proposals for architectural services was February 15, 2019 for the VCA Phase IV Architectural Service Request for Proposal (RFP). The selection committee, comprised of Kevin Swain, Finn Kjome, Sam Starr, Kim Montgomery, Cecilia Curry and Michelle Haynes met on Wednesday, February 20 and reviewed the proposals, interviewed the firms and unanimously agreed on a firm.

During the mandatory RFP meeting held on February 5, 2019, the architects noted a specific challenge that needed to be addressed and clarified. To provide construction bid documents for stick frame design and modular design, requires different dimensional requirements, different structural and other design and engineered elements and specifically additional architectural fees.

On February 6, 2019, Kevin Swain, Kim Montgomery, Jim Mahoney, John Miller and Jack Gilbride, the VCA subcommittee and associated staff, talked about how to best address this concern and need for clarification on how the architects should bid the project. We decided that the architects should bid the project in three ways regarding architectural fees:

- 1) Stick Frame
- 2) Modular
- 3) Provide both stick frame and modular architectural drawings for the construction bid set

Staff amended the RFP to reflect a standardized cost estimating worksheet for the three types of deliverables.

The VCA subcommittee and then the VCA selection committee felt we would better understand how to proceed based upon an analysis of the cost estimate proposals.

Based upon the proposals, the comparative fees and a set of eleven criteria, the selection committee chose Bauen Group. However, below is a detail regarding the cost.

The Bauen stick frame proposal excluding deep utility work (that we may be able to do in advance of the project start date) was \$285,705. The modular architectural package was \$366,705 and to produce two sets of drawings was \$527,055. The committee determined that to produce both

sets of bid package documents, which costs an additional \$241,350, is an excessive amount of money to pay for design work.

The NeuDesign proposal totals were stick frame plans at \$363,752, modular plan at \$366,452 and both stick frame and modular plans at \$531,852 (not including add alternative options).

The committee recommends leaving the door open to all possible construction methods which could include modular construction, panelized construction (a hybrid) or traditional stick frame construction.

RECOMMENDATION

In the interest of keeping the project within the aggressive timeline, understanding that the town still does not yet understand whether one method over the other provides any time or cost savings, we recommend that we execute the contract for design services with Bauen Group. We propose to include an additional scope: that a design analysis, rough order of magnitude cost estimating, and construction timeline be provided for modular construction. This analysis then would be shared with the VCA subcommittee or all of Council per Council's will, and then we can have more information to direct the design and construction documents to be stick frame or modular. We believe this can occur within the design, entitlements and construction timeline indicated in the RFP.

Finally, if the Town choses stick frame architectural drawings, this does not preclude any form of construction method to review and bid on the plan set. The architectural firms we interviewed feel there may be more unknowns, and possible revisions to construction drawings but otherwise modular companies have staff to asses stick frame architectural drawings to convert to modular construction.

We appreciate the opportunity to keep you informed regarding this important project and commitment.

DIRECTION

Staff seeks direction to proceed with a contract for services with Bauen Group.

/mbh

Permit Application and Report of Changes

Current License Number 40919590001
All Answers Must Be Printed in Black Ink or Typewritten
Local License Fee \$ _____

1. Applicant is a		Present License Number
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company		4091959001
2. Name of Licensee Telski Food and Beverage Services LLC	3. Trade Name dba Tomboy Tavern	
4. Location Address 565 Mountain Village Blvd		
City Telluride	County San Miguel	ZIP 81435

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change	Section C
<ul style="list-style-type: none"> • License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.)\$75.00 <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE 	<ul style="list-style-type: none"> <input type="checkbox"/> Retail Warehouse Storage Permit (ea).....\$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea)..... 150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u> <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee
Section B – Duplicate License	
<ul style="list-style-type: none"> • Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00 	

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.	TOTAL AMOUNT DUE	\$.00
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Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

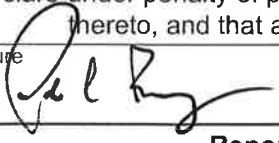
Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> On–Premises Licensee (Taverns, Restaurants etc.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Off–Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="padding-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="padding-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="padding-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend Liquor Service at optional premise Allred's Restaurant (2 Coonskin Lane, Mountain Village) to include Ridge Club Unit 6 (Activity Rm) on the first floor of the same building in which Allred's is located. Private event: wedding reception</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>04/06/19</u> (mo/day/year) End <u>04/06/19</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Controller	Date 02/18/19
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

February 19, 2019

Colorado Department of Revenue
Liquor Enforcement
Denver CO, 80261

Re: Temporary Modification of Liquor License No: 40-91959-0000 associated with Telski Food & Beverage, LLC

Dear Department of Revenue Staff:

As the board member of The Ridge Club at Telluride, Inc. (the "Club") overseeing the rental of the Club located at Unit 6, lot 161A-1R Building, located on Lot 161A-1R, Town of Mountain Village, Colorado, I write to give approval for the temporary modification of Telski Food & Beverage Services, LLC Liquor License from the optional premises of Allred's Restaurant, also, located within this same building, to include Units 6 (Gondola level, the Ridge Club area - See attached building diagram and cross section for areas marked "Unit 6").

Telski Food & Beverages Services LLC is being hired by a third party for the purpose of serving food, beverage and spirits. Telski Food & Beverages Services will perform this service in accordance with liquor laws of the State of Colorado and their restaurant license.

