

**TOWN OF MOUNTAIN VILLAGE  
SPECIAL TOWN COUNCIL MEETING  
THURSDAY, NOVEMBER 5, 2020, 8.30 AM  
TO BE HELD REMOTELY VIA ZOOM WEBINAR**

**AGENDA REVISED**  
[https://zoom.us/webinar/register/WN\\_Vzd\\_QpKYTh2YE07araSIUA](https://zoom.us/webinar/register/WN_Vzd_QpKYTh2YE07araSIUA)  
(see login details below)

**Please note that times are approximate and subject to change**

	Time	Min	Presenter	Type	
	8:30				Call to Order
1.	8:30	5			Public Comment on Non-Agenda Items
2.	8:35	5	Johnston	Action	Consent Agenda: All matters in the Consent Agenda are considered to be routine by the Town Council and will be enacted with a single vote. There will be no separate discussion of these Items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately: a. Consideration of Approval of the October 7, 2020 Budget Meeting Minutes b. Consideration of Approval of the October 15, 2020 Regular Town Council Meeting Minutes
3.	8:40	10	Holmes	Work Session	Council Health Benefits Discussion
4.	8:50	10	Haynes Wisor	Action	Consideration to Authorize an Application for an Extension of the Gondola Parking Garage Design Review Approvals and Vested Property Rights beyond October 20, 2021, Lot 1003R-1
5.	9:00	5	Haynes Wisor	Action	Mountain Village Housing Authority: a. Consideration to Authorize an Application for an Extension of the Village Court Apartments (VCA) Phase IV Design Review Approval from January 11, 2021 to July 11, 2021 and an Extension of Vested Property Rights
6.	9:05	10	Haynes	Action	Discussion and Consideration of a Bolstered Fire Mitigation and Forest Health Programs and the Associated Budget Request
7.	9:15	5	Katz	Action	Consideration to Hire a Mountain Munchkins Part-Time, Seasonal Substitute Teacher Position
8.	9:20	5	A. Benitez	Action	Consideration of Approval for Telluride Mountain Village Owners Association (TMVOA) Gondola Plaza Wireless Speakers Purchase
9.	9:25	20			Town Council Informational Council Boards and Commissions Updates 1. Telluride Tourism Board – Berry 2. Colorado Flights Alliance – Gilbride 3. Transportation & Parking – Benitez/Duprey 4. Budget & Finance Committee – Gilbride/Duprey 5. Gondola Committee – Caton/Berry 6. Colorado Communities for Climate Action – Berry 7. San Miguel Authority for Regional Transportation (SMART) – Caton/Prohaska 8. Eco Action Partners – Berry/Prohaska 9. Telluride Historical Museum – Prohaska 10. Telluride Conference Center – Gilbride/Binder 11. Alliance for Inclusion – Binder 12. Green Team Committee – Berry/Prohaska 13. Business Development Advisory Committee – Caton/Benitez 14. Mayor's Update – Benitez
10	9:45	5			Other Business
11	9:50				Adjourn

10/28/20 SJ

**Register in advance for this webinar:**

[https://zoom.us/webinar/register/WN\\_Vzd\\_QpKYTh2YE07araSIUA](https://zoom.us/webinar/register/WN_Vzd_QpKYTh2YE07araSIUA)

**After registering, you will receive a confirmation email containing information about joining the webinar.**

**Public Comment Policy:**

- The Town Council will take your comments during all virtual Town Council meetings through the zoom conference app through the raise hand function where when called for the presiding officer will acknowledge those who have used the raise hand function and unmute such speaker.
- Please do not comment or use the raise hand function until the presiding officer opens the agenda item to public comment.
- All those wishing to give public comment must identify their full name and affiliation, if any, to the Town of Mountain Village.
- Please keep your comments as brief and succinct as possible and under two minutes. Please refrain from repeating what has already been said by others in the interest of time. You may simply state that you agree with a previous speaker's comments.
- No presentation of materials through Zoom screen sharing shall be allowed for non-agendized speakers unless submitted 48 hours prior to the meeting date.
- Commenters shall refrain from personal attacks and maintain a civil tone while giving public comment.
- Written materials must be submitted 48 hours prior to the meeting date in order to be included in the meeting packet and of record. Written comment submitted within 48 hours will be accepted but shall not be included in the packet or be deemed of record.

**TOWN OF MOUNTAIN VILLAGE  
MINUTES OF THE OCTOBER 7, 2020  
TOWN COUNCIL BUDGET MEETING  
DRAFT**

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:30 a.m. on Thursday, October 7, 2020. Due to the Town's Disaster Declaration of March 19, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

**Attendance:**

**The following Town Council members were present and acting:**

Laila Benitez, Mayor  
Dan Caton, Mayor Pro-Tem  
Patrick Berry  
Jack Gilbride  
Natalie Binder  
Marti Prohaska  
Peter Duprey

Also in attendance were:

Kim Montgomery, Town Manager	Corenna Howard
Susan Johnston, Town Clerk	Tony Kalyk
Christina Lambert, Senior Deputy Clerk	David Averill
Paul Wisor, Town Attorney	Anton Benitez
Kevin Swain, Finance Director	
Julie Vergari, Chief Accountant	
Chris Broady, Chief of Police	
Jaime Holmes, Director of Human Resources	
Lindsay Niehaus, Human Resources Coordinator	
Zoe Dohnal, Business Development & Community Engagement Coordinator	
Kathrine Warren, Marketing & Communications Coordinator	
Michelle Haynes, Director of Planning & Development Services	
John Miller, Senior Planner	
Amy Ward, Planner	
Luke Adamson, VCA Manager	
Seth Carson VCA Maintenance Manager	
Jim Loebe, Director of Transit & Recreation	
Finn Kjome, Public Works Director	
JD Wise, Assistant Director of Public Works	
Steve Lehane, Director of Broadband Services	
Jim Soukup, Chief Technology Officer	
Kate Burns, Controller	

Council welcomed Attorney Paul Wisor to the Mountain Village team. Council discussion ensued on how to incorporate Covid-19 uncertainty into the 2021 budget.

### **2021 Budget Overview (2)**

Director of Finance Kevin Swain presented stating that the following changes were made to the budget since the September 17, 2020 work session:

- The rental increase for VCA was removed.
- The Legal Budget was modified to the terms of the new contract with Garfield and Hecht P.C.
- The employee wellness benefit budget was calibrated to the recently announced Merchant Ski Pass price of \$1,100.
- \$400,000 from the Fiber project budget for 2020 was moved to 2021 with another \$50,000 added to that project in 2021.
- \$15,000 was added to the IT Department budget for contracted software support.
- \$11,000 was added to the Building and Facility Maintenance budget for Town Hall HVAC repair.
- \$9,322 was added to affordable housing budgets for additional property maintenance and increased TMVOA assessments.

### **Capital Projects (3)**

Kevin Swain presented. Council discussion ensued. Council direction was:

- Police body camera program to be budgeted over 5 years
- Remove \$300,000 for the Meadows Park from 2021 budget
- Confirm the shared expense (with TMVOA) for the trash building
- Reduce the Telluride Conference Center marketing budget to zero in 2021
- Revise cable TV revenues and programing costs according to the new ResortNet agreement

### **Town Council Acting as the Board of Directors for the Dissolved Mountain Village Metropolitan District: (4)**

#### **a. Debt Service Fund**

Finance Director Kevin Swain presented. The budget is to be updated to reflect the Bond refinancing will be reflected in the November first reading of the budget.

### **Telluride Conference Center (TCC) (5)**

Mr. Swain presented stating that the HVAC system is not needed at this time. Council requested that the TCC quarterly report include detailed accounting of how marketing funds are utilized.

### **Tourism Fund & Historical Museum Fund (6)**

Kevin Swain presented. Council did not request any changes to the budget.

### **Child Development Fund (7)**

Council did not request any changes to the budget.

### **Broadband Services and Information Technology(IT) (8)**

Chief Technology Officer Jim Soukup presented. Council did not request any changes to the budget.

