

REQUEST FOR PROPOSAL

TOWN OF MOUNTAIN VILLAGE (TMV)

REQUESTING DEPARTMENT: Public Works

DATE: 12-16-2024

PROJECT NAME: Town of Mountain Village Entrance

Is a Statement of Qualification required with Request for Proposal? Yes X No ___

SCOPE OF WORK:

Provide two proposals for landscaping design of an enhanced entrance to the Town of Mountain Village. The two proposals should be differentiated in scale of approach with a smaller scale re-design and a full-scale redesign of the entrance. New designs to include a re-imagined array of flower and tree arrangements, stonework and Town of Mountain Village sign. Design should provide a sense of welcome, arrival and vibrancy that persists throughout all seasons.

ADDITIONAL REQUIREMENTS:

The new landscape design will need to incorporate aspen trees and other trees/flowers that thrive in an environment at 9500 foot elevation. Plantings should be proposed that have a mature look and spacing as opposed to saplings in clusters. Lighting should be chosen that meets Dark Sky specifications while providing adequate light to illuminate the entrance and signage.

Design must integrate with the existing traffic pattern and not obstruct sight lines leaving or entering the Town. Current roadway infrastructure is not contemplated as part of the re-design.

Materials proposed should match existing design criteria of the Town of Mountain Village. The proposal will need to be approved by the Town of Mountain Village Design & Review Board before installation and may be altered based on DRB and Town officials' feedback.

The Town acknowledges that the process of review and final edits of the awarded proposal may push project construction to the summer of 2026.

A **mandatory**, pre-bid site walk will be required to view the entrance to be re-designed, ask questions, and make any necessary measurements and field verifications. (See proposed deadline section below for dates and times). Any questions that arise after the site walk will be answered and shared with the group at least one week prior to proposal deadline.

SECTION I: TECHNICAL OFFER

1. Proposals will specify each aspect of the new design with site specific detail
2. Materials and plantings should also be specified

SECTION II: QUALIFICATIONS AND EXPERIENCE

Qualified candidates should be able to show a history of landscape architecture and design projects and experience in either collaborating with professional landscape and construction companies to execute plans at a high level or execute the full scope of work in-house.

1. List past projects similar in nature.
2. Provide pictures and design mock-ups.
3. Provide resumes and qualifications of key personnel and subcontractors.
4. Provide proof of required insurance.
5. Provide references from the past complete projects with completion dates, company contact person, and telephone number.

SECTION III: COST PROPOSAL

1. Include pricing for both proposals, both for design and estimated project construction costs.
2. Only lump sum bids for the entire project will be accepted.
3. Include proposed terms of payment.
4. Include hourly rates for project personnel and rates for any related expenses, if applicable.
5. Include any guaranteed maximum fee, if applicable.

SECTION IV: WARRANTY

Provide proposed terms of warranty for completed work.

SECTION V: PROPOSAL DEADLINES

1. Site Walk date: **10:00am, January 7, 2024**. Meeting location: 411 Mountain Village Blvd 3rd floor Conference room
2. Proposal questions due: **January 14, 2024**
3. Proposal deadline for bids: **12:00pm, February 4, 2024**
4. Applicant Interviews: **February 10-15, 2024**
5. Proposal will be awarded: **February 18, 2024**
6. Term of project: Date of award through **September 1, 2025**
7. Mail or email proposals to: **jbates@mtnvillage.org**

For more information call or email:

Scott Pittenger
970-708-8690
spittenger@mtnvillage.org

SECTION VI: INSURANCE

The Town desires that respondent proposers carry insurance in the approximate amounts set forth below.

Workers' Compensation Insurance

Comprehensive General Liability:

Limits: \$2,000,000 per occurrence for Bodily Injury
\$2,000,000 per occurrence for Property Damage
\$2,000,000 Aggregate

Coverage Extended:

- Operations
- Independent Contractors
- Contractual Liability (to cover and hold harmless)
- Completed Operations – Two Years
- Broad Form Property Damage
- Personal Injury Coverage
 - Contractor's Employee
 - Person other than Employee

Professional Liability Insurance covering Errors and Omissions with a minimum limit of \$1,000,000 of each claim and \$1,000,000 aggregate.

Selected respondent proposer will be required to submit a policy endorsement naming the Town of Mountain Village, Colorado as an additional insured.

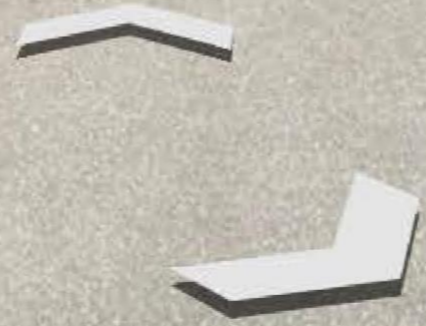
SECTION VII: EVALUATION CRITERIA

The Proposals may be evaluated using the following criteria, including but not limited to:

1. Design quality and incorporation of Town of Mountain Village requirements
2. Knowledge, expertise and experience in providing services applicable to the proposal.
3. Completeness of the proposal that illustrates a clear understanding of the project including completeness of pricing, work plan and team experience.
4. Value of proposal to provide services to the Town.
5. Lowest bid may not be awarded the project based on the criteria above and assessment of the reviewing committee.