Sincerely,



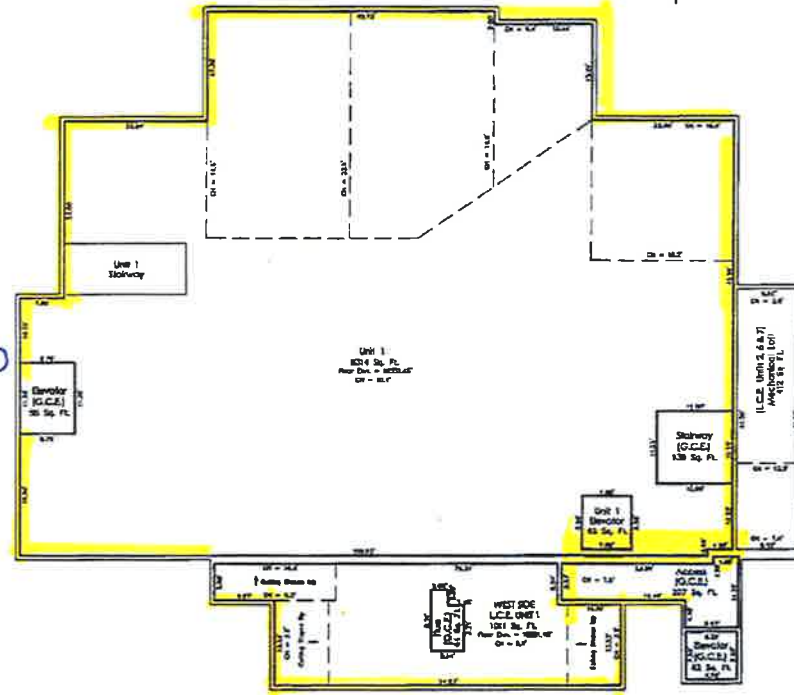
Charles Harris
Board of Directors President
The Ridge Club at Telluride

TELSKI FOOD + BEVERAGE SERVICES LLC dba TOMBOY TAVERN, RE: OPTIONAL PREMISE ALLRED'S
 REQUEST FOR MODIFICATION OF PREMISE

UNIT SQUARE FOOTAGE ON LEVEL 116.5

UNIT 1	6,280	SQ. FT.
UNIT 2	1,000	SQ. FT.
UNIT 3	1,000	SQ. FT.
UNIT 4	1,000	SQ. FT.
UNIT 5	1,000	SQ. FT.
UNIT 6	1,000	SQ. FT.
UNIT 7	1,000	SQ. FT.

2ND FLOOR:
 ALLRED'S
 EXISTING LICENSED
 PREMISE
 (CURRENT
 BOUNDARY
 BEFORE
 MODIFICATION)



LEVEL 116.5 PLAN
 3RD FLOOR
 SCALE: 1" = 10'

PAGE 4229

1ST RESTATED, AMENDED AND SUPPLEMENTED
 LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

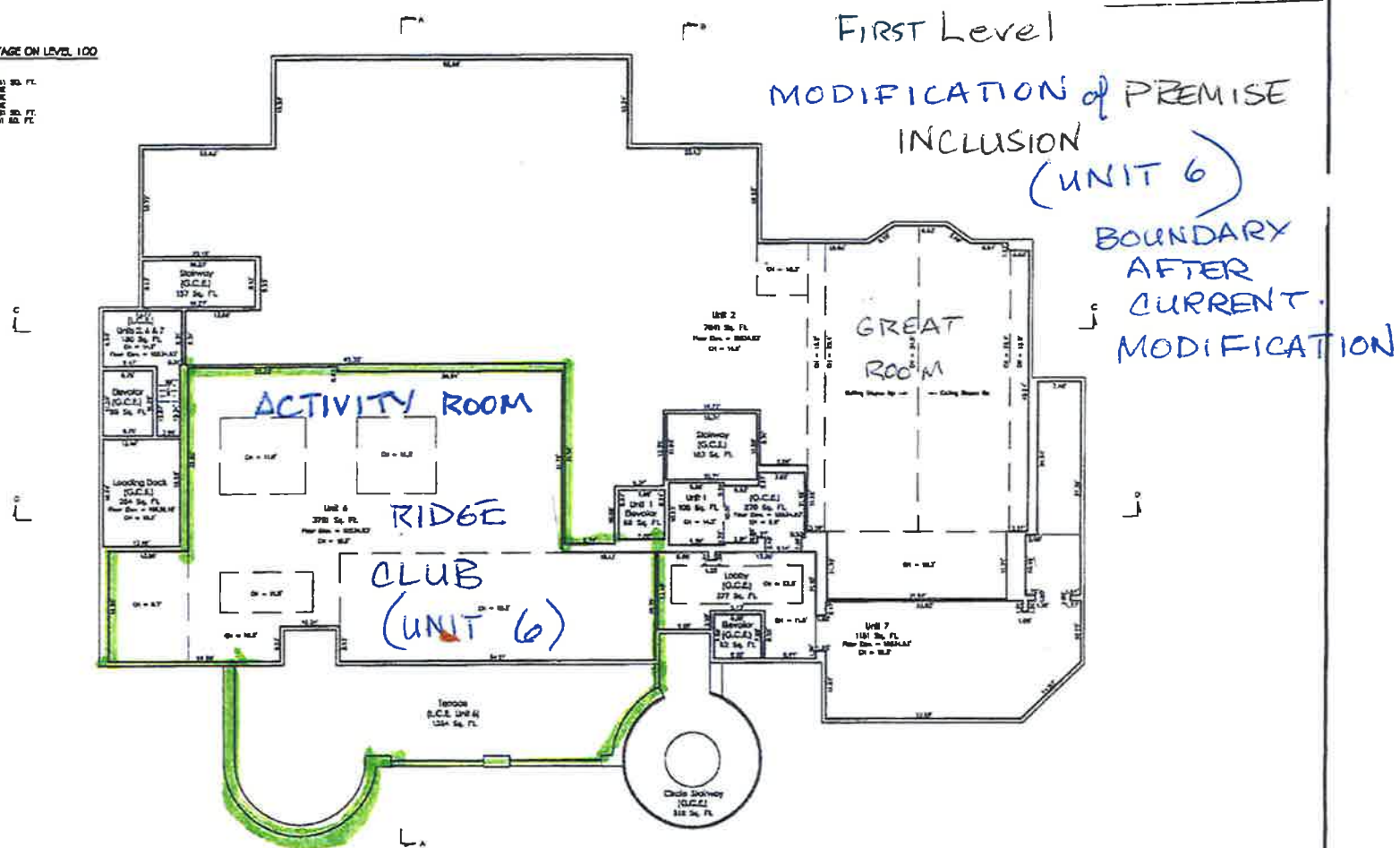
LOCATED IN SECTION 2, T42N, R9W,
 SAN MIGUEL COUNTY, COLORADO

SAN JUAN SURVEYING
 SURVEYING * PLANNING
 230-D BENTLEY DRIVE, BELLWATER, CO, 80408
 (970) 738-4430 (970) 738-4028 fax
 SANJUAN@SJSURV.COM