### **Planning & Development Services: (9)**

Planning and Development Services Director Michelle Haynes presented.

#### **a. Building**

Council did not request any changes to the budget.

#### **b. Planning**

Council directed staff to amend the budget to include Comprehensive Plan update in the long-term projections.

### **Mountain Village Housing Authority (10)**

#### **a. Affordable Housing Development Fund**

##### **i. San Miguel Regional Housing Authority**

**b. Mortgage Assistance Fund**

Council did not request any changes to the budget.

**c. Village Court Apartments**

Council did not request any changes to the budget.

**Public Works (11)**

**a. Building & Facility Maintenance**

Director of Public Works Finn Kjome presented. Council did not request any changes to the budget.

**b. Road & Bridge**

Finn Kjome presented. Council did not request any changes to the budget.

**c. Vehicle Maintenance Shop**

Finn Kjome presented. Council did not request any changes to the budget.

**d. Water & Sewer**

Finn Kjome presented. Council discussion ensued regarding the sewer upgrade and Council directed staff to analyze the feasibility of a backup pump to determine whether the budget should be revised to include the purchase of an additional pump.

**e. Vehicles & Equipment Acquisitions**

Finn Kjome presented. Council did not request any changes to the budget.

**f. Plaza Services & Public Trash**

Finn Kjome presented. Council did not request any changes to the budget. The Covid-19 related plaza improvements will be added to the BDAC budget for the November first reading of the budget.

**Public Safety (12)**

**a. Police**

Police Chief Chris Broady presented. Council did not request any changes to the budget.

**b. Community Services**

Chief Broady presented the budget. Council did not request any changes to the budget.

**c. Municipal Court**

Council did not request any changes to the budget.

**Transportation & Parking Services (13)**

**a. Parking Services**

Director of Transit & Recreation Jim Loebe presented the budget. Council did not request any changes to the budget but directed staff to agendize a discussion with the Parking Committee regarding charging for parking in the Gondola Parking Garage.

**b. Municipal Bus Service**

Jim Loebe presented stating that the material in the packet was incorrect and that SMART will be taking over the off-season bus service. The result is an approximate 15% decrease to the budget. The decrease will be reflected in the November first reading of the budget. Council did not request any changes to the budget.

**c. Employee Shuttle**

Jim Loebe presented. Council did not request any changes to the budget.

**d. Gondola & Chondola**

Jim. Loebe presented. Council did not request any changes to the budget.

**Parks & Recreation (14)**

Jim Loebe presented. Council did not request any changes to the budget.

**Administration: (15)**

**a. Town Manager**

Town Manager Kim Montgomery presented. Council did not request any changes to the budget.

**b. Town Council**

Town Clerk Susan Johnston presented. Council did not request any changes to the budget.

**c. Town Clerk**

Susan Johnston presented. Council did not request any changes to the budget.

**d. Legal**

Council did not request any changes to the budget.

**e. Human Resources**

Human Resources Director Jaime Holmes presented. Council did not request any changes to the budget.

**f. Marketing & Business Development**

Business Development & Community Engagement Coordinator Zoe Dohnal presented. Council discussion ensued regarding increasing the number of Farm to Communities families to serve up to 85 families. Council did not request any changes to the budget.

**g. Finance**

Kevin Swain presented. Council did not request any changes to the budget.

**Community Grants and Contribution (16)**

Council Member and Grant Committee Chair Natalie Binder presented. Council discussion ensued. No changes were made to the Grant Committee's recommendations.

There being no further business, on a **MOTION** by Patrick Berry and seconded by Dan Caton, Council unanimously agreed to adjourn the meeting at 12:07 p.m.

Respectfully submitted,

Susan Johnston, Town Clerk

**TOWN OF MOUNTAIN VILLAGE  
MINUTES OF THE OCTOBER 15, 2020  
REGULAR TOWN COUNCIL MEETING  
DRAFT**

**Agenda Item 2b**

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:30 a.m. on Thursday, October 15, 2020. Due to the Town's Disaster Declaration of March 19, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

**Attendance:**

**The following Town Council members were present and acting:**

Laila Benitez, Mayor  
Dan Caton, Mayor Pro Tem  
Patrick Berry  
Pete Duprey  
Natalie Binder  
Marti Prohaska  
Jack Gilbride

**The following Town Council members were absent:**

Also in attendance were:

Kim Montgomery, Town Manager	Riley McIntyre
Susan Johnston, Town Clerk	Cath Jett
Christina Lambert, Senior Deputy Town Clerk	Anton Benitez
Paul Wisor, Town Attorney	Ken Alexander
Kevin Swain, Director of Finance	Robert Stenhammer
Julie Vergari, Chief Accountant	Douglas Tooley
Chris Broady, Chief of Police	Joseph Solomon
Jaime Holmes, Director of Human Resources	Louis Alaia
Lindsay Niehaus, Human Resources Coordinator	Amy Levek
Zoe Dohnal, Business Development and Sustainability Senior Manager	Dan Jansen
Kathrine Warren, Public Information Specialist	Julia Caulfield
Michelle Haynes, Director of Planning & Development Services	Les Omotani
John Miller, Senior Planner	Sandra Gilbert
Amy Ward, Planner	Sue Berg
Luke Anderson, VCA Manager	Winston Kelly
Seth Carson, VCA Maintenance Manager	Bo Iwanetz
Jim Loebe, Director of Transit & Recreation	John Howe
Jim Soukup, Chief Technology Officer	Stephanie Fanos
Kate Burns, Controller	Jeff Proteau
Finn Kjome, Director of Public Works	Judy Thompson
JD Wise, Assistant Director of Public Works	
Tom Richards	
Virginia Howard	

**Executive Session for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e(1) (2)**

**a. Develop Strategies for Negotiations; and Instructing Negotiators in Connection with Intergovernmental Agreements Related to Funding of Regional Marketing Efforts**

On a **MOTION** by Pete Duprey and seconded by Patrick Berry, Council voted unanimously to enter into executive session for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e(1) at 8:38 a.m.

Council returned to open session at 9:19 a.m.

**Public Comment on Non-Agenda Items (3)**

No public comment was received.

**Consideration of a Proclamation Declaring October 2020 as Domestic Violence Awareness Month (4)**

The Proclamation was read. Riley McIntyre presented and thanked Council for their ongoing support. On a **MOTION** by Marti Prohaska and seconded by Dan Caton, Council voted unanimously to approve a Proclamation declaring October 2020 as Domestic Violence Awareness Month.

**Consideration of a Proclamation Declaring October 2020 as Substance Use Disorder Prevention Month (5)**

The Proclamation was read. Director Paul Reich presented and thanked Council for their support. On a **MOTION** by Dan Caton and seconded by Natalie Binder, Council voted unanimously to approve a Proclamation declaring October 2020 as Substance Use Disorder Prevention Month.

**Consent Agenda: (6)**

**All matter in the Consent Agenda are considered to be routine by the Town Council and will be enacted with a single vote. There will be no separate discussion of these Items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately:**

- a. Consideration of Approval of the September 3, 2020 Special Town Council Meeting Minutes**
- b. Consideration of Approval of the September 17, 2020 Regular Town Council Meeting Minutes**

On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to approve the Consent Agenda as presented.

**Liquor Licensing Authority: (7)**

- a. Consideration of a Report of Changes from the Mountain Village Promotional Association to Expand the Common Consumption Area and Include One Additional Liquor Licensed Premise and to Approve the Extension of the Common Consumption Area Through the Fall of 2020 Off-Season**

Susan Johnston presented. Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to approve a Report of Changes from the Mountain Village Promotional Association to expand the Common Consumption Area and include one additional liquor licensed premise and to approve the extension of the Common Consumption Area through the fall 2020 off-season.

**Consideration of a Resolution Approving the Purchase of Castellina Unit E (8)**

Town Manager Kim Montgomery presented. Council discussion ensued. On a **MOTION** by Natalie Binder and seconded by Marti Prohaska, Council voted unanimously to adopt a Resolution approving the purchase of Castellina Unit E as presented.



