

MEADOWS RESIDENT ADVISORY BOARD FRAMEWORK

Mission Statement

To advise Mountain Village Town Council regarding density, transportation, commercial use, safety and community amenities in connection with a proposed Meadows Subarea Plan amendment to the Town's Comprehensive Plan.

Meadows Advisory Board Composition

- Four Meadows residents
- At least one member of Town Council
- Two Town of Mountain Village staff members

Terms

The Town Council will appoint five Meadows residents, at least one member of Town Council, and two members of Town of Mountain Village staff. Town Council shall also appoint a chairperson to lead the advisory board.

For members of the advisor board who are appointed as Meadows residents, residency in the Meadows is a requirement to serve on the advisory board; therefore, if an advisory board member is no longer a resident, they will be replaced via a similar process utilized in the appointment of members.

It is anticipated the advisory board commitment to be for a 3-4 month period.

Form of Organization and Recommendations

The advisory board will not be a decision-making body. Rather it will be an advisory board that will provide recommendations to Town Council regarding desired planning efforts that likely would result in an amendment to the Meadows Subarea section in the Comprehensive Plan, with specific focus on density, transportation, safety, commercial use and public amenities.

1. The staff and advisory board will advise Town Council of progress bimonthly.
2. Town staff will help coordinate meeting times and agendas.

Meeting Procedures

Meeting dates will be set by the advisory board at their first meeting. The advisory board shall be led by a chairperson, appointed by the Town Council, who would schedule the advisory board meetings and help facilitate the meetings and agenda creation.

Meeting Notifications

The Town will not require agendas to be drafted or public noticed; however, the meetings will be posted on the Town's website event calendar and social media channels. Meetings are open to the public.

Advisory Board Limitations

1. The advisory board will provide informed decision utilizing planning tools and information to envision the elements needed and requested as outlined above related to density, transportation, safety, commercial use and public amenities.

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2. The advisory board does not direct the actions of staff or budget, but rather, the advisory board is a forum for resident input in concert with town staff and a Town Council member.