DATE	02/01/2018
APP.	02002
CREATED BY	JAL/TJM
CREATED BY	CRH
PROJECT	
SCALE	1" = 10'

UNIT SQUARE FOOTAGE ON LEVEL 100

UNIT 1	171
UNIT 2	784
UNIT 3	108
UNIT 4	108
UNIT 5	1,381
UNIT 6	1,381

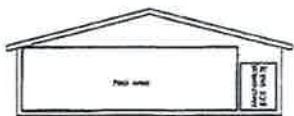


LEVEL 100 PLAN
2nd FLOOR
SCALE: 1/8" = 1'-0"

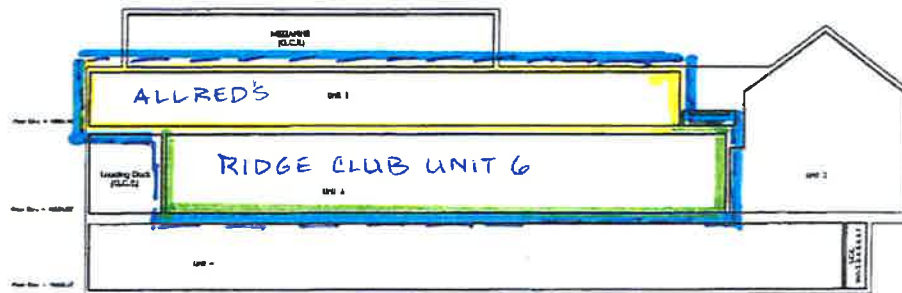
PAGE 4228

1ST RESTATED, AMENDED AND SUPPLEMENTED LOT 161A-1R BUILDING PLANNED COMMUNITY MAP LOCATED IN SECTION 2, T42N, R9W, SAN MIGUEL COUNTY, COLORADO

SAN JUAN SURVEYING	
SURVEYING • PLANNING	
2400 S. SOCIETY BLVD. FLEMING, CO. 81422	
870 728-4338 (870) 728-3000 fax	
ARIEL@SANJUANSURVEYING.COM	
DATE	04/20/18
JOB	0108
DRAWN BY	JL/PM
CHECKED BY	GM
PROJECT	1521



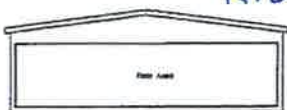
SECTION F-F



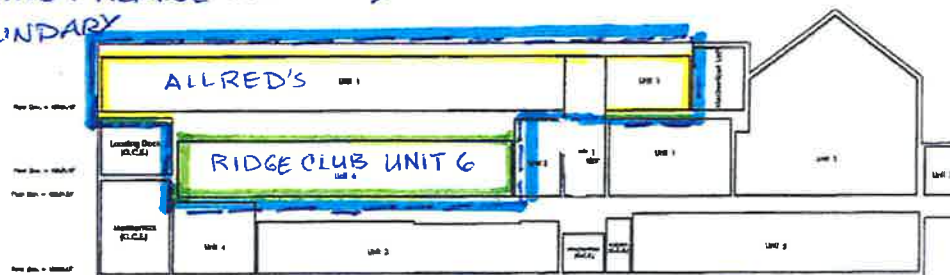
SECTION C-C

BOUNDARY
AFTER
MODIFICATION

(YELLOW LINE
INDICATES BOUNDARY OF EXISTING PREMISE - ALLRED'S)
(GREEN LINE INDICATES ADDED BOUNDARY
OF MODIFICATION TO INCLUDE
RIDGE CLUB
ACTIVITY
ROOM)



SECTION E-E



SECTION D-D

PAGE 4232

1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO



SAN JUAN SURVEYING
SURVEYING * PLANNING
380 S. ACEQUIA DRIVE TELLURIDE, CO. 81401
(970) 728-1228 (970) 724-1600 FAX
SJS@YELLAMERICA.COM

DATE	REVISION
2/16	0002
DESIGNED BY	AJ/TJH
CHECKED BY	DAK
DATE	2/16/17
SHEET	1 OF 1



To: Mountain Village Green Team
Date: February 12, 2019
From: Kim Wheels, EcoAction Partners
RE: Mautz Brothers' 3XM LLC – Recycling Resources Economic Opportunity Grant Application

At the January Sneffels Energy Board meeting, the Board discussed providing support for the Mautz Brothers' application for the upcoming round of funding from Colorado Department of Public Health and Environment (CDPHE) through the Resource Recycling Economic Opportunity (RREO) Grant for a Type 3 Western Slope composting facility. A Type 3 Facility is allowed to process biosolids in addition to animal waste and food/yard composting.

The Mautz Brothers' have been in business since 1994, composting over 1000 tons/year of cattle manure. In 2000, they added custom grinding of 20,000 tons/yr of sawmill waste. They have applied for RREO Grants for the last 2 years (this will be their 3rd year), and continue to adjust their grant request per guidance from the grant committee. Towns of Telluride and Ridgway have written and submitted letters of support, and other towns are requested to do the same.

This Type 3 Facility would provide a location to process and compost:

- Wastewater treatment plant biosolids – this is essential for the Telluride Waste Water Treatment Plant, which is where all of our community's biosolids are deposited.
- Event waste - Compostable plastics would be ground at this site, and could be composted here. This would be a very helpful option for smaller scale events to use compostable plastics and transfer this waste a much closer distance.
- potentially a regional site for large-scale composting
- wood and yard waste
- other options as they arise

Letters should be sent directly to:

Eric Hayboer, Grant Program Administrator
RREO Grant Program
Colorado Department of Public Health and Environment
Denver, Co. 81241

Please reference the Mautz Brothers Project, 3XM Grinding.

Thank you to the Mountain Village Green Team for consideration of this request to support development of this valuable facility on the Western Slope.