**Consideration of a Resolution Approving the Purchase of Cassidy Ridge Unit 201-C (9)**

Kim Montgomery presented. Council discussion ensued. On a **MOTION** by Jack Gilbride and seconded by Pete Duprey, Council voted unanimously to adopt a Resolution approving the purchase of Cassidy Ridge Unit 201-C.

**Finance: (10)**

Finance Director Kevin Swain presented. Council discussion ensued.

**a. Presentation of the September 30, 2020 Business & Government Activity Report (BAGAR)**

On a **MOTION** by Marti Prohaska and seconded by , Council voted unanimously to recess as the Town Council.

On a **MOTION** by Jack Gilbride and seconded by Marti Prohaska, Council voted unanimously to convene as the Mountain Village Metro District Board.

**Mountain Village Metro District: (11)**

**a. Consideration of a Resolution Approving the Issuance of Mountain Village Metropolitan District, General Obligation Taxable (Convertible to Tax-Exempt) Refunding Bond, Series 2020 Refunding the Series 2014 Bond**

On a **MOTION** by Jack Gilbride and seconded by Patrick Berry, Council voted unanimously to adopt a Resolution Approving the Issuance of Mountain Village Metropolitan District, General Obligation Taxable (Convertible to Tax-Exempt) Refunding Bond, Series 2020 Refunding the Series 2014 Bond.

On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to recess as the Board of the Mountain Village Metro District.

On a **MOTION** by Marti Prohaska and seconded by Dan Caton, Council voted unanimously to re-convene as the Mountain Village Town Council.

**Discussion and Consideration of Public Works Winter Staffing Levels (12)**

Director of Public Works Finn Kjome presented. Council discussion ensued. On a **MOTION** by Natalie Binder and seconded by Pete Duprey, Council voted unanimously to approve the hiring of a full-time road and bridge and full-time plaza services position.

**Consideration to Fill a Vacant Full-time position in the Parks and Recreation Department with a Winter Seasonal Employee (13)**

Director of Transportation and Recreation Jim Loebe presented. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to approve filling a vacant full-time position in the Parks and Recreation Department with a winter seasonal employee.

**First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Regarding a Density Transfer and Rezone located at Lot 648AR, 313 Adams Ranch Road, to rezone and convert three (3) units or 3,264 square feet of commercial space into four (4) Employee Apartments *Quasi-Judicial* (14)**

Senior Planner John Miller presented. Mayor Laila Benitez recused herself because of her home's proximity to the project and Patrick Berry recused himself because he is employed with Telski who owns some of the property in question. Council discussion ensued. On a **MOTION** by Pete Duprey and seconded by Natalie Binder, Council voted 5-0 to approve on first reading an Ordinance regarding a Density Transfer and Rezone located at Lot 648AR, 313 Adams Ranch Road, to rezone and convert three (3) units or 3,264 square feet of commercial space into four (4) Employee Apartments and to set the second reading, public hearing and final vote for the November 19, 2020 Regular Town Council meeting with the conditions and findings outlined in the memo.

**First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Regarding a Rezone and Density Transfer Application to Rezone Columbia Place Condominiums (Lot 37) Units 5-12 (8 units total) from a Hotel Efficiency Zoning Designation to Lodge Zoning Designation Quasi-Judicial (15)**

John Miller and applicant Robert Stenhammer presented. Council discussion ensued. Public comment was received from Tom Richards. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to continue the item to the November 19, 2020 Regular Town Council meeting.

**Consideration of a Resolution Regarding a Variance for Parking Requirements for 6 of the 8 units at Columbia Place Condominiums (Lot 37) Units 5-12 (8 Units Total), (a Request to Waive a Parking Space Equivalent of 3 Parking Spaces) Quasi-Judicial (16)**

On a **MOTION** by Dan Caton and seconded by Marti Prohaska, voted unanimously to continue the item to the November 19, 2020 Regular Town Council Meeting

**Consideration of a Resolution Regarding a Conditional Use Permit to Allow for a Health and Wellness Program to Occur Within a Single-Family Home Located at Lot 114, 160 Country Club Drive, Pursuant to CDC Section 17.4.14 Quasi-Judicial (The Applicant has requested that this item be continued to the November 19th Regular Town Council Meeting) (17)**

On a **MOTION** by Marti Prohaska and seconded by Patrick Berry, voted unanimously to continue the item to the regular November 19, 2020 Town Council meeting.

**Business Development Advisory Committee (BDAC) Update (18)**

Dan Caton and Zoe Dohnal presented. Council discussion ensued. Public comment was received from Doug Tooley.

**Consideration of Approval for TMVOA Update on the Village Pond Plaza and Sunset Plaza Wireless Speakers Purchase (19)**

Mayor Benitez recused herself from the discussion. Telluride Mountain Village Owners Association (TMVOA) Director Anton Benitez presented. Council discussion ensued. Public comment was received from Doug Tooley. On a **MOTION** by Patrick Berry and seconded by Natalie Binder, Council voted unanimously to move forward with the application to expand the wireless speaker purchase for Village Pond Plaza and Sunset Plaza by TMVOA.

**Natalie Binder left the meeting at 10:50 a.m.**

The Council took a break from 11:00 a.m. to 11:05 a.m.

Council moved to staff reports agenda item 27.

**Continued Discussion Regarding a Development Proposal for Lot 30, to Develop 17 Condominium Density Units and 3 Employee Condominium Units (21)**

John Miller and applicant Attorney Stephanie Fanos presented. Council discussion ensued. Council consensus was in favor of a three-bedroom unit for sale in the deed restricted market. Public comment was received by Ken Alexander, Joe Solomon, Les Omotani and Bo Iwanetz.

Council moved to agenda item 28.

**Comprehensive Plan Update (22)**

Michelle Haynes and Town Attorney Paul Wisor presented. Council discussion ensued regarding initiating a Request for Proposal (RFP) to hire a consultant. Council discussion ensued. Council consensus was to move forward with the RFP process.

**Village Court Apartments (VCA) Update (23)**

VCA Manager Luke Adamson and VCA Maintenance Manger Seth Carson presented. Council discussion ensued. Council consensus was that staff move from monthly to quarterly VCA updates. Public comment was received by Doug Tooley.

Council moved to agenda item 25.

**Green Team Quarterly Report (24)**

Cath Jett presented her report. Council discussion ensued. Public comment was received by Doug Tooley.

Council moved to agenda item 21.

**Lotus Sustainability and Engineering Informational Town of Mountain Village Community and Municipal Inventory Summary and Comparison (25)**

Consultant Rachel Meier of Lotus Sustainability and Engineering presented. Council discussion ensued.

**Lotus Sustainability and Engineering Informational Town of Mountain Village Climate Action Plan Summary and Recommendations (26)**

Rachel Meier presented. Council discussion ensued.

Council moved to agenda item 24.

**Staff Reports: (27)**

**a. Planning & Development Services**

Director Michelle Haynes presented her report. Council discussion ensued.

**b. Police Department**

Chief of Police Chris Broady presented his report. Council discussion ensued.

**c. Town Manager**

Kim Montgomery presented her report. Council discussion ensued.

Council moved back to agenda item 22.

**Council Boards and Commissions Updates : (28)**

1. **Telluride Tourism Board – Berry**
2. **Colorado Flights Alliance – Gilbride**
3. **Transportation & Parking – Benitez/Duprey**
4. **Budget & Finance Committee – Gilbride/Duprey**
5. **Gondola Committee – Caton/Berry**
6. **Colorado Communities for Climate Action – Berry**
7. **San Miguel Authority for Regional Transportation (SMART) –Caton/Prohaska**
8. **Eco Action Partners – Berry/Prohaska**
9. **Telluride Historical Museum – Prohaska**
10. **Telluride Conference Center – Gilbride/Binder**
11. **Alliance for Inclusion – Binder**
12. **Green Team Committee – Berry/Prohaska**
13. **Business Development Advisory Committee – Caton/Benitez**
14. **Mayor’s Update – Benitez**

**Other Business (29)**

Susan Johnston presented the 2021 Town Council meeting calendar for consideration. Council discussion ensued. Council consensus was in favor of the dates presented and to have one additional special meeting per month.