Mountain Village





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WELCOME TO
THE
MOUNTAIN VILLAGE
LURIDE
GOLF









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Town of
**MOUNTAIN
VILLAGE**


**TELLURIDE™
SKI & GOLF**



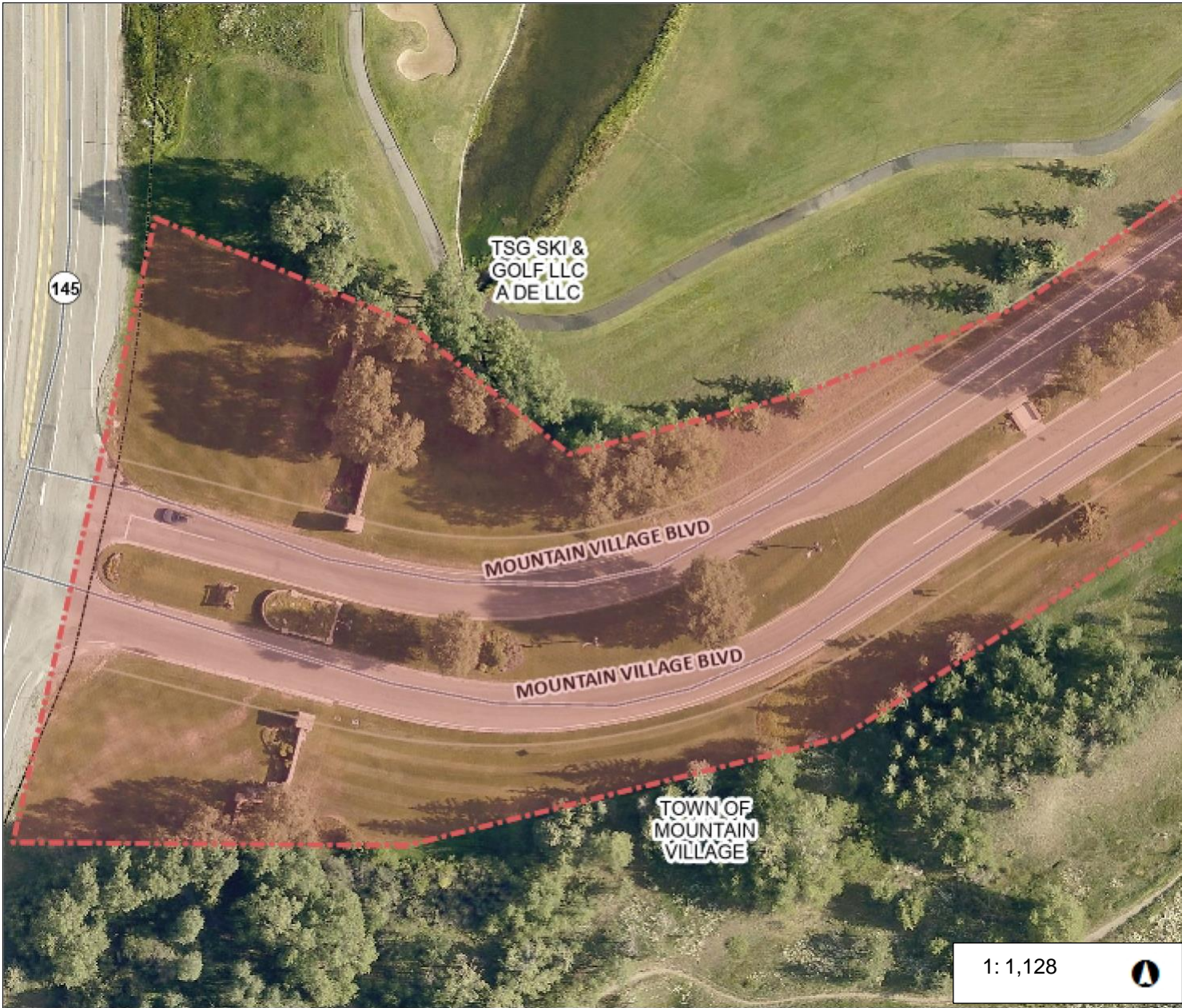
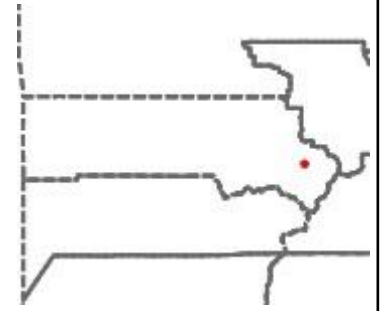
A wooden welcome sign for Mountain Village, Telluride Ski & Golf. The sign is mounted on a dark wooden frame with three small lights on top. The text on the sign reads: "WELCOME TO - TOWN OF MOUNTAIN VILLAGE" followed by a red T-shaped logo and "TELLURIDE SKI & GOLF". The sign is surrounded by colorful flowers in shades of yellow, pink, and red. In the background, there is a street lamp with two lights and some trees.

- WELCOME TO -
TOWN OF
MOUNTAIN VILLAGE

TELLURIDE
SKI & GOLF



Mountain Village Entrance



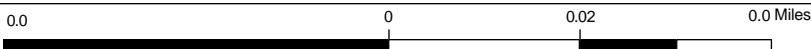
Legend

- Road
- Regional Road
- County Boundary
- Town Boundary
- Tax Parcels cache

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Notes

Scope of project in red polygon



1: 1,128



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION
www.sanmiguelcountyco.gov