EcoAction Partners is a sustainability organization, formed in 2009, focused on reducing Greenhouse Gas (GHG) emissions in the greater San Miguel County region by promoting energy efficiency and renewable energy projects, and tracking progress toward reduction goals. Programs are focused on energy and waste reduction, as well as other sustainable practices. EcoAction Partners is our region's resource for collecting, analyzing and reporting on greenhouse gas emissions data for government jurisdictions and the region.



Office of the Mayor
Sean Murphy, Mayor

Mr. Eric Heyboer, Grant Program Administrator
RREO Grant Program
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, CO 80246

RE: Letter of Support for Mautz Brothers' 3XM LLC Grant Request

Dear Mr. Heyboer:

The Town of Telluride wishes to express its support for the RREO grant application being submitted by the Mautz Brothers' 3XM LLC. This facility, when operating, will improve greatly the recycling and composting network in our underserved region of southwestern Colorado. The Mautz Brothers' facility would provide a critical link for processing green and food waste produced by our residents, businesses, and festivals. It would also provide the only composting facility for domestic wastewater biosolids on the western slope, providing a much needed alternative to direct land application and landfilling.

In summary, the Telluride Town Council would like to urge the RREO committee to consider this important grant request favorably so that the facility can expand waste diversion capabilities on the western slope, in general, and in our southwest region, in particular.

Thank you for your time and consideration.

Respectfully,

A handwritten signature in blue ink that reads "Sean Murphy". The signature is written in a cursive, flowing style.

Sean Murphy
Mayor, Town of Telluride



January 9, 2018

Eric Heyboer, Grant Program Administrator
RREO Grant Program
Colorado Department of Public Health and Environment
Denver, Co. 81241

RE: Mautz Brothers' 3XM LLC – Recycling Resources Economic Opportunity Grant Application

Dear Mr. Heyboer:

The Town of Ridgway is submitting this letter of support for the Mautz Brothers' grant application to develop a composting facility at the Thunderbird Raceway in Olathe, CO. We understand this composting center will serve the Grand Junction to Telluride region, which includes Ridgway and Ouray County.

We understand this proposed composting center currently has an agreement with the Town of Telluride to accept and compost biosolids from the municipal wastewater treatment facility, which is a significant need in our Southwest Region. As a rural community seeking a location and innovative approach to managing our biosolids in 2014, we know first-hand the challenge in doing this, so this opportunity is very important to us.

We have also seen an influx of events in Ridgway and we have a community that has been pressuring the Town to compost at many of these events. We have tried to do this and it has been very challenging to manage the compost stations and then process the compost in order that the one location that is over an hour away will accept it. Volunteers run this laborious and time-consuming effort, including processing compost in a garage and then driving the compost in their personal vehicles to the composting station in Delta. There is a great need and demand and the extensive efforts taking place now will not sustain in the long term.

As a local government we understand the multiple benefits associated with this application, both locally and regionally. The Town has been a partner and board member on the regional Sneffels Energy Board since 2009 and this concept is a priority for that Board and also the Town of Ridgway. As our events and summer visitors grow each year, we directly see the need for a regional composting facility. We strongly urge you to consider its merits and award 3XM LLC the necessary grant to fulfill the goal of creating a true and usable compost center. During our February 21st regular meeting of the Town Council, the Council unanimously voted to support this application.

In gratitude for your consideration,

A handwritten signature in blue ink that reads "Jen Coates". The signature is written in a cursive, flowing style.

Jen Coates, Town Manager



TOWN OF MOUNTAIN VILLAGE
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
970-728-8000
mvclerk@mtnvillage.org

February 21, 2019

Mr. Eric Heyboer, Grant Program Administrator RREO Grant Program
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, CO 80246

Re: Support for Mautz Brothers Project, 3XM Grinding

Dear Mr. Heyboer:

The Town of Mountain Village wishes to express its support for the submitted RREO grant application by the Mautz Brothers' 3XM LLC. Our government understands the multiple local and regional benefits associated with this facility. The importance of a composting facility for domestic wastewater biosolids cannot be understated. In conjunction with the Town of Telluride's support, we too have the same needs to find an alternative for our community's current biosolid disposable and divert from landfills and direct land application.

As the only of its kind on the Western Slope, the Mautz Brothers' facility would also provide a much-needed alternative and critical link for processing green and food waste.

The current need speaks volumes to the reasoning behind our support and the future possibilities of this facility make it an essential investment toward the well-being of our region. The Town would like to urge the RREO committee to consider this vital grant request favorably so that the facility can expand waste diversion capabilities on the Western Slope and southwest region.

Thank you for your time and consideration.

Respectfully,

Laila Benitez, Mayor

Susan Johnston

Subject: FW: February Mayor's Minute

From: Ed Elkins <h.e.elkins@gmail.com>

Date: February 20, 2019 at 10:29:50 AM MST

To: LailaBenitez@mtnvillage.org

Subject: Re: February Mayor's Minute

We are out of town but just a brief bit of input on the wood lot. I think it's a great idea to continue that as long as the nearby neighbors don't object. Thanks.

Sent from my iPhone

Susan Johnston

Subject: FW: Defensible space & free wood lot

From: Kara Mills <karamills@sbcglobal.net>

Date: February 20, 2019 at 8:13:32 AM MST

To: lailambenitez@gmail.com, LailaBenitez@mtnvillage.org

Subject: Defensible space & free wood lot

Hi Laila

I wanted to give you my thoughts on defensible space & use of free wood lot

We cleared our lot for new construction approx Oct-Nov 2018. What we learned from the arborist we hired was that the majority of aspens on our lot were at the end of their lives due to disease & having been badly elk "eaten" - who's long term viability was in question. Specifically on our lot there were approx just 7-10 "pine - fir" trees. We had the Montrose agent from wildfire defensible space agency visit our site who agreed with the diseased - damaged assessment. We learned from these specialists that space created by removal of the old-diseased-damaged aspens allows for the new, good, young forest to flourish & propagate.

About the free wood lot. The trees cut from our lot were removed to the free tree lot. We saw directly that this was extremely helpful to our community at large because the majority of the wood removed was taken by locals to use-burn throughout the upcoming winter. This also helped our community by not requiring trucking these trees to an off-site dump location in Norwood, I believe.