Susan Johnston stated that the Green Team will have an open “at large” seat advertised due to Mike Follen moving out of the area at the end of October. The Town will advertise for the position and the appointment will be made at the November 19, 2020 Regular Town Council meeting.

Susan Johnston presented stating that the Business Development Advisory Committee has an opening for the Mountain Village merchant seat. The committee will make a recommendation to Council and the appointment will be made at the November 19, 2020 Regular Town Council meeting.

There being no further business, on a **MOTION** by Patrick Berry and seconded by Pete Duprey, Council voted unanimously to adjourn the meeting at 1:26 p.m.

Respectfully prepared and submitted by,

Susan Johnston  
Town Clerk

# Memorandum

Agenda Item 3

**To:** Town Council  
**From:** Jaime Holmes, Human Resources Director  
**Date:** November 5<sup>th</sup>, 2020 – Work Session Town Council Meeting, Agenda Item  
**Re:** **Discussion Item: Health insurance eligibility to Council members**

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## ATTACHMENTS:

- Benefit comparison within our municipality’s comparable markets
- 2021 Benefit rates
- Ordinance 2015-04

## OVERVIEW:

Discuss availability of health benefits to Council members. This includes medical, dental, vision and a \$20,000 life insurance policy. These benefits are currently a package with CEBT (Town’s current benefit administrator). Additionally, discuss option of Council members to pay for premiums in full or Town pays for premiums equivalent to a full-time employee.

## Discussion:

1. This memo is a follow up to a Council Meeting discussion on October 7<sup>th</sup>, 2020, regarding Council wages and offer of health benefits. This memo discusses health benefits only.
2. The options for premium payments are:
  - a. Council to elect benefits and pay for monthly premiums in full
  - b. Council to elect benefits and premiums would be paid by the Town (equivalent to a full-time employee)
  - c. Council to not offer health benefits to newly elected members
3. Section 3.4(c) of the Town’s Home Rule Charter provides modification to Council member compensation “shall not affect the compensation of any Mayor of Town Councilors then in officer during their current term in office.” The Charter does not define “compensation;” However, the Code of Ethics defines “compensation” as “money, thing of value or economic benefit conferred on or received by any person in return for services rendered or to be rendered by himself or herself or another.” Even if Council were to pay for the full costs of the benefits, one could argue a Council member being provided the opportunity to access the benefits would constitute a thing of value. Therefore, current Council members cannot avail themselves to the Town’s health insurance until a new term begins.

**BENEFITS COMPARISON**

Municipality	Medical	Dental	Vision	Cost to Council	Retirement	Wellness	Other	How are Benefits Established
Aspen	Yes	Yes	No	Same premium as FT EE	Can participate in 457, no Town match	Rec Pass	Single coverage option only/ stipend offered if waiving coverage	Ordinance/Vote - any changes apply to newly elected officials only
Avon	Yes	Yes	Yes	Same premium as FT EE	457 is mandatory in lieu of 55, no additional options	Full family Rec Pass / no ski pass	Health insurance is optional	Unsure
Breckenridge	Yes	Yes	Yes	Same premium as FT EE	No	Free Rec Pass each year with reduced rates for dependents + \$500 rec credit to be used for other passes / no ski pass		Internal decision
Durango	Yes	Yes	Yes	Same premium as FT EE	No	No		
Telluride	No	No	No		No	Offered to participate in challenges	Merchant ski pass participation and fitness memberships (Council purchases merchant passes)	Ordinance changed in 2019 to include Medical/Dental to all newly elected members
Vail	Yes	Yes	No	Same premium as FT EE	Offered to participate as a PT EE, not same benefits as FT (6% EE with 1.5% match) & voluntary 457 participation	reimbursement of up to \$800 towards wellness / ski pass	EAP, bus pass, parking pass and nordic pass / no ski pass	per HR, Believes Council made an action to allow for benefit participation in the late 90's
Mountain Village	No	No	No	N/A	Must participate in PERA as a paid employee	Same wellness reimbursement availability as EE / options to purchase ski passes or receive gift card equivalent	Water, Sewer utilities paid by Town	
Crested Butte								
Snowmass Village								

NOTES: Avon, Durango, Crested Butte and Snowmass Village did not respond to the email inquiry sent. Info above is CML data.

**Cost breakdown:**

<b>PPO 4</b>	<b>Medical</b>	<b>Dental</b>	<b>Vision</b>	<b>\$20,000 life policy</b>	<b>Total Cost/ Month</b>		<b>EE Cost / Month</b>	<b>ER Cost/ Month</b>	<b>ER Cost/ Year</b>
EE only	\$644	\$50	\$7	\$2.80	\$704		\$0	\$704	\$8,448
EE + spouse	\$1,311	\$98	\$13	N/A	\$1,422		\$60	\$1,362	\$16,344
EE + child	\$1,213	\$105	\$15	N/A	\$1,333		\$60	\$1,273	\$15,276
EE + 2 children	\$1,213	\$105	\$15	N/A	\$1,333		\$120	\$1,213	\$14,556
EE + 3 children	\$1,213	\$105	\$15	N/A	\$1,333		\$180	\$1,153	\$13,836
EE + sp + ch	\$1,576	\$147	\$19	N/A	\$1,742		\$120	\$1,622	\$19,464
EE + family	\$1,576	\$147	\$19	N/A	\$1,742		\$180	\$1,562	\$18,744

**OR**

<b>HD 2800</b>	<b>Medical</b>	<b>Dental</b>	<b>Vision</b>	<b>\$20,000 life policy</b>	<b>Total Cost/ Month</b>		<b>EE Cost / Month</b>	<b>ER Cost/ Month</b>	<b>ER Cost/ Year</b>
EE only	\$677	\$50	\$7	\$2.80	\$737		\$0	\$737	\$8,844
EE + spouse	\$1,381	\$98	\$13	N/A	\$1,492		\$60	\$1,432	\$17,184
EE + child	\$1,267	\$105	\$15	N/A	\$1,387		\$60	\$1,327	\$15,924
EE + 2 children	\$1,267	\$105	\$15	N/A	\$1,387		\$120	\$1,267	\$15,204
EE + 3 children	\$1,267	\$105	\$15	N/A	\$1,387		\$180	\$1,207	\$14,484
EE + sp + ch	\$1,655	\$147	\$19	N/A	\$1,821		\$120	\$1,701	\$20,412
EE + family	\$1,655	\$147	\$19	N/A	\$1,821		\$180	\$1,641	\$19,692

**Notes:**

Life insurance is only available to Council members, not family members (regardless of insuring family members)

All plans are with CEBT

Medical = UMR (Rocky Mountain Health Plans network)

Dental = Delta Dental

Vision = VSP

HD = High Deductible health plan (2021 individual deductible is \$2800, family is \$5,600)

Rates are subject to change annually

**ORDINANCE NO. 2015 - 04**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE INCREASING THE COMPENSATION OF THE MOUNTAIN VILLAGE TOWN COUNCIL AND THE MAYOR OF THE MOUNTAIN VILLAGE**

**RECITALS:**

- A. The Town of Mountain Village (the "Town"), in the County of San Miguel and State of Colorado, is a home rule municipality duly organized and existing under the laws of the State of Colorado and the Town Charter.
- B. Pursuant to the Town of Mountain Village Charter, section 3.4(a) sets the compensation of the Mayor at \$100.00 per month and section 3.4(b) sets the compensation for the Town Councilors at \$50.00 per month.
- C. The Town Charter, section 3.4(c) further allows for Council and Mayoral Compensation to be amended or modified by an Ordinance of the Town Council, so long as such amendments or modifications do not affect the compensation of the Mayor or any Town Councilor then in office during their current term of office.
- D. The Town Charter provisions on Town Council and Mayoral Compensation have not been amended or modified by Ordinance since originally adopted.
- E. After surveying similarly situated municipalities, the Town Council determined that an increase in the compensation to the Town Council and Mayor was appropriate to bring the Town up to the lower end of compensation for similarly situated municipalities as set forth herein.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:**

**Section 1. Legislative Findings.**

The recitals to this Ordinance are adopted as findings of the Town Council in support of the enactment of this Ordinance.

**Section 2. Mayoral Compensation.**

- A. The Mayor shall be compensated for his or her services to the Town in an amount of \$800.00 per month.
- B. The Mayor shall also be compensated for water and sewer charges, basic cable and basic internet at his or her residence. The Town's finance department may elect to reimburse the Mayor for such charges rather than removing the billing for such charges.



### **Section 3. Compensation of Town Councilors**

- A. Town Councilors shall be compensated for his or her services to the Town in an amount of \$400.00 per month.
- B. Town Councilors shall also be compensated for water and sewer charges, basic cable and basic internet at his or her residence. The Town's finance department may elect to reimburse Town Councilors for such charges rather than removing the billing for such charges.

### **Section 4. PERA**

The Public Employees Retirement Association ("PERA") of which the Town is a member, deems the Town Councilors and the Mayor as eligible to receive certain PERA benefits unless they opt out of PERA within 60 days of taking office. Therefore, the Town Councilors and Mayor shall be compensated by the Town the employer's portion of such PERA benefits.

### **Section 5. Additional Benefits**

The Town Council may be compensated for a minor additional benefit of up to the value of a Telluride Ski Resort season pass, so long as such minor benefits are duly approved and adopted through the Town's budget Ordinance adoption process on a yearly basis.

### **Section 6. Severability.**

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

### **Section 7. Ordinance Effect.**

Existing Ordinances or parts of Ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided however, that the repeal of any Ordinance or parts of Ordinances of the Town shall not revive any other section of any Ordinance or Ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any Ordinance hereby repealed prior to the taking effect of this Ordinance.

### **Section 8. Safety Clause.**

The Town Council finds and declares that this Ordinance is promulgated and adopted for the public health, safety and welfare of the citizens of the Town.

**Section 9. Effective Date.**

This Ordinance shall take effect for those Town Council Members and Mayor entering office after the June 30, 2015 Town of Mountain Village Election.

**Section 10. PUBLIC HEARING.**

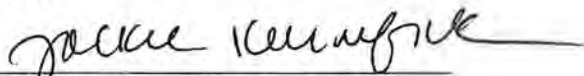
A public hearing on this Ordinance was held on the 21st day of May, 2015, in the Town Council Chambers, 455 Mountain Village Boulevard, Mountain Village, Colorado.

**INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 23rd day of April 2015.**

**TOWN OF MOUNTAIN VILLAGE,  
COLORADO, A HOME-RULE  
MUNICIPALITY**

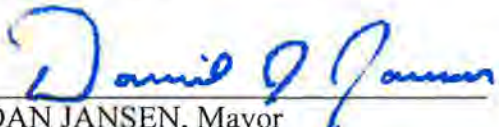
By:   
DAN JANSEN, Mayor

ATTEST:

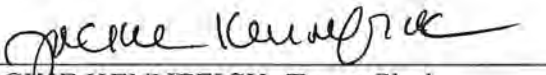
  
JACKIE KENNEFICK, Town Clerk

**HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado, this 21<sup>st</sup> day of May, 2015.**

**TOWN OF MOUNTAIN VILLAGE,  
COLORADO, A HOME-RULE  
MUNICIPALITY**

By:   
DAN JANSEN, Mayor

ATTEST:

  
JACKIE KENNEFICK, Town Clerk

Approved As To Form:

  
James Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town"), do hereby certify that:

1. The attached copy of Ordinance No.2015-04 ("Ordinance") is a true, correct and complete copy thereof.
2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council of the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on April 23, 2015 by the affirmative vote of a quorum of the Town Council as follows:

<b>Council Member Name</b>	<b>"Yes"</b>	<b>"No"</b>	<b>Absent</b>	<b>Abstain</b>
Dan Jansen, Mayor	X			
Martin McKinley	X			
Jonette Bronson			X	
John Howe	X			
Michelle Sherry	X			
Cath Jett, Mayor Pro Tem	X			
Dave Schillaci			X	

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance, was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on May 1<sup>st</sup>, 2015, in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on May 21, 2015. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

<b>Council Member Name</b>	<b>"Yes"</b>	<b>"No"</b>	<b>Absent</b>	<b>Abstain</b>
Dan Jansen, Mayor	X			
Martin McKinley	X			
Jonette Bronson	X			
John Howe	X			
Michelle Sherry	X			
Cath Jett, Mayor Pro Tem	X			
Dave Schillaci	X			

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me, as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this 21st day of May, 2015.

  
\_\_\_\_\_  
JACKIE KENNEFICK, Town Clerk

(SEAL)





**PLANNING AND DEVELOPMENT SERVICES  
DEPARTMENT**

455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Item No. 4**

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**TO:** Town Council  
**FROM:** Planning and Development Services Department  
**FOR:** Meeting of November 5, 2020  
**DATE:** October 27, 2020  
**RE:** Consideration to authorize an extension of the Gondola Parking Garage Design Review Approvals and Vested Property Rights which expire on October 20, 2021, Lot 1003R-1.

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**OVERVIEW**

The Town of Mountain Village approved an extension of a site-specific development plan to develop the Gondola Parking Garage from October 20, 2011 to October 20, 2021 pursuant to Town Council Resolution No. 2011-1020-23. Town staff seeks direction to authorize staff to submit the necessary Vested Property Rights extension application to extend the plan and vested property rights approval beyond October 20, 2021.

**ATTACHMENT**

- Resolution No. 2011-1020-23

**PROCESS**

A Vested Property Right extension constitutes a class 4 design review application. This requires a Design Review Board Recommendation to Town Council, and two readings of an ordinance by Town Council.

**ANALYSIS**

The existing plan approval vests the Town with the right to pursue a vertical expansion of the existing Gondola Parking Garage. Preserving the approval benefits the Town's should the Town Council wish to pursue development of the Gondola Parking Garage in the future. If the entitlements are extended, the Town would need to verify the existing plan set conforms with any change to building codes (per the Resolution), should any revisions occur seek a minor revisions application approval, seek cost estimating, submit a building permit plan set and be issued a building permit for construction.

If the approval expires, the town would need to submit new applications, as though it is a new project. Directing staff to submit necessary applications to seek an extension of vested rights does not mean the Town Council is granting such an extension. Such direction simply means staff may begin assembling the materials to submit an application and proceed through the public approval process for an extension of the now existing vested rights.

At the time of application Town Council could decide the length of the extension. Length of extensions are typically three years, but also five or ten years are typical requests for large scale projects.