From a long-term perspective I see that a little more thought around this free lot could be beneficial. Specifically, as I recall, there's a fire hydrant near the entry to the free lot. Also possibly there could be a staging schedule agreed to by tree removal teams: who's dumping when, who's using bobcat to manage cuttings, who advertises -promotes there's new free wood? I'm relatively new to the concept of free wood lot but this lot seemed to have somehow developed organically - is this the right location in Mtn village? Does traffic bother residents?

Overall I see defensible space critical to wildfire mitigation. Implementation of same is very subjective & certified arborists, hired by property owners, opinions should be valued and a critical part of process. The free wood lot is beneficial to our community but possibly it could be improved.

Regards

Kara & Brady Mills
110 Highlands, Lot 432

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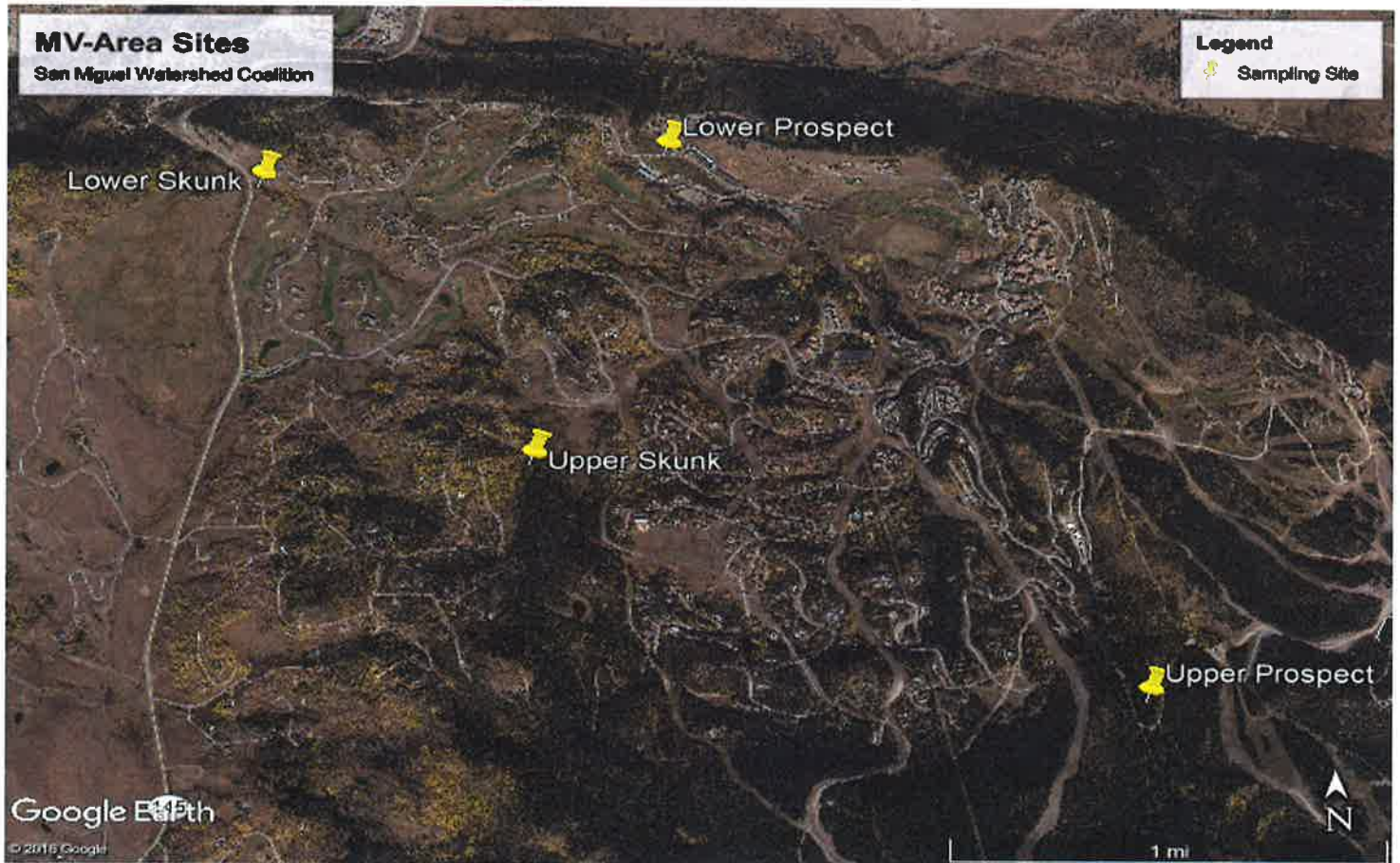
2018 Mountain Village-Area Water Quality Data Preliminary Summary

San Miguel Watershed Coalition
February 2019

Overview

SMWC monitors 38 sites in the San Miguel Watershed, four of which provide direct information on water quality within TMV. SMWC monitors at two locations each on Skunk Creek and Prospect Creeks. The locations of these four sites were selected in 2013 by a community board (on which TMV had representation) to bracket the Town and provide information on the status of the two creeks' water before and after they flow through Mountain Village. This design allows the Coalition to detect if run-off from the golf course; western portion of the ski area; and all properties, businesses and homes west of the Boomerang ski run is introducing unwanted or harmful substances into these tributaries of the San Miguel. SMWC also monitors temperature, pH, conductivity, dissolved oxygen, and flow. These parameters provide important data on climate-driven impacts on aquatic habitat and water levels.