**STAFF RECOMMENDED MOTION**

*I move to authorize staff to prepare and submit the necessary applications to seek an extension to the Vested Property Rights and Plans per Resolution No. 2011-1020-23.*

/mbh



**RESOLUTION OF THE TOWN COUNCIL  
OF THE TOWN OF MOUNTAIN VILLAGE,  
MOUNTAIN VILLAGE, COLORADO APPROVING EXTENDED VESTED PROPERTY RIGHTS  
FOR A SITE SPECIFIC PLAN ON LOT 1003R-1**

**Resolution No. 2011-1020-23**

**WHEREAS**, Town of Mountain Village ("Town") is the owner of record of real property described as Lot 1003R-1, Town of Mountain Village; and

**WHEREAS**, the Owner is seeking the approval of extended vested property rights for a site specific development plan to allow development of the Gondola Parking Garage; and

**WHEREAS**, the Community Development Department, in cooperation with the Transportation and Public Works departments, has, on behalf of the Town, submitted an application requesting approval of vested property rights and a site specific development plan to for the planned, designed and engineered additional parking decks on the Gondola Parking Garage located on Lot 1003R-1, Town of Mountain Village; and

**WHEREAS**, the proposed two additional levels to be added onto the existing parking structure is in compliance with the provisions of Article 6 of the Land Use Ordinance, " Vested Property Rights"; and

**WHEREAS**, the application is in conformance with C.R.S. § 24-68-101-106; and

**WHEREAS**, the Design Review Board (DRB) considered this application, along with evidence and testimony, at a public meeting held on July 28, 2011. Upon concluding their review, the DRB voted in favor of the Vested Property Rights and recommended approval of extended vesting of the site specific development plan to the Town Council subject to certain conditions; and

**WHEREAS**, the Town Council considered and approved this application, along with evidence and testimony, at a public meeting held on October 20, 2010; and

**WHEREAS**, the Town Council hearing referred to above was preceded by publication of public notice of such hearing on such date and/or dates from which such hearing was continued in the *Telluride Daily Planet*, and by mailing of public notice to property owners within one hundred and fifty feet (150') of the Property, as required by the LUO;

**WHEREAS**, after the public hearings referred to above, the DRB and the Town Council each individually considered the Application submittal materials, and all other relevant materials, public letters and public testimony, and approved the Application with conditions as set forth in this Resolution;

**WHEREAS**, the Applicant has addressed, or agreed to address, all conditions of approval of the Application imposed by Town Council based upon a recommendation for approval by the DRB.

**Now, Therefore, Be It Resolved** that the Town Council hereby approves Vested Property Rights for the site specific development plan for the Gondola Parking Garage on Lot 1003R-1

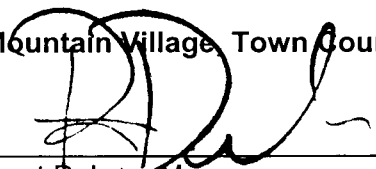
and authorizes the Mayor to sign the Resolution subject to the following conditions:

1. This vested property right for the site specific development plan for the Gondola Parking Garage will be valid for 10 years from the date of this resolution.
2. All conditions of the original DRB approval as set forth in the DRB minutes dated July 28, 2011, for the Gondola Parking Garage design will remain conditions of this Vested Property Rights.
3. The Applicant shall return to the DRB for any revisions to the approved plan that may occur.
4. The Applicant will be required to build per the Building Code in effect at the time of submittal for a building permit.
5. The Applicant will be required to submit building permit plans based on the Town's adopted building codes in effect at the time of submittal for a building permit.
6. The establishment of a vested property right shall not preclude the application of ordinances or regulations of the Town which are general in nature and applicable to all property subject to land use regulation by the Town, including, but not limited to, fee assessments and building, fire, plumbing, electrical, mechanical, water and sewer codes.
7. All representations of the Applicant, whether within the submittal or at the DRB hearing, are conditions of this approval.
8. Per section 2-1307 of the Design Regulations, this approval does not allow any violation to the LUO and/or Design Regulations or imply approval of any errors that may be contained in this application that violate the LUO and/or the Design Regulations.

**Be It Further Resolved** that Lot 1003R-1 may be developed as submitted in accordance with the official DRB approved final plan set and this vested property right and site specific development plan as set as approved under Resolution NO. 2011-1020-23.

**Approved** by the Town Council at a public meeting October 20, 2011

Town of Mountain Village, Town Council

By:   
Robert Delves, Mayor

**Attest:**

By:   
Susan Johnston, Deputy Town Clerk





**PLANNING AND DEVELOPMENT SERVICES  
DEPARTMENT**

455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Item No. 5**

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**TO:** Town of Mountain Village Housing Authority  
**FROM:** Planning and Development Services Department  
**FOR:** Meeting of November 5, 2020  
**DATE:** October 27, 2020  
**RE:** Consideration to extend the VCA Phase IV Design Review Approval from January 11, 2021 to July 11, 2021 and extend the vested property rights and plan.

---

**OVERVIEW**

The Design Review Board approved the VCA Phase IV Project Architectural Plans on July 11, 2019 with the standard 18-month approval, expiring on January 11, 2021. The Mountain Village Housing Authority may authorize a one-time six-month extension prior to the lapse of the approval.

**ATTACHMENT**

- VCA Phase IV DRB Notice of Action

**PROCESS**

A renewal application is a class 1 staff level application pursuant to CDC Section 17.4.8, and the renewal request must be received within three months of the expiration of the approval. The expiration is within the three-month range in order to request an extension.

Renewals are subject to the following General Standards per the CDC

E. General Standards

1. Number of Renewals. Only one (1), six (6) month renewal shall be permitted. Upon expiration of the renewal, the applicant must submit a new development application and follow the required development review process as provided for by this CDC.
2. Length of Validity. If a renewal development application is approved by the Town, the approval shall lapse six (6) months after the expiration date of the original approval.

**ANALYSIS**

Staff recommends the Mountain Village Housing Authority authorize staff to execute the one-time six-month extension application and approval. The approval will then be valid thru July 11, 2021 with the understanding that the renewal extension meets the CDC criteria.

In the event a project design expires, the applicant must submit a new development application and follow the required development review process as provided for by the CDC, as though it is a new project.

In the event the Town Council wishes to extend the Vested Property Rights and architectural plans, Council can direct staff to submit the Class 4, Vested Property Rights extension application and determine an adequate length of time for such approval which will include the approved architectural plan set.

**EXTENSION OF THE VESTED PROPERTY RIGHTS**

Staff further seeks direction from Council, that once extended, the town seek a class 4 application to extend the vested property rights and architectural plans from July 11, 2021 to a greater length of time. Typically, vested property right and plan extensions can be granted from between three, five or 10 years.

**STAFF RECOMMENDATED MOTION**

*I move to authorize staff to prepare and submit an extension approval application to extend the VCA Phase IV Architectural Design approval for an additional six months and to further prepare and submit a class 4 application, to extend the vested property rights and plan for [ten years].*

/mbh



**PLANNING & DEVELOPMENT SERVICES DEPARTMENT  
PLANNING DIVISION**

455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

July 25, 2019

Mountain Village Housing Authority  
C/O Michelle Haynes, Planning and Development Services Director  
455 Mountain Village Blvd, STE A  
Mountain Village, CO 81435

Sent Via Email: [MHaynes@mtnvillage.org](mailto:MHaynes@mtnvillage.org)

RE: Lot 1001R, Notice of Action for Class 3 Final Architecture and Site Review

Dear Ms. Haynes:

At the July 11, 2019 Design Review Board (DRB) meeting the board voted to approve the Final Architecture and Site Review application for two new multi-family apartment buildings consisting of a cumulative 49 dwelling units, located on Lot 1001R, 415 Mountain Village Boulevard (Village Court Apartments). On a Motion made by David Craige and seconded by Greer Garner the DRB voted 7-0 to approve a Final Review Application with the following conditions:

1. This approval is subject to the Town Council approving the variance to the height requirement. If denied, the applicant must resubmit for approval of the project by the Design Review Board.
2. This approval is subject to the Town Council approving the Density Transfer and Rezone for Lot 1001R, creating an additional 7 units of employee apartment density. If denied, the applicant must resubmit for approval of the project by the Design Review Board, as applicable.
3. A ridge height survey prepared by a Colorado certified land surveyor will be provided during the framing inspection to determine the maximum building height is in compliance with the approval.
4. This approval requires emergency lighting with battery backup to be shown at all exits for required egress at the time of Building Permit submittal.
5. The contractor shall meet with employees of Community Services (Police Department) as well as VCA Management regarding the parking of construction vehicles at the site prior to the commencement of construction.
6. The contractor shall meet with employees of Planning and Development Services Department throughout the project regularly to discuss pedestrian and vehicular traffic - and specifically mitigation to impacts which may arise related to obstruction of movement to and from VCA to the gondola.
7. Prior to the issuance of a building permit, the applicant shall field verify all utilities and submit a revised utility plan to the public works director identifying the location.

Length of validity shall be for 18 months from the date of approval, expiring on January 11, 2021. If the development has not commenced, legal instruments not recorded, or if a building or development permit has not been issued, as applicable, the approval shall expire unless a Renewal Process development application is approved. Once all of the conditions set forth above are met, unless such condition is deferred until after a building or development permit has been issued, the Town will issue a development permit for the project in accordance with the requirements set forth in the Community Development Code.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Miller III", with a long horizontal flourish extending to the right.

John A. Miller III, CFM  
Senior Planner  
**Town of Mountain Village**  
**455 Mountain Village Blvd, Suite A**  
**Mountain Village, CO 81435**  
O :: 970.369.8203  
M :: 970.417.1789



**PLANNING AND DEVELOPMENT SERVICES  
DEPARTMENT**

455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 728-1392

**Item No. 6**

**TO:** Town Council  
**FROM:** Planning and Development Services Department  
**FOR:** Meeting of November 5, 2020  
**DATE:** October 27, 2020  
**RE:** Bolstered Fire Mitigation and Forest Health Programs and Associated Budget Request

**OVERVIEW**

At the last Town Council meeting, the Town Council requested planning staff to bolster our existing fire mitigation and forest health programs.

**BACKGROUND**

The original design guidelines for the Town of Mountain Village allowed roofs for residential buildings to be constructed with the following materials: unglazed concrete roof tile, hand split cedar shakes, slate, or corten metal (steel). Data collected in 2017 indicated that the Town of Mountain Village today has over 334 buildings with cedar shake roofs comprising roughly 50-60% of all buildings, less those roof material changes subsequent to 2017.

In 2008 the Town reviewed and adopted the San Miguel Community Wildfire Protection Plan. In 2010 the Town of Mountain Village prohibited the installation of cedar shake roofs because it was identified as the primary fire hazard threat to the Mountain Village community.

The secondary recommendation from the 2008 plan was to create adequate defensible space around all homes and structures. The town updated the forest health and fire mitigation regulations, and later in 2014, a forest management plan. The town preferred to use carrots not sticks and implemented additional incentives outlined below.

**EXISTING PROGRAMS**

- In 2016 the Town adopted the defensible space incentive program.
- In 2016 the town created a wood lot, for foresters to drop excess wood from thinning and defensible space projects reducing fuels onsite, saving homeowners money by a reduced hauling fee, and providing free firewood pick up for the region.
- In 2017 the town adopted the cedar shake rebate program
- In 2018 the town lost its planner/forester and outsourced a portion of the defensible space program due to specific expertise and limited staff resources to the West Region Wildfire Council.

**HISTORIC BUDGET AND TMVOA COST SHARING INFORMATION**

<b>Program</b>	<b>Funding</b>	<b>Shared Cost</b>	<b>Notes</b>
Defensible Space Rebate Program	\$50,000	Split between TMVOA and TMV	50% of the forester invoice up to \$5,000
Cedar Shake Incentive Program	\$100,000	Split between TMVOA and TMV	Cost of the building permit fee

Forestry Management	\$25,000-\$50,000	Town land only	For forest health and defensible space projects on Town owned land
Wood Lot	Incidental	Town land only	Town labor and materials to maintain

## DISCUSSION

After talking with the fire district and the West Region Wildfire Council their recommendations to us are as follows:

- Prioritize the cedar shake fire mitigation incentive program
  - Increase the incentive amount for the cedar shake incentive program if able or possible
- Increase the rebate value of the Defensible Space program from \$5,000 to up to \$10,000 and 50% of a project worth \$20,000
- Continue to maintain town owned properties including the creation of defensible space around existing town buildings. Utilize the remaining funds in this line item to leverage grant funding for possible larger parcel, multi-stake holder forest health and thinning projects.
- Expand the wood lot

## RECOMMENDATION AND BUDGET FUNDING REQUEST

Staff recommends the following changes:

Program	2020 Funding	2021 Proposed Change of Funding	Shared Cost	2020 Program Notes	Recommended Modification
Defensible Space Rebate Program	\$50,000	No change	Split between TMVOA and TMV	50% of the forester invoice up to \$5,000	Increase the rebate to 50% of the invoice and up to \$10,000
Cedar Shake Fire Mitigation Incentive Program	\$100,000	No change	Split between TMVOA and TMV	Cost of the building permit fee	Maintain the existing funding level. Implement at this level one more year then consider increasing the incentive value
Forestry Management	\$25,000	Increase to \$50,000	Town land only- no shared costs	For forest health and defensible space projects on Town owned land	Actively pursue a town land forestry project and use the remaining \$25K for matching grant funding that support wildfire mitigation
Wood Lot	Incidental		Town land only	Town labor and materials to maintain	No change

/mbh & jm



TOWN OF MOUNTAIN VILLAGE  
Agenda Item 7

**To:** Mayor Benitez and Town Council  
**From:** Mountain Munchkins Director Dawn Katz  
**Date:** November 3, 2020  
**Re:** Hiring approval for part time substitute employee

---

Mountain Munchkins Childcare and Preschool center is requesting the council's approval to hire one additional part time/as needed substitute staff member. This staff member will help as a substitute teacher to assistant with staff absences due to COVID-19 challenges.

Mountain Munchkins reopened to families on June 1, 2020. Since this reopening, Mountain Munchkins has lost two qualified teachers and one part time assistant.

This request is to hire one substitute teacher that will work as needed at \$16 per hour to help alleviate some of the gaps Mountain Munchkins is currently facing in staffing.