Site Locations



Parameters

SMWC sampled at the four Mountain-Village area sites from May-October. Each month, temperature, pH, conductivity, dissolved oxygen, and river flow levels were recorded. In addition, at high and low flow stream levels (May and October), SMWC conducted nutrient sampling for laboratory analysis. The following nutrients were analyzed:

Parameter	Method	Detection Limit
Inorganic Prep		
Nitrogen, total Kjeldahl	M351.2 - Block Digester	
Phosphorus, total	M365.1 - Auto Ascorbic Acid Digesti	
Misc.		
Electronic Data Deliverable		
Quality Control Summary		
Wet Chemistry		
Lab Filtration (0.45um filter)	SOPWC050	
Nitrate as N, dissolved	Calculation: NO ₃ NO ₂ minus NO ₂	Calculation
Nitrate/Nitrite as N, dissolved	M353.2 - Automated Cadmium Redu	0.02 mg/L
Nitrite as N, dissolved	M353.2 - Automated Cadmium Redu	0.01 mg/L
Nitrogen, ammonia	M350.1 Auto Salicylate w/gas diffusi	0.05 mg/L
Nitrogen, organic	M351.2 & M350.1 - TKN minus NH ₃	Calculation
Nitrogen, total Kjeldahl	M351.2 - TKN by Block Digester	0.1 mg/L
Phosphorus, total	M365.1 - Auto Ascorbic Acid (digest)	0.02 mg/L
Residue, Filterable (TDS) @180C	SM2540C	10 mg/L
Residue, Non-Filterable (TSS) @105C	SM2540D	5 mg/L
Total Inorganic Nitrogen, calc	Calculation: NO ₃ NO ₂ +NH ₃	Calculation
Total Nitrogen, calc	Calculation: NO ₃ NO ₂ +TKN	Calculation

These parameters were selected with input from the Colorado Water Quality Control Division, Colorado Division of Reclamation Mining and Safety, Mountain Studies Institute, local community members, and state and regional land managers.

2018 Findings

Neither Prospect Creek or Skunk Creek are currently listed on the EPA's Impaired Water listing or the Colorado Monitoring and Evaluation list. Historical data shows that both streams are in relatively good health.

Prospect Creek

None of the high or low flow samples collected from the Upper and Lower Prospect Creek sites exceed state limits for nutrient loading (Colorado Water Quality Control Commission Regulation No. 35). Results indicate that excessive nutrient loads are not being introduced via municipal, residential, or industrial practices.

Conductivity, pH, dissolved oxygen, and temperature readings (May-October) did not exceed state levels. However, after comparing 2018's data to historical data from the two sites, temperatures were elevated and flows significantly diminished. Peak runoff occurred nearly a month before typical high flows are

recorded and the highest flows recorded in 2018 were around 40% lower than average high flows. After peak flows occurred in May, stream flow dropped precipitously and remained at consistent low levels through October.

Low flows were accompanied by higher recorded water temperatures. Recorded temperatures were, on average, 24% higher than historical data

Skunk Creek

None of the high or low flow samples collected from the Upper and Lower Skunk Creek sites exceed state limits for nutrient loading (Colorado Water Quality Control Commission Regulation No. 35). Results indicate that excessive nutrient loads are not being introduced via municipal, residential, or industrial practices.

Conductivity, pH, dissolved oxygen, and temperature readings (May-October) did not exceed state levels. Compared to historical data, temperatures on Skunk Creek were significantly higher than average—upward of 35% during certain readings. Higher temperatures can be attributed to diminished stream flows. Runoff on Skunk peaked in May, close to a month earlier than typical peak flows. By July, both sites recorded below 1/10 CFS flow and the Upper Skunk Creek site was dry by August.

Summary

2018 was a significant drought year and the flow and temperature readings on Prospect and Skunk Creeks reflected this fact. Closely monitoring temperature and flow readings in these streams is a high priority in order to best quantify climate-driven impacts to Mountain Village-area surface water.

2018 Annual Report

SMWC is working on producing its annual water quality report. The report contains in depth-analyses of local sites and trend analysis. The report will be circulated to local communities in March 2019.

Data Management

All of the Mountain Village-area water quality data will be uploaded to the Colorado Data Sharing Network and EPA Storet database.

Data Tables

Lower Prospect Creek (near Big Billie's)

5/11/2018	10:00	Temperature, water	6.1	deg C
5/11/2018	10:00	Conductivity	398	uS/cm
5/21/2018	10:00	Dissolved oxygen (DO)	8.23	mg/L
5/21/2018	10:00	pH	7.33	none
5/21/2018	10:00	Flow	7.4	cfs
6/14/2018	16:20	Temperature, water	6.4	deg C
6/14/2018	16:20	Conductivity	109.3	uS/cm

6/14/2018	16:20	Dissolved oxygen (DO)	8.43	mg/l
6/14/2018	16:20	pH	8.64	none
6/14/2018	16:20	Flow	4.2	cfs
7/12/2018	17:30	Temperature, water	10.2	deg C
7/12/2018	17:30	Conductivity	174	uS/cm
7/12/2018	17:30	Dissolved oxygen (DO)	8.45	mg/l
7/12/2018	17:30	pH	8.12	none
7/12/2018	17:30	Flow	3.8	cfs
8/12/2018	15:35	Temperature, water	11.8	deg C
8/12/2018	15:35	Conductivity	236	uS/cm
8/12/2018	15:35	Dissolved oxygen (DO)	8.77	mg/l
8/12/2018	15:35	pH	7.49	none
8/12/2018	15:35	Flow	2.7	cfs
9/8/2018	16:45	Temperature, water	9.6	deg C
9/8/2018	16:45	Conductivity	289	uS/cm
9/8/2018	16:45	Dissolved oxygen (DO)	8.67	mg/l
9/8/2018	16:45	pH	7.3	none
9/8/2018	16:45	Flow	1.5	cfs
10/15/2018	10:20	Temperature, water	3.5	deg C
10/15/2018	10:20	Conductivity	178.9	uS/cm
10/15/2018	10:20	Dissolved oxygen (DO)	8.43	mg/l
10/15/2018	10:20	pH	7.88	none
10/15/2018	10:20	Flow	0.84	cfs
5/21/2018	10:20	Ammonia-nitrogen		mg/l
5/21/2018	10:20	Kjeldahl nitrogen		mg/l
5/21/2018	10:20	Nitrate as N, dissolved	.12	mg/l
5/21/2018	10:20	Nitrate/Nitrite as N, dissolved	.12	mg/l
5/21/2018	10:20	Nitrite		mg/l
5/21/2018	10:20	Nitrogen, organic		mg/l
5/21/2018	10:20	Phosphorus		mg/l
5/21/2018	10:20	Residue, Filterable (TDS) @180C	48	mg/l
5/21/2018	10:20	Residue, Non-Filterable (TSS) @105C		mg/l
5/21/2018	10:20	Total Inorganic Nitrogen, calc	.12	mg/l
5/21/2018	10:20	Total Nitrogen, calc	.1	mg/l
10/15/2018	10:25	Ammonia-nitrogen		mg/l
10/15/2018	10:25	Kjeldahl nitrogen		mg/l
10/15/2018	10:25	Nitrate as N, dissolved	.02	mg/l
10/15/2018	10:25	Nitrate/Nitrite as N, dissolved	.02	mg/l
10/15/2018	10:25	Nitrite		mg/l
10/15/2018	10:25	Nitrogen, organic		mg/l
10/15/2018	10:25	Phosphorus		mg/l