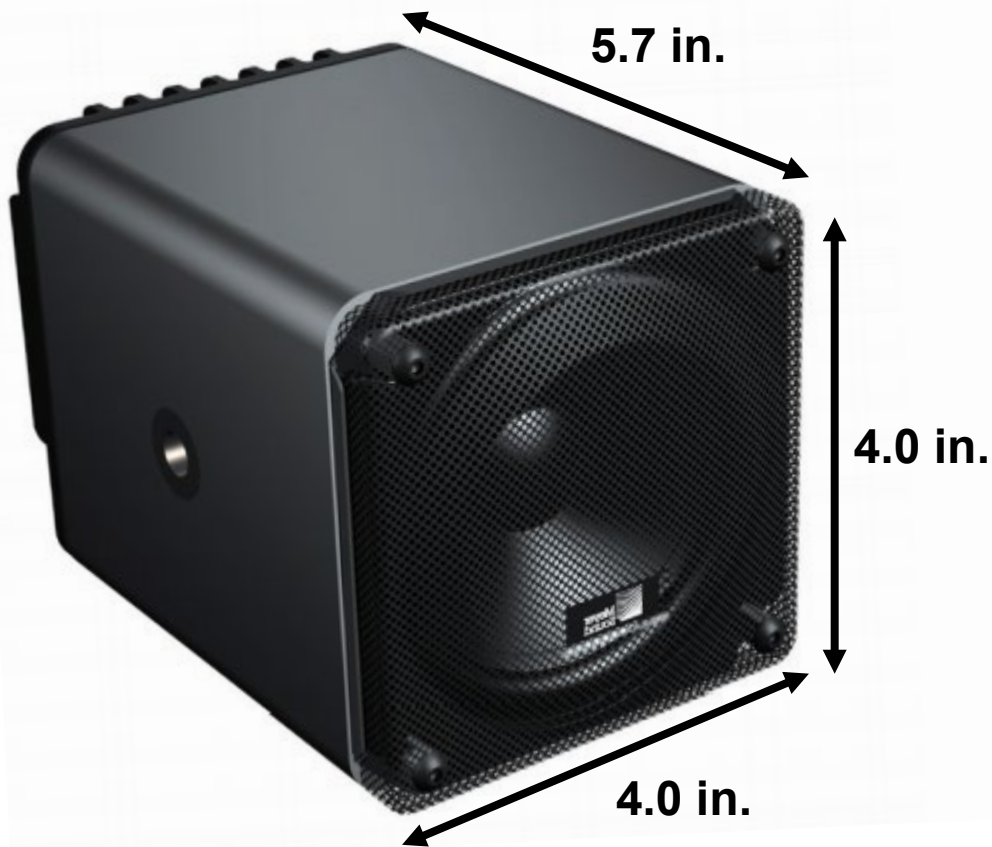


November 5, 2020



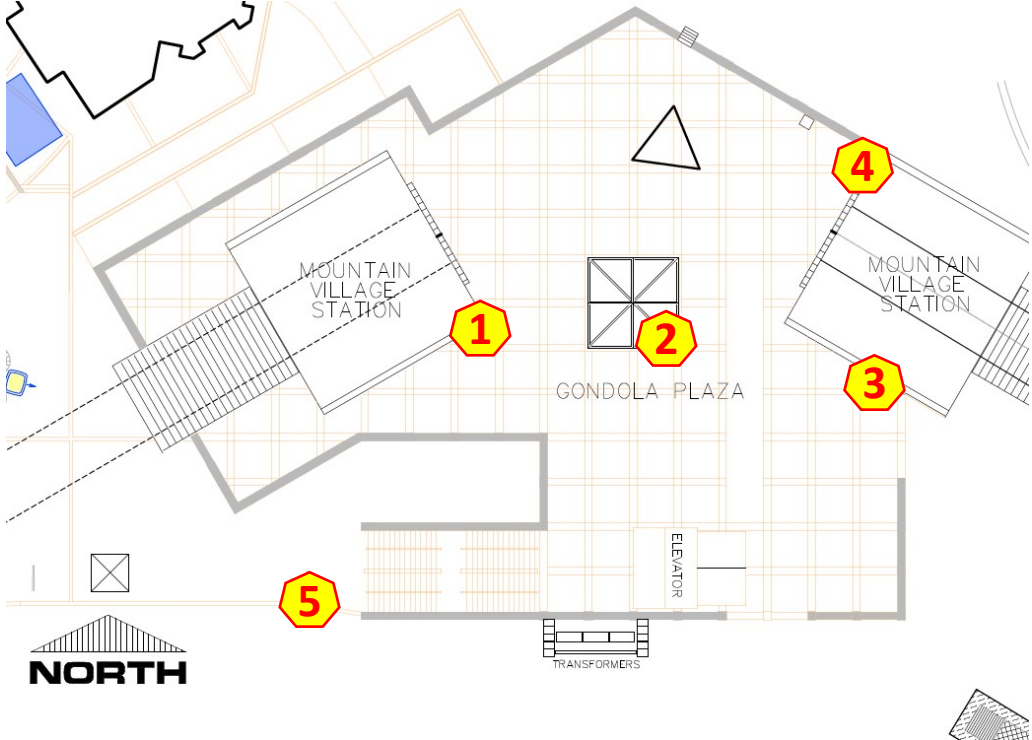
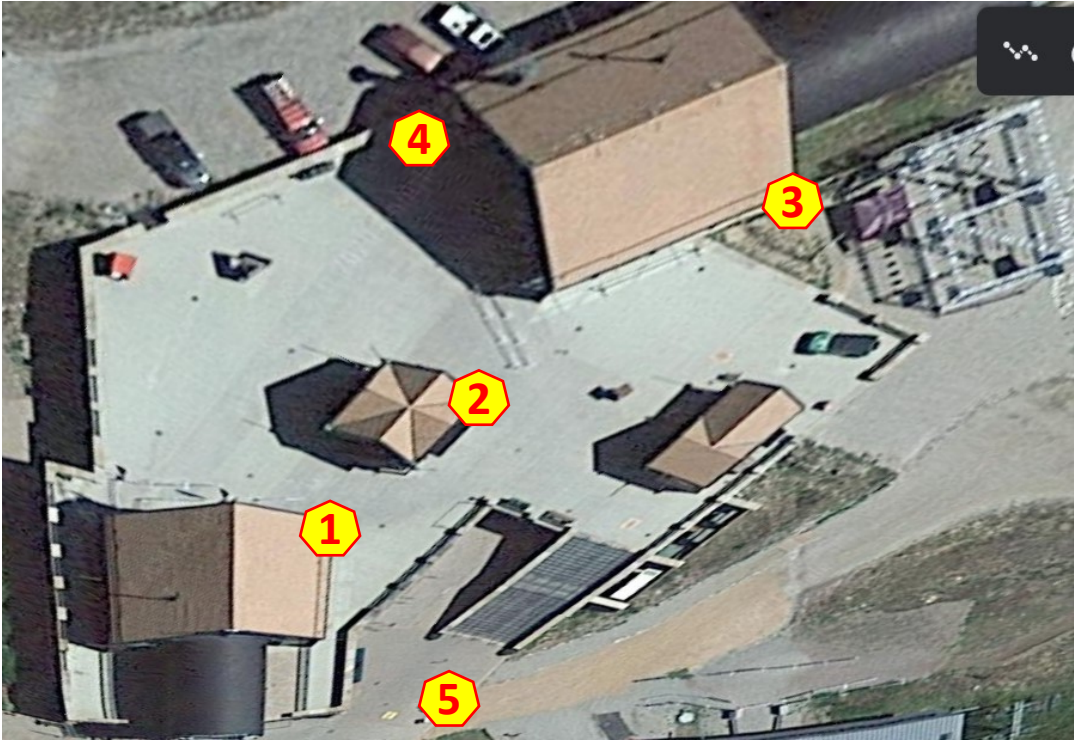
# — EXPAND PROGRAM

Expand wireless speakers to **Gondola Plaza** for live performances & ambiance music



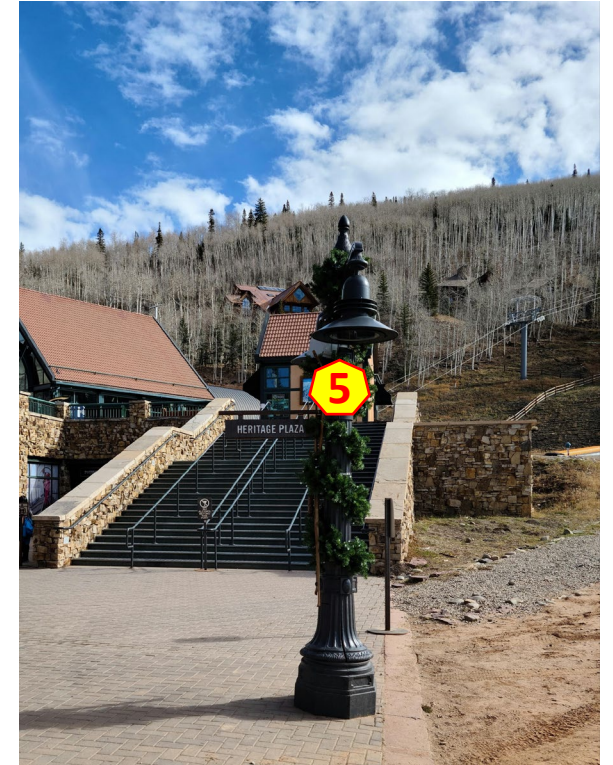
- 6-8 small wireless speakers in **Gondola Plaza**
- 1 extra transmitter on pole at the base of the Gondola Plaza stairs to transmit signal
- Weather-proof
- Attached to 2-3 buildings
- Easy controls (iPad) - speaker independency

# Gondola Plaza





# EXPANDED PROGRAM – 2-3 GP Buildings to power wireless speakers



# Request of Town Council & Potential Next Steps

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## Request

- Support of Town Council to consent to an application by TMVOA for an Expanded Program that includes installation and use of wireless speaker system at Gondola Plaza
- Town staff be allowed to review and process the application

## Next Steps

- TMVOA to continue to collaborate with Town staff and to expedite process so that install can occur asap and be functional for winter season
- Allow electrician access to buildings & Town staff so that electrical plan can be developed