10/15/2018	10:25	Residue, Filterable (TDS) @180C	94	mg/l
10/15/2018	10:25	Residue, Non-Filterable (TSS) @105C		mg/l
10/15/2018	10:25	Total Inorganic Nitrogen, calc	.02	mg/l

Upper Prospect (Prospect Creek near Lift 5 service Rd)

5/21/2018	10:25	Temperature, water	4.9	deg C
5/21/2018	10:25	Conductivity	431	uS/cm
5/21/2018	10:25	Dissolved oxygen (DO)	9.66	mg/l
5/21/2018	10:25	pH	7.1	none
5/21/2018	10:25	Flow	6.8	cfs
6/18/2018	18:30	Temperature, water	6.2	deg C
6/18/2018	18:30	Conductivity	104.6	uS/cm
6/18/2018	18:30	Dissolved oxygen (DO)	8.26	mg/l
6/18/2018	18:30	pH	8.05	none
6/18/2018	18:30	Flow	2.3	cfs
7/10/2018	19:15	Temperature, water	8.8	deg C
7/10/2018	19:15	Conductivity	114	uS/cm
7/10/2018	19:15	Dissolved oxygen (DO)	7.67	mg/l
7/10/2018	19:15	pH	7.35	none
7/10/2018	19:15	Flow	1.9	cfs
8/10/2018	18:00	Temperature, water	10.9	deg C
8/10/2018	18:00	Conductivity	112.7	uS/cm
8/10/2018	18:00	Dissolved oxygen (DO)	7.56	mg/l
8/10/2018	18:00	pH	8.01	none
8/10/2018	18:00	Flow	1.01	cfs
9/7/2018	17:00	Temperature, water	7	deg C
9/7/2018	17:00	Conductivity	96.8	uS/cm
9/7/2018	17:00	Dissolved oxygen (DO)	7.98	mg/l
9/7/2018	17:00	pH	7.26	none
9/7/2018	17:00	Flow	0.87	cfs
10/15/2018	9:50	Temperature, water	4.8	deg C
10/15/2018	9:50	Conductivity	127	uS/cm
10/15/2018	9:50	Dissolved oxygen (DO)	7.56	mg/l
10/15/2018	9:50	pH	7.1	none
10/15/2018	9:50	Flow	0.45	cfs
5/21/2018	10:05	Ammonia-nitrogen		mg/l
5/21/2018	10:05	Kjeldahl nitrogen		mg/l
5/21/2018	10:05	Nitrate as N, dissolved	.13	mg/l
5/21/2018	10:05	Nitrate/Nitrite as N, dissolved	.13	mg/l
5/21/2018	10:05	Nitrite		mg/l
5/21/2018	10:05	Nitrogen, organic		mg/l

5/21/2018	10:05	Phosphorus		mg/l
5/21/2018	10:05	Residue, Filterable (TDS) @180C	56	mg/l
5/21/2018	10:05	Residue, Non-Filterable (TSS) @105C		mg/l
5/21/2018	10:05	Total Inorganic Nitrogen, calc	.13	mg/l
5/21/2018	10:05	Total Nitrogen, calc	.1	mg/l
10/15/2018	10:11	Ammonia-nitrogen		mg/l
10/15/2018	10:11	Kjeldahl nitrogen		mg/l
10/15/2018	10:11	Nitrate as N, dissolved	.04	mg/l
10/15/2018	10:11	Nitrate/Nitrite as N, dissolved	.04	mg/l
10/15/2018	10:11	Nitrite		mg/l
10/15/2018	10:11	Nitrogen, organic		mg/l
10/15/2018	10:11	Phosphorus		mg/l
10/15/2018	10:11	Residue, Filterable (TDS) @180C	82	mg/l
10/15/2018	10:11	Residue, Non-Filterable (TSS) @105C		mg/l
10/15/2018	10:11	Total Inorganic Nitrogen, calc	.04	mg/l
10/15/2018	10:11	Total Nitrogen, calc		mg/l

Upper Skunk Creek (Ski Ranches)

5/21/2018	10:30	Temperature, water	4.2	deg C
5/21/2018	10:30	Conductivity	159	uS/cm
5/21/2018	10:30	Dissolved oxygen (DO)	9.21	mg/l
5/21/2018	10:30	pH	8.12	none
5/21/2018	10:30	Flow	0.89	cfs
6/19/2018	11:05	Temperature, water	6.8	deg C
6/19/2018	11:05	Conductivity	237	uS/cm
6/19/2018	11:05	Dissolved oxygen (DO)	8.15	mg/l
6/19/2018	11:05	pH	8.15	none
6/19/2018	11:05	Flow	0.21	cfs
7/10/2018	18:00	Temperature, water	9.5	deg C
7/10/2018	18:00	Conductivity	256	uS/cm
7/10/2018	18:00	Dissolved oxygen (DO)	7.79	mg/l
7/10/2018	18:00	pH	7.32	none
7/10/2018	18:00	Flow	0.01	cfs
8/10/2018	17:50	Temperature, water	9.1	deg C
8/10/2018	17:50	Conductivity	234	uS/cm
8/10/2018	17:50	Dissolved oxygen (DO)	9.45	mg/l
8/10/2018	17:50	pH	7.38	none
8/10/2018	17:50	Flow	0.01	cfs
9/7/2018	16:45	Temperature, water	4.2	deg C
9/7/2018	16:45	Conductivity	254	uS/cm
9/7/2018	16:45	Dissolved oxygen (DO)	7.12	mg/l

9/7/2018	16:45	pH	8.4	none
9/7/2018	16:45	Flow	0	cfs
10/15/2018	9:00	Temperature, water	3.7	deg C
10/15/2018	9:00	Conductivity	125	uS/cm
10/15/2018	9:00	Dissolved oxygen (DO)	7.05	mg/l
10/15/2018	9:00	pH	7.8	none
10/15/2018	9:00	Flow	0	cfs
5/21/2018	10:50	Ammonia-nitrogen		mg/l
5/21/2018	10:50	Kjeldahl nitrogen		mg/l
5/21/2018	10:50	Nitrate as N, dissolved	.02	mg/l
5/21/2018	10:50	Nitrate/Nitrite as N, dissolved	.02	mg/l
5/21/2018	10:50	Nitrite		mg/l
5/21/2018	10:50	Nitrogen, organic		mg/l
5/21/2018	10:50	Phosphorus		mg/l
5/21/2018	10:50	Residue, Filterable (TDS) @180C	204	mg/l
5/21/2018	10:50	Residue, Non-Filterable (TSS) @105C	19.0	mg/l
5/21/2018	10:50	Total Inorganic Nitrogen, calc	.02	mg/l
5/21/2018	10:50	Total Nitrogen, calc		mg/l
10/15/2018	09:40	Ammonia-nitrogen		mg/l
10/15/2018	09:40	Kjeldahl nitrogen		mg/l
10/15/2018	09:40	Nitrate as N, dissolved	.04	mg/l
10/15/2018	09:40	Nitrate/Nitrite as N, dissolved	.04	mg/l
10/15/2018	09:40	Nitrite		mg/l
10/15/2018	09:40	Nitrogen, organic		mg/l
10/15/2018	09:40	Phosphorus		mg/l
10/15/2018	09:40	Residue, Filterable (TDS) @180C	642	mg/l
10/15/2018	09:40	Residue, Non-Filterable (TSS) @105C		mg/l
10/15/2018	09:40	Total Inorganic Nitrogen, calc	.04	mg/l
10/15/2018	09:40	Total Nitrogen, calc		mg/l

Lower Skunk Creek (@ HWY 145)

5/21/2018	9:50	Temperature, water	5.3	deg C
5/21/2018	9:50	Conductivity	267	uS/cm
5/21/2018	9:50	Dissolved oxygen (DO)	8.53	mg/l
5/21/2018	9:50	pH	7.63	none
5/21/2018	9:50	Flow	1.1	cfs
6/19/2018	11:40	Temperature, water	6.9	deg C
6/19/2018	11:40	Conductivity	106.8	uS/cm
6/19/2018	11:40	Dissolved oxygen (DO)	8.64	mg/l

6/19/2018	11:40	pH	8.31	none
6/19/2018	11:40	Flow	0.31	cfs
7/10/2018	18:45	Temperature, water	15.9	deg C
7/10/2018	18:45	Conductivity	206	uS/cm
7/10/2018	18:45	Dissolved oxygen (DO)	8.83	mg/l
7/10/2018	18:45	pH	7.55	none
7/10/2018	18:45	Flow	0.02	cfs
8/10/2018	16:10	Temperature, water	15.9	deg C
8/10/2018	16:10	Conductivity	322	uS/cm
8/10/2018	16:10	Dissolved oxygen (DO)	8.01	mg/l
8/10/2018	16:10	pH	7.41	none
8/10/2018	16:10	Flow	0.01	cfs
9/7/2018	17:50	Temperature, water	12.2	deg C
9/7/2018	17:50	Conductivity	409	uS/cm
9/7/2018	17:50	Dissolved oxygen (DO)	6.9	mg/l
9/7/2018	17:50	pH	7.6	none
9/7/2018	17:50	Flow	0.01	cfs
10/15/2018	11:00	Temperature, water	7.4	deg C
10/15/2018	11:00	Conductivity	467	uS/cm
10/15/2018	11:00	Dissolved oxygen (DO)	6.66	mg/l
10/15/2018	11:00	pH	7.36	none
10/15/2018	11:00	Flow	0.01	cfs
5/21/2018	09:50	Ammonia-nitrogen		mg/l
5/21/2018	09:50	Kjeldahl nitrogen		mg/l
5/21/2018	09:50	Nitrate as N, dissolved	.02	mg/l
5/21/2018	09:50	Nitrate/Nitrite as N, dissolved	.02	mg/l
5/21/2018	09:50	Nitrite		mg/l
5/21/2018	09:50	Nitrogen, organic		mg/l
5/21/2018	09:50	Phosphorus		mg/l
5/21/2018	09:50	Residue, Filterable (TDS) @180C	206	mg/l
5/21/2018	09:50	Residue, Non-Filterable (TSS) @105C	9.0	mg/l
5/21/2018	09:50	Total Inorganic Nitrogen, calc	.02	mg/l
5/21/2018	09:50	Total Nitrogen, calc		mg/l
10/15/2018	10:50	Ammonia-nitrogen		mg/l
10/15/2018	10:50	Kjeldahl nitrogen		mg/l
10/15/2018	10:50	Nitrate as N, dissolved	.05	mg/l
10/15/2018	10:50	Nitrate/Nitrite as N, dissolved	.05	mg/l
10/15/2018	10:50	Nitrite		mg/l
10/15/2018	10:50	Nitrogen, organic		mg/l
10/15/2018	10:50	Phosphorus		mg/l
10/15/2018	10:50	Residue, Filterable (TDS) @180C	642	mg/l

10/15/2018	10:50	Residue, Non-Filterable (TSS) @105C	10.0	mg/l
10/15/2018	10:50	Total Inorganic Nitrogen, calc	.05	mg/l
10/15/2018	10:50	Total Nitrogen, calc		mg/l